



"A lack of transparency results in distrust and a deep sense of insecurity."

– Dalai Lama

"A democracy requires accountability and accountability requires transparency."

– President Barack Obama



January 24, 2019

OVERVIEW

Yolo County residents are likely unaware of all the various local agencies that serve them. The most common method for the public to obtain this information today is the internet. Residents should be able to easily find the description of services provided, the names and contact information of board members and management, the budget, agendas and minutes of meetings, and other information. An effective website presence can also benefit the agency by making resources available online and thus saving staff time.

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

YOLO COUNTY LOCAL AGENCIES

There are 5 cities/county, 49 special districts and 17 local joint powers authorities for a total of 71 local agencies included in this scorecard as listed below. The reference to dependent versus independent special districts for each district category is explained in the Findings and Recommendations section.

CITIES/COUNTY

Davis
West Sacramento
Winters
Woodland
Yolo County

CEMETERY DISTRICTS (INDEPENDENT)

Capay Cemetery District
Cottonwood Cemetery District
Davis Cemetery District
Knights Landing Cemetery District
Mary's Cemetery District
Winters Cemetery District

COMMUNITY SERVICES DISTRICTS (CSD) (INDEPENDENT)

Cacheville CSD
Esparto CSD
Knights Landing CSD
Madison CSD

COUNTY SERVICE AREAS (CSA) (DEPENDENT)

Dunnigan CSA
El Macero CSA
Garcia Bend CSA
North Davis Meadows CSA
Snowball CSA
Wild Wings CSA
Willowbank CSA

PORT DISTRICTS (DEPENDENT)

Yolo-Sacramento Port District

RESOURCE CONSERVATION DISTRICTS (RCD) (INDEPENDENT)

Yolo County RCD

WATER DISTRICTS (INDEPENDENT)

Dunnigan Water District
Knights Landing Ridge Drainage District
Yolo County Flood Control & Water Conservation District

FIRE PROTECTION DISTRICTS (FPD) (BOTH DEPENDENT AND INDEPENDENT AS NOTED)

Capay FPD (dependent)
Clarksburg FPD (independent)
Dunnigan FPD (dependent)
East Davis FPD (dependent)
Elkhorn FPD (independent)
Esparto FPD (dependent)
Knights Landing FPD (dependent)
Madison FPD (independent)
No Man's Land FPD (dependent)
Springlake FPD (independent)
West Plainfield FPD (dependent)
Willow Oak FPD (dependent)
Winters FPD (dependent)
Yolo FPD (independent)
Zamora FPD (independent)

RECLAMATION DISTRICTS (RD) (INDEPENDENT)

RD 150
RD 307
RD 537
RD 730
RD 765
RD 785
RD 787
RD 827
RD 900
RD 999
RD 1600
RD 2035

LOCAL JOINT POWERS AUTHORITIES (JPA)

Conaway Ranch
Davis Public Facilities Financing Authority
River City Regional Stadium Financing Authority
Riverfront Authority
Valley Clean Energy Alliance
West Sacramento Area Flood Control Agency ("West SAFCA")
West Sacramento Financing Authority
Winters Branch Library Financing Authority

Winters Public Finance Authority
Woodland Finance Authority
Woodland-Davis Clean Water Agency
Yolo County Law Library
Yolo County Public Agencies Financing Authority
Yolo County Public Agency Risk Management Insurance Authority (“YCPARMIA”)
Yolo Emergency Communications Agency (“YECA”)
Yolo Habitat Conservancy
Yolo Subbasin Groundwater Agency

WEBSITE CONTENT CHECKLIST

The scorecard is based on the following criteria to be included on each agencies website or webpage. This criteria was borrowed from the 2015-16 Marin Web Transparency Report Card, which consolidated several well-respected organizations’ checklists¹.

LAFCo provided outreach information at multiple times in 2018 in an attempt to make agencies aware of the new scorecard, the checklist and process to expect. Website demonstrations were held for special districts in person and via webinar (which was recorded and can still be viewed). LAFCo provided a draft score to all agencies in July 2018 and final scoring for this report occurred over November and December 2018.

1. Overview
 - a. Mission Statement: What is the agency's reason for existing?
 - b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - c. Boundary of service area: What specific area does the agency serve? (Note: may not be applicable to all JPAs)
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board? (Note: terms of office does not apply to JPAs, appointment date by member agency should be noted instead).
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so? (Note: does not apply to JPAs)

¹ Sunshine Review (now Ballotpedia), Illinois Policy 10-Point Transparency Checklist, Institute for Local Government, and the Special District Leadership Foundation.

- c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
- 5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
- 6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year
 - c. Most recent annual financial report provided to the State Controller's Office, or a link to this information
 - d. Most recent LAFCo Municipal Service Review, if applicable
- 7. Contracts
 - a. Current request for proposal and bidding opportunities (over \$25,000 in value)
 - b. Instructions on how to submit a bid or proposal
 - c. Approved in force vendor contracts (over \$25,000 value)
- 8. Public Records
 - a. What is the best way for the public to request public records?
- 9. Revenue Sources
 - a. Summary of fees received: fees for services, if any
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants
- 10. Agency Specific Criteria
 - a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

For ease and transparency of use, information for each agency should be found within a few "clicks". Information that is buried in an agency's board minutes or on other websites not available in a click from the agency's website is not in the spirit of transparency. Long and complex PDF (Portable Document Format) documents, such as a budget or an audit report, must be text-searchable, and not simply a picture of a page of text, to easily find specific details.

The scoring rubric was determined based on the number of points on the checklist for which the criteria was completely met. If an agency partially met the criteria, partial points were awarded and the checklist was denoted with an "incomplete". LAFCo remains open to public and agency feedback about what items are working well and which are not.

FINDINGS AND RECOMMENDATIONS

Agencies should keep in mind that this is the inaugural year completing this scorecard process. The goal is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

CITIES/COUNTY

There are three criteria that were consistently not included on the city/county websites: financial reserve policy (2b); approved contracts > \$25,000 value (7c); and the total number of lobbyists and dollars spent on lobbying (10a). LAFCo should follow up with these agencies to assess what the issues are with posting this information. LAFCo may need to consider increasing the threshold for city/county contracts because this value likely would yield voluminous results. In addition, the criteria regarding public dollars spent on lobbying was picked up from the Marin County Grand Jury report and may not be information that Yolo LAFCo finds warranted or valuable to post online.

SPECIAL DISTRICTS

Special districts can be divided into two different categories: dependent and independent. Dependent districts are formed and may have a local advisory/decision making body, but ultimately answer to a city or county. Examples include the county service areas and some fire protection districts, which can be formed either way. Independent districts have locally elected or appointed boards and do not answer to a city or county. Examples include cemetery districts, reclamation districts, and water districts, among others.

Although there's been improvement since this process begun a year ago, only 57% of Yolo's independent special districts currently have a website. Legislation was passed last year (SB 929 McGuire) which require independent special districts to have a website by January 1, 2020. Therefore, LAFCo needs to work with more of these special districts to create and maintain websites. Three dependent districts do not have websites of their own and an economical option would be to have a page on the Yolo County website.

JOINT POWERS AUTHORITIES

JPAs can take many varied forms. For the purposes of the Website Transparency Scorecard, LAFCo focused on the JPAs that operate locally as opposed to multi-county or statewide JPAs. Some of these local JPAs have an office with dedicated staff and others operate more as a "paper" JPA. As one might expect, the JPAs with dedicated staff and resources generally tend to have a website while "paper" JPAs do not. Similar to the districts, LAFCo should work with "paper" JPAs to have a page on the agency website, such as the financing authorities.

ATTACHMENTS

- A. Scorecard summaries by agency type
- B. Detailed scorecard for each agency
- C. Yolo Local Government Transparency and Accountability Program adopted fall 2017

Cities

City of Davis		City of West Sacramento		City of Winters		City of Woodland	
Score: 72%		Score: 81%		Score: 90%		Score: 87%	
Overview	⊗	Overview	✓	Overview	⊗	Overview	✓
Budget	⊗	Budget	⊗	Budget	✓	Budget	⊗
Meetings	✓	Meetings	⊗	Meetings	✓	Meetings	✓
Elected Officials	✓	Elected Officials	✓	Elected Officials	✓	Elected Officials	⊗
Administrative Officials	✓	Administrative Officials	✓	Administrative Officials	✓	Administrative Officials	✓
Audits	✓	Audits	✓	Audits	✓	Audits	✓
Contracts	⊗	Contracts	⊗	Contracts	✓	Contracts	⊗
Public Records	✘	Public Records	✓	Public Records	✓	Public Records	✓
Revenue Sources	✓	Revenue Sources	⊗	Revenue Sources	✓	Revenue Sources	✓
Agency Specific	⊗	Agency Specific	⊗	Agency Specific	⊗	Agency Specific	⊗

County

County of Yolo	
Score: 88%	
Overview	✓
Budget	⊗
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊗
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

Yolo County Web Transparency Scorecards

Cemetery Districts

Capay Cemetery District	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Cottonwood Cemetery District	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Davis Cemetery District	
Score: 50%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	✓
Administrative Officials	⊖
Audits	⊖
Contracts	✗
Public Records	✗
Revenue Sources	✓
Agency Specific	⊖

Knights Landing Cemetery District	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Mary's Cemetery District	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Winters Cemetery District	
Score: 28%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	⊖

Community Service Districts (CSDs)

Cacheville CSD	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Esparto CSD	
Score: 45%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✓
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	✗

Knights Landing CSD	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Madison CSD	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Yolo County Web Transparency Scorecards

County Service Areas (CSAs)

Dunnigan CSA	
Score: 69%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊘
Public Records	✗
Revenue Sources	⊘
Agency Specific	⊘

El Macero CSA	
Score: 67%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊘
Public Records	✗
Revenue Sources	⊘
Agency Specific	✗

Garcia Bend CSA	
Score: 67%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊘
Public Records	✗
Revenue Sources	⊘
Agency Specific	⊘

North Davis Meadows CSA	
Score: 72%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊘
Public Records	✗
Revenue Sources	⊘
Agency Specific	⊘

Snowball CSA	
Score: 62%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊘
Public Records	✗
Revenue Sources	✗
Agency Specific	⊘

Wild Wings CSA	
Score: 75%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✗
Revenue Sources	⊘
Agency Specific	⊘

Willowbank CSA	
Score: 67%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊘
Public Records	✗
Revenue Sources	⊘
Agency Specific	✗

Yolo County Web Transparency Scorecards

Fire Protection Districts (FPDs)

Capay FPD Score: 0%	Clarksburg FPD Score: 16%	Dunnigan FPD Score: 15%	East Davis FPD Score: 25%	Elkhorn FPD Score: 0%
Overview ✘	Overview ⊖	Overview ⊖	Overview ⊖	Overview ✘
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ✘
Meetings ✘	Meetings ⊖	Meetings ⊖	Meetings ✔	Meetings ✘
Elected Officials ✘	Elected Officials ⊖	Elected Officials ⊖	Elected Officials ⊖	Elected Officials ✘
Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ⊖	Administrative Officials ✘	Administrative Officials ✘
Audits ✘	Audits ✘	Audits ✘	Audits ✘	Audits ✘
Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘
Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ⊖	Revenue Sources ✘
Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ⊖	Agency Specific ✘

Esparto FPD Score: 8%	Knights Landing FPD Score: 0%	Madison FPD Score: 23%	No Man's Land FPD Score: 0%	Springlake FPD Score: 0%
Overview ⊖	Overview ✘	Overview ✔	Overview ✔	Overview ✘
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ✘
Meetings ✘	Meetings ✘	Meetings ⊖	Meetings ⊖	Meetings ✘
Elected Officials ✘	Elected Officials ✘	Elected Officials ⊖	Elected Officials ⊖	Elected Officials ✘
Administrative Officials ⊖	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘
Audits ✘	Audits ✘	Audits ✘	Audits ✘	Audits ✘
Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘
Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘
Agency Specific ✘	Agency Specific ✘	Agency Specific ⊖	Agency Specific ⊖	Agency Specific ✘

West Plainfield FPD Score: 5%	Willow Oaks FPD Score: 12%	Winters FPD Score: 13%	Yolo FPD Score: 0%	Zamora FPD Score: 0%
Overview ⊖	Overview ⊖	Overview ✔	Overview ✘	Overview ✘
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ✘
Meetings ✘	Meetings ✘	Meetings ✘	Meetings ✘	Meetings ✘
Elected Officials ⊖	Elected Officials ⊖	Elected Officials ✘	Elected Officials ✘	Elected Officials ✘
Administrative Officials ⊖	Administrative Officials ⊖	Administrative Officials ⊖	Administrative Officials ✘	Administrative Officials ✘
Audits ✘	Audits ✘	Audits ✘	Audits ✘	Audits ✘
Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘
Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘
Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✘

Yolo County Web Transparency Scorecards

Reclamation Districts

Reclamation District 150	Reclamation District 307	Reclamation District 537	Reclamation District 730	Reclamation District 765
Score: 0%	Score: 0%	Score: 0%	Score: 0%	Score: 0%
Overview ✘	Overview ✘	Overview ✘	Overview ✘	Overview ✘
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ✘
Meetings ✘	Meetings ✘	Meetings ✘	Meetings ✘	Meetings ✘
Elected Officials ✘	Elected Officials ✘	Elected Officials ✘	Elected Officials ✘	Elected Officials ✘
Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘
Audits ✘	Audits ✘	Audits ✘	Audits ✘	Audits ✘
Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘
Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘
Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✘

Reclamation District 785	Reclamation District 787	Reclamation District 827	Reclamation District 900	Reclamation District 999
Score: 0%	Score: 18%	Score: 0%	Score: 0%	Score: 15%
Overview ✘	Overview ⊖	Overview ✘	Overview ✘	Overview ⊖
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ✘
Meetings ✘	Meetings ✔	Meetings ✘	Meetings ✘	Meetings ⊖
Elected Officials ✘	Elected Officials ✘	Elected Officials ✘	Elected Officials ✘	Elected Officials ⊖
Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ⊖
Audits ✘	Audits ✘	Audits ✘	Audits ✘	Audits ✘
Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘
Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘
Agency Specific ✘	Agency Specific ⊖	Agency Specific ✘	Agency Specific ✘	Agency Specific ⊖

Reclamation District 1600	Reclamation District 2035
Score: 0%	Score: 0%
Overview ✘	Overview ✘
Budget ✘	Budget ✘
Meetings ✘	Meetings ✘
Elected Officials ✘	Elected Officials ✘
Administrative Officials ✘	Administrative Officials ✘
Audits ✘	Audits ✘
Contracts ✘	Contracts ✘
Public Records ✘	Public Records ✘
Revenue Sources ✘	Revenue Sources ✘
Agency Specific ✘	Agency Specific ✘

Yolo County Web Transparency Scorecards

Resource Conservation Districts

Yolo County Resource Conservation District	
Score: 49%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	⊗
Administrative Officials	⊗
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	✗
Agency Specific	✗

River Port Districts

Yolo-Sacramento Port District	
Score: 28%	
Overview	⊗
Budget	✗
Meetings	⊗
Elected Officials	⊗
Administrative Officials	⊗
Audits	✗
Contracts	⊗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊗

Water Districts

Dunnigan Water District	
Score: 90%	
Overview	✓
Budget	✓
Meetings	⊗
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	⊗
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

KLRDD	
Score: 62%	
Overview	⊗
Budget	⊗
Meetings	⊗
Elected Officials	✓
Administrative Officials	⊗
Audits	⊗
Contracts	⊗
Public Records	✓
Revenue Sources	⊗
Agency Specific	⊗

YFCWCWD	
Score: 67%	
Overview	✓
Budget	⊗
Meetings	⊗
Elected Officials	✓
Administrative Officials	⊗
Audits	✓
Contracts	✗
Public Records	✗
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Local JPAs (i.e. not regional or statewide)

Conaway Ranch Score: 0%	Davis Public Facilities Financing Authority Score: 3%	River City Regional Stadium Financing Authority Score: 8%	Riverfront Score: 18%	Valley Clean Energy Alliance Score: 68%
Overview ✘	Overview ⊖	Overview ✘	Overview ⊖	Overview ✔
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ✔
Meetings ✘	Meetings ✘	Meetings ⊖	Meetings ⊖	Meetings ⊖
Elected Officials ✘	Elected Officials ✘	Elected Officials ✘	Elected Officials ⊖	Elected Officials ⊖
Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ⊖	Administrative Officials ⊖
Audits ✘	Audits ✘	Audits ✘	Audits ✘	Audits ✔
Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✔
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘
Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ⊖
Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✔
WSAFCA Score: 37%	West Sacramento Financing Authority Score: 3%	Winters Branch Library Financing Authority Score: 0%	Winters Public Finance Authority Score: 0%	Woodland-Davis Clean Water Agency Score: 39%
Overview ⊖	Overview ✘	Overview ✘	Overview ✘	Overview ✔
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ⊖
Meetings ✔	Meetings ⊖	Meetings ✘	Meetings ✘	Meetings ⊖
Elected Officials ⊖	Elected Officials ✘	Elected Officials ✘	Elected Officials ✘	Elected Officials ⊖
Administrative Officials ⊖	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ✘	Administrative Officials ⊖
Audits ⊖	Audits ✘	Audits ✘	Audits ✘	Audits ⊖
Contracts ⊖	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ⊖
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘
Revenue Sources ⊖	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘
Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✔
Woodland Finance Authority Score: 0%	Yolo County Law Library Score: 12%	Yolo County Public Agencies Financing Authority Score: 0%	YCPARMIA Score: 26%	YECA Score: 90%
Overview ✘	Overview ✔	Overview ✘	Overview ✔	Overview ✔
Budget ✘	Budget ✘	Budget ✘	Budget ✘	Budget ✔
Meetings ✘	Meetings ✘	Meetings ✘	Meetings ✔	Meetings ✔
Elected Officials ✘	Elected Officials ✘	Elected Officials ✘	Elected Officials ⊖	Elected Officials ✔
Administrative Officials ✘	Administrative Officials ⊖	Administrative Officials ✘	Administrative Officials ⊖	Administrative Officials ✔
Audits ✘	Audits ✘	Audits ✘	Audits ✘	Audits ✔
Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✘	Contracts ✔
Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✘	Public Records ✔
Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘	Revenue Sources ✘
Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✘	Agency Specific ✔

Yolo County Web Transparency Scorecards

Local JPAs (con't)

Yolo Habitat Conservancy	
Score: 84%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	⊘
Audits	✓
Contracts	⊘
Public Records	✓
Revenue Sources	✗
Agency Specific	✓

Yolo Subbasin Groundwater Agency	
Score: 32%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	⊘
Administrative Officials	⊘
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✓

LAFCo

Yolo LAFCo	
Score: 92%	
Overview	⊘
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

County of Yolo

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/about-u	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/about-u	Executive Summary
c. Service Boundary (3.33 pts)	3.33	https://www.yolocounty.org/general-government/about-u	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolocounty.org/general-government/about-u	https://www.yolocounty.org/general-government/about-u
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolocounty.org/general-government/about-u	Title 2, Ch.6
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	https://www.yolocounty.org/general-government/board-o	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/business/county-fees	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/home/showdocument?id=29	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Total number of lobbyists and total spent? (3.33 pts)	0	NO	
b. Downloadable Permit Applications (3.33 pts)	3.33	https://www.yolocounty.org/community-services/planning	
c. Zoning Ordnances (3.33 pts)	3.33	https://www.yolocounty.org/community-services/planning	
Total	7		
Total Score	88		

City of Davis

Audit completed: <i>January 7, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	3.33	https://cityofdavis.org/about-davis/government	
c. Service Boundary (3.33 pts)	0	https://cityofdavis.org/ab	suggest including a boundary map or
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://cityofdavis.org/city-hall/finance/city-budget	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://cityofdavis.org/city-hall/city-council/city-council-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://cityofdavis.org/city-hall/city-council/city-council-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://cityofdavis.org/cit	compensation/benefits located at ht
b. Election procedures/deadlines (3.33 pts)	3.33	https://cityofdavis.org/city-hall/city-council/commissions-and-boards	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/da	2.01.110 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://cityofdavis.org/cit	compensation/benefits located at ht
b. Reimbursement/compensation policy (5 pts)	5	http://qcode.us/codes/da	15.20.060 Compensation
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://cityofdavis.org/city-hall/finance/comprehensive-audit	
b. Last 3 years? (5 pts)	5	https://cityofdavis.org/city-hall/finance/comprehensive-audit	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://cityofdavis.org/business/bids-rfp-s	
b. Submittal Instructions? (3.33 pts)	3.33	https://cityofdavis.org/bu	included in RFP
c. Approved Contracts? (3.33 pts)	0	NO	
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://cityofdavis.org/city-hall/finance/fee-schedules	
b. Summary of Revenue Sources (5 pts)	5	https://cityofdavis.org/cit	04. Financial Forcast
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Total number of lobbyists and total spent? (3.33 pts)	0	NO	
b. Downloadable Permit Applications (3.33 pts)	3.33	https://cityofdavis.org/city-hall/community-development-and-planning	
c. Zoning Ordnances (3.33 pts)	3.33	https://cityofdavis.org/city-hall/community-development-and-planning	
Total	7		
Total Score	72		

City of West Sacramento

Audit completed: <i>January 7, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/mission	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.cityofwestsacramento.org/services	
c. Service Boundary (3.33 pts)	3.33	https://www.cityofwestsacramento.org/services/gis-maps	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/city-council	
b. Archive of agendas/mintutes (5 pts)	2.5	https://www.cityofwestsacramento.org/government/city-council	No approved Minutes
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/city-council	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/commission	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/west-sacramento	2.04.080 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
b. Reimbursement/compensation policy (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
b. Last 3 years? (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.cityofwestsacramento.org/business/invitation	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.cityofwestsacramento.org/business/invitation	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	https://www.cityofwestsacramento.org/government/department	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Total number of lobbyists and total spent? (3.33 pts)	0	NO	
b. Downloadable Permit Applications (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/department	
c. Zoning Ordnances (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/department	
Total	7		
Total Score	81		

City of Winters

Audit completed: <i>January 8, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.cityofwinters.org/city-of-winters-mission-state	
b. Description of Services/functions (3.33 pts.)	0	NO	Suggest adding LAFCo boundary
c. Service Boundary (3.33 pts)	0	http://www.cityofwinters	map or a link to the map.
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.cityofwinters.org/finance1/	
b. Financial Reserve Policy (5 pts)	5	http://www.cityofwinters.org/finance1/	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.cityofwinters	Suggest adding a calendar
b. Archive of agendas/mintutes (5 pts)	5	http://www.cityofwinters	http://www.cityofwinters.org/cit
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.cityofwinters.org/city-council/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.cityofwinters.org/elections/	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.codepublish	2.04.150 Compensation Policy
Total	10		
5. Administrative Officials (10 points)			
			Compensation link does not work. Suggest drilling down and using specific link associated for City.
a. General Manager and Key Staff Information (5 pts)	5	http://www.cityofwinters	(info is in several places)
b. Reimbursement/compensation policy (5 pts)	5	http://www.cityofwinters.org/personnel/	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.cityofwinters.org/finance1/	
b. Last 3 years? (5 pts)	5	http://www.cityofwinters.org/finance1/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	http://www.cityofwinters.org/rfp/	
b. Submittal Instructions? (3.33 pts)	3.33	http://www.cityofwinters.org/rfp/	
c. Approved Contracts? (3.33 pts)	3.33	http://www.cityofwinters	has a page, but none listed.
Total	10		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	http://www.cityofwinters.org/wp-content/uploads/2018/0	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.cityofwinters	no single page of fees-individual to c
b. Summary of Revenue Sources (5 pts)	5	http://www.cityofwinters.org/finance1/	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Total number of lobbyists and total spent? (3.33 pts)	0	NO	
b. Downloadable Permit Applications (3.33 pts)	3.33	http://www.cityofwinters.org/permit-requirements-and-ch	
c. Zoning Ordnances (3.33 pts)	3.33	https://www.codepublishing.com/CA/Winters	
Total	7		
Total Score	90	B-4	

City of Woodland

Audit completed: <i>January 8, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.cityofwoodland.org/740/Transparency-in-Gove	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.cityofwoodland.org/101/Departments	
c. Service Boundary (3.33 pts)	3.33	http://cityofwoodland.maps.arcgis.com/apps/webappview/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.cityofwoodland.org/164/Financial-Reports	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.cityofwoodland.org/	
b. Archive of agendas/mintutes (5 pts)	5	http://www.cityofwoodland.org/654/Meetings-Agendas	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Suggest adding terms, compensation info. Suggest adding
a. Board member information (3.33 pts)	2	http://www.cityofwoodla	link to publicpay.ca.gov
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.cityofwoodland.org/851/Boards-Commissions	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/wc	Ch.2/Art.1/Prt.C/Sec. 2-1-42/43
Total	9		
5. Administrative Officials (10 points)			
			Compensation/benefits on another page. Suggest adding link
a. General Manager and Key Staff Information (5 pts)	5	http://www.cityofwoodla	to publicpay.ca.gov
b. Reimbursement/compensation policy (5 pts)	5	http://www.cityofwoodland.org/189/Memorandums-of-Ur	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.cityofwoodland.org/164/Financial-Reports	
b. Last 3 years? (5 pts)	5	http://www.cityofwoodland.org/Archive.aspx?AMID=37	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	http://www.cityofwoodland.org/Bids.aspx	
b. Submittal Instructions? (3.33 pts)	3.33	http://www.cityofwoodla	Included in individual RFPs
c. Approved Contracts? (3.33 pts)	0	NO	
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	http://www.cityofwoodland.org/730/Public-Records-Request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.cityofwoodland.org/164/Financial-Reports	
b. Summary of Revenue Sources (5 pts)	5	http://www.cityofwoodland.org/742/Financial-Transparenc	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Total number of lobbyists and total spent? (3.33 pts)	0	NO	
b. Downloadable Permit Applications (3.33 pts)	3.33	http://www.cityofwoodland.org/259/Building-Division	
c. Zoning Ordnances (3.33 pts)	3.33	http://qcode.us/codes/woodland/	
Total	7		
Total Score	87		B-5

Capay Cemetary District

Audit completed: <i>November 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Cottonwood Cemetary District

Audit completed: <i>November 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Davis Cemetary District

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://daviscemetary.org/our-district-vision/	
b. Description of Services/functions (3.33 pts.)	3.33	http://daviscemetary.org/services-policies/	
c. Service Boundary (3.33 pts)	3.33	http://daviscemetary.org/district/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://daviscemetary.org/events/	
b. Archive of agendas/mintutes (5 pts)	5	http://daviscemetary.org/agendas-and-documents/	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://daviscemetary.org/	Suggest link to email address be added. Suggest brief biographies relevant to serving on the board.
b. Election procedures/deadlines (3.33 pts)	3.33	http://daviscemetary.org/	Suggest adding link to County website to exact page for appointment process.
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://daviscemetary.org/cemetery-board-of-trustees-staff/	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2.5	http://daviscemetary.org/	No Compensation/Benefits. Suggest link to publicpay.ca.gov with specific page for District.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://daviscemetary.org/	FYs 13, 14, 15
b. Last 3 years? (5 pts)	0	NO	
Total	5		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	Suggest adding a page for contracts/RFPs
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	Suggest making it clear to public the best way to request info/records
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://daviscemetary.org/services-policies/	
b. Summary of Revenue Sources (5 pts)	5	http://daviscemetary.org/wp-content/uploads/2018/07/Br	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	3	http://daviscemetary.org/	Only quote portions of statute/enabling act. Suggest adding "Public cemetery districts are single purpose special districts established and regulated under provisions of the Health and Safety Code, Sections 9000-9093 et seq".
b. Board ethics training certificates (5 pts)	0	NO	
Total	3		
Total Score	50	B-8	

Knights Landing Cemetary District

Audit completed: <i>November 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Mary's Cemetary District

Audit completed: <i>November 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Winters Cemetary District

Audit completed: November 6, 2018		Score:	Link:	Notes:
1. Overview (10 points)				
a. Mission (3.33 pts)	3.33		http://www.winterscemetary.org/	No description, just a fee schedule. Suggest adding a sentence or two describing what the services/functions the district offers.
b. Description of Services/functions (3.33 pts.)	0		http://www.wintersceme	CSDA map does not include Winters Cemetery and is not user friendly (no instructions). Suggest using a pdf of LAFCo boundary map.
c. Service Boundary (3.33 pts)	0		http://www.wintersceme	map.
Total	3			
2. Budget (10 points)				
a. Current FY + 3 years prior (5 pts)	0	NO		
b. Financial Reserve Policy (5 pts)	0	NO		
Total	0			
3. Meetings (10 points)				
a. Schedule (5 pts)	5		http://www.winterscemetary.org/board-meetings	Suggest an agenda/mintutes be in pdf for the integrity of the document. There is a place on agendas requiring they be signed/dated/time, suggest that be done before posting. Suggest approved/signed Minutes be posted.
b. Archive of agendas/mintutes (5 pts)			http://www.wintersceme	
Total	5			
4. Elected & Appointed Officials (10 points)				
a. Board member information (3.33 pts)	3.33		http://www.wintersceme	The email address is not linked. Compensation for board is noted on board member page. Transparency page has a web address to Public Pay but it's not actually linked to Public Pay website. Web address should also open directly on to Cemetery page. Suggest using County's link (attached) for procedures.
b. Election procedures/deadlines (3.33 pts)	0		https://www.yolocounty	
c. Reimbursement/Compensation policy (3.33 pts)	3		http://www.wintersceme	No Compensation Policy.
Total	6			
5. Administrative Officials (10 points)				
a. General Manager and Key Staff Information (5 pts)	0		http://www.wintersceme	Name/title only. No contact info. Compensation for employees are on Transparency page. Suggest title should be changed to say Board & Staff...Transparency page has a web address to Public Pay but it's not actually linked to Public Pay website. Web address should also open directly to Cemetery page.
b. Reimbursement/compensation policy (5 pts)	3		http://www.wintersceme	No Compensation Policy.
Total	3			
6. Audits (10 points)				
a. Current audit? (5 pts)	0	NO		
b. Last 3 years? (5 pts)	0	NO		
Total	0			
7. Contracts (10 points)				
a. Current RFPs? (3.33 pts)	0	NO		
b. Submittal Instructions? (3.33 pts)	0	NO		
c. Approved Contracts? (3.33 pts)	0	NO		
Total	0			
8. Public Records (10 points)				
a. Request form? (10 pts)	0	NO		Suggests the District make sure it's clear to the public the best way to request information and /or records
Total	0			
9. Revenue Sources (10 points)				
a. Summary of Fees (5 pts)	5		http://www.winterscemetary.org/services	
b. Summary of Revenue Sources (5 pts)	0	NO		
Total	5			
10. Agency Specific Criteria: Special Districts (10 points)				
a. Authorizing statute/enabling act (5 pts)	5		http://www.winterscemetary.org/public-cemetery-district	
b. Board ethics training certificates (5 pts)	0	NO		
Total	5			
Total Score	28			B-11

Cacheville CSD

Audit completed: <i>November 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Esparto CSD

Audit completed: <i>November 9, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.ecsd-ca.org/	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.ecsd-ca.org/	Suggest using an updated boundary
c. Service Boundary (3.33 pts)	3.33	http://www.ecsd-ca.org/ map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.ecsd-ca.org/agendas/budgets	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.ecsd-ca.org/about-us	
b. Archive of agendas/mintutes (5 pts)	5	http://www.ecsd-ca.org/ http://www.ecsd-ca.org/agendas	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.5	http://www.ecsd-ca.org/	No terms, compensation, or brief biographies relevant to serving on the board. Suggest adding link to publicpay.ca.gov with specific page for District. Suggest adding link to County website to exact page for appointment processes.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2.5	http://www.ecsd-ca.org/	Suggest adding link to publicpay.ca.gov with specific page for District.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.ecsd-ca.org/agendas/audits	
b. Last 3 years? (5 pts)	5	http://www.ecsd-ca.org/agendas/audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	Suggests the District make sure it's clear to the public the best way to request information and /or records
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.ecsd-ca.org/rate-schedule	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	45	B-13	

Knights Landing CSD

Audit completed: <i>November 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Madison CSD

Audit completed: <i>November 9, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Dunnigan CSA

Audit completed: <i>November 13, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org	Nothing since 2013. Meets as needed.
b. Archive of agendas/mintutes (5 pts)	2.5	https://www.yolocounty.org	Nothing since 2013. No Minutes
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	0	NO	Suggest writing that the CSA does not have contracts.
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	69		

El Macero CSA

Audit completed: <i>November 13, 2018</i>		Score:	Link:	Notes:
1. Overview (10 points)				
a. Mission (3.33 pts)	3.33		https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33		https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33		https://www.yolocounty.org/general-government/general	
Total	10			
2. Budget (10 points)				
a. Current FY + 3 years prior (5 pts)	5		https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO		
Total	5			
3. Meetings (10 points)				
a. Schedule (5 pts)	5		https://www.yolocounty.org/general-government/general	
b. Archive of agendas/mintutes (5 pts)	5		https://www.yolocounty.org/general-government/general	
Total	10			
4. Elected & Appointed Officials (10 points)				
a. Board member information (3.33 pts)	3.33		https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33		https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33		https://www.yolocounty.org/general-government/board-o	
Total	10			
5. Administrative Officials (10 points)				
a. General Manager and Key Staff Information (5 pts)	5		https://www.yolocounty.org/general-government/general	
b. Reimbursement/compensation policy (5 pts)	5		https://www.yolocounty.org/general-government/board-o	
Total	10			
6. Audits (10 points)				
a. Current audit? (5 pts)	5		https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5		https://www.yolocounty.org/general-government/general	
Total	10			
7. Contracts (10 points)				
a. Current RFPs? (3.33 pts)	3.33		https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33		https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	0	NO		Suggest writing that the CSA does not have contracts.
Total	7			
8. Public Records (10 points)				
a. Request form? (10 pts)	0	NO		
Total	0			
9. Revenue Sources (10 points)				
a. Summary of Fees (5 pts)	5		https://www.yolocounty.org/general-government/general	
b. Summary of Revenue Sources (5 pts)	0	NO		
Total	5			
10. Agency Specific Criteria: Special Districts (10 points)				
a. Authorizing statute/enabling act (5 pts)	0	NO		
b. Board ethics training certificates (5 pts)	0	NO		
Total	0			
Total Score	67			

Garcia Bend CSA

Audit completed: <i>November 14, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	Suggest noting that there is no advisory committee, therefore, no meetings
b. Archive of agendas/mintutes (5 pts)	5	n/a	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	0	NO	Suggest writing that the CSA does not have contracts.
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	67		

North Davis Meadows CSA

Audit completed: <i>November 14, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	0	NO	Suggest writing that the CSA does not have contracts.
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	72		

Snowball CSA #6

Audit completed: <i>November 15, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	Suggest noting that there is no advisory committee, therefore, no meetings
b. Archive of agendas/mintutes (5 pts)	5	n/a	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	0	NO	Suggest writing that the CSA does not have contracts.
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	62		

Wildwings CSA

Audit completed: <i>November 15, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
Total	10		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	75		

Willowbank CSA

Audit completed: <i>November 16, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-o	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolocounty.org/general-government/board-o	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
c. Approved Contracts? (3.33 pts)	0	NO	Suggest writing that the CSA does not have contracts.
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	67		

Capay FPD

Audit completed: <i>November 6, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Clarksburg FPD

Audit completed: <i>November 28, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://clarksburgfire.com/	
b. Description of Services/functions (3.33 pts.)	3.33	http://clarksburgfire.com/	Generally describes Clarksburg area. Suggest adding the LAFCo boundary map
c. Service Boundary (3.33 pts)	1.5	http://clarksburgfire.com	boundary map
Total	8		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
			Info should be prominent on the website and not just on a "Newsletter 2" page. Suggest moving this info to "Fire Commissioners" page.
a. Schedule (5 pts)	5	http://clarksburgfire.com	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	http://clarksburgfire.com	There is a page but no names, contact info, terms, bios, etc. Suggest adding link to County website to exact page for appointment processes. Commissioner do not receive compensation. Info should be prominent on the website and not just on "Newsletter 2" page. (Suggest adding to "Fire Commissioners" page.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://clarksburgfire.com	
Total	3		
5. Administrative Officials (10 points)			
			Just a photo gallery under "Our Volunteers" and a count list of personnel on "Home" page. Suggest adding names, contact info, compensation/benefits, etc. Suggest adding link to publicpay.ca.gov with specific page for District.
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	16		B-24

Dunnigan FPD

Audit completed: <i>November 28, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.dunniganfire.com/about.html	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.dunniganfire.com/about.html	
c. Service Boundary (3.33 pts)	0	NO	Suggest adding the LAFCo boundary map
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
			Suggest putting this info in a prominent location. It's hidden under About Us, Station & Apparatus.
a. Schedule (5 pts)	5	http://www.dunniganfire.com	
b. Archive of agendas/minutes (5 pts)	0	NO	
Total	5		
4. Elected & Appointed Officials (10 points)			
			Suggest Fire Commission have its own page. It's hidden under About Us, Station & Apparatus. Names only. No contact info, terms, compensation, etc.
a. Board member information (3.33 pts)	1.25	http://www.dunniganfire.com	Suggest adding link to County website to exact page for appointment processes.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	1		
5. Administrative Officials (10 points)			
			Only list names. No emails, compensation/benefits, etc. General number & address at the bottom of website. Suggest adding link to publicpay.ca.gov with specific page for District.
a. General Manager and Key Staff Information (5 pts)	2	http://www.dunniganfire.com	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	15		B-25

East Davis FPD

Audit completed: <i>November 29, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	3.33	https://eastdavisfpd.wordpress.com/other-info/	
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://eastdavisfpd.wordpress.com/	
b. Archive of agendas/mintutes (5 pts)	5	https://eastdavisfpd.wordpress.com/	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://eastdavisfpd.wor	Suggest Fire Commission have its own page. No contact info, terms, compensation/benefits, etc., just names.
b. Election procedures/deadlines (3.33 pts)	0	NO	Suggest adding link to County website to exact page for appointment processes.
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://eastdavisfpd.wor	Is this current? (2006)
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://eastdavisfpd.wor	Reso dated 01/28/53
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	25		B-26

Elkhorn FPD

Audit completed: November 29, 2018

Score: Link:

Notes:

1. Overview (10 points)

a. Mission (3.33 pts)	0	NO
b. Description of Services/functions (3.33 pts.)	0	NO
c. Service Boundary (3.33 pts)	0	NO

Total 0

2. Budget (10 points)

a. Current FY + 3 years prior (5 pts)	0	NO
b. Financial Reserve Policy (5 pts)	0	NO

Total 0

3. Meetings (10 points)

a. Schedule (5 pts)	0	NO
b. Archive of agendas/mintutes (5 pts)	0	NO

Total 0

4. Elected & Appointed Officials (10 points)

a. Board member information (3.33 pts)	0	NO
b. Election procedures/deadlines (3.33 pts)	0	NO
c. Reimbursement/Compensation policy (3.33 pts)	0	NO

Total 0

5. Administrative Officials (10 points)

a. General Manager and Key Staff Information (5 pts)	0	NO
b. Reimbursement/compensation policy (5 pts)	0	NO

Total 0

6. Audits (10 points)

a. Current audit? (5 pts)	0	NO
b. Last 3 years? (5 pts)	0	NO

Total 0

7. Contracts (10 points)

a. Current RFPs? (3.33 pts)	0	NO
b. Submittal Instructions? (3.33 pts)	0	NO
c. Approved Contracts? (3.33 pts)	0	NO

Total 0

8. Public Records (10 points)

a. Request form? (10 pts)	0	NO
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Total 0

9. Revenue Sources (10 points)

a. Summary of Fees (5 pts)	0	NO
b. Summary of Revenue Sources (5 pts)	0	NO

Total 0

10. Agency Specific Criteria: Special Districts (10 points)

a. Authorizing statute/enabling act (5 pts)	0	NO
b. Board ethics training certificates (5 pts)	0	NO

Total 0

Total Score 0

Esparto FPD

Audit completed: November 29, 2018

Score: Link:

Notes:

1. Overview (10 points)

			Doesn't mention the word
a. Mission (3.33 pts)	3.33	http://www.espartofire.org/	"mission" but it's in the content.
b. Description of Services/functions (3.33 pts.)	3.33	http://www.espartofire.org/	
c. Service Boundary (3.33 pts)	0	NO	
Total	7		

2. Budget (10 points)

a. Current FY + 3 years prior (5 pts)	0	NO
b. Financial Reserve Policy (5 pts)	0	NO
Total	0	

3. Meetings (10 points)

a. Schedule (5 pts)	0	NO
b. Archive of agendas/mintutes (5 pts)	0	NO
Total	0	

4. Elected & Appointed Officials (10 points)

a. Board member information (3.33 pts)	0	NO	Suggest adding link to County website to exact page for appointment processes.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		

5. Administrative Officials (10 points)

			No contact info, compensation/benefits, etc.No Compensation/Benefits. Suggest adding link to publicpay.ca.gov
a. General Manager and Key Staff Information (5 pts)	1.25	http://www.espartofire.org/	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	1.25		

6. Audits (10 points)

a. Current audit? (5 pts)	0	NO
b. Last 3 years? (5 pts)	0	NO
Total	0	

7. Contracts (10 points)

a. Current RFPs? (3.33 pts)	0	NO
b. Submittal Instructions? (3.33 pts)	0	NO
c. Approved Contracts? (3.33 pts)	0	NO
Total	0	

8. Public Records (10 points)

a. Request form? (10 pts)	0	NO
Total	0	

9. Revenue Sources (10 points)

a. Summary of Fees (5 pts)	0	NO
b. Summary of Revenue Sources (5 pts)	0	NO
Total	0	

10. Agency Specific Criteria: Special Districts (10 points)

a. Authorizing statute/enabling act (5 pts)	0	NO
b. Board ethics training certificates (5 pts)	0	NO
Total	0	

Total Score 8 B-28

Knights Landing FPD

Audit completed: <i>November 6, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Madison FPD

Audit completed: <i>November 30, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.madison-fire.com/our-mission	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.madison-fire.com/services	There's a page but nothing's on it. Suggest attaching the LAFCo Boundary map. "Did find CSDA map on Transparency page. Too complex for most people).
c. Service Boundary (3.33 pts)	3.33	https://www.madison-fire.com	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	https://www.madison-fire.com	Gives date & place only. Suggest adding time. No Minutes. Suggest ALL agendas/minutes be in pdf format for integrity of document.
b. Archive of agendas/minutes (5 pts)	2.5	https://www.madison-fire.com	
Total	6.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://www.madison-fire.com	Only names & terms. No contact info, compensation, bios, etc. Suggest also adding link to publicpay.ca.gov.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	Suggest mentioning on the Board Member page that the board receives no compensation.
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	NO info page on staff. There is a link to publicpay.ca.gov. (under Transparency). For ease of finding the correct district on publicpay, suggest finding specific link to District and using that.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.madison-fire.com/fire-protection-districts-pri	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	23		B-30

No Man's Land FPD

Audit completed: November 6, 2018	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Springlake FPD

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

West Plainfield FPD

Audit completed: <i>November 30, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	2.75	https://wpfd.net/district-r	Map is <u>not</u> correct. Suggest adding the LAFCo boundary map
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://wpfd.net/contact/	Names only. Suggest adding contact info, terms of office, compenstion, small bios Suggest adding link to County website to exact page for appointment processes.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	1.25	https://wpfd.net/contact/	Names only. Suggest adding contact info, compenstion, & benefits. Suggest a link to publicpay.ca.gov with specific page for District.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	1.25		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	5	B-33	

Willow Oak FPD

Audit completed: <i>December 3, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.willowoakfire.com/	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.willowoakfire.com/about.html	
c. Service Boundary (3.33 pts)	0	NO	Suggest adding the LAFCo boundary map
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.75	http://www.willowoakfire	No compenstion, terms of office, small bios. If the board is compensated, suggest a link to publicpay.ca.gov. If not, say that. Suggest adding link to County website to exact page for appointment processes.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	3	http://www.willowoakfire	No compenstion & benefits. Suggest a link to publicpay.ca.gov with specific page for District.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	12	B-34	

Winters FPD

Audit completed: <i>December 3, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.wintersfire.org/	Suggest also adding this info to the Home page or other specific page for services/functions.
b. Description of Services/functions (3.33 pts.)	3.33	http://www.wintersfire.org/	
c. Service Boundary (3.33 pts)	3.33	http://www.wintersfire.org/wp-content/uploads/2018/08/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	Suggest adding link to County website to exact page for appointment processes.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
			No compenstion & benefits. Suggest adding link to publicpay.ca.gov with specific page of District.
a. General Manager and Key Staff Information (5 pts)	3	http://www.wintersfire.org/	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	13	B-35	

Yolo FPD

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Zamora FPD

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Sacramento-Yolo Port District

Audit Completed: <i>December 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.cityofwestsacramento.org/business/economic-development/	
c. Service Boundary (3.33 pts)	0	NO	
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	https://www.cityofwestsacramento.org/meetings/	Suggest adding the time of meetings on this page
b. Archive of agendas/minutes (5 pts)	2.5	https://www.cityofwestsacramento.org/minutes/	There are no approved minutes, only drafts
Total	6.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/commissioners/	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	3	https://www.cityofwestsacramento.org/employees/	Name/contact only. No compensation & benefits. Suggest adding link to publicpay.ca.gov, with specific page of City.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.cityofwestsacramento.org/business/invitations-to-bid/	Submittal instructions come with each invitation to bid?
b. Submittal Instructions? (3.33 pts)	3.33	https://www.cityofwestsacramento.org/business/invitations-to-bid/	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.cityofwestsacramento.org/government/commissioners/	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		*Suggest consolidating the Port Commission and Port of Sac pag
Total Score	28	B-38	

Reclamation District 150

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 307

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 537

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 730

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 765

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 785

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 787

Audit completed: <i>December 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.rd787.org/about-rd-787/	
			Suggest adding the LAFCo Boundary Map (nearby water district map is incorrect. Yolo-
c. Service Boundary (3.33 pts)	3.33	http://www.rd787.org/di	Zamora WD was dissolved in 2014.
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd787.org/board-meetings/	
b. Archive of agendas/mintutes (5 pts)	5	http://www.rd787.org/board-meetings/	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	http://www.rd787.org/board-meetings/	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	Same as Board????
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	1.25	http://www.rd787.org/about-rd-787/	
b. Board ethics training certificates (5 pts)	0	NO	
Total	1.25		
Total Score	18		

Reclamation District 827

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 900

Audit completed: <i>December 5, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	Under Construction
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 999

Audit completed: <i>December 6, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	3.33	http://rd999.org	
c. Service Boundary (3.33 pts)	0	NO	
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	2.5	http://rd999.org/news/	No minutes. For ease of finding the agendas/minutes, suggest labeling the agendas "Meetings" instead of "News".
Total	2.5		
4. Elected & Appointed Officials (10 points)			
			Names only. No contact, terms, bios, compenstion & benefits. If the board is compensated, suggest adding link to publicpay.ca.gov with specific page of District. If not,
a. Board member information (3.33 pts)	1.25	http://rd999.org/contact/	say that.
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	1		
5. Administrative Officials (10 points)			
			No manager info. No compenstion & benefits. Suggest adding link to publicpay.ca.gov with specific page of District.
a. General Manager and Key Staff Information (5 pts)	3	http://rd999.org/contact/	of District.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0	NO	
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	http://rd999.org/history/5/	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	15	B-48	

Reclamation District 1600

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Reclamation District 2035

Audit completed: <i>November 7, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	0		

Yolo County Resource Conservation District

Audit completed: <i>December 12, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.yolorcd.org/nodes/about/services.htm	
c. Service Boundary (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/history.htm	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.yolorcd.org/nodes/about/bod.htm	
b. Archive of agendas/mintutes (5 pts)	5	http://www.yolorcd.org/nodes/about/bod.htm	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/bod.htm	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/bod.htm	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	7		
5. Administrative Officials (10 points)			
			No Compensation/Benefits. Suggest adding link to publicpay.ca.gov with specific page
a. General Manager and Key Staff Information (5 pts)	2.5	http://www.yolorcd.org/r	for District.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2.5		
6. Audits (10 points)			
			Does not have FY17/18. May be in
a. Current audit? (5 pts)	5	http://www.yolorcd.org/r	process
b. Last 3 years? (5 pts)	5	http://www.yolorcd.org/r	FYE 2014 through 2017
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	http://www.yolorcd.org/nodes/about/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	0	NO	
Total	0		
Total Score	49		

Dunnigan Water District

Audit completed: <i>December 12, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.rd108.org/dunnigan-water-district/	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.rd108.org/dunnigan-water-district/	
c. Service Boundary (3.33 pts)	3.33	http://www.rd108.org/du	There is a map but it doesn't follow the LAFco map boundaries, nor does it show the SOI
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.rd108.org/dwd-financial/	
b. Financial Reserve Policy (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd108.org/dwd-meetings/	Minutes seem to be drafts only, have not been approved and signed.
b. Archive of agendas/mintutes (5 pts)	3.5	http://www.rd108.org/dv	
Total	8.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.rd108.org/dunnigan-water-district/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.rd108.org/dunnigan-water-district/	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.rd108.org/dunnigan-water-district/	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
b. Reimbursement/compensation policy (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.rd108.org/dwd-financial/	
b. Last 3 years? (5 pts)	5	http://www.rd108.org/dwd-financial/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	http://www.rd108.org/re	No, but there is a page for RFPs
b. Submittal Instructions? (3.33 pts)	3.33	http://www.rd108.org/re	No, but there is a page for RFPs
c. Approved Contracts? (3.33 pts)	0	NO	Are there contracts that should be posted?
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	http://www.rd108.org/dunnigan-water-district/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
b. Summary of Revenue Sources (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	
b. Board ethics training certificates (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
Total	5		
Total Score	90		B-52

Knights Landing Ridge Drainage District

Audit completed: <i>December 13, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-distr	
c. Service Boundary (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-distr	
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.rd108.org/klrdd-financial/	
b. Financial Reserve Policy (5 pts)	0		
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	http://www.rd108.org/klr	Same month/day/time twice a yr.? C Links for Agendas (2010,11,12,15,16)/Minutes (2010,11,12,14,15,16) are not working (Page not found). Minutes for 2014 and 2017 are draft only, not approved (signed). When the other years get reposted, suggest
b. Archive of agendas/mintutes (5 pts)	3	http://www.rd108.org/klr	posting approved minutes.
Total	7		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-distr	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-distr	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-distr	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2.5	http://www.rd108.org/kn	No compensation/benefits info. Suggest adding link to publicpay.ca.gov with specific page for District.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	4	http://www.rd108.org/klr	Missing 2017
Total	4		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	http://www.rd108.org/re	No, but there is a page for RFPs
b. Submittal Instructions? (3.33 pts)	3.33	http://www.rd108.org/re	No, but there is a page for RFPs Are there contracts that should be
c. Approved Contracts? (3.33 pts)	0	http://www.rd108.org/re	posted?
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	http://www.rd108.org/pu	Suggest putting a link of this page on the KLRDD page.
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	5	http://www.rd108.org/knights-landing-ridge-drainage-distr	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	NO	Just states that District was formed by a special act of State Legislature. Which act/authorizing statute?
b. Board ethics training certificates (5 pts)	5	http://www.rd108.org/knights-landing-ridge-drainage-distr	
Total	5		
Total Score	62	B-53	

YCFWCD

Audit completed: <i>December 13, 2018</i>		Score:	Link:	Notes:
1. Overview (10 points)				
a. Mission (3.33 pts)	3.33		http://www.ycfwcd.org/	
b. Description of Services/functions (3.33 pts.)	3.33		http://www.ycfwcd.org/district.html	
c. Service Boundary (3.33 pts)	3.33		http://www.ycfwcd.org/servicearea.html	
Total	10			
2. Budget (10 points)				
a. Current FY + 3 years prior (5 pts)	5		http://www.ycfwcd.org/DistrictFinancialInformation.htm	
b. Financial Reserve Policy (5 pts)	0	NO		
Total	5			
3. Meetings (10 points)				
a. Schedule (5 pts)	5		http://www.ycfwcd.org/agendas.html	
b. Archive of agendas/mintutes (5 pts)	2.5		http://www.ycfwcd.org/	No approved minutes
Total	7.5			
4. Elected & Appointed Officials (10 points)				
a. Board member information (3.33 pts)	3.33		http://www.ycfwcd.org/board.html#calendar.html	
b. Election procedures/deadlines (3.33 pts)	3.33		http://www.ycfwcd.org/board.html#calendar.html	
c. Reimbursement/Compensation policy (3.33 pts)	3.33		http://www.ycfwcd.org/board.html#calendar.html	
Total	10			
5. Administrative Officials (10 points)				
a. General Manager and Key Staff Information (5 pts)	5		http://www.ycfwcd.org/	Suggest link to publicpay.ca.gov be the specific page to District.
b. Reimbursement/compensation policy (5 pts)	0	NO		
Total	5			
6. Audits (10 points)				
a. Current audit? (5 pts)	5		http://www.ycfwcd.org/DistrictFinancialInformation.htm	
b. Last 3 years? (5 pts)	5		http://www.ycfwcd.org/DistrictFinancialInformation.htm	
Total	10			
7. Contracts (10 points)				
a. Current RFPs? (3.33 pts)	0	NO		
b. Submittal Instructions? (3.33 pts)	0	NO		
c. Approved Contracts? (3.33 pts)	0	NO		
Total	0			
8. Public Records (10 points)				
a. Request form? (10 pts)	0	NO		
Total	0			
9. Revenue Sources (10 points)				
a. Summary of Fees (5 pts)	5		http://www.ycfwcd.org/DistrictFinancialInformation.htm	
b. Summary of Revenue Sources (5 pts)	5		http://www.ycfwcd.org/DistrictFinancialInformation.htm	
Total	10			
10. Agency Specific Criteria: Special Districts (10 points)				
a. Authorizing statute/enabling act (5 pts)	5		http://www.ycfwcd.org/district.html	
b. Board ethics training certificates (5 pts)	5		http://www.ycfwcd.org/board.html#calendar.html	
Total	10			
Total Score	67			

Conaway Ranch

Audit completed: <i>November 8, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	0		

Davis Public Facilities Financing Authority

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	3.33	https://cityofdavis.org/about-davis/government	
c. Service Boundary (3.33 pts)	0	NO	
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	3		

River City Reg. Stadium Financing Authority

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/meetings	
b. Archive of agendas/mintutes (5 pts)	2.5	https://www.cityofwestsacramento.org/agendas	Agendas only
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	8		

Riverfront JPA

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.riverfrontstreetcar.com/	
c. Service Boundary (3.33 pts)	1.5	http://www.riverfrontstre	Streetcar Route
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.riverfrontstreetcar.com/board/	Says they are available for review
b. Archive of agendas/mintutes (5 pts)	1.25	http://www.riverfrontstre	but they are not
Total	6.25		
4. Elected & Appointed Officials (10 points)			
			No Compensation/Appointment date (links to Wsac Board Members
a. Board member information (3.33 pts)	1.5	http://www.riverfrontstre	are broken)
b. Election procedures/deadlines (3.33 pts)	3.33	NO	n/a
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2	http://www.riverfrontstre	JPA Clerk: Name/contact info only
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	18		

Valley Clean Energy Alliance

Audit completed: <i>January 9, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://valleycleanenergy.org/about-us/	
b. Description of Services/functions (3.33 pts.)	3.33	https://valleycleanenergy.org/about-us/	
c. Service Boundary (3.33 pts)	3.33	https://valleycleanenergy.org/about-us/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://valleycleanenergy.org/news-resources/	
b. Financial Reserve Policy (5 pts)	5	https://valleycleanenergy.org/news-resources/	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://valleycleanenergy.org/about-us/meetings/	
b. Archive of agendas/mintutes (5 pts)	2.5	https://valleycleanenergy.org/	Only agendas (minutes are draft, in packet, not approved)
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://valleycleanenergy.org/about-us/	
b. Election procedures/deadlines (3.33 pts)	3.33	https://valleycleanenergy.org/	Advisory Committee
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	7		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2.5	https://valleycleanenergy.org/	No Compensation/Benefits
b. Reimbursement/compensation policy (5 pts)	0		
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://valleycleanenergy.org/news-resources/	
b. Last 3 years? (5 pts)	5	n/a	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://valleycleanenergy.org/news-resources/	
b. Submittal Instructions? (3.33 pts)	3.33	https://valleycleanenergy.org/news-resources/	
c. Approved Contracts? (3.33 pts)	3.33	https://valleycleanenergy.org/news-resources/	
Total	10		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	1.25	https://valleycleanenergy.org/	not available until early 2019 (has a
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	1.25		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://valleycleanenergy.org/news-resources/	
Total	10		
Total Score	68		

WSAFCA

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/depa	W.Sac webpage: CommDev under
b. Description of Services/functions (3.33 pts.)	3.33	https://www.cityofwestsacramento.org/government/depa	Flood Protection.
c. Service Boundary (3.33 pts)	0	NO	
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
			No actual schedule, just notes
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/depa	day/time
b. Archive of agendas/mintutes (5 pts)	5	https://www.cityofwestsacramento.org/government/depa	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Name/Contact only. Suggest adding short bios (link to member agency website), date appointed, compensation.
a. Board member information (3.33 pts)	2.5	https://www.cityofwestsacramento.org/government/depa	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	3		
5. Administrative Officials (10 points)			
			Name/Contact only. Suggest adding compensation/benefits.
a. General Manager and Key Staff Information (5 pts)	2.5	https://www.cityofwestsacramento.org/government/depa	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	2.5	https://www.cityofwestsacramento.org/government/depa	NO
b. Last 3 years? (5 pts)	1.5	https://www.cityofwestsacramento.org/government/depa	Up to FYE 2016
Total	4		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/depa	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/depa	included with individual RFPs
c. Approved Contracts? (3.33 pts)	0	NO	
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	Suggest linking to City's PRA page
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwestsacramento.org/government/depa	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	37		B-60

West Sac. Financing Authority JPA

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	2.5	https://www.cityofwestsac.org	Agendas only
Total	2.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	3		

Winters Branch Library Financing Authority

Audit completed: <i>November 8, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	0		

Winters Public Finance Authority

Audit completed: <i>November 8, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedureds/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	0		

Woodland-Davis Clean Water Agency

Audit completed: <i>January 9, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.wdcwa.com/project-overview/	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.wdcwa.com/	
c. Service Boundary (3.33 pts)	3.33	https://www.wdcwa.com/project-overview/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	1.25	https://www.wdcwa.com	Only FY 2013/14
b. Financial Reserve Policy (5 pts)	0	NO	
Total	1.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	5	https://www.wdcwa.com/agendas/	
Total	5		
4. Elected & Appointed Officials (10 points)			
			Names only. Suggest a link to members bio on their own agency website
a. Board member information (3.33 pts)	1.25	https://www.wdcwa.com	website
b. Election procedures/deadlines (3.33 pts)	3.33	n/a	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2	https://www.wdcwa.com	No compensation/benefits
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2		
6. Audits (10 points)			
a. Current audit? (5 pts)	1.25	https://www.wdcwa.com	Only FYE 2014
b. Last 3 years? (5 pts)	1.25	https://www.wdcwa.com	Only FYEs 2009-2014
Total	2.5		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	3.33	https://www.wdcwa.com/current-operations/	
Total	3		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.wdcwa.com/project-history/	
Total	10		
Total Score	39		

Woodland Finance Authority

Audit completed: <i>November 8, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedureds/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	0		

Yolo County Law Library

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolocounty.org/general-government/general	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolocounty.org/general-government/general	
c. Service Boundary (3.33 pts)	3.33	n/a	serves everyone
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2.5	https://www.yolocounty.org	Name/Contact info only
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	12		

Yolo County Public Agencies Finance Authority

Audit completed: <i>November 8, 2018</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	0	NO	
b. Description of Services/functions (3.33 pts.)	0	NO	
c. Service Boundary (3.33 pts)	0	NO	
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	NO	
b. Archive of agendas/mintutes (5 pts)	0	NO	
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0	NO	
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	0		

YCPARMIA

Audit completed: <i>January 9, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	http://www.ycparmia.org/	
b. Description of Services/functions (3.33 pts.)	3.33	http://www.ycparmia.org/	
c. Service Boundary (3.33 pts)	3.33	http://www.ycparmia.org	No map, but states they serve members within Yolo County
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
			Suggest adding a blurb regarding meeting time/day, etc., "...meets at 9:00am on the fourth Thursday of each month, ..."
a. Schedule (5 pts)	5	http://www.ycparmia.org	
b. Archive of agendas/minutes (5 pts)	5	http://www.ycparmia.org/agenda.htm	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	NO	
b. Election procedures/deadlines (3.33 pts)	3.33	NO	n/a
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2.5	http://www.ycparmia.org	No Compensation/Benefits.
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0	NO	
Total	0		
Total Score	26		

Yolo Emergency Communications Agency

Audit completed: <i>January 9, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolo911.org/	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolo911.org/	
c. Service Boundary (3.33 pts)	3.33	https://www.yolo911.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolo911.org/financials-compensation	
b. Financial Reserve Policy (5 pts)	5	https://www.yolo911.org/financial-reserve-policy	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolo911.org/board-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolo911.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolo911.org/jpa-governing-board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolo911.org n/a	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolo911.org/employee-reimbursement-policy	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yolo911.org/staff	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolo911.org/employee-reimbursement-policy	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolo911.org/financials-compensation	
b. Last 3 years? (5 pts)	5	https://www.yolo911.org/financials-compensation	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolo911.org None at this time	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolo911.org None at this time	
c. Approved Contracts? (3.33 pts)	3.33	https://www.yolo911.org None at this time	
Total	10		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	https://www.yolo911.org/911-public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.yolo911.org/joint-powers-agreement	
Total	10		
Total Score	90		

Yolo Habitat Conservancy

Audit completed: <i>January 9, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yolohabitatconservancy.org/copy-of-staff-bo	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yolohabitatconservancy.org/copy-of-staff-bo	
c. Service Boundary (3.33 pts)	3.33	https://www.yolohabitatconservancy.org/copy-of-staff-bo	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-docume	
b. Financial Reserve Policy (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-docume	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolohabitatconservancy.org/meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolohabitatconservancy.org/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolohabitatconservancy.org/copy-of-staff-bo	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolohabitatc n/a	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolohabitatconservancy.org/copy-of-docume	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	2.5	https://www.yolohabitatc No Compensation/benefits	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-docume	
Total	7.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-docume	
b. Last 3 years? (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-docume	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yolohabitatc none at this time	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yolohabitatc included in individual RFPs	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	7		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	https://www.yolohabitatconservancy.org/request-for-infor	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.yolohabitatconservancy.org/copy-of-docume	
Total	10		
Total Score	84		

Yolo Subbasin Groundwater Agency

Audit completed: <i>January 10, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://yologroundwater.org/index.php/yolo-subbasin-gro	
b. Description of Services/functions (3.33 pts.)	3.33	https://yologroundwater.org/index.php/yolo-subbasin-gro	
c. Service Boundary (3.33 pts)	3.33	https://sgma.water.ca.gov/portal/gsa/print/217	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	NO	
b. Financial Reserve Policy (5 pts)	0	NO	
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://yologroundwater.org/	
b. Archive of agendas/mintutes (5 pts)	5	https://yologroundwater.org/index.php/yoga-board-meeti	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://yologroundwater.org/	Only shows agencies name
b. Election procedures/deadlines (3.33 pts)	0	NO	
c. Reimbursement/Compensation policy (3.33 pts)	0	NO	
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	1.25	https://yologroundwater.org/	Name/Contact only
b. Reimbursement/compensation policy (5 pts)	0	NO	
Total	1.25		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	NO	
b. Last 3 years? (5 pts)	0	NO	
Total	0		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	0	NO	
b. Submittal Instructions? (3.33 pts)	0	NO	
c. Approved Contracts? (3.33 pts)	0	NO	
Total	0		
8. Public Records (10 points)			
a. Request form? (10 pts)	0	NO	
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	NO	
b. Summary of Revenue Sources (5 pts)	0	NO	
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://sgma.water.ca.gov/portal/gsa/print/217	
Total	10		
Total Score	32		

Yolo LAFCo

Audit completed: <i>January 14, 2019</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Mission (3.33 pts)	3.33	https://www.yololafco.org/	
b. Description of Services/functions (3.33 pts.)	3.33	https://www.yololafco.org/what-we-do	
c. Service Boundary (3.33 pts)	0	NO	
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
b. Financial Reserve Policy (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yololafco.org/commission-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yololafco.org/commission-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yololafco.org/commissioners	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yololafco.org/yolo-lafco-policies-procedures	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yololafco.org/yolo-lafco-policies-procedures	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	5	https://www.yololafco.org/staff	
b. Reimbursement/compensation policy (5 pts)	5	https://www.yololafco.org/yolo-lafco-policies-procedures	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
b. Last 3 years? (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (3.33 pts)	3.33	https://www.yololafco.org/bids-and-contracts	
b. Submittal Instructions? (3.33 pts)	3.33	https://www.yololafco.org/bids-and-contracts	
c. Approved Contracts? (3.33 pts)	3.33	https://www.yololafco.org/bids-and-contracts	
Total	10		
8. Public Records (10 points)			
a. Request form? (10 pts)	10	https://www.yololafco.org/contact-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yololafco.org/application-materials	
b. Summary of Revenue Sources (5 pts)	5	https://www.yololafco.org ; See Current Budget	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yololafco.org/what-we-do	
b. Board ethics training certificates (5 pts)	0	NO	
Total	5		
Total Score	92		



Yolo Local Government Transparency and Accountability Program

VISION

Our vision is to promote open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability. We will achieve this by:

- Requesting that LAFCo add selected types of joint powers authorities/agencies to its municipal service review process already conducted with the cities and special districts.
- Supporting LAFCo to develop a scorecard measuring local agency website transparency, performed on a regular basis.
- Agreement to a common checklist of information used to measure the level of transparency in local agency websites.
- Ensuring that city/county websites are a model for other local government agencies to follow.
- Encouraging local special districts and JPAs to create a web presence if they do not already have one.

GOALS

The agencies seek to improve:

- Transparency and accountability.
- Oversight.
- Service delivery and efficiency.
- Coordination among agencies.
- Public understanding of local government.
- Good governance by creating a standard of basic elements for a well-run governmental organization (annual budget, CIP, audits, etc.).

VALUES

TRUST AND INTEGRITY which the agencies will demonstrate by following through on their commitments, duties, and responsibilities.

Adopted by the cities and County on the following dates:

City of Davis – October 17, 2017

City of West Sacramento – November 1, 2017

Yolo County – November 7, 2017

City of Winters – November 7, 2017

City of Woodland – November 21, 2017

OPEN, HONEST, AND CLEAR COMMUNICATION within each organization, between agencies and with the public.

FISCAL ACCOUNTABILITY as demonstrated by making budgets, financial practices, compensation, and audits available to the public.

PROMOTING AWARENESS of local government by promoting a website presence that describes the agency's reason for existing, a description of services it provides, and the area it provides services to.

ENCOURAGING UNDERSTANDING of where tax dollars go and how to easily contact board members and agency management.

CIVIC RESPONSIBILITY through access to board meeting schedules, agendas and minutes so the public can more easily attend board meetings and become involved.

TRANSPARENCY to respond to the growing movement to make governmental information available and searchable online.

REPRESENTATION to inform the public regarding board members (names, contact information and terms of office) and their election/appointment process.

JPA/SHARED PROGRAMS FINANCIAL BEST PRACTICES

City/County managers will determine assignments to each JPA/Shared Programs for liaison/oversight purposes. Shared programs include programs that are funded via city/county cost sharing, e.g. Yolo County Animal Services, Office of Emergency Services, West Valley Fire Training Consortium, etc.

Budget integration between JPAs/Shared programs and "member" agencies that fund them will be improved by implementation of the following process performed annually:

- City/County managers will prepare a consolidated summary-level budget preparation memo for the JPAs and other shared programs that require city/County funding. The memo should convey the budget stance for the upcoming fiscal year, plus a longer range outlook. The intent is to create JPA alignment with the cities/County budget stance and mirror agency cycles of budget reductions or growth.
- City/County managers may schedule budget workshops with the JPAs and shared programs each year around the March timeframe or as appropriate.
- JPAs and other shared programs are requested to provide draft budgets for funding agencies' executive manager review by May and final adopted budgets no later than June 15th of each year for integration into each funding agency's budget.

Formation of any new JPAs or shared programs should only be considered when the following criteria are met.¹ The proposed JPA/shared program:

- Will demonstrate cost reduction.
- Is more efficient.

¹ Governments Working Together, A Citizen's Guide to Joint Powers Agreements, California State Legislature, Senate Local Government Committee, August 2007

- Will reduce or eliminate overlapping services.
- Will result in the sharing of resources.

JPA agreements should include common policies supporting JPA funds to be held in the County Treasury (as appropriate), open government, and transparency.

PROGRAM IMPLEMENTATION – MUNICIPAL SERVICE REVIEWS OF SELECTED TYPES OF JPAs

The Cities/County request that LAFCo conduct Municipal Service Reviews every five years of selected types of JPAs whose service area is mostly within the county and includes: (1) JPAs that provide municipal services; (2) JPAs that employ staff; and/or (3) JPAs with boards comprised of agency staff. New JPAs may be created in the future and added to this list, but currently those JPAs include:

1. Valley Clean Energy Alliance
2. West Sacramento Area Flood Control Agency
3. Woodland-Davis Clean Water Agency
4. Yolo County Public Agency Risk Management Insurance Authority
5. Yolo Emergency Communications Agency
6. Yolo Habitat Conservancy
7. Yolo Subbasin Groundwater Agency

LAFCo steps to complete Municipal Service Reviews on a five-year cycle of these JPAs include:

- Compiling publicly and readily available information.
- Requesting any additional information from the JPA, minimizing JPA staff time.
- Developing JPA recommendations regarding each of the seven standard MSR determinations.
- Completing an administrative draft report for preview by JPA management.
- Responding to any comments and preparing a draft report available for public review.
- Publishing a hearing notice for public review and comment of the draft MSR.
- Adopting the MSR at a public hearing, finalizing the report, and posting it online.
- Sharing MSR findings with city/county managers, including any cumulative recommendations on ways to streamline and improve efficiencies with the governance structures countywide.

PROGRAM IMPLEMENTATION - WEBSITE TRANSPARENCY SCORECARD

A website transparency scorecard will be prepared by LAFCo on a regular basis involving the following steps:

- Creating list of cities, County, JPAs and special districts
- Encouraging local JPAs and special districts to establish websites and assist them, if desired
- LAFCo conducts preliminary review of agency websites
- LAFCo shares preliminary results with each agency to provide an opportunity for improvement
- LAFCo conducts follow up review
- The agency scorecard is finalized, adopted by the LAFCo Commission, shared with local agencies, and posted online

AGENCY WEB TRANSPARENCY CHECKLIST²

The scorecard will be based on the following criteria:

1. Overview
 - a. Mission Statement: What is the agency's reason for existing?
 - b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - c. Boundary of service area: What specific area does the agency serve?
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so?

² 2015-16 Web Transparency Report Card, Marin County Civil Grand Jury, March 17, 2016

- c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
- 5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
- 6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year
 - c. Most recent annual financial report provided to the State Controller's Office, or a link to this information
 - d. Most recent LAFCo Municipal Service Review, if applicable
- 7. Contracts
 - a. Current request for proposal and bidding opportunities (over \$25,000 in value)
 - b. Instructions on how to submit a bid or proposal
 - c. Approved in force vendor contracts (over \$25,000 value)
- 8. Public Records
 - a. Online/downloadable Public Records Act (or FOIA) request form: What is the best way for the public to request public records?
- 9. Revenue Sources
 - a. Summary of fees received: fees for services, if any
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants
- 10. Agency Specific Criteria
 - a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)