

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

April 20, 2023 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS
625 COURT STREET, ROOM 206
WOODLAND, CA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
NORMA ALCALA, VICE CHAIR (CITY MEMBER)
BILL BIASI (CITY MEMBER)
LUCAS FRERICHS (COUNTY MEMBER)
GARY SANDY (COUNTY MEMBER)

ALTERNATE COMMISSIONERS

ANGEL BARAJAS (COUNTY MEMBER)
RICHARD DELIBERTY (PUBLIC MEMBER)
GLORIA PARTIDA (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. LAFCo will broadcast most meetings via Zoom. Those not able to attend the LAFCo meeting in person will have the opportunity to provide public comment via Zoom; however, LAFCo cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by LAFCo are to attend the meeting in person or submit your comment in writing in advance of the meeting.

The Zoom link / phone number and instructions for participating in the meeting through Zoom are set forth in the "Public Participation Instructions" on the final page of this agenda.

NOTICE:

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese-Knox-Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at lafco@yolocounty.org.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling more than \$250 to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before

LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on the matter.

AGENDA

PLEASE NOTE - The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Commission members.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: This is an opportunity for members of the public to address the Commission on subjects relating to LAFCo purview but not on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

CONSENT AGENDA

4. Approve the LAFCo Meeting Minutes of February 23, 2023
5. Correspondence

PUBLIC HEARING

6. Consider and adopt the proposed LAFCo Budget for fiscal year (FY) 2023/24 and set May 25, 2023, as the public hearing date to approve the final budget

REGULAR AGENDA

7. Elect a Chair and Vice Chair for the Commission to serve one-year terms, ending February 1, 2024
8. Select ad hoc Legislative Subcommittee members to replace former City Member Tom Stallard and former County Member Don Saylor
9. Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2023/24
10. Consider the Municipal Service Review (MSR)/Sphere of Influence (SOI) Initial Study for the City of West Sacramento (LAFCo No. 23-01) and determine a comprehensive MSR/SOI Update is not needed for this five-year review cycle per Government Code §56425(g)

EXECUTIVE OFFICER'S REPORT

11. A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
 - a. 04.20.2023 Long Range Planning Calendar
 - b. EO Activity Report - February 21 through April 14, 2023
 - c. CALAFCO Legislative Summary

COMMISSIONER REPORTS

12. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

ADJOURNMENT

13. Adjourn to the next LAFCo Meeting

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. Friday, April 14, 2023, at the following places:

- On the bulletin board outside the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the bulletin board outside the Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA: and,
- On the LAFCo website at: www.yololafco.org.

ATTEST:

Terri Tuck, Clerk
Yolo LAFCo

A.D.A. NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695.

PUBLIC PARTICIPATION INSTRUCTIONS:

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. If you cannot attend the LAFCo meeting in person but desire to follow the meeting remotely, make a public comment, or comment on a specific item on the agenda, you may do so by:

- Join through Zoom on your computer at <https://yolocounty.zoom.us/j/82365298419>, Webinar ID: 823 6529 8419, or participate by phone by calling 1-408-638-0968, Webinar ID: 823 6529 8419. Please note there is no participant code, you will just hit # again after the recording prompts you.
- If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The moderator will call you by name or phone number when it is your turn to comment. Press *6 to unmute. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.
- If you wish to submit a written comment on a specific agenda item or on an item not on the agenda, please email the Commission Clerk at lafco@yolocounty.org or send to 625 Court Street, Suite 107, Woodland, CA 95695. Please include meeting date and item number. Please submit your comment by 3:00pm the day prior to the meeting, if possible, to provide the Commission a reasonable opportunity to review your comment in advance of the meeting. All written comments are distributed to the Commission, filed into the record, but will not be read aloud.

Please note: LAFCo cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by LAFCo are to either attend the meeting in person or submit your comment in writing in advance of the meeting.

Consent 4.

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

Approve the LAFCo Meeting Minutes of February 23, 2023

RECOMMENDED ACTION

Approve the LAFCo Meeting Minutes of February 23, 2023.

Attachments

LAFCo Minutes 02.23.23

Form Review

Form Started By: Terri Tuck
Final Approval Date: 03/30/2023

Started On: 03/30/2023 12:53 PM

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

February 23, 2023

The Yolo Local Agency Formation Commission met on the 23rd day of February 2023, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA, and via teleconference. Voting members present were Vice Chair and City Member Norma Alcalá, Public Member Alternate Richard DeLiberty (A), County Members Gary Sandy and Alternate Angel Barajas (A), and incoming City Member Bill Biasi. Voting Members absent were Chair and Public Member Olin Woods and incoming County Member Lucas Frerichs. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Vice Chair Alcalá called the Meeting to order at 9:03 a.m.

Item № 1 Pledge

Angel Barajas led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Barajas (A), Biasi, DeLiberty (A), Sandy, Alcalá ABSENT: Frerichs, Woods

Item № 3 Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees, and discuss options for public participation at future in-person meetings

Minute Order 2023-01: The recommended action was approved for the February 23, 2023, meeting. After discussion, the Commission agreed to continue future meetings via teleconference/videoconference for public participation as long as logistics hold up in the Board of Supervisors Chamber to allow public participation via Zoom.

MOTION: Barajas (A) SECOND: Sandy
AYES: Barajas (A), Biasi, DeLiberty (A), Sandy, Alcalá
NOES: None

Item № 4 Public Comments

There were no public comments.

OATH OF OFFICE

Item № 5 Bill Biasi, Winters (Regular City Member)

Bill Biasi was sworn in prior to the meeting.

CONSENT

Item № 6 **Approve the LAFCo Meeting Minutes of December 1, 2022**

Item № 7 **Review and file Fiscal Year 2022/23 Second Quarter Financial Update**

Item № 8 **Review and file the Yolo LAFCo Financial Statement for Fiscal Year ending 2022, prepared by the Yolo County Department of Financial Services**

Item № 9 **Correspondence**

Minute Order 2023-01: The recommended actions were approved.

MOTION: Barajas (A) SECOND: Sandy
AYES: Barajas (A), Biasi, DeLiberty (A), Sandy, Alcalá
NOES: None

PUBLIC HEARING

Item № 10 **Consider approval of Resolution 2023-01 adopting the Municipal Service Review (MSR) and Sphere of Influence (SOI) for the Yolo County Resource Conservation District, and determine the MSR/SOI is exempt from the California Environmental Quality Act (CEQA) (LAFCo No. 22-06)**

After an overview report by staff, the Chair opened the Public Hearing. Heather Nichols, Yolo County Resource Conservation District Executive Director spoke. The Public Hearing was closed.

Minute Order 2023-02: The Commission adopted **Resolution 2023-01**, approving the Municipal Service Review (MSR) and Sphere of Influence (SOI) for the Yolo County Resource Conservation District (LAFCo No. 22-06), and determined the MSR/SOI is exempt from the California Environmental Quality Act (CEQA).

MOTION: Sandy SECOND: Barajas (A)
AYES: Barajas (A), Biasi, DeLiberty (A), Sandy, Alcalá
NOES: None

REGULAR

Item № 11 **Consider reappointment of Olin Woods as the Regular Public Member of the Yolo LAFCo, to another term effective through February 1, 2027**

Minute Order 2023-03: The recommended action was approved.

MOTION: Barajas (A) SECOND: Sandy
AYES: Barajas (A), Biasi, DeLiberty (A), Sandy, Alcalá
NOES: None

Item № 12 Elect Chair and Vice Chair for the Commission to serve one-year terms, ending February 1, 2024

Minute Order 2023-04: No action was taken. This item was moved to the next Regular Meeting.

Item № 13 Select two ad hoc Legislative Subcommittee members to replace former City Member Tom Stallard and former County Member Don Saylor

Minute Order 2023-05: No action was taken. This item was moved to the next Regular Meeting.

Item № 14 Review and file 2022 Yolo Local Government Website Transparency Report

Minute Order 2023-06: No action needed. The report was filed and posted on the website.

Item № 15 Executive Officer’s Report

The Commission was given written reports of the Executive Officer’s activities for the period of November 21, 2022, through February 17, 2023, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Update.

Item № 16 Commissioner Reports

There were no reports.

Item № 17 Adjournment

Minute Order 2023-07: The meeting was adjourned at 9:35 a.m.

MOTION: Barajas (A) SECOND: Sandy
AYES: Barajas (A), Biasi, DeLiberty (A), Sandy, Alcalá
NOES: None

ATTEST:

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

Terri Tuck
Clerk to the Commission

Consent 5.

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

Receive and file the following correspondence:

A. Letter Re LAFCo Policies Related to Village Farms Project Davis Apr 13 2023

Attachments

ATT-Letter Re LAFCo Policies Related to Village Farms Project Davis Apr 13 2023

Form Review

Form Started By: Terri Tuck
Final Approval Date: 04/13/2023

Started On: 04/13/2023 11:15 AM



April 13, 2023

COMMISSION
CHAIR
OLIN WOODS
Public Member

Rochelle Swanson
Village Farms Project Consultant
PO Box 73943
Davis, CA 95617
[Sent via Email]

VICE CHAIR
NORMA ALCALA
Councilmember
City of West Sacramento

BILL BIASI
Mayor
City of Winters

Re: Yolo LAFCo Policies Related to the Village Farms Project outside the City of Davis

LUCAS FRERICHES
Supervisor – 2nd District

This letter is written in response to your April 7, 2023 email requesting further information regarding Yolo LAFCo policies: (1) Prioritizing development within a city's Sphere of Influence (SOI); and (2) Considering an extension of city services outside jurisdictional boundaries. Yolo LAFCo policies referenced in this letter can be found [HERE](#).

GARY SANDY
Supervisor – 3rd District

ALTERNATES
ANGEL BARAJAS
Supervisor – 5th District

Prioritizing Development in the SOI

RICHARD DELIBERTY
Public Member

The primary objectives of LAFCo are to further the State policies of “discouraging urban sprawl, preserving open-space and prime agricultural lands, encouraging the efficient provision of government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances” (Government Code §56301.). One way a LAFCo achieves these objectives is by developing and determining the SOIs of the cities and districts within its county. (Government Code §56425(a).) An SOI is “a plan for the probable physical boundaries and service area of a local agency, as determined by the commission.” (Government Code §56076.) Importantly, an unincorporated area cannot be annexed into a city unless that area is within the city's SOI. (Government Code §56375.5.) State policy provides that new development should be steered to the existing jurisdiction or the existing SOI before going outside those areas, with a preference for non-prime farmland. (Government Code §56377.)

GLORIA PARTIDA
Councilmember
City of Davis

STAFF

CHRISTINE M. CRAWFORD, AICP
Executive Officer

Yolo LAFCo policies also reflect this strong preference for developing vacant land already within a city's existing SOI first (Yolo LAFCo Policy 4.1). The information required to expand a city's SOI would include justification of land demand for growth including the Regional Housing Needs Analysis (RHNA) (Yolo LAFCo Policy 6.5). The Policies also state land substantially surrounded by existing agency boundaries should be annexed before other lands (Yolo LAFCo Policy 4.4).

TERRI TUCK
Administrative Specialist II/Clerk

COUNSEL
ERIC MAY

Considering an Extension of Services

A city or district may enter into an agreement with a property owner to extend services outside the city or district's existing boundaries. However, Government Code §56133 requires that districts and cities first obtain LAFCo approval of any such new or extended services, in anticipation of later annexation. The extraterritorial services must generally be within the applicable SOI, unless a threat to the health and safety exists to existing development, in which case the services can also be provided outside the SOI. (Government Code §56133(c).) LAFCo approval of out-of-agency agreements is a discretionary action under the California Environmental Quality Act (CEQA).

625 Court Street, Suite 107
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org

Yolo LAFCo Policy 3.3 states the following factors will be considered to determine the local and regional impacts of proposed out-of-agency services:

- a) Whether annexation is a reasonable and preferable alternative to LAFCo allowing extended services outside the agency's jurisdictional boundaries;
- b) The growth inducing impacts of any proposal;
- c) Whether the proposed extension of services promotes logical and orderly development of areas within the SOI (i.e. islands, strips and corridors are disfavored);
- d) The agreed upon timetable and stated expectation for annexation to the agency providing the requested service;
- e) The proposal's consistency with the policies and plans of all affected agencies;
- f) The ability of the local agency to provide service to the proposed area without detracting from current service levels;
- g) Whether the proposal contributes to the premature conversion of agricultural land or other open space land;
- h) Whether the proposal conflicts with or undermines adopted Municipal Service Review determinations and/or recommendations; and
- i) Other factors determined to be relevant by the Commission or staff.

I hope you find this information helpful. If you have any further questions, please feel free to contact me.

Best regards,



Christine M. Crawford AICP

c. Mike Webb, City Manager

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

Consider and adopt the proposed LAFCo Budget for fiscal year (FY) 2023/24 and set May 25, 2023, as the public hearing date to approve the final budget

RECOMMENDED ACTION

1. Receive staff presentation and public comments on the Draft LAFCo Budget for FY 2023/24;
2. Close the public hearing, provide staff direction as desired, and set May 25, 2023, as the public hearing to consider approval of the Final Budget.

FISCAL IMPACT

The attached LAFCo budget (Attachment A) includes proposed revenues, expenditures and projected fund balance for LAFCo for the next fiscal year. This proposed budget maintains adequate support for the Commission to meet its responsibilities under the Cortese-Knox-Hertzberg (CKH) Act and the shared services priorities identified in the LAFCo Annual Work Plan.

REASONS FOR RECOMMENDED ACTION

Yolo County LAFCo adopts an annual budget with notice to the four cities and Yolo County. In accordance with the CKH Act, a proposed budget must be adopted by May 1 and final budget by June 15 of each year. Following approval of the final budget and no later than July 1, the County Auditor requests payment from each agency. In order to meet these timelines, the final budget is scheduled to be adopted at the May 25, 2023 LAFCo Commission meeting and invoices will go out thereafter.

In accordance with the CKH Act, the cities and County split the cost of LAFCo funding 50/50. A formula for the split of the cities' share is outlined in Government Code Section 56381 (b)(1); which would be in proportion to a city's tax revenue or an alternative method approved by a majority of the cities. Beginning in FY 2007/08, the cities developed an alternative formula to apportion its 50% of LAFCo funding by averaging a city's general tax revenue and population.

A more detailed table showing the formula for agency apportionment is attached for review (Attachment B). In summary, the breakdown of agency apportionment of the LAFCo budget for FY 2023/24 is as follows:

- City of Davis - 16.16%
- City of West Sacramento - 17.25%
- City of Winters - 1.62%
- City of Woodland - 14.97%
- County of Yolo - 50.00%

BACKGROUND

Draft Budget Increase

The draft budget shows an overall appropriation increase of 4% compared to last year with a total appropriation amount of \$540,186. In addition, \$5,000 would be transferred into reserves as a set aside for our next audit in FY 24/25 (i.e. every 3 years). Therefore, the total uses would be \$545,186. Salaries and Benefits costs are going up 8%, with a 5% pay increase plus a 2% cost of living adjustment approved by Yolo County plus benefits. The Services and Supplies appropriation is decreasing by 8% due to minimal decreases anticipated for legal, travel, and computer costs. Overall, this results in an increase of 7% in agency costs on average, ranging from 5% - 11% each with fluctuations among cities per the allocation formula.

The following itemizes the draft budget cost for each agency (and net increase as compared to the previous fiscal year):

City of Davis = \$78,098 (increase of \$4,055)
 City of West Sacramento = \$83,367 (increase of \$4,384)
 City of Winters = \$7,832 (increase of \$549)
 City of Woodland = \$72,329 (increase of \$6,960)
 County of Yolo = \$241,627 (increase of \$15,949)

Draft Budget Considerations

Our Administrative Specialist II/Commission Clerk plans to retire on December 31, 2024, which is next calendar year. In order to hire a new employee and have approximately one month of overlap time for training and paying out unused vacation leave (approximately 2 months total), staff anticipates a bump of approximately \$30,000 in Salaries and Benefits costs next budget year. The question for this budget year is: Does the Commission wish to increase our reserve, say by half or \$15,000 this year to smooth out that bump or should LAFCo absorb it with our existing reserve and build it back up over following years? Staff recommends the Draft Budget has \$100,000 in contingency plus fund balance which could be used to partially offset this bump with fund balance next fiscal year, i.e. dip into reserves next year and hopefully use carryover balance to build it back up over a few years.

One other minor cost savings item that could be considered by the Commission is the \$1,648 cost for records storage of old files (21 bankers boxes total), which increases somewhat every year. Last year all the records in storage were scanned and in theory are no longer needed. Per Government Code Section 56382, the commission may authorize the destruction of any duplicate record, paper, or other document if the original or a photographic or electronic copy of the record, paper, or other document is retained in the files of the commission, and the commission may authorize the destruction of original records more than two years old if a photographic or electronic copy of the original record is made and preserved.

Next Steps

Following Commission direction on the draft budget, staff will make any changes as directed by the Commission and send the proposed budget to the city/county managers for review and comment. Staff will report on all feedback received and any changes during the final budget hearing on May 25, 2023.

Attachments

ATT A-DRAFT LAFCo 2023-24 Budget
 ATT B-LAFCo FY 23-24 Budget Agency Apportionment

Form Review

Inbox

Christine Crawford (Originator)
 Form Started By: Christine Crawford
 Final Approval Date: 04/12/2023

Reviewed By

Christine Crawford

Date

04/12/2023 10:05 AM
 Started On: 03/31/2023 03:36 PM

YOLO LAFCO DRAFT BUDGET:
FINANCING SOURCES - SCHEDULE A

FISCAL YEAR 2023/24
ACCOUNTING UNIT: 69405229816991

Account #	Account Name	FY 22/23 Revenue Budgeted	FY 23/24 Revenue Budgeted	Net Change	Agency Apportionment Variance from FY 22/23 Explanation
REVENUES					
AGENCIES SHARE:					
402010	OTHER GOVT AGENCY-COUNTY	\$ 225,678	\$ 241,627	\$ 15,949	50.00%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	78,983	83,367	4,384	17.25%
402040	OTHER GOVT AGENCY-WOODLAND	65,369	72,329	6,960	14.97%
402050	OTHER GOVT AGENCY-WINTERS	7,283	7,832	549	1.62%
402060	OTHER GOVT AGENCY-DAVIS	74,043	78,098	4,055	16.16%
	TOTAL AGENCIES SHARE	451,356	483,253	31,897	
OTHER REVENUE:					
400700	INVESTMENT EARNINGS-POOL	3,000	3,000	-	
403460	CHARGES FOR SERVICES - LAFCO	-	-	-	
	TOTAL OTHER REVENUE	3,000	3,000	-	
	TOTAL REVENUE	454,356	486,253	31,897	
USE OF FUND BALANCE					
405999-0	UNASSIGNED	68,400	58,933	(9,467)	"Surplus" FB used to balance budget/offset costs
	ASSIGNED - AUDIT RESERVE			-	Next audit in FY 24/25 (3yr cycle)
	ASSIGNED - CONTINGENCY		-	-	
	TOTAL USE OF FUND BALANCE	68,400	58,933	(9,467)	
TOTAL FINANCING SOURCES		\$ 522,756	\$ 545,186	\$ 22,430	

DRAFT LAFCO BUDGET - FINANCING USES - SCHEDULE B

FISCAL YEAR 2023/24

Account #	Account Name	FY 22/23 Expenditures Budget	FY 23/24 Expenditures Budget	Net Change	Comments/Variance Explanation from previous FY
EXPENDITURES					
SALARIES AND BENEFITS:					
500100	REGULAR EMPLOYEES	\$ 233,569	\$ 249,502	\$ 15,933	BOS approved 5% + 2% COLA increase
500110	EXTRA HELP	-	-	-	
500310	RETIREMENT (CALPERS)	76,354	86,252	9,898	
500320	OASDI	14,208	16,260	2,052	
500330	FICA/MEDICARE TAX	4,021	4,267	246	
500340	HEALTH INSURANCE (Life Ins/EAP)	150	150	-	
500360	OPEB - RETIREE HEALTH INSURANCE	17,985	19,202	1,217	
500380	UNEMPLOYMENT INSURANCE	793	793	-	
500390	WORKERS' COMPENSATION INSURANCE	500	500	-	
500400	OTHER EMPLOYEE BENEFITS	43,730	44,792	1,062	
	TOTAL SALARY & BENEFITS	\$ 391,310	\$ 421,718	\$ 30,408	
SERVICES AND SUPPLIES:					
501021	COMMUNICATIONS	2,213	2,358	145	County charge (telecom)
501051	INSURANCE-PUBLIC LIABILITY	500	500	-	YCPARMIA
501070	MAINTENANCE-EQUIPMENT	700	700	-	
501071	MAINTENANCE-BLDG IMPROVEMENT	250	250	-	
501090	MEMBERSHIPS	6,500	6,750	250	\$4,646 CALAFCO; \$788 AICP; \$1,250 CSDA
501110	OFFICE EXPENSE	1,000	1,000	-	
501111	OFFICE EXP-POSTAGE	200	200	-	
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	6,000	6,000	-	Estimate. Billed hourly rate but IT hasn't charged
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	4,134	1,379	(2,755)	County charge: network charges
501127	IT SERVICES-CONNECTIVITY	4,106	4,719	613	County charge: network charges
501151	PROF & SPEC SVC-AUDITG & ACCTG	-	-	-	Audit on 3yr cycle, next is FY 24/25
501152	PROF & SPEC SVC-INFO TECH SVC	3,000	5,000	2,000	LAFCo website, timesheet software, GIS costs
501156	PROF & SPEC SVC-LEGAL SVC	12,000	10,000	(2,000)	
501165	PROF & SPEC SVC-OTHER	42,500	40,000	(2,500)	
501180	PUBLICATIONS AND LEGAL NOTICES	1,000	1,000	-	
501190	RENTS AND LEASES - EQUIPMENT	100	100	-	
501193	RENTS & LEASES-RECRDS STRGE (Archives)	1,243	1,648	405	County charge
501205	TRAINING	5,000	4,000	(1,000)	
501210	MINOR EQUIPMENT (COMPUTERS)	2,000	-	(2,000)	No computers need replacement this FY
501250	TRANSPORTATION AND TRAVEL	7,000	5,000	(2,000)	No conference travel to SoCal required
501264	INTERNAL CHARGES (water, sewer, HVAC debt)	2,000	2,864	864	
	TOTAL SERVICES & SUPPLIES	\$ 101,446	\$ 93,468	\$ (7,978)	

DRAFT LAFCO BUDGET - FINANCING USES - SCHEDULE B (continued)

Account #	Account Name	FY 22/23 Expenditures Budgeted	FY 22/23 Expenditures Budgeted	Net Change	Comments / Variance Explanation from FY 22/23
EXPENDITURES					
APPROPRIATION FOR CONTINGENCY:					
503300	APPROP FOR CONTINGENCY	25,000	25,000	-	20% total = 5% appropriated (+15% in FB)
	TOTAL APPROPRIATION FOR CONTINGENCY	\$ 25,000	\$ 25,000	\$ -	
	TOTAL APPROPRIATIONS	\$ 517,756	\$ 540,186	\$ 22,430	
PROVISIONS FOR RESERVES					
300600-0000	FD BAL-ASSIGNED-AUDIT	5,000	5,000	-	
300600-0003	FD BAL-ASSIGNED-CONTINGENCY			-	
	TOTAL PROVISIONS FOR RESERVES	\$ 5,000	\$ 5,000	\$ -	Transfer into Fund Balance reserves
	TOTAL USES	\$ 522,756	\$ 545,186	\$ 22,430	

BUDGETED ENDING FUND BALANCES AS OF	6/30/23	6/30/24	Net Change	
ASSIGNED - AUDIT RESERVE	\$ 5,000	\$ 10,000	5,000	Drawing reserve to fund audit (every 3 yrs)
ASSIGNED - CONTINGENCY RESERVE	75,000	75,000	-	20% total (15% in FB + 5% appropriated)
UNASSIGNED	-	-		
TOTAL BUDGETED ENDING FUND BAL 6/30/23	\$ 80,000	\$ 85,000	\$ 5,000	

YOLO LAFCO FUND BALANCE WORKSHEET

	FY 22/23 Budgeted	FY 22/23 Projected	FY 23/24 Budgeted
Unassigned Fund Balance			
Beginning Balance	\$ 143,400	\$ 79,248	\$ 58,933
Estimated revenue	454,356	458,178	486,253
Appropriations/Actual	\$ (517,756)	(473,492)	(540,186)
Transfers (to)fr audit reserve	(5,000)	(5,000)	(5,000)
Transfers (to)fr contingency reserve	-	-	-
Ending Balance	<u>\$ 75,000</u>	<u>58,933</u>	<u>-</u>
Assigned Fund Balance-Audit Reserve			
Beginning balance	\$ 5,000	5,000	5,000
Transfers in(out), net	5,000	5,000	5,000
Ending Balance	<u>\$ 10,000</u>	<u>10,000</u>	<u>\$ 10,000</u>
Assigned Fund Balance-Contingency Reserve			
Beginning Balance	\$ 75,000	75,000	75,000
Transfers in(out), net	-	-	-
Ending Balance	<u>\$ 75,000</u>	<u>75,000</u>	<u>\$ 75,000</u>
TOTAL FUND BALANCE			
Beginning Balance	\$ 150,874	159,248	138,933
Estimated revenue	454,356	458,178	486,253
Appropriations	(517,756)	(473,492)	(540,186)
Transfers in(out), net	(5,000)	-	-
Estimated Ending Balance	<u>\$ 82,474</u>	<u>143,933</u>	<u>\$ 85,000</u>

Agency	Tax Revenue (SCO 2020 Data)	% of Total Tax Revenue	City Population (DOF May 2022)	% of Total City Pop	Avg % of Revenue and Population	LAFCo Apportionment	Agency Share
Davis	\$ 57,460,075	30%	64,869	35%	32.32%	16.16%	\$ 78,098.00
West Sacramento	\$ 78,511,613	40%	52,837	29%	34.50%	17.25%	83,367.00
Winters	\$ 4,803,025	2%	7,422	4%	3.24%	1.62%	7,832.00
Woodland	\$ 53,153,110	27%	60,137	32%	29.93%	14.97%	72,329.00
Yolo County						50.00%	241,627.00
Total	\$ 193,927,823	100%	185,265	100%	100%	100.00%	483,253.00

	From Budget
Total Appropriations	545,186.00
Less: Other revenue	(3,000.00)
Less: Use of FB	(58,933.00)
Agency Share	483,253.00

Regular 7.

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

Elect a Chair and Vice Chair for the Commission to serve one-year terms, ending February 1, 2024

RECOMMENDED ACTION

Elect a Chair and Vice Chair for the Commission to serve one-year terms, ending February 1, 2024.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

Each year, the members of the Commission elect a Chair and Vice Chair to serve a one-year term as stated in the Yolo LAFCo Administrative Policies and Procedures and consistent with state law.

BACKGROUND

The current Chair is Public Member Olin Woods. The current Vice Chair is City Member Norma Alcalá.

Attachments

No file(s) attached.

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 03/31/2023

Reviewed By

Christine Crawford

Date

03/31/2023 12:26 PM

Started On: 03/30/2023 12:49 PM

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

Select ad hoc Legislative Subcommittee members to replace former City Member Tom Stallard and former County Member Don Saylor

RECOMMENDED ACTION

Select ad hoc Legislative Subcommittee members to replace former City Member Tom Stallard and former County Member Don Saylor.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

To fill vacant city and county member position on the ad hoc Legislative Subcommittee.

BACKGROUND

In June 2012, Yolo LAFCo formed a legislative subcommittee to review CALAFCO requests for letters regarding proposed legislation. Yolo LAFCo policies state that this subcommittee should include no more than one member from a category, i.e. City, County, or Public member.

The California Association of Local Agency Formation Commissions (CALAFCO) Legislative Committee monitors changes to LAFCo code and related law. These changes may impact Yolo LAFCo powers, processes, and/or proposals. Occasionally active legislation of particular importance triggers a request from the Executive Director of CALAFCO for letters voicing support or opposition to the given legislation. Often these letters are needed sooner than the next LAFCo Commission meeting where staff would confirm the Commission's position and approve submittal of such a letter. A legislative subcommittee is used by other LAFCos to review and approve position letters when needed in advance of the next LAFCo Commission meeting.

Attachments

No file(s) attached.

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 03/31/2023

Reviewed By

Christine Crawford

Date

03/31/2023 12:30 PM

Started On: 03/30/2023 12:52 PM

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2023/24

RECOMMENDED ACTION

Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2023/24.

FISCAL IMPACT

The cost for undertaking the FY Annual Work Plan will be incorporated into LAFCo's FY budget.

REASONS FOR RECOMMENDED ACTION

This information is provided to the Commission in order to obtain feedback and direction on work priorities for the upcoming fiscal year (FY). Staff work plan recommendations are included in the draft budget and any changes to implement Commission direction can be factored into the final budget, which will be presented at the May 25, 2023 meeting.

BACKGROUND

The Work Management Plan for the upcoming fiscal year is listed below. Please provide staff with any direction as desired.

MSR/SOI Updates and Joint Powers Agency (JPA) Service Reviews for FY 2023/24

Staff has reorganized the attached update schedule to group MSR/SOIs more by the municipal service provided, which is often provided by different types of local agencies. Periodic service reviews are intended to comprehensively study each municipal service judged important to future growth provided by counties, cities and special districts to broadly review the adequacy and future needs for various municipal services, and consider government efficiencies via consolidation and/or reorganization.

Staff recommends the MSR/SOI for the flood protection and drainage agencies be conducted next fiscal year, which includes the 13 agencies listed below. There are 5 additional districts that also provide flood protection or drainage services in Yolo County (shown in Attachment A) that will be discussed in the MSR/SOI but not reviewed comprehensively because most of each district's territory is located within Colusa or Solano County, and therefore Yolo LAFCo is not its "home" LAFCo.

- Knights Landing Ridge Drainage District
- Snowball County Service Area
- Reclamation District 150
- Reclamation District 307
- Reclamation District 537
- Reclamation District 730
- Reclamation District 765
- Reclamation District 787
- Reclamation District 900
- Reclamation District 999
- Reclamation District 1600
- Reclamation District 2035
- West Sacramento Area Flood Control Agency ("West SAFCA") JPA

It's been five years since the last review of these agencies in 2018, and the Yolo County Grand Jury is watching this schedule for the flood protection districts in particular since it recommended review in three years instead of the

required five years, after the controversial reorganization of RD 900. Review of the cemetery districts is overdue, but staff is not as concerned about this municipal service and recommends it can be completed the following fiscal year.

Proposal Applications

No applications are currently in process and those listed below are anticipated in FY 2023/24:

City of Woodland:

- Woodland Research and Technology Park annexation (NE corner of SR 113/CR 25A)
- Barnard Court annexation (SE corner of I-5/West Street) and other City-owned properties
- Woodland Commerce Center annexation (in the industrial area)

Yolo County:

- Reorganization of the Elkhorn, No Man's Land and Springlake FPDs, and County Service Area 9

Agency Accountability

The website transparency scorecard review and reporting process is completed towards the end of each calendar year. Agency scoring occurs in the last quarter of the calendar year (i.e. October - December), and a report will be presented to LAFCo in January 2024. Staff is continuing to reach out and support independent special districts that do not already have a website, promoting resources and scholarships available. State law requires all independent special districts to maintain a website or adopt a resolution stating a hardship each year. The following agencies are included in the scorecard (70 agencies in total):

- Cities/County (5)
- Special Districts (47)
- Joint Powers Authorities (18 local)

Other Shared Services/Collaboration Items

Other shared services and/or collaborative activities include:

- There is potential interest/need from the separate agencies that provide municipal water service in the rural areas (i.e. Esparto, Madison, Cacheville, and Knights Landing Community Service Districts, and Wild Wings County Service Area) to share more services, potentially connect several of the water systems, and maybe even consolidate some or all of the agencies long term. LAFCo staff may be requested to facilitate any preliminary conversations in advance of the next MSR scheduled for FY 25/26.
- YED-Talks - These events typically occur two times per year and coordination includes working with the planning team (to develop topics, agendas, lining up speakers, etc.) and managing the actual event. Staff will work with the planning committee to determine if these events should resume in-person or remain virtual.
- Attend County-city 2x2 meetings whenever agenda items are applicable to LAFCo
- Facilitate broadband coordination as needed

LAFCo Administration

- Manage expenses and the FY budget, and prepare the next FY's budget
- Provide the Commission and the public with quarterly financial reports

Attachments

ATT A-FY2023-24 MSR-SOI Update Work Plan

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 04/12/2023

Reviewed By

Christine Crawford

Date

04/12/2023 09:59 AM
Started On: 03/31/2023 03:44 PM

FY 2023/24 MSR/SOI Update Schedule

Fiscal Year	Subject City/District/JPA	Last Review Completed	Other Related Agencies
2023/24	Flood Protection & Drainage Services:		
	Knights Landing Ridge Drainage District	Feb 2018	RD 108 (Colusa)
	Snowball County Service Area	Feb 2018	RD 2068 (Solano)
	Reclamation District 150	Feb 2018	RD 2093 (Solano)
	Reclamation District 307	Feb 2018	Sac. River Westside Levee District (Colusa)
	Reclamation District 537	Feb 2018	Colusa Basin Drainage District (Colusa)
	Reclamation District 730	Feb 2018	
	Reclamation District 765	Feb 2018	
	Reclamation District 787	Feb 2018	
	Reclamation District 900	Feb 2018	
	Reclamation District 999	Feb 2018	
	Reclamation District 1600	Feb 2018	
	Reclamation District 2035	Feb 2018	
West Sacramento Area Flood Control Agency ("West SAFCA") JPA	NA		
2024/25	Cemetery Services:		
	Capay Cemetery District	Jul 2017	City of Woodland (sec. service)
	Cottonwood Cemetery District	Jul 2017	
	Knights Landing Cemetery District	Jul 2017	
	Mary's Cemetery District	Jul 2017	
	Winters Cemetery District	Jul 2017	
	Davis Cemetery District	Jul 2017	
	City of Woodland	Dec 2018	
	Yolo Emergency Communications Agency ("YECA") JPA	Apr 2019	
	Sacramento - Yolo Port District	May 2019	
YC Public Agency Risk Mgmt. Insurance Authority ("YC PARMIA") JPA	Dec 2019		
2025/26	Agricultural Water & Irrigation Services:		
	Dunnigan Water District	Oct 2020	RD 2035 (secondary service)
	Yolo County Flood Control & Water Conservation District	Jan 2021	
	Yolo Subbasin Groundwater Authority ("Yolo GSA") JPA	Jan 2021	
	Water, Sewer, and Parks/Open Space Services:		
	Cacheville Community Services District	Jan 2021	
	Knights Landing Community Services District	Jan 2021	
	Esparto Community Services District	Jan 2021	
	Madison Community Services District	Jan 2021	
	Wild Wings County Service Area	Dec 2022	
	City of Davis	Mar 2021	
	Valley Clean Energy Alliance JPA	Apr 2021	
	Yolo Habitat Conservancy JPA	May 2021	
2026/27	Fire Protection & Emergency Response Services:		
	Capay Fire Protection District	Jul 2022	YECA (provides dispatch)
	Clarksburg Fire Protection District	Jul 2022	
	Dunnigan Fire Protection District	Jul 2022	
	East Davis Fire Protection District	Jul 2022	
	Elkhorn Fire Protection District	Jul 2022	
	Esparto Fire Protection District	Jul 2022	
	Knights Landing Fire Protection District	Jul 2022	
	Madison Fire Protection District	Jul 2022	
	No Man's Land Fire Protection District	Jul 2022	
	Springlake Fire Protection District	Jul 2022	
	West Plainfield Fire Protection District	Jul 2022	
	Willow Oak Fire Protection District	Jul 2022	
	Winters Fire Protection District	Jul 2022	
	Yolo Fire Protection District	Jul 2022	
	Zamora Fire Protection District	Jul 2022	
Garcia Bend County Service Area	Jul 2022		
2027/28	Misc. County Service Areas (w/ most or all services provided by another agency)		
	Dunnigan County Service Area	Dec 2022	
	El Macero County Service Area	Dec 2022	
	Willowbank County Service Area	Dec 2022	
	North Davis Meadows County Service Area	Dec 2022	
	City of Winters	Sep 2022	
	Yolo County Resource Conservation District	Feb 2023	
	City of West Sacramento	Apr 2023	
Woodland-Davis Clean Water Agency JPA	Est. Jun 2023		

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

Consider the Municipal Service Review (MSR)/Sphere of Influence (SOI) Initial Study for the City of West Sacramento (LAFCo No. 23-01) and determine a comprehensive MSR/SOI Update is not needed for this five-year review cycle per Government Code §56425(g)

RECOMMENDED ACTION

On the basis of the initial evaluation contained in the attached Municipal Service Review (MSR)/Sphere of Influence (SOI) Initial Study for the City of West Sacramento (LAFCo No. 23-01), staff recommends LAFCo determine the following:

1. The required MSR determinations would likely not be significant;
2. An SOI Update is not warranted or requested by the City; and
3. Therefore, an MSR/SOI Update is not needed, and the City will be reviewed again in five years per Government Code Section 56425(g).

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

A comprehensive MSR/SOI Update was last adopted for the City of West Sacramento on January 26, 2009. LAFCo also considered an MSR/SOI Update for the City in 2017 and determined it was not needed. Consideration for review is due again, as required every five-years. Per the Cortese- Knox-Hertzberg (CKH) Act §56430, MSRs are only required when LAFCo intends to update an agency's SOI. Although for our special districts, Yolo LAFCo has frequently opted to perform MSRs notwithstanding an SOI Update in order to review and provide oversight of our smaller agencies that tend to be more rural and volunteer in nature. In the case of a city, where there is inherently much more scrutiny, accountability, and transparency (including comprehensive annual audits), staff evaluates whether LAFCo's report would provide valuable information on a case by case basis. Yolo LAFCo has memorialized this approach in local policy (Project Policies 6.2 Criteria Municipal Service Review), "Although MSRs are technically required only when updating agency SOIs, per Government Code §56430, Yolo LAFCo will typically conduct MSRs on local special districts even if an SOI Update is not needed because, unlike cities, Yolo County's special districts tend to be rural in nature and staffed by limited professional staff or entirely volunteer-run, meaning there is less oversight to ensure operational adequacy and fiscal sustainability."

Staff has utilized the MSR checklist template as an initial study screening tool to evaluate whether the MSR determinations would be significant (see attached). Staff recommends that based on the initial study checklist prepared that an MSR/SOI Update for the City of West Sacramento is not needed this cycle and LAFCo will consider it again in five years (fiscal year 2027/28). LAFCo has tended to make this determination for cities when an SOI Update is not needed or desired. Staff corresponded with the City Manager, Aaron Laurel, and on March 7, 2023, via email, he confirmed the City is not seeking a change to its SOI at this time and concurred with the recommendation that no MSR/SOI Updated is needed.

Attachments

ATT A-City of West Sacramento MSR-SOI Checklist 04.20.2023

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 04/03/2023

Reviewed By

Christine Crawford

Date

04/03/2023 11:59 AM
Started On: 03/31/2023 03:47 PM

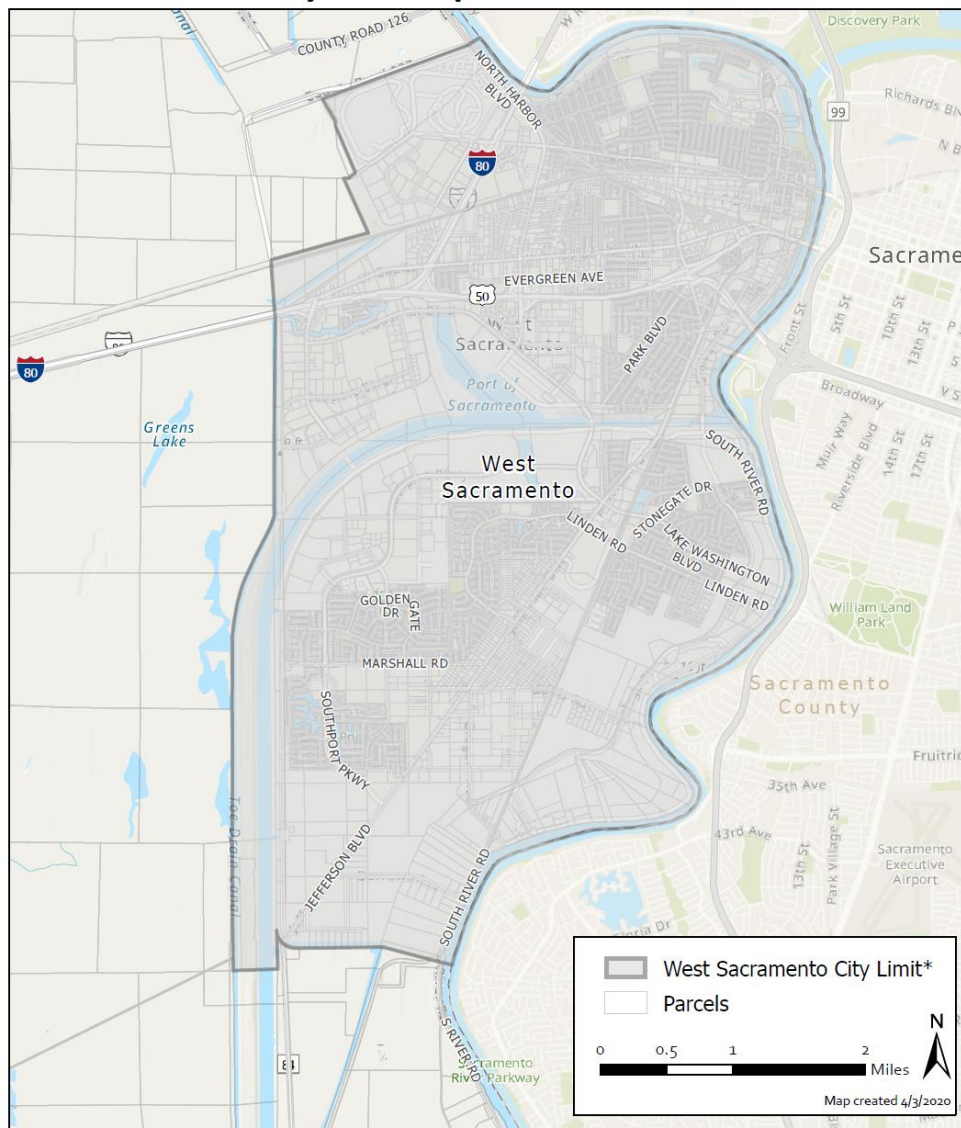
YOLO LAFCo MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

AGENCY PROFILE

The City of West Sacramento was incorporated on January 1, 1987 as a general law city. The City operates under a council-manager form of government and provides municipal services that include public safety, public works, community services, and community development. The City Council consists of five members elected at-large. The position of Mayor is elected separately for a two-year term in even years. The other members are elected to four-year staggered terms. The position of Mayor Pro Tem is chosen by the City Council for a one-year term. The City Council appoints the City Manager, City Attorney, and all members of the advisory boards and commissions.

The City of West Sacramento has two subsidiary districts, the Sacramento-Yolo Port District and Reclamation District 900. Other component units in its financial audits include the West Sacramento Redevelopment Successor Agency and the Enhanced Infrastructure Financing District #1.

**City of West Sacramento
Boundary and Sphere of Influence**



*West Sacramento City Limit is coterminous with the Sphere of Influence

Incorporated January 1, 1987

MUNICIPAL SERVICE REVIEW

POTENTIALLY SIGNIFICANT MSR DETERMINATIONS

The MSR determinations checked below are either significant or potentially significant, as indicated by answers to the key policy questions in the checklist and corresponding discussion on the following pages. If most or all of the determinations are not significant, as indicated by “no” answers, the Commission may find that a comprehensive MSR update is not warranted.

- | | |
|--|---|
| <input type="checkbox"/> Growth and Population | <input type="checkbox"/> Shared Services |
| <input type="checkbox"/> Disadvantaged Unincorporated Communities | <input type="checkbox"/> Accountability |
| <input type="checkbox"/> Capacity, Adequacy & Infrastructure to Provide Services | <input checked="" type="checkbox"/> Broadband Access |
| <input type="checkbox"/> Financial Ability | <input type="checkbox"/> Status of Previous MSR Recommendations |

LAFCo MUNICIPAL SERVICE REVIEW:

- On the basis of this initial evaluation, the required determinations are not significant, and staff recommends that a comprehensive MSR is NOT NECESSARY. The subject agency will be reviewed again in five years per Government Code Section 56425(g).
- The subject agency has significant and/or potentially significant determinations and staff recommends that a comprehensive MSR IS NECESSARY and has been conducted via this checklist.

1. Growth and Population	Significant Issue	Potentially Significant	No Issue
Growth and population projections for the affected area.			
a) <i>Will development and/or population projections over the next 5-10 years impact the subject agency's service needs and demands?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Do changes in service demand suggest a change in the agency's services?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

According to the State Department of Finance population projections¹, the City of West Sacramento population decreased from 53,082 as of January 1, 2021 to 52,837 in 2022, a decrease of -1.7 percent. Projections suggest the population countywide will go up 8% by 2030 and 19% in 2040².

The City of West Sacramento completed a comprehensive General Plan Update in December 2016 and has ample space within its current boundaries to accommodate planned growth through 2035. The City is not anticipating any sphere of influence changes during this planning horizon.

¹ State of California Department of Finance Population Estimates for Cities, Counties, and the State – January 1, 2021 and 2022

² Report P-2A: Total Estimated and Projected Population for California and Counties: July 1, 2010 to 2060. Projections Prepared by Demographic Research Unit, California Department of Finance, July 2021.

Growth and Population MSR Determination

City growth and development is occurring consistent with its adopted General Plan which has a planning horizon of 2035 and does not require any City expansion. Therefore, City development and/or population growth is not anticipated to have a significant negative impact on City services and/or require an update to its SOI.

Recommendation(s)

None.

2. Disadvantaged Unincorporated Communities

The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.

	Significant Issue	Potentially Significant	No Issue
a) <i>If the subject agency provides services related to sewers, municipal and industrial water, or structural fire protection, are there any “inhabited unincorporated communities” (per adopted Commission policy) within or adjacent to the subject agency’s sphere of influence that are considered “disadvantaged” (80% or less of the statewide median household income) that do not already have access to public water, sewer, and structural fire protection?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>If “yes” to a), it is feasible for the agency to be reorganized such that it can extend service to the disadvantaged unincorporated community? If “no” to a), this question is marked “no” because it is either not needed or not applicable.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

None.

Disadvantaged Unincorporated Communities MSR Determination

The City of West Sacramento’s SOI is coterminous with its boundary and there are no inhabited unincorporated communities per adopted Commission policy either adjacent to the City or nearby.

Recommendation(s)

None.

3. Capacity and Adequacy of Public Facilities and Services

Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence.

	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any deficiencies in the infrastructure, equipment, and capacity of agency facilities to meet <u>existing</u> service needs for which the agency does not have a plan in place to resolve (including deficiencies created by new state regulations)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Are there any issues regarding the agency's capacity and ability to meet the service demand of reasonably foreseeable <u>future</u> growth?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) <i>Are there any service needs or deficiencies for disadvantaged unincorporated communities related to sewers, municipal and industrial water, and structural fire protection within or contiguous to the agency's sphere of influence?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) <i>Is the agency needing to consider climate adaptation in its assessment of infrastructure/service needs?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

The City provides police, fire, parks and recreation, water, wastewater, storm water/drainage, solid waste/recycling, street construction and maintenance, streetlighting, and community facilities/centers services. Generally, the City's infrastructure master plans are current and are posted on the City's website:³

- Parks, Recreation & Open Space Master Plan, a 10-year plan was adopted in 2019.
- The City's Urban Water Management Plan was last updated in 2020.
- The City's Water Master Plan was last updated in 2016. The City also performs water quality reports every year.
- The City's Sewer Master Plan Update was last updated in 2015.
- The City's Storm Water Master Plan Update was last updated in 2022.

The City provides waste management services via contract with Waste Management. There are no known capacity and services issues related to City public facilities and services.

Capacity and Adequacy of Public Facilities and Services MSR Determination

There are no significant capacity and services issues related to City public infrastructure needs and services for which the agency does not have a plan in place to resolve. The City's infrastructure master plans are generally current and posted on the City's website. The City has the capacity and ability to meet the service demand of reasonably foreseeable future growth.

Recommendation(s)

None.

³ <https://www.cityofwestsacramento.org/government/departments/community-development/development-engineering-division/utility-studies>

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

4. Financial Ability

Financial ability of agencies to provide services.

	Significant Issue	Potentially Significant	No Issue
a) <i>Is the subject agency in a stable financial position, i.e. does the 5-year trend analysis indicate any issues?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Is there an issue with the organization's revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) <i>Is the organization's revenue sufficient to fund an adequate level of service, necessary infrastructure maintenance, replacement and/or any needed expansion? Is the fee inconsistent with the schedules of similar local agencies</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) <i>Does the subject agency have a capital improvement plan (CIP)? Has the agency identified and quantified what the possible significant risks and costs of infrastructure or equipment failure? Does the agency have a reserve policy to fund it?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) <i>Does the agency have any debt, and if so, is the organization's debt at an unmanageable level? Does the agency need a clear debt management policy, if applicable?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) <i>Can the subject agency improve its use of generally accepted accounting principles including: summaries of all fund balances, summaries of revenues and expenditures, general status of reserves, and any un-funded obligations (i.e. pension/retiree benefits)? Does the agency have accounting and/or financial policies that guide the agency in how financial transactions are recorded and presented?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) <i>Does the agency staff need to review financial data on a regular basis and are discrepancies identified, investigated and corrective action taken in a timely manner? The review may include reconciliations of various accounts, comparing budgets-to-actual, analyzing budget variances, comparing revenue and expense balances to the prior year, etc. If the agency uses Yolo County's financial system and the County Treasury, does the agency review monthly the transactions in the County system to transactions the agency submitted to the County for processing?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) <i>Does the agency board need to receive regular financial reports (quarterly or mid-year at a minimum) that provide a clear and complete picture of the agency's assets and liabilities, fully disclosing both positive and negative financial information to the public and financial institutions?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

The City of West Sacramento implements sound financial management practices, adopting an annual budget, spending within its budget, and performing independent audits. The City's reserve and debt is at manageable levels.

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

The City prepares Annual Comprehensive Financial Report (ACFR) audits on an annual basis⁴, which are posted on their website. The audits are available every year back to 2014. The City’s audits have consistently been awarded a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officer Association (GFOA) for the last 23 years in a row. To be awarded a Certificate of Achievement, the City publishes an easily readable and efficiently organized ACFR. This report satisfies both the GAAP and applicable legal requirements.

**City of West Sacramento
Changes in Fund Balances of Governmental Funds
(amounts expressed in thousands)**

	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
REVENUES					
Taxes	\$ 70,070	\$ 64,450	\$ 62,037	\$ 54,070	\$ 48,675
Special benefit assessment for operations	12,083	12,854	10,617	9,085	8,533
Contributions from developers and homeowners	2,404	6,119	2,496	15,008	4,626
Franchise fees	2,579	2,459	2,359	2,298	1,335
Fees, licenses and permits	10,070	20,553	6,486	6,616	4,296
Fines and forfeitures	268	382	325	297	242
Use of money and property	569	5,513	4,191	1,256	364
Intergovernmental revenues	22,899	10,539	13,047	8,957	8,816
Charges for services	9,482	10,849	10,774	9,427	8,734
Contributions from Successor Agency	-	-	-	-	-
Program income	-	-	-	-	-
Other revenues	3,569	4,064	2,675	2,211	3,896
	<u>133,993</u>	<u>137,782</u>	<u>115,007</u>	<u>109,225</u>	<u>89,517</u>
EXPENDITURES					
General government	29,979	20,198	18,256	11,883	2,370
Public works	9,743	19,400	15,129	13,778	12,330
Public safety	38,530	35,820	33,948	31,743	36,476
Community development	5,374	7,281	5,419	4,501	6,258
Landscaping and street lighting	2,987	3,353	4,282	2,755	2,462
Culture and recreation	7,643	8,516	8,495	8,183	7,573
Housing rehabilitation	1,038	1,355	533	873	493
Capital outlay	22,920	13,529	19,743	14,958	12,493
Debt service:					
Principal payments	2,205	6,714	3,312	2,911	3,061
Issuance costs paid		-	-	-	-
Interest and fiscal charges	404	738	818	836	889
	<u>120,823</u>	<u>116,904</u>	<u>109,935</u>	<u>92,421</u>	<u>84,405</u>
Excess (deficiency) of revenues over expenditures	<u>13,170</u>	<u>20,878</u>	<u>5,072</u>	<u>16,804</u>	<u>5,112</u>

It is the policy of the City and the Treasurer of the City to invest idle funds in a manner that provides the highest safety and security while matching maturities to future liabilities and daily cash flow demands. Investments are made according to California Government Code section 53600, et seq., and the adopted City Investment Policy. The City’s cash management practices include the establishment of reserves and

⁴ City of West Sacramento Annual Comprehensive Financial Report, June 30, 2021
<https://www.cityofwestsacramento.org/government/departments/finance-department/financial-documents>

designations to 1) stabilize the City's fiscal base for anticipated fluctuations in revenues and expenditures; 2) provide for nonrecurring, unanticipated expenditures; and 3) provide for innovative opportunities for the betterment of the community.

In addition, the City updates a Long-Term Financial Forecast on an annual basis to provide a forward look at the City's General Fund and Tax Measures (E, K, N, and V) operating revenues and expenditures. Its purpose is to identify financial trends, shortfalls, opportunities, and issues so the City can proactively address them. It does so by projecting the future fiscal results of continuing the City's current service levels and policies. The Long-Term Forecast lays the foundation for the budget, aiding both the City Manager and City Council in establishing priorities and allocation resources appropriately.

In the City's most recently posted 2021 audit, the following financial overview and analysis is provided. City assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$656.2 million as of June 30, 2021, and \$630.9 million as of June 30, 2020.

By far the largest portion of the City's net position (67.1%) is reflected in net investment of capital assets which includes land, buildings, improvements, equipment and infrastructure, representative of both citywide and business-type assets. The City uses these capital assets to provide services to citizen; consequently, these assets are not available for future spending. The remaining 32.9% of the City's net position represents resources that may be subject to external restrictions on how they may be used.

The net position in Fiscal Year 2021 increased by \$26.2 million for governmental activities and decreased by \$1.0 million for business-type activities, a combined increase of \$25.3 million. The increase in governmental activities is primarily due to an increase of \$24.3 million in cash and investments. This increase is mostly attributable to funding received for the first installment of the American Rescue Plan Act, CARES ACT, and Project Homekey as well as a significant increase in development impact fee funds received over the past two years. The net position decrease of \$1.0 million in the business-type activities is primarily due to an increase in the total deferred outflows of resources related to an advance refunding of the Series 2012 Water Revenue Bonds and a loss on sale of assets due to a sizeable disposal of a mobile harbor crane by the Port Fund in Fiscal Year 2021.

Total governmental revenues reported for Fiscal Year 2021 were \$134.6 million, a decrease of \$4.2 million. The changes in governmental revenues can largely be attributable to a combination of factors including a net decrease in capital grants and contributions (\$12.0 million) and investment earnings (\$4.5 million) and net increases in operating grants and contributions (\$7.7 million) and sales and use tax (\$4.1 million). Due to impact of the COVID-19 pandemic on the local community, the City experienced significant decreases in revenues from fees, licenses, and permits. Total governmental revenues reported for Fiscal Year 2020 were \$138.8 million, an increase of \$20.7 million. The increase can be attributable to a combination of factors including a net increase in capital grants and contributions (\$10.0 million), property tax revenues (\$3.7 million), investment earnings (\$3.3 million) and charges for services and operating grants and contributions (\$4.9 million). Gain on sale of assets decreased by \$3.4 million as a sizeable disposal of real property occurred in Fiscal Year 2019. Transient occupancy tax revenues decreased by \$0.4 million due to the impacts of the COVID-19 pandemic on the local economy.

Total business-type revenues reported for Fiscal Year 2021 were \$46.5 million, a decrease of \$0.4 million. The changes in business-type revenues were primarily due to a decrease of \$4.1 million for gain/loss on sale of assets and increases of \$1.5 million for charges for services and \$2.8 million for miscellaneous revenues. The increase in miscellaneous revenues was related to the amortization of the bond premiums due to the refunding of the 2011 Water Bonds. Gain/loss on sale of assets was due to a sizeable disposal of a mobile harbor crane by the Port Fund in Fiscal Year 2021. The business-type expenses for Fiscal Year 2021 were \$43.2 million, an increase of \$6.9 million, or 19.0% from Fiscal Year 2020. The Sewer Enterprise Fund expenses showed an increase of \$1.8 million primarily due to increases related to capital improvement projects. The Water Fund showed an increase in expenses of \$4.7 million primarily due to increases in costs related to capital improvement projects. The Refuse Fund expenses increased by \$0.5 million due to due to a third-party operator rate increase. The Port Fund expenses showed little change from Fiscal Year 2020.

YOLO LAFCo MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

The City is exposed to various risks of loss related to: torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. In March 1987, the City joined together with other agencies in the state to form the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA), a public-entity risk pool that is currently operating as a common risk-management 10-member agency. The City pays an annual premium to YCPARMIA for its general insurance coverage. The Agreement for the formation of YCPARMIA provides that YCPARMIA will be self-sustaining through member premiums and will reinsure through the California Joint Power Insurance Authority (CAJPIA) for claims more than \$500,000 for general liability, \$25,000 for property, and \$500,000 for workers' compensation for each insured event.

Financial Ability MSR Determination

The City of West Sacramento practices sound financial management, adopting budgets, spending within its limits, and preparing annual comprehensive financial reports. City revenues have exceeded expenses in each of the last five fiscal years, increasing its fund balance. The City has adequate reserve to protect against unexpected events or upcoming significant costs. The City's rate/fee schedules are sufficient to fund an adequate level of service and its debt is at a manageable level. The City can fund necessary maintenance upgrades, as evidenced by its adopted Capital Improvement Budget and Five-Year Capital Improvement Plans.

Recommendation(s)

None.

5. Shared Services and Facilities			
Status of, and opportunities for, shared facilities.			
	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any opportunities for the organization to share services or facilities with neighboring, overlapping, or other organizations that are not currently being utilized?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

The City is currently partnering with other cities, Yolo County, and other local agencies on shared services. It provides fire protection services to County Service Area 9. The City also participates in many regional programs addressing shared resources, services, and facilities.

The City is a member of a number of joint powers agencies/authorities (JPAs) and other regional joint ventures in which the City has a shared interest and exercises shared services including: Regional Water Authority (advances water issues), River City Regional Stadium Financing Authority (used for Raley's Field debt), Riverfront Joint Powers Authority (used for Streetcar project), Sacramento Area Council of Governments (transportation planning agency), Sacramento Regional County Sanitation District (sewer treatment), West Sacramento Area Flood Control Agency Joint Powers Authority (levee improvements), Yolo County Transportation District (bus services), Yolo Habitat Conservancy (habitat conservation) and Yolo Subbasin Groundwater Authority (groundwater management).

Shared Services MSR Determination

The City is currently partnering with other cities, Yolo County, and other local agencies on shared services, JPAs, and other regional joint ventures. LAFCo is not aware of any opportunities for the organization to share services or facilities with neighboring, overlapping, or other organizations that are not currently being utilized.

Recommendation(s)

None.

6. Accountability, Structure, and Efficiencies

Accountability for community service needs, including governmental structure and operational efficiencies.

	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any recommended changes to the organization's governmental structure or operations that will increase accountability and efficiency (i.e. overlapping boundaries that confuse the public, service inefficiencies, and/or higher costs/rates)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Does the agency need to secure independent audits of financial reports that meet California State Controller requirements? Are the same auditors used for more than six years? Are audit results <u>not</u> reviewed in an open meeting?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) <i>Is the agency insured or in a risk management pool to manage potential liabilities?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) <i>Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization's program requirements and financial management?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) <i>Are there any issues with staff capacity and/or turnover? Is there a lack of staff member training regarding the organization's program requirements and financial management?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) <i>Are any agency officials and designated staff current in making their Statement of Economic Interests (Form 700) disclosures?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) <i>Does the agency have adequate policies (as applicable) relating to personnel/payroll, general and administrative, board member and meetings, and segregating financial and accounting duties among staff and/or board to minimize risk of error or misconduct (see suggested policies list)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) <i>Does the organization need to improve its public transparency via a website (see https://www.yololafco.org/yolo-local-government-website-transparency-scorecards)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

None.

Accountability, Structure, and Efficiencies MSR Determination

LAFCo is not aware of any recommended changes to the City's governance to increase accountability and efficiencies. City meetings are accessible and well publicized in accordance with the Brown Act. There are no issues with filling city council vacancies and maintaining members. The City staff have been relatively stable for the last five years. The City prepares annual audits which are posted on the City's website. The City of West Sacramento received a 96% on the 2022 Yolo Local Government Website Transparency Scorecard⁵.

⁵ <https://www.yololafco.org/yolo-local-government-website-transparency-scorecards>

Recommendation(s)

None.

7a. Broadband Access

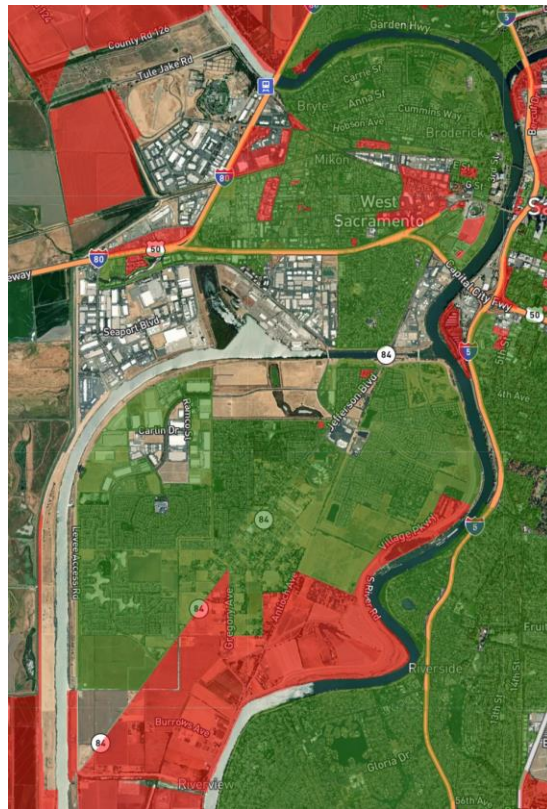
Any other matter related to effective or efficient service delivery, as required by commission policy.

Per Yolo LAFCo Project Policy 6.2 “it is the intent of Yolo LAFCo to comprehensively review broadband access in MSRs of local agencies that either serve communities and/or provide emergency services where broadband connection is critical (i.e. cities, CSDs, CSAs, FPDs and RDs).”

	Significant Issue	Potentially Significant	No Issue
a) <i>Is there a lack of high-performance broadband (25/3 Mbps) available in the community?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) <i>Is there a lack of low-income subscription rates and/or digital literacy programs available?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

The CPUC California Broadband Availability Map⁶ indicates both WAVE and AT&T provide speeds up to 1 gig in the green colored areas, but the red colored and uncolored areas either have legacy technology or independent infrastructure. Both providers offer low-income subscription rates and digital literacy assistance is available at the local library. The City Council has made broadband access a top priority.



⁶ <https://www.broadbandmap.ca.gov/>

Broadband Access MSR Determination

The CPUC California Broadband Availability Map indicates the City of West Sacramento mostly has broadband access, but there are pockets where there is a lack of high-performance broadband (25/3 Mbps) available in the community. The City Council has made broadband access a top priority and staff are actively working to address these infrastructure gaps with providers.

Recommendation(s)

None.

7b. Status of Previous MSR Recommendations

Any other matter related to effective or efficient service delivery, as required by commission policy.

	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any recommendations from the agency's previous MSR that have not been implemented?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

Not applicable. Yolo LAFCo determined a comprehensive MSR/SOI for the City of West Sacramento was not necessary on March 23, 2017.

SPHERE OF INFLUENCE STUDY

On the basis of the Municipal Service Review:

- Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update is NOT NECESSARY in accordance with Government Code Section 56425(g). Therefore, NO CHANGE to the agency's SOI is recommended and SOI determinations HAVE NOT been made.
- Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update IS NECESSARY in accordance with Government Code Section 56425(g). Therefore, A CHANGE to the agency's SOI is recommended and SOI determinations HAVE been made and are included in this MSR/SOI study.

LAFCO

Meeting Date: 04/20/2023

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- a. 04.20.2023 Long Range Planning Calendar
 - b. EO Activity Report - February 21 through April 14, 2023
 - c. CALAFCO Legislative Summary
-

Attachments

ATT a-04.20.2023 Long Range Planning Calendar
ATT b-EO Activity Report Feb21-Apr14
ATT c-04.20.2023 CALAFCO Legislative Summary

Form Review

Form Started By: Terri Tuck
Final Approval Date: 04/13/2023

Started On: 04/13/2023 11:06 AM



Long Range Meeting Calendar – Tentative Items

April 20, 2023, LAFCo Meeting

Meeting Date	Tentative Agenda Items
May 25, 2023	<ul style="list-style-type: none"> • Final LAFCo Budget for FY 2023/24 • FY 22/23 Q3 Financial Update
Jun 22, 2023	<ul style="list-style-type: none"> • JPA Service Review for the Woodland-Davis Clean Water Agency (WDCWA) • Executive Officer Annual Performance Evaluation
Jul 27, 2023	<ul style="list-style-type: none"> • CALAFCO Board Recruitment for City & Public Members • CALAFCO Achievement Awards
Sep 28, 2023	<ul style="list-style-type: none"> • FY 22/23 Q4 Financial Update
Oct 26, 2023	<ul style="list-style-type: none"> • FY 23/24 Q1 Financial Update
Dec 7, 2023	<ul style="list-style-type: none"> • Adopt LAFCo 2024 Meeting Calendar

New Applications Received Since Last Meeting Packet

Date Received	Application Name
	None

LAFCo EO Activity Report February 21 through April 14, 2023

Date	Meeting/Milestone	Comments
02/22/2023	Meeting w/Incoming City Member: Winters Mayor Bill Biasi	LAFCo Briefing
02/22/2023	DWR's Water Shortage Vulnerability Scoring and Tool Demo	Attended
02/23/2023	CALAFCO Webinar - The Dirty Dozen: Things I wish I knew about "the Act"	Attended
02/27/2023	Shared Services - YEDSpring2023 Planning Committee Meeting - Yolo Youth Commission	Organizer
03/02/2023	Meeting w/Greg Fabun (WSAFCA Mgr.)	West Sacramento Area Flood Control Agency JPA Service Review
03/03/2023	Meeting w/Tara Thronson (Supervisor's Deputy)	
03/08/2023	Shared Services – Davis / County 2x2	Attended
02/08/2023	Meeting w/County Staff (Elisa Sabatini, Mgr. of Natural Resources)	FPD Reorganization
03/09/2023	Local Government 101 (Legislator Staff)	Presented a LAFCo 101 Session (Replaced CALAFCO ED)
03/10/2023	American Planning Assoc. – Code of Ethics Course	Attended
03/13/2023	Board Chambers Security Training	Attended
03/15/2023	Meeting w/County Staff	Dist. 3 Briefing: Area 4 FPD Options
03/17/2023	American Planning Assoc. – 2022 Diversity Summit: The Disturbing Legacy of CAs Sundown Towns	Attended
03/20/2023	Meeting w/Don Saylor (former County Member)	
03/21/2023	Shared Services – Meeting w/Anthony Volkar (YCOE)	YED Youth Roadmap - Draft Agenda Questions
03/21/2023	CALAFCO Staff Workshop Prep Meeting	CEQA Session
04/04/2023	CALAFCO Staff Workshop Prep Meeting	CEQA Session
04/07/2023	Meeting w/Olin Woods	LAFCo Agenda Review
04/10/2023	Meeting w/Incoming County Member: Supervisor Lucas Frerichs	LAFCo Briefing
40/12/2023	Meeting w/Colleen Haley (CA Special District Assoc. (CSDA))	CSDA Outreach on local special districts
04/13/2023	Shared Services – Woodland / County 2x2	Attended



CALAFCO Legislative Summary

April 20, 2023, LAFCo Meeting

The CALAFCO Legislative Committee is currently tracking 17 pieces of proposed legislation as categorized below. None appear to be concerning for Yolo LAFCo. Of note there are five proposed bills that seek to change the Brown Act open meeting requirements, two of which would appear to give Yolo LAFCo the option to return to meeting via teleconference.

	What Bill Would Do	Anticipated Impacts to Yolo LAFCo
Support Position		
SB 360 (Blakespear D) California Coastal Commission: member voting.	Would allow members or employees of certain entities to sit on the California Coastal Commission. This bill would add members or employees of JPAs and LAFCos into that list.	None.
AB 1753 (Committee on Local Government) Local government: reorganization.	CALAFCO Omnibus bill.	None.
SB 878, 879, and 890 (Committee on Governance and Finance) Validations.	Annual validating acts.	None.
Watch Position		
AB 68 (Ward D) Land use: streamlined housing approvals: density, subdivision, and utility approvals.	Would set up ministerial approvals for developments and certain water and sewer service extensions for developments that meet certain parameters geared towards high density transit nodes.	Unlikely to effect suburban LAFCos such as Yolo.
AB 557 (Hart D) Open meetings: local agencies: teleconferences.	Seeks to return some of the pandemic-era teleconferencing provisions to the Brown Act and would change the timeline for legislative bodies to reaffirm an emergency from the current 30 days to 45 days.	None.
AB 817 (Pacheco D) Open meetings: teleconferencing: subsidiary body.	Would allow subsidiary advisory bodies to meet via teleconference.	None.
AB 1379 (Papan D) Open meetings: local agencies: teleconferences.	Would require a legislative body electing to use teleconferencing to instead post agendas at a singular designated physical meeting location, as defined, rather than at all teleconference locations, and that at least a quorum of the members participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction.	None.

	What Bill Would Do	Anticipated Impacts to Yolo LAFCo
SB 411 (Portantino D) Open meetings: teleconferences: bodies with appointed membership.	This bill would authorize a legislative body to use alternate teleconferencing provisions like the emergency provisions indefinitely and without regard to a state of emergency.	Would allow use of teleconferencing provisions.
SB 537 (Becker D) Open meetings: local agencies: teleconferences.	Would also teleconferencing provisions to allow legislative bodies of multijurisdictional agencies to meet remotely.	Would allow use of teleconferencing provisions.
Oppose Position		
AB 918 (Garcia D) Health care district: County of Imperial.	Severely limits Imperial LAFCo’s discretion forming this district.	None.
No Position or Neutral Position		
AB 828 (Connolly D) Sustainable groundwater management: managed wetlands.	This bill would add various defined terms for purposes of the act, including the term “managed wetland.”	None.
AB 930 (Friedman D) Local government: Reinvestment in Infrastructure for a Sustainable and Equitable California (RISE) districts.	The bill would provide for the establishment of a governing board of a RISE district with representatives of each participating local government outside of the LAFCo process.	RISE districts would be financing tools such as a CFD/Mello-Roos districts and therefore would not impact Yolo LAFCo.
AB 1460 (Bennett D) Local government.	Merely adds a comma to Section 56000 in CKH	None.
SB 768 (Caballero D) CEQA: vehicle miles traveled: statement of overriding consideration.	Would add language to CEQA to provide that for certain types of projects a public agency is not required to issue a statement of overriding consideration for significant effects on the environment identified by a project’s vehicle miles traveled if has imposed all feasible mitigation measures and finds no feasible alternatives to the project.	None.
SB 865 (Laird D) Municipal water districts: automatic exclusion of cities.	This bill would extend the number of days the Secretary of State has to issue a certificate reciting passage of ordinance from 10 to 14 days.	None.