

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

February 27, 2020 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS

625 COURT STREET, SUITE 206
WOODLAND, CALIFORNIA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
DON SAYLOR, VICE CHAIR (COUNTY MEMBER)
WILL ARNOLD (CITY MEMBER)
GARY SANDY (COUNTY MEMBER)
TOM STALLARD (CITY MEMBER)

ALTERNATE COMMISSIONERS

DUANE CHAMBERLAIN (COUNTY MEMBER)
RICHARD DELIBERTY (PUBLIC MEMBER)
BABS SANDEEN (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

NOTICE:

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese Knox Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at lafco@yolocounty.org.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the

regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on the matter.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: Opportunity for members of the public to address the LAFCo Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

CONSENT AGENDA

4. Approve the LAFCo Meeting Minutes of December 18, 2019
5. Review and file Fiscal Year 2019/20 Second Quarter Financial Update
6. Correspondence

PUBLIC HEARINGS

7. Public Hearing to Consider the Springlake Fire Protection District's (FPD's) Change of Organization Proposal to Change from an Independent District to a Dependent District to the County of Yolo (LAFCo No 934)

REGULAR AGENDA

8. Receive and file the 2019 Website Transparency Scorecard and direct staff to make any adjustments to the scorecard, if desired
9. Consider and adopt the LAFCo Annual Work Plan for fiscal year 2020/21

EXECUTIVE OFFICER'S REPORT

10. A report by the Executive Officer on recent events relevant to the Commission and an update of the Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
 - A. Long Range Planning Calendar
 - B. EO Activity Report - December 16, 2019 through February 21, 2020

COMMISSIONER REPORTS

11. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

ADJOURNMENT

12. Adjourn to the next Regular LAFCo Meeting on March 18 ,2020.

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. by Friday, February 21, 2020, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the bulletin board outside the Board of Supervisors Chambers at 625 Court Street, Room 206, Woodland, CA; and
- On the LAFCo website at: www.yololaftco.org.

ATTEST:
Terri Tuck, Clerk
Yolo LAFCo

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695

Consent 4.

LAFCO

Meeting Date: 02/27/2020

Information

SUBJECT

Approve the LAFCo Meeting Minutes of December 18, 2019

RECOMMENDED ACTION

Approve the LAFCo Meeting Minutes of December 18, 2019.

Attachments

LAFCo Minutes 12/18/19

Form Review

Form Started By: Terri Tuck
Final Approval Date: 01/09/2020

Started On: 01/09/2020 01:56 PM

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

December 18, 2019

The Yolo Local Agency Formation Commission met on the 18th day of December 2019, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Members Don Saylor and Gary Sandy, and City Members Will Arnold and Tom Stallard. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, Analyst Mark Krummenacker, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:04 a.m.

Item № 1 Pledge

Don Saylor led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Arnold, Sandy, Saylor, Stallard, Woods ABSENT: None

Item № 3 Public Comments

None.

CONSENT

Item № 4 Approve the LAFCo Meeting Minutes of November 14, 2019

Item № 5 Correspondence

Minute Order 2019-50: All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Stallard SECOND: Arnold

AYES: Arnold, Sandy, Saylor, Stallard, Woods

NOES: None

ABSENT: None

PUBLIC HEARING

Item № 6 Continued Hearing to consider approval of Resolution 2019-13 adopting the Joint Powers Agency (JPA) Service Review for the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) (LAFCo No. S-053)

After an overview report by staff, the Chair opened the Public Hearing. Comments were made by Armond Sarkis, YCPARMIA Executive Director. The Public Hearing was closed.

Minute Order 2019-51: The recommended action was approved and **Resolution 2019-13** was adopted, approving the Joint Powers Agency/Authority (JPA) Service Review for the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA), including the following modifications under the *Recommendations* portion of the service review and the resolution:

- Add the following verbiage to Recommendation 6:

[It was noted at the December 18, 2019 LAFCo meeting adopting this MSR that YCPARMIA had made significant website content improvements and had tentatively received a score of 100% for 2019, therefore, this initial recommendation has already been addressed.]

- Add a Recommendation 7 to include the following verbiage:

YCPARMIA should improve accountability practices as follows:

- a. Make an annual presentation to each city council and Board of Supervisors at a public meeting;
- b. Provide written report on claims/outcomes on a quarterly basis to the larger members (e.g. cities, Yolo County, etc.) and on an annual basis to the smaller members;
- c. Provide YCPARMIA agendas to the cities and Yolo County to include as correspondence in their respective agenda packets;
- d. List YCPARMIA Board member names and agency represented on each agenda; and
- e. Post agendas in more prominent places, such as the County Administration Building.

Approved by the following vote:

MOTION: Arnold SECOND: Saylor
 AYES: Arnold, Sandy, Saylor, Stallard, Woods
 NOES: None
 ABSENT: None

REGULAR

Item № 7 Provide direction to staff on whether LAFCo should convene a Shared Services Workshop in February 2020 with the elected officials and executive staff from the four cities and Yolo County

Minute Order 2019-52: Staff was directed to meet with the executive staff from the four cities and Yolo County, then agendize at a future LAFCo meeting any discussion or feedback from the executive staff.

Approved by the following vote:

MOTION: Sandy SECOND: Arnold
 AYES: Arnold, Sandy, Saylor, Stallard, Woods
 NOES: None
 ABSENT: None

Item № 8 Consider and adopt the Yolo LAFCo 2020 Meeting Calendar

Minute Order 2019-53: The recommended action was approved.

Approved by the following vote:

MOTION: Stallard SECOND: Arnold
AYES: Arnold, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

Item № 9 Executive Officer’s Report

The Commission was given written reports of the Executive Officer’s activities for the period of November 11, 2019 through December 13, 2019, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

Item № 10 Commissioner Reports

There were no reports.

Item № 11 Adjournment

Minute Order 2019-54: By order of the Chair, the meeting was adjourned at 10:04 a.m. to the next Regular LAFCo Meeting on January 23, 2020.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission

LAFCO

Meeting Date: 02/27/2020

Information

SUBJECT

Review and file Fiscal Year 2019/20 Second Quarter Financial Update

RECOMMENDED ACTION

Review and file Fiscal Year 2019/20 Second Quarter Financial Update.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

BACKGROUND

The LAFCo FY 2019/20 budget was adopted on May 23, 2019. During the second quarter LAFCo remained on track with regards to both revenue and expenditures.

REVENUES

By the end of the second quarter of FY 2019/20 LAFCo had received \$519,533 (109.96%) of its expected/budgeted revenues of \$472,476. LAFCo's most significant revenue source comes from local government agency payments. By the close of the second quarter LAFCo had received 100% (\$415,400) of its funds from the agencies. Expected revenue during the second quarter included \$1,472.92 (49.10%) received in investment earnings.

Revenue that was not anticipated in the budget and received during the second quarter included:

- Payment of \$10,153.82 for the Reorganization of the Lower Elkhorn Reclamation Districts (LAFCo No. 928);
- Payment of \$32,609.80 to Establish Reclamation 900 as a Subsidiary District to the City of West Sacramento (LAFCo No. 926); and
- Payment of \$38.87 for the reimbursement of copy paper and the use of the LAFCo printer by the County's janitorial services.

Please note the income statement (Attachment B) does not match staff's budget summary (Attachment A). This is because each year, LAFCo uses some fund balance to balance its budget. The use of fund balance does not show up as new net income because its already in our fund.

EXPENDITURES

During the first half of FY 2019/20 LAFCo expended a total of \$198,183 (41.95%) of its annual budgeted costs of \$472,476.

Salary and Employee Benefits

LAFCo expended \$162,899.53 (45.68%) of its Salary and Benefits appropriation of \$356,610.

Services and Supplies

LAFCo expended \$27,883.71 (30.19%) of its Services and Supplies appropriation of \$92,366.

Other Charges and Contingency

LAFCo expended \$7,400 (740%) of its Other Charges appropriation of \$1,000. This budget is used to pay other agency fees (including State Board of Equalization filing fees for the reclamation district boundary changes) in processing LAFCo proposals and the fees are reimbursed by the applicant. LAFCo has not used any of its appropriation for contingencies.

Attached Budget Reports

The Budget Status Summary (Attachment A) is an easy to read summary of the budget. The Income Statement Report (Attachment B) shows the amount expended for the quarter, the year to date amount and budget and the percentage of budget used. The General Ledger Report (Attachment C) shows a running balance of all transactions, including both revenue and expenditure amounts.

Attachments

[ATT A-FY19/20 2nd QTR Budget Status Summary](#)

[ATT B-FY19/20 2nd QTR Income Statement](#)

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	02/06/2020 10:44 AM
Christine Crawford	Christine Crawford	02/06/2020 11:37 AM
Form Started By: Terri Tuck		Started On: 02/04/2020 01:51 PM
Final Approval Date: 02/06/2020		

LAFCO BUDGET - 2nd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2019/20

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 19/20 Budget	% Budget
REVENUES								
400700	INVESTMENT EARNINGS-POOL	\$0.00	\$1,472.92			\$1,472.92	\$ 3,000	49.10%
402010	OTHER GOVT AGENCY-COUNTY	\$0.00	\$207,700.00			\$207,700.00	\$ 207,700	100%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$67,863.00	\$0.00			\$67,863.00	\$ 67,863	100%
402040	OTHER GOVT AGENCY-WOODLAND	\$62,627.00	\$0.00			\$62,627.00	\$ 62,627	100%
402050	OTHER GOVT AGENCY-WINTERS	\$6,787.00	\$0.00			\$6,787.00	\$ 6,787	100%
402060	OTHER GOVT AGENCY-DAVIS	\$0.00	\$70,423.00			\$70,423.00	\$ 70,423	100%
403460	OTH CHRG FR SVC-LAFCO FEES	\$9,781.54	\$42,802.49			\$52,584.03	\$ 4,000	1314.60%
405999	UNUSED FUND BALANCE FROM PREVIOUS FY	\$ 50,076				\$ 50,076	\$ 50,076	
	TOTAL AGENCY COST						\$ 415,400	
	TOTAL OTHER LISTED SOURCES						\$ 57,076	
	TOTAL FINANCING SOURCES	\$ 197,135	\$ 322,398	\$ -	\$ -	\$ 519,533	\$ 472,476	109.96%

LAFCO BUDGET - 2nd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2019/20

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 19/20 Budget	% Budget
SALARIES AND BENEFITS								
500100	REGULAR EMPLOYEES	\$41,012.92	\$51,950.71			\$92,963.63	\$ 189,431	49.08%
500110	EXTRA HELP	\$1,345.00	\$6,506.00			\$7,851.00	\$ 30,000	26.17%
500310	RETIREMENT (CALPERS)	\$11,236.55	\$15,149.68			\$26,386.23	\$ 60,065	43.93%
500320	OASDI	\$2,645.57	\$3,705.03			\$6,350.60	\$ 13,602	46.69%
500330	FICA/MEDICARE TAX	\$618.73	\$866.53			\$1,485.26	\$ 3,655	40.64%
500340	HEALTH INSURANCE (Life Insurance/EAP)	\$30.00	\$42.00			\$72.00	\$ 160	45.00%
500360	OPEB - RETIREE HEALTH INSURANCE	\$3,223.08	\$4,142.07			\$7,365.15	\$ 17,953	41.02%
500380	UNEMPLOYMENT INSURANCE	\$0.00	\$0.00			\$0.00	\$ 350	0.00%
500390	WORKERS' COMPENSATION INSURANCE	\$500.00	\$0.00			\$500.00	\$ 500	100.00%
500400	OTHER EMPLOYEE BENEFITS	\$7,805.43	\$12,120.23			\$19,925.66	\$ 40,894	48.73%
	TOTAL SALARY & BENEFITS	\$68,417.28	\$94,482.25	\$0.00	\$0.00	\$162,899.53	\$ 356,610	45.68%
SERVICES AND SUPPLIES								
501020	COMMUNICATIONS	\$268.14	\$391.14			\$659.28	\$ 2,500	26.37%
501030	FOOD	\$87.01	\$161.20			\$248.21	\$ 350	70.92%
501051	INSURANCE-PUBLIC LIABILITY	\$500.00	\$0.00			\$500.00	\$ 500	100.00%
501070	MAINTENANCE-EQUIPMENT	\$0.00	\$200.47			\$200.47	\$ 750	26.73%
501071	MAINTENANCE-BLDG IMPROVEMENT	\$0.00	\$0.00			\$0.00	\$ 500	0.00%
501090	MEMBERSHIPS	\$3,261.00	\$0.00			\$3,261.00	\$ 4,020	81.12%
501100	MISCELLANEOUS EXPENSE	\$0.00	\$0.00			\$0.00	\$ 250	0.00%
501110	OFFICE EXPENSE	\$169.26	\$408.83			\$578.09	\$ 1,250	46.25%
501111	OFFICE EXP-POSTAGE	\$15.70	\$82.55			\$98.25	\$ 300	32.75%
501112	OFFICE EXP-PRINTING	\$0.00	\$0.00			\$0.00	\$ 0	0.00%
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$756.00	\$588.00			\$1,344.00	\$ 2,000	67.20%
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$771.75	\$771.75			\$1,543.50	\$ 3,087	50.00%
501127	IT SERVICES-CONNECTIVITY	\$1,179.75	\$1,179.75			\$2,359.50	\$ 4,719	50.00%
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$0.00	\$0.00			\$0.00	\$ 5,000	0.00%
501152	PROF & SPEC SVC-INFO TECH SVC	\$0.00	\$0.00			\$0.00	\$ 1,200	0.00%
501156	PROF & SPEC SVC-LEGAL SVC	\$5,948.04	\$4,845.00			\$10,793.04	\$ 7,000	154.19%
501165	PROF & SPEC SVC-OTHER	\$370.00	\$1,935.00			\$2,305.00	\$ 40,000	5.76%
501180	PUBLICATIONS AND LEGAL NOTICES	\$340.80	\$219.00			\$559.80	\$ 1,500	37.32%
501190	RENTS AND LEASES - EQUIPMENT	\$75.63	\$15.45			\$91.08	\$ 2,500	3.64%
501192	RENTS & LEASES-RECRDS STRGE (Archives)	\$0.00	\$0.00			\$0.00	\$ 840	0.00%
501205	TRAINING	\$2,840.00	\$0.00			\$2,840.00	\$ 4,200	67.62%
501210	MINOR EQUIPMENT (COMPUTERS)	\$0.00	\$0.00			\$0.00	\$ 1,400	0.00%
501250	TRANSPORTATION AND TRAVEL	\$179.43	\$323.06			\$502.49	\$ 8,500	5.91%
	TOTAL SERVICES & SUPPLIES	\$16,762.51	\$11,121.20	\$0.00	\$0.00	\$27,883.71	\$ 92,366	30.19%
OTHER CHARGES								
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$100.00	\$7,300.00			\$7,400.00	\$ 1,000	740.00%
	TOTAL OTHER CHARGES	\$100.00	\$7,300.00	\$0.00	\$0.00	\$7,400.00	\$ 1,000	740.00%
CONTINGENCY								
503300	APPROP FOR CONTINGENCY	\$0.00	\$0.00			\$0.00	\$ 22,500	0.00%
	TOTAL APPROPRIATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22,500	0.00%
	TOTAL EXPENDITURES	\$ 85,280	\$ 112,903	\$ -	\$ -	\$ 198,183	\$ 472,476	41.95%

Income Statement

GL293 Date 02/04/20
Time 09:23

Company 1000 - YOLO COUNTY
Income Statement
For Period 4 Through 6 Ending December 31, 2019

USD

Item 5-ATT B Page 1

Fiscal Year 2020 Budget 1

6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	1,472.92-	0.00	0.00	1,472.92-	3,000.00-	49.10
400705-0000	GASB 31 FMV - DFS ONLY	0.00	0.00	0.00	1,086.95	0.00	0.00
	Total REVENUE FROM USE OF MONE	1,472.92-	0.00	0.00	385.97-	3,000.00-	12.87
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES						
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	207,700.00-	0.00	0.00	207,700.00-	207,700.00-	100.00
402030-0001	OTHR GOVT AGENCY-WEST SAC	0.00	0.00	0.00	67,863.00-	67,863.00-	100.00
402040-0001	OTHR GOVT AGCY-WOODLAND	0.00	0.00	0.00	62,627.00-	62,627.00-	100.00
402050-0001	OTHR GOVT AGCY-WINTERS	0.00	0.00	0.00	6,787.00-	6,787.00-	100.00
402060-0001	OTHR GOVT AGCY-DAVIS	70,423.00-	0.00	0.00	70,423.00-	70,423.00-	100.00
	Total OTHER GOVERNMENTAL AGENC	278,123.00-	0.00	0.00	415,400.00-	415,400.00-	100.00
	Total INTERGOVERNMENTAL REVENU	278,123.00-	0.00	0.00	415,400.00-	415,400.00-	100.00
CHG FOR SVCS	CHARGES FOR SERVICES						
403460-0000	OTH CHRGR FR SVC-LAFCO FEE	42,802.49-	0.00	0.00	52,584.03-	4,000.00-	1314.60
	Total CHARGES FOR SERVICES	42,802.49-	0.00	0.00	52,584.03-	4,000.00-	1314.60
OTHRFINANSRC	OTHER FINANCING SOURCES						
405999-0000	USE FD BAL AVAIL-BUDGET ONLY	0.00	0.00	0.00	0.00	50,076.00-	0.00
	Total OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	50,076.00-	0.00
	Total REVENUES	322,398.41-	0.00	0.00	468,370.00-	472,476.00-	99.13
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	51,950.71	0.00	0.00	92,963.63	189,431.00	49.08
500110-0000	EXTRA HELP	6,506.00	0.00	0.00	7,851.00	30,000.00	26.17
	Total SALARY AND WAGES	58,456.71	0.00	0.00	100,814.63	219,431.00	45.94
EMPBENEFITS	EMPLOYEE BENEFITS						
500310-0000	RETIREMENT	15,149.68	0.00	0.00	26,386.23	60,065.00	43.93
500320-0000	OASDI	3,705.03	0.00	0.00	6,350.60	13,602.00	46.69
500330-0000	FICA/MEDICARE	866.53	0.00	0.00	1,485.26	3,655.00	40.64
500340-0000	HEALTH INSURANCE	42.00	0.00	0.00	72.00	160.00	45.00
500360-0000	OPEB - RETIREE HEALTH INSURANC	4,142.07	0.00	0.00	7,365.15	17,953.00	41.02
500380-0000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	350.00	0.00
500390-0000	WORKERS' COMP INSURANCE	0.00	0.00	0.00	500.00	500.00	100.00
500400-0000	OTHER EMPLOYEE BENEFITS	12,120.23	0.00	0.00	19,925.66	40,894.00	48.73
	Total EMPLOYEE BENEFITS	36,025.54	0.00	0.00	62,084.90	137,179.00	45.26
	Total SALARIES AND EMPLOYEE BE	94,482.25	0.00	0.00	162,899.53	356,610.00	45.68
SERVSUPPLIES	SERVICES AND SUPPLIES						
501020-0000	COMMUNICATIONS	391.14	0.00	0.00	659.28	2,500.00	26.37
501030-0000	FOOD	161.20	0.00	0.00	248.21	350.00	70.92
501051-0000	INSURANCE-PUBLIC LIABILITY	0.00	0.00	0.00	500.00	500.00	100.00
501070-0000	MAINTENANCE-EQUIPMENT	200.47	0.00	0.00	200.47	750.00	26.73
501071-0000	MAINTENANCE-BLDG IMPROVEMENT	0.00	0.00	0.00	0.00	500.00	0.00
501090-0000	MEMBERSHIPS	0.00	0.00	0.00	3,261.00	4,020.00	81.12
501100-0000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	250.00	0.00
501110-0000	OFFICE EXPENSE	408.83	0.00	0.00	578.09	1,250.00	46.25

Income Statement

GL293 Date 02/04/20
Time 09:23

Company 1000 - YOLO COUNTY
Income Statement
For Period 4 Through 6 Ending December 31, 2019

USD

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Fiscal Year 2020 Budget

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6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
501111-0000	OFFICE EXP-POSTAGE	82.55	0.00	0.00	98.25	300.00	32.75
501125-0000	IT SERVICE-DPT SYS MAINT	588.00	0.00	0.00	1,344.00	2,000.00	67.20
501126-0000	IT SERVICE-ERP	771.75	0.00	0.00	1,543.50	3,087.00	50.00
501127-0000	IT SERVICE-CONNECTIVITY	1,179.75	0.00	0.00	2,359.50	4,719.00	50.00
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	0.00	0.00	0.00	0.00	5,000.00	0.00
501152-0000	PROF & SPEC SVC-INFO TECH SVC	0.00	0.00	0.00	0.00	1,200.00	0.00
501156-0000	PROF & SPEC SVC-LEGAL SVC	4,845.00	0.00	0.00	10,793.04	7,000.00	154.19
501165-0000	PROF & SPEC SVC-OTHER	1,935.00	0.00	0.00	2,305.00	40,000.00	5.76
501180-0000	PUBLICATIONS AND LEGAL NOTICES	219.00	0.00	0.00	559.80	1,500.00	37.32
501190-0000	RENTS AND LEASES - EQUIPMENT	15.45	0.00	0.00	91.08	2,500.00	3.64
501192-0000	RENTS & LEASES-RECRDS STORAGE	0.00	0.00	0.00	0.00	840.00	0.00
501205-0000	TRAINING	0.00	0.00	0.00	2,840.00	4,200.00	67.62
501210-0000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	1,400.00	0.00
501250-0000	TRANSPORTATION AND TRAVEL	323.06	0.00	0.00	502.49	8,500.00	5.91
	Total SERVICES AND SUPPLIES	11,121.20	0.00	0.00	27,883.71	92,366.00	30.19
OTHERCHARGES	OTHER CHARGES						
502201-0000	PAYMENTS TO OTH GOV INSTITUTIO	7,300.00	0.00	0.00	7,400.00	1,000.00	740.00
	Total OTHER CHARGES	7,300.00	0.00	0.00	7,400.00	1,000.00	740.00
CONTINGENCY	APPROPRIATION FOR CONTINGENCIE						
503300-0000	APPROPRIATION FOR CONTINGENCY	0.00	0.00	0.00	0.00	22,500.00	0.00
	Total APPROPRIATION FOR CONTIN	0.00	0.00	0.00	0.00	22,500.00	0.00
	Total EXPENDITURES	112,903.45	0.00	0.00	198,183.24	472,476.00	41.95
	Total NET FUND BALANCE	209,494.96-	0.00	0.00	270,186.76-	0.00	0.00

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	400700-0000	INVESTMENT EARNINGS-POOL				Begin Balance	0.00
10/01/19	GL	04 N	630-00	1000	Q1 FY1920 INT APP RE				1,513.77	1,513.77-
10/01/19	GL	04 N	630-00	1000	Q1 FY1920 INT APP RE				17.49	1,531.26-
10/01/19	GL	04 N	632-00	1000	Q1 FY1920 INT APP EX		57.67			1,473.59-
10/01/19	GL	04 N	632-00	1000	Q1 FY1920 INT APP EX		.67			1,472.92-
					Total Activity	Account	58.34		1,531.26	
			Account	400700-0000	INVESTMENT EARNINGS-POOL				End Balance	1,472.92-
			Account	400705-0000	GASB 31 FMV - DFS ONLY				Begin Balance	1,086.95
					400705-0000	GASB 31 FMV - DFS ONLY			End Balance	1,086.95
			Account	402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS				Begin Balance	0.00
12/31/19	GL	06 N	379-00	1000	CountyPortionLAFCoBu				207,700.00	207,700.00-
					Total Activity	Account			207,700.00	
					402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS			End Balance	207,700.00-
			Account	402030-0001	OTHR GOVT AGENCY-WEST SAC				Begin Balance	67,863.00-
					402030-0001	OTHR GOVT AGENCY-WEST SAC			End Balance	67,863.00-
			Account	402040-0001	OTHR GOVT AGCY-WOODLAND				Begin Balance	62,627.00-
					402040-0001	OTHR GOVT AGCY-WOODLAND			End Balance	62,627.00-
			Account	402050-0001	OTHR GOVT AGCY-WINTERS				Begin Balance	6,787.00-
					402050-0001	OTHR GOVT AGCY-WINTERS			End Balance	6,787.00-
			Account	402060-0001	OTHR GOVT AGCY-DAVIS				Begin Balance	0.00
12/03/19	CB	06 N	3-00	1000	DavisPortionLAFBudge				70,423.00	70,423.00-
					Total Activity	Account			70,423.00	
					402060-0001	OTHR GOVT AGCY-DAVIS			End Balance	70,423.00-
			Account	403460-0000	OTH CHRG FR SVC-LAFCO FEE				Begin Balance	9,781.54-
11/04/19	CB	05 N	4-00	1000	LAFCO REIM FOR COPY				38.87	9,820.41-
11/25/19	CB	05 N	102-00	1000	LAF928-ReorgLowerElk				10,153.82	19,974.23-
12/03/19	CB	06 N	3-00	1000	LAF926-RD900Subsidia				32,609.80	52,584.03-
					Total Activity	Account			42,802.49	
					403460-0000	OTH CHRG FR SVC-LAFCO FEE			End Balance	52,584.03-
			Account	500100-0000	REGULAR EMPLOYEES				Begin Balance	41,012.92
10/04/19	PR	04 N	1-00	1000	Expense accrual		2,246.31			43,259.23
10/04/19	PR	04 N	1-00	1000	Expense accrual		2,779.10			46,038.33
10/04/19	PR	04 N	1-00	1000	Expense accrual		2,779.10			48,817.43
10/04/19	PR	04 N	1-00	1000	Expense accrual		127.00			48,944.43
10/04/19	PR	04 N	1-00	1000	Expense accrual		293.69			49,238.12
10/04/19	PR	04 N	1-00	1000	Expense accrual		25.00			49,263.12
10/04/19	PR	04 N	1-00	1000	Expense accrual			855.28		48,407.84
10/18/19	PR	04 N	7-00	1000	Expense accrual		2,375.33			50,783.17
10/18/19	PR	04 N	7-00	1000	Expense accrual		2,790.80			53,573.97

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Account			500100-0000		REGULAR EMPLOYEES					
10/18/19	PR	04	N	7-00	1000 Expense accrual			2,790.80	Balance Fwd	53,573.97
10/18/19	PR	04	N	7-00	1000 Expense accrual			175.35		56,364.77
10/18/19	PR	04	N	7-00	1000 Expense accrual			127.54		56,540.12
10/18/19	PR	04	N	7-00	1000 Expense accrual			25.00		56,667.66
10/18/19	PR	04	N	7-00	1000 Expense accrual				858.87	56,692.66
11/01/19	PR	05	N	1-00	1000 Expense accrual			2,455.03		55,833.79
11/01/19	PR	05	N	1-00	1000 Expense accrual			95.65		58,288.82
11/01/19	PR	05	N	1-00	1000 Expense accrual			2,790.80		58,384.47
11/01/19	PR	05	N	1-00	1000 Expense accrual			2,790.80		61,175.27
11/01/19	PR	05	N	1-00	1000 Expense accrual			127.54		63,966.07
11/01/19	PR	05	N	1-00	1000 Expense accrual			25.00		64,093.61
11/01/19	PR	05	N	1-00	1000 Expense accrual				858.87	64,118.61
11/01/19	PR	05	N	1-00	1000 Expense accrual					63,259.74
11/15/19	PR	05	N	4-00	1000 Expense accrual			2,550.70		65,810.44
11/15/19	PR	05	N	4-00	1000 Expense accrual			2,790.80		68,601.24
11/15/19	PR	05	N	4-00	1000 Expense accrual			2,790.80		71,392.04
11/15/19	PR	05	N	4-00	1000 Expense accrual			127.54		71,519.58
11/15/19	PR	05	N	4-00	1000 Expense accrual			25.00		71,544.58
11/15/19	PR	05	N	4-00	1000 Expense accrual				858.87	70,685.71
11/27/19	PR	05	N	5-00	1000 Expense accrual			255.07		70,940.78
11/27/19	PR	05	N	5-00	1000 Expense accrual			558.16		71,498.94
11/27/19	PR	05	N	5-00	1000 Expense accrual			2,040.56		73,539.50
11/27/19	PR	05	N	5-00	1000 Expense accrual			2,511.72		76,051.22
11/27/19	PR	05	N	5-00	1000 Expense accrual			2,511.72		78,562.94
11/27/19	PR	05	N	5-00	1000 Expense accrual			255.07		78,818.01
11/27/19	PR	05	N	5-00	1000 Expense accrual			127.54		78,945.55
11/27/19	PR	05	N	5-00	1000 Expense accrual			25.00		78,970.55
11/27/19	PR	05	N	5-00	1000 Expense accrual				858.87	78,111.68
12/13/19	PR	06	N	1-00	1000 Expense accrual			1,418.82		79,530.50
12/13/19	PR	06	N	1-00	1000 Expense accrual			286.95		79,817.45
12/13/19	PR	06	N	1-00	1000 Expense accrual			1,116.32		80,933.77
12/13/19	PR	06	N	1-00	1000 Expense accrual			3,348.96		84,282.73
12/13/19	PR	06	N	1-00	1000 Expense accrual			334.78		84,617.51
12/13/19	PR	06	N	1-00	1000 Expense accrual			510.14		85,127.65
12/13/19	PR	06	N	1-00	1000 Expense accrual			1,116.32		86,243.97
12/13/19	PR	06	N	1-00	1000 Expense accrual			127.54		86,371.51
12/13/19	PR	06	N	1-00	1000 Expense accrual			25.00		86,396.51
12/13/19	PR	06	N	1-00	1000 Expense accrual				858.87	85,537.64
12/27/19	PR	06	N	4-00	1000 Expense accrual			127.54		85,665.18
12/27/19	PR	06	N	4-00	1000 Expense accrual			25.00		85,690.18
12/27/19	PR	06	N	4-00	1000 Expense accrual				858.87	84,831.31
12/27/19	PR	06	N	4-00	1000 Expense accrual			2,550.70		87,382.01
12/27/19	PR	06	N	4-00	1000 Expense accrual			348.85		87,730.86
12/27/19	PR	06	N	4-00	1000 Expense accrual			3,628.05		91,358.91
12/27/19	PR	06	N	4-00	1000 Expense accrual			558.16		91,917.07
12/27/19	PR	06	N	4-00	1000 Expense accrual			558.16		92,475.23
12/27/19	PR	06	N	4-00	1000 Expense accrual			488.40		92,963.63

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Account	500100-0000		REGULAR EMPLOYEES		Total Activity		Account	57,959.21	Balance Fwd 6,008.50	92,963.63

500100-0000		REGULAR EMPLOYEES						End Balance		92,963.63

Account	500110-0000		EXTRA HELP		Total Activity		Account		Begin Balance	1,345.00
10/04/19	PR	04	N	1-00	1000	Expense accrual		68.00		1,413.00
10/18/19	PR	04	N	7-00	1000	Expense accrual		102.00		1,515.00
11/01/19	PR	05	N	1-00	1000	Expense accrual		816.00		2,331.00
11/01/19	PR	05	N	1-00	1000	Expense accrual		320.00		2,651.00
11/15/19	PR	05	N	4-00	1000	Expense accrual		700.00		3,351.00
11/15/19	PR	05	N	4-00	1000	Expense accrual		1,037.00		4,388.00
11/27/19	PR	05	N	5-00	1000	Expense accrual		1,343.00		5,731.00
11/27/19	PR	05	N	5-00	1000	Expense accrual		920.00		6,651.00
12/27/19	PR	06	N	4-00	1000	Expense accrual		1,200.00		7,851.00

500110-0000		EXTRA HELP						End Balance		7,851.00

Account	500310-0000		RETIREMENT		Total Activity		Account		Begin Balance	11,236.55
10/04/19	PR	04	N	1-00	1000	Summarized transacti		2,188.06		13,424.61
10/18/19	PR	04	N	7-00	1000	Summarized transacti			37.00	13,387.61
10/18/19	PR	04	N	7-00	1000	Summarized transacti		2,197.27		15,584.88
11/01/19	PR	05	N	1-00	1000	Summarized transacti			37.00	15,547.88
11/01/19	PR	05	N	1-00	1000	Summarized transacti		2,197.27		17,745.15
11/15/19	PR	05	N	4-00	1000	Summarized transacti			37.00	17,708.15
11/15/19	PR	05	N	4-00	1000	Summarized transacti		2,197.27		19,905.42
11/27/19	PR	05	N	5-00	1000	Summarized transacti			37.00	19,868.42
11/27/19	PR	05	N	5-00	1000	Summarized transacti		2,197.27		22,065.69
12/13/19	PR	06	N	1-00	1000	Summarized transacti			37.00	22,028.69
12/13/19	PR	06	N	1-00	1000	Summarized transacti		2,197.27		24,225.96
12/27/19	PR	06	N	4-00	1000	Summarized transacti			37.00	24,188.96
12/27/19	PR	06	N	4-00	1000	Summarized transacti		2,197.27		26,386.23

500310-0000		RETIREMENT						End Balance		26,386.23

Account	500320-0000		OASDI		Total Activity		Account		Begin Balance	2,645.57
10/04/19	PR	04	N	1-00	1000	Summarized transacti		475.10		3,120.67
10/18/19	PR	04	N	7-00	1000	Summarized transacti		479.12		3,599.79
11/01/19	PR	05	N	1-00	1000	Summarized transacti		543.23		4,143.02
11/15/19	PR	05	N	4-00	1000	Summarized transacti		580.50		4,723.52
11/27/19	PR	05	N	5-00	1000	Summarized transacti		613.09		5,336.61
12/13/19	PR	06	N	1-00	1000	Summarized transacti		469.80		5,806.41
12/27/19	PR	06	N	4-00	1000	Summarized transacti		544.19		6,350.60

500320-0000		OASDI						End Balance		6,350.60

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500330-0000	FICA/MEDICARE				Begin Balance	618.73
10/04/19	PR	04	N	1-00	1000	Summarized transacti		111.11		729.84
10/18/19	PR	04	N	7-00	1000	Summarized transacti		112.05		841.89
11/01/19	PR	05	N	1-00	1000	Summarized transacti		127.06		968.95
11/15/19	PR	05	N	4-00	1000	Summarized transacti		135.77		1,104.72
11/27/19	PR	05	N	5-00	1000	Summarized transacti		143.39		1,248.11
12/13/19	PR	06	N	1-00	1000	Summarized transacti		109.88		1,357.99
12/27/19	PR	06	N	4-00	1000	Summarized transacti		127.27		1,485.26
Total Activity Account								866.53		
			Account	500330-0000	FICA/MEDICARE				End Balance	1,485.26
			Account	500340-0000	HEALTH INSURANCE				Begin Balance	30.00
10/04/19	PR	04	N	1-00	1000	Summarized transacti		6.00		36.00
10/18/19	PR	04	N	7-00	1000	Summarized transacti		6.00		42.00
11/01/19	PR	05	N	1-00	1000	Summarized transacti		6.00		48.00
11/15/19	PR	05	N	4-00	1000	Summarized transacti		6.00		54.00
11/27/19	PR	05	N	5-00	1000	Summarized transacti		6.00		60.00
12/13/19	PR	06	N	1-00	1000	Summarized transacti		6.00		66.00
12/27/19	PR	06	N	4-00	1000	Summarized transacti		6.00		72.00
Total Activity Account								42.00		
			Account	500340-0000	HEALTH INSURANCE				End Balance	72.00
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				Begin Balance	3,223.08
10/04/19	PR	04	N	1-00	1000	Summarized transacti		589.59		3,812.67
10/18/19	PR	04	N	7-00	1000	Summarized transacti		592.08		4,404.75
11/01/19	PR	05	N	1-00	1000	Summarized transacti		592.08		4,996.83
11/15/19	PR	05	N	4-00	1000	Summarized transacti		592.08		5,588.91
11/27/19	PR	05	N	5-00	1000	Summarized transacti		592.08		6,180.99
12/13/19	PR	06	N	1-00	1000	Summarized transacti		592.08		6,773.07
12/27/19	PR	06	N	4-00	1000	Summarized transacti		592.08		7,365.15
Total Activity Account								4,142.07		
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				End Balance	7,365.15
			Account	500390-0000	WORKERS' COMP INSURANCE				Begin Balance	500.00
			Account	500390-0000	WORKERS' COMP INSURANCE				End Balance	500.00
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Begin Balance	7,805.43
10/04/19	PR	04	N	1-00	1000	Expense accrual		447.32		8,252.75
10/04/19	PR	04	N	1-00	1000	Expense accrual		404.63		8,657.38
10/04/19	PR	04	N	1-00	1000	Expense accrual		851.96		9,509.34
10/18/19	PR	04	N	7-00	1000	Expense accrual		447.32		9,956.66
10/18/19	PR	04	N	7-00	1000	Expense accrual		404.63		10,361.29
10/18/19	PR	04	N	7-00	1000	Expense accrual		851.96		11,213.25
11/01/19	PR	05	N	1-00	1000	Expense accrual		447.32		11,660.57
11/01/19	PR	05	N	1-00	1000	Expense accrual		404.63		12,065.20
11/01/19	PR	05	N	1-00	1000	Expense accrual		851.96		12,917.16
11/15/19	PR	05	N	4-00	1000	Expense accrual		447.32		13,364.48
11/15/19	PR	05	N	4-00	1000	Expense accrual		404.63		13,769.11

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			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Balance Fwd	13,769.11
11/15/19	PR	05	N	4-00	1000	Expense accrual		851.96		14,621.07
11/27/19	PR	05	N	5-00	1000	Expense accrual		447.32		15,068.39
11/27/19	PR	05	N	5-00	1000	Expense accrual		404.63		15,473.02
11/27/19	PR	05	N	5-00	1000	Expense accrual		851.96		16,324.98
12/13/19	PR	06	N	1-00	1000	Expense accrual		455.30		16,780.28
12/13/19	PR	06	N	1-00	1000	Expense accrual		444.87		17,225.15
12/13/19	PR	06	N	1-00	1000	Expense accrual		900.17		18,125.32
12/27/19	PR	06	N	4-00	1000	Expense accrual		455.30		18,580.62
12/27/19	PR	06	N	4-00	1000	Expense accrual		444.87		19,025.49
12/27/19	PR	06	N	4-00	1000	Expense accrual		900.17		19,925.66
Total Activity Account								12,120.23		
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				End Balance	19,925.66
			Account	501020-0000	COMMUNICATIONS				Begin Balance	268.14
10/02/19	GL	04	N	43-00	1000	185-1 08/19 INTERNAL		8.50		276.64
10/24/19	GL	04	N	438-00	1000	185-1 09/19 INTERNAL		8.50		285.14
11/07/19	GL	05	N	128-00	1000	185-1 09/19 INTERNAL		124.94		410.08
11/13/19	GL	05	N	163-00	1000	185-1 10/19 INTERNAL		124.51		534.59
12/05/19	GL	06	N	109-00	1000	185-1 11/19 INTERNAL		124.69		659.28
Total Activity Account								391.14		
			Account	501020-0000	COMMUNICATIONS				End Balance	659.28
			Account	501030-0000	FOOD				Begin Balance	87.01
10/31/19	GL	04	N	60-00	1000	Chickpeas-YoloLeader		117.24		204.25
12/31/19	GL	06	N	208-00	1000	Nugget-SpeakerGifts/		43.96		248.21
Total Activity Account								161.20		
			Account	501030-0000	FOOD				End Balance	248.21
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				Begin Balance	500.00
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				End Balance	500.00
			Account	501070-0000	MAINTENANCE-EQUIPMENT				Begin Balance	0.00
10/08/19	AP	04	N	32-00	1000	16728WIZIX TECHN		200.47		200.47
Total Activity Account								200.47		
			Account	501070-0000	MAINTENANCE-EQUIPMENT				End Balance	200.47
			Account	501090-0000	MEMBERSHIPS				Begin Balance	3,261.00
			Account	501090-0000	MEMBERSHIPS				End Balance	3,261.00
			Account	501110-0000	OFFICE EXPENSE				Begin Balance	169.26
10/08/19	AP	04	N	32-00	1000	10246ALHAMBRA		3.77		173.03
10/09/19	AP	04	N	65-00	1000	Democrat Annual Subs		198.76		371.79
11/04/19	AP	05	N	3-00	1000	10246ALHAMBRA		3.77		375.56
11/18/19	AP	05	N	79-00	1000	Democrat Annual Subs		198.76		574.32
12/03/19	AP	06	N	6-00	1000	10246ALHAMBRA		3.77		578.09

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Accounting Unit	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
69405229816991					LOCAL AGENCY FORMATION COMM					
										Level 6940-0052-02981-6991

Account			501110-0000		OFFICE EXPENSE				Balance Fwd	578.09
					Total Activity	Account		408.83		
			501110-0000		OFFICE EXPENSE				End Balance	578.09

Account			501111-0000		OFFICE EXP-POSTAGE				Begin Balance	15.70
12/31/19	GL	06	N	574-00	1000 USPS-Postage/AgendaP			82.55		98.25
					Total Activity	Account		82.55		
			501111-0000		OFFICE EXP-POSTAGE				End Balance	98.25

Account			501125-0000		IT SERVICE-DPT SYS MAINT				Begin Balance	756.00
10/31/19	GL	04	N	138-00	1000 #932 DavisAnnex of W			588.00		1,344.00
					Total Activity	Account		588.00		
			501125-0000		IT SERVICE-DPT SYS MAINT				End Balance	1,344.00

Account			501126-0000		IT SERVICE-ERP				Begin Balance	771.75
12/31/19	GL	06	N	1-00	1000 Q2 IT Charges-ERP			771.75		1,543.50
					Total Activity	Account		771.75		
			501126-0000		IT SERVICE-ERP				End Balance	1,543.50

Account			501127-0000		IT SERVICE-CONNECTIVITY				Begin Balance	1,179.75
12/31/19	GL	06	N	1-00	1000 Q2 IT Charges-Connec			1,179.75		2,359.50
					Total Activity	Account		1,179.75		
			501127-0000		IT SERVICE-CONNECTIVITY				End Balance	2,359.50

Account			501156-0000		PROF & SPEC SVC-LEGAL SVC				Begin Balance	5,948.04
11/01/19	GL	05	N	4-00	1000 LEGAL SERVICES 1ST Q			4,845.00		10,793.04
					Total Activity	Account		4,845.00		
			501156-0000		PROF & SPEC SVC-LEGAL SVC				End Balance	10,793.04

Account			501165-0000		PROF & SPEC SVC-OTHER				Begin Balance	370.00
10/15/19	AP	04	N	69-00	1000 16780DIGITAL DEP			75.00		445.00
11/18/19	AP	05	N	70-00	1000 15369FRAME SURVE			380.00		825.00
11/18/19	AP	05	N	70-00	1000 15369FRAME SURVE			332.50		1,157.50
11/18/19	AP	05	N	70-00	1000 15369FRAME SURVE			855.00		2,012.50
11/18/19	AP	05	N	70-00	1000 15369FRAME SURVE			142.50		2,155.00
11/18/19	AP	05	N	70-00	1000 16780DIGITAL DEP			75.00		2,230.00
12/16/19	AP	06	N	63-00	1000 16780DIGITAL DEP			75.00		2,305.00
					Total Activity	Account		1,935.00		
			501165-0000		PROF & SPEC SVC-OTHER				End Balance	2,305.00

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account			501180-0000		PUBLICATIONS AND LEGAL NOTICES				Begin Balance	340.80
12/31/19	GL	06	N	574-00	1000	Democrat-#934 Spring		219.00		559.80
						Total Activity Account		219.00		
			501180-0000		PUBLICATIONS AND LEGAL NOTICES				End Balance	559.80

Account			501190-0000		RENTS AND LEASES - EQUIPMENT				Begin Balance	75.63
10/08/19	AP	04	N	32-00	1000	10246ALHAMBRA		5.25		80.88
11/04/19	AP	05	N	3-00	1000	10246ALHAMBRA		5.05		85.93
12/03/19	AP	06	N	6-00	1000	10246ALHAMBRA		5.15		91.08
						Total Activity Account		15.45		
			501190-0000		RENTS AND LEASES - EQUIPMENT				End Balance	91.08

Account			501205-0000		TRAINING				Begin Balance	2,840.00
			501205-0000		TRAINING				End Balance	2,840.00

Account			501250-0000		TRANSPORTATION AND TRAVEL				Begin Balance	179.43
12/05/19	AP	06	N	19-00	1000	2019 CALAFCO Confere		143.36		322.79
12/05/19	AP	06	N	19-00	1000	2019 CALAFCO Confere		35.50		358.29
12/10/19	AP	06	N	69-00	1000	CALAFCO Conf-Travel		44.78		403.07
12/12/19	AP	06	N	71-00	1000	CALAFCO Conf-Travel		99.42		502.49
						Total Activity Account		323.06		
			501250-0000		TRANSPORTATION AND TRAVEL				End Balance	502.49

Account			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				Begin Balance	100.00
11/07/19	AP	05	N	39-00	1000	LAFCo 926 BOE Fees		3,500.00		3,600.00
11/08/19	AP	05	N	40-00	1000	SBOE fees LAFCo 928		3,800.00		7,400.00
						Total Activity Account		7,300.00		
			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				End Balance	7,400.00
			69405229816991		LOCAL AGENCY FORMATION COMM				End Balance	270,186.76-

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	100000-0000	CASH IN TREASURY				Begin Balance	239,612.74
10/01/19	GL	04	N	633-00	1000	APPR REST CASH Q1 FY			16.82	239,595.92
10/01/19	GL	04	N	630-00	1000	Auto Offset From Zon		1,531.26		241,127.18
10/01/19	GL	04	N	632-00	1000	Auto Offset From Zon			58.34	241,068.84
10/02/19	GL	04	N	43-00	1000	Auto Offset From Zon			8.50	241,060.34
10/04/19	PR	04	N	1-00	1000	Auto Offset From Zon			12,536.69	228,523.65
10/08/19	AP	04	N	32-00	1000	Auto Offset From Zon			209.49	228,314.16
10/09/19	AP	04	N	65-00	1000	Auto Offset From Zon			198.76	228,115.40
10/15/19	AP	04	N	69-00	1000	Auto Offset From Zon			75.00	228,040.40
10/18/19	PR	04	N	7-00	1000	Auto Offset From Zon			12,581.38	215,459.02
10/24/19	GL	04	N	438-00	1000	Auto Offset From Zon			8.50	215,450.52
10/31/19	GL	04	N	60-00	1000	Auto Offset From Zon			117.24	215,333.28
10/31/19	GL	04	N	138-00	1000	Auto Offset From Zon			588.00	214,745.28
11/01/19	PR	05	N	1-00	1000	Auto Offset From Zon			13,694.50	201,050.78
11/01/19	GL	05	N	4-00	1000	Auto Offset From Zon			4,845.00	196,205.78
11/04/19	AP	05	N	3-00	1000	Auto Offset From Zon			8.82	196,196.96
11/04/19	CB	05	N	4-00	1000	Auto Offset From Zon		38.87		196,235.83
11/07/19	AP	05	N	39-00	1000	Auto Offset From Zon			3,500.00	192,735.83
11/07/19	GL	05	N	128-00	1000	Auto Offset From Zon			124.94	192,610.89
11/08/19	AP	05	N	40-00	1000	Auto Offset From Zon			3,800.00	188,810.89
11/13/19	GL	05	N	163-00	1000	Auto Offset From Zon			124.51	188,686.38
11/15/19	PR	05	N	4-00	1000	Auto Offset From Zon			14,341.50	174,344.88
11/18/19	AP	05	N	70-00	1000	Auto Offset From Zon			1,785.00	172,559.88
11/18/19	AP	05	N	79-00	1000	Auto Offset From Zon			198.76	172,361.12
11/25/19	CB	05	N	102-00	1000	Auto Offset From Zon		10,153.82		182,514.94
11/27/19	PR	05	N	5-00	1000	Auto Offset From Zon			14,907.71	167,607.23
12/03/19	CB	06	N	3-00	1000	Auto Offset From Zon		103,032.80		270,640.03
12/03/19	AP	06	N	6-00	1000	Auto Offset From Zon			8.92	270,631.11
12/05/19	AP	06	N	19-00	1000	Auto Offset From Zon			178.86	270,452.25
12/05/19	GL	06	N	109-00	1000	Auto Offset From Zon			124.69	270,327.56
12/10/19	AP	06	N	69-00	1000	Auto Offset From Zon			44.78	270,282.78
12/12/19	AP	06	N	71-00	1000	Auto Offset From Zon			99.42	270,183.36
12/13/19	PR	06	N	1-00	1000	Auto Offset From Zon			12,564.33	257,619.03
12/16/19	AP	06	N	63-00	1000	Auto Offset From Zon			75.00	257,544.03
12/27/19	PR	06	N	4-00	1000	Auto Offset From Zon			13,856.14	243,687.89
12/31/19	GL	06	N	1-00	1000	Auto Offset From Zon			1,951.50	241,736.39
12/31/19	GL	06	N	208-00	1000	Auto Offset From Zon			43.96	241,692.43
12/31/19	GL	06	N	379-00	1000	Auto Offset From Zon		207,700.00		449,392.43
12/31/19	GL	06	N	574-00	1000	Auto Offset From Zon			301.55	449,090.88
Total Activity Account								322,456.75	112,978.61	
			Account	100000-0000	CASH IN TREASURY				End Balance	449,090.88
			Account	101000-0144	RC-LAFCO PC REPL				Begin Balance	2,747.16
10/01/19	GL	04	N	633-00	1000	APPR REST CASH Q1 FY		16.82		2,763.98
Total Activity Account								16.82		
			Account	101000-0144	RC-LAFCO PC REPL				End Balance	2,763.98

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			190200-0000		FUTURE LONG TERM DEBT REQUIRE			Begin Balance		773,124.00
			190200-0000		FUTURE LONG TERM DEBT REQUIRE			End Balance		773,124.00
Account			195010-0000		DEFERRED OUTFLOWS-PENSIONS			Begin Balance		36,861.00
			195010-0000		DEFERRED OUTFLOWS-PENSIONS			End Balance		36,861.00
Account			210900-0000		COMPENSATED ABSENSES (S/T)			Begin Balance		3,825.50-
			210900-0000		COMPENSATED ABSENSES (S/T)			End Balance		3,825.50-
Account			220501-0000		DEFERRED INFLOWS PENSION			Begin Balance		5,692.00-
			220501-0000		DEFERRED INFLOWS PENSION			End Balance		5,692.00-
Account			220510-0000		DEFERRED INFLOWS OTHER			Begin Balance		55,382.00-
			220510-0000		DEFERRED INFLOWS OTHER			End Balance		55,382.00-
Account			230000-0000		COMPENSATED ABSENSES (L/T)			Begin Balance		3,825.50-
			230000-0000		COMPENSATED ABSENSES (L/T)			End Balance		3,825.50-
Account			230600-0000		OTHER POST EMPLOYMENT BENEFITS			Begin Balance		146,880.00-
			230600-0000		OTHER POST EMPLOYMENT BENEFITS			End Balance		146,880.00-
Account			230650-0000		NET PENSION LIABILITY			Begin Balance		594,380.00-
			230650-0000		NET PENSION LIABILITY			End Balance		594,380.00-
Account			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			Begin Balance		2,747.16-
			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			End Balance		2,747.16-
Account			300999-0000		UNASSIGNED			Begin Balance		178,920.94-
			300999-0000		UNASSIGNED			End Balance		178,920.94-
			69409900010001		LOC AGENCY FORM BSU ONLY			End Balance		270,186.76

=====
Company 1000 Totals:
Debit Transactions 441,665.86
Credit Transactions 441,665.86
Debit Balances 1,461,110.05
Credit Balances 1,461,110.05
P/L Debit Transactions 119,192.29
P/L Credit Transactions 328,687.25
Net Profit 209,494.96

General Ledger Report

GL290 Date: 02/04/20
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JOB SUBMISSION PARAMETERS

User Name: INFORBC\TTuck
Job Name: GL290TT
Step Nbr: 1

Company: 1000 YOLO COUNTY USD
or Company Group:
Reports: RUNNING BAL TRANS

Year Code: or Posting Dates: -
or Year: 2020
Periods: 4 - 6

Accounting Unit: 6940 LOCAL AGENCY FORMATION COMM
Accounts: -
Subaccounts: -
Report Currency: B Base

Consent 6.

LAFCO

Meeting Date: 02/27/2020

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

Review and file the following correspondence:

- A. CH & W Newsletter - Winters 2020
 - B. CALAFCO Quarterly - February 2020
-

Attachments

ATT A-CH&W Newsletter-Winter 2020

ATT B-CALAFCO Quarterly Feb 2020

Form Review

Form Started By: Terri Tuck
Final Approval Date: 02/18/2020

Started On: 02/18/2020 01:38 PM

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HIGHSMITH
WHATLEY, PC

Newsletter | Winter 2020

Update on Public Law What's Up with Prop. 13?

By Michael G. Colantuono

Proposition 13 is back in the news in a somewhat confusing way. A measure on the March 2020 ballot bears that number, but has nothing to do with property taxes. It authorizes \$15 billion in bonds for capital facilities for California school districts and universities. Two measures that do affect the 1978 ground-breaking constitutional amendment capping property taxes are in discussion, however.

The November 2020 ballot is now slated to include "The California Schools and Local Communities Funding Act of 2018," measure 17-055, to would impose a "split roll" valuing property for tax purposes differently as between commercial and other property. Proposed by a coalition of labor and social-justice groups, it would end Prop. 13's practice of assessing commercial property based on historic sales prices, adjusted for the lesser of inflation (or deflation) or 2 percent per year. Unlike natural persons, business entities can transfer title to property without a recorded sale (as by selling stock in a holding company) and, as a result, some business properties have escaped reappraisal for decades. This has distorted markets, with a news story reporting that two adjacent Beverly Hills hotels paid very different property tax bills.

However, perhaps because the measure polled badly, its framers are circulating an alternative. The changes suggest the political challenges the earlier initiative faced.

Measure No. 19-0008A1 achieved the 25-percent-signature threshold by December 14, 2019 and is still in circulation. It:

- Applies the local control funding formula to distribute school funding;
- Allocates city, county and non-school special district funding using AB 8 shares — which replicate the shares of property taxes agencies received in the 3 years before Proposition 13;

(Continued on page 3)

WELCOME ANDREW JARED AND CHICO

CH&W is pleased to welcome the City of Chico to the ranks of its 10 general counsel cities. Chico City Attorney Andrew L. Jared joins us after 14 years as a City Attorney and Deputy City Attorney and brings a BS in Geology from UCLA, an MS in Environmental Management from the University of London, and a JD from Pepperdine. He teaches planning and environmental management at CSU Northridge.

Chico is the largest City in Butte County, made larger by the influx of those displaced by the Paradise fire. It is a full-service city providing police, fire, solid waste, wastewater and other services, including historic Bidwell Park, one of America's largest city parks at 3,670 acres. It is a charter city with a council-manager form of government and 7-member Council with a rotating mayor and vice mayor.

Andrew is based in our Pasadena office and will support our work for our Southern California clients, including the City of South Pasadena.

Welcome Andrew and Chico!

Snuffing Vaping?

By *Nikhil S. Damle*

Electronic cigarettes (“e-cigarettes”) have become a hot button issue. They entered the marketplace around 2007 and are now the tobacco product youth most commonly use. These are battery-operated devices, often resembling cigarettes, using flavored tobacco to emit a nicotine-containing aerosol. They are frequently referred to as e-cigs, hookah pens, vapes and vape pens.

According to the Centers for Disease Control and Prevention, middle- and high-school students reporting use of tobacco products increased 36% between 2017 and 2018 from 3.6 million to 4.9 million students — driven largely by e-cigarette use.

Federal Regulation. Tobacco, smokeless tobacco and other tobacco products are subject to the Family Smoking Prevention and Tobacco Control Act (FSPTCA). In 2016, the FDA deemed e-cigarettes to be “tobacco products.” This allowed the FDA to regulate e-cigarettes just as traditional tobacco products are. In January 2020, the FDA issued guidance banning flavored e-cigarette products that appeal to children, including fruit and mint flavors.

State Regulation. California’s smoke-free laws govern e-cigarettes, which are prohibited in most workplaces and many public spaces, but allowed where smoking is. Governor Newsom signed an executive order directing the Department of Public Health to fund the development of recommendations for warning signs about the health risks of vaping, increased enforcement as to illegal sales, and establishing nicotine and packaging standards.

Local Laws. The FSPTCA allows local governments to adopt vaping regulations more stringent than federal law. California cities and counties have done so, banning e-cigarettes in many places. These vary in scope and approach. Beverly Hills has prohibited any sale of tobacco products in the city. Palo Alto limits sale of flavored tobacco to retailers that generate more than 60 percent of revenue from the tobacco

sales, do not sell food or alcohol for consumption on-site, and exclude those younger than 21.

Cities and counties considering regulating e-cigarettes may revise smoking ordinances or separately regulate e-cigarettes. The law in this area changes rapidly. As always, we’ll keep you posted!

For more information on this subject, contact *Nikhil* at NDamle@chwlaw.us or (213) 542-5709.

Webinars!

CH&W is offering webinars on (i) SB 1421 and AB 748, recent statutes granting greater public access to police personnel record, (ii) new laws governing zoning control of accessory dwelling units (ADUs), and (iii) new limits on utility fees for ADUs.

A webinar allows agency management and counsel advice and guidance and Q&A in an attorney-client-privileged setting.

The fee is \$1,000 per agency. To schedule a webinar, contact Bill Weech at BWeech@chwlaw.us or (213) 542-5700.

California Water Wars' Latest Chapter

By Conor W. Harkins

City of Santa Maria v. Adam, filed in 1997, recently completed its third trip to the Court of Appeal. It seeks to adjudicate groundwater rights in the Santa Maria Valley Groundwater Basin.

The trial court found disputed Twitchell Reservoir flows were “salvage water,” not groundwater. The Bureau of Reclamation holds a State Water Resources Control Board license to collect seasonal flow from the Cuyama River in that reservoir and works with the Santa Maria Water Conservation District to distribute water by recharging the basin. Though it distributes water via the basin, the water remains salvaged surface water, not groundwater. The public agencies also proved a right to “return flows” from imports they store in the basin.

Public water providers stipulated with some basin landowners to waive prescription claims. A prescriptive right is an entitlement to use someone else’s groundwater because one used it thinking it was her own and because the owner failed to act to protect his rights. The non-stipulating landowners would have to prove the public agencies had not prescribed against their rights.

The trial court also found the public agencies had prescribed against non-stipulating landowners. Those landowners appealed, seeking determination of the scope of their rights — if the public agencies prescribed rights to 7,000 acre-feet-per-year, how much groundwater do we have, they asked? The Basin is not in overdraft, so the Court concluded there was not yet need to make that determination.

Water law disputes are complex. The groundwater management required by the Sustainable Groundwater Management Act may provide opportunities to resolve such disputes by political negotiation. It might foment more water-rights litigation. Time will tell.

For more information on this subject, contact Conor at CHarkins@chwlaw.us or (530) 798-2416.

Prop. 13 (cont.)

It remains to be seen whether significant demographic changes since 1978 will carry this measure to success or whether California remains more conservative as to government funding than might appear.

- Exempts residential and agricultural property;
- Exempts smaller commercial and industrial parcels (i.e., those worth \$3m or less);
- Allows reassessments to be phased in by statute (so as not to overwhelm County Assessors, who have not appraised market values in decades).

The measure seems likely to qualify. If so, the earlier measure will be withdrawn.

This will likely generate a political battle royale, with significant funding from business and real estate interests against the proposal and support from unions and progressive interests. The measure would generate billions of dollars in new funding for local governments and schools.

The measure would not change Proposition 13’s protections for agricultural, small business and residential properties — single-family or multifamily.

It remains to be seen whether the significant demographic and political changes since voters approved Proposition 13 in 1978 will carry this measure to success or whether California remains more conservative as to government funding than might appear from the Democratic sweep of statewide offices and Democratic super-majorities in the Legislature.

For more information on this subject, contact Michael at MColantuono@chwlaw.us or (530) 432-7357.



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Name _____ Title _____

Affiliation _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ E-mail _____

Mail E-Mail Both

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The contents of this newsletter do not constitute legal advice. You should seek the opinion of qualified counsel regarding your specific situation before acting on the information provided here.
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News from the Board of Directors

CALAFCO QUARTERLY

Item 6-ATT B

February 2020



CALAFCO Board Update

Results of the 2019 CALAFCO Board of Directors elections netted several new Board members for 2020. Current Board members include:

Northern: *Bill Connelly* (Butte), *David Couch* (Humboldt), *Blake Inscore* (Del Norte) and *Josh Susman* (Nevada).

Southern: *Cheryl Brothers* (Orange), *Mike Kelley* (Imperial), *Jo MacKenzie* (San Diego) and *David West* (Imperial).

Coastal: *Mike McGill* (Contra Costa), *Margie Mohler* (Napa), *Tom Murray* (San Luis Obispo) and *Jane Parker* (Monterey).

Central: *Shiva Frentzen* (El Dorado), *Gay Jones* (Sacramento), *Anita Paque* (Calaveras) and *Daniel Parra* (Fresno).

In October the Board said goodbye to *Debra Lake* (Humboldt) and *Susan Vicklund Wilson* (Santa Clara). We thank them for their service and many contributions to CALAFCO.

Additionally, a new Southern region DEO was appointed. We welcome *Gary Thompson* (Riverside) to the team and thank outgoing DEO *Keene Simonds* (San Diego) for his service. In November *Christine Crawford* (Yolo) was reappointed as the central region DEO and in December, *Martha Poyatos* (San Mateo) was reappointed as the coastal region DEO. Both will serve another two-year term.

CALAFCO Board 2020 Officers and Committees

At their November 1 meeting, the CALAFCO Board elected their officers for 2020 as follows:

Chair – *Mike McGill* (Contra Costa - coastal)
Vice Chair – *Mike Kelley* (Imperial - southern)
Secretary – *Shiva Frentzen* (El Dorado - central)*
Treasurer – *Bill Connelly* (Butte - northern)

*Secretary Frentzen resigned her position as Secretary at the December 13 Board meeting as she will be termed out at the end of 2020. The Board unanimously appointed *Anita Paque* (Calaveras) as the new Secretary.

They also appointed members to the 2020 standing committees as follows:

Legislative Committee

Bill Connelly (North)
Shiva Frentzen (Central)
Jo MacKenzie (South)
Mike McGill (Coastal)
Gay Jones (At-Large)
Michael Kelley (a) (South)
Margie Mohler (a) (Coastal)
Anita Paque (a) (Central)
Josh Susman (a) (North)
Tom Murray (a) (At-Large)

Elections Committee

David Couch
Shiva Frentzen (Chair)
Jo MacKenzie
Tom Murray

Awards Committee

Cheryl Brothers
Blake Inscore
Mike Kelley (Chair)
Margie Mohler
Anita Paque

2020 Annual Conference

Anita Paque
Jane Parker (Chair)
Daniel Parra
Josh Susman
David West

2019 Annual Business Meeting

At the October 31, 2019 Annual Business meeting, the CALAFCO membership discussed and voted on a proposed new dues structure. After almost two years of extensive discussion



about how to permanently close the structural deficit, in August 2019 the Board of Directors presented the membership with a proposed new dues structure for consideration at the Annual Business meeting. A large number of the LAFCo membership spoke on the matter and expressed various opinions on the proposed structure. After lengthy discussion and debate, the membership voted to approve the proposed new dues structure by a vote of 38 in favor, 10 against and 10 LAFCos absent. The new dues structure will take effect July 1, 2020.

The Board of Directors is set to discuss the member feedback and adopt policies relating to the new structure early in 2020.

Other CALAFCO Board Actions

During their December 13, 2019 meeting, the CALAFCO Board considered a large number of items, some of which had to be tabled to the February 21, 2020 meeting.

In executive session, the Board considered the implications of AB 5 to CALAFCO and determined in order to comply with the new law, both the Executive Director and Administrator contract relationships needed to change to employee relationships. It will take some time to determine what that will look like for each of the two contractors and what that means for the Association.

The Board tabled discussions on a proposed dues structure from Tulare LAFCo until the February 21, 2020 meeting.

There was a lengthy discussion on the 2020 legislative priorities and after much debate the Board changed direction in legislative priorities for the year. Due to limited resources, the Board unanimously supported moving away from seeking LAFCo state funding (AB 1253) and towards making changes to Gov. Code Sec. 56133. The move will be preceded by a poll of the Executive Officers to ensure alignment and support of the proposal prior to making any legislative moves. The Board also approved keeping the work of the Protest Provision Rewrite Working Group at the top of the priority list and decided to forgo an Omnibus bill in 2020.

The Board approved the quarterly financial reports and received several verbal updates on a variety of other items.

The next CALAFCO Board meeting is scheduled for Friday, February 21, 2020 in San Diego.

CALAFCO Congratulates the 2019 Annual Achievement Award Recipients

CALAFCO wishes to congratulate all of this year's nominees, and especially those who received the 2019 Achievement Award.



- ❖ Outstanding Commissioner – *Jim DeMartini* (Stanislaus LAFCo)
- ❖ Outstanding LAFCo Professional – *David Church* (San Luis Obispo LAFCo)
- ❖ Distinguished Service – *Charley Wilson* (formerly of Orange LAFCo)
- ❖ Project of the Year – *Orange LAFCo* (San Juan Capistrano Utilities MSR)
- ❖ Government Leadership – *CA State Water Resources Control Board, Los Angeles County* and *Los Angeles LAFCo* (Sativa Water District)



- ❖ Most Effective Commission – **Contra Costa LAFCo**
- ❖ Mike Gotch Courage & Innovation – **Butte LAFCo**
- ❖ Lifetime Achievement – **John Benoit** (various LAFCos), **Jurg Heuberger** (Imperial LAFCo)
- ❖ Legislator of the Year – **Assemblymember Mike Gipson**

Conferences and Workshops Update

2020 ANNUAL CONFERENCE

MARK YOUR CALENDARS FOR THE 2020 ANNUAL CONFERENCE: October 21 - 23 in Monterey at the Hyatt Regency Monterey. Watch for registration information and hotel reservations coming very soon!

2020 STAFF WORKSHOP

The 2020 Staff Workshop is set for **March 25 - 27** at the Hyatt Regency Newport Beach John Wayne Airport. Our hosts for this Workshop are **Orange and Imperial LAFCos**. All Workshop program, registration and hotel information can be found on the CALAFCO website at www.calafco.org.

Other important Conference dates

Future CALAFCO Conference dates are:

- ❖ **2021 – October 6 – 8** at the Hyatt Regency Newport Beach John Wayne Airport
- ❖ **2022 – October 19 – 21** at the Tenaya Lodge in Yosemite

CALAFCO UNIVERSITY

On January 13, 2020, CALAFCO held a CALAFCO U session in Orange County on Demystifying Legacy Costs Associated with City and District Reorganizations. With an all-star panel of LAFCo, district and state representatives, the session was well received. Special thanks go to speakers **Cheryl Clary** (IRWD), **Michael Colantuono**, **Renee Ostrander** (CalPERS) and **Kathy Rollings McDonald**, as well as DEO **Martha Poyatos** who planned the session, and **Gavin Centeno** for his onsite support.



The next CALAFCO U is planned for **March 24, 2020** to coincide with the Staff Workshop. This afternoon session, scheduled the day before the start of the Workshop, will focus on building on the LAFCo basics including LAFCo 101, Brown Act and Public Records Act primers and a special Clerks 101. See all the details and register today online at www.calafco.org. Join another all-star cast (**Scott Browne**, **David Church**, **Amanda Olivas** and **Terri Tuck**) for an interactive session that is definitely not your ordinary “just the basics” session!

CALAFCO Legislative Update

The Legislature convened the second year of the two-year cycle on January 6, 2020. Deadline to introduce new bills is February 21. Watch for a full legislative update in the next Quarterly report.

CALAFCO continues to lead the Protest Provision Rewrite Working Group, which met the majority of the year in 2019. With 19 members, this is a diverse group of stakeholders with members of CSDA (including fire and water agencies), member LAFCos from all four regions, and representatives from CSAC, the League and the Assembly Local Government and Senate Governance and Finance Committees.



CALAFCO Associate Members' Corner

This section highlights our Associate Members. The information below is provided to CALAFCO by the Associate member upon joining the Association. All Associate member information can be found in the CALAFCO Member Directory.



We are pleased to acknowledge our Gold Associate Members in this edition and thank all our Associate Members for their support and partnership.

Best Best & Krieger

In meeting the needs of public and private sector clients, **BB&K** offers unique experiences in handling complex, multi-disciplinary issues and providing solutions of common interest to leaders of both business and government, including LAFCo law. **BB&K** has been CALAFCO's legal counsel since 1982.



Colantuono, Highsmith & Whatley, PC

Michael **Colantuono** served on the Commission on Local Governance in the 21st Century and helped rewrite the CKH Act. He is General Counsel to Calaveras and Yuba LAFCos and conflict counsel for Nevada, Orange, San Diego and Yolo LAFCos. Holly **Whatley** was lead litigator in a challenge to San Diego LAFCo's denial of an annexation for Home Depot and Michael and Holly are defending San Luis Obispo LAFCo in a developer's challenge to the denial of an annexation to the City of Pismo Beach. David Ruderman serves as Assistant General Counsel to the Calaveras and Yuba LAFCos and is also working on the San Luis Obispo case. Michael was counsel to the Hacienda Heights incorporation effort in Los Angeles County in 2006. Michael **Colantuono** has been a Gold Associate member since July 2008. Learn more about **Colantuono, Highsmith & Whatley, PC** at www.chwlaw.us.



CV Strategies

CV Strategies is a dedicated team helping companies with strategic planning, communications and training. **CV Strategies** joined the CALAFCO team in the fall of 2016. To learn more about their team and the services they offer, visit them at www.cvstrategies.com or contact Erin Gilhuly at erin@cvstrat.com.



Meyers Nave

Meyers Nave is a law firm dedicated to providing California's public agencies both general counsel and specialized services in matters involving land use, annexations, incorporations, labor and employment, Brown Act, telecommunications, eminent domain and other critical areas. **Meyers Nave** has been a Gold Associate Member since February 2006. Learn more about **Meyers Nave** at www.meyersnave.com.



News from the Board of Directors

CALAFCO QUARTERLY

February 2020
Page 3



CALAFCO wishes to thank all of our Associate Members for your support and partnership. We look forward to continuing to highlight our Associate Members in each Quarterly Report.

Did You Know??

CALAFCO is planning to migrate to a new mail server on Monday, February 24, 2020. Email service may be temporarily interrupted for all CALAFCO emails including the list serves. This migration is needed to get us onto a more efficient cloud-based email server which will eliminate the email issues staff has been experiencing for the past year.



CALAFCO University Course Library being updated

The CALAFCO University Library is being updated. All session materials are in the process of being posted going back to 2006.

The CALAFCO Biennial Survey results are out

The Survey results were distributed to the membership and posted on the CALAFCO website in early December. We wish to thank all of the LAFCos who took the time to respond to the survey. CALAFCO will use the feedback on what CALAFCO resources you find valuable and what you want to see on the website to inform the 2020 strategic plan goals and work plans.

Meeting Documents Online

Did you know that all **CALAFCO Board of Directors and Legislative Committee meeting documents are online**? Visit the Boards & Committees pages in the Members Section of the site. Board documents date back to 2008 and Legislative Committee documents back to 2007.

A full update of the CALAFCO online Library is planned for 2020

Watch for information on the CALAFCO online Library updates throughout the year.

Certificate of Recognition Program

Did you know that CALAFCO has a **Certificate of Recognition Program** and offers it at no cost to our members (both LAFCo and Associate members)? The program has been in place several years and while a few of you utilize this service, most of you do not. For details, visit the CALAFCO website in the Member Services Section and upload the program packet or contact the CALAFCO



Executive Director.

Public Hearings 7.

LAFCO

Meeting Date: 02/27/2020

Information

SUBJECT

Public Hearing to Consider the Springlake Fire Protection District's (FPD's) Change of Organization Proposal to Change from an Independent District to a Dependent District to the County of Yolo (LAFCo No 934)

RECOMMENDED ACTION

Staff recommends changing the Springlake Fire Protection District (FPD) from an independent district to a dependent district to the County of Yolo.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The Springlake FPD is an independent district with its own five (5) member board of directors. All of the FPD services are contracted out to the City of Davis, City of Woodland and UC Davis. The City of Woodland also provides staff and accounting services to the FPD.

The Springlake FPD has struggled in recent years to maintain sufficient board members to achieve a quorum for its meetings. LAFCo, Springlake FPD and the Yolo County District 3 Office (Supervisor Sandy) have had ongoing conversations for years about how best to resolve this problem. Governance options considered include: (1) changing the number of FPD board member seats from five to three; (2) consolidating the FPD with another adjacent one; or (3) changing the governance from an independent district to a dependent district so the Board of Supervisors could act for the FPD if need be. After much consideration by the FPD board, it has petitioned LAFCo to change its governance to a dependent district under Yolo County (i.e. Option 3).

BACKGROUND

On December 17, 2018 the Board of Supervisors adopted a resolution supporting the Springlake FPD Change of Organization to a dependent district. The intention is for the Board of Supervisors to delegate its authority back to a fire commission, essentially re-appointing the existing FPD board members as fire commissioners. However, it needs to be understood that ultimate authority would rest with the Board of Supervisors and it can take such delegation back if desired for any reason. This would also allow the FPD to continue functioning should the fire commission lose its quorum and become unable to take action.

Factors to be Considered

In accordance with Government Code Section 56668, the factors to be considered in the review of a proposal shall include, but is not limited to, all of the following:

- Population, land use, natural boundaries, proximity to other populated areas, and likelihood of significant growth in the area during the next 10 years;
- The need for organized community services, the adequacy of governmental services and controls in the area, the probable effect of annexation and alternative courses of action;
- The effect of the proposed action (and alternative actions) on the adjacent areas, social and economic interests and local governmental structure of the county;
- The conformity of the proposal and its effects with adopted commission policies on providing planned, orderly and efficient patterns or urban development;
- The effect of the proposal on maintaining the physical and economic integrity of agricultural lands;
- Creation of "islands" or corridors of unincorporated territory;
- A regional transportation plan;
- The proposal's consistency with city or county general and specific plans;
- The sphere of influence of any applicable local agency;
- The ability of the receiving entity to provide services and the sufficiency of revenues for those services;
- Availability of water supplies;
- The extent to which the proposal will affect a city in achieving its regional housing needs as determined by its council of governments;
- Any information or comments from landowners, voters or residents of the affected territory;
- Any information relating to existing land use designations;
- The extent to which the proposal will promote environmental justice, meaning the fair treatment of people of all races, cultures and incomes with the respect to the provision of public services; and
- Any local hazard plan or safety element of a general plan that identify land as a very high fire hazard zone.

Yolo LAFCo's local standards of evaluation for proposals (Section 2.0) elaborates

on these state mandated factors with the following additional standards:

- Favoring municipal services by cities in urbanized areas rather than the County or special districts;
- Consider not only present service needs of the area under consideration, but shall also consider future services which may be required to take care of future growth or expansion;
- Requiring a service plan that describes the extension, financing and timing of services;
- SACOG's regional housing needs for the agency, recent update (and certification) of the agency's housing element, whether the agency's inclusionary housing ordinance complies with SACOG's Affordable Housing Compact, the degree to which the proposal meets the agency's "low income" and "very low income" housing targets, and the extent to which the proposal advances or inhibits the agency's housing element; and
- Consistency with the Agricultural Conservation Policy.

Analysis

The proposal would have no effect on growth patterns, land use or agricultural land. It does not change any services provided by Springlake FPD or its service territory. This proposal involves a governance change only, similar to establishing a subsidiary district although this would be to Yolo County and not a city. This LAFCo action would not affect any of the existing Springlake FPD contracts, which would continue enforce per existing terms. Existing property taxes and any assessments/fees would also not be affected by this action. The governance change would become effective at the beginning of the next fiscal year on July 1, 2020.

Protest Proceedings

The proposal is subject to protest proceedings if approved by LAFCo. If approved at the hearing, LAFCo will give notice (via a 1/8th page display ad in the Woodland Democrat) of the protest hearing to all residents in the Springlake FPD territory. The Executive Officer would likely set the protest hearing for our May 28, 2020 meeting. If protest is filed by less than 25% of the registered voters or landowners, the Commission shall order the change of organization. If between 25% - 50% of the voters/landowners file protests, the Commission shall order the change of organization subject to an election. Over 50% protest automatically terminates the proposal.

CEQA

CEQA Public Resources Code Section 15320 (Class 20) provides for a Categorical Exemption for Changes in Organization of local agencies that do not change the geographical area in which previously existing powers are exercised. One of the specific examples cited includes "establishment of a subsidiary district". Therefore, staff recommends this proposal is exempt from CEQA.

Attachments

ATT A-Springlake FPD Change of Organization Reso 2020-01

ATT B - Yolo County BOS Reso Supporting Change of Org

Form Review

Inbox

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 02/13/2020

Reviewed By

Christine Crawford

Date

02/13/2020 11:38 AM

Started On: 01/08/2020 01:00 PM

YOLO LOCAL AGENCY FORMATION COMMISSION

RESOLUTION № 2020-01

Approving the Change of Organization to Change the Springlake Fire Protection District (FPD) from an Independent District to a Dependent District to the County of Yolo (LAFCo № 934)

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 governs the organization and reorganization of cities and special districts by local agency formation commissions (LAFCo or Commission) established in each county, as defined and specified in Government Code Sections 56000 et seq. (unless otherwise indicated all statutory references are to the Government Code); and

WHEREAS, Government Code Section 56375 provides LAFCo with the power to review and approve proposals for "changes in organization" or "reorganization" (i.e. more than one change or organization) consistent with policies adopted by the Commission; and

WHEREAS, Government Code Section 56650 authorizes proceedings for a change of organization to be initiated by a Resolution of Application as adopted by a local agency; and

WHEREAS, on August 9, 2019, Springlake FPD submitted the subject proposal application (LAFCo № 934) to Yolo LAFCo accompanied by meeting minutes reflecting a vote to initiate the LAFCo process to transition from an independent district to a dependent district; and

WHEREAS, the proposal was routed to all subject, affected, and interested agencies and no concerns or objections were received; and

WHEREAS, the proposal is not subject to a negotiated exchange per Revenue and Taxation Code Section 99(b)(1) because it does not involve a jurisdictional change; and

WHEREAS, the Yolo County Board of Supervisors adopted a resolution on December 17, 2019, supporting the Springlake FPD's request to change to a dependent district; and

WHEREAS, a Certificate of Filing was issued on December 17, 2019; and

WHEREAS, a public notice was published in the Woodland Democrat on January 1, 2020 as a 1/8th page display ad because the number of registered voters and landowners exceeded 1,000; and

WHEREAS, the public hearing was continued and all required notices were posted indicating the continuance until the February 27, 2020, meeting; and

WHEREAS, the proposal was analyzed in accordance with all applicable sections of the Cortese-Knox-Hertzberg Act, LAFCo Standards of Evaluation and Agricultural Policy, and all other matters presented as prescribed by law; and

WHEREAS, the Executive Officer reviewed the proposal and prepared and filed a report with recommendations with this Commission at least five (5) days prior to the date of the February 27, 2020, meeting during which the proposal was set to be considered; and

WHEREAS, an opportunity was given to all interested persons, organizations, and agencies to present oral or written testimony, protests, objections, and any other information concerning the proposal and all related matters; and

WHEREAS, at its February 27, 2020, meeting, the Commission reviewed and considered the CEQA exemption and the Executive Officer's Report including all the information, recommendations, findings and conditions contained therein.

NOW, THEREFORE, BE IT RESOLVED that the Yolo LAFCo approves the Change of Organization to change the Springlake FPD governance from an independent district to a dependent district to the County of Yolo (LAFCo № 934) subject to the following findings and terms and conditions, and directs the Executive Officer to set the conducting authority protest hearing.

Findings

1. **Finding:** The project is categorically exempt from CEQA per CEQA Guidelines Section 15320 (Class 20) which provides for a categorical exemption for changes in organization of local agencies.

Evidence: CEQA Guidelines Section 15320 (Class 20) provides for a categorical exemption for changes in organization of local agencies that do not change the geographical area in which previously existing powers are exercised. The proposed change of the Springlake FPD's governance to a dependent district is essentially similar to one of the specific examples cited including "establishment of a subsidiary district". The proposal will not change the geographical territory or services provided by the district.

2. **Finding:** The proposal was considered and analyzed in accordance with the required factors listed in Government Code Section 56668 and Yolo LAFCo Standards of Evaluation for proposals (Yolo LAFCo Project Policies Section 2.0).

Evidence: The proposal would have no effect on growth patterns, land use, or agricultural land. It does not change any services provided by Springlake FPD or its service territory. This proposal involves a governance change only, similar to establishing a subsidiary district although the governing board would be the Yolo County Board of Supervisors and not a city council, as is the case with a subsidiary district. This LAFCo action would not affect any of the existing Springlake FPD contracts, which would continue enforce per existing terms. Existing property taxes and any assessments/fees would also not be affected by this action. The governance change would become effective at the beginning of the next fiscal year on July 1, 2020. Therefore, staff concludes that the annexation proposal complies with required state factors and local standards of evaluation.

Terms and Conditions

1. The applicant and the real party of interest, if different, agree to defend, indemnify, hold harmless, and release the Yolo LAFCo, its agents, officers, attorney, and employees from any claim, action, or proceeding brought against any of them, the purpose of which to attack, set aside, void, or annul the approval of this application or adoption of the environmental review which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorney fees, or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, whether or not there is concurrent passive negligence of the part of the Yolo LAFCo its agents, officers, attorneys, or employees.

2. The reorganization will be subject to all appropriate LAFCo, State Board of Equalization, and County Clerk-Recorder fees prior to recording the Certificate of Completion for the Change of Organization to change the Springlake FPD governance from an independent district to a dependent district to the County of Yolo (LAFCO № 934).
3. Once all of the terms and conditions have been satisfied/completed, the Executive Officer shall prepare a Certificate of Completion to be recorded with the County Recorder that confirms the final successful completion of the Change of Organization. The effective date shall be July 1, 2020.

PASSED AND ADOPTED by the Yolo Local Agency Formation Commission, State of California, this 27th day of February 2020, by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

Olin Woods, Chair
Yolo Local Agency Formation Commission

Attest:



Christine Crawford, Executive Officer
Yolo Local Agency Formation Commission

Approved as to form:



Eric May, Commission Counsel

BOARD OF SUPERVISORS
Yolo County, California

To: CAO ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 19-162, Item No. 10, of the Board of Supervisors' meeting of December 17, 2019.

MOTION: Sandy. SECOND: Provenza. AYES: Sandy, Provenza, Chamberlain, Villegas, Saylor.

10.

Adopt resolution approving the establishment of the Springlake Fire Protection District as a dependent district governed by the Yolo County Board of Supervisors. (No general fund impact) (Blacklock/Tengolics)

Approved **Resolution No. 19-168** on Consent.



County of Yolo

www.yolocounty.org

To: The Chair and Members of the Board of Supervisors

Consent-General Government # 10.

Board of Supervisors

County Administrator

Meeting Date: 12/17/2019

Brief Title: Springlake FPD Dependent District

From: Patrick Blacklock, County Administrator

Staff Contact: Alexander Tengolics, Manager of Governmental Relations, County Administrator's Office, x8068

Subject

Adopt resolution approving the establishment of the Springlake Fire Protection District as a dependent district governed by the Yolo County Board of Supervisors. (No general fund impact) (Blacklock/Tengolics)

Recommended Action

Adopt resolution approving the establishment of the Springlake Fire Protection District as a dependent district governed by the Yolo County Board of Supervisors.

Strategic Plan Goal(s)

Operational Excellence
Safe Communities

Reason for Recommended Action/Background

The Springlake Fire Protection District (District) is currently governed by a five-member Board of Directors appointed by the Yolo County Board of Supervisors. The District is otherwise independent from the County, and the County has no oversight or other responsibilities with respect to the District and its operations. The District has approached the County requesting to become a dependent district governed by the Yolo County Board of Supervisors due to longstanding quorum issues and has submitted an application to the Yolo Local Agency Formation Commission (LAFCo) to confirm this change in governance (Att. A). LAFCo is requesting the County confirm its willingness to accept the District as a dependent district, such as by the attached resolution (Att. B).

Following the LAFCo action, the Board could then separately establish a fire commission and vest it with authority over most matters of District governance. This typically includes authority over the hiring and firing of a Fire Chief, entering into contracts, making budgetary decisions, and otherwise handling all significant matters of

District business and operations. Commissioners are not compensated for their service. Advantages of this approach include ensuring that the District has a governing board at all times, as the Board of Supervisors would serve as a backstop in the event Fire Commission membership declines over time and forming a quorum becomes difficult or impossible. Additionally, any liability associated with the District would be confined to the District; the District's existing ad valorem apportionment and service contracts would also remain.

Collaborations (including Board advisory groups and external partner agencies)

County Counsel, LAFCO

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed \$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund

Attachments

Att. A. LAFCo Application

Att. B. Resolution

Form Review

Inbox	Reviewed By	Date
Elisa Sabatini	Elisa Sabatini	12/12/2019 04:11 PM
Patrick Blacklock	Julie Dachtler	12/12/2019 04:30 PM
Form Started By: Alexander Tengolics		Started On: 11/22/2019 01:51 PM
Final Approval Date: 12/12/2019		

DEC 24 2019

RESOLUTION NO. 19-168

BY Julie Dachtler
DEPUTY CLERK OF THE BOARD

**Resolution of the Yolo County Board of Supervisors Supporting Springlake Fire Protection District
Change of Organization to a Dependent District**

WHEREAS, the Springlake Fire Protection District (“District”) is an independent fire protection district organized under a statute that allowed for governance by a Board of Directors appointed for four-year terms; and

WHEREAS, the District faces challenges maintaining full Board membership and in achieving regular meeting attendance by a quorum of its members; and

WHEREAS, the District contracts with the City of Woodland and its Fire Department for the provision of all administrative support and for fire protection services; and

WHEREAS, in coordination with City staff, the County Counsel, and the Local Agency Formation Commission, the District Board considered various governance changes and determined that becoming a dependent fire protection district with the opportunity to maintain some local control through an appointed (by the Board of Supervisors) Fire Commission would be the most desirable approach; and

WHEREAS, continued involvement by the City in administrative support and fire protection services within the District is anticipated; and

WHEREAS, the County Counsel has advised that the District remains a separate legal entity and actions taken by the Board of Supervisors in its capacity as the District’s governing board cannot be imputed to the County for liability purposes; and

NOW, THEREFORE, the Board of Supervisors hereby supports the proposed change in organization that would convert the District to a dependent district, as set forth above, and authorizes staff to take such further actions as may be necessary to support the District in completing this change.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 17th day of December, 2019, by the following vote:

AYES: Sandy, Provenza, Chamberlain, Villegas, Saylor.

NOES: None.

ABSENT: None.

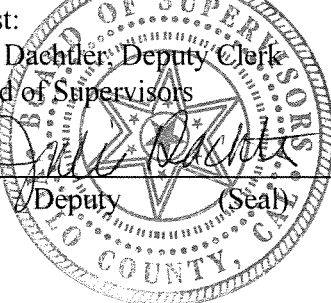
ABSTAIN: None.

Don Saylor

Don Saylor, Chair
Board of Supervisors

Approved as to Form:

Philip J. Pogledich
Philip J. Pogledich, County Counsel

Attest:
Julie Dachtler, Deputy Clerk
Board of Supervisors
By Julie Dachtler
Deputy (Seal)


Regular 8.

LAFCO

Meeting Date: 02/27/2020

Information

SUBJECT

Receive and file the 2019 Website Transparency Scorecard and direct staff to make any adjustments to the scorecard, if desired

RECOMMENDED ACTION

Receive and file the 2019 Website Transparency Scorecard. Discuss and direct staff to make any adjustments to the scorecard, if desired.

FISCAL IMPACT

None. This scorecard was created "in-house" by staff and was included in the LAFCo work plan and budget for this fiscal year.

REASONS FOR RECOMMENDED ACTION

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

BACKGROUND

Agencies should keep in mind that this scorecard is not intended to be a "best website" score. The checklist criteria are intended to establish a generally accepted minimum standard for transparency. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

Staff Observations/Recommendations

The content for city and county websites improved overall this year from 84% in

2018 to 90% in 2019. One criteria that appeared to be a common gap is posting the agency financial reserve policy (2b).

Special districts can be divided generally into two different categories: dependent and independent. Dependent districts are formed and may have a local advisory body, but ultimately answer to a city or county. Examples include the county service areas and some fire protection districts, which can be formed either way. Independent districts have locally elected or appointed boards and make independent decisions (i.e. not subject to a city or county). Examples include community services districts, cemetery districts, reclamation districts, and water districts, among others.

One reason why this is an important distinction is that legislation was passed in 2018 (SB 929 McGuire) which requires independent special districts to have a website by January 1, 2020 or adopt a hardship resolution annually. There are eleven (11) independent districts which are currently not in compliance with this new law. Although with the Lower Elkhorn reclamation districts consolidation going into effect July 1, these eleven (11) districts will become nine (9). Therefore, LAFCo needs to work with these independent special districts to create and maintain websites. In addition, although not legally required, three (3) dependent fire protection districts also do not have websites (Capay, Knights Landing and No Man's Land) and an economical option would be to create a page on the Yolo County website.

Three community services districts (CSDs), three fire protection districts (FPDs) and two reclamation districts (RDs) for a total of eight (8) districts created new websites last year. Although there's been improvement since this process began a year ago, only 55% of Yolo's independent special districts currently have a website. Special district scholarship funds continue to be available to help districts comply with new website requirements. In general, as illustrated by the previous table, overall special district website content improved from the 2018 scorecard to 2019.

JPAs can take many varied forms. For the purposes of the Website Transparency Scorecard, LAFCo focused on the JPAs that operate locally as opposed to multi-county or statewide JPAs. Some of these local JPAs have an office with dedicated staff and others operate more as a "paper" JPA. As one might expect, the JPAs with dedicated staff and resources generally tend to have a website with more content while "paper" JPAs do not. Similar to the dependent districts, LAFCo should work with "paper" JPAs to have a page on the agency website, such as the financing authorities. There were no new JPA websites/webpages created this year, however, the overall content score for all JPAs increased from 25% in 2018 to 37% in 2019.

Attachments

ATT-Web Transparency Scorecard Report-Dec2019

Form Review

Inbox

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 02/13/2020

Reviewed By

Christine Crawford

Date

02/13/2020 11:38 AM

Started On: 02/11/2020 11:14 AM



“A lack of transparency results in distrust and a deep sense of insecurity.”

– Dalai Lama

“A democracy requires accountability and accountability requires transparency.”

– President Barack Obama



February 27, 2020

OVERVIEW

Yolo County residents are likely unaware of all the various local agencies that serve them. The most common method for the public to obtain this information today is the internet. Residents should be able to easily find the description of services provided, the names and contact information of board members and management, the budget, agendas and minutes of meetings, and other information. An effective website presence can also benefit the agency by making resources available online and save staff time.

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

Agencies should keep in mind that this scorecard is not intended to be a “best website” contest. The checklist criteria are intended to establish a generally accepted minimum standard for transparency. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

WEBSITE CONTENT CHECKLIST

The scorecard is based on the following criteria to be included on each agencies website or webpage. This criteria was borrowed from the 2015-16 Marin Web Transparency Report Card prepared by the Marin County Grand Jury, which consolidated several well-respected organizations’ checklists¹. The checklist has since been modified slightly by LAFCo as noted below.

LAFCo provided outreach information at multiple times in 2018 in an attempt to make agencies aware of the new scorecard, the checklist and process to expect. Website demonstrations were held for special districts in person and via webinar (which was recorded and can still be viewed). LAFCo provided a draft score to all agencies in July 2018 and final scoring for this report occurred over November and December 2018. The final 2018 report was adopted by LAFCo on January 24, 2019.

On March 28, 2019, LAFCo modified the checklist to clarify questions that had been received and to moderate the grand jury bias carried over from the original source checklist. For example, agencies producing lists of contracts >\$25,000 and keeping them updated (item 7c) is very time consuming to do without a demonstrated value to the public. Also, when an agency didn’t list contracts on its website, LAFCo also had no way of knowing/scoring if it was because they had failed to disclose the contracts or the agency didn’t have any to report. Below is the 2018 checklist noting the updates used for the 2019 report.

1. Overview

- a. ~~Mission Statement: What is the agency’s reason for existing?~~
- b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
- c. Boundary of service area: What specific area does the agency serve? **(May not be applicable to all JPAs. If not, who (generally) or what agencies does the JPA serve?)**

2. Budget

- a. Budget for current fiscal year and three years prior to the current year.

¹ *Sunshine Review (now Ballotpedia), Illinois Policy 10-Point Transparency Checklist, Institute for Local Government, and the Special District Leadership Foundation.*

- b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in either the agency policy manual or ~~but also may be restated and~~ found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
 4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office **(terms do not apply to JPAs)**, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? ~~What background about the members illustrates their expertise for serving on the Board?~~
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so? **(Does not apply to JPAs)**
 - c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
 5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
 6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year².
 7. Contracts
 - a. Current request for proposal and bidding opportunities (~~over \$25,000 in value~~)
 - b. Instructions on how to submit a bid or proposal
 - c. ~~Approved in force vendor contracts (over \$25,000 value)~~
 8. Public Records
 - a. What is the best way for the public to request public records?
 9. Revenue Sources
 - a. Summary of fees received: fees for services, if any.
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants. **The public should be able to understand how the agency is funded, generally speaking.**
 10. Agency Specific Criteria
 - a. Municipalities: ~~Total number of lobbyists employed and total spent on lobbying,~~ Downloadable permit applications and zoning ordinances

² Audits are due to the State Controller's Office following close of fiscal year as follows: for cities/county by the following March 31; special districts by the following June 30 unless a 2, 3 or 5-year interval has been approved by the County Auditor; and JPAs by the following June 30.

- b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
- c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

For ease and transparency of use, information for each agency should be found within a few “clicks”. Information that is buried in an agency's board minutes or on other websites not available in a click from the agency's website is not in the spirit of transparency. Long and complex PDF (Portable Document Format) documents, such as a budget or an audit report, must be text-searchable, and not simply a picture of a page of text, to easily find specific details.

The scoring rubric was determined based on the number of points on the checklist for which the criteria was completely met. If an agency partially met the criteria, partial points were awarded and the checklist was denoted with an "incomplete". LAFCo remains open to public and agency feedback about what items are working well and which are not.

YOLO COUNTY LOCAL AGENCIES

There are 5 cities/county, 49 special districts (31 independent and 18 dependent districts), 17 local joint powers authorities, and LAFCo for a total of 72 local agencies included in this scorecard as listed below. Dependent districts may have a local advisory body, but ultimately answer to a city or county. Independent districts have locally elected or appointed boards for independent decision making.

Agencies	Current Year		Agency Score (w/avg for category)	
	# Websites (#/total)	% websites for category	2018	2019*
CITIES/County	5/5	100%	84%	90%
Davis			72%	95%
West Sacramento			81%	91%
Winters			90%	90%
Woodland			87%	90%
Yolo County			88%	85%
CEMETERY DISTRICTS (Independent)	2/6	33%	13%	30%
Capay Cemetery District			0%	0%
Cottonwood Cemetery District			0%	0%
Davis Cemetery District			50%	81%
Knights Landing Cemetery District			0%	0%
Mary's Cemetery District			0%	0%
Winters Cemetery District			28%	98%
COMMUNITY SERVICES DISTRICTS (CSD) (Independent)	4/4	100%	11%	36%
Cacheville CSD			0%	17%
Esparto CSD			45%	55%
Knights Landing CSD			0%	34%
Madison CSD			0%	36%
COUNTY SERVICE AREAS (CSA) (dependent)	7/7	100%	68%	92%
Dunnigan CSA			69%	85%
El Macero CSA			67%	93%
Garcia Bend CSA			67%	93%
North Davis Meadows CSA			72%	93%
Snowball CSA			62%	93%
Wild Wings CSA			75%	95%
Willowbank CSA			67%	93%

PORT DISTRICTS (dependent)	1/1	100%	28%	63%
Yolo-Sacramento Port District			28%	63%
RESOURCE CONSERVATION DISTRICTS (RCD) (independent)	1/1	100%	49%	58%
Yolo County RCD			49%	58%
WATER DISTRICTS (independent)	3/3	100%	73%	53%
Dunnigan Water District			90%	36%
Knights Landing Ridge Drainage District			62%	42%
Yolo County Flood Control & Water Conservation District			67%	82%
FIRE PROTECTION DISTRICTS (FPD) (indep/dependent as noted)	10/15	67%	8%	18%
Capay FPD (dependent)			0%	0%
Clarksburg FPD (independent)	1		16%	0%
Dunnigan FPD (dependent)			15%	15%
East Davis FPD (dependent)			25%	26%
Elkhorn FPD (independent)	1		0%	0%
Esparto FPD (dependent)			8%	21%
Knights Landing FPD (dependent)			0%	0%
Madison FPD (independent)	1		23%	23%
No Man's Land FPD (dependent)			0%	0%
Springlake FPD (independent)	1		0%	55%
West Plainfield FPD (dependent)			5%	18%
Willow Oak FPD (dependent)			12%	16%
Winters FPD (dependent)			13%	21%
Yolo FPD (independent)	1		0%	48%
Zamora FPD (independent)	1		0%	22%
RECLAMATION DISTRICTS (RD) (independent)	4/12	33%	3%	13%
RD 150			0%	73%
RD 307			0%	0%
RD 537			0%	0%
RD 730			0%	0%
RD 765			0%	0%
RD 785			0%	0%
RD 787			18%	23%
RD 827			0%	0%
RD 900 (dependent as of 11/15/19)			0%	48%
RD 999			15%	15%
RD 1600			0%	0%
RD 2035			0%	0%
Local Joint Powers Authorities (JPA)	12/17	71%	25%	38%
Conaway Ranch			0%	0%
Davis Public Facilities Financing Authority			3%	41%
River City Regional Stadium Financing Authority			8%	28%
Riverfront Authority			18%	23%
Valley Clean Energy Alliance			68%	92%
West Sacramento Area Flood Control Agency ("West SAFCA")			37%	43%
West Sacramento Financing Authority			3%	14%
Winters Branch Library Financing Authority			0%	0%
Winters Public Finance Authority			0%	0%
Woodland-Davis Clean Water Agency			39%	31%
Woodland Finance Authority			0%	0%

Yolo County Law Library			12%	30%
Yolo County Public Agencies Financing Authority			0%	0%
Yolo County Public Agency Risk Management Insurance Authority (“YCPARMIA”)			26%	100%
Yolo Emergency Communications Agency (“YECA”)			90%	89%
Yolo Habitat Conservancy			84%	95%
Yolo Subbasin Groundwater Agency			32%	60%
Local Agency Formation Commission	1/1	100%	92%	100%
Yolo LAFCo			92%	100%

* Every independent special district in California is required to either maintain a website by Jan. 1, 2020 or adopt a hardship resolution annually. Senate Bill 929 added Government Code sections 6270.6 and 53087.8

Red outline indicates the district is not in compliance with SB 929 (i.e. it is independent, does not have a website, and has not filed an adopted hardship resolution with LAFCo)

0%

FINDINGS AND RECOMMENDATIONS

Agencies should keep in mind that this scorecard is not intended to be a “best website” score. The checklist criteria are intended to establish a generally accepted minimum standard for transparency. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

CITIES/COUNTY

The content for city and county websites improved overall this year from 84% in 2018 to 90% in 2019. One criteria that appeared to be a common gap is posting the agency financial reserve policy (2b).

SPECIAL DISTRICTS

Special districts can be divided generally into two different categories: dependent and independent. Dependent districts are formed and may have a local advisory body, but ultimately answer to a city or county. Examples include the county service areas and some fire protection districts, which can be formed either way. Independent districts have locally elected or appointed boards and make independent decisions (i.e. not subject to a city or county). Examples include community services districts, cemetery districts, reclamation districts, and water districts, among others.

One reason why this is an important distinction is that legislation was passed in 2018 (SB 929 McGuire) which requires independent special districts to have a website by January 1, 2020 or adopt a hardship resolution annually³. There are eleven (11) independent districts which are currently not in compliance with this new law. Therefore, LAFCo needs to work with these special districts to create and maintain websites. In addition, although not legally required, three (3) dependent fire protection districts also do not have websites (Capay, Knights Landing and No Man’s Land) and an economical option would be to have a page on the Yolo County website.

Three community services districts (CSDs), three fire protection districts (FPDs) and two reclamation districts (RDs) for a total of eight (8) districts created new websites last year. Although there’s been improvement since this process began a year ago, only 55% of Yolo’s independent special districts currently have a website.

In general, as illustrated by the previous table, overall special district website content improved from the 2018 scorecard to 2019.

³ Senate Bill 929 added Government Code sections 6270.6 and 53087.8

JOINT POWERS AUTHORITIES

JPAs can take many varied forms. For the purposes of the Website Transparency Scorecard, LAFCo focused on the JPAs that operate locally as opposed to multi-county or statewide JPAs. Some of these local JPAs have an office with dedicated staff and others operate more as a “paper” JPA. As one might expect, the JPAs with dedicated staff and resources generally tend to have a website with more content while “paper” JPAs do not. Similar to the dependent districts, LAFCo should work with “paper” JPAs to have a page on the agency website, such as the financing authorities.

There were no new JPA websites/webpages created this year, however, the overall content score for all JPAs increased from 25% in 2018 to 37% in 2019.

WEBSITE RESOURCES

Streamline web <https://www.getstreamline.com/> offers a powerful, flexible content management system designed specifically for smaller local governments (used by Yolo LAFCo and several other districts and JPAs in the county) on a monthly fee, sliding scale based on agency budget.

The Special District Leadership Foundation (SDLF), a foundation arm of the California Special District Association (CSDA), provides scholarship funds for special districts to create their own website to comply with new requirements. Funding has been increased for 2020 and is now open to districts either without a compliant website or no website at all. Applications are evaluated on the 15th of each month until the funds are gone for the year. Follow this link to download the simple, one page application: <https://www.sdlf.org/scholarships/sdlf-scholarships>.

ATTACHMENTS

- A. Scorecard summaries by agency type
- B. Detailed scorecard for each agency
- C. Yolo Local Government Transparency and Accountability Program adopted fall 2017

Yolo County Web Transparency Scorecards

ATT A

Cities

City of Davis	
Score: 95%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of West Sacramento	
Score: 91%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Winters	
Score: 90%	
Overview	⊘
Budget	✓
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Woodland	
Score: 90%	
Overview	✓
Budget	✓
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

County

County of Yolo	
Score: 85%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✗
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Cemetery Districts

Capay Cemetery District <small>NO Website-Filed Hardship</small> Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Cottonwood Cemetery District <small>NO Website</small> Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Davis Cemetery District Score: 81%	
Overview	✔
Budget	⊖
Meetings	✔
Elected Officials	✔
Administrative Officials	⊖
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	⊖

Knights Landing Cemetery District <small>NO Website</small> Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Mary's Cemetery District <small>NO Website-Filed Hardship</small> Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Winters Cemetery District Score: 98%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Community Service Districts (CSDs)

<small>NEW</small> Cacheville CSD Score: 17%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	⊖
Agency Specific	✘

Esparto CSD Score: 55%	
Overview	⊖
Budget	⊖
Meetings	✔
Elected Officials	⊖
Administrative Officials	✘
Audits	⊖
Contracts	✔
Public Records	✘
Revenue Sources	✔
Agency Specific	⊖

<small>NEW</small> Knights Landing CSD Score: 34%	
Overview	⊖
Budget	✘
Meetings	✔
Elected Officials	⊖
Administrative Officials	✔
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	⊖
Agency Specific	✘

<small>NEW</small> Madison CSD Score: 36%	
Overview	⊖
Budget	✘
Meetings	✔
Elected Officials	⊖
Administrative Officials	⊖
Audits	⊖
Contracts	✔
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo County Web Transparency Scorecards

County Service Areas (CSAs)

Dunnigan CSA	
Score: 85%	
Overview	✓
Budget	✓
Meetings	⊗
Elected Officials	✓
Administrative Officials	✓
Audits	⊗
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

El Macero CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊗
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

Garcia Bend CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊗
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

North Davis Meadows CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊗
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

Snowball CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊗
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

Wild Wings CSA	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

Willowbank CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊗
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊗

Yolo County Web Transparency Scorecards

Fire Protection Districts (FPDs)

Capay Valley FPD	
NO Website	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Clarksburg FPD	
NO Website	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Dunnigan FPD	
Score: 15%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

East Davis FPD	
Score: 26%	
Overview	⊖
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	⊖

Elkhorn FPD	
NO Website-Filed Hardship	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Esparto FPD	
Score: 21%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Knights Landing FPD	
NO Website	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Madison FPD	
Score: 23%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

No Man's Land FPD	
NO Website	
Score: 0%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Springlake FPD	
NEW	
Score: 55%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✓
Contracts	✗
Public Records	✗
Revenue Sources	✓
Agency Specific	⊖

West Plainfield FPD	
Score: 18%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Willow Oaks FPD	
Score: 16%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Winters FPD	
Score: 21%	
Overview	✓
Budget	✗
Meetings	✗
Elected Officials	⊖
Administrative Officials	⊖
Audits	⊖
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Yolo FPD	
NEW	
Score: 48%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	✓
Audits	⊖
Contracts	✗
Public Records	✗
Revenue Sources	✓
Agency Specific	✗

Zamora FPD	
NEW	
Score: 22%	
Overview	⊖
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Yolo County Web Transparency Scorecards

Reclamation Districts

Reclamation District 150 <small>NEW</small>	
Score: 73%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊖
Contracts	✗
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

Reclamation District 307 <small>NO Website</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 537 <small>NO Website</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 730 <small>NO Website-Filed Hardship</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 765 <small>NO Website</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 785 <small>NO Website</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 787	
Score: 23%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Reclamation District 827 <small>NO Website</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 900 <small>NEW</small>	
Score: 48%	
Overview	✓
Budget	⊖
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✓
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	⊖

Reclamation District 999	
Score: 15%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Reclamation District 1600 <small>NO Website</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 2035 <small>NO Website</small>	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Yolo County Web Transparency Scorecards

Resource Conservation Districts

Yolo County Resource Conservation District	
Score: 58%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	✗
Agency Specific	✗

River Port Districts

Yolo-Sacramento Port District	
Score: 63%	
Overview	✓
Budget	⊖
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	✓
Agency Specific	⊖

Water Districts

Dunnigan Water District	
Score: 36%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	✗
Administrative Officials	⊖
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	✗
Agency Specific	✗

KLRDD	
Score: 42%	
Overview	✗
Budget	✗
Meetings	⊖
Elected Officials	✓
Administrative Officials	✗
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

YFCWCWD	
Score: 82%	
Overview	✓
Budget	⊖
Meetings	⊖
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	✓
Agency Specific	⊖

Yolo County Web Transparency Scorecards

Local JPAs (i.e. excludes multi-county or statewide JPAs)

Conaway Ranch <small>NO Website</small>	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Davis Public Facilities Financing Authority	
Score: 41%	
Overview	✔
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✔
Public Records	✘
Revenue Sources	✘
Agency Specific	✔

River City Regional Stadium Financing Authority	
Score: 28%	
Overview	⊖
Budget	⊖
Meetings	✔
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✔
Public Records	✘
Revenue Sources	⊖
Agency Specific	✘

Riverfront	
Score: 23%	
Overview	✔
Budget	✘
Meetings	✔
Elected Officials	✘
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Valley Clean Energy Alliance	
Score: 92%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	⊖
Administrative Officials	⊖
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

WSAFCA	
Score: 43%	
Overview	⊖
Budget	✘
Meetings	✔
Elected Officials	⊖
Administrative Officials	⊖
Audits	⊖
Contracts	✔
Public Records	✘
Revenue Sources	✔
Agency Specific	✘

West Sacramento Financing Authority	
Score: 14%	
Overview	⊖
Budget	✘
Meetings	✔
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Winters Branch Library Financing Authority <small>NO Website</small>	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Winters Public Finance Authority <small>NO Website</small>	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Woodland-Davis Clean Water Agency	
Score: 31%	
Overview	✔
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✔

Woodland Finance Authority <small>NO Website</small>	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo County Law Library	
Score: 30%	
Overview	✔
Budget	✘
Meetings	⊖
Elected Officials	✘
Administrative Officials	⊖
Audits	✘
Contracts	✔
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo County Public Agencies Financing Authority <small>NO Website</small>	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

YCPARMIA	
Score: 100%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

YECA	
Score: 89%	
Overview	✔
Budget	⊖
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	⊖
Agency Specific	✔

Yolo County Web Transparency Scorecards

JPAs (con't)

Yolo Habitat Conservancy	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	⊘
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo Subbasin Groundwater Agency	
Score: 60%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	✗
Administrative Officials	⊘
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	⊘
Agency Specific	✓

LAFCo

Yolo LAFCo	
Score: 100%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Agency Type	Agency Name	Checklist Scores	Notes	Website?
Cities				
	City of Davis	95%		www.cityofdavis.org
	City of West Sacramento	91%		www.cityofwestsacramento.org
	City of Winters	90%		www.cityofwinters.org
	City of Woodland	90%		www.cityofwoodland.org
County				
	County of Yolo	85%		www.yolocounty.org
LAFCo				
	Yolo LAFCo	100%		www.yololafco.org
Cemetery Districts				
	Capay Cemetery District	0%	Hardship 2019	NO Website
	Cottonwood Cemetery District	0%		NO Website
	Davis Cemetery District	81%		www.daviscemetery.org
	Knights Landing Cemetery District	0%		NO Website
	Mary's Cemetery District	0%	Hardship 2019	NO Website
	Winters Cemetery District	98%		www.winterscemetery.org
Community Service Districts				
	Cacheville Community Services District	17%	NEW	www.cacheville.specialdistrict.org
	Esparto Community Services District	55%		www.ecsd-ca.org
	Knights Landing Community Services District	34%	NEW	klcsd.specialdistrict.org
	Madison Community Services District	36%	NEW	www.madisoncsd.org
County Service Areas				
	Dunnigan County Service Area	85%		www.yolocounty.org/general-government/general-government-departmen
	El Macero County Service Area	93%		www.yolocounty.org/general-government/general-government-departmen
	Garcia Bend County Service Area	93%		www.yolocounty.org/general-government/general-government-departmen
	North Davis Meadows County Service Area	93%		www.yolocounty.org/general-government/general-government-departmen
	Snowball County Service Area #6	93%		www.yolocounty.org/general-government/general-government-departmen
	Wild Wings County Service Area	95%		www.yolocounty.org/general-government/general-government-departmen
	Willowbank County Service Area	93%		www.yolocounty.org/general-government/general-government-departmen
Fire Protection Districts				
Dependent	Capay Valley Fire Protection District	0%		NO Website
	Clarksburg Fire Protection District	0%		NO Website
Dependent	Dunnigan Fire Protection District	15%		www.dunniganfire.com
Dependent	East Davis Fire Protection District	26%		eastdaviscfpd.wordpress.com
	Elkhorn Fire Protection District	0%	Hardship 2019	NO Website
Dependent	Esparto Fire Protection District	21%		www.espartofire.org
Dependent	Knights Landing Fire Protection District	0%		NO Website
	Madison Fire Protection District	23%		www.madison-fire.com
Dependent	No Man's Land Fire Protection District	0%		NO Website
	Springlake Fire Protection District	55%	NEW	www.springlakefpd.org
Dependent	West Plainfield Fire Protection District	18%		www.wpfd.net
Dependent	Willow Oak Fire Protection District	16%		www.willowoakfire.com
Dependent	Winters Fire Protection District	21%		www.wintersfire.org

	Yolo Fire Protection District	48%	NEW	www.yolofpd.org
	Zamora Fire Protection District	22%	NEW	www.zamorafire.specialdistrict.org
Reclamation Districts				
Multi-County	Reclamation District 108		Colusa County	www.rd108.org
	Reclamation District 150	73%	NEW	www.rd150.com
	Reclamation District 307	0%		NO Website
	Reclamation District 537	0%		NO Website
	Reclamation District 730	0%	Hardship 2019	NO Website
	Reclamation District 765	0%		NO Website
	Reclamation District 785	0%		NO Website
	Reclamation District 787	23%		www.rd787.org
	Reclamation District 827	0%		NO Website
	Reclamation District 900	48%	NEW	www.rd900.org
	Reclamation District 999	15%		www.rd999.org
	Reclamation District 1600	0%		NO Website
	Reclamation District 2035	0%		NO Website
Multi-County	Reclamation District 2068		Solano County	n/a
Multi-County	Reclamation District 2093		Solano County	n/a
River Port District				
	Sac-Yolo Port District	63%		www.cityofwestsacramento.org/government/departments/city-manager-s-of
Resource Conservation District				
	Yolo County Resource Conservation District	58%		www.yolorcd.org
Water Districts				
	Dunnigan Water District	36%		www.rd108.org/dunnigan-water-district
	Knights Landing Ridge Drainage District	42%		www.rd108.org/knights-landing-ridge-drainage-district
	Yolo County Flood Control & Water Conservation District	82%		www.ycfcwcd.org
Joint Powers Authorities				
	Conaway Ranch	0%		NO Website (County)
	Davis Public Facilities Financing Authority	41%		www.cityofdavis.org/city-hall/commissions-and-committees/public-facilitie
	River City Regional Stadium Financing Authority	28%		www.cityofwestsacramento.org/government/meetings-agendas/river-city-1
	Riverfront	23%		www.riverfrontstreetcar.com/
	Valley Clean Energy Alliance	92%		valleycleanenergy.org/
	West Sacramento Area Flood Control Agency (WSAFCA)	43%		www.cityofwestsacramento.org/government/departments/community-dev
	West Sacramento Financing Authority	14%		www.cityofwestsacramento.org/government/meetings-agendas/public-fin
	Winters Branch Library Financing Authority	0%		NO Website (either County or Winters)
	Winters Public Finance Authority	0%		NO Website (Winters)
	Woodland-Davis Clean Water Agency	31%		www.wdcwa.com
	Woodland Finance Authority	0%		NO Website (Woodland)
	Yolo County Law Library	30%		www.yolocounty.org/general-government/general-government-departmen
	Yolo County Public Agencies Financing Authority	0%		NO Website (County)
	Yolo County Public Agency Risk Management Insurance Authority	100%		www.ycparmia.org
	Yolo Emergency Communications Agency (YECA)	89%		www.yolo911.org
	Yolo Habitat Conservancy	95%		www.yolohabitatconservancy.org
	Yolo Subbasin Groundwater Agency	60%		www.yologroundwater.org

Yolo LAFCo

Audit completed: (01/29/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yololafco.org/services	
b. Service Boundary (5 pts)	5	https://www.yololafco.org/	All of Yolo County
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
b. Financial Reserve Policy (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yololafco.org/commission-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yololafco.org/commission-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yololafco.org/commissioners	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yololafco.org/yolo-lafco-policies-procedures	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yololafco.org/yolo-lafco-policies-procedures	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yololafco.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
b. Last 3 years? (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (5 pts)	5	https://www.yololafco.org/bids-and-contracts	
b. Submittal Instructions? (5 pts)	5	https://www.yololafco.org/bids-and-contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yololafco.org/contact-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yololafco.org/application-materials	
b. Summary of Revenue Sources (5 pts)	5	https://www.yololafco.org/f	Revenue sources located in budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yololafco.org/cortese-knox-hertzberg-local-gove	
b. Board ethics training certificates (5 pts)	5	https://www.yololafco.org/ethics-training-certificates	
Total	10		
Total Score	100		

City of Davis

Audit completed: (01/29/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofdavis.org/about-davis/government	Suggest adding the LAFCo
b. Service Boundary (5 pts)	5	https://www.cityofdavis.org	SOI/Boundary Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/city-budget	
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofdavis.org/city-hall/city-council/city-council-n	
b. Archive of agendas/mintutes (5 pts)	5	https://www.cityofdavis.org/city-hall/city-council/city-council-n	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.cityofdavis.org/city-hall/city-council/who-s-who	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.cityofdavis.org/city-hall/city-clerk/elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/davis/	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.cityofdavis.org/city-hall/city-manager-s-office	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/comprehensive-a	
b. Last 3 years? (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/comprehensive-a	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofdavis.org/business/bids-rfp-s	
b. Submittal Instructions? (5 pts)	5	https://www.cityofdavis.org/business/bids-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.cityofdavis.org/city-hall/transparency-portal	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/fee-schedules	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofdavis.org/home/showdocument?id=14287	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.cityofdavis.org/city-hall/community-development	
b. Zoning Ordnances (5 pts)	5	https://www.cityofdavis.org/city-hall/community-development	
Total	10		
Total Score	95		

City of West Sacramento

Audit completed: (01/30/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwestsacramento.org/government/about-the	Suggest attaching the LAFCo
b. Service Boundary (5 pts)	5	https://www.cityofwestsacr	SOI/Boundary Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	https://www.cityofwestsacr	Missing 2019-21
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/city-coun	
b. Archive of agendas/mintutes (5 pts)	2.5	https://www.cityofwestsacr	Could not find approved minutes
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/city-coun	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/departme	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/wes	2.04.080 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.cityofwestsacramento.org/government/departme	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Last 3 years? (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofwestsacramento.org/business/invitation-to	
b. Submittal Instructions? (5 pts)	5	https://www.cityofwestsacramento.org/business/invitation-to	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://datahub.cityofwestsacramento.org/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwestsacr	Located in the budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.cityofwestsacramento.org/i-want/a-permit	
b. Zoning Ordnances (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
Total	10		
Total Score	91		

City of Winters

Audit completed: (01/31/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	2	http://www.cityofwinters.org	Could not find. Suggest adding description to "Mission Statement" page
b. Service Boundary (5 pts)	3.5	http://www.cityofwinters.org	Found loose boundary description. Suggest adding the LAFCo SOI/Boundary Map.
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.cityofwinters.org/finance1/	
b. Financial Reserve Policy (5 pts)	5	http://www.cityofwinters.org/finance1/	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.cityofwinters.org/city-council/	Only 2018 & 2017 approved
b. Archive of agendas/mintutes (5 pts)	4	http://www.cityofwinters.org	Minutes are available.
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.cityofwinters.org/city-council/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.cityofwinters.org/elections/	
c. Reimbursement/Compensation policy (3.33 pts)	1.66	https://www.codepublishin	Found Compensation policy 2.04.150. Could not find reimbursement policy. Is Council reimbursed for "other" things, such as travel, training, etc.?
Total	8		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	http://www.cityofwinters.org	Compensation link for SCO does not work. Try using https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=536&year=2018
Total	7		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.cityofwinters.org/finance1/	
b. Last 3 years? (5 pts)	5	http://www.cityofwinters.org/finance1/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.cityofwinters.org/rfp/	
b. Submittal Instructions? (5 pts)	5	http://www.cityofwinters.org/rfp/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.cityofwinters.org/wp-content/uploads/2018/09/CF	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.cityofwinters.org	located in the budget
b. Summary of Revenue Sources (5 pts)	5	http://www.cityofwinters.org	located in the budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	http://www.cityofwinters.org/permit-requirements-and-check	
b. Zoning Ordnances (5 pts)	5	https://www.codepublishing.com/CA/Winters/#!/Winters17/V	
Total	10		
Total Score	90		

City of Woodland

Audit completed: (01/31/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwoodland.org/101/Departments	Suggest using the LAFCo SOI/Boundary Map for a more precise map
b. Service Boundary (5 pts)	5	https://www.cityofwoodlan	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.cityofwoodland.org/164/Financial-Reports	
b. Financial Reserve Policy (5 pts)	5	https://www.cityofwoodland.org/742/Financial-Transparency	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	https://www.cityofwoodlan	Meeting time should be added Could not find (signed) approved
b. Archive of agendas/mintutes (5 pts)	2.5	https://www.cityofwoodlan	minutes
Total	6.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	https://www.cityofwoodlan	No terms/bios
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.cityofwoodlan	Nothing for 2020
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/woo	2.04.310
Total	9		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.cityofwoodlan	Compensation/benefits located elsewhere
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	https://www.cityofwoodlan	Could not find FYE 2018
b. Last 3 years? (5 pts)	5	https://www.cityofwoodland.org/Archive.aspx?AMID=37	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportun	
b. Submittal Instructions? (5 pts)	5	https://www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportun	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.cityofwoodland.org/730/Public-Records-Reques	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwoodland.org/164/Financial-Reports	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwoodland.org/742/Financial-Transparency	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.cityofwoodland.org/565/Application-Forms	
b. Zoning Ordnances (5 pts)	5	https://www.cityofwoodland.org/1001/Interim-Zoning-Ordinar	
Total	10		
Total Score	90		

County of Yolo

Audit completed: (01/31/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/about-us	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/board-of-su	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yoloelections.org/candidate-services-and-inform	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/business/county-fees	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.yolocounty.org/community-services/planning-pu	
b. Zoning Ordnances (5 pts)	5	https://www.yolocounty.org/community-services/planning-div	
Total	10		
Total Score	85		

Capay Cemetery District

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		5 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Cottonwood Cemetery District

Audit completed: (01/29/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Davis Cemetery District

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://davisceemetery.org/burial-options/	
b. Service Boundary (5 pts)	5	http://davisceemetery.org/district-transparency/	
Total	10		
2. Budget (10 points)			
			FY 18/19 was not approved
a. Current FY + 3 years prior (5 pts)	3.75	http://davisceemetery.org/di	(signed).
b. Financial Reserve Policy (5 pts)	5	http://davisceemetery.org/budget-reserve-policy/	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://davisceemetery.org/cemetery-board-of-trustees-staff/	Minutes should be signed by clerk/secretary to show they are approved and not draft minutes.
b. Archive of agendas/mintutes (5 pts)	5	http://davisceemetery.org/di	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://davisceemetery.org/cemetery-board-of-trustees-staff/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://davisceemetery.org/cemetery-board-of-trustees-staff/	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://davisceemetery.org/cemetery-board-of-trustees-staff/	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	http://davisceemetery.org/di	Name/contact only. No compensation
Total	5		
6. Audits (10 points)			
			FYE 2018, 2017, 2016 pending (3yr. Cycle)
a. Current audit? (5 pts)	0	http://davisceemetery.org/di	
b. Last 3 years? (5 pts)	5	http://davisceemetery.org/di	FYEs 2013-2015
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://davisceemetery.org/procurement/	
b. Submittal Instructions? (5 pts)	5	http://davisceemetery.org/procurement/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://davisceemetery.org/make-a-request/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://davisceemetery.org/pricelist/	
b. Summary of Revenue Sources (5 pts)	5	http://davisceemetery.org/financial-transparency/	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	2.5	http://davisceemetery.org/ci	Only 2 of 4
Total	2.5		
Total Score	81		

Knights Landing Cemetery District

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Mary's Cemetery District

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		5 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Winters Cemetery District

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.winterscemetery.org/services	
b. Service Boundary (5 pts)	5	https://www.winterscemetery.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.winterscemetery.org/current-year-budget	
b. Financial Reserve Policy (5 pts)	5	https://www.winterscemetery.org/winters-cemetery-district-re	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.winterscemetery.org/board-meetings	Minutes should be approved
b. Archive of agendas/mintutes (5 pts)	5	https://www.winterscemetec	(signed) and in pdf (2018 only).
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.winterscemetery.org/board-members	Suggest also having a link to the
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.winterscemetec	BOS advisory bodies page.
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.winterscemetery.org/winters-cemetery-reimburs	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.winterscemetery.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.winterscemetec	In Progress: FYE 2019 & 2018 (2yr. Cycle)
b. Last 3 years? (5 pts)	3.33	https://www.winterscemetec	FYE 2017 & 2016 only
Total	8.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.winterscemetery.org/contracts	
b. Submittal Instructions? (5 pts)	5	https://www.winterscemetery.org/contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.winterscemetery.org/public-records-request-poli	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.winterscemetery.org/services	
b. Summary of Revenue Sources (5 pts)	5	https://www.winterscemetery.org/current-year-budget	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.winterscemetery.org/public-cemetery-districts-pr	
b. Board ethics training certificates (5 pts)	5	https://www.winterscemetery.org/ethics-certificates	
Total	10		
Total Score	98		

Cacheville CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.05	https://cacheville.specialdistrict.org/services	Nothing on the pages
b. Service Boundary (5 pts)	5	https://cacheville.specialdistrict.org/services	
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://cacheville.specialdistrict.org/board-meetings	Minutes are draft, not signed. Agendas/Minutes missing from
b. Archive of agendas/minutes (5 pts)	2.5	https://cacheville.specialdistrict.org/board-meetings	2019
Total	7.5		
4. Elected & Appointed Officials (10 points)			
			Name/terms only. No contact/ bio info. Found SCO PublicPay under Transparency: Suggest the PublicPay link go directly to the District PublicPay webpage, not the current generic page.
a. Board member information (3.33 pts)	1.33	https://cacheville.specialdistrict.org/board-meetings	
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (5 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find SCO By The Numbers info is
b. Summary of Revenue Sources (5 pts)	2.5	https://cacheville.specialdistrict.org/board-meetings	generic and not very helpful
Total	2.5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	17		

Esparto CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.ecsd-ca.org/about-us	Current map listed does not show District boundary. Suggest adding
b. Service Boundary (5 pts)	1.05	https://www.ecsd-ca.org/	the LAFCo Boundary Map
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.ecsd-ca.org/budgets	
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.ecsd-ca.org/board-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.ecsd-ca.org/agendas-minutes-resolutions	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	https://www.ecsd-ca.org/bi	Name/contact/compensation. No bios/terms.
b. Election procedures/deadlines (3.33 pts)	0		Could not find Found no policy, but found infor regarding compensation in a
c. Reimbursement/Compensation policy (3.33 pts)	1.5	https://www.ecsd-ca.org/a	resolution.
Total	4		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0	https://www.ecsd-ca.org/personnel	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find FYE 2018 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.ecsd-ca.org/audit-reports	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.ecsd-ca.org/pi	Nothing current
b. Submittal Instructions? (5 pts)	5	https://www.ecsd-ca.org/public-notice	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.ecsd-ca.org/rates-and-policies	
b. Summary of Revenue Sources (5 pts)	5	https://www.ecsd-ca.org/bi	Stated in Budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	5	https://www.ecsd-ca.org/board-members	
Total	5		
Total Score	55		

Knights Landing CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://klcsd.specialdistrict.org/services	CSDA map is not correct. Suggest
b. Service Boundary (5 pts)	4	https://klcsd.specialdistrict	adding LAFCo Boundary Map
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://klcsd.specialdistrict	Suggest adding all monthly meeting dates for the year 2020
b. Archive of agendas/mintutes (5 pts)	5	https://klcsd.specialdistrict.org/board-meetings?year=2019	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Name/contact/terms only. No compensation/bios. Suggest adding that members do not receive a stipend/compensation. Or do they?
a. Board member information (3.33 pts)	2	https://klcsd.specialdistrict	
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://klcsd.specialdistrict	Found SCO PublicPay under <i>Transparency</i> : Suggest the PublicPay link go directly to the District PublicPay webpage, not the current generic page.
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find SCO By The Numbers info is generic
b. Summary of Revenue Sources (5 pts)	2.5	https://klcsd.specialdistrict	and not very helpful
Total	2.5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	34		

Madison CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.madisoncsd.org/about-us	
b. Service Boundary (5 pts)	0	https://www.madisoncsd.org	Should add LAFCo Boundary Map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.madisoncsd.org/board-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.madisoncsd.org/agendas-minutes	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	https://www.madisoncsd.org	Name/contact only. No terms/bios/compensation
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.madisoncsd.org	Name/contact only. No compensation/benefits
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	https://www.madisoncsd.org	Could not find FYEs 2018, 2017 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.madisoncsd.org/audit-reports	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.madisoncsd.org/current-projects	
b. Submittal Instructions? (5 pts)	5	https://www.madisoncsd.org/current-projects	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	https://www.madisoncsd.org	Not completed
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	36		

Dunnigan CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	https://www.yolocounty.org	No meetings since 2013 No Minutes (No meetings since
b. Archive of agendas/mintutes (5 pts)	2.5	https://www.yolocounty.org	2013)
Total	2.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	85		

El Macero CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-go	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-go	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-go	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org	Document provided is to establish an advisory committee, not form the CSA
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

Garcia Bend CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/mintutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

North Davis Meadows CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

Snowball CSA #6

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/mintutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Information" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Information" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

Wild Wings CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	95		

Willowbank CSA

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

Capay Valley FPD

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Clarksburg FPD

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Dunnigan FPD

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.dunniganfire.com/about.html	
b. Service Boundary (5 pts)	0		Could not find. Suggest adding the LAFCo boundary map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
			This was hard to locate. Found by clicking the picture carousel on Home page. Should be one of the navigation links, or sublink located at top of page, entitled <i>Meetings</i> .
a. Schedule (5 pts)	4		
b. Archive of agendas/mintutes (5 pts)	0		Could not find
Total	4		
4. Elected & Appointed Officials (10 points)			
			This was hard to locate. Found by clicking the picture carousel on <i>Home</i> page. Commissioners should be one of the navigation links located at top of page. Found
a. Board member information (3.33 pts)	1.5	http://www.dunniganfire.cc	names only.
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
			Only list names. NO email addresses (as suggested), compensation/benefits, etc. General number & address at the botton of website. Suggest adding link to publicpay.ca.gov with
a. General Manager and Key Staff Information (10 pts)	4	http://www.dunniganfire.cc	specific page for District.
Total	4		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. review)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	15		

East Davis FPD

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	5	https://eastdaviscpd.wordpress.com/other-info/	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://eastdaviscpd.wordpress.com/	
b. Archive of agendas/mintutes (5 pts)	5	https://eastdaviscpd.wordpress.com/	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://eastdaviscpd.word	Names only.
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://eastdaviscpd.files.	Are these fees current?
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://eastdaviscpd.wordpress.com/about/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	26		

Elkhorn FPD

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		5 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Esparto FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.espartofire.or	Could not find any services/functions on <i>Services</i> page. Found some info on <i>About Us</i> page The CSDA mapping does not have the EFPD in its system. Suggest adding a copy of the LAFCo Boundary Map
b. Service Boundary (5 pts)	0	https://www.espartofire.or	Boundary Map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find. (NOTE: The SCO By the Number website is not the approved budgets of EFPD. The website link is transparent but approved budgets should be added to EFPD website.)
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	https://www.espartofire.or	Should have where/when meetings take place on this webpage.
b. Archive of agendas/minutes (5 pts)	4	https://www.espartofire.or	Should post approved (signed) minutes.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.66		No bios Could not find. (should add a link to the BOS advisory bodies page on how to apply to be a commissioner on EFPD.)
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.espartofire.or	NO info page on staff (i.e. GM/ key staff. Does list station crew), just the <i>Contact Us</i> page. No contact/compensation /benefits. (There is a link to publicpay.ca.gov. under <i>Transparency</i> . For ease of finding the correct district on publicpay, suggest finding specific link to District and using that.) .
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find. (NOTE: The SCO By the Number website does not take the place of audits. Should add audits to website.) (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	https://www.espartofire.or	Statute/Act not stated
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	21		

Knights Landing FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. review cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Madison FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.madison-fire.com/services	NO map showing on Service Area webpage. Suggest adding the LAFCo Boundary Map. (I did notice a Service Area Map by CSDAMaps under <i>Transparency</i> [although site has movd & FPD map doesn't look correct]. The two should link together.)
b. Service Boundary (5 pts)	2	https://www.madison-fire.com	
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.madison-fire.com/board-meetings	No Minutes, only Agendas. (As recommended by Streamline, suggest attaching PDFs not Word documents)
b. Archive of agendas/mintutes (5 pts)	2.5		
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	https://www.madison-fire.com	Names/terms only on this page, no contact/bios. Suggest adding if Board receives compensation /stipend or not. (Found Compensation link under <i>Transparency</i> . Suggest making the link go directly to MFPD compensation page, not generic page for all special districts.)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	2	https://www.madison-fire.com	NO info page on staff. There is a link to publicpay.ca.gov. under <i>Transparency</i> . For ease of finding the correct district on publicpay, suggest finding specific link to District and using that.
Total	2		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.madison-fire.com/fire-protection-districts-princip	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	23		

No Man's Land FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. review cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Springlake FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.springlakefpd.org/about_us	
b. Service Boundary (5 pts)	5	https://www.springlakefpd.org/about_us	
Total	10		
2. Budget (10 points)			
			Current year not attached. The 3 years prior are not actually approved budgets, but an <i>Income Statement</i> report printed from County's INFOR system. Should include the actual approved
a. Current FY + 3 years prior (5 pts)	1.25	https://www.springlakefpd.org	budgets.
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	1.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.springlakefpd.org/board-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.springlakefpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			No bios. (Where it says, "Board members are appointed by the...", suggest adding that Board receives no compensation/stipend. Or do
a. Board member information (3.33 pts)	2.66	https://www.springlakefpd.org	they?)
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.springlakefpd.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	6		
5. Administrative Officials (10 points)			
			No GM/staff noted on website (i.e. Fire Chief). Name/contact info of
a. General Manager and Key Staff Information (10 pts)	3	https://www.springlakefpd.org	Clerk. No compensation/ benefits.
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.springlakefpd.org	(2 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.springlakefpd.org/transparency	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.springlakefpd.org/transparency	
b. Summary of Revenue Sources (5 pts)	5	https://www.springlakefpd.org/transparency	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.springlakefpd.org/about_us	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	55		

West Plainfield FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.wpfd.net/services	
b. Service Boundary (5 pts)	1.25	https://www.wpfd.net/distr	I see no district boundaries on the map provided. Suggest adding the LAFCo Boundary Map.
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.wpfd.net/board-meetings	Confusing. Some Agendas /Minutes are not attached to the board meetings, but added separately on another page.
b. Archive of agendas/mintutes (5 pts)	0	https://www.wpfd.net/boar	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	https://www.wpfd.net/boar	Name/contact/bios. No terms/compensation showing. (Should add link to PublicPay website and link directly to PublicPay's WPFPPD page.)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.wpfd.net/staff	Names/contact. No compensation/benefits. (Should add link to PublicPay website and link directly to PublicPay's WPFPPD page.)
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	18		

Willow Oak FPD

Audit completed: 01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	2.5	http://www.willowoakfire.com/about.html	
b. Service Boundary (5 pts)	0		Could not find
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.willowoakfire.com/district-meetings.html	2 mos. of agendas/minutes. Minutes are draft only, no signature.
b. Archive of agendas/mintutes (5 pts)	2.5	https://drive.google.com/d/	
Total	7.5		
4. Elected & Appointed Officials (10 points)			
			Names/contact only. No terms/compensation/bios. (Should add link to PublicPay website and link directly to PublicPay's WOFPD page.)
a. Board member information (3.33 pts)	1.33		
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Names/contact info only. No compensaton/benefits. (Should add link from PublicPay website and link directly to PublicPay's WOFPD page.)
a. General Manager and Key Staff Information (10 pts)	5		
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	16		

Winters FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.wintersfire.org/chiefs-corner/	
b. Service Boundary (5 pts)	5	http://www.wintersfire.org/	Under Administration
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		Could not find
b. Archive of agendas/mintutes (5 pts)	0		Could not find
Total	0		
4. Elected & Appointed Officials (10 points)			
			Names/contact info only. No compensaton/benefits/bios. (Should add link to PublicPay website and link directly to PublicPay's WFPD page.)
a. Board member information (3.33 pts)	1.33		Could not find (should add a link to the BOS advisory bodies page on how to apply to be a commission member on WFPD.)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Names/contact info only. No compensaton/benefits. (Should add link to PublicPay website and link directly to PublicPay's City of
a. General Manager and Key Staff Information (10 pts)	5	http://www.wintersfire.org/	Winters page.)
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find FYE 2018 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	http://www.wintersfire.org/annual-reports/	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	21		

Yolo FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolofpd.org/services	
b. Service Boundary (5 pts)	5	https://www.yolofpd.org/district-transparency	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	1.25	https://www.yolofpd.org/bi	Current only, no prior.
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	1.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolofpd.org/board-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolofpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Names/contact/terms only. No compensation/bios. (Link to PublicPay website opens to all districts, should link directly to YFPD. There is no Board compensation listed.)
a. Board member information (3.33 pts)	2	https://www.yolofpd.org/bc	
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
			Link to PublicPay website opens to all districts, should link directly to YFPD page.
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolofpd.org/se	
Total	10		
6. Audits (10 points)			
			One audit for 2009-2014 (May2017). (5 yr. cycle)
a. Current audit? (5 pts)	5	https://www.yolofpd.org/fir	
b. Last 3 years? (5 pts)			
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolofpd.org/benefit-assessment	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolofpd.org/district-financial-information	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	48		

Zamora FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.25	https://zamorafire.special	Need more info. New website is still missing info Suggest attaching the LAFCo
b. Service Boundary (5 pts)	5	https://zamorafire.special	Boundary Map
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	https://zamorafire.special	Could not find. (The State Controller link to ZFPD financial info is a broken link, so info could not be verified.)
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://zamorafire.specialdistrict.org/board-meetings?year=2	
b. Archive of agendas/mintutes (5 pts)	5	https://zamorafire.specialdistrict.org/board-meetings?year=2	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://zamorafire.special	Names only. No contact info/terms/compesnation/bios.
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	4	https://zamorafire.special	GM is not listed. Names only. No contact/compensation/benefits info. (PublicPay website opens to all districts, should link directly to ZFPD, so no one has to search for the ZFPD page. Why is there no staff compensation listed? All volunteers?)
Total	4		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find. (5 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find.
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	22		

Yolo Sacramento Port District

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwestsacramento.org/government/departments	
b. Service Boundary (5 pts)	5	https://www.cityofwestsacramento.org/home/showdocument	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	https://www.cityofwestsacramento.org/government/departments	Missing Current FY
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/meetings	There are no approved minutes,
b. Archive of agendas/minutes (5 pts)	3	https://www.cityofwestsacramento.org/government/meetings	only drafts.
Total	8		
4. Elected & Appointed Officials (10 points)			
			Name/contact only. No
			compensation/benefits. (Suggest
			stating that Port Commission
			receives no stipend to attend
			meetings) No terms. (FYI-AB1226
			changed the makeup of the
a. Board member information (3.33 pts)	1.33	https://www.cityofwestsacramento.org/government/meetings	Commission, not AB2939)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Name/contact only. No
			compensation/benefits. (Staff-Dept.
			of Economic Development &
			Housing) Suggest adding link to
			publicpay.ca.gov, with specific
a. General Manager and Key Staff Information (10 pts)	5	https://www.cityofwestsacramento.org/government/departments	page of City.
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.cityofwestsacramento.org/government/departments	
b. Last 3 years? (5 pts)	5	https://www.cityofwestsacramento.org/government/departments	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.cityofwestsacramento.org/government/departments	
Total	10		
9. Revenue Sources (10 points)			
			Receives no public subsidies or tax
			revenues. Charges fees to
			customers for the use of the Port
a. Summary of Fees (5 pts)	5	https://www.cityofwestsacramento.org/government/departments	Facilities
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwestsacramento.org/home/showdocument	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.cityofwestsacramento.org/government/departments	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	63		

Reclamation District 150

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.rd150.com/	
b. Service Boundary (5 pts)	5	https://www.rd150.com/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.rd150.com/financials	
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.rd150.com/meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.rd150.com/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.rd150.com/services	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.rd150.com/services	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.rd150.com/services	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.rd150.com/services	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.rd150.com/fin	FYE 2018 (2 yr. cycle)
b. Last 3 years? (5 pts)	3.33	https://www.rd150.com/fin	Could not find FYE 2015
Total	8.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.rd150.com/contact	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	5	https://www.rd150.com/financials	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	5	https://www.rd150.com/services	
Total	5		
Total Score	73		

Reclamation District 307

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 537

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 730

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 765

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 785

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 787

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.rd787.org/about-rd-787/	Suggest removing any mention of the Yolo-Zamora Water District (including map). YZWD was dissolved in June 2014.
b. Service Boundary (5 pts)	5	http://www.rd787.org/abou	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd787.org/board	Last meeting Sep 2018
b. Archive of agendas/mintutes (5 pts)	5	http://www.rd787.org/board-meetings/	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33		Name/contact only (E. Faye dosen't have complete email). No terms/compensation/bios
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		No Staff??
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	1.25	http://www.rd787.org/abou	Doesn't name principle enabling act
b. Board ethics training certificates (5 pts)	0		Could not find
Total	1.25		
Total Score	23		

Reclamation District 827

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 900

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.rd900.org/about/	
b. Service Boundary (5 pts)	5	http://www.rd900.org/documents/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	http://www.rd900.org/docu	Missing current FY19/20
b. Financial Reserve Policy (5 pts)	0		Could not find.
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd900.org/meetings-agendas/	None of the minutes are signed. Are they all draft minutes, not
b. Archive of agendas/mintutes (5 pts)	3.5	http://www.rd900.org/meet	final?
Total	8.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3	http://www.rd900.org/boar	Names/contact/compensation only. No terms/bios.
b. Election procedures/deadlines (3.33 pts)	0		Could not find.
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find.
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	3	http://www.rd900.org/cont	No key staff info. Suggest a Staff page like the Board page
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.rd900.org/docu	FYE 2017 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	http://www.rd900.org/documents/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	5	http://www.rd900.org/docu	See budget
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	http://www.rd900.org/documents/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	48		

Reclamation District 999

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://rd999.org/	Could not find. Suggest attaching the LAFCo boundary map for RD 999
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		Could not find No Minutes. For ease of finding the agendas/minutes, suggest labeling the agendas "Meetings" instead of "News".
b. Archive of agendas/mintutes (5 pts)	2.5	http://rd999.org/news/	
Total	2.5		
4. Elected & Appointed Officials (10 points)			
			Names/contact only. NO terms/bios/benefits/compenstion. If the board is compensated, suggest adding link to publicpay.ca.gov with specific page of District. If not, say that.
a. Board member information (3.33 pts)	1.25	http://rd999.org/contact/	
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			No manager info. No compenstion & benefits. Suggest adding link to publicpay.ca.gov with specific page of District.
a. General Manager and Key Staff Information (10 pts)	5	http://rd999.org/contact/	
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. calendar cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
			Lot of "history", but doesn't really name authorizing statute/enabling act.
a. Authorizing statute/enabling act (5 pts)	1.25	http://rd999.org/history/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	1.25		
Total Score	15		

Reclamation District 1600

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 2035

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Yolo County Resource Conservation District

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.yolorcd.org/nodes/about/	
b. Service Boundary (5 pts)	5	http://www.yolorcd.org/nodes/about/history.htm	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.yolorcd.org/nodes/about/bod.htm	
b. Archive of agendas/mintutes (5 pts)	3	http://www.yolorcd.org/noc	Agenda/Minutes are not updated. Last agenda posted was Feb 2019
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/bod.htm	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/bod.htm	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.yolorcd.org/noc	No, but it states that all director positions are voluntary
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	http://www.yolorcd.org/noc	Suggest adding compensation link on Staff page
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.yolorcd.org/noc	FYEs 2016/2017
b. Last 3 years? (5 pts)	5	http://www.yolorcd.org/nodes/about/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find (1 yr. cycle)
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.yolorcd.org/nodes/about/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	http://www.yolorcd.org/noc	Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	58		

Dunnigan Water District

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
b. Service Boundary (5 pts)	3	http://www.rd108.org/dunn	Suggest adding the LAFCo Boundary Map for DWD
Total	8		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd108.org/dwd-meetings/	
b. Archive of agendas/mintutes (5 pts)	0		Only available by calling
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		Could not find
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	2.5		Name/contact info only. No compensation/benefit info
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.rd108.org/contr	None at this time
b. Submittal Instructions? (5 pts)	5	http://www.rd108.org/contract-opportunities/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.rd108.org/public-records-request/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	36		

Knights Landing Ridge Drainage District

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0	http://www.rd108.org/knights-landing-ridge-drainage-district/	No info. Suggest adding the LAFCo Boundary Map for KLRDD.
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	2	http://www.rd108.org/klrdd/	Twice a year. (What month/time/day?)
b. Archive of agendas/minutues (5 pts)	0		Only available by calling.
Total	2		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-district/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-district/	No policy, but does show reimbursement/compensation info
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.rd108.org/knigt/	on web page
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0	http://www.rd108.org/pers/	Suggest compensation link for RD 108 staff open directly to RD108 page on publicpay.ca.gov
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. calendar cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.rd108.org/contr/	None at this time
b. Submittal Instructions? (5 pts)	5	http://www.rd108.org/contract-opportunities/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.rd108.org/public-records-request/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	5	http://www.rd108.org/knights-landing-ridge-drainage-district/	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	http://www.rd108.org/knights-landing-ridge-drainage-district/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	42		

YCFWCD

Audit completed: (01/08/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.ycfwcd.org/district.html	
b. Service Boundary (5 pts)	5	http://www.ycfwcd.org/servicearea.html	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	http://www.ycfwcd.org/DistrictFinancialInformation.html	Could not find FY19/20
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.ycfwcd.org/board.html	Should have approved minutes (signed), not just draft. Suggest another column on the agenda
b. Archive of agendas/mintutes (5 pts)	4	http://www.ycfwcd.org/agenda.html	page for approved minutes.
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.ycfwcd.org/board.html	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.ycfwcd.org/board.html	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.ycfwcd.org/board.html	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	http://www.ycfwcd.org/staff.html	Government Compensation Website link on your website should link directly to YCFWCD page so consumer doesn't have to search the site for the info.
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	FYEs 2017/18 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0	n/a??	Could not find
b. Submittal Instructions? (5 pts)	0	n/a??	Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.ycfwcd.org/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	
b. Summary of Revenue Sources (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	http://www.ycfwcd.org/district.html	
b. Board ethics training certificates (5 pts)	4	http://www.ycfwcd.org/board.html	Both certificates attached to
Total	9		
Total Score	82		

Conaway Ranch

Audit completed: (01/08/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Davis Public Facilities Financing Authority

Audit completed: (01/08/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofdavis.org/city-hall/commissions-and-comm	
b. Service Boundary (5 pts)	5		n/a
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofdavis.org	"as needed basis" "Authority agenda items are combined with the regular City Council agenda." Agendas/Packets links don't state which council meeting is also an Authority
b. Archive of agendas/mintutes (5 pts)	1.25	https://www.cityofdavis.org	meeting.
Total	6.25		
4. Elected & Appointed Officials (10 points)			
			"City Council serves as the Board of Directors of the Authority." Suggest a link to the City Council page for
a. Board member information (5 pts)	5	https://www.cityofdavis.org	contact info
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5		n/a
b. Submittal Instructions? (5 pts)	5		n/a
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.cityofdavis.org/city-hall/commissions-and-comm	
Total	10		
Total Score	41		

River City Reg. Stadium Financing Authority

Audit completed: (01/07/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.25		**In Agenda packets
b. Service Boundary (5 pts)	0		
Total	1		
2. Budget (10 points)			
			**Budget of Expenses in Agenda
a. Current FY + 3 years prior (5 pts)	1.25	https://www.cityofwestsacramento.org	packets
b. Financial Reserve Policy (5 pts)	1.25	https://www.cityofwestsacramento.org	**In Agenda packets (04.28.14)
Total	2.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org	Annual-Last meeting was 05.30.19
b. Archive of agendas/mintutes (5 pts)	5	https://www.cityofwestsacramento.org/government/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			**Listed on Agendas
a. Board member information (5 pts)	1.25	https://www.cityofwestsacramento.org	(Name/Agency only)
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5		n/a
b. Submittal Instructions? (5 pts)	5		n/a
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	1.25	https://www.cityofwestsacramento.org	**In Agenda packets
b. Summary of Revenue Sources (5 pts)	1.25	https://www.cityofwestsacramento.org	**In Agenda packets
Total	2.5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	28		

Riverfront

Audit completed: (01/06/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.riverfrontstreetcar.com/	
b. Service Boundary (5 pts)	5	http://www.riverfrontstreetcar.com/	Streetcar Route/Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
			2019 meetings were cancelled. Last
a. Schedule (5 pts)	5	http://www.riverfrontstreetcar.com/	meeting was Sep2018
b. Archive of agendas/mintutes (5 pts)	5	http://www.riverfrontstreetcar.com/	Sep2018-prior
Total	10		
4. Elected & Appointed Officials (10 points)			
			Broken links for West Sac Board
a. Board member information (5 pts)	0	http://www.riverfrontstreetcar.com/	members. No public member.
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
			SacRT staff not listed. Directs you
			to SacRT website, not specific staff
			page (JPA Clerk: Name/contact info
a. General Manager and Key Staff Information (10 pts)	3	http://www.riverfrontstreetcar.com/	only. No compensation/benefits)
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	23		

Valley Clean Energy Alliance

Audit completed: (01/06/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://valleycleanenergy.org/about-us/our-story/	
b. Service Boundary (5 pts)	5	https://valleycleanenergy.org/about-us/our-story/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://valleycleanenergy.org/documents/	
b. Financial Reserve Policy (5 pts)	5	https://valleycleanenergy.org/documents/	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://valleycleanenergy.org/board-meetings/	
b. Archive of agendas/mintutes (5 pts)	5	https://valleycleanenergy.org/board-meetings/	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Suggest adding ea. Board members info page from its agency link. Could not find Compensation info
a. Board member information (5 pts)	5	https://valleycleanenergy.c (i.e. stipend)	
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	https://valleycleanenergy.c /Benefits	Could not find Compesation
Total	7		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://valleycleanenergy.c (1 yr. cycle)	
b. Last 3 years? (5 pts)	5	https://valleycleanenergy.org/documents/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://valleycleanenergy.c None, currently	
b. Submittal Instructions? (5 pts)	5	https://valleycleanenergy.c Included w/RFP	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://valleycleanenergy.org/contact-us/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://valleycleanenergy.org/rates-billing/residential/	
b. Summary of Revenue Sources (5 pts)	5	https://valleycleanenergy.c shows in the budget	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://valleycleanenergy.org/documents/	
Total	10		
Total Score	92		

WSAFCA

Audit completed: (12-17-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
b. Service Boundary (5 pts)	0		Could not find map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	https://www.cityofwestsacr	Could not find
b. Financial Reserve Policy (5 pts)	0	https://www.cityofwestsacr	Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
b. Archive of agendas/mintutes (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Names/agency only (GM info is not updated). No links to the Board's
a. Board member information (5 pts)	3	https://www.cityofwestsacr	agency.
c. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	3		
5. Administrative Officials (10 points)			
			Name/contact only (GM info is not updated). NO compensation
a. General Manager and Key Staff Information (10 pts)	3	https://www.cityofwestsacr	/benefits
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	1.67	https://www.cityofwestsacr	2016-prior
Total	1.67		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofwestsacr	None at this time would be included with individual
b. Submittal Instructions? (5 pts)	5	https://www.cityofwestsacr	RFPs
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find.
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwestsacramento.org/government/department	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	43		

West Sac. Financing Authority JPA

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.25	https://www.cityofwestsac	**In Agenda packets (02.01.17)
b. Service Boundary (5 pts)	1.25	https://www.cityofwestsac	**In Agenda packets (02.01.17)
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
			*Future meeting dates TBD-None
a. Schedule (5 pts)	5	https://www.cityofwestsac	Scheduled
b. Archive of agendas/mintutes (5 pts)	5	https://www.cityofwestsac	Last meeting showing is 6/28/17
Total	10		
4. Elected & Appointed Officials (10 points)			
			**Listed on Agendas
a. Board member information (5 pts)	1.25	https://www.cityofwestsac	(Name/Agency only)
c. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	14		

Winters Branch Library Financing Authority

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Winters Public Finance Authority

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Woodland-Davis Clean Water Agency

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.wdcwa.com/project-overview	
b. Service Boundary (5 pts)	5	https://www.wdcwa.com/project-overview	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	https://www.wdcwa.com/pi	Could not find, I only see FY13/14
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		None
b. Archive of agendas/mintutes (5 pts)	5	https://www.wdcwa.com/agendas	
Total	5		
4. Elected & Appointed Officials (10 points)			
			Names only/No compensation, bio, contact info (Maybe link members
a. Board member information (5 pts)	1.25	https://www.wdcwa.com/bi	name to its agency's elected page)
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Could not find
a. General Manager and Key Staff Information (10 pts)	5	https://www.wdcwa.com/ci	Compensation/benefits info
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0	https://www.wdcwa.com/pi	Could not find (only see FYE 2014 & prior)
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		None, at this time or is this n/a
b. Submittal Instructions? (5 pts)	0		None, at this time or is this n/a
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.wdcwa.com/project-history	
Total	10		
Total Score	31		

Woodland Finance Authority

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Yolo County Law Library

Audit completed: (12.13.19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org	Just has the current meeting
b. Archive of agendas/mintutes (5 pts)	0		Could not find
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		Could not find
c. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.yolocounty.org	Name/Contact only (No Compensati
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	n/a	
b. Submittal Instructions? (5 pts)	5	n/a	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	30		

Yolo County Public Agencies Finance Authority

Audit completed: (12.13.19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/mintutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

YCPARMIA

Audit completed: (12-11-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.ycparmia.org/	
b. Service Boundary (5 pts)	5	http://www.ycparmia.org/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.ycparmia.org/transparency.htm	
b. Financial Reserve Policy (5 pts)	5	n/a	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.ycparmia.org/agenda.htm	
b. Archive of agendas/mintutes (5 pts)	5	http://www.ycparmia.org/agenda.htm	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	http://www.ycparmia.org/board.htm	
b. Reimbursement/Compensation policy (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	http://www.ycparmia.org/contact_us.htm	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.ycparmia.org/tr (2 yr. cycle)	
b. Last 3 years? (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.ycparmia.org/transparency.htm	
b. Submittal Instructions? (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.ycparmia.org/transparency.htm	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.ycparmia.org/tr included in budget?	
b. Summary of Revenue Sources (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	http://www.ycparmia.org/transparency.htm	
Total	10		
Total Score	100		

Yolo Emergency Communications Agency

Audit completed: (12-10-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolo911.org/who-we-are	
b. Service Boundary (5 pts)	5	https://www.yolo911.org/a ; https://www.yolo911.org/service-e	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	https://www.yolo911.org/fir	Could not find Current-Only FY18/19
b. Financial Reserve Policy (5 pts)	5	https://www.yolo911.org/financial-reserve-policy	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolo911.org/board-meetings	
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolo911.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	https://www.yolo911.org/jpa-governing-board-members	
b. Reimbursement/Compensation policy (5 pts)	5	https://www.yolo911.org/b ; https://www.yolo911.org/employee	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolo911.org/fir https://www.yolo911.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find FYE 2018 (1 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.yolo911.org/financials-compensation	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolo911.org/y	None at this time
b. Submittal Instructions? (5 pts)	5	https://www.yolo911.org/y	Included in individual RFPs
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolo911.org/911-public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolo911.org/fir	Summary of Fees paid by agencies noted in the Budget? Are there other fees received other than from member agencies?
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.yolo911.org/joint-powers-agreement	
Total	10		
Total Score	89		

Yolo Habitat Conservancy

Audit completed: (12-09-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-staff-board-	
b. Service Boundary (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-staff-board-	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
b. Financial Reserve Policy (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolohabitatcor	No future meeting dates after Nov2019
b. Archive of agendas/mintutes (5 pts)	5	https://www.yolohabitatconservancy.org/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-staff-board-	
b. Reimbursement/Compensation policy (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.yolohabitatcor	Could not find Compensation/Benefits info
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolohabitatcor	(1 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolohabitatcor	None at this time
b. Submittal Instructions? (5 pts)	5	https://www.yolohabitatcor	Included in individual RFPs
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolohabitatconservancy.org/request-for-informat	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolohabitatcor	included in Budget
b. Summary of Revenue Sources (5 pts)	5	https://www.yolohabitatcor	included in Budget
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
Total Score	95		

Yolo Subbasin Groundwater Agency

Audit completed: (12-06-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://yologroundwater.org/index.php/yolo-subbasin-ground	
b. Service Boundary (5 pts)	5	https://yologroundwater.org/index.php/sustainable-groundwa	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://yologroundwater.org/	
b. Archive of agendas/mintutes (5 pts)	5	https://yologroundwater.org/index.php/ysga-board-meetings/	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Shows agency name/Contact for
a. Board member information (5 pts)	0	https://yologroundwater.or	Secty/Admin Coord only
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
			Could not find
a. General Manager and Key Staff Information (10 pts)	5	https://yologroundwater.or	Compensation/Benefit info
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://yologroundwater.or	FYE 2018
b. Last 3 years? (5 pts)	5	n/a	(Formed 6/19/17)
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://yologroundwater.or	Says to call Admin Coord/Secty
Total	10		
9. Revenue Sources (10 points)			
			In the AGR (Ex.D). Shows what
a. Summary of Fees (5 pts)	5	https://yologroundwater.or	Member Agencies contribute.
b. Summary of Revenue Sources (5 pts)	0		Nothing available on grants, etc.
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://yologroundwater.org/index.php/yolo-subbasin-ground	
Total	10		
Total Score	60		



Yolo Local Government Transparency and Accountability Program

VISION

Our vision is to promote open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability. We will achieve this by:

- Requesting that LAFCo add selected types of joint powers authorities/agencies to its municipal service review process already conducted with the cities and special districts.
- Supporting LAFCo to develop a scorecard measuring local agency website transparency, performed on a regular basis.
- Agreement to a common checklist of information used to measure the level of transparency in local agency websites.
- Ensuring that city/county websites are a model for other local government agencies to follow.
- Encouraging local special districts and JPAs to create a web presence if they do not already have one.

GOALS

The agencies seek to improve:

- Transparency and accountability.
- Oversight.
- Service delivery and efficiency.
- Coordination among agencies.
- Public understanding of local government.
- Good governance by creating a standard of basic elements for a well-run governmental organization (annual budget, CIP, audits, etc.).

VALUES

TRUST AND INTEGRITY which the agencies will demonstrate by following through on their commitments, duties, and responsibilities.

OPEN, HONEST, AND CLEAR COMMUNICATION within each organization, between agencies and with the public.

FISCAL ACCOUNTABILITY as demonstrated by making budgets, financial practices, compensation, and audits available to the public.

PROMOTING AWARENESS of local government by promoting a website presence that describes the agency's reason for existing, a description of services it provides, and the area it provides services to.

ENCOURAGING UNDERSTANDING of where tax dollars go and how to easily contact board members and agency management.

CIVIC RESPONSIBILITY through access to board meeting schedules, agendas and minutes so the public can more easily attend board meetings and become involved.

TRANSPARENCY to respond to the growing movement to make governmental information available and searchable online.

REPRESENTATION to inform the public regarding board members (names, contact information and terms of office) and their election/appointment process.

JPA/SHARED PROGRAMS FINANCIAL BEST PRACTICES

City/County managers will determine assignments to each JPA/Shared Programs for liaison/oversight purposes. Shared programs include programs that are funded via city/county cost sharing, e.g. Yolo County Animal Services, Office of Emergency Services, West Valley Fire Training Consortium, etc.

Budget integration between JPAs/Shared programs and "member" agencies that fund them will be improved by implementation of the following process performed annually:

- City/County managers will prepare a consolidated summary-level budget preparation memo for the JPAs and other shared programs that require city/County funding. The memo should convey the budget stance for the upcoming fiscal year, plus a longer range outlook. The intent is to create JPA alignment with the cities/County budget stance and mirror agency cycles of budget reductions or growth.
- City/County managers may schedule budget workshops with the JPAs and shared programs each year around the March timeframe or as appropriate.
- JPAs and other shared programs are requested to provide draft budgets for funding agencies' executive manager review by May and final adopted budgets no later than June 15th of each year for integration into each funding agency's budget.

Formation of any new JPAs or shared programs should only be considered when the following criteria are met.¹ The proposed JPA/shared program:

- Will demonstrate cost reduction.
- Is more efficient.

¹ Governments Working Together, A Citizen's Guide to Joint Powers Agreements, California State Legislature, Senate Local Government Committee, August 2007

- Will reduce or eliminate overlapping services.
- Will result in the sharing of resources.

JPA agreements should include common policies supporting JPA funds to be held in the County Treasury (as appropriate), open government, and transparency.

PROGRAM IMPLEMENTATION – MUNICIPAL SERVICE REVIEWS OF SELECTED TYPES OF JPAs

The Cities/County request that LAFCo conduct Municipal Service Reviews every five years of selected types of JPAs whose service area is mostly within the county and includes: (1) JPAs that provide municipal services; (2) JPAs that employ staff; and/or (3) JPAs with boards comprised of agency staff. New JPAs may be created in the future and added to this list, but currently those JPAs include:

1. Valley Clean Energy Alliance
2. West Sacramento Area Flood Control Agency
3. Woodland-Davis Clean Water Agency
4. Yolo County Public Agency Risk Management Insurance Authority
5. Yolo Emergency Communications Agency
6. Yolo Habitat Conservancy
7. Yolo Subbasin Groundwater Agency

LAFCo steps to complete Municipal Service Reviews on a five-year cycle of these JPAs include:

- Compiling publicly and readily available information.
- Requesting any additional information from the JPA, minimizing JPA staff time.
- Developing JPA recommendations regarding each of the seven standard MSR determinations.
- Completing an administrative draft report for preview by JPA management.
- Responding to any comments and preparing a draft report available for public review.
- Publishing a hearing notice for public review and comment of the draft MSR.
- Adopting the MSR at a public hearing, finalizing the report, and posting it online.
- Sharing MSR findings with city/county managers, including any cumulative recommendations on ways to streamline and improve efficiencies with the governance structures countywide.

PROGRAM IMPLEMENTATION - WEBSITE TRANSPARENCY SCORECARD

A website transparency scorecard will be prepared by LAFCo on a regular basis involving the following steps:

- Creating list of cities, County, JPAs and special districts
- Encouraging local JPAs and special districts to establish websites and assist them, if desired
- LAFCo conducts preliminary review of agency websites
- LAFCo shares preliminary results with each agency to provide an opportunity for improvement
- LAFCo conducts follow up review
- The agency scorecard is finalized, adopted by the LAFCo Commission, shared with local agencies, and posted online

AGENCY WEB TRANSPARENCY CHECKLIST²

The scorecard will be based on the following criteria:

1. Overview
 - a. Mission Statement: What is the agency's reason for existing?
 - b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - c. Boundary of service area: What specific area does the agency serve?
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so?

² 2015-16 Web Transparency Report Card, Marin County Civil Grand Jury, March 17, 2016

- c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
- 5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
- 6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year
 - c. Most recent annual financial report provided to the State Controller's Office, or a link to this information
 - d. Most recent LAFCo Municipal Service Review, if applicable
- 7. Contracts
 - a. Current request for proposal and bidding opportunities (over \$25,000 in value)
 - b. Instructions on how to submit a bid or proposal
 - c. Approved in force vendor contracts (over \$25,000 value)
- 8. Public Records
 - a. Online/downloadable Public Records Act (or FOIA) request form: What is the best way for the public to request public records?
- 9. Revenue Sources
 - a. Summary of fees received: fees for services, if any
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants
- 10. Agency Specific Criteria
 - a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

LAFCO

Meeting Date: 02/27/2020

Information

SUBJECT

Consider and adopt the LAFCo Annual Work Plan for fiscal year 2020/21

RECOMMENDED ACTION

Consider and adopt the LAFCo Annual Work Plan for fiscal year 2020/21.

FISCAL IMPACT

The cost for undertaking the Annual Work Plan will be incorporated into LAFCo's FY 2020/21 budget.

REASONS FOR RECOMMENDED ACTION

This information is provided to the Commission in order to obtain feedback and direction on work priorities for fiscal year (FY) 2020/21. The work plan will inform the draft budget which will be presented at the March 18, 2020 meeting. Staff will return with a final budget at the May 28, 2020 meeting making any needed changes to implement the Commission's direction.

BACKGROUND

The Work Management Plan is separated into two major sections: LAFCo and Shared Services. The LAFCo section addresses the workload involved in maintaining the legally mandated MSR/SOI (Municipal Services Review/Sphere of Influence) updates, applications, policy analysis and administrative duties associated with our LAFCo function. Shared Services reflects our proactive and evolving commitment to the Shared Services Program for agencies countywide and promoting agency collaboration.

LAFCO PROJECTS

MSR/SOI Updates Scheduled for Completion 2020/21

The following agencies are slated for MSR/SOI Updates this next fiscal year. The

entire five-year update schedule is attached for review (see Attachment A):

1. City of Davis
2. County Service Areas:
 - Dunnigan
 - El Macero
 - Garcia Bend
 - North Davis Meadows
 - Snowball
 - Wild Wings
 - Willowbank
3. Valley Clean Energy Alliance JPA
4. Yolo Habitat Conservancy JPA

Reorganization Applications

The proposed applications currently in process should be completed by the end of the fiscal year. An annexation application for the Dunnigan Water District is also expected to be submitted in March, before the next fiscal year. Proposals being tracked potentially for FY 2020/21 include:

- City of Davis Annexations:
 - Aggie Research Campus (formerly Mace Ranch)
 - Nishi 2.0 Student Apartments
- City of Woodland Annexations:
 - Woodland Research and Technology Park (near SR 113 and CR 25A)
 - Woodland Commerce Center (in the industrial area)

SHARED SERVICES

MSRs for Selected JPAs

The following agencies are slated for JPA Service Reviews this next fiscal year:

- Valley Clean Energy Alliance JPA
- Yolo Habitat Conservancy JPA

Website Transparency Score Cards

The website transparency scorecard review and reporting process will continue for the following agencies:

- Cities/County (5)
- Special Districts (47)
- Joint Powers Authorities (17 local)

This report will be completed at the end of each calendar year. Agency scoring will occur in the last quarter of the calendar year (i.e. October - December) and a report will be presented to LAFCo in January 2021. Staff is continuing to encourage and support independent special districts that do not already have a website, promoting resources and scholarships available. New legislation requires

all independent special districts to maintain a website by January 1, 2020 or adopt a resolution stating a hardship each year.

Other Shared Services/Collaboration Items

Other shared services and/or collaborative activities include:

- YED-Talks - Staff will continue to coordinate the YED summits two times per year with the planning committee including developing topics, agendas and lining up speakers.
- County-City 2x2s - Staff continues to monitor these agendas and attends whenever there is a discussion topic germane to LAFCo.

In addition, the Executive Officer continues to serve a two-year term as the Deputy Executive Officer to CALAFCO representing the Central Region. Staff is also working on a plan to scan all the LAFCo files at archives and make them available on a searchable database.

Attachments

ATT-A FY2020-21 MSR-SOI Update Work Plan

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 02/13/2020

Reviewed By

Christine Crawford

Date

02/13/2020 11:38 AM
Started On: 02/11/2020 12:54 PM

FY 2020/21 MSR/SOI Update Schedule			
FY Scheduled	City/District/JPA	Last MSR Adopted	FY Next MSR Due (every 5 yrs)
2020/21	Wild Wings County Service Area #14	6/26/2014	2018/19
	El Macero County Service Area	5/26/2016	2020/21
	Willowbank County Service Area		
	North Davis Meadows County Service Area		
	Garcia Bend County Service Area		
	Dunnigan County Service Area		
	Snowball County Service Area		
	City of Davis	5/26/2016	2020/21
	Valley Clean Energy Alliance JPA	n/a	
Yolo Habitat Conservancy JPA	n/a		
2021/22	Capay Fire Protection District	4/28/2016	2020/21
	Clarksburg Fire Protection District		
	Dunnigan Fire Protection District		
	East Davis Fire Protection District		
	Elkhorn Fire Protection District		
	Esparto Fire Protection District		
	Knights Landing Fire Protection District		
	Madison Fire Protection District		
	No Man's Land Fire Protection District		
	Springlake Fire Protection District		
West Plainfield Fire Protection District			
Willow Oak Fire Protection District			
Winters Fire Protection District			
Yolo Fire Protection District			
Zamora Fire Protection District			
City of Winters	3/24/2016	2020/21	
Yolo Emergency Communications Agency ("YECA") JPA	4/25/2019	2023/24	
2022/23	Capay Cemetery District	7/27/2017	2021/22
	Cottonwood Cemetery District		
	Knights Landing Cemetery District		
	Mary's Cemetery District		
	Winters Cemetery District		
	Davis Cemetery District		
	City of Woodland	12/6/2018	2022/23
	Yolo County Resource Conservation District	2/26/2015	2019/20
YC Public Agency Risk Mgmt. Insurance Authority ("YC PARMIA") JPA	2018/19 TBD		
Woodland-Davis Clean Water Agency JPA	n/a		
2023/24	Knights Landing Ridge Drainage District	2/22/2018	2022/23
	Snowball County Service Area (repeat)		
	Reclamation District 108 (Colusa)		
	Reclamation District 150		
	Reclamation District 307		
	Reclamation District 537		
	Reclamation District 730		
	Reclamation District 765		
	Reclamation District 787		
	Reclamation District 900		
Reclamation District 999			
Reclamation District 1600			
Reclamation District 2035			
Reclamation District 2068 (Solano)			
Reclamation District 2093 (Solano)			
City of West Sacramento	3/23/2017	2021/22	
Sacramento - Yolo Port District	2018/19 TBD	2023/24	
WS Area Flood Control Agency ("West SAFCA") JPA	n/a		
2024/25	Cacheville Community Services District	in process	2024/25
	Knights Landing Community Services District		
	Esparto Community Services District		
	Madison Community Services District		
	Dunnigan Water District	in process	
Yolo County Flood Control & Water Conservation District	in process		
Yolo Subbasin Groundwater Authority JPA	in process		

Executive Officer Report 10.

LAFCO

Meeting Date: 02/27/2020

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of the Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

A. Long Range Planning Calendar

B. EO Activity Report - December 16, 2019 through February 21, 2020

Attachments

[ATT A-02.27.2020 Long Range Planning Calendar](#)

[ATT B-EO Activity Report -Dec16-Feb21](#)

Form Review

Form Started By: Terri Tuck

Started On: 01/09/2020 01:59 PM

Final Approval Date: 01/09/2020



Item 10-ATT A

Long Range Meeting Calendar – Tentative Items

February 27, 2020 LAFCo Meeting

Meeting Date	Tentative Agenda Items	Location
Mar 18, 2020	<ul style="list-style-type: none"> Draft LAFCo FY 2020/21 Budget 	Woodland
Apr 23, 2020	(Tentatively to be cancelled – new AV install in meeting room)	
May 28, 2020	<ul style="list-style-type: none"> FY 19/20 Q3 Financial Update Protest Hearing - Springlake FPD Change of Organization Final LAFCo FY 2020/21 Budget LAFCo Application Fees MSR for the Community Services Districts (Cacheville, Esparto, Knights Landing and Madison) 	Woodland
Jun 25, 2020	<ul style="list-style-type: none"> MSR for the Water Districts (YFCWCD and Dunnigan) JPA Service Review for the Yolo Subbasin Groundwater Authority 	Woodland
Jul 23, 2020	<ul style="list-style-type: none"> 	Woodland

New Proposals Received Since Last Meeting

Date Received	Proposal
	None

LAFCo EO Activity Report December 16, 2019 through February 21, 2020

Date	Meeting/Milestone	Comments
12/18/2019	Special District Meet & Greet with the Yolo County Department of Financial Services	Attended
12/20/2019	Shared Services – Meeting w/Tara Thronson (BOS)	YEDTalks/Yolo Leaders Follow Up
12/23-1/1/2020	Vacation	
01/02/2020	Phone call w/Kevin Yarris (Yolo County General Services)	LAFCo Archives scanning project
01/07/2020	Meeting w/Eric May	Re upcoming applications: Dunnigan Water District Annexation and Davis Aggie Research Campus
01/14/2020	Meeting w/ Will Arnold	Aggie research campus SOI/annexation and RD 2035 potential annexation – LAFCo policy issues
01/21/2020	Meeting w/ Don Saylor	Aggie research campus SOI/annexation and RD 2035 potential annexation – LAFCo policy issues
01/22/2020	Woodland Ag Innovation Forum: Ag, Food, & Health: An Integrated Approach	Attended
01/24/2020	Meeting w/Bill Vanderwaal (Dunnigan Water District GM)	Pre-application meeting - Dunnigan Water District annexation
02/05/2020	Meeting w/Cacheville CSD Board	Attended meeting & briefed Board on upcoming MSR
02/10/2020	Meeting w/Dept. of Community Services staff	Development Potential/Constraints for Esparto, Knights Landing, Madison, & Yolo CSDs re: each District's MSR/SOI
02/12/2020	Meeting w/Olin Woods	LAFCo Agenda Review
02/12/2020	Meeting w/Dan Ramos, Taylor & Wiley (Attorneys)	Aggie Research Campus and annexation
02/12/2020	Madison CSD Board meeting	Attended & briefed Board on upcoming MSR
02/12/2020	Esparto CSD Board meeting	Attended & briefed Board on upcoming MSR
02/18/2020	Knights Landing CSD Board meeting	Attended & briefed Board on upcoming MSR
02/19/2020	Meeting w/Leo Refsland (Madison CSD Manager)	MSR discussion/questions
02/21/2020	CALAFCO Board Meeting-San Diego	Attended