

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

January 24, 2019

The Yolo Local Agency Formation Commission met on the 24th day of January 2019, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Members Gary Sandy and Don Saylor, and City Members Will Arnold and Tom Stallard. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:07 a.m.

Item No 1 Oath of Office

County Member Gary Sandy was sworn in prior to the meeting.

Item No 2 Pledge

Gary Sandy led the Pledge of Allegiance.

Item No 3 Roll Call

PRESENT: Arnold, Sandy, Saylor, Stallard, Woods

ABSENT: None

Item No 4 Public Comments

None

CONSENT

Item No 5 Approve the LAFCo Meeting Minutes of December 6, 2018

Item No 7 Review and file Fiscal Year 2018/19 Second Quarter Financial Update

Item No 8 Correspondence

Minute Order 2019-08: Approved recommended action Items 5, 7 and 8. Item 6 was pulled from Consent for discussion.

Approved by the following vote:

MOTION: Arnold SECOND: Saylor

AYES: Arnold, Sandy, Saylor, Stallard, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item № 6 **Ratify Resolution 2018-10 adopting findings as a Responsible Agency under CEQA and Resolution 2018-11 adopting the MSR/SOI Update for the City of Woodland to reflect the December 6, 2018 LAFCo action**

Minute Order 2019-09: This item was pulled from Consent for staff clarification that LAFCo retains discretion on any future annexation or sphere of influence changes. The recommended action was approved.

Approved by the following vote:

MOTION: Arnold SECOND: Sandy
 AYES: Arnold, Sandy, Saylor, Stallard, Woods
 NOES: None
 ABSTAIN: None
 ABSENT: None

PUBLIC HEARING

Item № 9 **Public Hearing to consider and adopt Resolution 2019-01 approving the Esparto Community Services District (CSD) Annexation of APN 049-130-042 for Randall Jacobs Jr. (LAFCo No. 927), finding the proposal exempt from environmental review and waiving the protest proceedings, subject to findings and conditions contained in the staff report**

After an overview report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

Minute Order 2019-10: The recommended action was approved and **Resolution 2019-01** was adopted.

Approved by the following vote:

MOTION: Arnold SECOND: Sandy
 AYES: Arnold, Sandy, Saylor, Stallard, Woods
 NOES: None
 ABSTAIN: None
 ABSENT: None

REGULAR

Item № 10 **Receive and file the 2018 Website Transparency Scorecard and direct staff to make any adjustments to the scorecard, if necessary**

Minute Order 2019-11: No action was taken on this item. However, after some discussion, the Commission provided the following suggestions to staff regarding next steps.

- Share results with agencies using information tailored for each one, offering to help the agencies with any deficiencies found on its website.
- Consider one centralized website for all districts or one per special district category, such as putting all cemetery districts on one website.

- Consider individual webpages on the County’s website for each dependent special district, much like the current webpages of county services areas.
- Commissioners serve on the boards of some of these other agencies. Compile agency information for each Commissioner to share regarding improvement of website deficiencies.
- The current checklist includes minimal items. Consider adding credit for community engagement.
- Consider developing different checklists for different types of agencies. Cities should have a different set of tools than a smaller special district.
- Consider an intern to work with each agency one on one to facilitate website presence and public information. Social media is also beneficial.

Item № 11 Executive Officer’s Report

The Commission was given written reports of the Executive Officer’s activities for the period of December 2, 2018 through January 18, 2019, and was verbally updated on recent events relevant to the Commission.

On the recommendation of Commissioner Saylor, staff created a Long Range Meeting Calendar. Staff stated that the calendar would give Commissioners a snapshot of upcoming meetings and potential items that may be on future agendas. Going forward, the calendar would be available in monthly agenda packets for discussion and review. The Meeting Calendar notes the February 27, 2019, LAFCo meeting will be cancelled.

Item № 12 Commissioner Reports

Commissioner Arnold noted that during the City/County 2x2 there was discussion regarding the pending annexation of Davis Creek Mobile Home Park (aka Royal Oak).

Chair Woods acknowledged Public Alternate Member DeLiberty for standing in for him at last month’s meeting.

Commissioner Stallard acknowledged and thanked City Alternate Member Sandeen who was prepared to attend today’s meeting in his stead, however, Stallard’s meeting was cancelled so he was able to be present today.

Item № 13 Adjournment

Minute Order 2019-12: By order of the Chair, the meeting was adjourned at 9:45a.m. to the next Regular LAFCo Meeting on March 28, 2019.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission