

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

May 28, 2020 - 9:00 a.m.

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
DON SAYLOR, VICE CHAIR (COUNTY MEMBER)
TOM STALLARD (CITY MEMBER)
GARY SANDY (COUNTY MEMBER)
BABS SANDEEN (CITY MEMBER)

ALTERNATE COMMISSIONERS

DUANE CHAMBERLAIN (COUNTY MEMBER)
RICHARD DELIBERTY (PUBLIC MEMBER)
WADE COWAN (CITY MEMBER)

NOTE: This meeting is being agendized to allow the Commission, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order

N-29-20 (March 17, 2020), available at the following [link](#).

Teleconference Options to join Zoom meeting:

By PC: <https://yolocounty.zoom.us/j/94022938747>

Meeting ID: 940 2293 8747

or

By Phone: (408) 638-0968

Meeting ID: 940 2293 8747

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this agenda.

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

NOTICE:

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese Knox Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at lafco@yolocounty.org.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on the matter.

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Commission members.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: Opportunity for members of the public to address the LAFCo Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

OATH OF OFFICE

4. Babs Sandeen, West Sacramento (Regular) and Wade Cowan, Winters (Alternate)

CONSENT AGENDA

5. Approve the LAFCo Meeting Minutes of March 18, 2020

6. Review and file Fiscal Year 2019/20 Third Quarter Financial Update
7. Receive and file the Updated 2019 Website Transparency Scorecard to reflect five new special district websites
8. Correspondence

PUBLIC HEARINGS

9. Conducting Authority Protest Hearing for the Springlake Fire Protection District (FPD) Change of Organization Proposal to Change from an Independent District to a Dependent District to the County of Yolo (LAFCO No. 934)
10. Consider adoption of the Final LAFCo Budget for FY 2020/21
11. Consider and adopt an updated Yolo LAFCo Fee/Deposit Schedule

REGULAR AGENDA

12. Elect a Chair and Vice Chair for the Commission to serve one-year terms, beginning May 28, 2020 and ending May 1, 2021
13. Select ad hoc Legislative Subcommittee member to replace former City Member Will Arnold

EXECUTIVE OFFICER'S REPORT

14. A report by the Executive Officer on recent events relevant to the Commission and an update of the Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
 - A. Long Range Planning Calendar
 - B. EO Activity Report - March 16 through May 22, 2020

COMMISSIONER REPORTS

15. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

ADJOURNMENT

16. Adjourn to the next Regular LAFCo Meeting.

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on Friday, May 22, 2020, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the LAFCo website at: www.yololafco.org.

ATTEST:

Terri Tuck, Clerk
Yolo LAFCo

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

1. Join the Yolo LAFCo meeting via Zoom at <https://yolocounty.zoom.us/j/94022938747>, Meeting ID: 940 2293 8747 or phone in via 1-408-638-0968 Meeting ID: 940 2293 8747.
2. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone only, press *9 to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker. **Note: If you are joining by zoom and phone, still use the zoom raise a hand button as *9 will not work.
3. If you choose not to observe the LAFCo meeting but wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to the Clerk at lafco@yolocounty.org by 5:00 p.m. the Wednesday prior to the Commission meeting. Please note in the subject line: For General Public Comment or Public Comment, Item Number _____. Your comment will be placed into the record at the Commission meeting.

Consent 5.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Approve the LAFCo Meeting Minutes of March 18, 2020

RECOMMENDED ACTION

Approve the LAFCo Meeting Minutes of March 18, 2020.

Attachments

LAFCo Minutes 03.18.2020

Form Review

Form Started By: Terri Tuck

Started On: 04/23/2020 09:36 AM

Final Approval Date: 04/23/2020

YOLO LOCAL AGENCY FORMATION COMMISSION

SPECIAL MEETING MINUTES

March 18, 2020

This meeting was held via teleconference and will not include audio or video.

The Yolo Local Agency Formation Commission met on the 18th day of March 2020, at 9:00 a.m. via teleconference. Although members of the public were encouraged to participate via teleconference, LAFCo designated the Yolo County Administration Building, 625 Court Street, Room 106, Woodland, CA, as a physical location for public participation. Voting members present were Chair and Public Member Olin Woods, County Members Don Saylor and Gary Sandy, and City Members Will Arnold and Tom Stallard. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:09 a.m.

Item № 1 Pledge

Christine Crawford led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Arnold, Sandy, Saylor, Stallard, Woods ABSENT: None

Item № 3 Public Comments

None.

CONSENT

Item № 4 Approve the LAFCo Meeting Minutes of February 27, 2020

Item № 5 Ratify Resolution 2020-02 Commending Will Arnold for His Tenure with the Yolo LAFCo as its Regular City Member Since July 2016

Minute Order 2020-06: All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Sandy SECOND: Saylor
AYES: Arnold, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

PUBLIC HEARING

Item № 6 Public Hearing to Consider and Adopt the Proposed LAFCo Budget for Fiscal Year 2020/21 and Set May 28, 2020 as the Public Hearing Date to Approve the Final Budget

After an overview report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

Minute Order 2020-07: The recommended action was approved and May 28, 2020, was set as the public hearing to approve the final budget.

Approved by the following vote:

MOTION: Stallard SECOND: Sandy
AYES: Arnold, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

REGULAR

Item № 7 Consider and Approve LAFCo Incentives for Independent Special District Website Compliance

Minute Order 2020-08: Staff was directed to provide reimbursement for website costs during fiscal year 2020/21 to independent special districts with an annual operating revenue threshold up to \$300,000, as long as an invoice is provided to LAFCo as evidence for reimbursement. Staff was directed to offer this reimbursement for website costs, up to the annual Streamline Web costs, to all independent districts under the threshold regardless of whether it already has a website or not and to reimburse the district regardless of which provider the district uses.

Approved by the following vote:

MOTION: Arnold SECOND: Sandy
AYES: Arnold, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

Item № 8 Provide Staff Direction Regarding the Yolo LAFCo Fee/Deposit Schedule Update and Whether Reorganization Proposal Applications Should Be a Flat Fee Instead of the Current Deposit System

Minute Order 2020-09: Staff was directed to bring back a proposed fee schedule to include flat fees for standard requests, while keeping deposits for large scale reorganizations.

Approved by the following vote:

MOTION: Woods SECOND: Arnold

AYES: Arnold, Sandy, Saylor, Stallard, Woods
NOES: None
ABSENT: None

Item № 9 Executive Officer’s Report

The Commission was given written reports of the Executive Officer’s activities for the period of February 24 through March 13, 2020, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

Staff noted that the April 23, 2020, meeting would be cancelled because the Board Chamber audio/visual equipment will be replaced during a two-week period from April 21 through May 8, 2020. She also noted the LAFCo office is closed indefinitely due to COVID-19 and staff are working from home as possible.

Staff indicated that a representative from the California Special District Association contacted her for a meeting in April regarding the presence of Special District Members on the Commission. Currently only thirty of the fifty-eight LAFCo’s have Special District Members.

Item № 10 Commissioner Reports

Commissioner Arnold was commended for his tenure with the Yolo LAFCo.

Item № 11 Adjournment

Minute Order 2020-10: The reception for Commissioner Arnold was cancelled and, by order of the Chair, the meeting was adjourned at 9:55 a.m. to the next Regular LAFCo Meeting.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Review and file Fiscal Year 2019/20 Third Quarter Financial Update

RECOMMENDED ACTION

Review and file Fiscal Year 2019/20 Third Quarter Financial Update.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

BACKGROUND

The LAFCo FY 2019/20 budget was adopted on May 23, 2019. During the first three quarters of the year, LAFCo has remained on track with regards to both revenue and expenditures.

Revenues

Overall, LAFCo has received \$522,921 (110.68%) of its expected/budgeted revenues of \$472,476. The third quarter saw an increase of \$3,387.69 (112.92%) in investment earning for an overall total of \$4,860.61 (162.02%). LAFCo's most significant revenue source comes from local government agency payments. By the close of the third quarter LAFCo had received 100% (\$415,400) of its funds from the agencies.

Please note the income statement (Attachment B) does not match staff's budget summary (Attachment A). This is because each year, LAFCo uses some fund balance to balance its budget. The use of fund balance does not show up as new net income because its already in our fund.

Expenditures

During the first three quarters of FY 2019/20, LAFCo expended a total of 61.07% (\$288,528) of its annual budgeted costs of \$472,476.

Salary and Employee Benefits

In the third quarter LAFCo expended \$82,111.24 of its Salary and Benefits appropriation. Year to date, LAFCo has expended 68.71% (\$245,010.77) of its annual budgeted costs of \$356,610 and remains on track for the first three quarters of the fiscal year.

Services and Supplies

In the third quarter LAFCo expended \$8,233.38 of its Services and Supplies appropriation. Year to date, LAFCo has expended 39.10% (\$36,117.09) of its annual budgeted costs of \$92,366.

Other Charges and Other Financing Uses

Year to date, LAFCo has expended 740% (\$7,400) of its Other Charges appropriation of \$1,000. This budget is used to pay other agency fees in processing LAFCo proposals (such as State Board of Equalization fees for the reclamation district boundary changes) and the fees are reimbursed by the applicant. LAFCo has not used any of its appropriation for contingencies.

Attached Budget Reports

The Budget Status Summary (Attachment A) is a one-page easy to read summary of the budget and status. The Income Statement Report (Attachment B) shows the amount expended for the quarter, the year to date amount and budget and the percentage of budget used. The General Ledger Report (Attachment C) shows a running balance of all transactions, including both revenue and expenditure amounts.

Attachments

[ATT A-FY19-20 3rd QTR Budget Status Summary](#)

[ATT B-FY19-20 3rd QTR Income Statement](#)

[ATT C-FY19-20 3rd QTR General Ledger](#)

Form Review

Inbox

Christine Crawford

Reviewed By

Christine Crawford

Date

04/22/2020 02:29 PM

Form Started By: Terri Tuck
Final Approval Date: 04/23/2020

Started On: 04/20/2020 01:21 PM

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2019/20

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 19/20 Budget	% Budget
REVENUES								
400700	INVESTMENT EARNINGS-POOL	\$0.00	\$1,472.92	\$3,387.69		\$4,860.61	\$ 3,000	162.02%
402010	OTHER GOVT AGENCY-COUNTY	\$0.00	\$207,700.00	\$0.00		\$207,700.00	\$ 207,700	100%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$67,863.00	\$0.00	\$0.00		\$67,863.00	\$ 67,863	100%
402040	OTHER GOVT AGENCY-WOODLAND	\$62,627.00	\$0.00	\$0.00		\$62,627.00	\$ 62,627	100%
402050	OTHER GOVT AGENCY-WINTERS	\$6,787.00	\$0.00	\$0.00		\$6,787.00	\$ 6,787	100%
402060	OTHER GOVT AGENCY-DAVIS	\$0.00	\$70,423.00	\$0.00		\$70,423.00	\$ 70,423	100%
403460	OTH CHRG FR SVC-LAFCO FEES	\$9,781.54	\$42,802.49	\$0.00		\$52,584.03	\$ 4,000	1314.60%
405999	UNUSED FUND BALANCE FROM PREVIOUS FY	\$ 50,076				\$ 50,076	\$ 50,076	
	TOTAL AGENCY COST						\$ 415,400	
	TOTAL OTHER LISTED SOURCES						\$ 57,076	
	TOTAL FINANCING SOURCES	\$ 197,135	\$ 322,398	\$ 3,388	\$ -	\$ 522,921	\$ 472,476	110.68%

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2019/20

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 19/20 Budget	% Budget
SALARIES AND BENEFITS								
500100	REGULAR EMPLOYEES	\$41,012.92	\$51,950.71	\$44,555.84		\$137,519.47	\$ 189,431	72.60%
500110	EXTRA HELP	\$1,345.00	\$6,506.00	\$4,710.00		\$12,561.00	\$ 30,000	41.87%
500310	RETIREMENT (CALPERS)	\$11,236.55	\$15,149.68	\$12,961.63		\$39,347.86	\$ 60,065	65.51%
500320	OASDI	\$2,645.57	\$3,705.03	\$3,236.35		\$9,586.95	\$ 13,602	70.48%
500330	FICA/MEDICARE TAX	\$618.73	\$866.53	\$756.90		\$2,242.16	\$ 3,655	61.35%
500340	HEALTH INSURANCE (Life Insurance/EAP)	\$30.00	\$42.00	\$36.00		\$108.00	\$ 160	67.50%
500360	OPEB - RETIREE HEALTH INSURANCE	\$3,223.08	\$4,142.07	\$3,552.48		\$10,917.63	\$ 17,953	60.81%
500380	UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00		\$0.00	\$ 350	0.00%
500390	WORKERS' COMPENSATION INSURANCE	\$500.00	\$0.00	\$0.00		\$500.00	\$ 500	100.00%
500400	OTHER EMPLOYEE BENEFITS	\$7,805.43	\$12,120.23	\$12,302.04		\$32,227.70	\$ 40,894	78.81%
	TOTAL SALARY & BENEFITS	\$68,417.28	\$94,482.25	\$82,111.24	\$0.00	\$245,010.77	\$ 356,610	68.71%
SERVICES AND SUPPLIES								
501020	COMMUNICATIONS	\$268.14	\$391.14	\$125.50		\$784.78	\$ 2,500	31.39%
501030	FOOD	\$87.01	\$161.20	\$0.00		\$248.21	\$ 350	70.92%
501051	INSURANCE-PUBLIC LIABILITY	\$500.00	\$0.00	\$0.00		\$500.00	\$ 500	100.00%
501070	MAINTENANCE-EQUIPMENT	\$0.00	\$200.47	\$92.77		\$293.24	\$ 750	39.10%
501071	MAINTENANCE-BLDG IMPROVEMENT	\$0.00	\$0.00	\$0.00		\$0.00	\$ 500	0.00%
501090	MEMBERSHIPS	\$3,261.00	\$0.00	\$0.00		\$3,261.00	\$ 4,020	81.12%
501100	MISCELLANEOUS EXPENSE	\$0.00	\$0.00	\$0.00		\$0.00	\$ 250	0.00%
501110	OFFICE EXPENSE	\$169.26	\$408.83	\$168.85		\$746.94	\$ 1,250	59.76%
501111	OFFICE EXP-POSTAGE	\$15.70	\$82.55	\$15.00		\$113.25	\$ 300	37.75%
501112	OFFICE EXP-PRINTING	\$0.00	\$0.00	\$0.00		\$0.00	\$ -	#DIV/0!
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$756.00	\$588.00	\$0.00		\$1,344.00	\$ 2,000	67.20%
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$771.75	\$771.75	\$771.75		\$2,315.25	\$ 3,087	75.00%
501127	IT SERVICES-CONNECTIVITY	\$1,179.75	\$1,179.75	\$1,179.75		\$3,539.25	\$ 4,719	75.00%
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$0.00	\$0.00	\$0.00		\$0.00	\$ 5,000	0.00%
501152	PROF & SPEC SVC-INFO TECH SVC	\$0.00	\$0.00	\$0.00		\$0.00	\$ 1,200	0.00%
501156	PROF & SPEC SVC-LEGAL SVC	\$5,948.04	\$4,845.00	\$950.00		\$11,743.04	\$ 7,000	167.76%
501165	PROF & SPEC SVC-OTHER	\$370.00	\$1,935.00	\$225.00		\$2,530.00	\$ 40,000	6.33%
501180	PUBLICATIONS AND LEGAL NOTICES	\$340.80	\$219.00	\$77.62		\$637.42	\$ 1,500	42.49%
501190	RENTS AND LEASES - EQUIPMENT	\$75.63	\$15.45	\$2,630.39		\$2,721.47	\$ 2,500	108.86%
501192	RENTS & LEASES-RECRDS STRGE (Archives)	\$0.00	\$0.00	\$0.00		\$0.00	\$ 840	0.00%
501205	TRAINING	\$2,840.00	\$0.00	\$930.00		\$3,770.00	\$ 4,200	89.76%
501210	MINOR EQUIPMENT (COMPUTERS)	\$0.00	\$0.00	\$0.00		\$0.00	\$ 1,400	0.00%
501250	TRANSPORTATION AND TRAVEL	\$179.43	\$323.06	\$1,066.75		\$1,569.24	\$ 8,500	18.46%
	TOTAL SERVICES & SUPPLIES	\$16,762.51	\$11,121.20	\$8,233.38	\$0.00	\$36,117.09	\$ 92,366	39.10%
OTHER CHARGES								
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$100.00	\$7,300.00	\$0.00		\$7,400.00	\$ 1,000	740.00%
	TOTAL OTHER CHARGES	\$100.00	\$7,300.00	\$0.00	\$0.00	\$7,400.00	\$ 1,000	740.00%
CONTINGENCY								
503300	APPROP FOR CONTINGENCY	\$0.00	\$0.00	\$0.00		\$0.00	\$ 22,500	0.00%
	TOTAL APPROPRIATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22,500	0.00%
	TOTAL EXPENDITURES	\$ 85,280	\$ 112,903	\$ 90,345	\$ -	\$ 288,528	\$ 472,476	61.07%

Income Statement

GL293 Date 04/20/20
Time 11:43

Company 1000 - YOLO COUNTY
Income Statement
For Period 7 Through 9 Ending March 31, 2020

USD

Item 6-ATT B Page 1

Fiscal Year 2020 Budget 1

6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	3,387.69-	0.00	0.00	4,860.61-	3,000.00-	162.02
400705-0000	GASB 31 FMV - DFS ONLY	0.00	0.00	0.00	1,086.95	0.00	0.00
	Total REVENUE FROM USE OF MONE	3,387.69-	0.00	0.00	3,773.66-	3,000.00-	125.79
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES						
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	0.00	0.00	0.00	207,700.00-	207,700.00-	100.00
402030-0001	OTHR GOVT AGENCY-WEST SAC	0.00	0.00	0.00	67,863.00-	67,863.00-	100.00
402040-0001	OTHR GOVT AGCY-WOODLAND	0.00	0.00	0.00	62,627.00-	62,627.00-	100.00
402050-0001	OTHR GOVT AGCY-WINTERS	0.00	0.00	0.00	6,787.00-	6,787.00-	100.00
402060-0001	OTHR GOVT AGCY-DAVIS	0.00	0.00	0.00	70,423.00-	70,423.00-	100.00
	Total OTHER GOVERNMENTAL AGENC	0.00	0.00	0.00	415,400.00-	415,400.00-	100.00
	Total INTERGOVERNMENTAL REVENU	0.00	0.00	0.00	415,400.00-	415,400.00-	100.00
CHG FOR SVCS	CHARGES FOR SERVICES						
403460-0000	OTH CHRG FR SVC-LAFCO FEE	0.00	0.00	0.00	52,584.03-	4,000.00-	1314.60
	Total CHARGES FOR SERVICES	0.00	0.00	0.00	52,584.03-	4,000.00-	1314.60
OTHRFINANSRC	OTHER FINANCING SOURCES						
405999-0000	USE FD BAL AVAIL-BUDGET ONLY	0.00	0.00	0.00	0.00	50,076.00-	0.00
	Total OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	50,076.00-	0.00
	Total REVENUES	3,387.69-	0.00	0.00	471,757.69-	472,476.00-	99.85
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	44,555.84	0.00	0.00	137,519.47	189,431.00	72.60
500110-0000	EXTRA HELP	4,710.00	0.00	0.00	12,561.00	30,000.00	41.87
	Total SALARY AND WAGES	49,265.84	0.00	0.00	150,080.47	219,431.00	68.40
EMPBENEFITS	EMPLOYEE BENEFITS						
500310-0000	RETIREMENT	12,961.63	0.00	0.00	39,347.86	60,065.00	65.51
500320-0000	OASDI	3,236.35	0.00	0.00	9,586.95	13,602.00	70.48
500330-0000	FICA/MEDICARE	756.90	0.00	0.00	2,242.16	3,655.00	61.35
500340-0000	HEALTH INSURANCE	36.00	0.00	0.00	108.00	160.00	67.50
500360-0000	OPEB - RETIREE HEALTH INSURANC	3,552.48	0.00	0.00	10,917.63	17,953.00	60.81
500380-0000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	350.00	0.00
500390-0000	WORKERS' COMP INSURANCE	0.00	0.00	0.00	500.00	500.00	100.00
500400-0000	OTHER EMPLOYEE BENEFITS	12,302.04	0.00	0.00	32,227.70	40,894.00	78.81
	Total EMPLOYEE BENEFITS	32,845.40	0.00	0.00	94,930.30	137,179.00	69.20
	Total SALARIES AND EMPLOYEE BE	82,111.24	0.00	0.00	245,010.77	356,610.00	68.71
SERVSUPPLIES	SERVICES AND SUPPLIES						
501020-0000	COMMUNICATIONS	125.50	0.00	0.00	784.78	2,500.00	31.39
501030-0000	FOOD	0.00	0.00	0.00	248.21	350.00	70.92
501051-0000	INSURANCE-PUBLIC LIABILITY	0.00	0.00	0.00	500.00	500.00	100.00
501070-0000	MAINTENANCE-EQUIPMENT	92.77	0.00	0.00	293.24	750.00	39.10
501071-0000	MAINTENANCE-BLDG IMPROVEMENT	0.00	0.00	0.00	0.00	500.00	0.00
501090-0000	MEMBERSHIPS	0.00	0.00	0.00	3,261.00	4,020.00	81.12
501100-0000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	250.00	0.00
501110-0000	OFFICE EXPENSE	168.85	0.00	0.00	746.94	1,250.00	59.76

Income Statement

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Fiscal Year 2020 Budget

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6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
501111-0000	OFFICE EXP-POSTAGE	15.00	0.00	0.00	113.25	300.00	37.75
501125-0000	IT SERVICE-DPT SYS MAINT	0.00	0.00	0.00	1,344.00	2,000.00	67.20
501126-0000	IT SERVICE-ERP	771.75	0.00	0.00	2,315.25	3,087.00	75.00
501127-0000	IT SERVICE-CONNECTIVITY	1,179.75	0.00	0.00	3,539.25	4,719.00	75.00
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	0.00	0.00	0.00	0.00	5,000.00	0.00
501152-0000	PROF & SPEC SVC-INFO TECH SVC	0.00	0.00	0.00	0.00	1,200.00	0.00
501156-0000	PROF & SPEC SVC-LEGAL SVC	950.00	0.00	0.00	11,743.04	7,000.00	167.76
501165-0000	PROF & SPEC SVC-OTHER	225.00	0.00	0.00	2,530.00	40,000.00	6.33
501180-0000	PUBLICATIONS AND LEGAL NOTICES	77.62	0.00	0.00	637.42	1,500.00	42.49
501190-0000	RENTS AND LEASES - EQUIPMENT	2,630.39	0.00	0.00	2,721.47	2,500.00	108.86
501192-0000	RENTS & LEASES-RECRDS STORAGE	0.00	0.00	0.00	0.00	840.00	0.00
501205-0000	TRAINING	930.00	0.00	0.00	3,770.00	4,200.00	89.76
501210-0000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	1,400.00	0.00
501250-0000	TRANSPORTATION AND TRAVEL	1,066.75	0.00	0.00	1,569.24	8,500.00	18.46
	Total SERVICES AND SUPPLIES	8,233.38	0.00	0.00	36,117.09	92,366.00	39.10
OTHERCHARGES	OTHER CHARGES						
502201-0000	PAYMENTS TO OTH GOV INSTITUTIO	0.00	0.00	0.00	7,400.00	1,000.00	740.00
	Total OTHER CHARGES	0.00	0.00	0.00	7,400.00	1,000.00	740.00
CONTINGENCY	APPROPRIATION FOR CONTINGENCIE						
503300-0000	APPROPRIATION FOR CONTINGENCY	0.00	0.00	0.00	0.00	22,500.00	0.00
	Total APPROPRIATION FOR CONTIN	0.00	0.00	0.00	0.00	22,500.00	0.00
	Total EXPENDITURES	90,344.62	0.00	0.00	288,527.86	472,476.00	61.07
	Total NET FUND BALANCE	86,956.93	0.00	0.00	183,229.83-	0.00	0.00

General Ledger Report

GL290	Date 04/20/20	Company 1000 - YOLO COUNTY	USD	Page 1
	Time 11:20	RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT		Variable Level, Account
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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	400700-0000	INVESTMENT EARNINGS-POOL				Begin Balance	1,472.92-
01/01/20	GL	07 N	698-00 1000 Q2	FY19-20 REVENUES					1,325.28	2,798.20-
01/01/20	GL	07 N	698-00 1000 Q2	FY19-20 REVENUES					16.48	2,814.68-
01/01/20	GL	07 N	699-00 1000 Q2	FY19-20 TRE FEE A			132.59			2,682.09-
01/01/20	GL	07 N	699-00 1000 Q2	FY19-20 TRE FEE A			1.65			2,680.44-
03/31/20	GL	09 N	739-00 1000 Q3	INT APPORT EARNIN					2,448.95	5,129.39-
03/31/20	GL	09 N	739-00 1000 Q3	INT APPORT EARNIN					16.81	5,146.20-
03/31/20	GL	09 N	740-00 1000 Q3	TREAS POOL FEES			283.64			4,862.56-
03/31/20	GL	09 N	740-00 1000 Q3	TREAS POOL FEES			1.95			4,860.61-
							Total Activity Account	419.83	3,807.52	
			Account	400700-0000	INVESTMENT EARNINGS-POOL				End Balance	4,860.61-
			Account	400705-0000	GASB 31 FMV - DFS ONLY				Begin Balance	1,086.95
			Account	400705-0000	GASB 31 FMV - DFS ONLY				End Balance	1,086.95
			Account	402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS				Begin Balance	207,700.00-
			Account	402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS				End Balance	207,700.00-
			Account	402030-0001	OTHR GOVT AGENCY-WEST SAC				Begin Balance	67,863.00-
			Account	402030-0001	OTHR GOVT AGENCY-WEST SAC				End Balance	67,863.00-
			Account	402040-0001	OTHR GOVT AGCY-WOODLAND				Begin Balance	62,627.00-
			Account	402040-0001	OTHR GOVT AGCY-WOODLAND				End Balance	62,627.00-
			Account	402050-0001	OTHR GOVT AGCY-WINTERS				Begin Balance	6,787.00-
			Account	402050-0001	OTHR GOVT AGCY-WINTERS				End Balance	6,787.00-
			Account	402060-0001	OTHR GOVT AGCY-DAVIS				Begin Balance	70,423.00-
			Account	402060-0001	OTHR GOVT AGCY-DAVIS				End Balance	70,423.00-
			Account	403460-0000	OTH CHRG FR SVC-LAFCO FEE				Begin Balance	52,584.03-
			Account	403460-0000	OTH CHRG FR SVC-LAFCO FEE				End Balance	52,584.03-
			Account	500100-0000	REGULAR EMPLOYEES				Begin Balance	92,963.63
01/10/20	PR	07 N	1-00 1000	Expense accrual			685.49			93,649.12
01/10/20	PR	07 N	1-00 1000	Expense accrual			3,348.96			96,998.08
01/10/20	PR	07 N	1-00 1000	Expense accrual			637.67			97,635.75
01/10/20	PR	07 N	1-00 1000	Expense accrual			1,116.32			98,752.07
01/10/20	PR	07 N	1-00 1000	Expense accrual			717.38			99,469.45
01/10/20	PR	07 N	1-00 1000	Expense accrual			127.54			99,596.99
01/10/20	PR	07 N	1-00 1000	Expense accrual			510.14			100,107.13
01/10/20	PR	07 N	1-00 1000	Expense accrual			1,011.67			101,118.80
01/10/20	PR	07 N	1-00 1000	Expense accrual			104.66			101,223.46
01/10/20	PR	07 N	1-00 1000	Expense accrual			25.00			101,248.46
01/10/20	PR	07 N	1-00 1000	Expense accrual					858.87	100,389.59
01/24/20	PR	07 N	5-00 1000	Expense accrual			279.08			100,668.67
01/24/20	PR	07 N	5-00 1000	Expense accrual					209.31	100,459.36
01/24/20	PR	07 N	5-00 1000	Expense accrual			2,518.81			102,978.17
01/24/20	PR	07 N	5-00 1000	Expense accrual			3,523.39			106,501.56
01/24/20	PR	07 N	5-00 1000	Expense accrual			1,988.45			108,490.01

General Ledger Report

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500100-0000	REGULAR EMPLOYEES					
									Balance Fwd	108,490.01
01/24/20	PR	07	N	5-00	1000	Expense accrual		127.54		108,617.55
01/24/20	PR	07	N	5-00	1000	Expense accrual		31.88		108,649.43
01/24/20	PR	07	N	5-00	1000	Expense accrual		25.00		108,674.43
01/24/20	PR	07	N	5-00	1000	Expense accrual			858.87	107,815.56
02/07/20	PR	08	N	3-00	1000	Expense accrual		255.07		108,070.63
02/07/20	PR	08	N	3-00	1000	Expense accrual		558.16		108,628.79
02/07/20	PR	08	N	3-00	1000	Expense accrual		2,160.12		110,788.91
02/07/20	PR	08	N	3-00	1000	Expense accrual		3,767.59		114,556.50
02/07/20	PR	08	N	3-00	1000	Expense accrual		732.59		115,289.09
02/07/20	PR	08	N	3-00	1000	Expense accrual		135.50		115,424.59
02/07/20	PR	08	N	3-00	1000	Expense accrual		209.31		115,633.90
02/07/20	PR	08	N	3-00	1000	Expense accrual		127.54		115,761.44
02/07/20	PR	08	N	3-00	1000	Expense accrual		174.43		115,935.87
02/07/20	PR	08	N	3-00	1000	Expense accrual		139.54		116,075.41
02/07/20	PR	08	N	3-00	1000	Expense accrual		25.00		116,100.41
02/07/20	PR	08	N	3-00	1000	Expense accrual			858.87	115,241.54
02/21/20	PR	08	N	6-00	1000	Expense accrual		1,673.89		116,915.43
02/21/20	PR	08	N	6-00	1000	Expense accrual		5,197.87		122,113.30
02/21/20	PR	08	N	6-00	1000	Expense accrual		313.97		122,427.27
02/21/20	PR	08	N	6-00	1000	Expense accrual		127.54		122,554.81
02/21/20	PR	08	N	6-00	1000	Expense accrual		255.07		122,809.88
02/21/20	PR	08	N	6-00	1000	Expense accrual		621.72		123,431.60
02/21/20	PR	08	N	6-00	1000	Expense accrual		69.77		123,501.37
02/21/20	PR	08	N	6-00	1000	Expense accrual		25.00		123,526.37
02/21/20	PR	08	N	6-00	1000	Expense accrual			858.87	122,667.50
03/06/20	PR	09	N	1-00	1000	Expense accrual		255.07		122,922.57
03/06/20	PR	09	N	1-00	1000	Expense accrual		558.16		123,480.73
03/06/20	PR	09	N	1-00	1000	Expense accrual		2,199.97		125,680.70
03/06/20	PR	09	N	1-00	1000	Expense accrual		4,744.36		130,425.06
03/06/20	PR	09	N	1-00	1000	Expense accrual		127.54		130,552.60
03/06/20	PR	09	N	1-00	1000	Expense accrual		63.77		130,616.37
03/06/20	PR	09	N	1-00	1000	Expense accrual		279.08		130,895.45
03/06/20	PR	09	N	1-00	1000	Expense accrual		31.88		130,927.33
03/06/20	PR	09	N	1-00	1000	Expense accrual		25.00		130,952.33
03/06/20	PR	09	N	1-00	1000	Expense accrual			858.87	130,093.46
03/20/20	PR	09	N	2-00	1000	Expense accrual		2,486.93		132,580.39
03/20/20	PR	09	N	2-00	1000	Expense accrual		4,622.28		137,202.67
03/20/20	PR	09	N	2-00	1000	Expense accrual		296.54		137,499.21
03/20/20	PR	09	N	2-00	1000	Expense accrual		127.54		137,626.75
03/20/20	PR	09	N	2-00	1000	Expense accrual		63.77		137,690.52
03/20/20	PR	09	N	2-00	1000	Expense accrual		662.82		138,353.34
03/20/20	PR	09	N	2-00	1000	Expense accrual		25.00		138,378.34
03/20/20	PR	09	N	2-00	1000	Expense accrual			858.87	137,519.47
Total Activity Account								49,918.37	5,362.53	
			500100-0000	REGULAR EMPLOYEES				End Balance		137,519.47

General Ledger Report

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500110-0000	EXTRA HELP				Begin Balance	7,851.00
01/24/20	PR	07	N	5-00	1000	Expense accrual		520.00		8,371.00
02/07/20	PR	08	N	3-00	1000	Expense accrual		740.00		9,111.00
02/21/20	PR	08	N	6-00	1000	Expense accrual		970.00		10,081.00
03/06/20	PR	09	N	1-00	1000	Expense accrual		600.00		10,681.00
03/20/20	PR	09	N	2-00	1000	Expense accrual		1,880.00		12,561.00
Total Activity Account								4,710.00		
			Account	500110-0000	EXTRA HELP				End Balance	12,561.00
			Account	500310-0000	RETIREMENT				Begin Balance	26,386.23
01/10/20	PR	07	N	1-00	1000	Summarized transacti			37.00	26,349.23
01/10/20	PR	07	N	1-00	1000	Summarized transacti	2,197.27			28,546.50
01/24/20	PR	07	N	5-00	1000	Summarized transacti			37.00	28,509.50
01/24/20	PR	07	N	5-00	1000	Summarized transacti	2,197.27			30,706.77
02/07/20	PR	08	N	3-00	1000	Summarized transacti			37.00	30,669.77
02/07/20	PR	08	N	3-00	1000	Summarized transacti	2,197.27			32,867.04
02/21/20	PR	08	N	6-00	1000	Summarized transacti			37.00	32,830.04
02/21/20	PR	08	N	6-00	1000	Summarized transacti	2,197.27			35,027.31
03/06/20	PR	09	N	1-00	1000	Summarized transacti			37.00	34,990.31
03/06/20	PR	09	N	1-00	1000	Summarized transacti	2,197.27			37,187.58
03/20/20	PR	09	N	2-00	1000	Summarized transacti			37.00	37,150.58
03/20/20	PR	09	N	2-00	1000	Summarized transacti	2,197.28			39,347.86
Total Activity Account								13,183.63	222.00	
			Account	500310-0000	RETIREMENT				End Balance	39,347.86
			Account	500320-0000	OASDI				Begin Balance	6,350.60
01/10/20	PR	07	N	1-00	1000	Summarized transacti	506.22			6,856.82
01/24/20	PR	07	N	5-00	1000	Summarized transacti	538.47			7,395.29
02/07/20	PR	08	N	3-00	1000	Summarized transacti	545.89			7,941.18
02/21/20	PR	08	N	6-00	1000	Summarized transacti	541.56			8,482.74
03/06/20	PR	09	N	1-00	1000	Summarized transacti	512.43			8,995.17
03/20/20	PR	09	N	2-00	1000	Summarized transacti	591.78			9,586.95
Total Activity Account								3,236.35		
			Account	500320-0000	OASDI				End Balance	9,586.95
			Account	500330-0000	FICA/MEDICARE				Begin Balance	1,485.26
01/10/20	PR	07	N	1-00	1000	Summarized transacti	118.39			1,603.65
01/24/20	PR	07	N	5-00	1000	Summarized transacti	125.93			1,729.58
02/07/20	PR	08	N	3-00	1000	Summarized transacti	127.67			1,857.25
02/21/20	PR	08	N	6-00	1000	Summarized transacti	126.66			1,983.91
03/06/20	PR	09	N	1-00	1000	Summarized transacti	119.84			2,103.75
03/20/20	PR	09	N	2-00	1000	Summarized transacti	138.41			2,242.16
Total Activity Account								756.90		
			Account	500330-0000	FICA/MEDICARE				End Balance	2,242.16

General Ledger Report

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500340-0000	HEALTH INSURANCE				Begin Balance	72.00
01/10/20	PR	07	N	1-00	1000	Summarized transacti		6.00		78.00
01/24/20	PR	07	N	5-00	1000	Summarized transacti		6.00		84.00
02/07/20	PR	08	N	3-00	1000	Summarized transacti		6.00		90.00
02/21/20	PR	08	N	6-00	1000	Summarized transacti		6.00		96.00
03/06/20	PR	09	N	1-00	1000	Summarized transacti		6.00		102.00
03/20/20	PR	09	N	2-00	1000	Summarized transacti		6.00		108.00
Total Activity Account								36.00		
			Account	500340-0000	HEALTH INSURANCE				End Balance	108.00
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				Begin Balance	7,365.15
01/10/20	PR	07	N	1-00	1000	Summarized transacti		592.08		7,957.23
01/24/20	PR	07	N	5-00	1000	Summarized transacti		592.08		8,549.31
02/07/20	PR	08	N	3-00	1000	Summarized transacti		592.08		9,141.39
02/21/20	PR	08	N	6-00	1000	Summarized transacti		592.08		9,733.47
03/06/20	PR	09	N	1-00	1000	Summarized transacti		592.08		10,325.55
03/20/20	PR	09	N	2-00	1000	Summarized transacti		592.08		10,917.63
Total Activity Account								3,552.48		
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				End Balance	10,917.63
			Account	500390-0000	WORKERS' COMP INSURANCE				Begin Balance	500.00
			Account	500390-0000	WORKERS' COMP INSURANCE				End Balance	500.00
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Begin Balance	19,925.66
01/10/20	PR	07	N	1-00	1000	Summarized transacti		500.00		20,425.66
01/10/20	PR	07	N	1-00	1000	Expense accrual		455.30		20,880.96
01/10/20	PR	07	N	1-00	1000	Expense accrual		444.87		21,325.83
01/10/20	PR	07	N	1-00	1000	Expense accrual		900.17		22,226.00
01/24/20	PR	07	N	5-00	1000	Summarized transacti		500.00		22,726.00
01/24/20	PR	07	N	5-00	1000	Expense accrual		455.30		23,181.30
01/24/20	PR	07	N	5-00	1000	Expense accrual		444.87		23,626.17
01/24/20	PR	07	N	5-00	1000	Expense accrual		900.17		24,526.34
02/07/20	PR	08	N	3-00	1000	Summarized transacti		400.00		24,926.34
02/07/20	PR	08	N	3-00	1000	Expense accrual		455.30		25,381.64
02/07/20	PR	08	N	3-00	1000	Expense accrual		444.87		25,826.51
02/07/20	PR	08	N	3-00	1000	Expense accrual		900.17		26,726.68
02/21/20	PR	08	N	6-00	1000	Expense accrual		100.00		26,826.68
02/21/20	PR	08	N	6-00	1000	Expense accrual		455.30		27,281.98
02/21/20	PR	08	N	6-00	1000	Expense accrual		444.87		27,726.85
02/21/20	PR	08	N	6-00	1000	Expense accrual		900.17		28,627.02
03/06/20	PR	09	N	1-00	1000	Expense accrual		455.30		29,082.32
03/06/20	PR	09	N	1-00	1000	Expense accrual		444.87		29,527.19
03/06/20	PR	09	N	1-00	1000	Expense accrual		900.17		30,427.36
03/20/20	PR	09	N	2-00	1000	Expense accrual		444.87		30,872.23
03/20/20	PR	09	N	2-00	1000	Expense accrual		455.30		31,327.53
03/20/20	PR	09	N	2-00	1000	Expense accrual		900.17		32,227.70

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Accounting Unit	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
69405229816991					LOCAL AGENCY FORMATION COMM	Resp				Level 6940-0052-02981-6991
Account			500400-0000		OTHER EMPLOYEE BENEFITS				Balance Fwd	32,227.70
					Total Activity	Account		12,302.04		
			500400-0000		OTHER EMPLOYEE BENEFITS				End Balance	32,227.70
Account			501020-0000		COMMUNICATIONS				Begin Balance	659.28
01/23/20	GL	07	N 398-00	1000	185-1 12/19 INTERNAL			125.50		784.78
					Total Activity	Account		125.50		
			501020-0000		COMMUNICATIONS				End Balance	784.78
Account			501030-0000		FOOD				Begin Balance	248.21
			501030-0000		FOOD				End Balance	248.21
Account			501051-0000		INSURANCE-PUBLIC LIABILITY				Begin Balance	500.00
			501051-0000		INSURANCE-PUBLIC LIABILITY				End Balance	500.00
Account			501070-0000		MAINTENANCE-EQUIPMENT				Begin Balance	200.47
01/07/20	AP	07	N 24-00	1000	16728WIZIX TECHN			92.77		293.24
					Total Activity	Account		92.77		
			501070-0000		MAINTENANCE-EQUIPMENT				End Balance	293.24
Account			501090-0000		MEMBERSHIPS				Begin Balance	3,261.00
			501090-0000		MEMBERSHIPS				End Balance	3,261.00
Account			501110-0000		OFFICE EXPENSE				Begin Balance	578.09
01/02/20	AP	07	N 5-00	1000	10246ALHAMBRA			3.77		581.86
01/14/20	AP	07	N 67-00	1000	Staples Office Suppl			150.00		731.86
01/23/20	AP	07	N 109-00	1000	10246ALHAMBRA			3.77		735.63
02/24/20	AP	08	N 131-00	1000	10246ALHAMBRA			3.77		739.40
03/30/20	AP	09	N 158-00	1000	10246ALHAMBRA			7.54		746.94
					Total Activity	Account		168.85		
			501110-0000		OFFICE EXPENSE				End Balance	746.94
Account			501111-0000		OFFICE EXP-POSTAGE				Begin Balance	98.25
03/31/20	GL	09	N 111-00	1000	USPS-Postage AgendaP			15.00		113.25
					Total Activity	Account		15.00		
			501111-0000		OFFICE EXP-POSTAGE				End Balance	113.25
Account			501125-0000		IT SERVICE-DPT SYS MAINT				Begin Balance	1,344.00
			501125-0000		IT SERVICE-DPT SYS MAINT				End Balance	1,344.00
Account			501126-0000		IT SERVICE-ERP				Begin Balance	1,543.50
03/31/20	GL	09	N 1-00	1000	Q3 IT Charges-ERP			771.75		2,315.25

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Accounting Unit	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
69405229816991					LOCAL AGENCY FORMATION COMM	Resp				Level 6940-0052-02981-6991
Account			501126-0000		IT SERVICE-ERP				Balance Fwd	2,315.25
					Total Activity	Account	771.75			
			501126-0000		IT SERVICE-ERP				End Balance	2,315.25
Account			501127-0000		IT SERVICE-CONNECTIVITY				Begin Balance	2,359.50
03/31/20	GL	09	N	1-00	1000 Q3 IT Charges-Connec		1,179.75			3,539.25
					Total Activity	Account	1,179.75			
			501127-0000		IT SERVICE-CONNECTIVITY				End Balance	3,539.25
Account			501156-0000		PROF & SPEC SVC-LEGAL SVC				Begin Balance	10,793.04
03/04/20	GL	09	N	104-00	1000 LEGAL SERVICES 2nd Q		950.00			11,743.04
					Total Activity	Account	950.00			
			501156-0000		PROF & SPEC SVC-LEGAL SVC				End Balance	11,743.04
Account			501165-0000		PROF & SPEC SVC-OTHER				Begin Balance	2,305.00
01/15/20	AP	07	N	73-00	1000 16780DIGITAL DEP		75.00			2,380.00
02/18/20	AP	08	N	95-00	1000 16780DIGITAL DEP		75.00			2,455.00
03/16/20	AP	09	N	60-00	1000 16780DIGITAL DEP		75.00			2,530.00
					Total Activity	Account	225.00			
			501165-0000		PROF & SPEC SVC-OTHER				End Balance	2,530.00
Account			501180-0000		PUBLICATIONS AND LEGAL NOTICES				Begin Balance	559.80
03/31/20	GL	09	N	111-00	1000 CANewspaperDemorcrat		77.62			637.42
					Total Activity	Account	77.62			
			501180-0000		PUBLICATIONS AND LEGAL NOTICES				End Balance	637.42
Account			501190-0000		RENTS AND LEASES - EQUIPMENT				Begin Balance	91.08
01/02/20	AP	07	N	5-00	1000 10246ALHAMBRA		5.15			96.23
01/16/20	AP	07	N	75-00	1000 15291TIAA COMMER		2,416.48			2,512.71
01/16/20	AP	07	N	75-00	1000 15291TIAA COMMER		175.19			2,687.90
01/16/20	AP	07	N	75-00	1000 15291TIAA COMMER		18.12			2,706.02
01/23/20	AP	07	N	109-00	1000 10246ALHAMBRA		5.15			2,711.17
02/24/20	AP	08	N	131-00	1000 10246ALHAMBRA		5.15			2,716.32
03/30/20	AP	09	N	158-00	1000 10246ALHAMBRA		5.15			2,721.47
					Total Activity	Account	2,630.39			
			501190-0000		RENTS AND LEASES - EQUIPMENT				End Balance	2,721.47
Account			501205-0000		TRAINING				Begin Balance	2,840.00
01/22/20	AP	07	N	128-00	1000 Workshop-Crawford,Tu		930.00			3,770.00
					Total Activity	Account	930.00			
			501205-0000		TRAINING				End Balance	3,770.00

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account			501250-0000		TRANSPORTATION AND TRAVEL				Begin Balance	502.49
01/08/20	AP	07	N	37-00	1000	Crawford-Mileage1-2Q		57.30		559.79
02/29/20	GL	08	N	342-00	1000	Southwest-CALAFCOBoa		152.96		712.75
03/31/20	GL	09	N	111-00	1000	Southwest-StaffWrksh		252.97		965.72
03/31/20	GL	09	N	111-00	1000	Southwest-StaffWrksh		276.96		1,242.68
03/31/20	GL	09	N	111-00	1000	Southwest-StaffWrksh		276.96		1,519.64
03/31/20	GL	09	N	171-00	1000	Travel-CALAFCOBoardM		49.60		1,569.24
						Total Activity Account		1,066.75		
			501250-0000		TRANSPORTATION AND TRAVEL				End Balance	1,569.24

Account			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				Begin Balance	7,400.00
			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				End Balance	7,400.00
			69405229816991		LOCAL AGENCY FORMATION COMM				End Balance	183,229.83-
=====										

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	100000-0000	CASH IN TREASURY				Begin Balance	449,090.88
01/01/20	GL	07 N	700-00	1000	Q2 FY19-20 TRE FEE A				14.83	449,076.05
01/01/20	GL	07 N	698-00	1000	Auto Offset From Zon		1,341.76			450,417.81
01/01/20	GL	07 N	699-00	1000	Auto Offset From Zon				134.24	450,283.57
01/02/20	AP	07 N	5-00	1000	Auto Offset From Zon				8.92	450,274.65
01/07/20	AP	07 N	24-00	1000	Auto Offset From Zon				92.77	450,181.88
01/08/20	AP	07 N	37-00	1000	Auto Offset From Zon				57.30	450,124.58
01/10/20	PR	07 N	1-00	1000	Auto Offset From Zon				13,109.26	437,015.32
01/14/20	AP	07 N	67-00	1000	Auto Offset From Zon				150.00	436,865.32
01/15/20	AP	07 N	73-00	1000	Auto Offset From Zon				75.00	436,790.32
01/16/20	AP	07 N	75-00	1000	Auto Offset From Zon				2,609.79	434,180.53
01/22/20	AP	07 N	128-00	1000	Auto Offset From Zon				930.00	433,250.53
01/23/20	AP	07 N	109-00	1000	Auto Offset From Zon				8.92	433,241.61
01/23/20	GL	07 N	398-00	1000	Auto Offset From Zon				125.50	433,116.11
01/24/20	PR	07 N	5-00	1000	Auto Offset From Zon				13,669.06	419,447.05
02/07/20	PR	08 N	3-00	1000	Auto Offset From Zon				13,798.23	405,648.82
02/18/20	AP	08 N	95-00	1000	Auto Offset From Zon				75.00	405,573.82
02/21/20	PR	08 N	6-00	1000	Auto Offset From Zon				13,722.87	391,850.95
02/24/20	AP	08 N	131-00	1000	Auto Offset From Zon				8.92	391,842.03
02/29/20	GL	08 N	342-00	1000	Auto Offset From Zon				152.96	391,689.07
03/04/20	GL	09 N	104-00	1000	Auto Offset From Zon				950.00	390,739.07
03/06/20	PR	09 N	1-00	1000	Auto Offset From Zon				13,216.92	377,522.15
03/16/20	AP	09 N	60-00	1000	Auto Offset From Zon				75.00	377,447.15
03/20/20	PR	09 N	2-00	1000	Auto Offset From Zon				14,594.90	362,852.25
03/30/20	AP	09 N	158-00	1000	Auto Offset From Zon				12.69	362,839.56
03/31/20	GL	09 N	741-00	1000	Q3 RESTRICTED CASH M				14.86	362,824.70
03/31/20	GL	09 N	1-00	1000	Auto Offset From Zon				1,951.50	360,873.20
03/31/20	GL	09 N	111-00	1000	Auto Offset From Zon				899.51	359,973.69
03/31/20	GL	09 N	171-00	1000	Auto Offset From Zon				49.60	359,924.09
03/31/20	GL	09 N	739-00	1000	Auto Offset From Zon		2,465.76			362,389.85
03/31/20	GL	09 N	740-00	1000	Auto Offset From Zon				285.59	362,104.26
Total Activity Account								3,807.52	90,794.14	
			Account	100000-0000	CASH IN TREASURY				End Balance	362,104.26
			Account	101000-0144	RC-LAFCO PC REPL				Begin Balance	2,763.98
01/01/20	GL	07 N	700-00	1000	Q2 FY19-20 TRE FEE A			14.83		2,778.81
03/31/20	GL	09 N	741-00	1000	Q3 RESTRICTED CASH M			14.86		2,793.67
Total Activity Account								29.69		
			Account	101000-0144	RC-LAFCO PC REPL				End Balance	2,793.67
			Account	190200-0000	FUTURE LONG TERM DEBT REQUIRE				Begin Balance	773,124.00
			Account	190200-0000	FUTURE LONG TERM DEBT REQUIRE				End Balance	773,124.00
			Account	195010-0000	DEFERRED OUTFLOWS-PENSIONS				Begin Balance	36,861.00
			Account	195010-0000	DEFERRED OUTFLOWS-PENSIONS				End Balance	36,861.00

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			210900-0000		COMPENSATED ABSENSES (S/T)			Begin Balance		3,825.50-
			210900-0000		COMPENSATED ABSENSES (S/T)			End Balance		3,825.50-
Account			220501-0000		DEFERRED INFLOWS PENSION			Begin Balance		5,692.00-
			220501-0000		DEFERRED INFLOWS PENSION			End Balance		5,692.00-
Account			220510-0000		DEFERRED INFLOWS OTHER			Begin Balance		55,382.00-
			220510-0000		DEFERRED INFLOWS OTHER			End Balance		55,382.00-
Account			230000-0000		COMPENSATED ABSENSES (L/T)			Begin Balance		3,825.50-
			230000-0000		COMPENSATED ABSENSES (L/T)			End Balance		3,825.50-
Account			230600-0000		OTHER POST EMPLOYMENT BENEFITS			Begin Balance		146,880.00-
			230600-0000		OTHER POST EMPLOYMENT BENEFITS			End Balance		146,880.00-
Account			230650-0000		NET PENSION LIABILITY			Begin Balance		594,380.00-
			230650-0000		NET PENSION LIABILITY			End Balance		594,380.00-
Account			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			Begin Balance		2,747.16-
			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			End Balance		2,747.16-
Account			300999-0000		UNASSIGNED			Begin Balance		178,920.94-
			300999-0000		UNASSIGNED			End Balance		178,920.94-
			69409900010001		LOC AGENCY FORM BSU ONLY			End Balance		183,229.83

Company 1000 Totals:
 Debit Transactions 100,186.19
 Credit Transactions 100,186.19
 Debit Balances 1,464,497.74
 Credit Balances 1,464,497.74
 P/L Debit Transactions 96,348.98
 P/L Credit Transactions 9,392.05
 Net Loss 86,956.93

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JOB SUBMISSION PARAMETERS

User Name: INFORBC\TTuck
Job Name: GL290TT
Step Nbr: 1

Company: 1000 YOLO COUNTY USD
or Company Group:
Reports: RUNNING BAL TRANS

Year Code: or Posting Dates: -
or Year: 2020
Periods: 7 - 9

Accounting Unit: 6940 LOCAL AGENCY FORMATION COMM
Accounts: -
Subaccounts: -
Report Currency: B Base

Consent 7.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Receive and file the Updated 2019 Website Transparency Scorecard to reflect five new special district websites

RECOMMENDED ACTION

Receive and file the Updated 2019 Website Transparency Scorecard.

FISCAL IMPACT

None. This scorecard was created "in-house" by staff and was included in the LAFCo work plan and budget for this fiscal year.

REASONS FOR RECOMMENDED ACTION

After the 2019 Website Transparency Scorecard was adopted by the Commission at the February 2020 meeting, it was discovered that five new special district websites had been missed because they did not readily appear on search engines (staff has sent these districts information on how to improve search results). The City of Davis also brought a URL to staff's attention that previously could not be found, and now has a 100% score. Therefore, this updated version of the scorecard was prepared to replace the previous one.

Attachments

[Updated 2019 Web Transparency Scorecard Report](#)

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 05/13/2020

Reviewed By

Christine Crawford

Date

05/13/2020 11:17 AM
Started On: 05/12/2020 04:44 PM



"A lack of transparency results in distrust and a deep sense of insecurity."

– Dalai Lama

"A democracy requires accountability and accountability requires transparency."

– President Barack Obama



Updated May 28, 2020

OVERVIEW

This scorecard was updated in May 2020 because it was discovered that five agency websites had been missed due to new websites not readily coming up on search engines. This update reflects this new information.

Yolo County residents are likely unaware of all the various local agencies that serve them. The most common method for the public to obtain this information today is the internet. Residents should be able to easily find the description of services provided, the names and contact information of board members and management, the budget, agendas and minutes of meetings, and other information. An effective website presence can also benefit the agency by making resources available online and save staff time.

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

Agencies should keep in mind that this scorecard is not intended to be a “best website” contest. The checklist criteria are intended to establish a generally accepted minimum standard for transparency. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

WEBSITE CONTENT CHECKLIST

The scorecard is based on the following criteria to be included on each agencies website or webpage. This criteria was borrowed from the 2015-16 Marin Web Transparency Report Card prepared by the Marin County Grand Jury, which consolidated several well-respected organizations' checklists¹. The checklist has since been modified slightly by LAFCo as noted below.

LAFCo provided outreach information at multiple times in 2018 in an attempt to make agencies aware of the new scorecard, the checklist and process to expect. Website demonstrations were held for special districts in person and via webinar (which was recorded and can still be viewed). LAFCo provided a draft score to all agencies in July 2018 and final scoring for this report occurred over November and December 2018. The final 2018 report was adopted by LAFCo on January 24, 2019.

On March 28, 2019, LAFCo modified the checklist to clarify questions that had been received and to moderate the grand jury bias carried over from the original source checklist. For example, agencies producing lists of contracts >\$25,000 and keeping them updated (item 7c) is very time consuming to do without a demonstrated value to the public. Also, when an agency didn't list contracts on its website, LAFCo also had no way of knowing/scoring if it was because they had failed to disclose the contracts or the agency didn't have any to report. Below is the 2018 checklist noting the updates used for the 2019 report.

1. Overview

- a. ~~Mission Statement: What is the agency's reason for existing?~~
- b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
- c. Boundary of service area: What specific area does the agency serve? **(May not be applicable to all JPAs. If not, who (generally) or what agencies does the JPA serve?)**

¹ *Sunshine Review (now Ballotpedia), Illinois Policy 10-Point Transparency Checklist, Institute for Local Government, and the Special District Leadership Foundation.*

2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in **either** the agency policy manual **or** ~~but also may be restated and~~ found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office **(terms do not apply to JPAs)**, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? ~~What background about the members illustrates their expertise for serving on the Board?~~
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so? **(Does not apply to JPAs)**
 - c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year².
7. Contracts
 - a. Current request for proposal and bidding opportunities (~~over \$25,000 in value~~)
 - b. Instructions on how to submit a bid or proposal
 - c. ~~Approved in force vendor contracts (over \$25,000 value)~~
8. Public Records
 - a. What is the best way for the public to request public records?
9. Revenue Sources
 - a. Summary of fees received: fees for services, if any.
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants. **The public should be able to understand how the agency is funded, generally speaking.**

² Audits are due to the State Controller's Office following close of fiscal year as follows: for cities/county by the following March 31; special districts by the following June 30 unless a 2, 3 or 5-year interval has been approved by the County Auditor; and JPAs by the following June 30.

10. Agency Specific Criteria

- a. Municipalities: ~~Total number of lobbyists employed and total spent on lobbying~~, Downloadable permit applications and zoning ordinances
- b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
- c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

For ease and transparency of use, information for each agency should be found within a few “clicks”. Information that is buried in an agency’s board minutes or on other websites not available in a click from the agency’s website is not in the spirit of transparency. Long and complex PDF (Portable Document Format) documents, such as a budget or an audit report, must be text-searchable, and not simply a picture of a page of text, to easily find specific details.

The scoring rubric was determined based on the number of points on the checklist for which the criteria was completely met. If an agency partially met the criteria, partial points were awarded and the checklist was denoted with an "incomplete". LAFCo remains open to public and agency feedback about what items are working well and which are not.

YOLO COUNTY LOCAL AGENCIES

There are 5 cities/county, 49 special districts (31 independent and 18 dependent districts), 17 local joint powers authorities, and LAFCo for a total of 72 local agencies included in this scorecard as listed below. Dependent districts may have a local advisory body, but ultimately answer to a city or county. Independent districts have locally elected or appointed boards for independent decision making.

Agencies	Current Year		Agency Score (w/avg for category)	
	# Websites (#/total)	% websites for category	2018	2019*
CITIES/County	5/5	100%	84%	91%
Davis			72%	100%
West Sacramento			81%	91%
Winters			90%	90%
Woodland			87%	90%
Yolo County			88%	85%
CEMETERY DISTRICTS (Independent)	2/6	33%	13%	30%
Capay Cemetery District			0%	0%
Cottonwood Cemetery District			0%	0%
Davis Cemetery District			50%	81%
Knights Landing Cemetery District			0%	0%
Mary's Cemetery District			0%	0%
Winters Cemetery District			28%	98%
COMMUNITY SERVICES DISTRICTS (CSD) (Independent)	4/4	100%	11%	36%
Cacheville CSD			0%	17%
Esparto CSD			45%	55%
Knights Landing CSD			0%	34%
Madison CSD			0%	36%
COUNTY SERVICE AREAS (CSA) (dependent)	7/7	100%	68%	92%
Dunnigan CSA			69%	85%
El Macero CSA			67%	93%
Garcia Bend CSA			67%	93%

North Davis Meadows CSA			72%	93%
Snowball CSA			62%	93%
Wild Wings CSA			75%	95%
Willowbank CSA			67%	93%
PORT DISTRICTS (dependent)	1/1	100%	28%	63%
Yolo-Sacramento Port District			28%	63%
RESOURCE CONSERVATION DISTRICTS (RCD) (independent)	1/1	100%	49%	58%
Yolo County RCD			49%	58%
WATER DISTRICTS (independent)	3/3	100%	73%	53%
Dunnigan Water District			90%	36%
Knights Landing Ridge Drainage District			62%	42%
Yolo County Flood Control & Water Conservation District			67%	82%
FIRE PROTECTION DISTRICTS (FPD) (indep/dependent as noted)	12/15	80%	8%	20%
Capay FPD (dependent)			0%	0%
Clarksburg FPD (independent)			16%	21%
Dunnigan FPD (dependent)			15%	15%
East Davis FPD (dependent)			25%	26%
Elkhorn FPD (independent)			0%	0%
Esparto FPD (dependent)			8%	21%
Knights Landing FPD (dependent)			0%	17%
Madison FPD (independent)			23%	23%
No Man's Land FPD (dependent)			0%	0%
Springlake FPD (independent)			0%	55%
West Plainfield FPD (dependent)			5%	18%
Willow Oak FPD (dependent)			12%	16%
Winters FPD (dependent)			13%	21%
Yolo FPD (independent)			0%	48%
Zamora FPD (independent)			0%	22%
RECLAMATION DISTRICTS (RD) (independent)	7/12	58%	3%	18%
RD 150			0%	73%
RD 307			0%	0%
RD 537			0%	11%
RD 730			0%	0%
RD 765			0%	0%
RD 785 (to be dissolved July 1, 2020)			0%	0%
RD 787			18%	23%
RD 827 (to be dissolved July 1, 2020)			0%	0%
RD 900 (dependent)			0%	48%
RD 999			15%	15%
RD 1600			0%	26%
RD 2035			0%	21%
Local Joint Powers Authorities (JPA)	12/17	71%	25%	38%
Conaway Ranch			0%	0%
Davis Public Facilities Financing Authority			3%	41%
River City Regional Stadium Financing Authority			8%	28%
Riverfront Authority			18%	23%
Valley Clean Energy Alliance			68%	92%
West Sacramento Area Flood Control Agency ("West SAFCA")			37%	43%
West Sacramento Financing Authority			3%	14%

Winters Branch Library Financing Authority			0%	0%
Winters Public Finance Authority			0%	0%
Woodland-Davis Clean Water Agency			39%	31%
Woodland Finance Authority			0%	0%
Yolo County Law Library			12%	30%
Yolo County Public Agencies Financing Authority			0%	0%
Yolo County Public Agency Risk Management Insurance Authority (“YCPARMIA”)			26%	100%
Yolo Emergency Communications Agency (“YECA”)			90%	89%
Yolo Habitat Conservancy			84%	95%
Yolo Subbasin Groundwater Agency			32%	60%
Local Agency Formation Commission	1/1	100%	92%	100%
Yolo LAFCo			92%	100%

* Every independent special district in California is required to either maintain a website by Jan. 1, 2020 or adopt a hardship resolution annually. Senate Bill 929 added Government Code sections 6270.6 and 53087.8

Red outline indicates the district is not in compliance with SB 929 (i.e. it is independent, does not have a website, and has not filed an adopted hardship resolution with LAFCo)

0%

FINDINGS AND RECOMMENDATIONS

Agencies should keep in mind that this scorecard is not intended to be a “best website” score. The checklist criteria are intended to establish a generally accepted minimum standard for transparency. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

CITIES/COUNTY

The content for city and county websites improved overall this year from 84% in 2018 to 91% in 2019. One criteria that appeared to be a common gap is posting the agency financial reserve policy (2b).

SPECIAL DISTRICTS

Special districts can be divided generally into two different categories: dependent and independent. Dependent districts are formed and may have a local advisory body, but ultimately answer to a city or county. Examples include the county service areas and some fire protection districts, which can be formed either way. Independent districts have locally elected or appointed boards and make independent decisions (i.e. not subject to a city or county). Examples include community services districts, cemetery districts, reclamation districts, and water districts, among others.

One reason why this is an important distinction is that legislation was passed in 2018 (SB 929 McGuire) which requires independent special districts to have a website by January 1, 2020 or adopt a hardship resolution annually³. There are six (6) independent districts which are currently not in compliance with this new law. Therefore, LAFCo needs to work with these special districts to create and maintain websites. In addition, although not legally required, two (2) dependent fire protection districts also do not have websites (Capay and No Man’s Land) and an economical option would be to have a page on the Yolo County website.

Three community services districts (CSDs), five fire protection districts (FPDs) and four reclamation districts (RDs) for a total of eight (13) districts created new websites last year. Although there’s been

³ Senate Bill 929 added Government Code sections 6270.6 and 53087.8

improvement since this process began a year ago, only 69% of Yolo’s independent special districts currently have a website.

In general, as illustrated by the previous table, overall special district website content improved from the 2018 scorecard to 2019.

JOINT POWERS AUTHORITIES

JPAs can take many varied forms. For the purposes of the Website Transparency Scorecard, LAFCo focused on the JPAs that operate locally as opposed to multi-county or statewide JPAs. Some of these local JPAs have an office with dedicated staff and others operate more as a “paper” JPA. As one might expect, the JPAs with dedicated staff and resources generally tend to have a website with more content while “paper” JPAs do not. Similar to the dependent districts, LAFCo should work with “paper” JPAs to have a page on the agency website, such as the financing authorities.

There were no new JPA websites/webpages created this year, however, the overall content score for all JPAs increased from 25% in 2018 to 37% in 2019.

WEBSITE RESOURCES

Streamline web <https://www.getstreamline.com/> offers a powerful, flexible content management system designed specifically for smaller local governments (used by Yolo LAFCo and several other districts and JPAs in the county) on a monthly fee, sliding scale based on agency budget.

The Special District Leadership Foundation (SDLF), a foundation arm of the California Special District Association (CSDA), provides scholarship funds for special districts to create their own website to comply with new requirements. Funding has been increased for 2020 and is now open to districts either without a compliant website or no website at all. Applications are evaluated on the 15th of each month until the funds are gone for the year. Follow this link to download the simple, one page application: <https://www.sdlf.org/scholarships/sdlf-scholarships>.

ATTACHMENTS

- A. Scorecard summaries by agency type
- B. Detailed scorecard for each agency
- C. Yolo Local Government Transparency and Accountability Program adopted fall 2017

Cities

City of Davis	
Score: 100%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of West Sacramento	
Score: 91%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Winters	
Score: 90%	
Overview	⊘
Budget	✓
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Woodland	
Score: 90%	
Overview	✓
Budget	✓
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

County

County of Yolo	
Score: 85%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✗
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Cemetery Districts

Capay Cemetery District NO Website(Filed Hardship) Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Cottonwood Cemetery District NO Website(Non-Compliant) Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Davis Cemetery District Score: 81%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	⊖
Audits	⊖
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊖

Knights Landing Cemetery District NO Website(Non-Compliant) Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Mary's Cemetery District NO Website(Filed Hardship) Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Winters Cemetery District Score: 98%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊖
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Community Service Districts (CSDs)

Cacheville CSD NEW Score: 17%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	⊖
Agency Specific	✘

Esparto CSD Score: 55%	
Overview	⊖
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	✘
Audits	⊖
Contracts	✓
Public Records	✘
Revenue Sources	✓
Agency Specific	⊖

Knights Landing CSD NEW Score: 34%	
Overview	⊖
Budget	✘
Meetings	✓
Elected Officials	⊖
Administrative Officials	✓
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	⊖
Agency Specific	✘

Madison CSD NEW Score: 36%	
Overview	⊖
Budget	✘
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	⊖
Contracts	✓
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo County Web Transparency Scorecards

County Service Areas (CSAs)

Dunnigan CSA	
Score: 85%	
Overview	✓
Budget	✓
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

El Macero CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Garcia Bend CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

North Davis Meadows CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Snowball CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Wild Wings CSA	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Willowbank CSA	
Score: 93%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Yolo County Web Transparency Scorecards

Fire Protection Districts (FPDs)

Capay Valley FPD <small>NO Website(Dependent)</small> Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Clarksburg FPD <small>NEW*</small> Score: 21%	
Overview	⊖
Budget	✘
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Dunnigan FPD Score: 15%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

East Davis FPD Score: 26%	
Overview	⊖
Budget	✘
Meetings	✓
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	⊖
Agency Specific	⊖

Elkhorn FPD <small>NO Website(Filed Hardship)</small> Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Esparto FPD Score: 21%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Knights Landing FPD <small>NEW*</small> Score: 17%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Madison FPD Score: 23%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	⊖

No Man's Land FPD <small>NO Website(Dependent)</small> Score: 0%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	⊖

Springlake FPD <small>NEW</small> Score: 55%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✓
Contracts	✘
Public Records	✘
Revenue Sources	✓
Agency Specific	⊖

West Plainfield FPD Score: 18%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Willow Oaks FPD Score: 16%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Winters FPD Score: 21%	
Overview	✓
Budget	✘
Meetings	✘
Elected Officials	⊖
Administrative Officials	⊖
Audits	⊖
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo FPD <small>NEW</small> Score: 48%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	✓
Audits	⊖
Contracts	✘
Public Records	✘
Revenue Sources	✓
Agency Specific	✘

Zamora FPD <small>NEW</small> Score: 22%	
Overview	⊖
Budget	✘
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo County Web Transparency Scorecards

Reclamation Districts

Reclamation District 150	
NEW	
Score: 73%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊖
Contracts	✗
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

Reclamation District 307	
NO Website(Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 537	
NEW*	
Score: 11%	
Overview	✗
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 730	
NO Website(Filed Hardship)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 765	
NO Website(Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 785	
NO Website(Dissolving)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 787	
Score: 23%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Reclamation District 827	
NO Website(Dissolving)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 900	
NEW	
Score: 48%	
Overview	✓
Budget	⊖
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✓
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	⊖

Reclamation District 999	
Score: 15%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Reclamation District 1600	
NEW*	
Score: 26%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 2035	
NEW*	
Score: 21%	
Overview	⊖
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Yolo County Web Transparency Scorecards

Resource Conservation Districts

Yolo County Resource Conservation District	
Score: 58%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	✗
Agency Specific	✗

River Port Districts

Yolo-Sacramento Port District	
Score: 63%	
Overview	✓
Budget	⊖
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	✓
Agency Specific	⊖

Water Districts

Dunnigan Water District	
Score: 36%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	✗
Administrative Officials	⊖
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	✗
Agency Specific	✗

KLRDD	
Score: 42%	
Overview	✗
Budget	✗
Meetings	⊖
Elected Officials	✓
Administrative Officials	✗
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

YFCWCWD	
Score: 82%	
Overview	✓
Budget	⊖
Meetings	⊖
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	✓
Agency Specific	⊖

Yolo County Web Transparency Scorecards

Local JPAs (i.e. excludes multi-county or statewide JPAs)

Conaway Ranch <small>NO Website</small> Score: 0%	
Overview	✖
Budget	✖
Meetings	✖
Elected Officials	✖
Administrative Officials	✖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

Davis Public Facilities Financing Authority Score: 41%	
Overview	✔
Budget	✖
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✖
Audits	✖
Contracts	✔
Public Records	✖
Revenue Sources	✖
Agency Specific	✔

River City Regional Stadium Financing Authority Score: 28%	
Overview	⊖
Budget	⊖
Meetings	✔
Elected Officials	⊖
Administrative Officials	✖
Audits	✖
Contracts	✔
Public Records	✖
Revenue Sources	⊖
Agency Specific	✖

Riverfront Score: 23%	
Overview	✔
Budget	✖
Meetings	✔
Elected Officials	✖
Administrative Officials	⊖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

Valley Clean Energy Alliance Score: 92%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	⊖
Administrative Officials	⊖
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

WSAFCA Score: 43%	
Overview	⊖
Budget	✖
Meetings	✔
Elected Officials	⊖
Administrative Officials	⊖
Audits	⊖
Contracts	✔
Public Records	✖
Revenue Sources	✔
Agency Specific	✖

West Sacramento Financing Authority Score: 14%	
Overview	⊖
Budget	✖
Meetings	✔
Elected Officials	⊖
Administrative Officials	✖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

Winters Branch Library Financing Authority <small>NO Website</small> Score: 0%	
Overview	✖
Budget	✖
Meetings	✖
Elected Officials	✖
Administrative Officials	✖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

Winters Public Finance Authority <small>NO Website</small> Score: 0%	
Overview	✖
Budget	✖
Meetings	✖
Elected Officials	✖
Administrative Officials	✖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

Woodland-Davis Clean Water Agency Score: 31%	
Overview	✔
Budget	✖
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✔

Woodland Finance Authority <small>NO Website</small> Score: 0%	
Overview	✖
Budget	✖
Meetings	✖
Elected Officials	✖
Administrative Officials	✖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

Yolo County Law Library Score: 30%	
Overview	✔
Budget	✖
Meetings	⊖
Elected Officials	✖
Administrative Officials	⊖
Audits	✖
Contracts	✔
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

Yolo County Public Agencies Financing Authority <small>NO Website</small> Score: 0%	
Overview	✖
Budget	✖
Meetings	✖
Elected Officials	✖
Administrative Officials	✖
Audits	✖
Contracts	✖
Public Records	✖
Revenue Sources	✖
Agency Specific	✖

YCPARMIA Score: 100%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

YECA Score: 89%	
Overview	✔
Budget	⊖
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	⊖
Agency Specific	✔

Yolo County Web Transparency Scorecards

JPAs (con't)

Yolo Habitat Conservancy	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	⊘
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo Subbasin Groundwater Agency	
Score: 60%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	✗
Administrative Officials	⊘
Audits	✓
Contracts	✗
Public Records	✓
Revenue Sources	⊘
Agency Specific	✓

LAFCo

Yolo LAFCo	
Score: 100%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo LAFCo

Audit completed: (01/29/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yololafco.org/services	
b. Service Boundary (5 pts)	5	https://www.yololafco.org/	All of Yolo County
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
b. Financial Reserve Policy (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yololafco.org/commission-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.yololafco.org/commission-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yololafco.org/commissioners	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yololafco.org/yolo-lafco-policies-procedures	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yololafco.org/yolo-lafco-policies-procedures	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yololafco.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
b. Last 3 years? (5 pts)	5	https://www.yololafco.org/financial-compensation-info	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (5 pts)	5	https://www.yololafco.org/bids-and-contracts	
b. Submittal Instructions? (5 pts)	5	https://www.yololafco.org/bids-and-contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yololafco.org/contact-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yololafco.org/application-materials	
b. Summary of Revenue Sources (5 pts)	5	https://www.yololafco.org/f	Revenue sources located in budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yololafco.org/cortese-knox-hertzberg-local-gove	
b. Board ethics training certificates (5 pts)	5	https://www.yololafco.org/ethics-training-certificates	
Total	10		
Total Score	100		

City of Davis

Audit completed: (01/29/20)(Revised 03/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofdavis.org/about-davis/government	Suggest adding the LAFCO
b. Service Boundary (5 pts)	5	https://www.cityofdavis.org	SOI/Boundary Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/city-budget	
b. Financial Reserve Policy (5 pts)	5	mailto:https://www.cityofdavis.org/city-hall/finance/city-budge	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofdavis.org/city-hall/city-council/city-council-n	
b. Archive of agendas/minutes (5 pts)	5	https://www.cityofdavis.org/city-hall/city-council/city-council-n	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.cityofdavis.org/city-hall/city-council/who-s-who	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.cityofdavis.org/city-hall/city-clerk/elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/davis/	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.cityofdavis.org/city-hall/city-manager-s-office	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/comprehensive-a	
b. Last 3 years? (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/comprehensive-a	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofdavis.org/business/bids-rfp-s	
b. Submittal Instructions? (5 pts)	5	https://www.cityofdavis.org/business/bids-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.cityofdavis.org/city-hall/transparency-portal	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofdavis.org/city-hall/finance/fee-schedules	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofdavis.org/home/showdocument?id=14287	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.cityofdavis.org/city-hall/community-development	
b. Zoning Ordnances (5 pts)	5	https://www.cityofdavis.org/city-hall/community-development	
Total	10		
Total Score	100		

City of West Sacramento

Audit completed: (01/30/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwestsacramento.org/government/about-the	Suggest attaching the LAFCo
b. Service Boundary (5 pts)	5	https://www.cityofwestsacr	SOI/Boundary Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	https://www.cityofwestsacr	Missing 2019-21
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/city-coun	
b. Archive of agendas/minutes (5 pts)	2.5	https://www.cityofwestsacr	Could not find approved minutes
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/city-coun	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.cityofwestsacramento.org/government/departme	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/wes	2.04.080 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.cityofwestsacramento.org/government/departme	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Last 3 years? (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofwestsacramento.org/business/invitation-to	
b. Submittal Instructions? (5 pts)	5	https://www.cityofwestsacramento.org/business/invitation-to	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://datahub.cityofwestsacramento.org/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwestsacr	Located in the budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.cityofwestsacramento.org/i-want/a-permit	
b. Zoning Ordnances (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
Total	10		
Total Score	91		

City of Winters

Audit completed: (01/31/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	2	http://www.cityofwinters.org	Could not find. Suggest adding description to "Mission Statement" page
b. Service Boundary (5 pts)	3.5	http://www.cityofwinters.org	Found loose boundary description. Suggest adding the LAFCo SOI/Boundary Map.
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.cityofwinters.org/finance1/	
b. Financial Reserve Policy (5 pts)	5	http://www.cityofwinters.org/finance1/	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.cityofwinters.org/city-council/	Only 2018 & 2017 approved
b. Archive of agendas/minutes (5 pts)	4	http://www.cityofwinters.org	Minutes are available.
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.cityofwinters.org/city-council/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.cityofwinters.org/elections/	
c. Reimbursement/Compensation policy (3.33 pts)	1.66	https://www.codepublishin	Found Compensation policy 2.04.150. Could not find reimbursement policy. Is Council reimbursed for "other" things, such as travel, training, etc.?
Total	8		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	http://www.cityofwinters.org	Compensation link for SCO does not work. Try using https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=536&year=2018
Total	7		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.cityofwinters.org/finance1/	
b. Last 3 years? (5 pts)	5	http://www.cityofwinters.org/finance1/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.cityofwinters.org/rfp/	
b. Submittal Instructions? (5 pts)	5	http://www.cityofwinters.org/rfp/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.cityofwinters.org/wp-content/uploads/2018/09/CF	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.cityofwinters.org	located in the budget
b. Summary of Revenue Sources (5 pts)	5	http://www.cityofwinters.org	located in the budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	http://www.cityofwinters.org/permit-requirements-and-check	
b. Zoning Ordnances (5 pts)	5	https://www.codepublishing.com/CA/Winters/#!/Winters17/V	
Total	10		
Total Score	90		

City of Woodland

Audit completed: (01/31/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwoodland.org/101/Departments	Suggest using the LAFCo SOI/Boundary Map for a more precise map
b. Service Boundary (5 pts)	5	https://www.cityofwoodlan	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.cityofwoodland.org/164/Financial-Reports	
b. Financial Reserve Policy (5 pts)	5	https://www.cityofwoodland.org/742/Financial-Transparency	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	https://www.cityofwoodlan	Meeting time should be added Could not find (signed) approved
b. Archive of agendas/minutes (5 pts)	2.5	https://www.cityofwoodlan	minutes
Total	6.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	https://www.cityofwoodlan	No terms/bios
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.cityofwoodlan	Nothing for 2020
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://qcode.us/codes/woo	2.04.310
Total	9		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.cityofwoodlan	Compensation/benefits located elsewhere
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	https://www.cityofwoodlan	Could not find FYE 2018
b. Last 3 years? (5 pts)	5	https://www.cityofwoodland.org/Archive.aspx?AMID=37	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportun	
b. Submittal Instructions? (5 pts)	5	https://www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportun	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.cityofwoodland.org/730/Public-Records-Request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwoodland.org/164/Financial-Reports	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwoodland.org/742/Financial-Transparency	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.cityofwoodland.org/565/Application-Forms	
b. Zoning Ordnances (5 pts)	5	https://www.cityofwoodland.org/1001/Interim-Zoning-Ordinar	
Total	10		
Total Score	90		

County of Yolo

Audit completed: (01/31/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/about-us	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/board-of-su	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yoloelections.org/candidate-services-and-inform	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/business/county-fees	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	https://www.yolocounty.org/community-services/planning-pu	
b. Zoning Ordnances (5 pts)	5	https://www.yolocounty.org/community-services/planning-div	
Total	10		
Total Score	85		

Capay Cemetery District

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		5 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Cottonwood Cemetery District

Audit completed: (01/29/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Davis Cemetery District

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://davisceemetery.org/burial-options/	
b. Service Boundary (5 pts)	5	http://davisceemetery.org/district-transparency/	
Total	10		
2. Budget (10 points)			
			FY 18/19 was not approved
a. Current FY + 3 years prior (5 pts)	3.75	http://davisceemetery.org/di	(signed).
b. Financial Reserve Policy (5 pts)	5	http://davisceemetery.org/budget-reserve-policy/	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://davisceemetery.org/cemetery-board-of-trustees-staff/	Minutes should be signed by clerk/secretary to show they are approved and not draft minutes.
b. Archive of agendas/minutes (5 pts)	5	http://davisceemetery.org/di	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://davisceemetery.org/cemetery-board-of-trustees-staff/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://davisceemetery.org/cemetery-board-of-trustees-staff/	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://davisceemetery.org/cemetery-board-of-trustees-staff/	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	http://davisceemetery.org/di	Name/contact only. No compensation
Total	5		
6. Audits (10 points)			
			FYE 2018, 2017, 2016 pending (3yr. Cycle)
a. Current audit? (5 pts)	0	http://davisceemetery.org/di	
b. Last 3 years? (5 pts)	5	http://davisceemetery.org/di	FYEs 2013-2015
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://davisceemetery.org/procurement/	
b. Submittal Instructions? (5 pts)	5	http://davisceemetery.org/procurement/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://davisceemetery.org/make-a-request/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://davisceemetery.org/pricelist/	
b. Summary of Revenue Sources (5 pts)	5	http://davisceemetery.org/financial-transparency/	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	2.5	http://davisceemetery.org/cr	Only 2 of 4
Total	2.5		
Total Score	81		

Knights Landing Cemetery District

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Mary's Cemetery District

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		5 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Winters Cemetery District

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.winterscemetery.org/services	
b. Service Boundary (5 pts)	5	https://www.winterscemetery.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.winterscemetery.org/current-year-budget	
b. Financial Reserve Policy (5 pts)	5	https://www.winterscemetery.org/winters-cemetery-district-re	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.winterscemetery.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.winterscemetery.org	Minutes should be approved (signed) and in pdf (2018 only).
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.winterscemetery.org/board-members	Suggest also having a link to the
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.winterscemetery.org	BOS advisory bodies page.
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.winterscemetery.org/winters-cemetery-reimburs	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.winterscemetery.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.winterscemetery.org	In Progress: FYE 2019 & 2018 (2yr. Cycle)
b. Last 3 years? (5 pts)	3.33	https://www.winterscemetery.org	FYE 2017 & 2016 only
Total	8.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.winterscemetery.org/contracts	
b. Submittal Instructions? (5 pts)	5	https://www.winterscemetery.org/contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.winterscemetery.org/public-records-request-poli	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.winterscemetery.org/services	
b. Summary of Revenue Sources (5 pts)	5	https://www.winterscemetery.org/current-year-budget	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.winterscemetery.org/public-cemetery-districts-pr	
b. Board ethics training certificates (5 pts)	5	https://www.winterscemetery.org/ethics-certificates	
Total	10		
Total Score	98		

Cacheville CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.05	https://cacheville.specialdistrict.org/services	Nothing on the pages
b. Service Boundary (5 pts)	5	https://cacheville.specialdistrict.org/services	
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://cacheville.specialdistrict.org/board-meetings	Minutes are draft, not signed. Agendas/Minutes missing from
b. Archive of agendas/minutes (5 pts)	2.5	https://cacheville.specialdistrict.org/board-meetings	2019
Total	7.5		
4. Elected & Appointed Officials (10 points)			
			Name/terms only. No contact/ bio info. Found SCO PublicPay under Transparency: Suggest the PublicPay link go directly to the District PublicPay webpage, not the current generic page.
a. Board member information (3.33 pts)	1.33	https://cacheville.specialdistrict.org/board-meetings	
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (5 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find SCO By The Numbers info is
b. Summary of Revenue Sources (5 pts)	2.5	https://cacheville.specialdistrict.org/board-meetings	generic and not very helpful
Total	2.5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	17		59

Esparto CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.ecsd-ca.org/about-us	Current map listed does not show District boundary. Suggest adding
b. Service Boundary (5 pts)	1.05	https://www.ecsd-ca.org/	the LAFCo Boundary Map
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.ecsd-ca.org/budgets	
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.ecsd-ca.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.ecsd-ca.org/agendas-minutes-resolutions	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	https://www.ecsd-ca.org/bios	Name/contact/compensation. No bios/terms.
b. Election procedures/deadlines (3.33 pts)	0		Could not find Found no policy, but found info regarding compensation in a
c. Reimbursement/Compensation policy (3.33 pts)	1.5	https://www.ecsd-ca.org/a	resolution.
Total	4		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0	https://www.ecsd-ca.org/personnel	
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find FYE 2018 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.ecsd-ca.org/audit-reports	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.ecsd-ca.org/p	Nothing current
b. Submittal Instructions? (5 pts)	5	https://www.ecsd-ca.org/public-notice	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.ecsd-ca.org/rates-and-policies	
b. Summary of Revenue Sources (5 pts)	5	https://www.ecsd-ca.org/b	Stated in Budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	5	https://www.ecsd-ca.org/board-members	
Total	5		
Total Score	55		

Knights Landing CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://klcsd.specialdistrict.org/services	CSDA map is not correct. Suggest
b. Service Boundary (5 pts)	4	https://klcsd.specialdistrict	adding LAFCo Boundary Map
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://klcsd.specialdistrict	Suggest adding all monthly meeting dates for the year 2020
b. Archive of agendas/minutes (5 pts)	5	https://klcsd.specialdistrict.org/board-meetings?year=2019	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Name/contact/terms only. No compensation/bios. Suggest adding that members do not receive a stipend/compensation. Or do they?
a. Board member information (3.33 pts)	2	https://klcsd.specialdistrict	
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://klcsd.specialdistrict	Found SCO PublicPay under <i>Transparency</i> : Suggest the PublicPay link go directly to the District PublicPay webpage, not the current generic page.
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find SCO By The Numbers info is generic
b. Summary of Revenue Sources (5 pts)	2.5	https://klcsd.specialdistrict	and not very helpful
Total	2.5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	34		

Madison CSD

Audit completed: (01/28/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.madisoncsd.org/about-us	
b. Service Boundary (5 pts)	0	https://www.madisoncsd.org	Should add LAFCo Boundary Map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.madisoncsd.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.madisoncsd.org/agendas-minutes	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	https://www.madisoncsd.org	Name/contact only. No terms/bios/compensation
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.madisoncsd.org	Name/contact only. No compensation/benefits
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	https://www.madisoncsd.org	Could not find FYEs 2018, 2017 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.madisoncsd.org/audit-reports	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.madisoncsd.org/current-projects	
b. Submittal Instructions? (5 pts)	5	https://www.madisoncsd.org/current-projects	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0	https://www.madisoncsd.org	Not completed
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	36		

Dunnigan CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	0	https://www.yolocounty.org	No meetings since 2013 No Minutes (No meetings since
b. Archive of agendas/minutes (5 pts)	2.5	https://www.yolocounty.org	2013)
Total	2.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	85		

El Macero CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	County Financial Reports link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org	Document provided is to establish an advisory committee, not form the CSA
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		64

Garcia Bend CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/minutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

North Davis Meadows CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

Snowball CSA #6

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/minutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Information" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Information" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

Wild Wings CSA

Audit completed: (01/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Last 3 years? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	95		

Willowbank CSA

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Financial Reserve Policy (5 pts)	5	https://www.yolocounty.org	Available upon request
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.yolocounty.org/general-government/board-of-su	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
b. Last 3 years? (5 pts)	4	https://www.yolocounty.org	"County Financial Reports" link is not correct. Should link to County's Financial Services/Publication page
Total	8		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Submittal Instructions? (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolocounty.org/general-government/general-gov	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	93		

Capay Valley FPD

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Clarksburg FPD

Audit completed: (01/24/20) (Revised 03/12/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://clarksburgfire.specialdistrict.org/our-mission	Could not find. Suggest using
b. Service Boundary (5 pts)	0		LAFCo Boundary Map
Total	5		
2. Budget (10 points)			
			Could not find. (NOTE: The SCO By the Numbers website is not the approved budgets of CFPD. This website gives past actuals of CFPD up to 2018)
a. Current FY + 3 years prior (5 pts)	0	https://clarksburgfire.spec	
b. Financial Reserve Policy (5 pts)	0		Could not find.
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://clarksburgfire.specialdistrict.org/board-meetings	All minutes should be approved
b. Archive of agendas/minutes (5 pts)	5	https://clarksburgfire.spec	(signed)
Total	10		
4. Elected & Appointed Officials (10 points)			
			Could not find. No names, contact info, terms of office, bio (There is a link to publicpay.ca.gov. Board member page states Commission receives no compensation.)
a. Board member information (3.33 pts)	1.05	https://clarksburgfire.spec	
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Could not find. No names, contact info. (There is a link to publicpay.ca.gov. Currently the link goes to all special districts. For ease of finding CFPD on publicpay, suggest finding specific link to District and using that.)
a. General Manager and Key Staff Information (10 pts)	5	https://clarksburgfire.spec	
Total	5		
6. Audits (10 points)			
			Could not find. (NOTE: The SCO By the Number website does not take the place of audits. This website gives past actuals of CFPD up to 2018.) 2 yr. cycle
a. Current audit? (5 pts)	0	https://clarksburgfire.spec	
b. Last 3 years? (5 pts)	0		Could not find.
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find.
b. Submittal Instructions? (5 pts)	0		Could not find.
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find.
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find.
b. Summary of Revenue Sources (5 pts)	0		Could not find.
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find.
b. Board ethics training certificates (5 pts)	0		Could not find.
Total	0		
Total Score	21		

Dunnigan FPD

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.dunniganfire.com/about.html	
b. Service Boundary (5 pts)	0		Could not find. Suggest adding the LAFCo boundary map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
			This was hard to locate. Found by clicking the picture carousel on Home page. Should be one of the navigation links, or sublink located at top of page, entitled <i>Meetings</i> .
a. Schedule (5 pts)	4		
b. Archive of agendas/minutes (5 pts)	0		Could not find
Total	4		
4. Elected & Appointed Officials (10 points)			
			This was hard to locate. Found by clicking the picture carousel on <i>Home</i> page. Commissioners should be one of the navigation links located at top of page. Found
a. Board member information (3.33 pts)	1.5	http://www.dunniganfire.cc	names only.
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
			Only list names. NO email addresses (as suggested), compensation/benefits, etc. General number & address at the bottom of website. Suggest adding link to publicpay.ca.gov with
a. General Manager and Key Staff Information (10 pts)	4	http://www.dunniganfire.cc	specific page for District.
Total	4		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. review)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	15		

East Davis FPD

Audit completed: (01/24/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	5	https://eastdavisfpd.wordpress.com/other-info/	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://eastdavisfpd.wordpress.com/	
b. Archive of agendas/minutes (5 pts)	5	https://eastdavisfpd.wordpress.com/	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://eastdavisfpd.word	Names only.
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://eastdavisfpd.files.	Are these fees current?
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://eastdavisfpd.wordpress.com/about/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	26		

Elkhorn FPD

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		5 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Esparto FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.espartofire.or	Could not find any services/functions on <i>Services</i> page. Found some info on <i>About Us</i> page The CSDA mapping does not have the EFPD in its system. Suggest adding a copy of the LAFCo Boundary Map
b. Service Boundary (5 pts)	0	https://www.espartofire.or	Boundary Map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find. (NOTE: The SCO By the Number website is not the approved budgets of EFPD. The website link is transparent but approved budgets should be added to EFPD website.)
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	https://www.espartofire.or	Should have where/when meetings take place on this webpage.
b. Archive of agendas/minutes (5 pts)	4	https://www.espartofire.or	Should post approved (signed) minutes.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.66		No bios Could not find. (should add a link to the BOS advisory bodies page on how to apply to be a commissioner on EFPD.)
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.espartofire.or	NO info page on staff (i.e. GM/ key staff. Does list station crew), just the <i>Contact Us</i> page. No contact/compensation /benefits. (There is a link to publicpay.ca.gov. under <i>Transparency</i> . For ease of finding the correct district on publicpay, suggest finding specific link to District and using that.) .
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find. (NOTE: The SCO By the Number website does not take the place of audits. Should add audits to website.) (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	https://www.espartofire.or	Statute/Act not stated
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	21		

Knights Landing FPD

Audit completed: (01/22/20)(Revised 03/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://knightslandingfire.specialdistrict.org/services	Could not find. Suggest adding
b. Service Boundary (5 pts)	0		LAFCo Boundary Map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	2	https://knightslandingfire.s	Did see a calendar. Would be helpful to state on the Meeting page the month/day/time the Commission meets Only found Oct2019 Minutes/Nov2019 agenda. All minutes posted should be
b. Archive of agendas/minutes (5 pts)	2	https://knightslandingfire.s	approved (signed)
Total	4		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	https://knightslandingfire.s	Name/contact/terms only. No compensation/bios
b. Election procedures/deadlines (3.33 pts)	3.33	https://knightslandingfire.specialdistrict.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	2.5		Name only. No contact/compensation/benefit info
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find. (2 yr. review cycle)
b. Last 3 years? (5 pts)	0		Could not find.
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	17		76

Madison FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.madison-fire.com/services	NO map showing on Service Area webpage. Suggest adding the LAFCo Boundary Map. (I did notice a Service Area Map by CSDAMaps under <i>Transparency</i> [although site has movd & FPD map doesn't look correct]. The two should link together.)
b. Service Boundary (5 pts)	2	https://www.madison-fire.com	
Total	7		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.madison-fire.com/board-meetings	No Minutes, only Agendas. (As recommended by Streamline, suggest attaching PDFs not Word documents)
b. Archive of agendas/minutes (5 pts)	2.5		
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	https://www.madison-fire.com	Names/terms only on this page, no contact/bios. Suggest adding if Board receives compensation /stipend or not. (Found Compensation link under <i>Transparency</i> . Suggest making the link go directly to MFPD compensation page, not generic page for all special districts.)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	2	https://www.madison-fire.com	NO info page on staff. There is a link to publicpay.ca.gov. under <i>Transparency</i> . For ease of finding the correct district on publicpay, suggest finding specific link to District and using that.
Total	2		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.madison-fire.com/fire-protection-districts-princip	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	23		

No Man's Land FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. review cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Springlake FPD

Audit completed: (01/22/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.springlakefpd.org/about_us	
b. Service Boundary (5 pts)	5	https://www.springlakefpd.org/about_us	
Total	10		
2. Budget (10 points)			
			Current year not attached. The 3 years prior are not actually approved budgets, but an <i>Income Statement</i> report printed from County's INFOR system. Should include the actual approved
a. Current FY + 3 years prior (5 pts)	1.25	https://www.springlakefpd.org	budgets.
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	1.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.springlakefpd.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.springlakefpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			No bios. (Where it says, "Board members are appointed by the...", suggest adding that Board receives no compensation/stipend. Or do
a. Board member information (3.33 pts)	2.66	https://www.springlakefpd.org	they?)
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.springlakefpd.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	6		
5. Administrative Officials (10 points)			
			No GM/staff noted on website (i.e. Fire Chief). Name/contact info of
a. General Manager and Key Staff Information (10 pts)	3	https://www.springlakefpd.org	Clerk. No compensation/ benefits.
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.springlakefpd.org	(2 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.springlakefpd.org/transparency	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.springlakefpd.org/transparency	
b. Summary of Revenue Sources (5 pts)	5	https://www.springlakefpd.org/transparency	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.springlakefpd.org/about_us	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	55		

West Plainfield FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.wpfd.net/services	
b. Service Boundary (5 pts)	1.25	https://www.wpfd.net/distr	I see no district boundaries on the map provided. Suggest adding the LAFCo Boundary Map.
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.wpfd.net/board-meetings	Confusing. Some Agendas /Minutes are not attached to the board meetings, but added separately on another page.
b. Archive of agendas/minutes (5 pts)	0	https://www.wpfd.net/boar	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	https://www.wpfd.net/boar	Name/contact/bios. No terms/compensation showing. (Should add link to PublicPay website and link directly to PublicPay's WPFPPD page.)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.wpfd.net/staff	Names/contact. No compensation/benefits. (Should add link to PublicPay website and link directly to PublicPay's WPFPPD page.)
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	18		

Willow Oak FPD

Audit completed: 01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	2.5	http://www.willowoakfire.com/about.html	
b. Service Boundary (5 pts)	0		Could not find
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.willowoakfire.com/district-meetings.html	2 mos. of agendas/minutes. Minutes are draft only, no signature.
b. Archive of agendas/minutes (5 pts)	2.5	https://drive.google.com/d/	
Total	7.5		
4. Elected & Appointed Officials (10 points)			
			Names/contact only. No terms/compensation/bios. (Should add link to PublicPay website and link directly to PublicPay's WOFPD page.)
a. Board member information (3.33 pts)	1.33		
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Names/contact info only. No compensation/benefits. (Should add link from PublicPay website and link directly to PublicPay's WOFPD page.)
a. General Manager and Key Staff Information (10 pts)	5		
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	16		81

Winters FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.wintersfire.org/chiefs-corner/	
b. Service Boundary (5 pts)	5	http://www.wintersfire.org/	Under Administration
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		Could not find
b. Archive of agendas/minutes (5 pts)	0		Could not find
Total	0		
4. Elected & Appointed Officials (10 points)			
			Names/contact info only. No compensation/benefits/bios. (Should add link to PublicPay website and link directly to PublicPay's WFPD page.)
a. Board member information (3.33 pts)	1.33		Could not find (should add a link to the BOS advisory bodies page on how to apply to be a commission member on WFPD.)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Names/contact info only. No compensation/benefits. (Should add link to PublicPay website and link directly to PublicPay's City of Winters page.)
a. General Manager and Key Staff Information (10 pts)	5	http://www.wintersfire.org/	Winters page.)
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find FYE 2018 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	http://www.wintersfire.org/annual-reports/	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	21		82

Yolo FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolofpd.org/services	
b. Service Boundary (5 pts)	5	https://www.yolofpd.org/district-transparency	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	1.25	https://www.yolofpd.org/bi	Current only, no prior.
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	1.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolofpd.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolofpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Names/contact/terms only. No compensation/bios. (Link to PublicPay website opens to all districts, should link directly to YFPD. There is no Board compensation listed.)
a. Board member information (3.33 pts)	2	https://www.yolofpd.org/bc	
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	2		
5. Administrative Officials (10 points)			
			Link to PublicPay website opens to all districts, should link directly to YFPD page.
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolofpd.org/se	
Total	10		
6. Audits (10 points)			
			One audit for 2009-2014 (May2017). (5 yr. cycle)
a. Current audit? (5 pts)	5	https://www.yolofpd.org/fir	
b. Last 3 years? (5 pts)			
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolofpd.org/benefit-assessment	
b. Summary of Revenue Sources (5 pts)	5	https://www.yolofpd.org/district-financial-information	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	48		

Zamora FPD

Audit completed: (01/17/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.25	https://zamorafire.special	Need more info. New website is still missing info Suggest attaching the LAFCo
b. Service Boundary (5 pts)	5	https://zamorafire.special	Boundary Map
Total	6		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	https://zamorafire.special	Could not find. (The State Controller link to ZFPD financial info is a broken link, so info could not be verified.)
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://zamorafire.specialdistrict.org/board-meetings?year=2	
b. Archive of agendas/minutes (5 pts)	5	https://zamorafire.specialdistrict.org/board-meetings?year=2	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.25	https://zamorafire.special	Names only. No contact info/terms/compensation/bios.
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	4	https://zamorafire.special	GM is not listed. Names only. No contact/compensation/benefits info. (PublicPay website opens to all districts, should link directly to ZFPD, so no one has to search for the ZFPD page. Why is there no staff compensation listed? All volunteers?)
Total	4		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find. (5 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find.
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	22		

Yolo Sacramento Port District

Audit completed: (01/16/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Service Boundary (5 pts)	5	https://www.cityofwestsacramento.org/home/showdocument	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	https://www.cityofwestsac	Missing Current FY
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/meetings	There are no approved minutes,
b. Archive of agendas/minutes (5 pts)	3	https://www.cityofwestsac	only drafts.
Total	8		
4. Elected & Appointed Officials (10 points)			
			Name/contact only. No
			compensation/benefits. (Suggest
			stating that Port Commission
			receives no stipend to attend
			meetings) No terms. (FYI-AB1226
			changed the makeup of the
a. Board member information (3.33 pts)	1.33	https://www.cityofwestsac	Commission, not AB2939)
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Name/contact only. No
			compensation/benefits. (Staff-Dept.
			of Economic Development &
			Housing) Suggest adding link to
			publicpay.ca.gov, with specific
a. General Manager and Key Staff Information (10 pts)	5	https://www.cityofwestsac	page of City.
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Last 3 years? (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.cityofwestsacramento.org/government/departme	
Total	10		
9. Revenue Sources (10 points)			
			Receives no public subsidies or tax
			revenues. Charges fees to
			customers for the use of the Port
a. Summary of Fees (5 pts)	5	https://www.cityofwestsac	Facilities
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwestsacramento.org/home/showdocument	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	63		

Reclamation District 150

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.rd150.com/	
b. Service Boundary (5 pts)	5	https://www.rd150.com/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.rd150.com/financials	
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.rd150.com/meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.rd150.com/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	https://www.rd150.com/services	
b. Election procedures/deadlines (3.33 pts)	3.33	https://www.rd150.com/services	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	https://www.rd150.com/services	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.rd150.com/services	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.rd150.com/fin	FYE 2018 (2 yr. cycle)
b. Last 3 years? (5 pts)	3.33	https://www.rd150.com/fin	Could not find FYE 2015
Total	8.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.rd150.com/contact	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	5	https://www.rd150.com/financials	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	5	https://www.rd150.com/services	
Total	5		
Total Score	73		

Reclamation District 307

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 537

Audit completed: (01/15/20)(Revised 03/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://rd537.specialdistrict.org/services	
b. Service Boundary (5 pts)	0		Could not find. Suggest adding LAFCo Boundary Map
Total			
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://rd537.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	2.5	https://rd537.specialdistrict.org	All approved minutes should be signed. (Any documents posted to website should be in pdf not Word)
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.05	https://rd537.specialdistrict.org	Names only. No contact/terms/bios/compensation
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	2.5	https://rd537.specialdistrict.org	Names only. No contact/compensation/benefits
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find. (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find.
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	11		

Reclamation District 730

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (5 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 765

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 785

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 787

Audit completed: (01/15/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.rd787.org/about-rd-787/	Suggest removing any mention of the Yolo-Zamora Water District (including map). YZWD was dissolved in June 2014.
b. Service Boundary (5 pts)	5	http://www.rd787.org/abou	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd787.org/board	Last meeting Sep 2018
b. Archive of agendas/minutes (5 pts)	5	http://www.rd787.org/board-meetings/	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33		Name/contact only (E. Faye dosen't have complete email). No terms/compensation/bios
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		No Staff??
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	1.25	http://www.rd787.org/abou	Doesn't name principle enabling act
b. Board ethics training certificates (5 pts)	0		Could not find
Total	1.25		
Total Score	23		

Reclamation District 827

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		2 yr. cycle
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 900

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.rd900.org/about/	
b. Service Boundary (5 pts)	5	http://www.rd900.org/documents/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	http://www.rd900.org/docu	Missing current FY19/20
b. Financial Reserve Policy (5 pts)	0		Could not find.
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd900.org/meetings-agendas/	None of the minutes are signed. Are they all draft minutes, not
b. Archive of agendas/minutes (5 pts)	3.5	http://www.rd900.org/meet	final?
Total	8.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3	http://www.rd900.org/boar	Names/contact/compensation only. No terms/bios.
b. Election procedures/deadlines (3.33 pts)	0		Could not find.
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find.
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	3	http://www.rd900.org/cont	No key staff info. Suggest a Staff page like the Board page
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.rd900.org/docu	FYE 2017 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	http://www.rd900.org/documents/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	5	http://www.rd900.org/docu	See budget
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	http://www.rd900.org/documents/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	48		

Reclamation District 999

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://rd999.org/	Could not find. Suggest attaching the LAFCo boundary map for RD 999
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		Could not find No Minutes. For ease of finding the agendas/minutes, suggest labeling the agendas "Meetings" instead of "News".
b. Archive of agendas/minutes (5 pts)	2.5	http://rd999.org/news/	
Total	2.5		
4. Elected & Appointed Officials (10 points)			
			Names/contact only. NO terms/bios/benefits/compensation. If the board is compensated, suggest adding link to publicpay.ca.gov with specific page of District. If not, say that.
a. Board member information (3.33 pts)	1.25	http://rd999.org/contact/	
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			No manager info. No compensation & benefits. Suggest adding link to publicpay.ca.gov with specific page of District.
a. General Manager and Key Staff Information (10 pts)	5	http://rd999.org/contact/	
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. calendar cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
			Lot of "history", but doesn't really name authorizing statute/enabling act.
a. Authorizing statute/enabling act (5 pts)	1.25	http://rd999.org/history/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	1.25		
Total Score	15		

Reclamation District 1600

Audit completed: (01/13/20)(Revised 03/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://rd1600.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	https://rd1600.specialdistrict.org/service-area-map	
Total	10		
2. Budget (10 points)			
			Could not find. SCO website does not take the place of approved
a. Current FY + 3 years prior (5 pts)	0	https://rd1600.specialdistri	budgets
b. Financial Reserve Policy (5 pts)	0		Could not find.
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://rd1600.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	2.5	https://rd1600.specialdistri	Agendas only
Total	7.5		
4. Elected & Appointed Officials (10 points)			
			Names/compensation only. No
a. Board member information (3.33 pts)	1.34	https://rd1600.specialdistri	contact/terms/ bios
b. Election procedures/deadlines (3.33 pts)	0		Could not find.
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find.
Total	1		
5. Administrative Officials (10 points)			
			Names/compensation/benefits only. No contact info. Suggest SCO PublicPay website link directly to
a. General Manager and Key Staff Information (10 pts)	7.5	https://rd1600.specialdistri	RD1600.
Total	7.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	https://rd1600.specialdistri	Could not fine (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	26		

Reclamation District 2035

Audit completed: (01/13/20)(Revised 03/27/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://rd2035.specialdistrict.org/services	
b. Service Boundary (5 pts)	0	https://rd2035.specialdistri	Could not find
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://rd2035.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://rd2035.specialdistri	Approved minutes must be signed. All documents should be in pdf.
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.34	https://rd2035.specialdistri	Names/terms only. No contact/bios/compensation
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://rd2035.specialdistri	Name/contact only. No compensation/benefits info
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	21		

Yolo County Resource Conservation District

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.yolorcd.org/nodes/about/	
b. Service Boundary (5 pts)	5	http://www.yolorcd.org/nodes/about/history.htm	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.yolorcd.org/nodes/about/bod.htm	
b. Archive of agendas/minutes (5 pts)	3	http://www.yolorcd.org/noc	Agenda/Minutes are not updated. Last agenda posted was Feb 2019
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/bod.htm	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.yolorcd.org/nodes/about/bod.htm	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.yolorcd.org/noc	No, but it states that all director positions are voluntary
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	http://www.yolorcd.org/noc	Suggest adding compensation link on Staff page
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.yolorcd.org/noc	FYEs 2016/2017
b. Last 3 years? (5 pts)	5	http://www.yolorcd.org/nodes/about/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find (1 yr. cycle)
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.yolorcd.org/nodes/about/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0	http://www.yolorcd.org/noc	Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	58		

Dunnigan Water District

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.rd108.org/dunnigan-water-district/	
b. Service Boundary (5 pts)	3	http://www.rd108.org/dunn	Suggest adding the LAFCo Boundary Map for DWD
Total	8		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.rd108.org/dwd-meetings/	
b. Archive of agendas/minutes (5 pts)	0		Only available by calling
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		Could not find
b. Election procedures/deadlines (3.33 pts)	0		Could not find
c. Reimbursement/Compensation policy (3.33 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	2.5		Name/contact info only. No compensation/benefit info
Total	2.5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.rd108.org/contr	None at this time
b. Submittal Instructions? (5 pts)	5	http://www.rd108.org/contract-opportunities/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.rd108.org/public-records-request/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		Could not find
b. Board ethics training certificates (5 pts)	0		Could not find
Total	0		
Total Score	36		

Knights Landing Ridge Drainage District

Audit completed: (01/13/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0	http://www.rd108.org/knights-landing-ridge-drainage-district/	No info. Suggest adding the LAFCo Boundary Map for KLRDD.
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	2	http://www.rd108.org/klrdd/	Twice a year. (What month/time/day?)
b. Archive of agendas/minutes (5 pts)	0		Only available by calling.
Total	2		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-district/	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.rd108.org/knights-landing-ridge-drainage-district/	No policy, but does show reimbursement/compensation info
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.rd108.org/knigt/	on web page
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0	http://www.rd108.org/pers/	Suggest compensation link for RD 108 staff open directly to RD108 page on publicpay.ca.gov
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find (2 yr. calendar cycle)
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.rd108.org/contr/	None at this time
b. Submittal Instructions? (5 pts)	5	http://www.rd108.org/contract-opportunities/	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.rd108.org/public-records-request/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	5	http://www.rd108.org/knights-landing-ridge-drainage-district/	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	http://www.rd108.org/knights-landing-ridge-drainage-district/	
b. Board ethics training certificates (5 pts)	0		Could not find
Total	5		
Total Score	42		

YCFWCD

Audit completed: (01/08/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.ycfwcd.org/district.html	
b. Service Boundary (5 pts)	5	http://www.ycfwcd.org/servicearea.html	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	http://www.ycfwcd.org/DistrictFinancialInformation.html	Could not find FY19/20
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.ycfwcd.org/board.html	Should have approved minutes (signed), not just draft. Suggest another column on the agenda
b. Archive of agendas/minutes (5 pts)	4	http://www.ycfwcd.org/agenda.html	page for approved minutes.
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	http://www.ycfwcd.org/board.html	
b. Election procedures/deadlines (3.33 pts)	3.33	http://www.ycfwcd.org/board.html	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	http://www.ycfwcd.org/board.html	
Total	10		
5. Administrative Officials (10 points)			
			Government Compensation Website link on your website should link directly to YCFWCD page so consumer doesn't have to search the site for the info.
a. General Manager and Key Staff Information (10 pts)	10	http://www.ycfwcd.org/staff.html	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	FYEs 2017/18 (2 yr. cycle)
b. Last 3 years? (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0	n/a??	Could not find
b. Submittal Instructions? (5 pts)	0	n/a??	Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.ycfwcd.org/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	
b. Summary of Revenue Sources (5 pts)	5	http://www.ycfwcd.org/DistrictFinancialInformation.html	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	http://www.ycfwcd.org/district.html	
b. Board ethics training certificates (5 pts)	4	http://www.ycfwcd.org/board.html	Both certificates attached to
Total	9		
Total Score	82		

Conaway Ranch

Audit completed: <i>(01/08/20)</i>	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Davis Public Facilities Financing Authority

Audit completed: (01/08/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofdavis.org/city-hall/commissions-and-comm	
b. Service Boundary (5 pts)	5		n/a
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofdavis.org	"as needed basis" "Authority agenda items are combined with the regular City Council agenda." Agendas/Packets links don't state which council meeting is also an Authority
b. Archive of agendas/minutes (5 pts)	1.25	https://www.cityofdavis.org	meeting.
Total	6.25		
4. Elected & Appointed Officials (10 points)			
			"City Council serves as the Board of Directors of the Authority." Suggest a link to the City Council page for
a. Board member information (5 pts)	5	https://www.cityofdavis.org	contact info
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5		n/a
b. Submittal Instructions? (5 pts)	5		n/a
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.cityofdavis.org/city-hall/commissions-and-comm	
Total	10		
Total Score	41		

River City Reg. Stadium Financing Authority

Audit completed: (01/07/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.25		**In Agenda packets
b. Service Boundary (5 pts)	0		
Total	1		
2. Budget (10 points)			
			**Budget of Expenses in Agenda
a. Current FY + 3 years prior (5 pts)	1.25	https://www.cityofwestsacramento.org	packets
b. Financial Reserve Policy (5 pts)	1.25	https://www.cityofwestsacramento.org	**In Agenda packets (04.28.14)
Total	2.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org	Annual-Last meeting was 05.30.19
b. Archive of agendas/minutes (5 pts)	5	https://www.cityofwestsacramento.org/government/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			**Listed on Agendas
a. Board member information (5 pts)	1.25	https://www.cityofwestsacramento.org	(Name/Agency only)
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5		n/a
b. Submittal Instructions? (5 pts)	5		n/a
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	1.25	https://www.cityofwestsacramento.org	**In Agenda packets
b. Summary of Revenue Sources (5 pts)	1.25	https://www.cityofwestsacramento.org	**In Agenda packets
Total	2.5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	28		

Riverfront

Audit completed: (01/06/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.riverfrontstreetcar.com/	
b. Service Boundary (5 pts)	5	http://www.riverfrontstreetcar.com/	Streetcar Route/Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
			2019 meetings were cancelled. Last
a. Schedule (5 pts)	5	http://www.riverfrontstreetcar.com/	meeting was Sep2018
b. Archive of agendas/minutes (5 pts)	5	http://www.riverfrontstreetcar.com/	Sep2018-prior
Total	10		
4. Elected & Appointed Officials (10 points)			
			Broken links for West Sac Board
a. Board member information (5 pts)	0	http://www.riverfrontstreetcar.com/	members. No public member.
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
			SacRT staff not listed. Directs you
			to SacRT website, not specific staff
			page (JPA Clerk: Name/contact info
a. General Manager and Key Staff Information (10 pts)	3	http://www.riverfrontstreetcar.com/	only. No compensation/benefits)
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	23		

Valley Clean Energy Alliance

Audit completed: (01/06/20)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://valleycleanenergy.org/about-us/our-story/	
b. Service Boundary (5 pts)	5	https://valleycleanenergy.org/about-us/our-story/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://valleycleanenergy.org/documents/	
b. Financial Reserve Policy (5 pts)	5	https://valleycleanenergy.org/documents/	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://valleycleanenergy.org/board-meetings/	
b. Archive of agendas/minutes (5 pts)	5	https://valleycleanenergy.org/board-meetings/	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Suggest adding ea. Board members info page from its agency link. Could not find Compensation info
a. Board member information (5 pts)	5	https://valleycleanenergy.c (i.e. stipend)	
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	https://valleycleanenergy.c /Benefits	Could not find Compesation
Total	7		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://valleycleanenergy.c (1 yr. cycle)	
b. Last 3 years? (5 pts)	5	https://valleycleanenergy.org/documents/	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://valleycleanenergy.c None, currently	
b. Submittal Instructions? (5 pts)	5	https://valleycleanenergy.c Included w/RFP	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://valleycleanenergy.org/contact-us/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://valleycleanenergy.org/rates-billing/residential/	
b. Summary of Revenue Sources (5 pts)	5	https://valleycleanenergy.c shows in the budget	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://valleycleanenergy.org/documents/	
Total	10		
Total Score	92		

WSAFCA

Audit completed: (12-17-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Service Boundary (5 pts)	0		Could not find map
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	https://www.cityofwestsacr	Could not find
b. Financial Reserve Policy (5 pts)	0	https://www.cityofwestsacr	Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Archive of agendas/minutes (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Names/agency only (GM info is not updated). No links to the Board's
a. Board member information (5 pts)	3	https://www.cityofwestsacr	agency.
c. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	3		
5. Administrative Officials (10 points)			
			Name/contact only (GM info is not updated). NO compensation
a. General Manager and Key Staff Information (10 pts)	3	https://www.cityofwestsacr	/benefits
Total	3		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	1.67	https://www.cityofwestsacr	2016-prior
Total	1.67		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.cityofwestsacr	None at this time would be included with individual
b. Submittal Instructions? (5 pts)	5	https://www.cityofwestsacr	RFPs
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find.
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
b. Summary of Revenue Sources (5 pts)	5	https://www.cityofwestsacramento.org/government/departme	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	43		

West Sac. Financing Authority JPA

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	1.25	https://www.cityofwestsac	**In Agenda packets (02.01.17)
b. Service Boundary (5 pts)	1.25	https://www.cityofwestsac	**In Agenda packets (02.01.17)
Total	3		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
			*Future meeting dates TBD-None
a. Schedule (5 pts)	5	https://www.cityofwestsac	Scheduled
b. Archive of agendas/minutes (5 pts)	5	https://www.cityofwestsac	Last meeting showing is 6/28/17
Total	10		
4. Elected & Appointed Officials (10 points)			
			**Listed on Agendas
a. Board member information (5 pts)	1.25	https://www.cityofwestsac	(Name/Agency only)
c. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		Could not find
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	14		

Winters Branch Library Financing Authority

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Winters Public Finance Authority

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Woodland-Davis Clean Water Agency

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.wdcwa.com/project-overview	
b. Service Boundary (5 pts)	5	https://www.wdcwa.com/project-overview	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0	https://www.wdcwa.com/pi	Could not find, I only see FY13/14
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		None
b. Archive of agendas/minutes (5 pts)	5	https://www.wdcwa.com/agendas	
Total	5		
4. Elected & Appointed Officials (10 points)			
			Names only/No compensation, bio, contact info (Maybe link members name to its agency's elected page)
a. Board member information (5 pts)	1.25	https://www.wdcwa.com/bi	
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	1		
5. Administrative Officials (10 points)			
			Could not find
a. General Manager and Key Staff Information (10 pts)	5	https://www.wdcwa.com/cx	Compensation/benefits info
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0	https://www.wdcwa.com/pi	Could not find (only see FYE 2014 & prior)
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		None, at this time or is this n/a
b. Submittal Instructions? (5 pts)	0		None, at this time or is this n/a
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.wdcwa.com/project-history	
Total	10		
Total Score	31		

Woodland Finance Authority

Audit completed: (12-16-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Yolo County Law Library

Audit completed: (12.13.19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
b. Service Boundary (5 pts)	5	https://www.yolocounty.org/general-government/general-gov	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolocounty.org	Just has the current meeting
b. Archive of agendas/minutes (5 pts)	0		Could not find
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		Could not find
c. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.yolocounty.org	Name/Contact only (No Compensation)
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find
b. Last 3 years? (5 pts)	0		Could not find
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	n/a	
b. Submittal Instructions? (5 pts)	5	n/a	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		Could not find
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		Could not find
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		Could not find
Total	0		
Total Score	30		

Yolo County Public Agencies Finance Authority

Audit completed: (12.13.19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

YCPARMIA

Audit completed: (12-11-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	http://www.ycparmia.org/	
b. Service Boundary (5 pts)	5	http://www.ycparmia.org/	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	http://www.ycparmia.org/transparency.htm	
b. Financial Reserve Policy (5 pts)	5	n/a	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	http://www.ycparmia.org/agenda.htm	
b. Archive of agendas/minutes (5 pts)	5	http://www.ycparmia.org/agenda.htm	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	http://www.ycparmia.org/board.htm	
b. Reimbursement/Compensation policy (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	http://www.ycparmia.org/contact_us.htm	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	http://www.ycparmia.org/tr (2 yr. cycle)	
b. Last 3 years? (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	http://www.ycparmia.org/transparency.htm	
b. Submittal Instructions? (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	http://www.ycparmia.org/transparency.htm	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	http://www.ycparmia.org/tr included in budget?	
b. Summary of Revenue Sources (5 pts)	5	http://www.ycparmia.org/transparency.htm	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	http://www.ycparmia.org/transparency.htm	
Total	10		
Total Score	100		

Yolo Emergency Communications Agency

Audit completed: (12-10-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolo911.org/who-we-are	
b. Service Boundary (5 pts)	5	https://www.yolo911.org/a ; https://www.yolo911.org/service-a	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	https://www.yolo911.org/fir	Could not find Current-Only FY18/19
b. Financial Reserve Policy (5 pts)	5	https://www.yolo911.org/financial-reserve-policy	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolo911.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	https://www.yolo911.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	https://www.yolo911.org/jpa-governing-board-members	
b. Reimbursement/Compensation policy (5 pts)	5	https://www.yolo911.org/b ; https://www.yolo911.org/employee	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	https://www.yolo911.org/fir ; https://www.yolo911.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		Could not find FYE 2018 (1 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.yolo911.org/financials-compensation	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolo911.org/yr	None at this time
b. Submittal Instructions? (5 pts)	5	https://www.yolo911.org/yr	Included in individual RFPs
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolo911.org/911-public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolo911.org/fir	Summary of Fees paid by agencies noted in the Budget? Are there other fees received other than from member agencies?
b. Summary of Revenue Sources (5 pts)	0		Could not find
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.yolo911.org/joint-powers-agreement	
Total	10		
Total Score	89		

Yolo Habitat Conservancy

Audit completed: (12-09-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-staff-board-	
b. Service Boundary (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-staff-board-	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
b. Financial Reserve Policy (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://www.yolohabitatcor	No future meeting dates after Nov2019
b. Archive of agendas/minutes (5 pts)	5	https://www.yolohabitatconservancy.org/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-staff-board-	
b. Reimbursement/Compensation policy (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	https://www.yolohabitatcor	Could not find Compensation/Benefits info
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://www.yolohabitatcor	(1 yr. cycle)
b. Last 3 years? (5 pts)	5	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	https://www.yolohabitatcor	None at this time
b. Submittal Instructions? (5 pts)	5	https://www.yolohabitatcor	Included in individual RFPs
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://www.yolohabitatconservancy.org/request-for-informat	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	https://www.yolohabitatcor	included in Budget
b. Summary of Revenue Sources (5 pts)	5	https://www.yolohabitatcor	included in Budget
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://www.yolohabitatconservancy.org/copy-of-documents-	
Total	10		
Total Score	95		

Yolo Subbasin Groundwater Agency

Audit completed: (12-06-19)	Score:	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	https://yologroundwater.org/index.php/yolo-subbasin-ground	
b. Service Boundary (5 pts)	5	https://yologroundwater.org/index.php/sustainable-groundwa	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		Could not find
b. Financial Reserve Policy (5 pts)	0		Could not find
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	https://yologroundwater.org/	
b. Archive of agendas/minutes (5 pts)	5	https://yologroundwater.org/index.php/ysga-board-meetings/	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Shows agency name/Contact for
a. Board member information (5 pts)	0	https://yologroundwater.or	Secty/Admin Coord only
b. Reimbursement/Compensation policy (5 pts)	0		Could not find
Total	0		
5. Administrative Officials (10 points)			
			Could not find
a. General Manager and Key Staff Information (10 pts)	5	https://yologroundwater.or	Compensation/Benefit info
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	https://yologroundwater.or	FYE 2018
b. Last 3 years? (5 pts)	5	n/a	(Formed 6/19/17)
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		Could not find
b. Submittal Instructions? (5 pts)	0		Could not find
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	https://yologroundwater.or	Says to call Admin Coord/Secty
Total	10		
9. Revenue Sources (10 points)			
			In the AGR (Ex.D). Shows what
a. Summary of Fees (5 pts)	5	https://yologroundwater.or	Member Agencies contribute.
b. Summary of Revenue Sources (5 pts)	0		Nothing available on grants, etc.
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	https://yologroundwater.org/index.php/yolo-subbasin-ground	
Total	10		
Total Score	60		

Agency Type	Agency Name	Checklist Scores	Notes	Website?
Cities				
	City of Davis	100%		www.cityofdavis.org
	City of West Sacramento	91%		www.cityofwestsacramento.org
	City of Winters	90%		www.cityofwinters.org
	City of Woodland	90%		www.cityofwoodland.org
County				
	County of Yolo	85%		www.yolocounty.org
LAFCo				
	Yolo LAFCo	100%		www.yololafco.org
Cemetery Districts				
	Capay Cemetery District	0%	Hardship 2019	NO Website
	Cottonwood Cemetery District	0%	Non-Compliant	No Website
	Davis Cemetery District	81%		www.daviscemetery.org
	Knights Landing Cemetery District	0%	Non-Compliant	NO Website
	Mary's Cemetery District	0%	Hardship 2019	NO Website
	Winters Cemetery District	98%		www.winterscemetery.org
Community Service Districts				
	Cacheville Community Services District	17%	NEW	www.cacheville.specialdistrict.org
	Esparto Community Services District	55%		www.ecsd-ca.org
	Knights Landing Community Services District	34%	NEW	klcsd.specialdistrict.org
	Madison Community Services District	36%	NEW	www.madisoncsd.org
County Service Areas				
	Dunnigan County Service Area	85%		www.yolocounty.org/general-government/general-government-departments/county-2
	El Macero County Service Area	93%		www.yolocounty.org/general-government/general-government-departments/county-2
	Garcia Bend County Service Area	93%		www.yolocounty.org/general-government/general-government-departments/county-2
	North Davis Meadows County Service Area	93%		www.yolocounty.org/general-government/general-government-departments/county-2
	Snowball County Service Area #6	93%		www.yolocounty.org/general-government/general-government-departments/county-2
	Wild Wings County Service Area	95%		www.yolocounty.org/general-government/general-government-departments/county-2
	Willowbank County Service Area	93%		www.yolocounty.org/general-government/general-government-departments/county-2
Fire Protection Districts				
	Capay Valley Fire Protection District (Dependent)	0%		NO Website
Independent	Clarksburg Fire Protection District	21%	New Website Provider	clarksburgfire.specialdistrict.org Revised 03/12/2020 from NO Website
	Dunnigan Fire Protection District (Dependent)	15%		www.dunniganfire.com
	East Davis Fire Protection District (Dependent)	26%		eastdaviscpd.wordpress.com
Independent	Elkhorn Fire Protection District	0%	Hardship 2019	NO Website
	Esparto Fire Protection District (Dependent)	21%		www.espartofire.org
	Knights Landing Fire Protection District (Dependent)	17%	NEW	knightslandingfire.specialdistrict.org Revised 03/27/2020 from NO Website
Independent	Madison Fire Protection District	23%		www.madison-fire.com
	No Man's Land Fire Protection District (Dependent)	0%		NO Website
Independent	Springlake Fire Protection District	55%	NEW	www.springlakefpd.org
	West Plainfield Fire Protection District (Dependent)	18%		www.wpfd.net
	Willow Oak Fire Protection District (Dependent)	16%		www.willowoakfire.com
	Winters Fire Protection District (Dependent)	21%		www.wintersfire.org
Independent	Yolo Fire Protection District	48%	NEW	www.yolofpd.org
Independent	Zamora Fire Protection District	22%	NEW	zamorafire.specialdistrict.org

Reclamation Districts					
Multi-County	Reclamation District 108 - Colusa Co			www.rd108.org	
	Reclamation District 150	73%	NEW	www.rd150.com	
	Reclamation District 307	0%	Non-Compliant	NO Website	
	Reclamation District 537	11%	NEW	rd537.specialdistrict.org	Revised 03/27/2020 from NO Website
	Reclamation District 730	0%	Hardship 2019	NO Website	
	Reclamation District 765	0%	Non-Compliant	NO Website	
	Reclamation District 785	0%	Dissolving	NO Website	
	Reclamation District 787	23%		www.rd787.org	
	Reclamation District 827	0%	Dissolving	NO Website	
	Reclamation District 900	48%	NEW	www.rd900.org	
	Reclamation District 999	15%		www.rd999.org	
	Reclamation District 1600	26%	NEW	rd1600.specialdistrict.org	Revised 03/27/2020 from NO Website
	Reclamation District 2035	21%	NEW	rd2035.specialdistrict.org	Revised 03/27/2020 from NO Website
Multi-County	Reclamation District 2068 - Solano Co			n/a	
Multi-County	Reclamation District 2093 - Solano Co			n/a	
River Port District					
	Sac-Yolo Port District	63%		www.cityofwestsacramento.org/government/departments/city-manager-s-offi	Meetings:
Resource Conservation District					
	Yolo County Resource Conservation District	58%		www.yolorcd.org	
Water Districts					
	Dunnigan Water District	36%		www.rd108.org/dunnigan-water-district	
	Knights Landing Ridge Drainage District	42%		www.rd108.org/knights-landing-ridge-drainage-district	
	Yolo County Flood Control & Water Conservation District	82%		www.ycfwcwd.org	
Joint Powers Authorities					
	Conaway Ranch	0%		NO Website (County)	
	Davis Public Facilities Financing Authority	41%		www.cityofdavis.org/city-hall/commissions-and-committees/public-facilities-financing	
	River City Regional Stadium Financing Authority	28%		www.cityofwestsacramento.org/government/meetings-agendas/river-city-regional-sta	
	Riverfront	23%		www.riverfrontstreetcar.com/	
	Valley Clean Energy Alliance	92%		valleycleanenergy.org/	
	West Sacramento Area Flood Control Agency (WSAFCA)	43%		www.cityofwestsacramento.org/government/departments/community-development/	
	West Sacramento Financing Authority	14%		www.cityofwestsacramento.org/government/meetings-agendas/public-financing-auth	
	Winters Branch Library Financing Authority	0%		NO Website (either County or Winters)	
	Winters Public Finance Authority	0%		NO Website (Winters)	
	Woodland-Davis Clean Water Agency	31%		www.wdcwa.com	
	Woodland Finance Authority	0%		NO Website (Woodland)	
	Yolo County Law Library	30%		www.yolocounty.org/general-government/general-government-departments/county-c	
	Yolo County Public Agencies Financing Authority	0%		NO Website (County)	
	Yolo County Public Agency Risk Management Insurance Authority	100%		www.ycparmia.org	
	Yolo Emergency Communications Agency (YECA)	89%		www.yolo911.org	
	Yolo Habitat Conservancy	95%		www.yolohabitatconservancy.org	
	Yolo Subbasin Groundwater Agency	60%		www.yologroundwater.org	

Yolo Local Government

Transparency and Accountability Program

VISION

Our vision is to promote open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability. We will achieve this by:

- Requesting that LAFCo add selected types of joint powers authorities/agencies to its municipal service review process already conducted with the cities and special districts.
- Supporting LAFCo to develop a scorecard measuring local agency website transparency, performed on a regular basis.
- Agreement to a common checklist of information used to measure the level of transparency in local agency websites.
- Ensuring that city/county websites are a model for other local government agencies to follow.
- Encouraging local special districts and JPAs to create a web presence if they do not already have one.

GOALS

The agencies seek to improve:

- Transparency and accountability.
- Oversight.
- Service delivery and efficiency.
- Coordination among agencies.
- Public understanding of local government.
- Good governance by creating a standard of basic elements for a well-run governmental organization (annual budget, CIP, audits, etc.).

VALUES

TRUST AND INTEGRITY which the agencies will demonstrate by following through on their commitments, duties, and responsibilities.

OPEN, HONEST, AND CLEAR COMMUNICATION within each organization, between agencies and with the public.

FISCAL ACCOUNTABILITY as demonstrated by making budgets, financial practices, compensation, and audits available to the public.

PROMOTING AWARENESS of local government by promoting a website presence that describes the agency's reason for existing, a description of services it provides, and the area it provides services to.

ENCOURAGING UNDERSTANDING of where tax dollars go and how to easily contact board members and agency management.

CIVIC RESPONSIBILITY through access to board meeting schedules, agendas and minutes so the public can more easily attend board meetings and become involved.

TRANSPARENCY to respond to the growing movement to make governmental information available and searchable online.

REPRESENTATION to inform the public regarding board members (names, contact information and terms of office) and their election/appointment process.

JPA/SHARED PROGRAMS FINANCIAL BEST PRACTICES

City/County managers will determine assignments to each JPA/Shared Programs for liaison/oversight purposes. Shared programs include programs that are funded via city/county cost sharing, e.g. Yolo County Animal Services, Office of Emergency Services, West Valley Fire Training Consortium, etc.

Budget integration between JPAs/Shared programs and "member" agencies that fund them will be improved by implementation of the following process performed annually:

- City/County managers will prepare a consolidated summary-level budget preparation memo for the JPAs and other shared programs that require city/County funding. The memo should convey the budget stance for the upcoming fiscal year, plus a longer range outlook. The intent is to create JPA alignment with the cities/County budget stance and mirror agency cycles of budget reductions or growth.
- City/County managers may schedule budget workshops with the JPAs and shared programs each year around the March timeframe or as appropriate.
- JPAs and other shared programs are requested to provide draft budgets for funding agencies' executive manager review by May and final adopted budgets no later than June 15th of each year for integration into each funding agency's budget.

Formation of any new JPAs or shared programs should only be considered when the following criteria are met.¹ The proposed JPA/shared program:

- Will demonstrate cost reduction.
- Is more efficient.

¹ Governments Working Together, A Citizen's Guide to Joint Powers Agreements, California State Legislature, Senate Local Government Committee, August 2007

- Will reduce or eliminate overlapping services.
- Will result in the sharing of resources.

JPA agreements should include common policies supporting JPA funds to be held in the County Treasury (as appropriate), open government, and transparency.

PROGRAM IMPLEMENTATION – MUNICIPAL SERVICE REVIEWS OF SELECTED TYPES OF JPAs

The Cities/County request that LAFCo conduct Municipal Service Reviews every five years of selected types of JPAs whose service area is mostly within the county and includes: (1) JPAs that provide municipal services; (2) JPAs that employ staff; and/or (3) JPAs with boards comprised of agency staff. New JPAs may be created in the future and added to this list, but currently those JPAs include:

1. Valley Clean Energy Alliance
2. West Sacramento Area Flood Control Agency
3. Woodland-Davis Clean Water Agency
4. Yolo County Public Agency Risk Management Insurance Authority
5. Yolo Emergency Communications Agency
6. Yolo Habitat Conservancy
7. Yolo Subbasin Groundwater Agency

LAFCo steps to complete Municipal Service Reviews on a five-year cycle of these JPAs include:

- Compiling publicly and readily available information.
- Requesting any additional information from the JPA, minimizing JPA staff time.
- Developing JPA recommendations regarding each of the seven standard MSR determinations.
- Completing an administrative draft report for preview by JPA management.
- Responding to any comments and preparing a draft report available for public review.
- Publishing a hearing notice for public review and comment of the draft MSR.
- Adopting the MSR at a public hearing, finalizing the report, and posting it online.
- Sharing MSR findings with city/county managers, including any cumulative recommendations on ways to streamline and improve efficiencies with the governance structures countywide.

PROGRAM IMPLEMENTATION - WEBSITE TRANSPARENCY SCORECARD

A website transparency scorecard will be prepared by LAFCo on a regular basis involving the following steps:

- Creating list of cities, County, JPAs and special districts
- Encouraging local JPAs and special districts to establish websites and assist them, if desired
- LAFCo conducts preliminary review of agency websites
- LAFCo shares preliminary results with each agency to provide an opportunity for improvement
- LAFCo conducts follow up review
- The agency scorecard is finalized, adopted by the LAFCo Commission, shared with local agencies, and posted online

AGENCY WEB TRANSPARENCY CHECKLIST²

The scorecard will be based on the following criteria:

1. Overview
 - a. Mission Statement: What is the agency's reason for existing?
 - b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - c. Boundary of service area: What specific area does the agency serve?
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so?

² 2015-16 Web Transparency Report Card, Marin County Civil Grand Jury, March 17, 2016

- c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
- 5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
- 6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year
 - c. Most recent annual financial report provided to the State Controller's Office, or a link to this information
 - d. Most recent LAFCo Municipal Service Review, if applicable
- 7. Contracts
 - a. Current request for proposal and bidding opportunities (over \$25,000 in value)
 - b. Instructions on how to submit a bid or proposal
 - c. Approved in force vendor contracts (over \$25,000 value)
- 8. Public Records
 - a. Online/downloadable Public Records Act (or FOIA) request form: What is the best way for the public to request public records?
- 9. Revenue Sources
 - a. Summary of fees received: fees for services, if any
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants
- 10. Agency Specific Criteria
 - a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

Consent 8.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

Review and file the following correspondence:

- A. CALAFCO 2020 Revised Calendar
 - B. CH&W Newsletter - Spring 2020
-

Attachments

ATT A-CALAFCO 2020 Revised Calendar 04.07.20

ATT B-CHW Newsletter-Spring 2020

Form Review

Form Started By: Terri Tuck
Final Approval Date: 04/24/2020

Started On: 04/24/2020 09:46 AM

2020 Events Calendar

JANUARY

- 13 **CALAFCO University course** (Orange County)
- 17 **CALAFCO Legislative Committee** (Irvine)
- 21-23 CA Assn. of Sanitation Agencies Conference (Indian Wells)
- 22-24 League New Mayor & Council Academy (Sacramento)

FEBRUARY

- 21 **CALAFCO Board of Directors Meeting** (San Diego)

MARCH

- 5-8 Local Government Commission Ahwahnee Conference (Yosemite)
- 6 **CALAFCO Legislative Committee** (Sacramento)
- 12 Assn. of CA Water Agencies Legislative Symposium (Sacramento)
- 24 ~~**CALAFCO University course** (Newport Beach)~~ **CANCELED**
- 25-27 ~~**CALAFCO Staff Workshop** (Newport Beach)~~ **CANCELED**

APRIL

- 3 ~~**CALAFCO Legislative Committee** (San Diego)~~ **CANCELED**
- 22 League of Cities Legislative Day (Sacramento) **CANCELED**

MAY

- 1 **CALAFCO Board of Directors Meeting** (Sacramento) **Conference Call**
- 8 **CALAFCO Legislative Committee** (Conference call)
- 19-20 CA Special Districts Assn. Legislative Days (Sacramento) **CANCELED**
- 27-28 CA State Assn. of Counties Legislative Days (Sacramento)

JUNE

- 12 **CALAFCO Legislative Committee** (Conference call)
- 17-18 League Mayor & Council Executive Forum (Monterey)

JULY

- 17 **CALAFCO Legislative Committee** (Conference call)
- 24 **CALAFCO Board of Directors Meeting** (San Diego)
- 28-31 Assn. of CA Water Agencies Conference (Monterey)

AUGUST

- 12-14 CA Assn. of Sanitation Agencies Annual Conference (Squaw Valley)
- 24-27 CA Special Districts Assn. Annual Conference (Palm Desert)

SEPTEMBER

- 16-17 Regional Council of Rural Counties Annual Conference (Napa)

OCTOBER

- 2 **CALAFCO Legislative Committee (2021)** (Conference call)
- 7-9 League Annual Conference (Long Beach)
- 21-23 **CALAFCO Annual Conference** (Monterey)
- 22 **CALAFCO Annual Business Meeting** (Monterey)
- 23 **CALAFCO Board of Directors Meeting** (Monterey)
- 28-30 Fire District Assn. Annual Meeting (Napa)

NOVEMBER

- 6 **CALAFCO Legislative Committee (2021)** (Sacramento)
- 13 **CALAFCO Board of Directors Meeting** (Sacramento)

DECEMBER

- 1-4 CA State Assn. of Counties Annual Conference (Los Angeles)
- 1-4 Assn. of CA Water Agencies Conference (Indian Wells)

Sharing Information and Resources

CALIFORNIA ASSOCIATION OF
LOCAL AGENCY FORMATION
COMMISSIONS

1020 12th Street, Suite 222
Sacramento, CA 95814
916-442-6536

For current information and other CALAFCO resources please visit www.calafco.org

COLANTUONO
HIGHSMITH
WHATLEY, PC

Newsletter | Spring 2020

Update on Public Law COVID-19: Back to Work!

By Ryan A. Reed and Teresa L. Highsmith

As of late April, California has been under a stay-at-home order for over a month. As the emergency continues, employers face challenging decisions as to when and how to require employees to come to work.

Mandating Work On-Site. Employers providing essential services may require employees to provide services on-site, or by telecommuting if job duties can be performed remotely. It is advisable to document the services provided by each job classification, whether they are essential, and whether they can be performed on-site or via telecommuting. This can help show management's decisions to order employees to work on-site or remotely are not arbitrary or discriminatory. A telecommuting agreement is a useful tool to clarify management's and employees' expectations.

Agencies may discipline employees for job abandonment if they do not show up for work without leave. Memoranda of understanding or internal policies may define what constitutes job abandonment. Absent such definitions, a rule of thumb is that a three-day unexcused absence amounts to job abandonment. Before resorting to discipline, we recommend contacting employees to ensure they are not claiming leave. Not contacting employees risks a discrimination and retaliation claim.

Return to Work. To ensure continuity of essential functions, the Centers for Disease Control recommend only that symptomatic employees and those within three days of recovery be required to stay home. Exposed employees can return to work under these conditions:

1. **Screening:** Employers should measure employees' temperatures and assess symptoms before their return to the work site.
2. **Monitoring:** Employees should self-monitor for symptoms and employers can tell them what symptoms to look for.
3. **Face Masks:** Employees should wear face masks for 14 days after their last exposure to COVID-19.

(Continued on page 2)

Webinars!

CH&W offers webinars on:

- SB 998 – mandatory policies governing **water-meter shutoffs** for nonpayment;
- SB 330 – **Housing Crisis Act of 2019**;
- **COVID-19** – personnel, public works, and management issues ;
- SB 1421 and AB 748, recent statutes granting greater public access to **police personnel records**;
- New laws on accessory dwelling units (**ADUs**).

A webinar allows agency management and counsel advice and guidance and Q&A in an attorney-client-privileged setting. The fee is \$1,000 per agency.

To schedule a webinar, contact Bill Weech at BWeech@chwlaw.us or (213) 542-5700.

Stronger Cannabis Enforcement

By Matthew T. Summers and Nikhil S. Damle

California cities and counties face challenges in enforcing cannabis ordinances and laws. A new statute strengthens enforcement, complementing existing tools recently reaffirmed by courts.

AB 97 (Budget Comm.) empowers the Bureau of Cannabis Control, the Department of Food and Agriculture, and the Department of Public Health to cite any violation of the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA), adopted after Proposition 64 to regulate legal cannabis entities and to integrate adult use and medical cannabis commerce. AB 97 amended MAUCRSA to extend provisional state cannabis licenses through 2021, to extend the window for permanent state licenses, and to require licensees to submit evidence of compliance with local licensing requirements.

Under AB 97, state licensing authorities may fine unlicensed operators up to \$5,000 per violation for any MAUCRSA violation for licensees and \$30,000 for those unlicensed, with discretion to impose lower fines depending on the seriousness of the violation, the good faith of the violator, and previous violations. Fines can be appealed to an administrative hearing officer and are subject to review in court. Fine proceeds are available to state licensing authorities for enforcement, investigation, and regulation.

Cities cannot impose fines under AB 97. Instead, they may use their existing nuisance abatement authority to issue notices of violation and citations, and may sue to close, or compel compliance by, unlawful businesses. Cities and counties retain their broad police power to regulate land use. The state Supreme Court and several Courts of Appeal have consistently found local land use authority undiminished by changing cannabis laws and

affirmed the use of nuisance abatement actions to close or regulate cannabis businesses. In 2018, CH&W won *City of Pasadena v. Medical Cannabis Caregivers* — a nuisance abatement action to close unlicensed dispensaries — a published case affirming local regulatory power, holding unlicensed activity can be abated as a nuisance per se.

Cities and counties can enforce licensing and land use requirements for cannabis commerce with these local tools, by seeking state enforcement, or both.

For more information on this subject, contact Matt at MSummers@chwlaw.us or (213) 542-5719 or Nikhil at NDamle@chwlaw.us or (213) 542-5709.

Return to Work (Cont.)

4. Social Distance: Employees should maintain social distance from others in the workplace.
5. Clean and Disinfect: Employers should clean and disinfect shared areas and make disinfecting supplies available to employees.

Ideally, a physician's release should be required before a previously symptomatic employee is permitted to return to work. Otherwise, it is wise to require employees to certify they have experienced no symptoms in the three days before return. Employers should develop a self-certification form (listing symptoms the CDC has identified) for employees to complete and state an employee may be subject to discipline for a false certification.

For more information on this subject, contact Ryan at RReed@chwlaw.us or (530) 270-9490 or Terri at THighsmith@chwlaw.us or (213) 542-5703.

Charter Cities and Statewide Elections

By Holly O. Whatley

In *City of Redondo Beach v. Padilla*, the LA Court of Appeal concluded the Voter Participation Rights Act (VPRA) does not apply to charter cities, a question much debated since the VPRA's 2015 adoption. If a jurisdiction's local-election turnout is 25 percent or more below its turnout in the previous four statewide general elections, it must consolidate its local elections with statewide elections. Few cities have the turnout required to maintain separate local elections. Many charter cities consolidated with statewide elections despite doubt the VPRA applied to them.

Redondo Beach challenged the VPRA, arguing it violated the constitutional home rule doctrine giving the city plenary authority over its elections. Redondo Beach's charter set its regular elections for March in odd-numbered years. The Court found that, if it applied, the VPRA would conflict with Redondo Beach's charter, triggering an established four-part analysis (the "CalFed / Vista analysis") of whether a city's charter must yield to contrary state law. But the Court found no need to engage in that analysis because neither the text nor legislative history of the VPRA clearly applied it to charter cities.

As to the statute's text, the Court noted the Legislature is typically specific when it intends laws to apply to charter cities. It found VPRA's use of "political subdivision" too generic to evidence intent to include charter cities. The Court also declined to infer such intent from legislative history. To avoid the constitutional home-rule question, the Court construed the VPRA not to apply to charter cities, obviating the need for CalFed / Vista analysis.

Absent Supreme Court review, charter cities which did not consolidate their local elections with statewide dates need not do so. And those that did consolidate have the freedom to revert to other dates. Caution is appropriate until late May or early June when we will know if Supreme Court review is sought or granted.

For more information on this issue, contact Holly at HWhatley@chwlaw.us or (213) 542-5704.

Money Fights: Utility Rates and Pensions

By Michael G. Colantuono

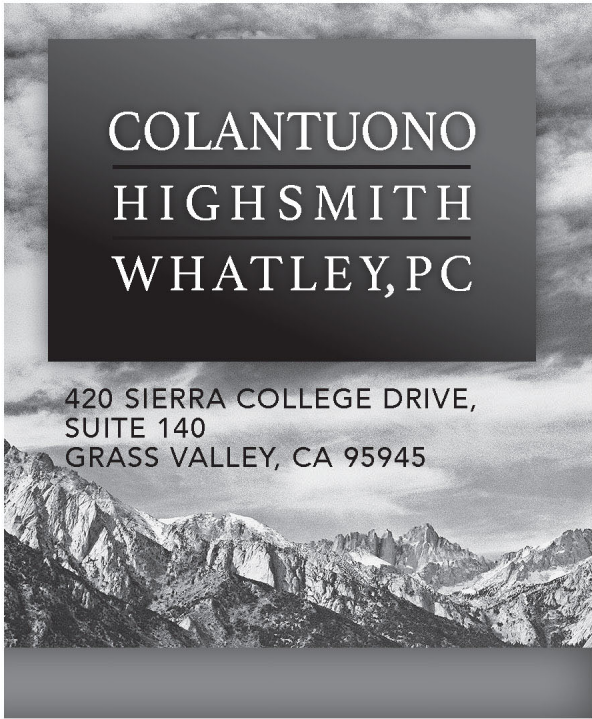
It is a busy time for finance law and may get busier with the COVID-19 economic downturn.

First up is *Zolly v. City of Oakland*, a new decision of the San Francisco Court of Appeal allowing a class of refuse customers to sue that City, arguing the franchise fees haulers pay the City (and pass through to customers) are taxes requiring voter approval because they bear no reasonable relationship to the value of the franchise rights. Oakland will seek Supreme Court review, but if the decision remains as the Court of Appeal decided it, it amounts to a restatement of *Jacks v. City of Santa Barbara*, a Supreme Court decision CH&W won for that City in 2017. *Jacks* involved an electric franchise; similar disputes are pending in Ventura and San Diego. When granting franchises that require franchise fees, local governments should include evidence in the record showing the fee is at least roughly proportionate to the value of the franchise rights.

On the morning of May 5th, the California Supreme Court will hear three local government cases: *Weiss v. Caltrans* (inverse condemnation procedures), *Alameda County Deputy Sheriffs' Association v. Alameda County Employees' Retirement Association* (did PEPRA violate vested pension rights, as by ending "air time"?), and *Wilde v. City of Dunsmuir* (can you referend a water rate?). CH&W's Michael Colantuono will argue *Weiss* and *Wilde*. Arguments are web-streamed at <https://www.courts.ca.gov/35333.htm>.

Finance law keeps moving. As always, we will keep you posted!

For more information, contact Michael at MColantuono@chwlaw.us or (530) 432-7359.



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Public Hearings 9.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Conducting Authority Protest Hearing for the Springlake Fire Protection District (FPD) Change of Organization Proposal to Change from an Independent District to a Dependent District to the County of Yolo (LAFCO No. 934)

RECOMMENDED ACTION

1. Open the Public Hearing and consider the information presented in the staff report and any public comment including oral or written protest.
2. If less than 25% landowner and registered voter protest is received, adopt Resolution 2020-03 ordering the Change of Organization effective July 1, 2020.

FISCAL IMPACT

None. This action will not change landowner tax rates or any fees.

REASONS FOR RECOMMENDED ACTION

LAFCo approved this proposal on February 27, 2020. Government Code §57000 et. seq. indicates a protest hearing must be conducted after the Commission approves a Change of Organization of a public agency without 100% consent from the landowners and/or registered voters. The Yolo LAFCo is the conducting authority for the protest process as specified by Government Code Section 57050(b). This hearing allows landowners and registered voters to submit official written protest to the Change of Organization if they desire. The Springlake FPD submitted the proposal for this change and no opposition has been received to date.

BACKGROUND

The FPD contracts out all of its services through the City of Davis, City of Woodland and UC Davis and provides no services itself (i.e. it is called a "paper" district). Over the years, the FPD has struggled to maintain board members and has worked with LAFCo and Yolo County regarding governance options. On August 9, 2019, Springlake FPD submitted the subject proposal application to Yolo LAFCo initiating the process to transition from an independent district to a dependent district to Yolo County. This change to a dependent district will not affect the FPD's existing service contracts.

On February 27, 2020 the Commission adopted Resolution 2020-01 approving the Change of Organization initiating conducting authority proceedings and set May 28, 2020 as the hearing date to conduct protest proceedings. This hearing for this petition has been properly noticed, posted, and published as required by the Cortese-Knox-Hertzberg Act. Notice of this protest hearing has been provided to subject and affected agencies and the notice of the Public Hearing was published in the Davis Enterprise on April 1, 2020 as a 1/8th page display ad because the list to receive mailed notice exceeded 1,000. Since publication, no objections have been received to date.

After the hearing is closed, the Commission should determine the number of all valid written protests filed. Assuming protest will be less than 25% (since no one protested at the February approval hearing either), LAFCo should adopt the Conducting Authority resolution ordering the Change of Organization effective July 1, 2020.

Attachments

[ATT-Reso2020-03 Ordering Change of Springlake FPD Organization](#)

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 05/11/2020

Reviewed By

Christine Crawford

Date

05/11/2020 01:46 PM
Started On: 05/07/2020 11:59 AM

RESOLUTION № 2020-03

**Conducting Authority Resolution Ordering the
Change of Organization to Change the Springlake Fire Protection District (FPD) from
an Independent District to a Dependent District to the County of Yolo
(LAFCo № 934) Without an Election**

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 governs the organization and reorganization of cities and special districts by local agency formation commissions (LAFCo or Commission) established in each county, as defined and specified in Government Code Sections 56000 et seq. (unless otherwise indicated all statutory references are to the Government Code); and

WHEREAS, Government Code Section 56375 provides LAFCo with the power to review and approve proposals for "changes in organization" or "reorganization" (i.e. more than one change or organization) consistent with policies adopted by the Commission; and

WHEREAS, Government Code Section 56650 authorizes proceedings for a change of organization to be initiated by a Resolution of Application as adopted by a local agency; and

WHEREAS, on August 9, 2019, Springlake FPD submitted the subject proposal application (LAFCo № 934) to Yolo LAFCo accompanied by meeting minutes reflecting a vote to initiate the LAFCo process to transition from an independent district to a dependent district; and

WHEREAS, the proposal was routed to all subject, affected, and interested agencies and no concerns or objections were received; and

WHEREAS, the proposal is not subject to a negotiated exchange per Revenue and Taxation Code Section 99(b)(1) because it does not involve a jurisdictional change; and

WHEREAS, the Yolo County Board of Supervisors adopted a resolution on December 17, 2019, supporting the Springlake FPD's request to change to a dependent district; and

WHEREAS, a Certificate of Filing was issued on December 17, 2019; and

WHEREAS, on February 27, 2020, the Commission reviewed and considered the CEQA documentation and the staff report including all the information, recommendations, findings and conditions contained therein; and

WHEREAS, on February 27, 2020, the Commission adopted Resolution 2020-01 approving the Change of Organization to change the Springlake Fire Protection District (FPD) from an independent district to a dependent district to the County of Yolo, initiating conducting authority proceedings and set May 28, 2020 as the hearing date to conduct protest proceedings; and

WHEREAS, notices of the Public Hearing were published in the Davis Enterprise on April 1, 2020, as a 1/8th page display ad because the list to receive mailed notice exceeded 1,000 and since notice no objections have been received; and

WHEREAS, Government Code §57000 et seq. designates the Commission as the Conducting Authority for protest proceedings; and

WHEREAS, on May 28, 2020, the Commission opened the Public Hearing, LAFCo Resolution 2020-01 was summarized, and an opportunity was given to all interested persons, organizations, and agencies to present oral or written protests, objections, and any other information concerning the proposal and all related matters; and

WHEREAS, following the close of the Public Hearing, the Commission determined the value of all valid written protests filed and not withdrawn.

NOW, THEREFORE, BE IT RESOLVED that the Yolo Local Agency Formation Commission acting as the Conducting Authority for these proceedings orders the Change of Organization to Change the Springlake FPD from an Independent District to a Dependent District to the County of Yolo (LAFCo № 934) without an election, subject to the following findings and conditions of approval:

Finding

1. Finding: The number of the written protests filed and not withdrawn is less than 25 percent of the landowners in the affected territory, and therefore, confirmation by the landowners via an election is not required.

Evidence: Notices of the Change of Organization and Protest Hearing were published in the Davis Enterprise on April 1, 2020 as a 1/8th page display ad because the list to receive mailed notice exceeded 1,000. LAFCo has not received any objections (resolutions or otherwise) filed by an affected or interested agency regarding the proposed project. No objections from any landowners or the general public in the affected territory or elsewhere have been received.

Conditions of Approval

1. The applicant and the real party of interest, if different, agree to defend, indemnify, hold harmless, and release the Yolo LAFCo, its agents, officers, attorney, and employees from any claim, action, or proceeding brought against any of them, the purpose of which to attack, set aside, void, or annul the approval of this application or adoption of the environmental review which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorney fees, or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, whether or not there is concurrent passive negligence of the part of the Yolo LAFCo its agents, officers, attorneys, or employees.
2. The reorganization will be subject to all appropriate LAFCo, State Board of Equalization, and County Clerk-Recorder fees prior to recording the Certificate of Completion for the Change of Organization to change the Springlake FPD governance from an independent district to a dependent district to the County of Yolo (LAFCo № 934).
3. Once all of the terms and conditions have been satisfied/completed, the Executive Officer shall prepare a Certificate of Completion to be recorded with the County Recorder that confirms the final successful completion of the Change of Organization. The effective date shall be July 1, 2020.

PASSED AND ADOPTED by the Local Agency Formation Commission, County of Yolo, State of California, this 28th day of May 2020, by the following vote.

AYES:

NOES:

ABSENT:

Olin Woods, Chair
Yolo Local Agency Formation Commission

ATTEST:



Christine Crawford, Executive Officer
Yolo Local Agency Formation Commission

APPROVED AS TO FORM:



Eric May, Commission Counsel

Public Hearings 10.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Consider adoption of the Final LAFCo Budget for FY 2020/21

RECOMMENDED ACTION

1. Receive staff presentation on the Final Budget for FY 2020/21 and open the Public Hearing for public comments on the item.
2. Close the Public Hearing and adopt the Final LAFCo Budget for FY 2020/21.

FISCAL IMPACT

The attached LAFCo budget includes proposed revenues and expenditures for LAFCo for FY 2020/21. This budget maintains resources for the Commission to meet its responsibilities under the Cortese-Knox-Hertzberg (CKH) Act and the Shared Services Program for FY 2020/21. Adopting a final budget will ensure LAFCo is adequately funded to meet its legal obligations and maintain the shared services program.

REASONS FOR RECOMMENDED ACTION

Each year Yolo County LAFCo adopts an annual budget with notice to the four cities and Yolo County. In accordance with the CKH Act, a proposed budget must be adopted by May 1 and final budget by June 15 of each year. Following approval of the final budget and no later than July 1, the auditor requests payment from each agency.

In accordance with the CKH Act, the cities and County split the cost of LAFCo funding 50/50. A formula for the split of the cities' share is outlined in Government Code Section 56381 (b)(1); which would be in proportion to a city's tax revenue or an alternative method approved by a majority of the cities. Beginning in FY 2007/08, the cities of Yolo County developed an alternative formula to apportion their 50% of LAFCo funding by averaging a city's general tax revenue (less grant monies) and population. In other words, the higher the revenue and population of

a city relative to the others, the higher the share of the LAFCo budget.

In summary, each agency's portion of the overall LAFCo budget is listed below, with the previous/current FY noted in parenthesis:

City of Davis - 17.07% (previous year 16.95%)
City of West Sacramento - 17.16% (previous year 16.34%)
City of Winters - 1.54% (previous year 1.63%)
City of Woodland - 14.23% (previous year 15.08%)
County of Yolo - 50.00%

BACKGROUND

The draft budget was heard and discussed at the March 18, 2020 meeting. On April 16, 2020 LAFCo received a memo from the city and county managers requesting funded agencies reduce agency costs by a target of 5% due to the sudden COVID-19 recession. Staff responded to the city/county managers indicating a willingness to adjust LAFCo's proposed budget accordingly. Both memos are attached for your review.

The overall budget is going up 6% due to employee salaries/benefits as compared to last year with a total appropriation of \$499,282. Part of the increase in salaries is due to the Executive Officer's house exchange and reduced hours last fall which resulted in 85% of the position's typical salary costs, which in the FY 2020/21 budget is back at 100%. The Services and Supplies costs are also very similar to last year, reducing the professional services account to accommodate the target reduction in agency costs.

Even though the total apportionment goes up 6%, there is additional carryover fund balance as compared to last year, and total agency cost goes down by 6%. The following itemizes the draft budget cost for each agency (and net decrease as compared to the previous fiscal year).

City of Davis - \$66,612 (decrease of \$3,811)
City of West Sacramento - \$66,974 (decrease of \$889)
City of Winters - \$6,021 (decrease of \$766)
City of Woodland - \$55,514 (decrease of \$7,113)
County of Yolo - \$195,121 (decrease of \$12,580)

Attachments

ATT A-Final LAFCo 2020-21 Budget

ATT B-City-County Budget Letter and LAFCo Response

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 04/30/2020

Reviewed By

Christine Crawford

Date

04/30/2020 01:47 PM
Started On: 04/28/2020 02:15 PM

FINAL LAFCO BUDGET - ADOPTED:
FINANCING SOURCES - SCHEDULE A

Item 10-ATT A
FISCAL YEAR 2020/21
ACCOUNTING UNIT: 69405229816991

Account #	Account Name	FY 19/20 Revenue Budgeted	FY 20/21 Revenue Budgeted	Net Change	Agency Apportionment FY 20/21
REVENUES					
400700	INVESTMENT EARNINGS-POOL	\$ 3,000	\$ 3,000	\$ -	
402010	OTHER GOVT AGENCY-COUNTY	\$ 207,700	\$ 195,121	\$ (12,580)	50.00%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$ 67,863	\$ 66,974	\$ (889)	17.16%
402040	OTHER GOVT AGENCY-WOODLAND	\$ 62,627	\$ 55,514	\$ (7,113)	14.23%
402050	OTHER GOVT AGENCY-WINTERS	\$ 6,787	\$ 6,021	\$ (766)	1.54%
402060	OTHER GOVT AGENCY-DAVIS	\$ 70,423	\$ 66,612	\$ (3,811)	17.07%
403460	CHARGES FOR SERVICES - LAFCO	\$ 4,000	\$ 4,000	\$ -	CALAFCO Stipend for Deputy EO (offsets travel costs)
	"EXTRA" FUND BALANCE TO OFFSET COSTS	\$ 50,076	\$ 102,041	\$ 51,965	"Extra" fund balance to balance budget and offset agency costs
	TOTAL AGENCY COST	\$ 415,400	\$ 390,241	\$ (25,159)	
	TOTAL OTHER SOURCES	\$ 7,000	\$ 7,000	\$ -	
	TOTAL FINANCING SOURCES	\$ 472,476	\$ 499,282	\$ 26,806	
FUND BALANCE AT END OF FY 18/19					
	CARRYOVER FUND BALANCE (on July 1, 2019)	\$ 178,291			
	RESERVE (audits every 3 yrs)	\$ (5,000)			Monies held for audits every 3 years
	RESERVE (computer replacement every 4 yrs)	\$ -			Monies held for PC replacement (appropriated in FY 20/21)
300600	FUND BALANCE ASSIGNED (contingency)	\$ (71,250)			Contingency 15% held in fund balance (per LAFCo policy)
	TOTAL TO REMAIN IN FUND BALANCE	\$ (76,250)			
	"EXTRA" FUND BALANCE TO OFFSET COSTS	\$ 102,041			Extra fund balance applied to offset agency costs

Account #	Account Name	FY 19/20	FY 20/21	Net Change	Explanation of Change
SALARIES AND BENEFITS					
500100	REGULAR EMPLOYEES	\$ 189,431	\$ 221,466	\$ 32,035	EO@ 85% FTE last FY, hence cost bump
500110	EXTRA HELP	\$ 30,000	\$ 20,000	\$ (10,000)	Extra budgeted last FY to cover EO temporary absence
500310	RETIREMENT (CALPERS)	\$ 60,065	\$ 68,353	\$ 8,288	
500320	OASDI	\$ 13,602	\$ 14,573	\$ 971	
500330	FICA/MEDICARE TAX	\$ 3,655	\$ 3,837	\$ 182	
500340	HEALTH INSURANCE (account no longer in use)	\$ 160		\$ (160)	
500350	LIFE INSURANCE (new account)	\$ -	\$ 72	\$ 72	
500360	OPEB - RETIREE HEALTH INSURANCE	\$ 17,953	\$ 19,489	\$ 1,536	
500380	UNEMPLOYMENT INSURANCE	\$ 350	\$ 303	\$ (47)	
500390	WORKERS' COMPENSATION INSURANCE	\$ 500	\$ 500	\$ -	
500400	OTHER EMPLOYEE BENEFITS	\$ 40,894	\$ 45,480	\$ 4,586	
	TOTAL SALARY & BENEFITS	\$ 356,610	\$ 394,073	\$ 37,463	
SERVICES AND SUPPLIES					
501020	COMMUNICATIONS	\$ 2,500	\$ 1,859	\$ (641)	
501030	FOOD	\$ 350	\$ 400	\$ 50	
501051	INSURANCE-PUBLIC LIABILITY	\$ 500	\$ 500	\$ -	
501070	MAINTENANCE-EQUIPMENT	\$ 750	\$ 600	\$ (150)	
501071	MAINTENANCE-BLDG IMPROVEMENT	\$ 500	\$ 500	\$ -	
501090	MEMBERSHIPS	\$ 4,020	\$ 5,000	\$ 980	CALAFCO dues increase
501100	MISCELLANEOUS EXPENSE	\$ 250	\$ 250	\$ -	
501110	OFFICE EXPENSE	\$ 1,250	\$ 1,250	\$ -	
501111	OFFICE EXP-POSTAGE	\$ 300	\$ 300	\$ -	
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$ 2,000	\$ 2,000	\$ -	
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$ 3,087	\$ 3,359	\$ 272	
501127	IT SERVICES-CONNECTIVITY	\$ 4,719	\$ 4,729	\$ 10	
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$ 5,000	\$ 5,000	\$ -	Building reserve for next audit of 3yrs (in FY 22/23)
501152	PROF & SPEC SVC-INFO TECH SVC	\$ 1,200	\$ 1,200	\$ -	
501156	PROF & SPEC SVC-LEGAL SVC	\$ 7,000	\$ 7,000	\$ -	
501165	PROF & SPEC SVC-OTHER	\$ 30,000	\$ 15,000	\$ (15,000)	Budget reduced to achieve 5% reduction in agency costs
501165	PROF & SPEC SVC-OTHER (Shared Services) (6992)	\$ 10,000	\$ 10,000	\$ -	To be used for district website reimbursement FY 20/21 only
501180	PUBLICATIONS AND LEGAL NOTICES	\$ 1,500	\$ 1,000	\$ (500)	
501190	RENTS AND LEASES - EQUIPMENT	\$ 2,500	\$ 2,800	\$ 300	
501192	RENTS & LEASES-RECRDS STRGE (Archives)	\$ 840	\$ 1,112	\$ 272	
501205	TRAINING	\$ 4,200	\$ 5,000	\$ 800	
501210	MINOR EQUIPMENT (COMPUTERS)	\$ 1,400	\$ 5,600	\$ 4,200	Set aside for PC replacement every 4 yrs per IT (in FY 20/21)
501250	TRANSPORTATION AND TRAVEL	\$ 8,500	\$ 7,000	\$ (1,500)	Conference in Monterey, Staff Workshop in Murphys
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$ 1,000	\$ -	\$ (1,000)	Any costs would be offset by application fees
	TOTAL SERVICES & SUPPLIES	\$ 93,366	\$ 81,459	\$ (11,907)	
OTHER FINANCING USES					
503300	APPROP FOR CONTINGENCY	\$ 22,500	\$ 23,750	\$ 1,250	20% Total = 5% Appropriated + 15% in Fund Balance
	TOTAL APPROPRIATIONS	\$ 472,476	\$ 499,282	\$ 26,806	



Michael Webb
City Manager

John W. Donlevy, Jr.
City Manager

Patrick Blacklock
County Administrator

Aaron Laurel
City Manager

Ken Hiatt
Interim City Manager

April 16, 2020

YECA	Dena Humphrey, Executive Director
YCPARMIA	Armond Sarkis, ARM, CPCU — CEO/Risk Manager
Animal Services	Tom Lopez, Sheriff
LAFCO	Christine Crawford, Executive Officer
Habitat JPA	Dirk Brazil, Executive Director
YCTD	Terry Bassett, Executive Director

Unfortunately, one of the projected outcomes of Covid-19 is a recession. UCLA’s Anderson Forecast states that the “U.S. economy has entered a recession” and that this is projected to continue “through the end of September.” For the cities and County, this means that as we build our 2020-21 budgets, we must downgrade our earlier revenue forecasts while anticipating increased pension liabilities resulting in the need to implement immediate and longer-term reduction measures into our respective budgets. The purpose of this letter is to ask that your agency similarly identify and implement cost cutting strategies commensurate with the actions being taken by the cities and County.

Our current thinking is to build our 2020-21 budgets in line with the aforementioned recession forecast, which assumes a “resumption of normal activity in the fourth quarter of 2020.” If, however, this forecast changes in the next few months as we obtain additional data, we may need to plan for a second round of cost cutting later in the year. Examples of cost cutting strategies being considered now include hiring freezes, elimination of vacant positions, and deferral of equipment purchases and capital improvement projects. Our hope is that your agency will consider like strategies which will in turn allow the city and county contribution rates to be reduced. We suggest you consider a target reduction range of five percent.

We recognize that due to the change in fiscal conditions; we are all now in the incongruent position of investing in the Covid-19 response for our community while simultaneously preparing for a budget downturn. Unfortunately, however, we must reduce expenses in order to maintain balanced budgets. Furthermore, it is important that each of our allied agencies implement equivalent measures so that we are all aligned in responding to the recessionary forecast. Thank you for your consideration of this request and your willingness to help identify ways to reduce costs while minimizing the impact on delivery of the critical services to our communities.

Sincerely,

Mike Webb

John W. Donlevy Jr.

Patrick Blacklock

Aaron Laurel

Ken Hiatt

cc: Christine Crawford, LAFCO
Board of Supervisors
City Councils

YOLO
LOCAL
AGENCY
FORMATION
COMMISSION



To: Yolo Managers
From: Christine Crawford
Re: COVID-19 Recession Budget Reduction Request
Date: April 27, 2020

COMMISSION
CHAIR
OLIN WOODS
Public Member

VICE CHAIR
DON SAYLOR
Supervisor – 2nd District

WILL ARNOLD
Councilmember
City of Davis

GARY SANDY
Supervisor – 3rd District

TOM STALLARD
Councilmember
City of Woodland

ALTERNATES
RICHARD DELIBERTY
Public Member

DUANE CHAMBERLAIN
Supervisor – 5th District

BABS SANDEEN
Councilmember
City of West Sacramento

STAFF
CHRISTINE M. CRAWFORD, AICP
Executive Officer

TERRI TUCK
Clerk to the Commission

MARK KRUMMENACKER
Financial Analyst

COUNSEL
ERIC MAY

625 Court Street, Suite 107
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org

Thank you for your April 16, 2020 memo emphasizing our collective need to reduce agency expenses during this sudden recession. In speaking with the Chair, LAFCo is willing to do our part to reduce agency costs and staff will recommend LAFCo adopt a final budget on May 28, 2020 that achieves a 6% overall reduction in agency costs.

Target Cost Reduction

LAFCo’s draft budget adopted on March 18, 2020 already showed a slight reduction in agency costs. However, staff will recommend reducing our final budget to slightly exceed the requested target 5% reduction in agency costs as shown below.

Agency	FY 19/20 Cost	FY 20/21 Cost	Net Change	% Δ	FY 20/21 Apportionment
Davis	\$70,423	\$66,612	(\$3,811)	-5%	17.07%
West Sacramento	\$67,863	\$66,974	(\$889)	-1%	17.16%
Winters	\$6,787	\$6,021	(\$766)	-11%	1.54%
Woodland	\$62,627	\$55,514	(\$7,113)	-11%	14.23%
Yolo County	\$207,700	\$195,121	(\$12,580)	-6%	50.00%
Total Agency Costs	\$415,400	\$390,241	(\$25,159)	-6%	100%

As illustrated above, even though staff’s recommended final budget would reduce agency costs overall by 6%, these reductions are not spread equally across the cities because of how city costs are apportioned from year to year.

City Cost Apportionment

With several new city managers, it’s worth explaining how the city portion of LAFCo costs are apportioned and **noting that this formula can be changed if desired**. The default apportionment formula outlined in Government Code Section 56381(b)(1) is in proportion to a city’s tax revenue or an alternative method approved by a majority of the cities. Beginning in FY 2007/08, the cities developed an alternative formula to apportion their 50% of LAFCo funding by averaging a city’s general tax revenue **and population**.

Because these factors change slightly from year to year as shown below, the 6% cost reduction is not spread equally across the cities. If your city’s general tax revenue increased relative to the other cities, your city will shoulder more of the cost. Below is the detail showing how the formula and apportionment changed for this upcoming FY as compared to the previous/current year.

Fiscal Year 2020/21 Apportionment Formula

Agency	General Tax Revenue (SCO 2018)	% of Total Tax Revenue	City Population (DOF 2019)	% of Total City Pop	Average % of Revenue and Population	LAFCo Apportionment
Davis	\$ 52,617,031	32%	69,761	36%	34.14%	17.07%
West Sacramento	\$ 66,921,094	40%	53,911	28%	34.32%	17.16%
Winters	\$ 3,795,894	2%	7,417	4%	3.09%	1.54%
Woodland	\$ 41,989,030	25%	60,292	32%	28.45%	14.23%
Yolo County						50.00%
Total	\$ 165,323,049	100%	191,381	100%	100%	100.00%

Fiscal Year 2019/20 Apportionment Formula

Agency	Tax Revenue	% of Total Tax Revenue	City Population DOF 2018	% of Total City Pop	Average % of Revenue and Population	LAFCo Apportionment
Davis	\$ 49,974,973	31%	68,704	36%	33.91%	16.95%
West Sacramento	\$ 59,183,496	37%	53,163	28%	32.67%	16.34%
Winters	\$ 4,249,999	3%	7,292	4%	3.27%	1.63%
Woodland	\$ 45,922,319	29%	59,347	31%	30.15%	15.08%
Yolo County						50.00%
Total	\$ 159,330,787	100%	188,506	100%	100%	100.00%

Cost Cutting Strategies

LAFCo does not currently have any vacant positions to delay refilling or eliminate. When our analyst resigned in FY 2017/18, it was decided to not fill this position and instead shift those responsibilities between the remaining two employees, plus hire a part time finance analyst that receives no benefits. Therefore, LAFCo has already reduced its staff to a minimum two years ago to reduce costs. In terms of deferral of equipment purchases and capital improvement projects, the only purchase we have planned this year is to purchase three new computers that we've set aside minimal funds for each year. LAFCo does not have any capital improvements for infrastructure. After considering our lean budget, staff will recommend LAFCo achieve the requested target reduction by reducing the professional services budget. I do not anticipate this will significantly impact our core services to our communities.

Thank you for your diligent efforts during these times of uncertainty. If you have questions about any of this information, please email me or call my mobile phone at (916) 798-4618. As a reminder, the hearing to adopt LAFCo's final budget is scheduled for May 28, 2020.

Public Hearings 11.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Consider and adopt an updated Yolo LAFCo Fee/Deposit Schedule

RECOMMENDED ACTION

Consider and adopt the updated Yolo LAFCo Fee/Deposit Schedule to be effective July 1, 2020.

FISCAL IMPACT

The updated fee schedule (Attachment A) changes typical proposal application processing costs from actual staff time to a flat fee. The flat fees proposed represent a rough average of actual proposal costs from 2012 - 2019 (shown in Attachment B). LAFCo has received anywhere from zero to six applications per year during this same time period. Since application fee revenue is uncertain, LAFCo does not rely on it to balance its budget. Any additional charges such as consultants or state agency fees would be charged to the applicant. Therefore, the updated fee schedule will have no negative fiscal impact to the LAFCo budget. Any application revenue would be net positive and carryover to be used to offset agency costs the following fiscal year.

REASONS FOR RECOMMENDED ACTION

Yolo LAFCo has not updated its application fee/deposit schedule since 2009 and it is in need of an update. Staff costs and State Board of Equalization (BOE) boundary change fees have outgrown our outdated deposit amounts. Although LAFCo has billed actual costs at the end of the application process, this requires a significant amount of staff time to do some forensic time accounting and puts staff in the role of bill collector before LAFCo can file the final Certificate of Completion for an application. In addition, application invoices have increased over the years which is sometimes an unexpected surprise to applicants. And as an example, with the Lower Elkhorn and West Sacramento Basin reorganizations, staff was under a time crunch to get agency invoices paid and the boundary changes filed with the State BOE by December 1st. The Commission discussed this change in

how the fees were structured at its March 18, 2020 meeting and directed staff to simplify the fee update with more flat fees.

BACKGROUND

The proposed fee schedule sets standard jurisdictional changes at a flat rate of \$4,000. Since not all proposals are the same, some additional fees are also included as applicable. Some proposals require a protest process involving a second public hearing and noticing, while others do not. Therefore, \$1,600 is recommended to cover noticing and staff time to prepare a second staff report and required resolutions. Another additional \$900 fee would be charged if the proposal involved a boundary change to cover time for LAFCo to hire a contract surveyor to review the legal description and Yolo County GIS for updated mapping.

The fees included in the "other requests" category remain unchanged because the 2009 fee still covers actual costs. Non-standard jurisdictional changes such as a city incorporation or district formation (we haven't had such a proposal in 15+ years) would be charged actual costs. Deposit amounts are included to cover the first 75 or 100 hours of staff time to get started. Other deposits may be required if LAFCo were a Lead Agency for CEQA purposes and needed to prepare a Negative Declaration or EIR (which would be rare) or an agency requested a comprehensive MSR outside of its regular 5-year scheduled cycle (although we can normally work with agencies to meet it's needs by modifying our schedule).

The verbiage in the last paragraph on the schedule gives the Executive Officer authority to grant a 50% fee reduction to incentivize applications to annex either an "island" or a "disadvantaged unincorporated community". This idea was borrowed from San Diego LAFCo's fee schedule because it incentivized these state priorities, but this provision can be removed if the Commission prefers to keep this discretion instead.

The updated fee schedule more accurately reflects actual proposal processing costs and simplifies the process, providing more certainty for applicants. It also saves the significant amount of staff time to do forensic accounting and applicant billing at the conclusion of the application process. The new schedule would be effective July 1, 2020.

Attachments

[ATT A-Draft Yolo LAFCo Fee-Deposit Schedule](#)

[ATT B-Actual Proposal Processing Costs 2012-2019](#)

Form Review

Inbox

Christine Crawford (Originator)

Reviewed By

Christine Crawford

Date

05/14/2020 03:26 PM

Form Started By: Christine Crawford
Final Approval Date: 05/15/2020

Started On: 05/13/2020 02:35 PM

Yolo LAFCo Fee/Deposit Schedule

Effective July 1, 2020

Standard Jurisdictional Changes

Annexation, detachment, dissolution, consolidation, merger, and/or establishment of a subsidiary district (can also include a minor sphere of influence amendment).

Base application fee (for 1 or more changes listed above):	\$4,000
If protest process is required (i.e. not 100% consent), add:*	\$1,600
If application involves agency boundary change(s): <ul style="list-style-type: none"> • Requires LAFCo surveyor review of map/description, cost to revise GIS layer & LAFCo agency map, add: * • State Board of Equalization Boundary Change Fees (contact LAFCo Executive Officer to confirm fee): * 	\$900 See BOE rates below
CEQA (this assumes LAFCo is acting as a "Responsible Agency". If LAFCo is the "Lead Agency", see "Other Deposits" below)	\$0
Total application fee (consult with LAFCo Executive Officer to confirm fee):	TBD

* Fee will be refunded if proposal is withdrawn, denied or terminated prior to this step in the process commencing (i.e. any time spent or costs incurred). The base application fee is non-refundable.

Other Requests

Outside Agency Service Extension application fee	\$1,500
District Request to Exercise New Powers or Divest Powers application fee	\$1,500
LAFCo Reconsideration application fee	\$1,000
Request for Time Extension fee	\$500
Fee Waiver Request	Free

Other Jurisdictional Changes

City Incorporation/Disincorporation	Actual time + consultant costs starting with a \$16,000 deposit (covers approximately first 100 staff hours)
District Formation	Actual time + consultant costs starting with a \$11,375 deposit (covers approximately first 75 staff hours)

Other Deposits

CEQA (if LAFCo is Lead Agency and project is not exempt)	Actual time + consultant costs starting with a \$7,400 deposit (covers approximately first 40 hours of EO hours)
Municipal Service Reviews and Sphere of Influence updates (outside of LAFCo's 5-year cycle)	Actual time + consultant costs starting with a \$16,000 deposit (covers approximately first 100 staff hours)

Third-Party Charges Fee quoted as of date schedule published, actual charge is as currently adopted by State

California Department of Fish and Wildlife CEQA Filing Fees (only required if LAFCo is acting as the Lead Agency).		MND = \$2,280.25 EIR = \$3,168.00
State Board of Equalization Boundary Change Fees		
<u>Acreage</u>	<u>Fee</u>	<u>Special Fee Provision</u>
For each separate area/GIS polygon:		The following transactions may supersede or combine with the fees for single area transactions:
< 1	\$300	
1.00-5.99	\$350	Additional county, per transaction \$300
6.00 – 10.99	\$500	Consolidation \$300
11.00 – 20.99	\$800	Entire district transaction \$300
21.00 – 50.99	\$1,200	Coterminous transaction \$300
51.00 – 100.99	\$1,500	District dissolution or name change \$0
101.00 – 500.99	\$2,000	
501.00 – 1,000.99	\$2,500	
1,001.00 – 2,000.99	\$3,000	
2001.00 or more	\$3,500	

For proposals/requests by deposit, actual time charges will be based on staff hourly rates (LAFCo staff rates are calculated by current hourly rate multiplied by a 2.7 markup for overhead costs). Fees due to the State of California can be paid by the applicant up front or at the appropriate time and prior to final recordation of the Certificate of Completion. State Board of Equalization fees or Department of Fish and Wildlife fees will be refunded if the proposal is not completed (i.e. either withdrawn, denied by LAFCo or otherwise terminated).

All deposits listed are required to be paid by the applicant upon submittal of a proposal. Any additional expenses incurred by LAFCo, in excess of the deposited amount, will be billed to and paid by the applicant before completion of the LAFCo proceedings, including, but not limited to, consultant costs, feasibility studies, final recordation, and filings. If a proposal is abandoned or terminated for any reason, the deposit amount not expended prior to that termination point will be refunded to the applicant/proponent.

If contracting with a consultant or specialized expert is deemed necessary by LAFCo for a proposal, the proponent will be contacted to agree to reimburse LAFCo all contract costs prior to work commencing. LAFCo will determine the consultant through the appropriate selection process, enter into the contract and oversee the management of the contract with the selected consultant.

Request for waivers or exceptions to the fees must be submitted to the Commission for action prior to work on the proposal commencing. The Commission may reduce or waive fees if a financial hardship is demonstrated or if the proposal/request is in response to a LAFCo condition or recommendation. The Executive Officer is authorized to reduce at his/her discretion the base application fee by 50% for the annexation of either an "island" under Government code 56375.3 or a "disadvantaged unincorporated community" under Government Code 56375(a)(8). Additional fee reductions or waivers require Commission approval.

Actual Proposal Processing Costs 2012 - 2019

Item 11-ATT B

Proposal	LAFCo Action	Protest Hearing Y/N?	Out of Agency Service	Reorg w/out protest process	Reorg w/ protest process	Separate BOE Fees	Deposit Paid
913	Approved-KLCSD SOI Amendment & OOA w/County KL Boat Launch	No	\$ 1,426			NA	\$ 2,500
914	Approved-YCFCWCD Reorg (Annexation/Detachment)	No		\$ 6,596		\$ 17,000	\$ 2,100
915	Approved-Davis Cemetery Annexation	Yes			\$ 4,859	\$ 3,500	\$ 2,000
916	Approved-YZWD Dissolution	No		\$ 4,091		NA	NA
918	Approved-Wild Wings CSA SOI Amendment & Watts Annexation	No		\$ 2,874		\$ 300	\$ 3,100
919	Approved-MERCESA Dissolution	No		\$ 6,042		NA	NA
920	Approved-OOA w/City of Davis & Goodpaster	No	\$ 1,051			NA	\$ 1,600
921	Approved-OOA w/City of Woodland & Westucky II	No	\$ 1,655			NA	NA
924	Approved-Woodland W.Main St. Area Detach from WillowOakFPD	Yes			\$ 3,810	\$ 800	\$ 2,100
926/930	Approved-Establish RD 900 as Subsidiary District to WSac (Annexation/Detachment/Subsidiary/SOI Amendment)	Yes			\$ 38,910	\$ 3,500	\$ 6,300
927	Approved-Esparto CSD Annexation of APN 049-130-042	No		\$ 2,737		\$ 350	\$ 2,100
928	Approved-Reorg of Lower Elkhorn RDs 537, 785, 827 (Annexation/Dissolution)	Yes			\$ 12,254	\$ 3,800	\$ 2,100
931	Approved-Esparto CSD SOI Amendment & Annexation of the Esparto Recreation Center	No		\$ 3,454		\$ 500	NA
932	Approved-West Davis Active Adult Community Annexation to City of Davis	No		\$ 4,382		\$ 1,500	\$ 2,100
933	Approved-OOA w/Wild Wings CSA & Watts-Woodland Airport	No	\$ 1,273			NA	\$ 1,500
AVERAGE COST PER APPLICATION			\$ 1,351	\$ 4,311	\$ 11,967		

Avg w/ & w/o protest \$ 7,501

Proposed Fee	\$ 1,500	\$ 4,000	\$ 5,600
Boundary Change Map Fee (surveyor review and GIS costs), if applicable		\$ 900	\$ 900
Total Proposed Fee	\$ 1,500	\$ 4,900	\$ 6,500

Regular 12.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Elect a Chair and Vice Chair for the Commission to serve one-year terms, beginning May 28, 2020 and ending May 1, 2021

RECOMMENDED ACTION

Elect a Chair and Vice Chair for the Commission to serve one-year terms, beginning at the May 28, 2020 meeting and ending after the April 2021 meeting.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

Each year, the members of the Commission elect a Chair and Vice Chair to serve a one-year term as stated in the Yolo LAFCo Administrative Policies and Procedures and consistent with state law.

BACKGROUND

The current Chair is Public Member Olin Woods. The current Vice Chair is County Member Don Saylor.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	04/30/2020 01:48 PM
Form Started By: Terri Tuck		Started On: 04/30/2020 10:41 AM
Final Approval Date: 05/01/2020		

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

Select ad hoc Legislative Subcommittee member to replace former City Member Will Arnold

RECOMMENDED ACTION

Select ad hoc Legislative Subcommittee member to replace former City Member Will Arnold.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

To fill vacant city member position on the ad hoc Legislative Subcommittee.

BACKGROUND

In June 2012, Yolo LAFCo formed a legislative subcommittee to review CALAFCO requests for letters regarding proposed legislation.

The California Association of Local Agency Formation Commissions (CALAFCO) Legislative Committee monitors changes to LAFCo code and related law. These changes may impact Yolo LAFCo powers, processes, and/or proposals. Occasionally active legislation of particular importance triggers a request from the Executive Director of CALFACO for letters voicing support or opposition to the given legislation. Often these letters are needed sooner than the next LAFCo Commission meeting where staff would confirm the Commission's position and approve submittal of such a letter. A legislative subcommittee is used by some other LAFCos to review and approve position letters when needed in advance of the next LAFCo Commission meeting.

No file(s) attached.

Form Review

Form Started By: Terri Tuck
Final Approval Date: 05/13/2020

Started On: 05/13/2020 07:21 AM

Executive Officer Report 14.

LAFCO

Meeting Date: 05/28/2020

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of the Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

A. Long Range Planning Calendar

B. EO Activity Report - March 16 through May 22, 2020

Attachments

[ATT A-05.28.2020 Long Range Planning Calendar](#)

[ATT B-EO Activity Report Mar16-May22](#)

Form Review

Form Started By: Terri Tuck

Started On: 05/13/2020 11:27 AM

Final Approval Date: 05/13/2020



Long Range Meeting Calendar – Tentative Items

May 28, 2020 LAFCo Meeting

Meeting Date	Tentative Agenda Items	Location
Jun 25, 2020	<ul style="list-style-type: none"> To Be Cancelled 	
Jul 23, 2020	<ul style="list-style-type: none"> MSR for the Community Services Districts (Cacheville, Esparto, Knights Landing and Madison) MSR for the Water Districts (YFCWCD and Dunnigan) Consider CALAFCO 2020 Achievement Award nominations Executive Officer Performance Evaluation 	Woodland
Sep 24, 2020	<ul style="list-style-type: none"> JPA Service Review for the Yolo Subbasin Groundwater Authority FY 19/20 Q4 Financial Update 	Woodland
Oct 29, 2020	<ul style="list-style-type: none"> FY 20/21 Q1 Financial Update 	Woodland
Dec 3, 2020	<ul style="list-style-type: none"> Direction to Staff Re Convening a Shared Services Workshop Adopting LAFCo 2021 Meeting Calendar 	Woodland

New Proposals Received Since Last Meeting

Date Received	Proposal
	None

LAFCo EO Activity Report March 16 through May 22, 2020

Item 14-ATT B

Date	Meeting/Milestone	Comments
03/24/2020	CALAFCO / LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates (due to COVID-19 shelter-in-place)
03/24/2020	Staff Meetings	Weekly Zoom meetings (due to COVID-19 shelter-in-place)
03/26/2020	Meeting w/Olin Woods	Zoom meeting practice with Chair Woods
03/31/2020	Staff Meeting	Weekly Zoom meetings
03/31/2020	Meeting w/Chair Woods and Vice Chair Saylor	Considering Independent Special District Representation on LAFCo
03/31/2020	Meeting w/Alberto Lara (County HR Director)	New Leave Guidance Discussion (due to COVID-19 shelter-in-place)
04/01/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates
04/07/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates
04/07/2020	Meeting w/Alberto Lara (County HR Director)	Administrative Leave Guidance
04/08/2020	Staff Meeting	Weekly Zoom meetings
04/08/2020	County-Davis 2x2	
04/10/2020	CALAFCO Testing Online Platforms	Interactive Meeting to test different online meeting platforms (Zoom, Go To Meetings, Microsoft Teams, etc.)
04/14/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates
04/15/2020	Staff Meeting	Weekly Zoom meetings
04/15/2020	Meeting w/County Staff (Jill Cook (CAO), Chad Rinde (DFS), Tricia Valenzuela (BOS))	Knights Landing CSD Governance/Fiscal Issues
04/16/2020	Zoom Webinar Tutorial w/Streamline	Attended
04/16/2020	Meeting w/CA Special Districts Assoc. (CSDA)	Special District Representation on Yolo LAFCo
04/17/2020	Meeting w/County Staff (Jill Cook (CAO), Chad Rinde (DFS), Tricia Valenzuela (BOS), Alex Tengolics (CAO))	Knights Landing CSD Governance/Fiscal Issues
04/20/2020	Meeting w/Paul Novak	State Water Resources Control Board (SWRCB) re: Knights Landing CSD Governance/Fiscal Issues
04/21/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates

Date	Meeting/Milestone	Comments
04/21/2020	Conference Call w/Pamela Miller (CALAFCO)	CALAFCO Annual Conference
04/22/2020	Staff Meeting	Weekly Zoom meetings
04/22/2020	Meeting w/staff from SWRCB (State Water Resources Control Board)	Receivership Process re: Knights Landing CSD Governance
04/23/2020	Meeting w/Dan DeMoss, Executive Director, CRWA (Cal Rural Water Association)	Knights Landing CSD Governance
04/23/2020	GoToWebinar by GFOA (Government Finance Officers Assoc.)	Strategies for Managing Financial Implications Resulting from COVID-19: Analyzing Revenues and Cash Flow
04/23/2020	Meeting w/County Staff (Jill Cook (CAO), Chad Rinde (DFS), Tricia Valenzuela (BOS), Alex Tengolics (CAO))	Knights Landing CSD Governance/Fiscal Issues
04/24/2020	Meeting w/County Staff (Pat Blacklock (CAO), Jill Cook (CAO), Chad Rinde (DFS), Phil Pogledich (CAO))	Knights Landing CSD Governance/Fiscal Issues
04/27/2020	Staff Meeting	Weekly Zoom meetings
04/28/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates
04/29/2020	CALAFCO Conference Program Committee Meeting #1	Co-Chair for Annual Conference Program Committee. Introduction and process.
04/30/2020	GoToWebinar by Sacramento Valley Section and the APA California Chapter	Planning through the COVID-19 crisis: How are we adapting in these uncertain times?
05/01/2020	CALAFCO Board Meeting-Sacramento	Attended
05/01/2020	Meeting w/Lori Stonebraker (KLCSO Board Chair)	Knights Landing CSD Governance/Fiscal Issues
05/04/2020	Meeting w/Lori Stonebraker (KLCSO Board Chair)	Knights Landing CSD Governance/Fiscal Issues
05/05/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates
05/07/2020	Meeting w/KLCSO staff & Chair, and BOS District 5 staff	Weekly discussion RE: Knights Landing CSD Governance/Fiscal Issues
05/07/2020	GoToWebinar by California Forward and Valley Vision	Achieving Broadband for All Webinar: A Progress Update
05/11/2020	Staff Meeting	Weekly Zoom meetings
05/12/2020	CALAFCO Messaging Team	Working on LAFCo messaging for proactive leadership during fiscal crisis
05/12/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates

Date	Meeting/Milestone	Comments
05/13/2020	CALAFCO Conference Program Committee Meeting #2	Discussion of topic ideas and additional format ideas
05/14/2020	Meeting w/KLCSD staff & Chair, and BOS District 5 staff	Weekly discussion RE: Knights Landing CSD Governance/Fiscal Issues
05/15/2020	Meeting w/HR and Co. Dept. Heads residing in Co. Admin Bldg.	Returning to the Administration Building
05/18/2020	Meeting w/Olin Woods	LAFCo Agenda Review
05/18/2020	Staff Meeting	Weekly Zoom meetings
05/19/2020	CALAFCO/LAFCo EOs Conference Call	Weekly discussion and CALAFCO updates
05/19/2020	Webex Meeting	PG&E CWSP Wildfire Safety Working Session – local agencies managing power shutoffs
05/19/2020	KLCSD Board Meeting	Attended
05/21/2020	Meeting w/KLCSD staff & Chair, and BOS District 5 staff	Weekly discussion RE: Knights Landing CSD Governance/Fiscal Issues