

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

September 27, 2018

The Yolo Local Agency Formation Commission met on the 27<sup>th</sup> day of September 2018, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Member Matt Rexroad, and City Members Will Arnold and Alternate (A) Babs Sandeen. Voting Members absent were City Member Tom Stallard and County Member Don Saylor. Others present were Alternate Public Member Richard DeLiberty, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:02 a.m.

#### Item No 1 Pledge

Matt Rexroad led the Pledge of Allegiance.

#### Item No 2 Roll Call

PRESENT: Arnold, Rexroad, Sandeen (A), Woods

ABSENT: Saylor, Stallard

#### Item No 3 Public Comments

None

### CONSENT

#### Item No 4 Approve the LAFCo Meeting Minutes of July 26, 2018

#### Item No 5 Public employee compensation (pursuant to Government Code Section 54957.6) approving a merit step increase for the LAFCo Executive Officer from Step D (\$11,245/mos.) to Step E (\$11,807/mos.) retroactive to the pay period ending July 7, 2018

#### Item No 6 Review and file Fiscal Year 2017/18 Fourth Quarter Financial Update

#### Item No 7 Correspondence

**Minute Order 2018-21:** All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Rexroad SECOND: Arnold

AYES: Arnold, Rexroad, Sandeen (A), Woods

NOES: None

ABSTAIN: None  
ABSENT: Saylor

**PUBLIC HEARING**

**Item № 8    Change of Organization to detach the West Main Street Island Annexation Area (City of Woodland, 1980) from the Willow Oak Fire Protection District**

After a report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

**Minute Order 2018-22:** The recommended action was approved, adopting **Resolution 2018-04**, and setting October 25, 2018, as the date for a protest hearing.

Approved by the following vote:

MOTION: Rexroad SECOND: Arnold  
AYES: Arnold, Rexroad, Sandeen (A), Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Saylor

**REGULAR AGENDA ADDENDUM**

**Item № 9    Adopt Resolution 2018-07 authorizing the Esparto Community Services District to provide out of agency water and sewer services to APN 049-130-042, located at 27038 Capay Street in Esparto (LAFCo No. 927)**

**Minute Order 2018-23:** The recommended action was approved, adopting **Resolution 2018-07**.

Approved by the following vote:

MOTION: Rexroad SECOND: Sandeen (A)  
AYES: Arnold, Rexroad, Sandeen (A), Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Saylor

**Item № 10    Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of July 23 through September 21, 2018, and was verbally updated on recent events relevant to the Commission.

The Commission was informed that the office would be closed most of next week as staff, Commissioner's Woods and DeLiberty, and Counsel Eric May attend the CALAFCO Conference in Yosemite October 2-5.

Staff stated that they will begin scoring soon on the web transparency process. Staff indicated that this will be the final scoring before the annual report is issued at the end of the year.

Staff indicated that she had a conversation with the general manager of Reclamation District 900 regarding the pending application from the City of West Sacramento to make Reclamation Districts 537 and 900 subsidiary districts to the City. The general manager stated that both districts would be having their board meeting this upcoming Monday and it is anticipated that both boards will object to the City's proposal and intend to file alternative proposals. Per government code, this will stay the process an additional 70 days to allow each district to present alternative proposals.

Chair Woods asked staff to comment on a recent kick-off meeting with Beth Gabor, County Service Area Coordinator, regarding the municipal service review of the Wild Wings County Service Area (CSA).

Staff stated that there are a number of CSAs that are dealing with some difficult and very expensive municipal service issues. Staff met with Ms. Gabor to indicate that staff was well aware of the difficulties and that all issues would most likely not be worked out before the review was released but it would give staff an opportunity to highlight the efforts the County is making to resolve the issues.

Commissioner Rexroad suggested that because there are currently so many unknowns for several of the CSAs and it would be hard to reach a conclusion regarding the viability of these communities, that staff put off doing reviews on the CSAs for at least six months.

Staff was directed to agendaize the MSR/SOI Update Schedule for revisions at the next regular meeting, in October.

Chair Woods asked staff to update the Commission on the upcoming relocation of the LAFCo office.

Staff informed the Commission that the space is currently being updated and reconfigured. There is an approximate move in date of mid to late October.

Chair Woods ask staff to comment on a recent meeting with Tara Thronson, Deputy to Supervisor Saylor, regarding the governance structure for Binning Tract.

Staff noted Binning Tract is a community near North Davis Meadows County Service Area (CSA) on the frontage Road parallel to Highway 113 heading toward the City of Davis. There has been some conversation regarding hooking up water service to Binning Tract at the same time the CSA is hooked up to Davis. Staff has heard that the Binning Tract is not interested. Additionally, there was discussion about installing fiber internet at the same time the piping for water is being done for the North Davis Meadows CSA. Binning is potentially interested in broadband. Ms. Thronson wanted information regarding governance options so that she could have an informed conversation with the Binning Tract community. She asked, hypothetically, if Binning Tract was interested in assessing themselves for municipal services, what would that look like, i.e. a CSA or some other form of governance.

Chair Woods asked staff to comment on a recent meeting with CAO staff regarding the County transferring a Putah Creek parcel ownership to the City of Davis.

Staff indicated that along Putah Creek between Willowbank and the City, there is a maintenance concern, which does not directly involve LAFCo. There is a creek that is heavily wooded with brush and trees and some residents are concerned it is a fire hazard.

The County and the City of Davis have had conversations regarding responsibility for the creek area since there are different jurisdictional boundaries. The County is exploring whether or not it would be cleaner to put Putah Creek fully into the City's jurisdiction. The next step is for the County to hire an engineer/surveyor to look at the parcel data and issues before making a final determination.

**Item № 11    Commissioner Reports**

There were no reports.

**Item № 12    Adjournment**

**Minute Order 2018-24:** By order of the Chair, the meeting was adjourned at 9:19 a.m. in honor of Commissioner Matt Rexroad, whose term as a County Board of Supervisor will be up January 2019.

The next Regular LAFCo Meeting is October 25, 2018.



ATTEST:

  
\_\_\_\_\_  
Terri Tuck  
Clerk to the Commission



\_\_\_\_\_  
Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California