

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

February 27, 2020

The Yolo Local Agency Formation Commission met on the 27<sup>th</sup> day of February 2020, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Members Don Saylor and Gary Sandy, and City Members Will Arnold and Alternate (A) Babs Sandeen. Voting member absent was Tom Stallard. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:02 a.m.

#### Item No 1      Pledge

Will Arnold led the Pledge of Allegiance.

#### Item No 2      Roll Call

PRESENT: Arnold, Sandeen (A), Sandy, Saylor, Woods ABSENT: Stallard

#### Item No 3      Public Comments

None.

### CONSENT

#### Item No 4      Approve the LAFCo Meeting Minutes of December 18, 2019

#### Item No 5      Review and file Fiscal Year 2019/20 Second Quarter Financial Update

#### Item No 6      Correspondence

**Minute Order 2020-01:** All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Sandy SECOND: Saylor

AYES: Arnold, Sandeen (A), Sandy, Saylor, Woods

NOES: None

ABSENT: None

**PUBLIC HEARING**

**Item № 7 Public Hearing to Consider the Springlake Fire Protection District (FPD) Change of Organization proposal to change from an Independent District to a Dependent District to the County of Yolo**

After an overview report by staff, the Chair opened the Public Hearing. Comments were made by Eric Zane, Interim Fire Chief. The Public Hearing was closed.

**Minute Order 2020-02:** The recommended action was approved and **Resolution 2020-01** was adopted, subject to the findings and terms and conditions stated in the resolution. The Executive Officer was directed to set the conducting authority protest hearing.

Approved by the following vote:

MOTION: Sandy  
SECOND: Saylor  
AYES: Arnold, Sandeen (A), Sandy, Saylor, Woods  
NOES: None  
ABSENT: None

**REGULAR**

**Item № 8 Receive and file the 2019 Website Transparency Scorecard and direct staff to make any adjustments to the scorecard, if necessary**

**Minute Order 2020-03:** Staff was directed to bring back information on potential costs and advantages of providing districts with turn-key websites, whereby, once the website is built, a district would only have to maintain its website by posting current agendas, minutes, budgets, etcetera. Staff was directed to bring back information regarding available funds from the Special District Leadership Foundation (SDLF) for special district website scholarships.

Approved by the following vote:

MOTION: Arnold  
SECOND: Sandeen  
AYES: Arnold, Sandeen (A), Sandy, Saylor, Woods  
NOES: None  
ABSENT: None

**Item № 9 Consider and adopt the LAFCo Annual Work Plan for fiscal year 2020/21**

**Minute Order 2020-04:** The recommended action was approved.

Approved by the following vote:

MOTION: Sandeen (A)  
SECOND: Arnold  
AYES: Arnold, Sandeen (A), Sandy, Saylor, Woods  
NOES: None  
ABSENT: None

**Item No 10**    **Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of December 16, 2019 through February 21, 2020, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

The Commission was reminded that the next regular LAFCo meeting of March 18, 2020, is a Wednesday and will be held a week earlier than normal because staff will be attending the annual CALAFCO Staff Workshop March 25-27, 2020.

Staff indicated that the April 23, 2020, meeting would likely be cancelled because the audio/visual equipment in the Board Chambers will be replaced during a two-week period from April 21 through May 8, 2020.

Staff noted that they volunteered to help during the upcoming election on Tuesday and went through hands on training this week.

Staff commented that Paul Navazio recently announced his retirement as Woodland’s City Manager. Staff indicated that a reception in his honor would be held on March 12, 2020, and that the flyer for the reception would be sent out Friday in the Executive Officer’s weekly update.

Staff indicated that CALAFCO would soon be recruiting for a new executive director, as Pamela Miller recently announced her retirement. Pamela stated that she would be staying on through the recruitment/hiring/transition of the new executive director to ensure a seamless and thorough transition and through this year’s CALAFCO Annual Conference in Monterey to do her part to ensure its success.

**Item No 11**    **Commissioner Reports**

There were no reports.

**Item No 12**    **Adjournment**

**Minute Order 2020-05:** By order of the Chair, the meeting was adjourned at 9:48 a.m. to the next Regular LAFCo Meeting.

Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST:

Terri Tuck  
Clerk to the Commission