

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

December 7, 2017 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS

625 COURT STREET, ROOM 206
WOODLAND, CALIFORNIA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
MATT REXROAD, VICE CHAIR (COUNTY MEMBER)
WADE COWAN (CITY MEMBER)
DON SAYLOR (COUNTY MEMBER)
WILL ARNOLD (CITY MEMBER)

ALTERNATE COMMISSIONERS

RICHARD DELIBERTY (PUBLIC MEMBER)
JIM PROVENZA (COUNTY MEMBER)
ANGEL BARAJAS (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese Knox Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates at www.yololaftco.org/lafco-meetings.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 72 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 10 copies.

All participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Any person, or combination of persons, who make expenditures for political purposes of \$1,000 or more in support of, or in opposition to, a matter heard by the Commission must disclose this fact in accordance with the Political Reform Act.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: Opportunity for members of the public to address the Yolo County Local Agency Formation Commission (LAFCo) on subjects not otherwise on the agenda relating to LAFCo business. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

CONSENT AGENDA

4. Approve the LAFCo Meeting Minutes of September 28, 2017
5. Review and file Fiscal Year 2017/18 First Quarter Financial Update
6. Correspondence

REGULAR AGENDA

7. Commission Discussion and Direction Regarding Levee Maintaining Agency Draft Governance Recommendations for LAFCo's Municipal Service Review
8. Provide direction to staff on whether LAFCo should convene a Shared Services Workshop in February 2018 with the elected officials and executive staff from the four cities and Yolo County
9. Consider and adopt the Yolo LAFCo 2018 Meeting Calendar

EXECUTIVE OFFICER'S REPORT

10. A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- EO Activity Report - September 25 through December 1, 2017

COMMISSIONER REPORTS

11. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

ADJOURNMENT

12. Adjourn to the next Regular LAFCo Meeting on January 25, 2018.

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on Friday, December 1, 2017, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the LAFCo website at: www.yololaftco.org.

Terri Tuck, Clerk
Yolo County LAFCo

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address:

Yolo County LAFCo
625 Court Street, Room 203
Woodland, CA 95695

Note: Audio for LAFCo meetings will be available the next day following conclusion of the meeting at www.yololaftco.org.



Consent 4.

LAFCO

Meeting Date: 12/07/2017

Information

SUBJECT

Approve the LAFCo Meeting Minutes of September 28, 2017

RECOMMENDED ACTION

Approve the LAFCo Meeting Minutes of September 28, 2017.

Attachments

[LAFCo Minutes 09/28/17](#)

Form Review

Form Started By: Terri Tuck
Final Approval Date: 11/08/2017

Started On: 11/08/2017 11:09 AM

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

September 28, 2017

The Yolo Local Agency Formation Commission met on the 28th day of September 2017, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Wade Cowan and Will Arnold. Others present were Public Member Alternate Richard DeLiberty, Executive Officer Christine Crawford, Analyst Sarah Kirchgessner, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:05 a.m.

Item № 1 Oath of Office

Public Member Alternate Richard DeLiberty was sworn in prior to the meeting.

Item № 2 Pledge

Richard DeLiberty, Public Member Alternate, led the Pledge of Allegiance.

Item № 3 Roll Call

PRESENT: Arnold, Cowan, Rexroad, Saylor, Woods ABSENT: None

Item № 4 Public Comments

None

CONSENT

Item № 5 Approve the LAFCo Meeting Minutes of July 27, 2017

Item № 7 Correspondence

Minute Order 2017-26: Approved recommended action Items 5 and 7. Item 6 was pulled from Consent.

Approved by the following vote:

MOTION: Arnold SECOND: Rexroad

AYES: Arnold, Cowan, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item № 6 **Review and file Fiscal Year 2016/17 Fourth Quarter Financial Update and approve a budget amendment to transfer funds from Professional and Specialized Services to Salaries and Employee Benefits**

Minute Order 2017-27: The Chair pulled this item for discussion. After discussion, the recommended action was approved, adopting a FY2016/17 budget amendment to transfer \$10,000 of unused funds from Account 501165 (Professional & Specialized Services) to Account 500100 (Regular Employees).

Additionally, the Chair asked that all future financial updates include a one-page easy to read budget summary.

Approved by the following vote:

MOTION: Woods SECOND: Arnold
AYES: Arnold, Cowan, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: None

REGULAR

Item № 8 **Provide direction and endorse the attached draft city/county staff report template and "Yolo Local Government Accountability and Transparency Program" statement which includes: (1) requesting Yolo LAFCo conduct municipal service reviews for selected types of joint powers authorities/agencies; and (2) implementing a web transparency scorecard for local government agencies**

Minute Order 2017-28: The recommended actions were approved.

Additionally, the Commission asked staff to begin processing a JPA service review of the Yolo Emergency Communications Agency (YECA).

Approved by the following vote:

MOTION: Rexroad SECOND: Arnold
AYES: Arnold, Cowan, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 9 **Consideration of new LAFCo administrative policy regarding appointment of qualifying independent special district representative to the new consolidated redevelopment oversight board**

Minute Order 2017-29: The recommended action was approved.

Approved by the following vote:

MOTION: Cowan SECOND: Arnold
AYES: Arnold, Cowan, Rexroad, Saylor, Woods
NOES: None

ABSTAIN: None

ABSENT: None

Item № 10 Consider supporting the appointment of Yolo LAFCo's Executive Officer to serve as a CALAFCO Deputy Executive Officer for a two-year term, representing the central region

Minute Order 2017-30: The recommended action was approved.

Approved by the following vote:

MOTION: Arnold SECOND: Saylor

AYES: Arnold, Cowan, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item № 11 Executive Officer's Report

The Commission was given written reports of the Executive Officer's activities for the period of July 24 through September 22, 2017, and was verbally updated on recent events relevant to the Commission.

Staff stated that an executive summary (see attached) of a state report from the Little Hoover Commission (LHC) regarding *Special Districts: Improving Oversight & Transparency* came out August 2017.

Of particular note because it relates to Item 8 on the agenda, the report recommends that the legislature should require that every special district have a website and lists key transparency information components (the list included in Item 8 includes these items and more).

Yolo LAFCo is already aligned with many recommendations in this report. There is also a theme in the report that the legislature needs to incentivize LAFCos to be more assertive with MSRs, initiating reorganizations of special districts where needed, and generally bringing this so-called form of "hidden government" to light. Staff stated that over the next several years there are some implementation measures CALAFCO will be working on with individual LAFCos.

Staff further stated that in relation to the report by the LHC, new legislation was signed by Governor Brown at the beginning of this month (see *Correspondence* in this packet requesting that the Governor sign AB 979). AB 979 facilitates streamlining the process of seating special district representation on LAFCos. Currently, there are 28 LAFCos that do not have special district representation, including Yolo LAFCo. The LHC means "to strengthen LAFCos by easing a process to add special district representatives to the 28 LAFCos where districts have no voice". Staff also noted a spreadsheet included in the packet that approximates what special district apportionment costs would look like if represented on Yolo LAFCo.

Chair Woods asked staff for a brief summary regarding the response letters from Reclamation Districts 537 and 900 included in the agenda packet under *Correspondence*.

Staff indicated that a municipal service review (MSR) is currently being processed for all fifteen agencies that maintain segments of the levee system in Yolo County, along the Sacramento River. Staff stated that the Department of Water Resources (DWR) has identified that having fifteen individual agencies maintaining the levees along the Sacramento River is problematic. There are studies that have identified that consolidating these districts into one district per hydrologic basin would be a good approach.

Staff further stated that letters were sent to the levee maintaining agencies, specifically, to the West Sacramento hydrological basin, which includes the City of West Sacramento and Reclamation Districts 537 and 900, requesting feedback regarding consolidating governance which was recommended in the 2005 MSR. Both districts stated that they were opposed to any form of reorganization which would result in the merger of both districts and the city.

Staff anticipates having a draft MSR out for review in a couple of weeks and the final to the Commission for approval at the December 7th meeting.

Item № 12 Commissioner Reports

Commissioner Saylor commended staff on yesterday's Yolo Leaders YEDTalk session entitled *Cannabis Regulation: What Yolo Leaders Need to Know*. Saylor stated that the forum was insightful and took a lot of work to organize.

Item № 13 Closed Session

Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position Title: LAFCo Executive Officer

There was nothing to report.

Item № 14 Adjournment

Minute Order 2017-31: By order of the Chair, the meeting was adjourned at 9:39 a.m. to Closed Session.

The next Regular LAFCo Meeting is November 2, 2017.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission

LAFCO

Meeting Date: 12/07/2017

Information

SUBJECT

Review and file Fiscal Year 2017/18 First Quarter Financial Update

RECOMMENDED ACTION

Review and file Fiscal Year 2017/18 First Quarter Financial Update.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

BACKGROUND

The LAFCo FY 2017/18 budget was adopted on May 25, 2017. During the first quarter LAFCo remained on track with regards to both revenue and expenditures.

Revenues

At the end of the first quarter of FY 2017/18 LAFCo had received 99.65% of its expected revenues. LAFCo's most significant revenue source comes from local government agency payments, and at the close of the first quarter LAFCo had received funds from all of its agencies; the County (\$211,139), and the cities of Davis (\$74,870), West Sacramento (\$68,448), Winters (\$6,702), and Woodland (\$61,120).

The only other portion of LAFCo revenues that have not yet been collected are

attributed to investment earnings (\$1,500) which constitutes a very small portion of revenues, and may still be collected in the remaining three quarters of the fiscal year.

Expenditures

During the first quarter of FY 2017/18 LAFCo expended a total of 18.38% (\$91,655) of its annual budgeted costs of \$498,535. LAFCo expended 20.42% of its Salary and Benefits appropriation and 12.86% of its Services and Supplies appropriation.

Attached Budget Reports

Staff has added a new Budget Status Summary (Attachment A) included with the staff report. The Income Statement Report (Attachment B) shows the amount expended for the quarter, the year to date amount and budget and the percentage of budget used. The General Ledger Report (Attachment C) shows a running balance of all transactions, including both revenue and expenditure amounts.

Attachments

[ATT A-Budget Status Summary FY17/18](#)

[ATT B-1st QTR Income Statement FY17/18](#)

[ATT C-1st QTR General Ledger FY17/18](#)

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	11/13/2017 01:01 PM
Form Started By: Terri Tuck		Started On: 11/08/2017 12:00 PM
Final Approval Date: 11/13/2017		

LAFCO BUDGET - 1st QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2017/18

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 17/18 Budget	% Budget
SALARIES AND BENEFITS								
500100	REGULAR EMPLOYEES	\$49,395.99				\$49,395.99	\$ 245,111	20.15%
500310	RETIREMENT (CALPERS)	\$11,441.29				\$11,441.29	\$ 56,932	20.10%
500320	OASDI	\$3,030.20				\$3,030.20	\$ 17,425	17.39%
500330	FICA/MEDICARE TAX	\$708.67				\$708.67	\$ 4,456	15.90%
500360	OPEB - RETIREE HEALTH INSURANCE	\$3,940.65				\$3,940.65	\$ 19,609	20.10%
500380	UNEMPLOYMENT INSURANCE	\$0.00				\$0.00	\$ 400	0.00%
500390	WORKERS' COMPENSATION INSURANCE	\$442.15				\$442.15	\$ 500	88.43%
500400	OTHER EMPLOYEE BENEFITS	\$14,057.34				\$14,057.34	\$ 62,178	22.61%
	TOTAL SALARY & BENEFITS	\$83,016.29	\$ -	\$ -	\$ -	\$83,016.29	\$ 406,611	20.42%
SERVICES AND SUPPLIES								
501020	COMMUNICATIONS	\$268.04				\$268.04	\$ 2,500	10.72%
501030	FOOD	\$94.12				\$94.12	\$ 350	26.89%
501051	INSURANCE-PUBLIC LIABILITY	\$500.00				\$500.00	\$ 500	100.00%
501070	MAINTENANCE-EQUIPMENT	\$0.00				\$0.00	\$ 750	0.00%
501090	MEMBERSHIPS	\$2,726.00				\$2,726.00	\$ 3,500	77.89%
501100	MISCELLANEOUS EXPENSE	\$0.00				\$0.00	\$ 250	0.00%
501110	OFFICE EXPENSE	\$9.30				\$9.30	\$ 1,250	0.74%
501111	OFFICE EXP-POSTAGE	\$93.60				\$93.60	\$ 500	18.72%
501112	OFFICE EXP-PRINTING	\$250.93				\$250.93	\$ 1,000	25.09%
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$0.00				\$0.00	\$0.00	0.00%
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$0.00				\$0.00	\$ 3,701	0.00%
501127	IT SERVICES-CONNECTIVITY	\$0.00				\$0.00	\$ 2,813	0.00%
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$0.00				\$0.00	\$ 5,000	0.00%
501152	PROF & SPEC SVC-INFO TECH SVC	\$0.00				\$0.00	\$ 800	0.00%
501156	PROF & SPEC SVC-LEGAL SVC	\$0.00				\$0.00	\$ 7,000	0.00%
501165	PROF & SPEC SVC-OTHER	\$0.00				\$0.00	\$ 10,000	0.00%
501165	PROF & SPEC SVC-OTHER (Shared Services)	\$0.00				\$0.00	\$ 10,000	0.00%
501180	PUBLICATIONS AND LEGAL NOTICES	\$341.71				\$341.71	\$ 2,000	17.09%
501190	RENTS AND LEASES - EQUIPMENT	\$34.06				\$34.06	\$ 1,500	2.27%
501192	RENTS & LEASES-RECRDS STRGE (Archives)	\$0.00				\$0.00	\$ 860	0.00%
501205	TRAINING	\$3,083.19				\$3,083.19	\$ 4,200	73.41%
501210	MINOR EQUIPMENT (COMPUTERS)	\$0.00				\$0.00	\$ 1,200	0.00%
501250	TRANSPORTATION AND TRAVEL	\$1,237.76				\$1,237.76	\$ 7,500	16.50%
	TOTAL SERVICES & SUPPLIES	\$8,638.71	\$ -	\$ -	\$ -	\$8,638.71	\$ 67,174	12.86%
OTHER CHARGES								
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$0.00				\$0.00	\$ 1,000	0.00%
	TOTAL OTHER CHARGES	\$0.00	\$ -	\$ -	\$ -	\$0.00	\$ 1,000	0.00%
OTHER FINANCING USES								
503300	APPROP FOR CONTINGENCY	\$0.00				\$0.00	\$ 23,750	\$0.00
	TOTAL APPROPRIATIONS	\$0.00	\$ -	\$ -	\$ -	\$0.00	\$ 23,750	0.00%
	TOTAL EXPENDITURES	\$ 91,655	\$ -	\$ -	\$ -	\$ 91,655	\$ 498,535	18.38%

LAFCO BUDGET - 1st QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2017/18

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 17/18 Budget	% Budget
REVENUES								
400700	INVESTMENT EARNINGS-POOL	\$0.00				\$0.00	\$ 1,500	0.00%
402010	OTHER GOVT AGENCY-COUNTY	\$211,139.00				\$211,139.00	\$ 211,139	100%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$68,448.00				\$68,448.00	\$ 68,448	100%
402040	OTHER GOVT AGENCY-WOODLAND	\$61,120.00				\$61,120.00	\$ 61,120	100%
402050	OTHER GOVT AGENCY-WINTERS	\$6,702.00				\$6,702.00	\$ 6,702	100%
402060	OTHER GOVT AGENCY-DAVIS	\$74,870.00				\$74,870.00	\$ 74,870	100%
403460	OTH CHRG FR SVC-LAFCO FEES	\$0.00				\$0.00	\$0.00	0.00%
404190	OTHER SALES - TAXABLE							
	UNUSED FUND BALANCE FROM PREVIOUS FY						\$ 74,756	
	TOTAL AGENCY COST						\$ 422,279	
	TOTAL OTHER LISTED SOURCES						\$ 76,256	
	TOTAL FINANCING SOURCES	\$ 422,279	\$ -	\$ -	\$ -	\$ 422,279	\$ 498,535	99.65%

Income Statement

GL293 Date 10/18/17
Time 13:05

Company 1000 - YOLO COUNTY
Income Statement
For Period 1 Through 3 Ending September 30, 2017

USD

Item 5-ATT B Page 1

Fiscal Year 2018 Budget 1

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
6940	6940						
	LOCAL AGENCY FORMATION COMM						
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	0.00	1,500.00-	0.00	0.00	1,500.00-	0.00
	Total REVENUE FROM USE OF MONE	0.00	1,500.00-	0.00	0.00	1,500.00-	0.00
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES						
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	211,139.00-	211,139.00-	100.00	211,139.00-	211,139.00-	100.00
402030-0001	OTHR GOVT AGENCY-WEST SAC	68,448.00-	68,448.00-	100.00	68,448.00-	68,448.00-	100.00
402040-0001	OTHR GOVT AGCY-WOODLAND	61,120.00-	61,120.00-	100.00	61,120.00-	61,120.00-	100.00
402050-0001	OTHR GOVT AGCY-WINTERS	6,702.00-	6,702.00-	100.00	6,702.00-	6,702.00-	100.00
402060-0001	OTHR GOVT AGCY-DAVIS	74,870.00-	74,870.00-	100.00	74,870.00-	74,870.00-	100.00
	Total OTHER GOVERNMENTAL AGENC	422,279.00-	422,279.00-	100.00	422,279.00-	422,279.00-	100.00
	Total INTERGOVERNMENTAL REVENU	422,279.00-	422,279.00-	100.00	422,279.00-	422,279.00-	100.00
	Total REVENUES	422,279.00-	423,779.00-	99.65	422,279.00-	423,779.00-	99.65
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	49,395.99	245,111.00	20.15	49,395.99	245,111.00	20.15
	Total SALARY AND WAGES	49,395.99	245,111.00	20.15	49,395.99	245,111.00	20.15
EMPBENEFITS	EMPLOYEE BENEFITS						
500310-0000	RETIREMENT	11,441.29	56,932.00	20.10	11,441.29	56,932.00	20.10
500320-0000	OASDI	3,030.20	17,425.00	17.39	3,030.20	17,425.00	17.39
500330-0000	FICA/MEDICARE	708.67	4,456.00	15.90	708.67	4,456.00	15.90
500360-0000	OPEB - RETIREE HEALTH INSURANC	3,940.65	19,609.00	20.10	3,940.65	19,609.00	20.10
500380-0000	UNEMPLOYMENT INSURANCE	0.00	400.00	0.00	0.00	400.00	0.00
500390-0000	WORKERS' COMP INSURANCE	442.15	500.00	88.43	442.15	500.00	88.43
500400-0000	OTHER EMPLOYEE BENEFITS	14,057.34	62,178.00	22.61	14,057.34	62,178.00	22.61
	Total EMPLOYEE BENEFITS	33,620.30	161,500.00	20.82	33,620.30	161,500.00	20.82
	Total SALARIES AND EMPLOYEE BE	83,016.29	406,611.00	20.42	83,016.29	406,611.00	20.42
SERVSUPPLIES	SERVICES AND SUPPLIES						
501020-0000	COMMUNICATIONS	268.04	2,500.00	10.72	268.04	2,500.00	10.72
501030-0000	FOOD	94.12	350.00	26.89	94.12	350.00	26.89
501051-0000	INSURANCE-PUBLIC LIABILITY	500.00	500.00	100.00	500.00	500.00	100.00
501070-0000	MAINTENANCE-EQUIPMENT	0.00	750.00	0.00	0.00	750.00	0.00
501090-0000	MEMBERSHIPS	2,726.00	3,500.00	77.89	2,726.00	3,500.00	77.89
501100-0000	MISCELLANEOUS EXPENSE	0.00	250.00	0.00	0.00	250.00	0.00
501110-0000	OFFICE EXPENSE	9.30	1,250.00	.74	9.30	1,250.00	.74
501111-0000	OFFICE EXP-POSTAGE	93.60	500.00	18.72	93.60	500.00	18.72
501112-0000	OFFICE EXP-PRINTING	250.93	1,000.00	25.09	250.93	1,000.00	25.09
501126-0000	IT SERVICE-ERP	0.00	3,701.00	0.00	0.00	3,701.00	0.00
501127-0000	IT SERVICE-CONNECTIVITY	0.00	2,813.00	0.00	0.00	2,813.00	0.00
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	0.00	5,000.00	0.00	0.00	5,000.00	0.00
501152-0000	PROF & SPEC SVC-INFO TECH SVC	0.00	800.00	0.00	0.00	800.00	0.00
501156-0000	PROF & SPEC SVC-LEGAL SVC	0.00	7,000.00	0.00	0.00	7,000.00	0.00
501165-0000	PROF & SPEC SVC-OTHER	0.00	20,000.00	0.00	0.00	20,000.00	0.00
501180-0000	PUBLICATIONS AND LEGAL NOTICES	341.71	2,000.00	17.09	341.71	2,000.00	17.09
501190-0000	RENTS AND LEASES - EQUIPMENT	34.06	1,500.00	2.27	34.06	1,500.00	2.27

Income Statement

GL293 Date 10/18/17
Time 13:05

Company 1000 - YOLO COUNTY
Income Statement
For Period 1 Through 3 Ending September 30, 2017

USD

Page 2

Fiscal Year 2018 Budget

1

6940 6940 LOCAL AGENCY FORMATION COMM

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
SERVSUPPLIES	SERVICES AND SUPPLIES						
501192-0000	RENTS & LEASES-RECRDS STORAGE	0.00	860.00	0.00	0.00	860.00	0.00
501205-0000	TRAINING	3,083.19	4,200.00	73.41	3,083.19	4,200.00	73.41
501210-0000	MINOR EQUIPMENT	0.00	1,200.00	0.00	0.00	1,200.00	0.00
501250-0000	TRANSPORTATION AND TRAVEL	1,237.76	7,500.00	16.50	1,237.76	7,500.00	16.50
	Total SERVICES AND SUPPLIES	8,638.71	67,174.00	12.86	8,638.71	67,174.00	12.86
OTHERCHARGES	OTHER CHARGES						
502201-0000	PAYMENTS TO OTH GOV INSTITUTIO	0.00	1,000.00	0.00	0.00	1,000.00	0.00
	Total OTHER CHARGES	0.00	1,000.00	0.00	0.00	1,000.00	0.00
CONTINGENCY	APPROPRIATION FOR CONTINGENCIE						
503300-0000	APPROPRIATION FOR CONTINGENCY	0.00	23,750.00	0.00	0.00	23,750.00	0.00
	Total APPROPRIATION FOR CONTIN	0.00	23,750.00	0.00	0.00	23,750.00	0.00
	Total EXPENDITURES	91,655.00	498,535.00	18.38	91,655.00	498,535.00	18.38
	Total NET FUND BALANCE	330,624.00-	74,756.00	442.27-	330,624.00-	74,756.00	442.27-

General Ledger Report

Item 5-ATT C

GL290	Date	10/18/17	Company	1000 - YOLO COUNTY	USD	Page	1			
Time	12:53		RUNNING BAL TRANS	- RUNNING BALANCE TRANS REPORT	Sort	Variable Level, Account				
			For Period	01 - 03	Ending	September 30, 2017				
			Activity	Beg Bal	and	Activity				
Accounting Unit	69405229816991	LOCAL AGENCY FORMATION COMM	Resp	Level	6940-0052-02981-6991					
Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account	402010-0001				OTHR GOVT AGENCY-OTH CO-CITYS			Begin Balance		0.00
07/31/17	GL	01	N	118-00	1000 CountyPortionFY17/18				211,139.00	211,139.00-
					Total Activity	Account			211,139.00	
					402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS		End Balance		211,139.00-
Account	402030-0001				OTHR GOVT AGENCY-WEST SAC			Begin Balance		0.00
07/12/17	CB	01	N	21-00	1000 WSacPortion FY17/18				68,448.00	68,448.00-
					Total Activity	Account			68,448.00	
					402030-0001	OTHR GOVT AGENCY-WEST SAC		End Balance		68,448.00-
Account	402040-0001				OTHR GOVT AGCY-WOODLAND			Begin Balance		0.00
07/26/17	CB	01	N	100-00	1000 WoodlandPortionFY17/18				61,120.00	61,120.00-
					Total Activity	Account			61,120.00	
					402040-0001	OTHR GOVT AGCY-WOODLAND		End Balance		61,120.00-
Account	402050-0001				OTHR GOVT AGCY-WINTERS			Begin Balance		0.00
07/25/17	CB	01	N	86-00	1000 WintersPortionFY17/18				6,702.00	6,702.00-
					Total Activity	Account			6,702.00	
					402050-0001	OTHR GOVT AGCY-WINTERS		End Balance		6,702.00-
Account	402060-0001				OTHR GOVT AGCY-DAVIS			Begin Balance		0.00
07/25/17	CB	01	N	86-00	1000 DavisPortionFY17/18L				74,870.00	74,870.00-
					Total Activity	Account			74,870.00	
					402060-0001	OTHR GOVT AGCY-DAVIS		End Balance		74,870.00-
Account	500100-0000				REGULAR EMPLOYEES			Begin Balance		0.00
07/01/17	GL	01	A	1759-00	1000 PAYROLL ACCR 7/14/17				4,557.12	4,557.12-
07/14/17	PR	01	N	3-00	1000 Expense accrual			484.57		4,072.55-
07/14/17	PR	01	N	3-00	1000 Expense accrual			221.43		3,851.12-
07/14/17	PR	01	N	3-00	1000 Expense accrual			405.83		3,445.29-
07/14/17	PR	01	N	3-00	1000 Expense accrual			110.72		3,334.57-
07/14/17	PR	01	N	3-00	1000 Expense accrual			1,550.03		1,784.54-
07/14/17	PR	01	N	3-00	1000 Expense accrual			3,089.16		1,304.62
07/14/17	PR	01	N	3-00	1000 Expense accrual			1,320.78		2,625.40
07/14/17	PR	01	N	3-00	1000 Expense accrual			221.43		2,846.83
07/14/17	PR	01	N	3-00	1000 Expense accrual			221.43		3,068.26
07/14/17	PR	01	N	3-00	1000 Expense accrual			484.57		3,552.83
07/14/17	PR	01	N	3-00	1000 Expense accrual			191.85		3,744.68
07/14/17	PR	01	N	3-00	1000 Expense accrual			666.29		4,410.97
07/14/17	PR	01	N	3-00	1000 Expense accrual			121.14		4,532.11
07/14/17	PR	01	N	3-00	1000 Expense accrual			25.00		4,557.11
07/28/17	PR	01	N	6-00	1000 Expense accrual			664.29		5,221.40
07/28/17	PR	01	N	6-00	1000 Expense accrual			106.00		5,327.40
07/28/17	PR	01	N	6-00	1000 Expense accrual			110.72		5,438.12
07/28/17	PR	01	N	6-00	1000 Expense accrual			1,550.04		6,988.16
07/28/17	PR	01	N	6-00	1000 Expense accrual			2,316.87		9,305.03

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY USD
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

Page 2
Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account 500100-0000 REGULAR EMPLOYEES										9,305.03
07/28/17	PR	01	N	6-00	1000 Expense accrual			2,014.28	Balance Fwd	11,319.31
07/28/17	PR	01	N	6-00	1000 Expense accrual			1,272.00		12,591.31
07/28/17	PR	01	N	6-00	1000 Expense accrual			1,150.86		13,742.17
07/28/17	PR	01	N	6-00	1000 Expense accrual			25.00		13,767.17
08/11/17	PR	02	N	1-00	1000 Expense accrual			45.43		13,812.60
08/11/17	PR	02	N	1-00	1000 Expense accrual			181.72		13,994.32
08/11/17	PR	02	N	1-00	1000 Expense accrual			110.72		14,105.04
08/11/17	PR	02	N	1-00	1000 Expense accrual			1,743.79		15,848.83
08/11/17	PR	02	N	1-00	1000 Expense accrual			4,618.60		20,467.43
08/11/17	PR	02	N	1-00	1000 Expense accrual			2,014.28		22,481.71
08/11/17	PR	02	N	1-00	1000 Expense accrual			470.54		22,952.25
08/11/17	PR	02	N	1-00	1000 Expense accrual			25.00		22,977.25
08/11/17	PR	02	N	1-00	1000 Expense accrual				302.86	22,674.39
08/25/17	PR	02	N	2-00	1000 Expense accrual			605.71		23,280.10
08/25/17	PR	02	N	2-00	1000 Expense accrual			1,771.72		25,051.82
08/25/17	PR	02	N	2-00	1000 Expense accrual			45.43		25,097.25
08/25/17	PR	02	N	2-00	1000 Expense accrual			110.72		25,207.97
08/25/17	PR	02	N	2-00	1000 Expense accrual			2,165.90		27,373.87
08/25/17	PR	02	N	2-00	1000 Expense accrual			1,007.14		28,381.01
08/25/17	PR	02	N	2-00	1000 Expense accrual			2,422.85		30,803.86
08/25/17	PR	02	N	2-00	1000 Expense accrual			309.89		31,113.75
08/25/17	PR	02	N	2-00	1000 Expense accrual			48.44		31,162.19
08/25/17	PR	02	N	2-00	1000 Expense accrual			697.25		31,859.44
08/25/17	PR	02	N	2-00	1000 Expense accrual			25.00		31,884.44
08/25/17	PR	02	N	2-00	1000 Expense accrual				302.86	31,581.58
09/08/17	PR	03	N	1-00	1000 Expense accrual			13.84		31,595.42
09/08/17	PR	03	N	1-00	1000 Expense accrual			106.00		31,701.42
09/08/17	PR	03	N	1-00	1000 Expense accrual			2,301.71		34,003.13
09/08/17	PR	03	N	1-00	1000 Expense accrual			110.72		34,113.85
09/08/17	PR	03	N	1-00	1000 Expense accrual			2,200.50		36,314.35
09/08/17	PR	03	N	1-00	1000 Expense accrual			2,438.01		38,752.36
09/08/17	PR	03	N	1-00	1000 Expense accrual			2,014.28		40,766.64
09/08/17	PR	03	N	1-00	1000 Expense accrual			25.00		40,791.64
09/08/17	PR	03	N	1-00	1000 Expense accrual				302.86	40,488.78
09/22/17	PR	03	N	6-00	1000 Expense accrual			221.43		40,710.21
09/22/17	PR	03	N	6-00	1000 Expense accrual			484.57		41,194.78
09/22/17	PR	03	N	6-00	1000 Expense accrual			201.43		41,396.21
09/22/17	PR	03	N	6-00	1000 Expense accrual			221.43		41,617.64
09/22/17	PR	03	N	6-00	1000 Expense accrual			302.85		41,920.49
09/22/17	PR	03	N	6-00	1000 Expense accrual			227.15		42,147.64
09/22/17	PR	03	N	6-00	1000 Expense accrual			110.72		42,258.36
09/22/17	PR	03	N	6-00	1000 Expense accrual			1,771.47		44,029.83
09/22/17	PR	03	N	6-00	1000 Expense accrual			3,831.17		47,861.00
09/22/17	PR	03	N	6-00	1000 Expense accrual			1,812.85		49,673.85
09/22/17	PR	03	N	6-00	1000 Expense accrual			25.00		49,698.85
09/22/17	PR	03	N	6-00	1000 Expense accrual				302.86	49,395.99

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

USD

Page 3

Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account	500100-0000		REGULAR EMPLOYEES					Balance Fwd		49,395.99
			Total Activity		Account		55,164.55	5,768.56		
	500100-0000		REGULAR EMPLOYEES					End Balance		49,395.99

Account	500310-0000		RETIREMENT					Begin Balance		0.00
07/01/17	GL	01	A	1759-00	1000	PAYROLL ACCR 7/14/17			1,055.58	1,055.58-
07/14/17	PR	01	N	3-00	1000	Summarized transacti	2,111.16			1,055.58
07/28/17	PR	01	N	6-00	1000	Summarized transacti	2,133.42			3,189.00
08/11/17	PR	02	N	1-00	1000	Summarized transacti	2,063.08			5,252.08
08/25/17	PR	02	N	2-00	1000	Summarized transacti	2,063.07			7,315.15
09/08/17	PR	03	N	1-00	1000	Summarized transacti	2,063.07			9,378.22
09/22/17	PR	03	N	6-00	1000	Summarized transacti	2,063.07			11,441.29
			Total Activity		Account		12,496.87	1,055.58		
	500310-0000		RETIREMENT					End Balance		11,441.29

Account	500320-0000		OASDI					Begin Balance		0.00
07/01/17	GL	01	A	1759-00	1000	PAYROLL ACCR 7/14/17			254.30	254.30-
07/14/17	PR	01	N	3-00	1000	Summarized transacti	508.59			254.29
07/28/17	PR	01	N	6-00	1000	Summarized transacti	570.20			824.49
08/11/17	PR	02	N	1-00	1000	Summarized transacti	551.44			1,375.93
08/25/17	PR	02	N	2-00	1000	Summarized transacti	551.42			1,927.35
09/08/17	PR	03	N	1-00	1000	Summarized transacti	551.43			2,478.78
09/22/17	PR	03	N	6-00	1000	Summarized transacti	551.42			3,030.20
			Total Activity		Account		3,284.50	254.30		
	500320-0000		OASDI					End Balance		3,030.20

Account	500330-0000		FICA/MEDICARE					Begin Balance		0.00
07/01/17	GL	01	A	1759-00	1000	PAYROLL ACCR 7/14/17			59.48	59.48-
07/14/17	PR	01	N	3-00	1000	Summarized transacti	118.95			59.47
07/28/17	PR	01	N	6-00	1000	Summarized transacti	133.35			192.82
08/11/17	PR	02	N	1-00	1000	Summarized transacti	128.96			321.78
08/25/17	PR	02	N	2-00	1000	Summarized transacti	128.97			450.75
09/08/17	PR	03	N	1-00	1000	Summarized transacti	128.95			579.70
09/22/17	PR	03	N	6-00	1000	Summarized transacti	128.97			708.67
			Total Activity		Account		768.15	59.48		
	500330-0000		FICA/MEDICARE					End Balance		708.67

Account	500360-0000		OPEB - RETIREE HEALTH INSURANCE					Begin Balance		0.00
07/01/17	GL	01	A	1759-00	1000	PAYROLL ACCR 7/14/17			363.57	363.57-
07/14/17	PR	01	N	3-00	1000	Summarized transacti	727.14			363.57
07/28/17	PR	01	N	6-00	1000	Summarized transacti	734.80			1,098.37
08/11/17	PR	02	N	1-00	1000	Summarized transacti	710.57			1,808.94
08/25/17	PR	02	N	2-00	1000	Summarized transacti	710.57			2,519.51
09/08/17	PR	03	N	1-00	1000	Summarized transacti	710.57			3,230.08
09/22/17	PR	03	N	6-00	1000	Summarized transacti	710.57			3,940.65

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

USD

Page 4

Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				Balance Fwd	3,940.65
					Total Activity	Account	4,304.22	363.57		
				500360-0000	OPEB - RETIREE HEALTH INSURANCE				End Balance	3,940.65
			Account	500390-0000	WORKERS' COMP INSURANCE				Begin Balance	0.00
07/06/17	AP	01	N	15-00	1000 INV#7758 WorkComp FY			442.15		442.15
					Total Activity	Account	442.15			
				500390-0000	WORKERS' COMP INSURANCE				End Balance	442.15
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Begin Balance	0.00
07/01/17	GL	01	A	1759-00	1000 PAYROLL ACCR 7/14/17				1,277.94	1,277.94-
07/14/17	PR	01	N	3-00	1000 Expense accrual			851.96		425.98-
07/14/17	PR	01	N	3-00	1000 Expense accrual			851.96		425.98
07/14/17	PR	01	N	3-00	1000 Expense accrual			851.96		1,277.94
07/28/17	PR	01	N	6-00	1000 Expense accrual			851.96		2,129.90
07/28/17	PR	01	N	6-00	1000 Expense accrual			851.96		2,981.86
07/28/17	PR	01	N	6-00	1000 Expense accrual			851.96		3,833.82
08/11/17	PR	02	N	1-00	1000 Expense accrual			851.96		4,685.78
08/11/17	PR	02	N	1-00	1000 Expense accrual			851.96		5,537.74
08/11/17	PR	02	N	1-00	1000 Expense accrual			851.96		6,389.70
08/25/17	PR	02	N	2-00	1000 Expense accrual			851.96		7,241.66
08/25/17	PR	02	N	2-00	1000 Expense accrual			851.96		8,093.62
08/25/17	PR	02	N	2-00	1000 Expense accrual			851.96		8,945.58
09/08/17	PR	03	N	1-00	1000 Expense accrual			851.96		9,797.54
09/08/17	PR	03	N	1-00	1000 Expense accrual			851.96		10,649.50
09/08/17	PR	03	N	1-00	1000 Expense accrual			851.96		11,501.46
09/22/17	PR	03	N	6-00	1000 Expense accrual			851.96		12,353.42
09/22/17	PR	03	N	6-00	1000 Expense accrual			851.96		13,205.38
09/22/17	PR	03	N	6-00	1000 Expense accrual			851.96		14,057.34
					Total Activity	Account	15,335.28	1,277.94		
				500400-0000	OTHER EMPLOYEE BENEFITS				End Balance	14,057.34
			Account	501020-0000	COMMUNICATIONS				Begin Balance	0.00
07/12/17	GL	01	N	55-00	1000 185-1 05/17 INTERNAL			8.50		8.50
07/12/17	GL	01	N	86-00	1000 REV JE1-55 SEE FY17				8.50	
07/18/17	GL	01	N	92-00	1000 185-1 06/17 INTERNAL			126.42		126.42
07/18/17	GL	01	N	93-00	1000 REV JE1-92 SEE FY17				126.42	
08/07/17	GL	02	N	27-00	1000 185-1 06/17 INTERNAL			8.50		8.50
08/09/17	GL	02	N	46-00	1000 185-1 07/17 INTERNAL			125.92		134.42
09/08/17	GL	03	N	35-00	1000 185-1 07/17 INTERNAL			8.50		142.92
09/12/17	GL	03	N	57-00	1000 185-1 08/17 INTERNAL			125.12		268.04
					Total Activity	Account	402.96	134.92		
				501020-0000	COMMUNICATIONS				End Balance	268.04

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY USD
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

Page 5
Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance	

Account			501030-0000	FOOD				Begin Balance		0.00	
08/31/17	GL	02	N	91-00	1000	DosCoyotes-YoloLeade		94.12		94.12	
								Total Activity	Account	94.12	

				501030-0000	FOOD				End Balance		94.12

Account			501051-0000	INSURANCE-PUBLIC LIABILITY				Begin Balance		0.00	
07/06/17	AP	01	N	15-00	1000	INV#7730YCPARMIAGenL		500.00		500.00	
								Total Activity	Account	500.00	

				501051-0000	INSURANCE-PUBLIC LIABILITY				End Balance		500.00

Account			501090-0000	MEMBERSHIPS				Begin Balance		0.00	
07/06/17	AP	01	N	15-00	1000	FY17-18 MEMB DUES		2,726.00		2,726.00	
								Total Activity	Account	2,726.00	

				501090-0000	MEMBERSHIPS				End Balance		2,726.00

Account			501110-0000	OFFICE EXPENSE				Begin Balance		0.00	
08/25/17	AP	02	N	105-00	1000	10246DSW HOLDING		3.10		3.10	
09/08/17	AP	03	N	24-00	1000	10246DSW HOLDING		6.20		9.30	
								Total Activity	Account	9.30	

				501110-0000	OFFICE EXPENSE				End Balance		9.30

Account			501111-0000	OFFICE EXP-POSTAGE				Begin Balance		0.00	
08/31/17	GL	02	N	18-00	1000	USPS-MailAgendaPacke		50.40		50.40	
08/31/17	GL	02	N	169-00	1000	USPS-Postage/Cemeter		43.20		93.60	
								Total Activity	Account	93.60	

				501111-0000	OFFICE EXP-POSTAGE				End Balance		93.60

Account			501112-0000	OFFICE EXP-PRINTING				Begin Balance		0.00	
08/31/17	GL	02	N	233-00	1000	LAFCO 08/17 PRT REQ#		232.00		232.00	
08/31/17	GL	02	N	233-00	1000	LAFCO 08/17 SIGN REQ		43.23		275.23	
09/12/17	CB	03	N	20-00	1000	2CopiesCemeteryDistr			24.30	250.93	
								Total Activity	Account	275.23	
										24.30	

				501112-0000	OFFICE EXP-PRINTING				End Balance		250.93

Account			501180-0000	PUBLICATIONS AND LEGAL NOTICES				Begin Balance		0.00	
07/06/17	AP	01	N	15-00	1000	Inv#3097HearingCemet		84.50		84.50	
07/24/17	AP	01	N	72-00	1000	CemeteryMSR/SOI Noti		126.51		211.01	
08/31/17	GL	02	N	18-00	1000	CANewspapersDemocrat		130.70		341.71	
								Total Activity	Account	341.71	

				501180-0000	PUBLICATIONS AND LEGAL NOTICES				End Balance		341.71

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY USD
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

Page 6
Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	501190-0000	RENTS AND LEASES - EQUIPMENT				Begin Balance	0.00
08/25/17	AP	02 N	105-00 1000		10246DSW HOLDING			5.00		5.00
09/08/17	AP	03 N	24-00 1000		10246DSW HOLDING			5.00		10.00
09/18/17	AP	03 N	59-00 1000		10609DE LAGE LAN			22.28		32.28
09/18/17	AP	03 N	59-00 1000		10609DE LAGE LAN			.22		32.50
09/18/17	AP	03 N	59-00 1000		10609DE LAGE LAN			1.39		33.89
09/18/17	AP	03 N	59-00 1000		10609DE LAGE LAN			.17		34.06
Total Activity Account								34.06		
			501190-0000		RENTS AND LEASES - EQUIPMENT				End Balance	34.06
			Account	501205-0000	TRAINING				Begin Balance	0.00
08/07/17	AP	02 N	24-00 1000		2017CALAFCOConfReg			3,040.00		3,040.00
08/31/17	GL	02 N	91-00 1000		EBCannabisTalks-Yolo			43.19		3,083.19
Total Activity Account								3,083.19		
			501205-0000		TRAINING				End Balance	3,083.19
			Account	501250-0000	TRANSPORTATION AND TRAVEL				Begin Balance	0.00
07/01/17	GL	01 A	1878-00 1000		V#12674 063017				147.13	147.13-
07/06/17	AP	01 N	15-00 1000		FY16-174thQTRMileage			147.13		
08/31/17	GL	02 N	169-00 1000		Southwest-CALAFCOCon			1,237.76		1,237.76
Total Activity Account								1,384.89	147.13	
			501250-0000		TRANSPORTATION AND TRAVEL				End Balance	1,237.76
			69405229816991		LOCAL AGENCY FORMATION COMM				End Balance	330,624.00-

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

USD

Page 7

Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account 100000-0000	CASH IN TREASURY					Begin Balance	59,886.80
07/01/17	GL	01 A	1927-00	1000	Auto Offset From Zon				94.33	59,792.47
07/06/17	AP	01 N	15-00	1000	Auto Offset From Zon				3,899.78	55,892.69
07/12/17	CB	01 N	21-00	1000	Auto Offset From Zon		68,448.00			124,340.69
07/12/17	GL	01 N	55-00	1000	Auto Offset From Zon				8.50	124,332.19
07/12/17	GL	01 N	86-00	1000	Auto Offset From Zon		8.50			124,340.69
07/14/17	PR	01 N	3-00	1000	Auto Offset From Zon				15,135.95	109,204.74
07/18/17	GL	01 N	92-00	1000	Auto Offset From Zon				126.42	109,078.32
07/18/17	GL	01 N	93-00	1000	Auto Offset From Zon		126.42			109,204.74
07/24/17	AP	01 N	72-00	1000	Auto Offset From Zon				126.51	109,078.23
07/25/17	CB	01 N	86-00	1000	Auto Offset From Zon		81,572.00			190,650.23
07/26/17	CB	01 N	100-00	1000	Auto Offset From Zon		61,120.00			251,770.23
07/28/17	PR	01 N	6-00	1000	Auto Offset From Zon				15,337.71	236,432.52
07/31/17	GL	01 N	118-00	1000	Auto Offset From Zon		211,139.00			447,571.52
08/07/17	AP	02 N	24-00	1000	Auto Offset From Zon				3,040.00	444,531.52
08/07/17	GL	02 N	27-00	1000	Auto Offset From Zon				8.50	444,523.02
08/09/17	GL	02 N	46-00	1000	Auto Offset From Zon				125.92	444,397.10
08/11/17	PR	02 N	1-00	1000	Auto Offset From Zon				14,917.15	429,479.95
08/25/17	PR	02 N	2-00	1000	Auto Offset From Zon				14,917.10	414,562.85
08/25/17	AP	02 N	105-00	1000	Auto Offset From Zon				8.10	414,554.75
08/31/17	GL	02 N	18-00	1000	Auto Offset From Zon				181.10	414,373.65
08/31/17	GL	02 N	91-00	1000	Auto Offset From Zon				137.31	414,236.34
08/31/17	GL	02 N	169-00	1000	Auto Offset From Zon				1,280.96	412,955.38
08/31/17	GL	02 N	233-00	1000	Auto Offset From Zon				275.23	412,680.15
09/08/17	PR	03 N	1-00	1000	Auto Offset From Zon				14,917.10	397,763.05
09/08/17	AP	03 N	24-00	1000	Auto Offset From Zon				11.20	397,751.85
09/08/17	GL	03 N	35-00	1000	Auto Offset From Zon				8.50	397,743.35
09/12/17	CB	03 N	20-00	1000	Auto Offset From Zon		24.30			397,767.65
09/12/17	GL	03 N	57-00	1000	Auto Offset From Zon				125.12	397,642.53
09/18/17	AP	03 N	59-00	1000	Auto Offset From Zon				24.06	397,618.47
09/22/17	PR	03 N	6-00	1000	Auto Offset From Zon				14,917.12	382,701.35
Total Activity Account								422,438.22	99,623.67	
			Account 100000-0000	CASH IN TREASURY					End Balance	382,701.35
			Account 101000-0143	RC-LAFCO OPEB					Begin Balance	51,009.70
			101000-0143	RC-LAFCO OPEB					End Balance	51,009.70
			Account 101000-0144	RC-LAFCO PC REPL					Begin Balance	143.85
			101000-0144	RC-LAFCO PC REPL					End Balance	143.85
			Account 190200-0000	FUTURE LONG TERM DEBT REQUIRE					Begin Balance	655,990.00
			190200-0000	FUTURE LONG TERM DEBT REQUIRE					End Balance	655,990.00
			Account 195010-0000	DEFERRED OUTFLOWS-PENSIONS					Begin Balance	123,779.00-
			195010-0000	DEFERRED OUTFLOWS-PENSIONS					End Balance	123,779.00-

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY USD
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

Page 8
Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account			200001-0000		ACCOUNTS PAYABLE-JE				Begin Balance	241.46-
07/01/17	GL	01	A	1878-00	1000 FYE A/P Accrual			147.13		94.33-
07/01/17	GL	01	A	1927-00	1000 V#10246 9951047 0706			11.20		83.13-
07/01/17	GL	01	A	1927-00	1000 V#13078 0GT642			83.13		
					Total Activity	Account		241.46		
			200001-0000		ACCOUNTS PAYABLE-JE				End Balance	0.00

Account			205000-0000		ACCRUED PAYROLL-GROSS				Begin Balance	7,490.96-
07/01/17	GL	01	A	1759-00	1000 PAYROLL ACCR 7/14/17			7,490.96		
					Total Activity	Account		7,490.96		
			205000-0000		ACCRUED PAYROLL-GROSS				End Balance	0.00

Account			210100-0000		DUE TO OTHER FUNDS				Begin Balance	77.03-
07/01/17	GL	01	A	1759-00	1000 PAYROLL ACCR 7/14/17			77.03		
					Total Activity	Account		77.03		
			210100-0000		DUE TO OTHER FUNDS				End Balance	0.00

Account			210900-0000		COMPENSATED ABSENCES (S/T)				Begin Balance	3,503.50-
			210900-0000		COMPENSATED ABSENCES (S/T)				End Balance	3,503.50-

Account			220501-0000		DEFERRED INFLOWS PENSION				Begin Balance	72,443.00-
			220501-0000		DEFERRED INFLOWS PENSION				End Balance	72,443.00-

Account			230000-0000		COMPENSATED ABSENCES (L/T)				Begin Balance	3,503.50-
			230000-0000		COMPENSATED ABSENCES (L/T)				End Balance	3,503.50-

Account			230600-0000		OTHER POST EMPLOYMENT BENEFITS				Begin Balance	58,485.00-
			230600-0000		OTHER POST EMPLOYMENT BENEFITS				End Balance	58,485.00-

Account			230650-0000		NET PENSION LIABILITY				Begin Balance	394,276.00-
			230650-0000		NET PENSION LIABILITY				End Balance	394,276.00-

Account			300500-0001		FUND BAL-COMMITTED-OPEB				Begin Balance	484.99-
			300500-0001		FUND BAL-COMMITTED-OPEB				End Balance	484.99-

Account			300600-0000		FD BAL-ASSIGNED				Begin Balance	67,357.50-
			300600-0000		FD BAL-ASSIGNED				End Balance	67,357.50-

Account			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL				Begin Balance	130.51-
			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL				End Balance	130.51-

Account			300999-0000		UNASSIGNED				Begin Balance	70,925.19-
			300999-0000		UNASSIGNED				End Balance	70,925.19-

General Ledger Report

GL290 Date 10/18/17
Time 12:53

Company 1000 - YOLO COUNTY USD
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 01 - 03 Ending September 30, 2017

Page 9
Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account	300999	0000			UNASSIGNED			Balance Fwd		70,925.19-
	6940990001	0001			LOC AGENCY FORM BSU ONLY			End Balance		294,956.71

Company 1000 Totals:
Debit Transactions 530,988.45
Credit Transactions 530,988.45
Debit Balances 1,181,499.90
Credit Balances 1,217,167.19
P/L Debit Transactions 100,740.78
P/L Credit Transactions 431,364.78
Net Profit 330,624.00

General Ledger Report

GL290 Date: 10/18/17
Time: 12:53

JOB SUBMISSION PARAMETERS

User Name: YLLSFPD\TTuck
Job Name: GL290TT
Step Nbr: 1

Company: 1000 YOLO COUNTY USD
or Company Group:
Reports: RUNNING BAL TRANS

Year Code: or Posting Dates: -
or Year: 2018
Periods: 1 - 3

Accounting Unit: 6940 LOCAL AGENCY FORMATION COMM
Accounts: -
Subaccounts: -
Report Currency: B Base



Consent 6.

LAFCO

Meeting Date: 12/07/2017

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

Receive and file the following correspondence:

A. CALAFCO Sphere Newsletter - October 2017

Attachments

[CALAFCO Sphere Newsletter-Oct2017](#)

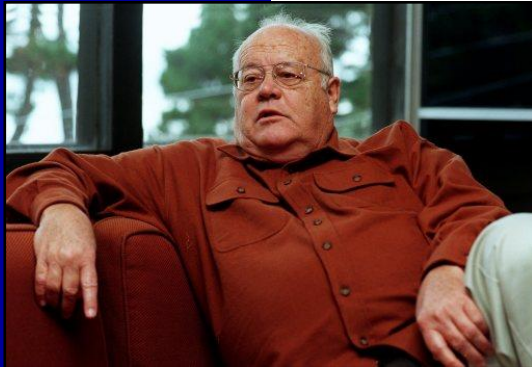
Form Review

Form Started By: Terri Tuck

Started On: 11/08/2017 11:11 AM

Final Approval Date: 11/08/2017

October 2017



ANNUAL CONFERENCE EDITION

Remembering Our Friend and
Founding Father John T. Knox

2017 Report to the Membership

Message from the Chair

LAFCo Tracks From
Around the State

The Legal Corner

Associate Members' Corner

Special Remembrance of June Savala

Corners of
CALIFORNIA
2017 Conference

Fondly remembering one of LAFCos Founding Fathers and a dear friend – John T. Knox

Written by: Lou Ann Texeira, Executive Officer, Contra Costa LAFCo

The vision and ability to see well into the future by a man born in Nevada and raised in California is what created Local Agency Formation Commissions (LAFCos) 54 years ago. That man was former State Assembly Member **John “Jack” T. Knox**. With great sadness we said goodbye to our dear friend on April 13, 2017.

Knox was a liberal democrat, who represented western Contra Costa County in the State Assembly from 1960 to 1980 and served as Assembly speaker pro tem for four years. He worked tirelessly for 20 years on monumental and historic legislation, including the landmark *California Environmental Quality Act (CEQA)*, the *San Francisco Bay Conservation and Development Commission*, the *Knox-Keen Health Care Service Plan*, the *District Reorganization Act of 1965*, and, of course, the *Knox-Nisbet Act of 1963*, which established Local Agency Formation Commissions.

Knox was born in Reno and moved to California at age 5. He earned a Bachelor of Arts degree from Occidental College in Los Angeles in 1949 and a law degree from Hastings College of Law in San Francisco in 1952. He then set up a private law practice in Richmond.

He joined the State Assembly in 1960 after a special election to replace Masterson, who had resigned. “*He was very proud of being a politician, and that wasn’t a dirty word to him,*” says son John H. Knox. “*He was a master negotiator; he got Governor Ronald Reagan to sign the CEQA, if that tells you something.*”

Continued on Page 5

The Sphere

CALAFCO Journal

October 2017

The Sphere is a publication of the California Association of Local Agency Formation Commissions.

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To submit articles, event announcements, comments or other materials noteworthy to LAFCo commissioners and staff, please contact the Editor at 916-442-6536 or info@calafco.org.

The contents of this newsletter do not necessarily represent the views of CALAFCO, its members, or their professional or official affiliations.

1215 K Street, Suite 1650
Sacramento, CA 95814
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www.calafco.org

A MESSAGE FROM THE CHAIR OF CALAFCO



Jim Curatalo
Chair of the Board
CALAFCO

The past year has been very busy and exciting for CALAFCO and it has been my honor to serve as your Chairman during this time. Working with our Executive Director Pamela Miller and my fellow Board Members has been a very positive and rewarding experience. In every important decision we have sought out and utilized valuable input from our Northern, Southern, Coastal, and Central regions. We have maintained regional representation in all committees and working groups and given every perspective and concern the utmost consideration. As a result, we have continued to improve the services we provide to our members and strengthen the overall effectiveness of our organization.

One of the highlights this year has been CALAFCO's involvement in the Little Hoover Commission's study on special districts. CALAFCO was invited to testify before the Little Hoover Commission (LHC) during the August 25, 2016 public hearing on special districts in California as a follow up to the Commission's May 2000 report, *Special Districts, Relics of the Past or Resources for the Future?* Pamela Miller, our Executive Director, did a fantastic job sharing our viewpoint on the unique relationship between local agency formation commissions (LAFCos) and special districts.

Pamela shared how much progress has been made in the past sixteen years in the evolution of LAFCos and their respective relationships with special districts. LAFCos have worked diligently to keep pace with the changing California landscape and there are many success stories to tell. Like other local government agencies throughout the state including special districts, LAFCos also face a number of challenges. Her testimony highlighted the progress, challenges and opportunities for the future for LAFCos and their relations with special districts. In addition, her testimony resulted in a number of recommendations being placed in the LHC final report on special districts aiming to improve the effectiveness of LAFCo's.

I am looking forward to the Annual Conference and appreciate all the hard work that staff puts into making it a great event. I would also like to thank Carolyn Emery, Executive Officer, of Orange LAFCo for all her work as the Conference Program Committee Chair and Dr. William Kirby for his work as the Conference Committee Chair along with the committee of hard working and talented people they led.

On the legislative front I am hard pressed to remember a more active year. Our role as an educational organization has served us well as we have been at the table with the Governor's staff, key state agencies and with legislative leaders to provide input on critical pieces of legislation about water, provision of services and key processes such as special district representation on LAFCo's throughout the state. I suspect that the coming year will also be active and our organization is well positioned to represent our member LAFCos.

Two bills in particular that CALAFCO encouraged the Governor to sign are Senate Bill 448 by Senator Wieckowski which simplifies LAFCo's legal dissolution process for inactive districts and Assembly Bill 979 by Assemblyman Lackey which strengthens LAFCos by easing the process to add special district representatives to the 28 LAFCos where districts have no voice. Both of these bills were signed by the Governor.

These accomplishments have been great and have certainly helped in the service of our members; however, as we move forward into 2018, we will continue to face challenges. While we are presently in good financial condition and excellent stewardship of our financial resources

continues to be a hallmark of CALAFCO, we must recognize that a more secure and permanent source of revenue, one which allows us to meet our fixed costs, would provide more stability for CALAFCO.

"In every important decision we have sought out and utilized valuable input from our Northern, Southern, Coastal, and Central regions."

It has truly been an honor to serve as the CALAFCO Chair and it has been my pleasure serving alongside all of the dedicated individuals that serve on the CALAFCO Board and with our Executive Director Pamela Miller. I wish everybody a great experience at the Conference and for a great year to come.

Thank you,

Jim Curatalo

A Message from the CALAFCO Executive Director



Pamela Miller
Executive Director

The Power of Perception

The power of perception should not be underestimated, especially when it comes to reputation. The truth about an agency or service can matter little if the perception of the agency or service is bad or negative. This is how a bias is created and can result in a trust deficit that takes years to undo.

The notion of becoming conscious of our own perceptions – our bias if you will - is abstract for some, I'll admit. In order to understand them, we must consider the highly subjective nature of our perceptions and how they are formed and informed in the first place. The exploration of perceptions involves a bit of science mixed with some psychology and sociology (social context).

Over the past two years (this past one in particular), I found myself deeply involved in conversations with many people about their perceptions of local government agencies and in particular, LAFCos. Some perceptions were very positive while others were great cause for concern. The reality is there are a wide range of perceptions throughout the state about LAFCos, and what I've come to believe (based on my own perceptions) is those perceptions are now our reality, whether we like it or not. The question for us is, how do we choose to respond?

Are perceptions fact or fiction?

Perceptions begin when the human brain receives data from the body's five senses. The mind then processes and applies meaning to the sensory information. As humans, we then apply our worldviews to these sensory inputs yielding our interoperations and perceptions. When it comes to perception and the senses such as sight, touch, or sound, there is no such thing as objectivity. The immediate application is made from our past experiences and what we know from those – not necessarily from the data at hand.

According to Neuroscientist Beau Lotto, "*We can't help but to see things according to history – our own history and that of our ancestors because we are defined by ecology. Not our biology, not by our DNA, but by our history of interactions.*"

So people form perceptions of local government agencies based on their own personal experiences with them, what they hear in the news, what they hear from others, what they read, what they observe, and what they feel based on any one (or a combination) of those things.

The power to choose a response

Fortunately, we as the local government agency, have the power to choose how we respond to any given perception about us. The fact is that there is a space – a brief moment – between the stimulus and the response – and it is in that space that we have the power to choose our response.

Viktor Frankl was a Jewish psychiatrist who spent three years in a Nazi concentration camp during World War II. He wrote about his experiences in his 1959 book, "Man's Search for Meaning". In finding a way to deal with the unspeakable horror he experienced during his captivity, he realized he had but one freedom left: his power to choose – his power to determine his response to the unimaginable circumstances and conditions in which he lived.

He wrote, "*Every day, every hour, offered the opportunity to make a decision, a decision which determined whether you would or would not submit to those powers which threatened to rob you of your very self, your inner freedom; which determined whether or not you would become the plaything of circumstance...*"

Determining whether or not you would become the plaything of circumstance...that is a very powerful thought. The high level of awareness developed by Dr. Frankl served him well. And, I believe, through it, he offers a powerful lesson for us.

As I reflect on my own efforts this past year to change perceptions of LAFCo by changing the conversation, I found there were several things I needed to do. I offer them for consideration as strategies for all of us to think about as we work to create the kind of perception of LAFCo we want; as we work to reframe the conversations that are occurring across the state about LAFCos; and as we work to better tell out stories – both individually and collectively.

Steps to change the conversation and the perception

✓ **Become aware of the perceptions and the conversations**

We must first become aware of and acknowledge that which we want to change, regardless of whether we agree with it or not. This includes checking our own assumptions about the conversation and perceptions. Sometimes we must concede a point temporarily in order to show our commitment to an improved outcome.

✓ **Take ownership**

If we truly want to change the conversation and perception, it will first require a change in our own behavior. That cannot be done unless we take ownership of the perceptions others have about us. As we often heard as kids, it doesn't matter who is right or wrong, just that the matter be settled and mitigated.

✓ **Determine what we want to be known for**

Some would call this a branding statement, purpose statement or mission statement. The bottom line is you must decide what you want your LAFCo to be known

for – and we must determine collectively what we want LAFCo to be known for. And, we must be willing to check in on ourselves and ascertain whether or not we are demonstrating the behaviors aligned with the desired reputation. We must accept that our actions have implications that alter others perceptions.

✓ **Reframe the discussion**

Just as Dr. Frankl was able to reframe his perspective once he became aware of his ability to do so through the power of choice, so too can we make the same choice once we have an awareness into the discussion. We can ask ourselves, "What do we want the conversation to be?" "What do we need to do in order to move the conversation from here to there?" "How do we tell our story in a way that will resonate with others and change the perception?" Like a river, discussions often follow the easiest route until we create a ripple of new conversation.

✓ **Deliver, deliver, deliver**

Once we've determined what we need to do in order to shift the conversation, we need to be deliberate and diligent in making that happen. Once we set objectives and make commitments, delivering on them is critical to maintaining integrity and changing perceptions. Remember that changing people's minds is difficult. We must be consistent and relentless in walking our talk.

✓ **Learn to tell your story**

We must learn to be good storytellers. Each of us owns the responsibility of telling our story. Who is better at telling our story than us? Yet most of us are allowing others to tell the LAFCo stories – and most are not the kind of stories that support what we believe we want to be known for. Nor do they represent the positive things that are occurring in each LAFCo or for us collectively throughout the state.

✓ **Take charge**

Do not allow others to define who we are and determine our possibilities. Don't punt when the conversation or action is difficult, be the leader who acts, not the agency that punts.

✓ **Practice patience with diligence**

The perceptions we are dealing with today were not created overnight and so they will not change overnight. Rebranding strategies take time, intention, commitment, perseverance and patience.

Now is the time for all of us to become master storytellers and be the force behind the power of perception.

John T. Knox

Continued from cover

Knox's long-time committee consultant – Tom Willoughby - tells us that “*Knox quickly got hooked on local government issues.*” Knox wasn't interested in small issues or small ideas – he wanted to rewrite how local government works and save the San Francisco Bay.

In Willoughby's 1979 speech to CALAFCO, he detailed the creation of LAFCo, with all its twists and turns. Willoughby explained the evolution of the *Knox-Nisbet Act of 1963*, beginning with the 20-member Blue Ribbon Commission which focused on urban problems, and specifically the fact that “*metropolitan areas in California were developing in a leap frog, unplanned, haphazard fashion.*” Governor Pat Brown instructed the Blue Ribbon Commission to “*take a new and fresh look at the structure of local government in metropolitan areas... and to abandon inflexible ideas and start thinking in terms of meeting the needs of our communities... we must focus on the welfare and happiness of the man in the middle of the metropolis.*”

The Blue Ribbon Commission report was issued in December 1960. In those days, the legislature met every other year in general session and for only six months (January to June). In the even numbered years, the legislature met briefly only to pass the budget.

During the 1961 legislative session, very little happened with Commission's report. Willoughby notes that “*in those days, metro government was met with resistance.*” The Commission's report circulated for 18 about months. The first real opportunity to implement the report recommendations occurred in the new general session in 1963. A package of four bills was introduced, known as the “Governor's metropolitan area program.” Knox's bill would create a LAFCo, a state level agency to approve or disapprove the formation of new cities and districts. A companion bill was introduced by Senator Nisbet (San Bernardino County) to create a LAFCo in each county of the State to approve or disapprove annexations to cities and districts. Both bills were met with resistance from the County Supervisors Association and the League of Cities. Finally, after a vigorous fight on the Assembly floor and in the Senate, both in committee and on the floor, both bills passed. Willoughby attributes much of the success of the passage of these bills to the County

Supervisors Association and League of Cities lobbying staff.

Between the 1963 and 1965 sessions, decisions were made to rewrite both the formation and annexation procedures into one, which we have today. Subsequently, Knox also authored the District Reorganization Act.

After leaving the State Assembly, Knox joined the San Francisco office of the Los Angeles based firm Nossaman, Krueger & Marsh (later became Nossaman, Gunther, Knox & Elliott) as an attorney and lobbyist, where he worked until his retirement in 2008. Knox continued to work as a local statesman and helped secure funding for regional parkland preservation and highway improvements.

In 2007, Knox was awarded the first-ever CALAFCO Lifetime Achievement Award for his significant contributions to LAFCos. Following Knox's death earlier this year, Contra Costa LAFCo presented a resolution to son John H. Knox and grandson Alex Knox, extending heartfelt condolences and recognizing and honoring the life and legacy of John T. Knox.

In honor of the 50th anniversary of the creation of LAFCos, John personally wrote an article for The Sphere. About LAFCos he said:

“The new agency was my “baby,” and I wanted it to succeed. I met with LAFCo representatives to draft follow-up legislation that fine-tuned the original bills. These began with a bill that replaced the awkward two statutes to a single statute – and followed on in 1965 with the District Reorganization Act.

With this overall result, I discovered the often overlooked legislative area of local government legislation was indeed interesting – and I enjoyed it more with each passing year.

Largely through the hard work of members and staff, LAFCos became accepted and respected local institutions. It has been my privilege to work with those individuals.

As for the next fifty years – Godspeed!!”

Continued on the next page

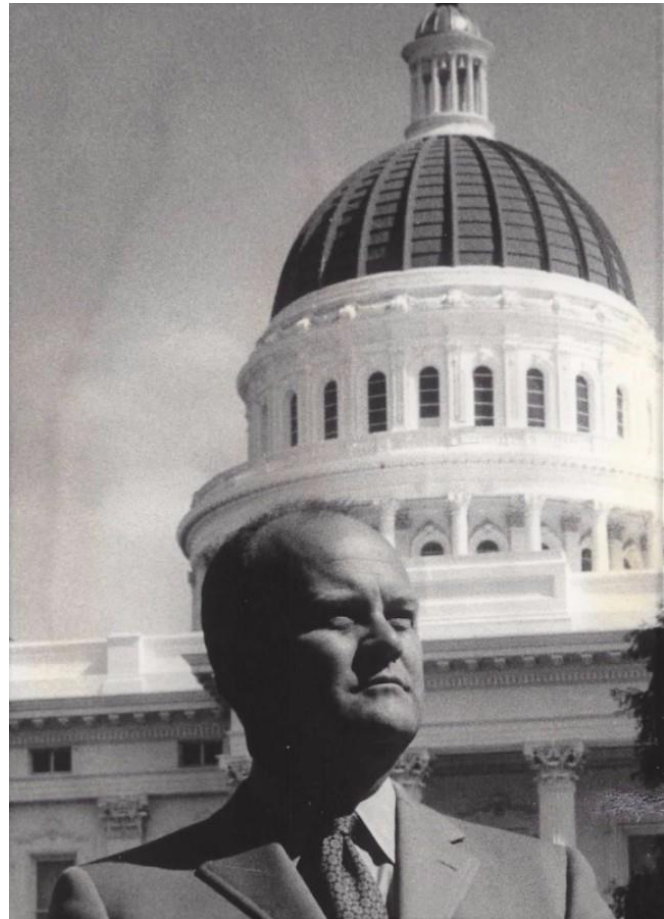
On April 3, 2017, our friend passed away at Kaiser Permanente Hospital in Richmond, California after a long illness. He will be missed by all of us, and his legacy continues to live on through the actions LAFCo take daily.

Wisdom from Jack:

- “Never go out on a limb unless you take a lot of nice folks with you.”
- “Always remember to include two percent for double-cross.”
- “Be good, but if you can’t be good, be careful.”

Special Acknowledgements: We sincerely thank Tom Willoughby for his contributions to this article. Tom was the chief consultant to the Assembly Local Government Committee when Assembly Member Knox was chairman. Tom had a hand in every piece of LAFCo legislation that Knox authored. Their professional collaboration created the statutes we use every day. Tom’s 1979 speech to CALAFCO is available on the CALAFCO website.

We also thank Peter Detwiler who put us back in touch with Tom Willoughby. Peter served an informal internship with Tom in 1971 when he was a senior at Saint Mary’s College. Peter says what he learned in those few months from Tom launched his professional career. Most of us know Peter in his service as the long-time chief consultant to the Senate Governance & Finance Committee, where he had a significant impact on state legislation. Committee consultants are fundamental to the legislative process and Peter was one of the best! Thank you, Peter!



John T. Knox
September 30, 1914 – April 3, 2017

Alameda LAFCo Completes Special Study of a Local Healthcare District

By: Mona Palacios, Executive Officer, Alameda LAFCo

The Eden Township Healthcare District (ETHD), also known as the Eden Health District, was established in 1948 by a vote of the residents of the Eden Township in Alameda County to build a community hospital. It was organized pursuant to Local Health Care District Law. The ETHD boundary encompasses 130.6 square miles and includes the unincorporated communities of Castro Valley, Ashland, Cherryland, Fairview, and San

Lorenzo, as well as the cities of San Leandro and most of Hayward.

In 1954, the Eden Hospital opened and was operated by the ETHD until 1998 when the District’s voters approved the sale of the hospital to Sutter Health, a California nonprofit corporation. In 2004, ETHD purchased the San Leandro Hospital and leased it to Sutter Health. After a protracted law suit over provisions contained in the lease agreement, ownership of the San Leandro Hospital transferred to Sutter Health which then transferred ownership of the facility to the Alameda Health System, a public authority that operates Alameda County’s public hospital system under an independent Board of Trustees.

The Association of California Healthcare Districts (ACHD) notes there are 79 healthcare districts in California of which 38 districts operate a hospital, five own but do not operate their hospital, and 41 do not own or operate a hospital but rather provide other types of services including direct health care services and community grant-making. ETHD no longer owns or operates a hospital, but owns and operates medical office buildings. The District also provides grant funding and sponsorships to community organizations within the ETHD boundary using net revenue from the leasing of its medical office buildings and other investments. The District collects no property tax or assessments.

In addition to ETHD, Alameda County has two other healthcare districts: the City of Alameda Healthcare District, formed in 2002, which owns, but no longer operates its hospital facility; and the Washington Township Healthcare District which continues to own and operate its hospital.

Alameda LAFCo has reviewed and updated ETHD's sphere of influence (SOI) numerous times, including a municipal services review in 2012 with subsequent SOI updates in 2013 and 2014. In 2016, ETHD was the subject of legislation intended to force dissolution of the district (AB 2471, Quirk) and a Grand Jury report was highly critical of the District. At the request of the City of Hayward, Alameda LAFCo initiated a special study of the District in 2016. At no time was an application to dissolve the District submitted to LAFCo. Recently, the Little Hoover Commission (LHC) issued a report on special districts and LAFCos in which it highlighted ETHD as "the poster child for controversy."

Alameda LAFCo's special study focused on ETHD's governance structure and boundary, financial viability, and level and adequacy of services. The study offered conclusions and findings, and evaluated various governance options. The study did not evaluate the financial viability of hospitals in Alameda County nor did it rate the value of hospital-based services compared to non-hospital based health services.

LAFCo's special study of ETHD was completed by Berkson Associates through an inclusive public process. The Commission solicited community input by holding numerous public meetings in locations throughout the district. The Commission heard from ETHD Board members and staff, affected agency elected officials and staff, state

legislators, community members, grantees, hospital representatives, and other interested individuals during the course of the study.

In summary, the special study concluded that:

- Dissolution of the district without continuing its services was not warranted.
- The District could improve the efficiency and effectiveness of its operations.
- Dissolution and naming a successor agency to continue services could reduce certain costs and improve decision-making.

Questions that LAFCo labored over included:

- ✓ Does the District provide a community service that meets the needs of District residents and property owners?
- ✓ Is the District's boundary logical?
- ✓ Are the services provided adequate and within the District's mission, as well as the California Health and Safety Code under which it is organized?
- ✓ Does the District have the financial ability to provide services, including any future obligations?
- ✓ Are services provided in an efficient, accountable, and transparent manner?
- ✓ What are the benefits and costs of the District's services being provided by another entity?
- ✓ If the District's services should be provided by another entity, should that entity be another public agency, a private not-for-profit, a joint powers authority, or some other type of organization?
- ✓ If the District's services should not be continued, who should be the successor agency to wind up the District's affairs?

On a split vote (three ayes, two noes, two absent), the Commission voted not to initiate dissolution of the District. Subsequently, the Commission unanimously adopted a sphere of influence amendment for the District that imposes several conditions identified in the special study including, but not limited to, requirements to collaborate with Alameda County on the provision of grant services, participate in county-wide health needs assessment efforts, and complete a risk analysis of investment options. LAFCo employed its conditioning authority to strengthen the District's transparency, responsiveness to community needs, and efficient provision of services.

Local Cannabis Policies and LAFCo- New Boundary and Agricultural Preservation Implications



Written by: Humboldt LAFCo

Virtually everyone will be affected by legalized recreational marijuana in California in 2018. New cannabis policy means new policy questions to consider for Humboldt LAFCo.

In Humboldt County – arguably ground zero of the cannabis industry – the Board of Supervisors continues to refine where a host of cannabis-related activities will be allowed, from cultivation, processing and manufacturing, to distribution and sales. New policies also aim to set up a permitting structure, providing oversight of these commercial activities.

Conversely, some cities within the County have placed tighter restrictions – and in many cases an outright ban – on cultivation, sales, and dispensing of cannabis within city limits. Within the urban-agricultural interface, especially in unincorporated areas near city neighborhoods, residents have raised concerns about proposed cannabis farms and processing centers, prompting some cities to take a closer look at future annexation areas.

The County is currently considering regulation changes to address potential conflicts with cities that prohibit cannabis businesses, including requiring a public hearing and a special permit before allowing cannabis businesses within 1,000 feet of any city limits or within a city’s sphere of influence as defined by LAFCo. This suggested policy has created new interest in spheres, with local citizens and municipalities alike.

For Humboldt LAFCo, both current and proposed cannabis regulations pose potential new boundary and agricultural/open space preservation policy considerations. The California Department of Food and Agriculture has classified cannabis as an agricultural product. As such, its cultivation is appropriate on Agriculture (AG) zoned land. So, such questions come to mind as, “What are the preservation implications of annexation of territory used for cannabis agriculture into a governing body who has disallowed cannabis cultivation?”, and “Will annexation obstruct the agricultural uses of the property?” Layers of oversight, future use and

jurisdiction further muddy the waters of “legal non-conforming” and add an element of uncertainty.

Cannabis regulation adds a new layer to boundary considerations in Humboldt County. As the State, County, Cities and local communities continue to refine policies on commercial cannabis activities, Humboldt LAFCo will need to do the same. In these challenging times there is an opportunity here for all local jurisdictions to work together so that orderly development can proceed in the most beneficial way for all interests.

The Biggest Island in Santa Rosa is Annexed!

Written by: Mark Bramfitt and Carole Cooper

The elimination of islands has been on the state’s and LAFCos’ “radar” for many years for a variety of reasons but especially because their existence limits the efficient and effective provision of services to residents and causes confusion not only for the public but also for public service workers, whether they are responding to emergencies or repairing pipes in a roadway. The casual observer may think that getting rid of islands is simple – after all, they may assert, a specific section of the Cortese-Knox-Hertzberg Act provides streamlining opportunities. Unfortunately, that ideal does not always match the on-the-ground reality.

Until the Sonoma Local Agency Formation Commission (LAFCo) acted in August 2017 to approve annexation to the City of Santa Rosa of five islands within the City’s southwestern quadrant, there were 51 islands of unincorporated territory within the City. This situation evolved over many years in the past, as opportunities for development of Sonoma County’s largest city were presented. Further, health and safety issues prompted City and County cooperation to extend municipal sewer and water services to certain unincorporated areas but without annexation, while the City grew around them, and the Commissions in various decisions at different times did not object. The islands vary in size from a two-parcel island of two-thirds of an acre to what is referred to as “Roseland,” an island of 620 acres.

Continued on Page 17



CALAFCO 2017 Annual Report to the Membership

Dear CALAFCO Members:

The CALAFCO Board of Directors is proud to report the progress of our Association during the past year, which was another very full year. CALAFCO continues as a strong, vibrant educational resource to our members and as an advocate for LAFCo and LAFCo principles to statewide decision makers. This past year was marked with a successful Annual Conference in Santa Barbara, Staff Workshop in Fresno, an ever-increasing presence across the state as an advocate for LAFCo and LAFCo principles to statewide decision makers, and a mixed-bag of legislative efforts that included sponsoring two legislative bills (both signed into law), co-sponsoring one bill with the CA Special Districts Association (CSDA) (also signed into law), responding to a host of LAFCo-related bills, and testifying at hearings and meetings of the Little Hoover Commission (LHC).

The Association continues to be on sound financial ground. We are pleased to report that all 58 member LAFCos have renewed their membership for the 2017-18 fiscal year, and today we have six (6) Gold Associate members and twenty-four (24) Silver Associate members. The FY 2017-18 adopted budget increases member service levels and maintains a healthy reserve.

Our achievements are the result of the dedicated efforts of the many volunteer LAFCo staff from around the state who contribute their time and expertise. The Board is grateful to the Commissions who support their staff as they serve in the CALAFCO educational and legislative roles on behalf of all LAFCos. We are also grateful to the Associate members and event Sponsors that help underwrite the educational mission of the Association and allow us to keep registration fees as low as possible.

Board of Directors set two-year Strategic Plan

Early in 2017 your Board of Directors conducted a day-long strategic planning workshop. During the workshop we conducted a full review of the

Association's performance in meeting the 2016 objectives as outlined in the organization's 2015-2016 Strategic Plan. We reported our "dashboard report card" to you, the membership, shortly thereafter.

We also had a lengthy discussion about how we conduct our legislative affairs and considered whether or not to change our 501(c)3 status to allow for more extensive lobbying. In the end, we unanimously decided to support our current mission as an educational organization.

With that in mind, we carefully considered roles and responsibilities of the Board, staff and committees, the long-term financial sustainability of the organization, empowering and educating our members, and looking at what is putting our member LAFCos and the Association at risk. These issues became the benchmark of the three areas of the Strategic Plan.

Once adopted in May, it was shared with you, our members, and can be found on the CALAFCO website. This document serves as the blueprint for the work being done this year.

EDUCATIONAL SERVICES AND COMMUNICATION

CALAFCO educational and information sharing-services continue to be the Board's top priority for member services. Under this umbrella, the Association focuses its resources in four areas: the Staff Workshop, Annual Conference, CALAFCO University courses, and electronic resources including the web site, quarterly reports and the member list-serves.

2017 Staff Workshop

We continued the tradition of quality education programming with the Staff Workshop held in Fresno in April and the Annual Conference in San Diego in October. The Workshop, hosted by *Fresno* LAFCo, brought together 92 LAFCo staff and guests from around the state and seven Associate members.

This was the first Staff Workshop conducted in the new model of no theme. The program once again included a solid mix of technical and skill-building sessions. We began with a Mobile Workshop that



visited the famous Forestiere Underground Gardens, followed by a trip to Fresno State's Winery and a presentation of its world renowned Department of Viticulture and Enology.

Workshop sessions included general sessions on ethics and integrity, SGMA and our infamous legislative update. This year's program had a wide range of breakout session offerings including topics on disadvantaged unincorporated communities (DUCs), CEQA, MSRs, water system consolidations, cannabis, out of area service agreements, avoiding lawsuits, healthcare districts, BOE mapping and LAFCo 101.

We would like to thank the Program Planning Committee members and Chair **Kris Berry** (Placer LAFCo), our host, **Fresno LAFCo**, led by **David Fey** and his entire team and all who worked to make this an outstanding Staff Workshop. We also acknowledge and thank the sponsors of this year's Staff Workshop: **Best Best & Krieger**, **Baker Manock & Jensen**, **Granville Homes**, **HdL Coren & Cone**, and in-kind sponsor **Enzo Olive Oil**.

The 2018 Staff Workshop is set for April 11-13, 2018 at the Four Points Sheraton in San Rafael. Our host for this workshop will be **Marin LAFCo**.

2017 Annual Conference

Approximately 250 LAFCo commissioners, staff and guests are expected at the 2017 Annual Conference in San Diego.



This year marks the first year of the new Conference model for which a local

LAFCo no longer acts as host. CALAFCO has assumed the role and responsibilities of host for the Conference.

Nestled in the beauty of Mission Bay, the Bahia hotel offers the perfect location for us to convene this year's Conference to learn with and from one another.

The program is rich in content with general and breakout sessions focusing on how LAFCos can increase their effectiveness.

The Mobile Workshop will be an exciting adventure. We will visit the Carlsbad Desalination Plant, the largest and most technologically advanced desal plant in the nation. Also on tap is a tour of the adjacent Encina Power Station, a major supplier of electricity for the region. We will also learn about the new power plant project underway. The Mobile Workshop will end with lunch at the beautiful Marina Village.

This year's Conference has a wide variety of topics and a fabulous lineup of speakers. General session topics include the presentation of a public poll on the perceptions of LAFCo followed by a presentation from marketing experts on helping us better tell our LAFCo stories. We will also hear how to avoid an ethical crisis (this is not your typical ethics session) and get a full legislative update. Breakout session topics include LAFCo funding, healthcare districts and LAFCos, Commission decision making (and how some make those really hard decisions), how LAFCos are dealing with local agencies' fiscal health (and the impacts of that to LAFCos), understanding expectations of Commissioners and Executive Officers, and unincorporated island programs.

The LAFCo 101 session is once again open for attendance to those who are not attending the full conference at a deeply discounted rate. This allows agencies to send staff and elected officials to this very special 2-hour session on understanding and applying the basics of LAFCo.

This year our luncheon keynote speaker is **John Simpson**, General Manager, Water Resources Division at Marine Corps Installations West/ Marine Corps Base Camp Pendleton. We will learn about the unique Santa Margarita River Conjunctive Use Project, which partners the Federal Government (Camp Pendleton) and local water agencies.

We acknowledge and thank the Conference Committee Chair **Bill Kirby** (Placer LAFCo), the Program Committee Chair **Carolyn Emery** (Orange LAFCo), and all who are working on the Program Committee to make this an outstanding Conference.



We wish to also thank all of our sponsors for this year's Annual Conference, without whom this special event would not be possible: *Best Best & Krieger, Cucamonga Valley Water District, CV Strategies, Lewis Group of Companies, HdL Coren & Cone, Project Resource Specialists, Imperial LAFCo, Colantuono Highsmith & Whatley, Inland Empire Utilities Agency, Mesa Water District, RSG, and Los Angeles LAFCo.*

Next year's Conference will be hosted by CALAFCO and held at Tenaya Lodge in Yosemite, October 3 – 5.

CALAFCO University

The first CALAFCO U session of the year was held in Sacramento on June 26. The topic was *When Opinions Collide – Exploring the unique perspectives of LAFCo Commissioners, Legal Counsel and Staff.* The session explored the legal aspects of Commission decisions and looked at several LAFCo case studies when staffs' opinions and recommendations were different than that of the final Commission decision. In total, 28 LAFCo staff and Commissioners attended, giving the session very high ratings.

The final session for 2017 is set for **December 4** in Orange County. The topic, which will also be repeated in Sacramento on **January 22**, is *LAFCo's Evolving Mission: New Laws, Requirements and Transparency.* The session will focus on several important topics including recent legislation passed that LAFCos must now implement, informing LAFCos on all website transparency requirements, and an in-depth discussion regarding the Little Hoover Report, which will be presented by the Chair of the Little Hoover Commission, *Pedro Nava.*

Accreditations

CALAFCO's educational activities continue to be accredited by the American Planning Association to provide AICP credits for certified planners. This benefit is provided at no cost to LAFCo staff and helps them maintain their certifications. In addition, both the Conference and Workshop have sessions for LAFCo counsel that have been accredited for MCLE credits by the California Bar.

Web Site

The CALAFCO web site is a vital resource for both LAFCos and the community with questions about local government in California. The site consistently attracts between 5,500 and 6,500 visits per week. The vast majority of the visits are for the reference and resource materials found on the site and referral information to member LAFCos.

The new website was launched at the end of 2016 and is more robust and user-friendly. The library has been expanded and we continue to add new content based on your feedback.

List-Serves

The list-serves maintained by the Association continue to be an important communication and information sharing tool among LAFCo staff. In total, we maintain eight list serves to help members share information, materials, and expertise. The List-Serves for executive officers, analysts, clerks and counsel discussions remain the most popular and serve to foster the sharing of information and resources. It is important for you to advise CALAFCO when your staff changes so the list serves can be kept up to date.

Quarterly Updates

After each Board meeting, the Association's Executive Director creates and distributes through the list serves a Quarterly Report on the activities of the Board and Association. As *The Sphere* is an annual newsletter, these Quarterly Reports contain more information, a special feature highlighting Associate Members and local LAFCo updates. These bulletins provide informational updates in a timelier manner and at less cost to the Association.

White Papers

On December 31, 2016, CALAFCO published a White Paper titled *Sustainable Groundwater Management Act and LAFCos.* CALAFCO wishes to thank *David Church* (SLO LAFCo), *John Marchand* and *Mona Palacios* (Alameda LAFCo) and *Best Best and Krieger* for their work on this White Paper.

Additionally, CALAFCO partnered with the *American Farmland Trust* (AFT) on a joint collaboration White Paper on Agricultural Land Preservation. We want to acknowledge the volunteers working this paper: *Christine Crawford*



(Yolo LAFCo), *David Fey* (Fresno LAFCo), *Elliot Mulberg* (Associate Member), *Neelima Palacherla* (Santa Clara LAFCo), *Serena Unger* of the AFT, and the team at *Best Best and Krieger*. The final draft is still under consideration and the paper is expected to be published before the end of November.

Finally, CALAFCO has moved forward with beginning the project of mapping all of the disadvantaged unincorporated communities (DUCs) throughout the state at the census block group level. This mapping will be incorporated in a White Paper on the same topic (DUCs), which will be worked on in 2018.

LEGISLATIVE PROGRAM

The Board began this legislative year with the intention of keeping a light legislative platform because we wanted to ensure the Association was focusing on risk factors and to keep room for responding to the unexpected pieces of legislation we knew would come our way which would require our involvement. Further, the Little Hoover Commission report was still outstanding and we anticipated resources would be needed there as well. These turned out to be an insightful decisions, and in the end, CALAFCO had a very successful legislative year.

The CALAFCO Legislative Committee (Committee) began work in November 2016 and met regularly through June 2017. Based on a very narrow scope of legislative priorities set by the Board, the focus this year was on a limited Omnibus bill and sponsoring legislation that fixed limitations to annexing territory already receiving services (§56653). CALAFCO was approached by CSDA to co-sponsor a bill that would streamline the seating of special districts on LAFCo, which we agreed to do with the provision that CSDA take the lead on getting the bill passed.

CALAFCO ended the year tracking a total of twenty-two (22) bills, sponsoring three (3) bills and taking formal positions on eleven (11) bills.

Thorough legislative updates are provided in each Quarterly Report. In this Annual Report we will report on the top six bills of the year. For a complete list of CALAFCO bills, please visit the CALAFCO website Legislation section. Information is updated daily.

The reduced legislative focus included sponsoring a very small Omnibus bill. What began as one-item Omnibus bill, *AB 1725* evolved into a five-item bill. With twelve proposals submitted by LAFCo staff, a large number of items had to be left off the bill this year. Two were removed from the list as either too controversial for an Omnibus bill or not appropriate for CALAFCO to take the lead. The remaining items will be considered for next year's Omnibus bill. We are grateful for the efforts of Committee member *Paul Novak* (LA LAFCo) and Assembly Local Government Committee (ALGC) consultant *Misa Lennox* for their efforts on shepherding this bill, and to all of you who did the work of submitting proposals for insertion into the Omnibus. *AB 1725* was signed by the Governor on September 28 and takes effect January 1, 2018.

The other CALAFCO sponsored bill this year was *AB 464* (Gallagher). Signed by the Governor on July 10, 2017, this bill makes a fix to §56653 based on the court finding in the case of *The City of Patterson v. Turlock Irrigation District*. The court found that because the services were already being provided via an out of area service agreement, the application for annexation was deemed incomplete because it was not a new service to be provided. By making the fix in statute, any pending/future annexation for a territory that is already receiving services via an out of area service agreement will not be in jeopardy. CALAFCO attempted to get this fix last year in another bill but ultimately we were unsuccessful. We wish to thank Board member *Bill Connelly*, *Scott Browne* and *Steve Lucas*, (all of Butte LAFCo), for all of their work on this piece of legislation.

AB 979 (Lackey) is the bill co-sponsored with CSDA. Signed by the Governor on September 1, 2017, the bill amends §56332.5 to streamline the process for seating special districts on LAFCo by mirroring current statute §56332 (the process for electing special district representatives into the special district seats). Keeping the process voluntary, it allows for voting by mail whether or not the district wants to have special districts

represented on LAFCo. Further, it will allow for the consolidation of that question with the independent special district selection committee appointment to a countywide redevelopment agency oversight board pursuant to Health and Safety Code 34179 (j)(3). We wish to thank our partner, *CSDA*, for all of their working in securing an author and shepherding this bill through the legislative process.

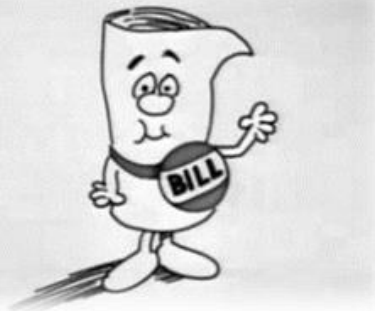
CALAFCO was also actively involved in *SB 448* (Wieckowski), which was ultimately signed by the Governor on September 27, 2017, after six (6) different sets of amendments. CALAFCO began with a position of *Oppose*, which later was changed to *Support*. We spent many hours in discussions with the author's office and stakeholders on the amendments. The bill as signed does several things. First, it requires the State Controller (SCO) to post and update annually a list of special districts on their website, specifically identifying independent special districts. Certain districts (as defined in §56036), are required to file their audits with their local LAFCo at the same time they file with the SCO. The bill adds §56042 and creates the category of inactive district (and clearly defines this new term therein). Further, it requires the SCO to identify all inactive districts and notify the district and the LAFCo of the inactive status. The LAFCo is then required to dissolve the inactive district (providing it meets the defined criteria) through a streamlined process (one noticed public hearing and no protest process). We wish to thank those who were part of the subcommittee on this bill with *Pamela Miller* including Board member *Anita Paque* (Calaveras), *Mona Palacios* (Alameda) and *George Spiliotis* (Riverside).

AB 1728 is a bill authored by the ALGC and was created in response to the ongoing focus on healthcare districts (HCDs). The bill was introduced after the Committee's March 8, 2017 hearing on the same. CALAFCO took a position of *Support* on the bill which was signed by the

Governor on September 23, 2017. The bill requires all HCDs to adopt an annual budget in a public meeting, on or before September 1 of each year, that conforms to generally accepted accounting and budgeting procedures for special districts; to establish and maintain a website that lists contact information for the district; and adopt annual policies for providing assistance or grant funding, if the district provides assistance or grants.

Gut and amended late in the year, *AB 1361* (E. Garcia) sought to completely bypass LAFCo and allow Indian Tribes to contract with water agencies to provide water services to tribal owned land without annexation or a LAFCo approved out of area service agreement. CALAFCO immediately took an *Oppose* position and began to work with the author's office and sponsor. After several discussions, some of CALAFCO's recommended amendments were accepted, but most of our concerns remained unaddressed. In the end, the bill signed by the Governor on October 3, 2017, still allows for these agreements and does involve LAFCo, although minimally. While the district needs to file an application with LAFCo to extend the service, the LAFCo is required to approve the application; and while LAFCo may impose terms and conditions, they may not impair the provision of service. There is a sunset date of January 1, 2023 on this new section and the allowance applies only to Tribal lands in trust as of January 1, 2017. CALAFCO may be approaching the author's office requesting clean-up legislation for 2018. We want to thank *Harry Ehrlich* (San Diego), *George Spiliotis* (Riverside), *Steve Lucas* (Butte), *José Henriquez* (El Dorado) and *Kathy Rollings McDonald* (San Bernardino) for their work with *Pamela Miller* on this bill.

The CALAFCO Board also wishes to thank all of the people who volunteer to be a part of the Legislative Committee and to all of the LAFCos who respond to our call for legislative action by writing letters to Sacramento. Your response, both directly to Sacramento and with your respective State Legislators, really does make a difference.



CALAFCO AS A RESOURCE

The Little Hoover Commission



As reported last year, the Little Hoover Commission (LHC) contacted CALAFCO in the summer of 2016 as it planned to hold an informational hearing on special districts. This hearing was a follow-up to the Commission's 2000 report on the effectiveness of special districts. Following the August hearing at which CALAFCO testified, the LHC held a second hearing in October 2016 on the issue of climate change. This hearing focused on how special districts are changing the way they deliver services as a result of adaptation to climate change.

The Commission then held a roundtable discussion in November 2016 on healthcare districts. In attendance representing CALAFCO were Executive Director **Pamela Miller** and Executive Officers **Lou Ann Texeira** (Contra Costa) and **Mona Palacios** (Alameda). Many healthcare districts present shared the challenges they face in delivering services, and the LHC questioned district transparency, collaborative data and best practices sharing, and the ability for LAFCo to effectively oversee these districts. In particular and related to LAFCo, several Commissioners questioned whether or not LAFCos were up to the task of properly overseeing these districts, and CALAFCO assured the Commission they were. This assurance was echoed by many districts in the room, along with representatives from the Special Districts Association (CSDA) and the Association of CA Healthcare Districts (ACHD).

The Commission was scheduled to adopt a draft report at their February 2017 meeting. Having seen the draft staff recommendations, CALAFCO supported the draft. However, during their meeting, several Commissioners decided the recommendations were "too status quo" and felt the recommendations did not go far enough to incite change. Their discussion turned into something of a brainstorming session with additional ideas for study being generated. As a result, the Commission did not adopt the report and recommendations, and instead embarked on another six months of study.

Shortly thereafter, CALAFCO and CSDA met with the Chair, Vice Chair and Executive Director of the LHC to discuss our concerns and provide further education on LAFCo. The LHC discussed the matter again at their April meeting. During this meeting, Assemblymember Chad Mayes (also a LHC Commissioner) who was in attendance, advocated for LAFCo by suggesting that perhaps additional funding is needed for them to be more effective in fulfilling their legislatively prescribed role. In early summer, CALAFCO Executive Director **Pamela Miller** met personally with several LHC Commissioners in an attempt to educate and inform them on LAFCos, to answer questions they had and to address their concerns.

It became clear in early March that CALAFCO needed to put together a working group to assist in dealing with the concerns raised by the LHC, to develop strategies for response, to generate additional recommendations for the Commission's consideration, and to help with the creation of a piece of collateral material to better assist CALAFCO in telling the LAFCo story. A call for volunteers netted an all-star working group consisting of Board members **Gay Jones** (Sacramento) and **Bill Connelly** (Butte), Commissioner **Michael Powell** (El Dorado), and Executive Officers **Steve Lucas** (Butte), **Kris Berry** (Placer), **Carolyn Emery** (Orange), **Keene Simonds** (then of Marin) and **José Henriquez** (El Dorado). This group worked for several months crafting additional recommendations and an educational and informative piece of collateral material for the LHC. CALAFCO wishes to thank this group for their great work and **CV Strategies** for creating very professional material for our use.

In June the LHC held yet another roundtable discussion on special districts and LAFCos. In attendance representing CALAFCO were Executive Director **Pamela Miller**, Board member **Gay Jones** (Sacramento) and Executive Officers **Steve Lucas** (Butte) and **José Henriquez** (El Dorado).



During this meeting attendees had a chance to address what was intended to be the Commission's final set of draft recommendations. CALAFCO supported the majority of the recommendations (although at least one of our additional recommendations did not make it into the report),



and expressed concern over several of the recommendations. We followed up this meeting with a final letter to the LHC, documenting our thoughts and opinions on the draft report.

During their August meeting, literally one year after the first hearing, the Commission adopted their final report and recommendations. Of the twenty (20) recommendations, eight (8) directly relate to LAFCo. The LAFCo-related recommendations address funding, authority and process. Several of the recommendations are either in process or have been completed. Others will require legislative action which needs to be initiated by CALAFCO, and still others require action on the part of individual LAFCos.

While it's debatable which are the most critical of recommendations, perhaps the two biggest are a call for a one-time funding infusion for LAFCos to conduct more in-depth studies of districts and for the Legislature to keep LAFCo decisions local and stop bypassing LAFCo process.

For CALAFCO, one thing became very clear as a result of this year-long process, and that is both CALAFCO and our member LAFCos do not tell our story well enough. Buried deep beneath perceptions are the stories of the good work this Association and our member LAFCos are doing. This is certainly an area of focus for CALAFCO in the coming year.

Shortly after the LHC adopted the report, CALAFCO updated the membership with the final report and conducted a briefing conference call for all of our members.

All of the documents relating to the Little Hoover Commission study and CALAFCO's documents are posted on the CALAFCO website.

The Assembly Local Government Committee's Oversight Hearing on Healthcare Districts

On March 8, 2017, The Assembly Local Government Committee (ALGC) held an oversight hearing on healthcare districts (HCDs). In addition to the three HCDs that testified, several LAFCos were also present. Telling their HCD stories were Commission *Don Tatzin* (Contra Costa) and Executive Officer *Mark Bramfitt* (Sonoma). Attorney *Michael Colantuono* also testified,

providing a legal overview of the relationship between LAFCos and HCDs.

Subsequent to the hearing CALAFCO formed a working group to address issues between LAFCos and HCDs. The group, which is still doing work, includes Board members *Bill Kirby* (Placer) and *Anita Paque* (Calaveras), Executive Officers *Mark Bramfitt* (Sonoma), *Martha Poyatos* (San Mateo), *Kathy Rollings McDonald* (San Bernardino), *Mona Palacios* (Alameda), and *Keene Simonds* (San Diego) and Analyst *Robert Barry* (San Diego). The working group met via conference call several times this year and generated a number of recommendations for the ALGC staff to consider. They also suggested two legislative changes for the CALAFCO Legislative Committee (Committee) to consider. After lengthy discussion, the Committee provided feedback to the working group on their proposed changes, which will now be given further consideration by the working group. All of the suggestions were offered to the ALGC staff, CSDA and ACHD.

FINANCIAL POLICIES AND REPORTING

The Association continues to stand on a strong financial base. The Board maintains policies and current filings which are in compliance with all federal and state requirements for 501(c)(3) organizations. The CALAFCO Policy Manual, IRS Form 990 and other key Association documents are available on the CALAFCO web site. The Association also maintains its records with the national non-profit reporting organization, GuideStar (www.guidestar.com). In 2017 CALAFCO once again earned the *GuideStar Exchange Gold Seal* in recognition of its transparency and completeness in documentation.

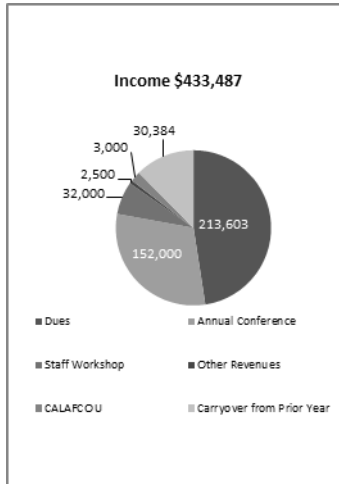
All financial records are reviewed quarterly by an outside CPA with reports to the Treasurer and the Board. The Board also reviews the annual IRS Form 990 tax filing prepared by the CPA and staff.

2017-18 Budget

The Board continues to manage the financial resources of the Association closely. This year marked the second and final year of a planned two-year increase in member LAFCo dues. The adopted budget for fiscal year (FY) 2017-18 provides for minor changes from the 2016-17 budget. The close

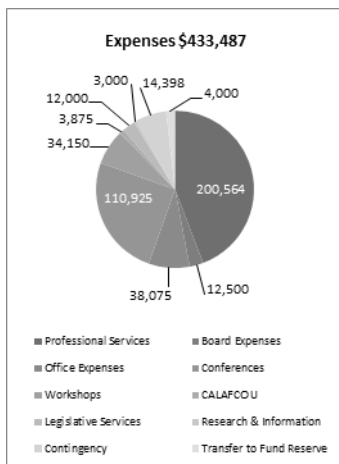


of the fiscal year showed a slightly greater year-end balance than anticipated in the adopted budget, allowing the Association to once again avoid the use of reserves. The budget adopted in May 2017 was revised and adopted as such in August by the Board. The adopted FY 2017-18 budget is \$433,487, which includes a carry-over net balance of \$30,384, contingency fund of \$14,398, and a \$4,000 transfer to Fund Reserve.



Restricted Fund Reserve

Since 2005 an important goal established by the Board has been to grow and maintain a Fund Reserve to support member services in uncertain economic times and to avoid the need to tap members for additional funds, as had been done in the past. The reserve balance at the close of the 2016-17 fiscal year was \$158,754, about 63% of the annual operations budget outside of the Conference, Workshop and CALAFCO U. The reserve is not part of the annual budget and requires a vote of the Board to use its funds. The



Association has not used the fund reserve since the early 2000s.

CALAFCO maintains its funds with the Local Agency Investment Fund (LAIF). While the interest rate has remained low again this year, we have not lost any of the principal in our savings or investments. The current Policy calls for having a minimum of 25% held in reserves. At the beginning of the current fiscal year, the Board approved the transfer of \$4,000 to Fund Reserves, making the current total held \$162,754.

All financial reports, including budgets and annual tax filings, are available to the membership on the CALAFCO website as well as on GuideStar's website.

ASSOCIATION MANAGEMENT

Board Member Activity

Earlier in the year the Board received the resignation of Board member Larry Duncan (Butte), representing the northern regional special district seat. Director Duncan lost his local seat as a result of a recall in his district. His vacancy will be filled at this year's caucus.

New Associate Members

We are have welcomed several new Associate members to the Association this past year. Joining CALAFCO as Silver members were *Santa Ynez Community Services District* and *Peckham & McKenney, Inc.* Both of these new members were featured in one of our Quarterly Reports to the membership. We are proud to feature our Associate Members in these reports and look forward to continuing that practice in the future.



A Final Thank You

We wish to thank *Kris Berry* (Placer) who served the past two years as Deputy Executive Officer (DEO) representing the Central region. We welcome *Christine Crawford* (Yolo) who will step in as the Central region's DEO effective October 27, 2017.

Finally we want to recognize the leadership of our Executive Director *Pamela Miller* and Executive Officer *Steve Lucas* (Butte LAFCo). Added to that is our appreciation for all the contributions of Executive Assistant *Jeni Tickler* in the CALAFCO office, DEOs *David Church* (San Luis Obispo), *Kris Berry* (Placer) and *Carolyn Emery* (Orange), Legal Counsel *Clark Alsop* (BB&K), and CPA *Jim Gladfelter* (Alta Mesa Group). These people, along with many other volunteers, Associate members, and members of the Board have all worked together this year to bring many achievements and a strong Association to you, our member LAFCos and Associate members.

The CALAFCO Board of Directors

The Biggest Island in Santa Rosa is Annexed!

Continued from Page 8

The City has supported annexation of islands if residents initiated these efforts and demonstrated that they had at least majority consent. Thus, if applications came to Sonoma LAFCo, they were by petition, after the City acted to pre-zone the territory and make an environmental determination, but very rarely by resolution of the City Council. The City's position was – and continues to be – that it did not/does not want to force people to annex their properties. Additionally, City funding to manage such efforts without direct commitment from owners of territory proposed to be annexed has generally been very limited.

In 2005, faced with a proposal submitted by petition that would have created both an illogical boundary and a small island – an annexation boundary created by the City in an attempt to support successful completion – to include those who wanted to be within the City but not those who didn't, Sonoma LAFCo said, "No" for the first time. The Commission declared that it would no longer accept applications for annexation in the southwest quadrant of the City unless the City proposed a plan for overall annexation of the islands in that area.

In 2013, after no applications for annexations in southwest Santa Rosa and after years of discussion involving elected officials and highest-level staff from both jurisdictions who focused on issues associated with Roseland, but did not get anywhere primarily due to cost issues, the City Council and County Board of Supervisors independently identified the annexation of the Roseland area on their "priority for action" lists. Many had seen the Roseland area as the "orphan child" – not "in" the City but still part of the larger community. Although not meeting the requirements of state law as a disadvantaged unincorporated community, Roseland's average annual income is generally less than that in many areas within the City. As was noted later, "This was a bill that was owed and past due."

The officials formed the Joint City/County Roseland Annexation Committee to discuss issues and, more specifically, to negotiate a pre-annexation financial agreement that would allow the City to potentially serve the area at the same

level as it serves territory within the City boundary *and* without reducing those service levels. Later in that year, an unfortunate incident in which a Sheriff's Deputy fatally shot a teen-aged boy gesturing toward him with what appeared to be an AK-47 provided additional incentive for action, even though the incident occurred farther away, outside the islands considered for annexation.

In 2014, the Sonoma County Transportation Authority granted the City \$647,000 to develop a specific plan in the area, as part of the State's Sustainable Communities Strategy, to reduce greenhouse gas emissions through compact transit-oriented development; annexation was identified as a component. LAFCo staff, involved from the outset, convinced both the City and County that an annexation area must include not only Roseland but also the four other islands in the City's southwest quadrant.

After the annexation area was determined, extensive community outreach ensued over the course of a year, with community workshops held, a steering committee of residents and stakeholders launched, and a technical advisory committee established. Continually updated information was provided on the City's website and at whatever type of meeting or gathering that City staff and consultants could attend. Elected officials as well as City, County, and LAFCo staff attended meetings with residents of Roseland and the four smaller islands, where some residents did not support annexation, in an effort to consider the neighborhoods' needs, explain the annexation process, and outline the implications for annexation. As a result of these discussions, residents of one island negotiated both a reduction in proposed zoning density and establishment of a "heritage" district for their area.

Subsequently and more specifically,

- The City and County negotiated a "side" agreement to the Master City-County Property Tax Exchange Agreement (in place since 1989), to help offset the financial obligations associated with annexation. The County agreed to provide both one-time and annual payments to the City to support provision of services; the final agreement was based on a model proposed by LAFCo staff.
- The City approved a Specific Plan for the area, adopted land-use amendments, pre-zoned all the parcels consistent with its

General Plan and certified an Environmental Impact Report, including adoption of a Statement of Overriding Considerations.

- The County committed to continue to invest in health and human services, economic development, homeless services, and park development for the foreseeable future.
- LAFCo approved a resolution incorporating staff-recommended conditions to resolve issues associated with potential detachment of territory from a fire protection district and a sanitation district, transfer of easements and rights-of-way, and adjustments to Regional Housing Needs Assessment allocations.

The Commission's approval of this reorganization culminated a four-year concerted effort and hundreds of hours of discussions and negotiations involving elected officials and staff from many agencies. The endeavor included extensive outreach, widespread participation by and education of members of the communities involved, ongoing cooperation among the City, the County, and LAFCo, and, it should be noted, the willingness of the Commission to persevere in its determination to include, in an annexation boundary, all the unincorporated islands in the City's southwest quadrant.

After a protest hearing conducted at its meeting of October 4, 2017, the Commission determined that there was insufficient protest to preclude the reorganization from moving forward. As a result, as of November 1, the City of Santa Rosa will welcome an estimated 7,400 new residents.

District What? (or “Regeneration, Government Style”)

Written By: José Henríquez, Executive Officer, El Dorado LAFCo

Fans of the British TV series *Doctor Who* know that the time travelling aliens known as Time Lords can “regenerate” into a new body when critically injured, and in doing so gain a new physical appearance and personality. From a practical, real-world perspective, this is a useful device for introducing a new actor for the lead role of its main

character, the Doctor. A flash of special effects and a new actor replaces the previous one. That is one way to continue making a nearly 55-year old show.

While the reader may say, “That’s nice for television,” it can also happen in real life – at least in government. Unincorporated communities can become cities. When two or more special districts join forces politically and structurally, they become a new district. A different and very unique type of regeneration is about to occur in El Dorado County.

Located in the southern Tahoe Basin and encompassing most of the village of Meyers, the Tahoe Paradise Resort Improvement District (TPRID) was formed in 1965 to take over the maintenance of a park and the surrounding open space area for the benefit of the community. It is an independent special district governed by California Public Resources Code §13000, et seq. This section of California Law is a legal



dead end. The code has not been updated since the Legislature barred the creation of new resort improvement districts in 1965. As a result, the statute is frozen in time, lacking clear links to subsequent statutes affecting local governments in the State, such as the Brown Act, Public Records Act, the Planning and Zoning Law, and Propositions 13, 62, and 218. For example, resort improvement district (RID law) still states that its Board of Directors can set the District's property tax rate. The outdated law becomes an injury that grows critically worse with each passing year, making it harder to deliver public services because of the lack of modern legal procedures.

Despite the limitation of operating under an extinct form of government, TPRID's management structure has gamely carried on for decades, albeit in a legal ad hoc manner. Tahoe Paradise Resort Improvement District is managed by a five-member board of elected directors; one of which is a member of the County Board of Supervisors, an anachronistic feature of RID law. TPRID is mostly funded by a government pass-through scheduled to expire in 2030. This legal deadline is critical, because for Tahoe Paradise it means searching for a new source of revenue to continue funding its park operations, a task that becomes much more

daunting when there is no legal tie to Proposition 218.

While Cortese-Knox-Hertzberg allows for converting districts from one type or another, the regular process is considered to be too complicated and time consuming for many districts. This may be a primary reason as to why so many RIDs (and municipal improvement districts – MIDs – another type of outdated district) are still in existence. To switch from one principal act to another requires an applicant to formally apply to LAFCo for a reorganization that proposes the dissolution of the existing RID and the formation of a new district. The five-step LAFCo procedures take about a year to complete. Because these reorganizations propose forming new special districts, they need majority-voter approval [Government Code §57077(b)(I)]. The latter in particular adds a level of uncertainty since voters could override the conversion effort by disapproving the formation of the new district.

Local officials wanted the Legislature to create a simpler way to convert RIDs. In 2010, Senate Bill 1023 (Wiggins) was signed into law. It encourages RIDs and MIDs to convert to a



more modern style of public agency with an updated principal act by turning them into community services districts (CSDs). If a LAFCo approves or conditionally approves the process within SB 1023, there is no protest hearing and no election, cutting down the process time – and uncertainty – significantly.

SB 1023 specifically states that all rights, responsibilities, powers, revenues and obligations transfer in the conversion. It allows for the new entity to take ownership and possession of the converting district's personal and real property. Any invested district funds are transferred to the new district. The new district will continue to operate as an independent special district with locally elected representatives to serve on its board. With all of these advantages, it seemed as if undergoing the conversion would be an easy call.

However, converting TPRID to a CSD would force the District to operate under CSD rules that are too cumbersome for TPRID's operations and funding. This is when the El Dorado LAFCo's Commission

and staff lobbied successfully to Senator Wiggins to allow for another option that would accommodate local circumstances. For just the Tahoe Paradise RID, SB 1023 allows El Dorado LAFCo to convert the Tahoe Paradise RID into a recreation and park district.

Conversion was not assured. With so many unique circumstances, and many years of internal struggle, conversion was one of many challenges that came before the TPRID Board, and was probably the lowest priority. Issues included management and director turnover, delayed repairs, uncertain revenues, the closure of a couple amenities and contentious monthly meetings as rumor spread that the County of El Dorado was looking to “take over” the Tahoe Paradise Park. As it tackled so many difficult issues, it seemed like the Tahoe Paradise's attitude on conversion was “I don't want to go,” echoing the Tenth Doctor's last words before he regenerated.

So, the first question – the oldest question in government, hidden in plain sight – then became

how to motivate someone or something beyond its initial disinclination to

take action. El Dorado LAFCo staff's solution was to remain engaged with the District, its volunteers, its Board and other influential regional stakeholders. Staff made several presentations and attended several Board meetings, heard concerns and answered questions from the public. Staff also met with TPRID's newly elected or appointed Board members and County Supervisors to brief them on the benefits of conversion. Lastly, as an added enticement to undergo conversion, El Dorado LAFCo agreed to waive its own processing fees.

The efforts paid off. With little fanfare, the TPRID Board applied to LAFCo this past June and LAFCo staff processed the petition in record time (without the use of a TARDIS, even). Conversion was approved at LAFCo's September meeting for the petition to be complete before the January 1, 2018 sunset date. At that point, Tahoe Paradise Recreation and Park District will be only the second out of twelve eligible districts in the State to have regenerated into a new form.

THE LEGAL CORNER



Upland Marijuana Tax Decision Causes Furor

Written by: Michael G. Colantuono, President, Colantuono, Highsmith Whatley, PC

On August 28, 2017, the California Supreme Court decided *California Cannabis Coalition v. City of Upland*, a case involving an initiative to legalize medical marijuana dispensaries and to impose a \$75,000 per year “annual Licensing and Inspection fee,” which the City of Upland concluded was a general tax. Although a careful reading reveals the decision to be narrow, some of its language led early commenters to predict that local special taxes might be allowed on a simple majority vote, rather than the two-thirds voter approval required by 1986’s Proposition 62 (applicable to counties and general law cities) and 1978’s Proposition 13 and 1996’s Proposition 218 (both applicable to charter cities, too.)

We conclude the case leaves the two-thirds-voter-approval requirement for local taxes in place and makes only a very modest change to earlier understandings of Proposition 218 and the law of initiatives.

The details: Upland, like many cities, prohibits medical marijuana dispensaries. The California Cannabis Coalition circulated an initiative proposal to allow three dispensaries in the City. It collected signatures of more than 15% of City voters on a petition calling for a special election. As the Elections Code allows, the City Council deferred action on the initiative pending a City staff report on its effects.

The report concluded the City’s cost to license and inspect a dispensary would be only \$15,000 per year and that the \$75,000 fee therefore included a \$60,000 general tax — i.e., a tax to fund any lawful purpose of the City. Under a provision of Proposition 218 (article XIII C, § 2(b)), general taxes may only appear on general election ballots when city council seats are contested. The City Council therefore set the measure for the 2016 general election — two years later. The Coalition

sued to compel an earlier, special election. The trial court agreed with the City that the measure imposed a general tax and could not be set for a special election.

The Court of Appeal reversed and — without deciding whether the measure imposed a tax — concluded Proposition 218’s general-election rule for general taxes does not apply to initiatives. With pro bono representation by the Howard Jarvis Taxpayers Association, the City obtained Supreme Court review. While the case was pending in the Supreme Court, Upland voters defeated the Measure 64% to 26%.

The Supreme Court affirmed the Court of Appeal. It also did not decide whether the measure imposed a tax, but concludes it was not subject to the general-election rule even if it is a tax, because that rule applies only to taxes proposed by the City Council, not by initiative: “we conclude that the requirement in article XIII C, section 2, subdivision (b) — mandating that general taxes be submitted to the voters at a regularly scheduled general election — applies only to local governments and not to the electorate’s initiative power” The Court’s essential rationale is that limits on the initiative power are disfavored and must be plainly stated and the general-election rule is a procedural requirement that applies when a government agency legislates, but not when voters act by initiative.

The Court goes on, however, to make clear the two-thirds-voter-approval requirement for special taxes — taxes which may be spent only for a stated purpose — **does** apply to initiatives: “In article XIII C, section 2, subdivision (d), for example, the enactors adopted a requirement providing that, before a local government can impose, extend, or increase any special tax, voters must approve the tax by a two-thirds vote. That constitutes a higher vote requirement than would otherwise apply. ... That the voters explicitly imposed a procedural two-thirds vote requirement on themselves in article XIII C, section 2, subdivision (d) is evidence that they did not implicitly impose a procedural timing requirement in subdivision (b).”

However, language in the opinion leads some to argue the decision imperils the two-thirds rule for special taxes. First, two Justices who disagreed with the majority’s reasoning characterize the language just quoted as less than definitive: “the majority opinion contains language that could be read to

suggest that article XIII C, section 2(d) [the two-thirds rule] should be interpreted differently from section 2(b) [the general election rule].” However, this was a rebuttal to the majority, not a holding that could undermine its conclusion.

Other parts of the opinion refer to the general-election rule by citing the entire section of which it is a part — article XIII C, section 2. That is unhelpfully ambiguous, as section 2 includes both the general election rule (2(b)) and the two-thirds vote requirement (2(d)). Moreover, the Court expressly leaves open the impact of its conclusion (that Proposition 218’s procedural rules generally do not apply to voters acting by initiative) on the measure’s article XIII D — governing assessments on property and property related fees, including many retail water, sewer and trash fees. As Propositions 13 and 62 use language very similar to that of Proposition 218, these questions arise under all three measures.

Still more alarming for Proposition 218’s advocates is the Court’s expressly refraining from deciding whether a city council or board of supervisors could adopt an initiative tax proposal without submitting it to voters at all — as is now common in land use disputes.

We expect courts to conclude that a City Council cannot adopt an initiative tax without voter approval because the Court’s language preserving the two-thirds rule describes it as a procedural restriction voters imposed on themselves. If voters cannot tax themselves without two-thirds voter approval it seems governments cannot either. Further litigation may be needed to resolve the question.

The parties may seek rehearing to clarify some of the decision’s ambiguities, but the central holding is clear — initiative petitions can force a special election on a general tax if they bear the signatures of 15% of voters of a jurisdiction. Also clear, in our judgment, is the Court’s conclusion the two-thirds-voter-approval requirement for local special taxes remains in force.

A few observations: First, the initiative power holds a special place in California’s democracy and courts are reluctant to limit it: “we presume such limitations do not apply to the initiative power absent evidence that such was the restrictions’

intended purpose.” The concurring Justices aptly name this a “clear statement” rule — unless a restriction on initiatives is clearly stated, courts will not enforce it.

Second, while it is often sensible for a local government to refuse to proceed with a plainly unlawful initiative, courts would prefer they did not. Courts would rather local governments incur the legal fees necessary to let judges — not elected legislators — decide which initiatives are lawful. Judges view it as their duty to protect initiatives from hostile legislators.

Third, the decision reinforces a distinction between procedural rules for city councils and boards of supervisors and substantive rules intended to limit local government authority generally. The former will not apply to initiatives, the latter commonly will. The hard part, of course, is sorting out dispensable process from mandatory substance.

And, the opinion treats the two-thirds rule as procedural, but nevertheless binding on voters acting by initiative given the apparent intent of Proposition 218 to impose the rule on voters.

Finally, the decision and the furor it provoked in the “Twitterverse” and elsewhere demonstrate how passionately Californians care about the initiative power, the power to tax, and who has the ultimate say as among voters, legislators and courts.

What next? Rehearing is possible and a petition is due by September 12th. There is also discussion of a constitutional amendment to reinforce the two-thirds rule. 2018 brings a hotly contested election to maintain (without the high voter turnout of Presidential elections) Democrats’ legislative supermajorities and a contest for the House of Representatives fought in 7 Republican and 4 Democratic California seats. Such a ballot measure might be a useful tool to frame that larger contest.

We conclude that *Upland* is less than might appear on initial reading. Few taxes are proposed by initiative and fewer still get signatures of 15% of all votes to trigger a special election. Under Proposition 218, a tax measure qualifies for a general election if signed by about 2% of voters — a tiny number in most places.

“VOTERS EXPLICITLY IMPOSED A PROCEDURAL TWO-THIRDS VOTE REQUIREMENT ON THEMSELVES IN ARTICLE XIII C, SECTION 2, SUBDIVISION (D).”



TRACKS Around the State

A Year of Change at Riverside LAFCo



For an agency that had not seen any staff changes in ten years and whose least tenured employees had been here for 15 years, any change is a big deal. Change can also be exciting. If that's the case, then we must be really excited because numerous personnel changes have occurred over the past several months.

The last day of 2016 was the last day at Riverside LAFCo for *Elena Medina*, our Commission Clerk/Executive Assistant. Elena's retirement capped a 32 year career in public service. In addition to her 20 years at LAFCo, Elena worked for Riverside County for 12 years in various assignments, including Executive Secretary to Supervisor Norton Younglove. Elena is now free to spend more time with her husband, children and grandchildren.

Our Secretary, *Elizabeth Valdez* was promoted to Commission Clerk and was pulling double-duty for several months. In late September, we welcomed aboard our new Secretary, *Rebecca Holtzclaw*. Rebecca previously worked at the Registrar of Voters and at Western Municipal Water District. While at the District, one of her tasks was to assist in planning and staffing of the Special District Selection Committee dinner meetings.

In July, we bid farewell to long-time analyst *Adriana Romo*. After 15 years at Riverside LAFCo performing a variety of analytical and administrative duties, Adriana accepted the position of Deputy Executive Officer at Los Angeles LAFCo. Recruitment for this vacant Analyst position will start in October.

In other news, Riverside LAFCo will be issuing an RFP for a County-wide Water and Wastewater MSR sometime in October. The MSR will include reviews of 11 cities and 32 special district providing

water and/or wastewater services in three sub-regions of the County.

Alameda LAFCo Update



Alameda LAFCo
Local Agency Formation Commission

On September 22, 2017, Alameda LAFCo held a full day strategic planning retreat to review and update its current strategic plan. Facilitated by Pamela Miller of Miller Management & Consulting Group (also CALAFCO's Executive Director), the Commission spent the day in frank conversation about accomplishments, challenges, formal and informal authority, and the future direction of Alameda LAFCo. The process enabled the Commission to acknowledge strides it has made to improve transparency and responsiveness of local government, engage the public, and educate local legislators. With the wide range of issues identified and areas in which Commissioners expressed a desire take action, Alameda LAFCo will be working in the coming months to complete the review and update of its mission statement, and adopt a new three-year strategic plan.

Commissioners: In May 2017, Commissioner *Ayn Wieskamp* was elected as Alameda LAFCo Chair and Commissioner *Scott Haggerty* was elected Vice Chair. Commissioners *Jerry Thorne* and *Georgan Vonheeder-Leopold* were each reappointed for another four year term. Commissioners *John Marchand* and *Sblend Sblendorio* continue to serve on the CALAFCO Board of Directors representing the Coastal Region as the city and public members, respectively. Commissioner *Sblendorio* serves on the CALAFCO Legislative Committee and the Conference Committee. He was Chair of the 2016 Annual Conference in Santa Barbara. Commissioner *Marchand* serves on the CALAFCO Achievement Awards Committee.

Projects and other activities: Alameda LAFCo has been busy over the past year with a variety of projects. Highlights include conducting a special study of a healthcare district, processing sphere of influence amendments to address governance and transparency issues for the healthcare district and a fire protection district, addressing a city's unapproved extensions of water and sewer services outside city boundaries, and educating local legislators about LAFCo's role and responsibilities.



Bay Area LAFCo Clerks Gather

Written by: Bay Area Clerks

The Bay Area LAFCo Clerks (BALC) met for the first time in almost a year for a breakfast meeting at Ruby's Can't Fail Cafe in Emeryville on August 23. Alameda, Contra Costa, Napa, San Mateo, Santa Clara, and Solano Counties were represented.

Sandy Hou reported Alameda LAFCo completed a special study of one of their health care districts, resulting in an amendment of its sphere of influence with conditions. She also noted that they finally got started using the county's FileNet program for electronic document management with the assistance of a youth intern for scanning and indexing.

Kate Sibley noted Contra Costa LAFCo is in the process of preparing a municipal service review on health care districts and that a decision is pending whether to dissolve one of the districts due to a bankruptcy.

Kathy Mabry reported Napa LAFCo is making progress towards annexing the 18 unincorporated islands within the City of Napa. She also shared that they have completed scanning of all their files using Laserfiche document imaging and that the Commission agreed to retain paper copies only for resolutions and a few other types of documents.

Jean Brook shared San Mateo LAFCo just adopted a resolution on a municipal service review of their health care districts, and noted that one of them is applying to extend services for a new assisted living and memory care facility opening in 2018.

Emmanuel Abello shared Santa Clara LAFCo was included in the recent Civil Grand Jury report, which the Commission felt had many inaccuracies and showed a lack of understanding of the role of LAFCos. He also shared that they are currently recruiting for an assistant analyst.

Michelle McIntyre from Solano LAFCo discussed the Bay Area Greenprint mapping tool and encouraged the group to visit www.bayareagreenprint.org to identify tools on the website that could be improved or are currently missing. The group plans to reconvene in the East Bay in February 2018.



CALAFCO Associate Member Corner

CALAFCO deeply appreciates our Associate Members and we thank you for your partnership and support.

We are proud to welcome two new Associate members to the Association this past year. Joining CALAFCO as Silver members are **Santa Ynez Community Services District** and **Peckham & McKenney, Inc.**

Santa Ynez Community Services District



SANTA YNEZ
COMMUNITY SERVICES DISTRICT

Founded in 1971, **the Santa Ynez Community Services District** provides wastewater collection and transportation and street lighting, serving approximately 688 wastewater connections. Effluent collected by the District is treated at the City of Solvang wastewater treatment plant. For more information about the District, visit their website at www.sycsd.com, or contact the General Manager Jeff Hodge at jhodge@sycsd.com.

Peckham & McKenney, Inc.



Peckham & McKenney, Inc. provides executive search services to local government agencies throughout the Western United States and is headquartered in Roseville, California. The firm was established as a partnership in 2004 by Bobbi Peckham and Phil McKenney, who serve as the firm's Recruiters and bring over 50 years' combined experience in local government and executive search. To learn more about them, visit them at www.peckhamandmckenney.com, or call them at 866-912-1919.

A Special Memoriam – June Savala (1957-2017)

Written by: The staff of LA LAFCo

The LAFCo community mourns the loss of a great colleague and friend, **June Denise Savala**. June passed away the morning of September 6, 2017, surrounded by her mother, daughters and sister, from complications associated with pancreatic cancer. Although her life was shortened, June lived a wonderful life. She cherished every day with her grace and warm smile.

June was born on February 20, 1957. A graduate of Lennox High School in Los Angeles, she went on to serve in the United States Navy from 1975 to 1980. The Navy awarded June an Honorable Discharge upon her retirement.

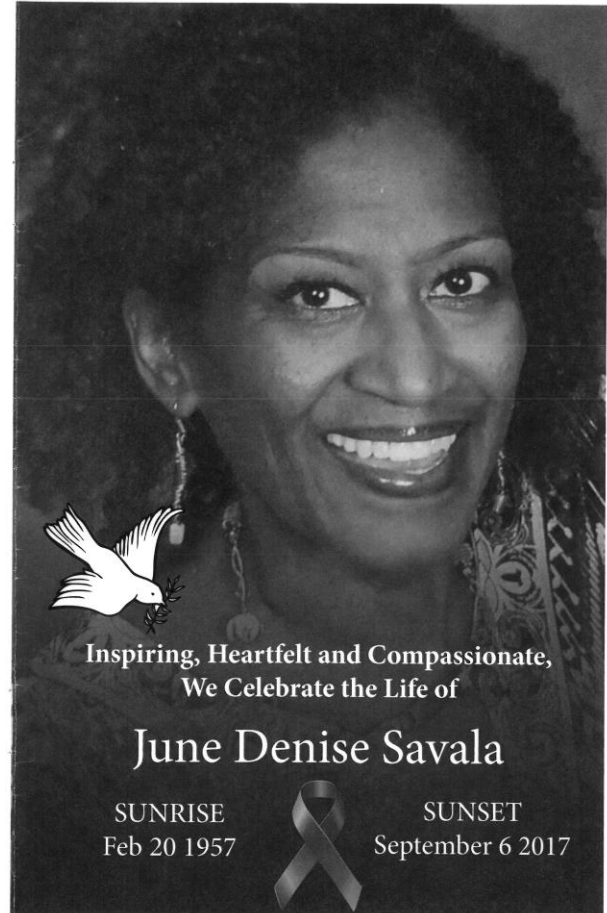
June commenced her career in Los Angeles County in 1980. She worked for the Board of Supervisors Executive Office for 14 years. In 1994, she was hired by Los Angeles LAFCo, where she worked for 22 years. She retired from LAFCo in late 2016. LAFCo employees Amber de la Torre, Doug Dorado, and Alisha O'Brien had the privilege of working with June for over fifteen years.

At LAFCo, June worked hard and well. She began as an Executive Assistant, was promoted to Assistant Executive Officer, and was later promoted to Deputy Executive Officer. During her time at LA LAFCo she worked with five different Executive Officers. She also served as Interim Executive Officer on two occasions, in 1995 and in 2010. June served as the CALAFCO Deputy Executive Officer from 2010 to 2012, on the Host Committees for the 2008 Annual Conference and the 2016 Staff Workshop, and organized several CALAFCO U seminars. Her extraordinary service earned her CALAFCO's "Outstanding LAFCo Professional" Award in 2011.

June was a consummate professional who enthusiastically and willingly supported colleagues at LA LAFCo, at other LAFCos, and the CALAFCO Board and staff. She consistently demonstrated a wealth of wisdom, judgment, and deliberation. June's humility, graciousness, kindness, and warmth endeared her to all of us as a trusted advisor and friend. Upon learning of June's passing, José Henríquez, Executive Officer of El Dorado LAFCo, said that he is "deeply saddened," and that "surely the LAFCo family is diminished

with her passing." For LA LAFCo staff, June will not be forgotten, as her legacy lives on within us.

June is survived by her mother, Gloria Savala; her daughters LeiLani Cofield and Junique Culpepper; son-in-law Duane Cofield; sister Sherri Collins; brother Bernard Savala; sister Nelda Thomas; grandson Kingston Cofield; and great niece Tamoia Donlow.





CALAFCO on the Road Again...

Written by: Pamela Miller,
CALAFCO Executive Director

This past year I did not get out and see as many of you as I would have liked. The Little Hoover Commission and State Legislature kept me tied to Sacramento and very busy! The good news is that I did get out on the road and visit with at least a few of you.

In keeping with a practice I began last year of writing about those travels, here are a few notes about my visits with our member LAFCo's over the past year.

At the end of January I made my annual pilgrimage to visit the *Southern region* and attend that region's annual meeting. With all six LAFCo's in that region present, it was a good way for me to visit with each of them, learn about what they are working on and share CALAFCO updates.

The following day I joined Executive Officers *Kathy Rollings McDonald* (San Bernardino), *George Spiliotis* (Riverside), *Paul Novak* (Los Angeles) and Legal Counsel *Clark Alsop* to present a LAFCo 101 to city, county and special district staff and elected officials from Riverside and San Bernardino counties. In all, 61 people were in attendance.

Early February found me at *Sacramento LAFCo* honoring retiring Executive Officer *Peter Brundage*.

At the end of May, CALAFCO Executive Officer *Steve Lucas* and I travelled to *Tehama LAFCo* to visit with the new Executive Officer *Kristen Maze*.

In early August, *Steve Lucas* and CALAFCO Board Chair *James Curatalo* attended the *San Diego LAFCo*. This was the last LAFCo meeting for retiring Executive Officer *Michael Ott* as well as several other San Diego LAFCo staff. In my absence (I was enjoying the beauty of Tahiti) they presented certificates of appreciation on behalf of CALAFCO to *Mike Ott*, *Harry Ehrlich* and *Ingrid Hansen*.

I'm looking forward to visiting *San Francisco LAFCo* with CALAFCO Deputy Executive Officer *David Church* on November 9.

As part of the Association's Strategic Plan, my goal is to visit with at least four LAFCo's per year. I'm hoping this coming year provides a bit more flexibility and opportunity for me to get out and visit you in your neighborhood. Please don't wait for me to ask if I can come visit – I will happily accept any invitation that is extended.

I look forward to packing up, hitting the road, and visiting more of you very soon!



Thank You to All of Our Associate Members

CALAFCO GOLD ASSOCIATE MEMBERS



CALAFCO SILVER ASSOCIATE MEMBERS

- Berkson Associates*
- City of Fontana*
- City of Rancho Mirage*
- County Sanitation Districts of L. A. County*
- Cucamonga Valley Water District*
- Dudek*
- E. Mulberg & Associates*
- Fresno County Fire Protection District*
- Goleta West Sanitary District*
- Griffith & Matsuda, a Professional Law Corp.*
- HdL Coren & Cone*
- LACO Associates*
- Lamphier-Gregory*
- Marjorie Olsson Blom Consulting*
- Meijun, LLC*
- P. Scott Browne*
- Peckham & McKenney, Inc.*
- Planwest Partners, Inc.*
- Policy Consulting Associates*
- QK*
- Rancho Mission Viejo*
- Rosenow Spevacek Group (RSG)*
- Santa Ynez Community Services District*

LOOKING AHEAD....



CALAFCO University

December 4, 2017
Orange County
and
January 22, 2018
Sacramento

***LAFCo's Evolving Mission: New Laws,
Requirements and Transparency***

CALAFCO 2018 Staff Workshop

April 11 – 13
Four Points by Sheraton
Hosted by Marin LAFCo

CALAFCO 2018 Annual Conference

October 3 – 5
Tenaya Lodge
Yosemite, CA

CALAFCO 2019 Annual Conference

October 30 – November 1, 2019
Hyatt Regency
Sacramento, CA

CALAFCO 2020 Annual Conference

October 21 – October 23, 2020
Hyatt Regency
Monterey, CA

The Sphere

CALAFCO Journal

CALIFORNIA ASSOCIATION OF LOCAL AGENCY
FORMATION COMMISSIONS

1215 K Street, Suite 1650
Sacramento, CA 95814

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CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and collaborating with, the public, the legislative and executive branches of state government, and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

Sharing Information and Resources

The Year In Pictures - Scenes from CALAFCO Activities

CALAFCO Annual Conference 2016 Santa Barbara, CA



CALAFCO Annual Staff Workshop 2017 Fresno, CA



LAFCO

Meeting Date: 12/07/2017

Information

SUBJECT

Commission Discussion and Direction Regarding Levee Maintaining Agency Draft Governance Recommendations for LAFCo's Municipal Service Review

RECOMMENDED ACTION

Following a staff overview, discuss and provide direction regarding Levee Maintaining Agency governance recommendations for LAFCo's Municipal Service Review (MSR). Staff will incorporate the Commission's direction into the draft MSR, tentatively scheduled for a public hearing on January 25, 2018.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

LAFCo staff have been working on this MSR for the fourteen (14) agencies that provide levee maintenance, flood protection, and in some cases, irrigation and/or drainage for several years. One of the state-mandated determinations for MSRs is "accountability for community service needs, including governmental structure and operational efficiencies" (Government Code Section 56430). Therefore, LAFCo is required to make a determination regarding district governance and making recommendations to that end.

As staff engaged with the districts regarding governance, it became readily apparent that any recommended changes could have potentially significant ramifications and would, understandably, be controversial (see attachment B for agency correspondence). Staff thought that an iterative approach would be useful in this case, providing a two-step process with the Commission: (1) discussing and providing direction on governance issues at the December 7, 2017 meeting; and (2) holding the public hearing for consideration and potential adoption of the MSR at the January 25, 2018 meeting.

BACKGROUND

Please see attachment A. The report contains maps and tables that do not import into the agenda software well.

Attachments

[ATT A-LMA Governance Draft Staff Report](#)

[ATT B-Agency Correspondence](#)

[ATT B Supplemental-Agency Correspondence](#)

Form Review

Inbox

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 11/30/2017

Reviewed By

Christine Crawford

Date

11/30/2017 02:22 PM

Started On: 11/27/2017 02:34 PM

BACKGROUND

Levee maintenance along the Sacramento River System in Yolo County is currently carried out mostly by reclamation districts, but also by a drainage district, levee district, and county service area. These may be different types of districts, but they have flood protection functions in common and are collectively referred to by the Department of Water Resources (DWR) as Local Maintaining Agencies (LMAs) and have been grouped accordingly for the purposes of this municipal service review (MSR).

The name “reclamation district” is not immediately understood in modern times and it’s helpful to understand that basically they were created to “reclaim” swamp land for agriculture or other purposes. Reclamation districts are typically responsible for protecting development in floodplain lands through levee operations, maintenance, design, and construction. Reclamation districts may also perform other duties, and in some cases enterprise activities, including irrigation, drainage, and recharge needs. The origin of reclamation districts began in 1850 when the U.S. Congress passed the Reclamation Act authorizing lands to be purchased and placed into reclamation holdings for preservation and use. A series of new laws in California followed, including allowing counties to sell “swamp land” for \$1 per acre for reclamation purposes (1855) and authorizing the local County Board of Supervisors to apply assessments on property for improvement and maintenance (1861). From 1866 to 1911, the authority for oversight of reclamation districts changed from the Swamp Land Commission to each of the County Board of Supervisors and then to the State Board of Reclamation. When the Legislature created LAFCos, reclamation districts came under the oversight of LAFCos to establish service boundaries and spheres of influence (SOI).

Over one hundred years passed without substantial change in flood protection planning. The old plan consisted of a levee and bypass system, which successfully reduced the frequency of flooding to primarily agricultural lands. These levees, however, did not have a sophisticated design or seepage controls, resulting in failures from time to time. Over the years, rural homes, urban subdivisions, and high-value permanent crops were developed on these lands. A new flood protection plan for California’s Central Valley was long overdue. After Hurricane Katrina in 2005, the U.S. Army Corps of Engineers evaluated much of California’s Central Valley flood control system and determined that it was substandard. In 2007, the State Legislature directed the Department of Water Resources and the Central Valley Flood Protection Board to prepare a new flood protection plan.

Central Valley Flood Protection Plan (2012/2017 Update)

The Central Valley Flood Protection Plan (CVFPP) was adopted by the Central Valley Flood Protection Board in 2012 and updated in 2017. The goal of the CVFPP is to improve flood risk management with the following supporting goals:

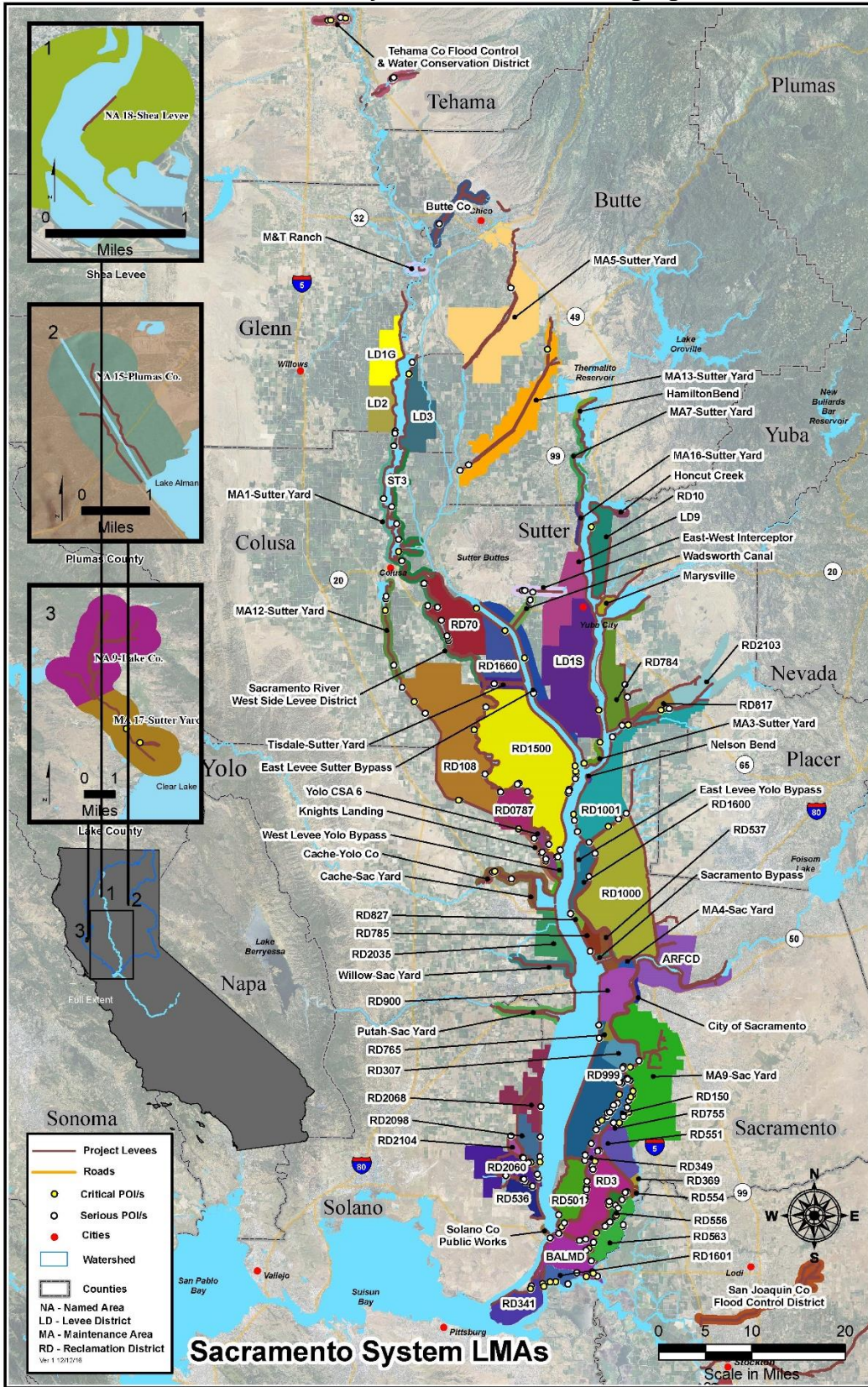
- Improve operations and maintenance
- Promote ecosystem functions
- Improve institutional support
- Promote multi-benefit projects

Below is an excerpt from the 2017 CVFPP Update which provides context to LAFCo’s governance recommendations for this MSR:

3.2.6 Effective Governance and Institutional Support

Overlapping authorities and conflicting mandates that sometimes occur can complicate flood system improvements and maintenance, and is partially a consequence of existing governance structures that are inadequate to support the broad range of actions included in the CVFPP at federal, State, and local levels. (con’t)

CVFPP Sacramento System Local Maintaining Agencies



Central Valley flood management is affected by a complex framework of public agencies (over 300 in the Sacramento Basin and over 200 in the San Joaquin Basin). At the local level, governance is complicated by multiple small levee maintaining agencies (LMAs) with limited resources, including staff, revenues, and authorities. Enhanced regional governance can empower groups of local agencies to more effectively pool and leverage funding and resources, enhance collaboration and coordination, coordinate political advocacy, and create shared ownership of the flood system. Regional planning and project implementation is greatly improved through enhanced regional governance. Regional governance not only improves collaboration among local agencies within a region, but also facilitates more effective partnering with State and federal governments, greatly helping to define and achieve a shared regional vision.

Strong regional governance and shared understanding of roles and responsibilities will support a shift toward system-scale, long-term, outcome-driven resource management that balances a broad array of public values and priorities. Dialogues should be fostered within a structured, transparent process that includes schedules, actionable recommendations, and stakeholder engagement.

At the local level, levee maintenance along the Sacramento River System in Yolo County is currently carried out by sixteen (16) separate local agencies¹ including: thirteen (13) reclamation districts (RDs); one (1) drainage district; one (1) levee district; and one (1) county service area. In addition, the California Department of Water Resources (DWR) has one Maintenance Area (MA #4) in West Sacramento and also maintains the Bypass and the Cache Creek levee system with the exception of the Huff's Corner reach, which is maintained by the County. The United States Army Corps of Engineers (USACE) also maintains the Navigation Levee constructed in association with the Deep Water Ship Channel. Needless to say, governance is complicated.

Regional Flood Management Plans (2014)

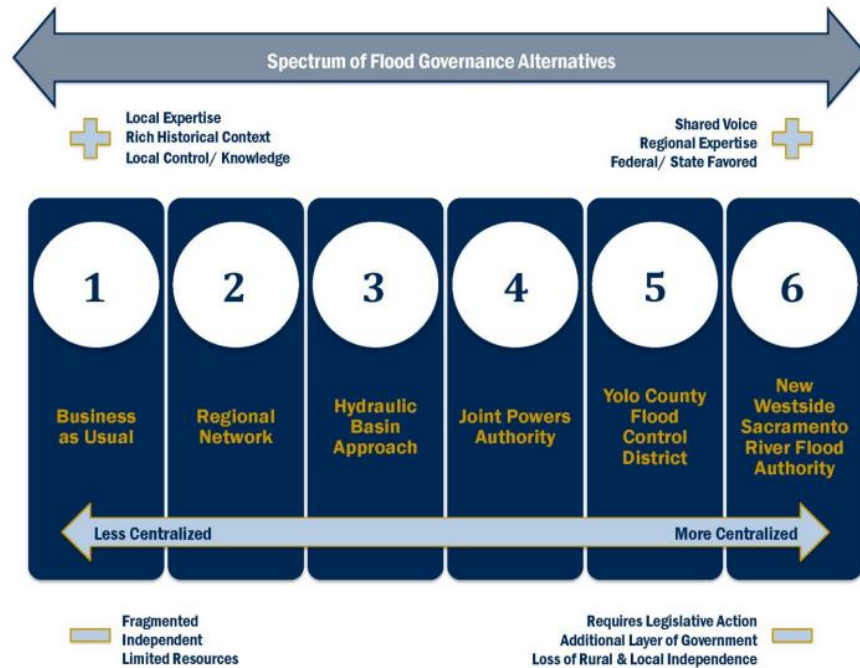
Following adoption of the 2012 CVFPP, the Department of Water Resources funded six regionally-led Regional Flood Management Plans (RFMPs) that describe local and regional flood management priorities, challenges, and potential funding mechanisms along with site-specific improvement needs. The six regions span from Chico to Stockton and Yolo County is included in two regions: (1) the Mid Sacramento River region (just north of Knights Landing into Colusa County) and (2) the Lower Sacramento River/Delta North region (from Knights Landing south to Rio Vista). These Regional Flood Management Plans were completed in 2014 and were developed by a regional working group comprised of the counties, cities, flood management agencies, local maintaining agencies (LMA), water agencies, emergency response agencies, citizen groups, tribes, and other interested stakeholders in the Region.

The West Side Coordinating Committee, the regional working group for the Lower Sacramento River/Delta North region, is made up of stakeholder representatives from relevant agencies on the west side of the Sacramento River. The Committee includes the Counties of Yolo and Solano; the Cities of West Sacramento, Woodland, Rio Vista, and Davis; Solano County Water Agency; West Sacramento Area Flood Control Agency (WSAFCA); Yolo County Flood Control and Water Conservation District; DWR Maintenance Areas; and Reclamation Districts (RD) 108, 900, 501, 536, 2060, 730, 1600, 2035, 827, 537, 765, 785, 307, 150, 999, 2068, 2093, 2098, 2104, 2084; and Knights Landing Ridge Drainage District.

¹ Sixteen represents the total number of agencies that have territory in Yolo County. Several are multi-county districts that contain more assessed value in either Colusa or Solano County. Only 14 districts are overseen by Yolo LAFCo as the principal LAFCo and included in this MSR.

UC Davis Flood Governance Study (2014)

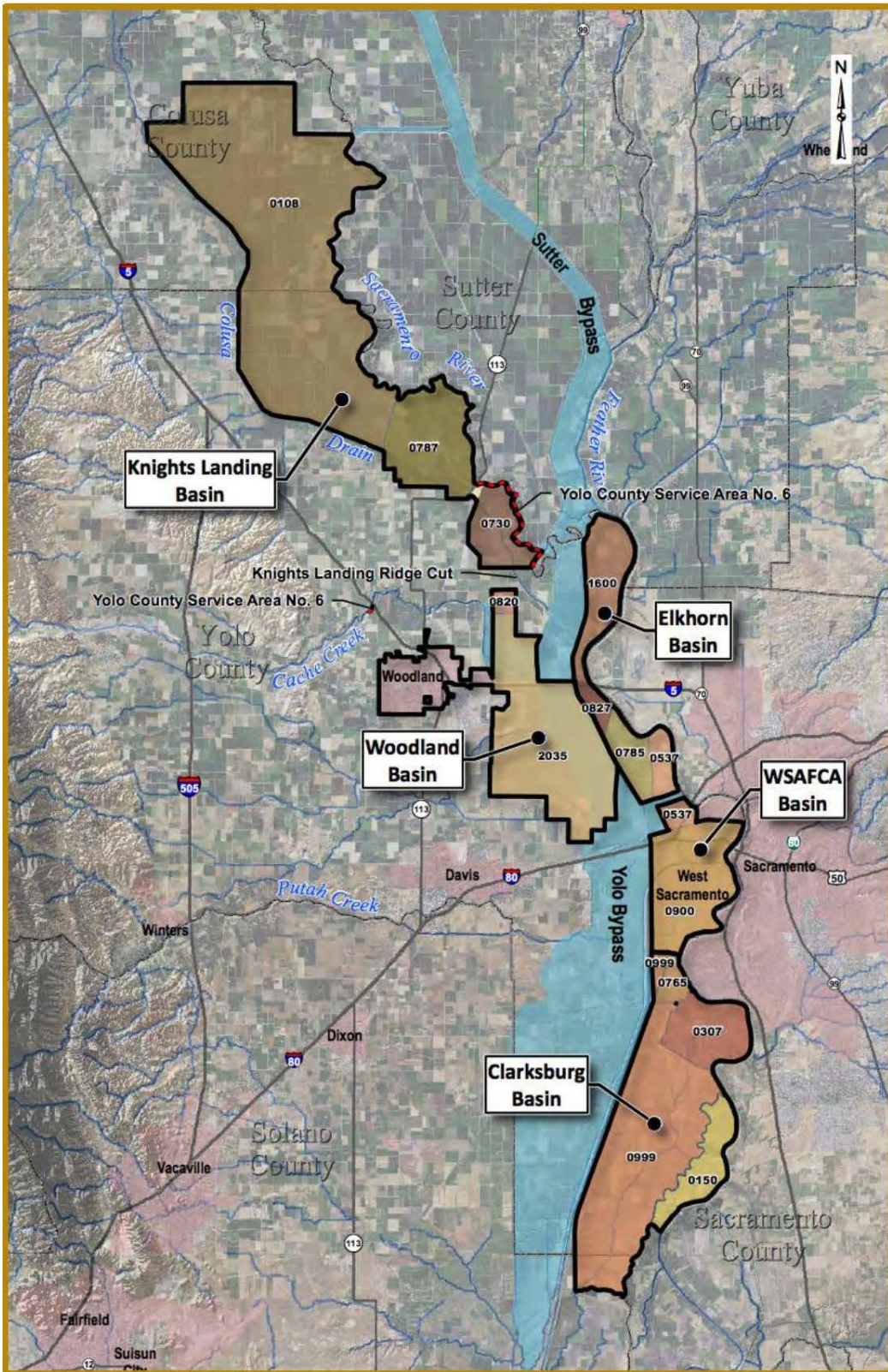
In addition to the RFMPs, funding was requested from DWR to conduct a flood governance study to analyze and make recommendations on governance for the agencies in Yolo County. This study was undertaken by the UC Davis Collaboration Center and was completed in August 2014. The authors engaged with the districts and considered a wide range of existing flood governance models in the nation. The study considered a broad range of six alternatives, from maintaining the status quo to consolidating all the agencies into one new agency.



Ultimately, the Study recommended a combination of the “regional communication and collaboration network” (Alternative 2) and a “hydrologic basin” approach (Alternative 3). The reclamation districts/local maintaining agencies within Yolo County have been loosely divided into five (5) hydrologic basin areas: 1) North County/Knights Landing; 2) Elkhorn; 3) Woodland/Conaway; 4) West Sacramento; and 5) Clarksburg. These five distinct basins are protected by essentially “ring” levees along the Sacramento River/Yolo Bypass system, and each basin is, in essence, one hydrologically connected flood zone. Currently, the ring levee system around each basin is managed and maintained by several agencies and districts. The hydrologic basins are loosely defined by their geography, community connections, and interdependence of levees and structural flood control needs.

The study recommends that each of the five hydrologic basins develop their own version of coordinated governance. These designations are consistent with current engineering logic, and formally coordinate areas that are either already working together, and/or depend on each other’s compliant flood infrastructure management. The Study found that while reclamation districts are best suited to conduct routine operations and maintenance (O&M) and on-site emergency response, some flood management activities would be better accomplished at the regional level. According to the Study, Yolo County residents would be better served if each basin provided a consistent level of maintenance and flood response and either functioned as one entity or in a coordinated manner to accomplish this objective.

Yolo County Flood Governance Study Hydrologic Basin Map



"Recommended Hydraulic Basin Approach," © J.Loux, M.Beryl & MBK Engineers, 2014

LAFCo Draft Municipal Service Review (2017)

LAFCo staff's goal is to build off of these plans and studies that came before and continue to refine and advance the governance strategy for these agencies. The MSR can only make recommendations, but the more specific they can be, they can hopefully provide a targeted roadmap to encourage results.

Below are the draft governance recommendations including an overall recommendation/approach for all agencies and a more specific recommendation for each hydrologic basin. A map and a matrix of agencies for each basin is provided. The purpose of the matrix is to provide snapshot of the capacity of each organization.

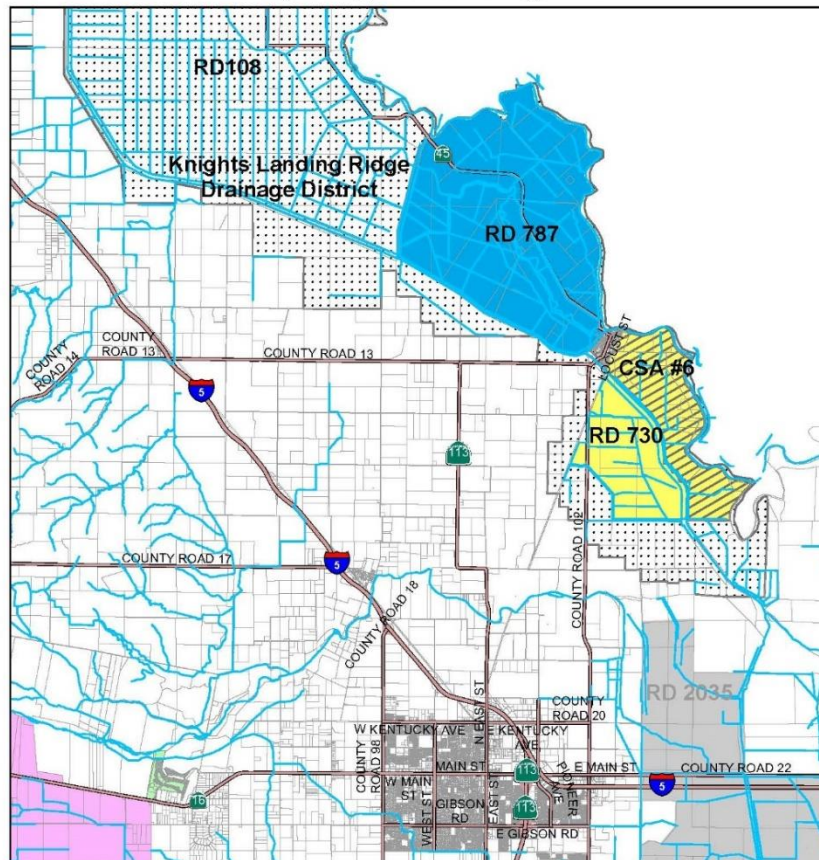
GOVERNANCE RECOMMENDATIONS

Overall Recommendation/Approach:

LAFCo recommends that the agencies responsible for levee O&M in each hydrologic basin develop governance solutions that will provide for a uniform level of operation and maintenance so that the protected area is not a risk due to inconsistent maintenance or flood response capabilities. The governance solution for each basin could take a variety of forms including: agency merger/consolidation, contracts for shared services, MOUs, or JPAs. The goal for each basin is to achieve equal service standards, consistent maintenance standards (which may require consistent fee/assessment structures), and improved coordination during flood events. Because each hydrologic basin is unique, a discussion specific to each individual basin is provided below.

North County/Knights Landing Basin

North County/Knights Landing Basin



Agencies Per Basin	Services Provided By	Principal LAFCo	Services Provided			Annual Budget	# staff positions	DWR Rating	Approx # Landowners
			Levee Miles Maintained	Drainage	Pumping/Irrigation				
North County/Knights Landing Basin									
CSA 6	Yolo County	Yolo	5.87			\$ 25,964	-	U	400
Knights Landing Ridge Drainage District	RD 108	Yolo	12.39			\$ 335,000	0	M	
RD 108 (River Farms)	Itself	Colusa	90	X	X		26	M*	300-500
RD 730	Itself	Yolo		X		\$ 60,282	0	n/a	
RD 787 (Fair)	Itself	Yolo	4.4	X	X	\$ 31,300	0	A	3
Sacramento River Westside Levee District	RD 108	Colusa	49.64				0	M*	

For the DWR rating, each Area received one of three possible ratings based on inspection of the state of its levees:

- *Acceptable (A) – No immediate work required, other than routine maintenance. The flood protection project will function as designed and intended with a high degree of reliability, and necessary cyclical maintenance is being performed adequately.*
- *Minimally Acceptable (M) – One or more deficient conditions exist in the flood protection project that needs to be improved or corrected. However, the project will essentially function as designed with a lesser degree of reliability than what the project could provide. An asterisk means that 90% or more of the LMA levee miles would be rated A, however U rated miles are present, so the overall unit rating is M instead of A.*
- *Unacceptable (U) – One or more deficient conditions exist that may prevent the project from functioning as designed, intended, or required.*

For the North County/Knights Landing Hydrologic Basin, the 2014 Flood Governance Study found that the North County/Knights Landing basin is functioning well in many ways. RD 108 is a large reclamation district that already holds several inter-agency contracts and maintains much of the levee system in the North County area (specifically Knights Landing Ridge Drainage District and the Sacramento River Westside Levee District). The Study recommended that these contracted agreements be formalized into several MOUs to strengthen and institutionalize the already existing coordination process. The Study also suggested that the Districts could enter into a JPA, but that may be an unnecessary layer of government. RD 787 is a well-functioning agency that maintains a 4.5-mile section of levee on the left bank (relative to the view downstream) of the Colusa Basin Drain. RD 730 does not maintain any levees and its sole purpose is to pump surface drainage into the Knights Landing Ridge Cut. The remaining governance challenge in the area is CSA#6, which is responsible for maintaining a 5.8-mile section of levee along the right bank of the Sacramento River. The District is underfunded and it is unlikely that a Proposition 218 election to increase the assessment would succeed. While it may be logical that RD 108 provide services to CSA#6 as it does for other districts already, contracting is not possible without adequate funding. The Study suggested that some type of incentive is needed to motivate resolution for CSA#6.

The small community of Knights Landing is located at the confluence of the Knights Landing Ridge Cut, the Colusa Basin Drain, and the Sacramento River. The community is surrounded on three sides by levees and/or high ground. Small communities like Knights Landing that are protected by a large levee system struggle to afford the necessary improvements to meet Federal Emergency Management Agency (FEMA) 100-year certification requirements. The town of Knights Landing has restrictions on development and rebuilding, as it has been remapped in the FEMA 100-year floodplain. FEMA is also in the process of increasing flood insurance premiums in response to changes in law that govern the National Flood Insurance Program. These two issues have led to increases in flood insurance premiums that are likely to continue to grow into the future and may become cost prohibitive for some residents. One of the primary goals of the Central Valley Flood Protection Plan (CVFPP) and the Lower Sacramento Delta North (LSDN) Regional Flood Management Plan (RFMP) is to manage flood risk in small communities, such as Knights Landing, with the goal of providing 100-year protection where feasible. This is intended to preserve the community and sustain the agricultural economy

without encouraging urban development. However, a solution for Knights Landing has not been determined.

As part of the CVFPP, the Department of Water Resources (DWR) created the Small Communities Flood Risk Reduction program to help small communities achieve 100-year protection, where feasible. The Small Communities Program is a cost-share funding program that provides local assistance to communities with 200 to 10,000 residents that are protected by the State Plan of Flood Control (SPFC). In 2015, DWR awarded Yolo County \$1,500,000 for feasibility studies for Knights Landing, Yolo, and Clarksburg. Yolo County selected MBK engineers as the County's consultant to prepare the Small Communities Flood Risk Reduction Feasibility Studies. Funding for design and construction will be awarded in subsequent phases.

The Knights Landing feasibility study will develop an array of alternatives consisting of both structural and nonstructural measures. The team will formulate structural solutions that include improvements to existing levees to meet 100-year requirements as well as other alternatives such as a cross or ring levee. The study will take into consideration the recommendations of the Agricultural Floodplain Ordinance Task Force (AFOTF) that proposes modifying the FEMA policy that would promote a sustainable agricultural economy in the floodplain. The non-structural alternatives that will be considered are:

- changes to the National Flood Insurance Program,
- a levee relief cut plan,
- an emergency flood fight plan,
- a flood evacuation plan,
- a flood evacuation warning system,
- a voluntary structure elevation and flood-proofing program, and
- use of agricultural conservation easements purchased from willing sellers.

The RFMP estimate of the structural improvements varies from approximately \$32,800,000 to \$185,000,000.

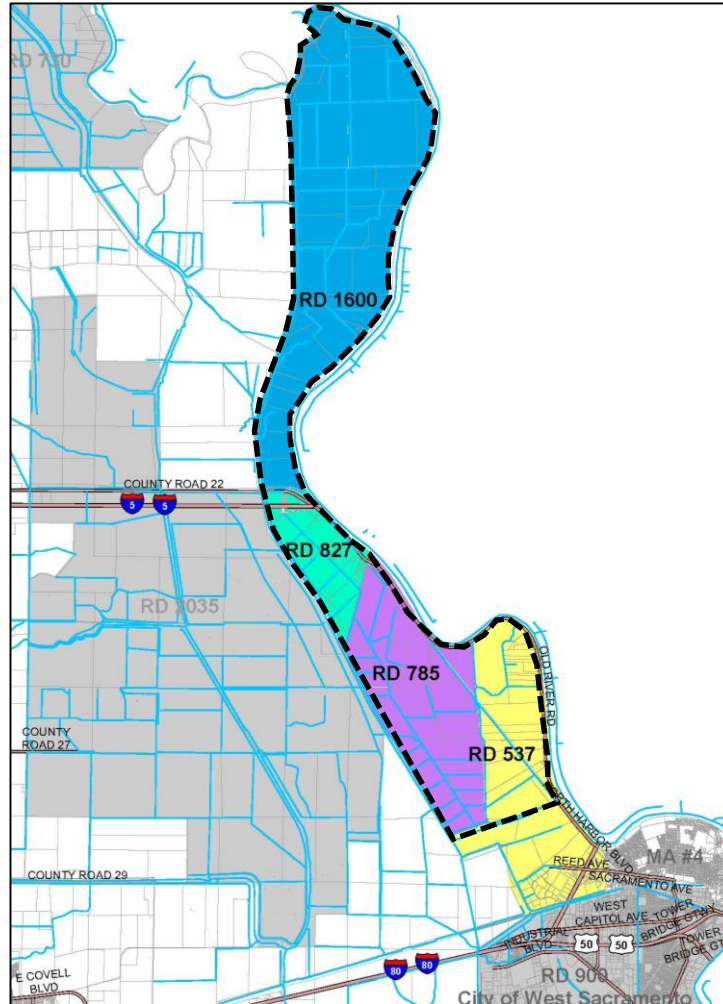
Work is anticipated to begin on the Knights Landing Small Communities Feasibility Study in early 2018 and be completed in late 2019. While the goal of the study is to evaluate alternatives to reduce flood risk, potential governance alternatives including improved coordination and/or consolidation of district maintenance and flood fight response will be discussed with the community and districts as part of the analysis. The districts should actively participate in the Feasibility Study process for the Knights Landing Basin and seek to build consensus on an alternative to achieve the goal of a common levee maintenance practice and levee flood fight capabilities in the most cost efficient manner for the benefit of the residents and property owners in the basin.

North County/Knights Landing Basin Recommendation

- The Knights Landing Basin districts and local maintaining agencies should actively participate in the Small Communities Feasibility Study process for the Knights Landing Basin and implement any future recommendations from the Study. The Study should address and make a recommendation on governance to achieve the goal of providing a consistent level of maintenance and flood response across the Knights Landing Basin and have the districts function as one entity.

Elkhorn Basin

Elkhorn Basin



Agencies Per Basin	Services Provided By	Principal LAFCo	Services Provided			Annual Budget	# staff positions	DWR Rating	Approx # Landowners
			Levee Miles Maintained	Drainage	Pumping/Irrigation				
Elkhorn Basin									
RD 537 (Lovdal) - northern portion	Itself/RD 900	Yolo	5.93	X	X	\$ 280,398	2	M	40-50
RD 785 (Driver)	Itself	Yolo	5.57	X		\$ 55,000	0	U	20
RD 827 (Elkhorn)	Itself	Yolo	4.12	X		\$ 70,900	0	M*	10
RD 1600 (Mull)	Itself	Yolo	14.69	X		\$ 133,000	0	U	30-40

For the Elkhorn Basin, the 2014 Governance Study found that the Elkhorn basin is undergoing significant change due to proposed improvements to the Yolo Bypass. Significant portions of the land within the Elkhorn Basin districts is proposed for Bypass expansion. This action will significantly decrease assessment revenue, making it nearly impossible to conduct required O&M. At the time of the 2014 Governance Study, the Elkhorn Basin districts were actively working with the County and the Lower Sac/Delta North Region to express their concerns on how their Districts would be adversely affected by the proposed bypass expansion. The districts expressed a willingness to consider

consolidation, although they had concerns regarding liability, uncertainty over the new assessments, and how the new RD would be managed.

The Department of Water Resources (DWR) is currently designing the proposed Lower Elkhorn Basin Levee Setback (LEBLS) Project along the east side of the Yolo Bypass between I-5 and the Sacramento Bypass. The LEBLS project is the first multi-benefit flood management project to be implemented by the California Department of Water Resources (DWR) that is an outgrowth of the Central Valley Flood Protection Plan (CVFPP). LEBLS' primary feature is a new, 7-mile long setback levee that is intended to increase the flood carrying capacity of both the Yolo Bypass and Sacramento Bypass, thereby enabling future improvements to the flood system such as widening the Fremont and Sacramento Weirs and setback levees in the Yolo Bypass. These projects are being proposed to be accomplished in a manner that will not only lower flood stages in the Sacramento River, but also benefit the rural areas and small communities adjacent to the Yolo Bypass.

The LEBLS project spurred discussion amongst the Elkhorn Basin RDs regarding governance in the basin. At the request of the RDs, MBK Engineers prepared the Elkhorn Basin Draft Governance Study for Reclamation Districts 537, 785, 827, and 1600 in November 2016. This study represents a collaborative effort to engage the Districts in identifying and weighing alternative governance options that could enhance local flood management entities and encourage a unified local voice as well as assess whether alternative governing methods might lead to more effective operations, maintenance, and implementation of flood management.

The Elkhorn Basin Draft Governance Study considered four (4) alternatives: 1) Maintaining the current condition; 2) Creating a Joint Powers Authority (JPA) of all four reclamation districts; 3) Combining all four reclamation districts; and 4) Combining only 827, 785, and 537.

The Reclamation Districts have indicated that they support consolidation of the four districts into one new large district. This combined district would be issued a new Reclamation District number. It provides opportunities for economies of scale by consolidating maintenance and management activities, it improves the ability to ensure a standard level of maintenance for the levees protecting this hydrologic basin, and ensures that this group of landowners with similar concerns will speak with one voice. The urbanized portion of RD 537 that lies south of the Sacramento Bypass would not be included in this combination and would remain as a smaller RD 537 (as discussed in the West Sacramento Hydrologic Basin Section of this MSR).

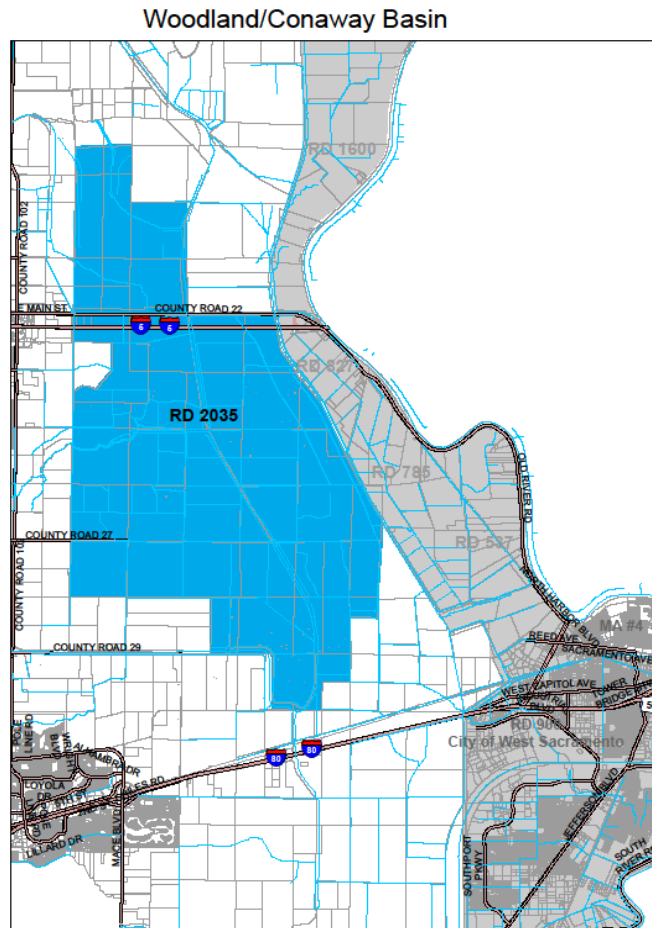
While DWR is implementing the LEBLS project in Yolo County, the Sacramento Area Flood Control Agency (SAFCA) is undertaking actions to support its implementation. The LEBLS project will reduce flood stages on the Sacramento River, benefiting the area SAFCA has responsibility for. As a result, SAFCA is partnering with Yolo County and the RDs on implementation of the LEBLS project taking on responsibility for certain aspects of the project, including funding the portion of the levee O&M associated with the newly constructed levee. SAFCA's commitment to contribute to the maintenance of the LEBLS also makes this consolidation financially feasible. A consolidated reclamation district will reduce administrative costs by reducing the number of districts which have to maintain records and the number of administrative boards as well as increased efficiency in conducting maintenance. It also offers the opportunity to identify a paid general manager to oversee the maintenance activities for this levee system to ensure that needed activities are accomplished in a similar manner for the entire basin.

Before the RDs can submit an application to LAFCo for consolidation, LEBLS project approvals are needed from DWR, which is anticipated to occur in 2018. After DWR approves the project, SAFCA will then be able to commit to ongoing funding of the LEBLS O&M. These steps are necessary in order to make the consolidation financially feasible. Consolidation will also need to be contingent on a new Prop 218 assessment being approved by the landowners. The 218 election is anticipated to be completed in 2019.

Recommendation

- Once the Lower Elkhorn Basin Levee Setback is approved by DWR and a commitment for ongoing funding received from SAFCA, Reclamation Districts 1600, 827, 785, and 537 should consider adopting Resolutions of Application for consolidation and submit a proposal application to LAFCo.

Woodland/Conaway Basin



Agencies Per Basin	Services Provided By	Principal LAFCo	Services Provided			Annual Budget	# staff positions	DWR Rating	Approx # Landowners
			Levee Miles Maintained	Drainage	Pumping/Irrigation				
Woodland/Conaway Basin									
RD 2035 (Conaway)	Itself	Yolo	12.15	X	X	\$ 1,900,000	2	M	86% Conaway

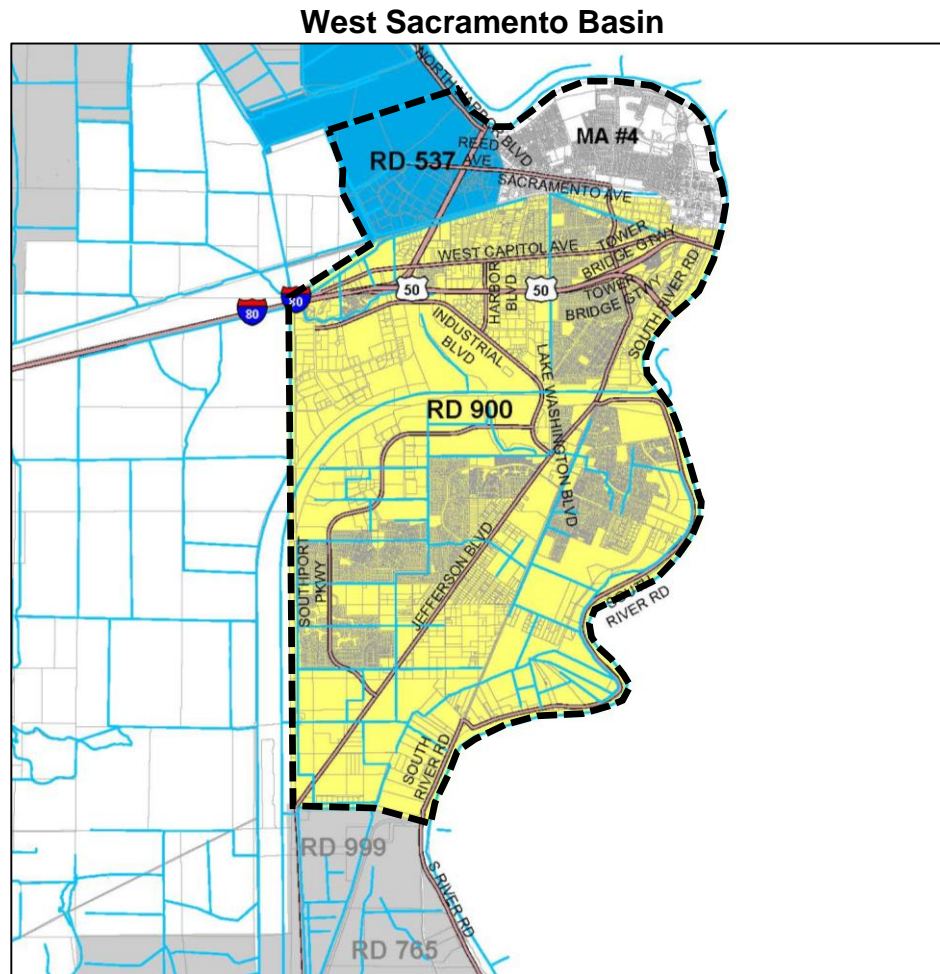
For the Woodland/Conaway Basin, the 2014 Governance Study did not have any specific recommendations for RD 2035. The Study indicated that RD 2035 is central to the discussions around expansion and improvement of the Yolo Bypass and that it is critical that they continue to be involved with the regional dialogue.

RD 2035 is technically its own, separate hydrologic basin and its boundaries do not overlap with any other local maintaining agencies. There are no recommended changes to the District's governance structure.

Woodland/Conaway Basin Recommendation

- RD 2035 is central to the discussions around expansion and improvement of the Yolo Bypass and it is critical that the District continue to be involved with the regional dialogue.

West Sacramento Basin



Agencies Per Basin	Services Provided By	Principal LAFCo	Services Provided			Annual Budget	# staff positions	DWR Rating	Approx # Landowners
			Levee Miles Maintained	Drainage	Pumping/Irrigation				
West Sacramento Basin									
MA #4	DWR	DWR	3.47			-	-	M*	-
RD 537 (Lodsal) - southern portion	Itself/RD 900	Yolo	5.93	X	X	\$ 280,398	2	M	50-75
RD 900	Itself	Yolo	12.96	X	X	\$ 1,131,076	6	A	10,809

For the West Sacramento Basin, the 2014 Governance Study found that the West Sacramento Area Flood Control Agency (WSAFCA) is an already well-functioning JPA and no major recommendations

are needed for this area. The Study also recommends that WSAFCA should show political support for better and/or consolidated management in the Clarksburg and Elkhorn basins and continued cooperation with other regional flood management agencies on actions that will reduce flood stages in the system, such as the actions proposed for the Yolo Bypass in the Sacramento Basin Wide Feasibility Study. However, LAFCo's understanding is that the JPA, while well-functioning, is set up to implement flood protection projects and does not have a roll in operations and maintenance. The WSAFCA JPA does not include Maintenance Area #4, which is managed by DWR or the Navigation Levee, which is maintained by the USACE. WSAFCA in its current form is not set up to serve as the lead entity for the West Sacramento Basin providing a uniform level of maintenance and flood fighting capability. It also does not appear to be a cost effective option to augment WSAFCA to also provide internal drainage services currently provided by the City and the RDs.

Additional action is needed to continue to work towards a more comprehensive solution, which could include one of the following alternatives detailed below. To characterize these alternatives in simple terms, the goal is to have each basin function as one entity. For the West Sacramento Basin, the lead entity could be either RD 537, RD 900 or the City of West Sacramento as detailed in the options below:

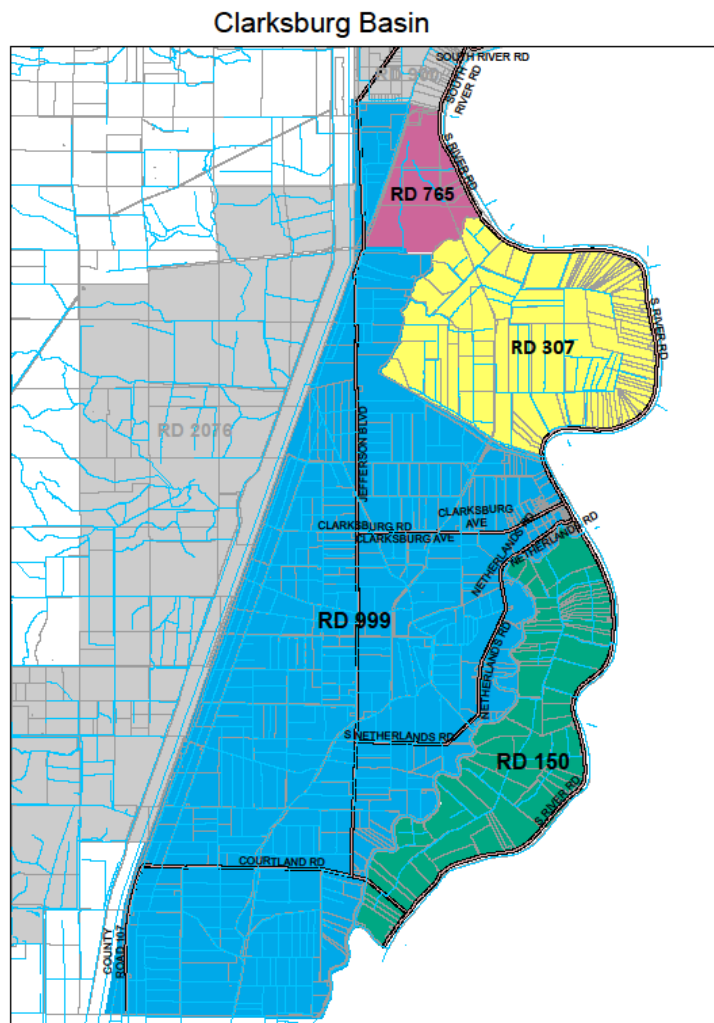
1. RD 900 and RD 537 could merge (either legally or functionally). A "functional consolidation" would involve RD 537 and its board remaining intact, but contracting all day to day operations to RD 900 (or vice versa). This should also include RD 537 taking over DWR Maintenance Area #4 so the lead entity has responsibility for the entire basin (LAFCo will add the MA #4 area into RD 537's sphere of influence to facilitate potential future services). The RD lead entity should also conduct an annual inspection of the Navigation Levee to confirm that the USACE maintenance is being conducted to the same standard as the rest of the basin and advocate (either on its own or through the JPA) for any needed improvements.
2. The City of West Sacramento has expressed a willingness to absorb RD 900 and RD 537 (the portion south of the weir) and consolidate services with the City either as a merger (where districts would cease to exist) or a subsidiary district (i.e. districts would remain with the City Council as district board). To initiate and approve such a consolidation, LAFCo would need to make a finding that the public service costs would likely be less than or substantially similar under City governance and that it promotes public access and accountability for services. Similar to the other options, the City would also need to take over DWR Maintenance Area #4 levee maintenance and conduct an annual inspection of the Navigation Levee to confirm that the USACE maintenance is being conducted to the same standard as the rest of the basin and advocate (either on its own or through the JPA) for any needed improvements to achieve the goals of basin-wide governance.

West Sacramento Basin Recommendation

- WSAFCA in its current form is not set up to accomplish the goal that the West Sacramento hydrologic basin function in a coordinated manner to provide a uniform level of maintenance and flood fighting capability. Additional action is needed to continue to work towards a more comprehensive solution, which could include one of the following alternatives detailed below:
 1. RD 900 and RD 537 could merge (either legally or functionally). A "functional consolidation" would involve RD 537 and its board remaining intact, but contracting all day to day operations to RD 900 (or vice versa). This should also include RD 537 taking over DWR Maintenance Area #4 so the lead entity has responsibility for the entire basin (LAFCo will add the MA #4 area into RD 537's sphere of influence to facilitate potential future services). The RD lead entity should also conduct an annual inspection of the Navigation Levee to confirm that the USACE maintenance is being conducted to the same standard as the rest of the basin and advocate (either on its own or through the JPA) for any needed improvements.

2. The City of West Sacramento has expressed a willingness to absorb RD 900 and RD 537 (the portion south of the weir) and consolidate services with the City either as a merger (where districts would cease to exist) or a subsidiary district (i.e. districts would remain with the City Council as district board). To initiate and approve such a consolidation, LAFCo would need to make a finding that the public service costs would likely be less than or substantially similar under City governance and that it promotes public access and accountability for services. Similar to the other options, the City would also need to take over DWR Maintenance Area #4 levee maintenance and conduct an annual inspection of the Navigation Levee to confirm that the USACE maintenance is being conducted to the same standard as the rest of the basin and advocate (either on its own or through the JPA) for any needed improvements to achieve the goals of basin-wide governance.

Clarksburg Basin



Agencies Per Basin	Services Provided By	Principal LAFCo	Services Provided			Annual Budget	# staff positions	DWR Rating	Approx # Landowners
			Levee Miles Maintained	Drainage	Pumping/Irrigation				
Clarksburg Basin									
RD 150 (Merrit Island) - separate basin	Itself	Yolo	17.74	X	X	\$ 293,247	2 (PT)	M*	50-70
RD 307 (Lisbon)	Itself	Yolo	6.56	X		\$ 225,250	0	U	30-50
RD 765 (Glide)	Itself	Yolo	1.72	X		\$ 18,000	1 (PT)	U	3
RD 999 (Netherlands)	Itself	Yolo	32.16			\$ 850,000	4	U	200-300

For the Clarksburg Hydrologic Basin, the 2014 Governance Study found that the residents of the basin would be better served if RD 999, 307 and 765 provided a consistent level of levee maintenance and flood response capability, either functioned as one entity or in a coordinated manner to accomplish this objective. Consideration should be given to how to conduct these activities in a manner that will accomplish the objectives in the most cost effective manner, acknowledging the need to address liabilities and assessment changes. RD 150 is its own, separate hydrologic basin and, therefore, is not included in this recommendation.

As discussed previously, the Clarksburg community is composed of a small rural town area, approximately 35,000 acres of agricultural land, various waterways, and the residents, businesses, and other interests which directly and indirectly support agriculture. Although downtown Clarksburg is at a higher elevation than the rest of the District, only about 1/3 of the Clarksburg basin's population lives in town. Small communities like Clarksburg that are protected by a large levee system struggle to afford the necessary improvements to meet Federal Emergency Management Agency (FEMA) 100-year certification requirements. FEMA is also in the process of increasing flood insurance premiums in response to changes in law that govern the National Flood Insurance Program. These two issues have led to increases in flood insurance premiums that are likely to continue to grow into the future and may become cost prohibitive for some residents. One of the primary goals of the Central Valley Flood Protection Plan (CVFPP) and the Lower Sacramento Delta North (LSDN) Regional Flood Management Plan (RFMP) is to manage flood risk in small communities, such as Clarksburg, with the goal of providing 100-year protection where feasible. This is intended to preserve the community and sustain the agricultural economy without encouraging urban development. However, a solution for Clarksburg has not been determined.

As part of the CVFPP, the Department of Water Resources (DWR) created the Small Communities Flood Risk Reduction program to help small communities achieve 100-year protection, where feasible. The Small Communities Program is a cost-share funding program that provides local assistance to communities with 200 to 10,000 residents that are protected by the State Plan of Flood Control (SPFC). In 2015, DWR awarded Yolo County \$1,500,000 for feasibility studies for Knights Landing, Yolo, and Clarksburg. Yolo County selected MBK engineers as the County's consultant to prepare the Small Communities Flood Risk Reduction Feasibility Studies. Funding for design and construction will be awarded in subsequent phases.

The Clarksburg feasibility study will develop an array of alternatives consisting of both structural and nonstructural measures. The team will formulate structural solutions that include improvements to existing levees to meet 100-year requirements as well as other alternatives such as a cross or ring levee. The study will take into consideration the recommendations of the Agricultural Floodplain Ordinance Task Force (AFOF) that propose modifying the FEMA policy that would promote a sustainable agricultural economy in the floodplain. The non-structural alternatives that will be considered are:

- changes to the National Flood Insurance Program,
- a levee relief cut plan,
- an emergency flood fight plan,

- a flood evacuation plan,
- a flood evacuation warning system,
- a voluntary structure elevation and flood-proofing program, and
- use of agricultural conservation easements purchased from willing sellers.

The RFMP estimate of the structural improvements varies from approximately \$10,000,000 to \$530,000,000.

Work is anticipated to begin on the Clarksburg Small Communities Feasibility Study in early 2018 and be completed in late 2019. While the goal of the study is to evaluate alternatives to reduce flood risk, potential governance alternatives, including improved coordinate on and/or consolidation of RD maintenance and flood fight response, will be discussed with the community and RDs as part of the analysis. The reclamation districts should actively participate in the Feasibility Study process for the Clarksburg Basin and seek to build consensus on an alternative to achieve the goal of a common levee maintenance practice and levee flood fight capabilities in the most cost efficient manner for the benefit of the residents and property owners in the basin.

Clarksburg Basin Recommendation

- Reclamation Districts 999, 307 and 765 should actively participate in the Small Communities Feasibility Study process for the Clarksburg Basin and implement any future recommendations from the Study. The Study should address and make a recommendation on governance to achieve the goal of providing a consistent level of maintenance and flood response across the Clarksburg Basin and have the districts function as one entity.



October 17, 2017

Christine Crawford, Executive Officer
Yolo LAFCo
625 Court Street, Suite 203
Woodland, CA. 95695

RE: RD 537 and RD 900 Consolidation Proposal

Dear Christine:

You have asked for input from the City of West Sacramento (City) in regard to the possible consolidation of flood control responsibility within the City into a single entity. The consolidation is long overdue as it would result in more efficient delivery of services and governance for local flood protection, which is the City's top public safety issue.

Reclamation District 900 (RD 900) submitted a letter raising several legal objections. The City Attorney has submitted a memorandum to me (see attached) specifically responding to those concerns. Based on the City Attorney's memorandum, we do not think there are any legal impediments to the consolidation of RD 900 and Reclamation District 537 (RD 537 – particularly the portion that lies within the City boundaries) into the City or, as an alternative, either merging RD 537 with RD 900 and then converting RD 900 into a subsidiary district of the City, or leaving RD 900 and RD 537 intact and converting the two RDs into subsidiary districts of the City.

As you know, multiple groups over the past several years have suggested the consolidation of local levee maintaining agencies (LMAs) would improve regional governance through more efficient and transparent governmental services including the State Department of Water Resources (DWR), UC Davis Collaboration Center, the State of California and LAFCo. The boundaries of the City, RD 900 and RD 537 are almost identical. All three agencies have jointly developed the storm water/drainage facilities system within the City. In addition to more efficient and transparent governance, the City assuming responsibility for the overall operations and maintenance of the storm water/drainage system may have the potential to realize operational efficiencies while reducing administrative overhead.

The City's finance staff has reviewed the Certified Annual Financial Reports (CAFRs or Financial Reports) for RD 900 and RD 537. The two districts main source of revenue is from the levy of assessments on the parcels within the City boundaries. The Financial Reports for the year ending as of June 30, 2016 for both RD 900 and RD 537 were audited by Cropper Accountancy Corporation. The auditor's opinion was "clean", meaning the financial statement were presented fairly, in all material respects regarding the respective financial position of the government activities and each major fund of RD 900 and RD 537. RD 900 reported a total net position of \$14.4 million; \$12.3 million invested in capital assets, net of \$0 related debt and \$2.0 million in unrestricted net assets. The District did not report any liabilities pledged by assessment revenues. RD 537 reported a net position of \$0.8 million; \$0.7 million in committed and assigned, \$0.1 million in nonspendable, and \$0.1 million in unassigned net assets. Neither RD 900 nor RD 537 reported any contingent liabilities that were probable of incurrence and reasonably estimable.

Based on these Financial Reports, City staff has concluded that if RD 900 and RD 537 were consolidated into the City or, one or both became subsidiary districts of the City, it would not negatively impact the City's finances. Further, the City would be able to provide the management support including financial management, as well as the operating and maintenance functions in an efficient and transparent manner.

The City Council consistently ranks flood protection as the City's top priority when adopting its annual Strategic Plan. Their direct oversight of the flood control responsibilities within the City will help to enhance efficiencies and accountability for this most critical public safety issue.

Please let me know if you have any questions or comments.

Sincerely,



Martin Tuttle
City Manager

Attachment

cc: Mayor and City Council



400 Capitol Mall, 27th Floor
Sacramento, CA 95814

T | 916.321.4500
F | 916.321.4555

MEMORANDUM

TO: Martin Tuttle, City Manager
FROM: Jeffrey A. Mitchell
DATE: September 28, 2017
RE: Effect of RD Consolidation on WSAFCA

In a memo dated August 10, 2017, the Executive Director of the Yolo County Local Agency Formation Commission ("LAFCO") asked for input from the City, RD 900, and RD 537 concerning the possibility of consolidating flood control responsibility within the City under a single agency. RD 900 has submitted a letter to LAFCO (dated September 18) in which it raises several objections to consolidation of operations. The purpose of this memo is to respond specifically to the legal concerns raised in RD 900's letter, which chiefly involve the impact of consolidation on the viability of the West Sacramento Area Flood Control Agency ("WSAFCA").

Conclusions

1. The consolidation of the two Reclamation Districts into the City, and the concurrent dissolution of those two Districts, would not automatically result in the dissolution of WSAFCA.
2. The consolidation of the two Reclamation Districts into the City would not violate the terms of the WSAFCA Joint Powers Agreement.
3. Consolidation of the two Reclamation Districts into the City would not violate covenants made in support of the issuance of bonds by WSAFCA.
4. As an alternative to dissolution, LAFCO could consider an alternative method of consolidation, under which either or both of the Reclamation Districts would be converted into "subsidiary districts" of the City. Under this approach the RD(s) would remain as separate legal entities, but the City Council would become the *ex officio* Board of the Reclamation District(s). Having at least one Reclamation District remain as a separate legal entity would remove any question concerning the viability of WSAFCA as a joint powers authority.

Discussion

2. A reorganization which results in the dissolution of the two Reclamation Districts would not automatically result in the dissolution of WSAFCA.

WSAFCA is a joint powers agency formed by the Joint Exercise of Powers Agreement dated July 20, 1994, between the City, RD 900 and RD 537, as amended on October 13, 2011 (the "WSAFCA Agreement"). The Joint Exercise of Powers Act (Government Code section 6500-6599.3) (the "Act") authorizes parties to a joint exercise of powers agreement to establish an agency or entity that is separate from the parties. (See, e.g., Section 6503.5.) Section 2 of the WSAFCA Agreement states: "The Agency shall be a public entity separate from the Parties hereto." Once the joint powers agency is established and is operating, the agreement functions as its articles of incorporation and/or bylaws.

It has been asserted that WSAFCA would automatically dissolve upon the dissolution of two of the three parties to the WSAFCA Agreement. We disagree.

While the Act requires two or more public agencies to take action to make an agreement that forms a joint powers agency, the Act is largely silent on dissolution of an agency once created. Government Code section 6510 provides:

The agreement may be continued for a definite term or until rescinded or terminated. The agreement may provide for the method by which it may be rescinded or terminated by any party.

Presumably, if the agreement creating a joint powers authority is terminated, the agency created by the agreement would be dissolved. The WSAFCA Agreement reflects this assumption and states in Section 31, Term: "The Agency shall continue until this Agreement is rescinded or terminated as herein provided." Section 32 of the WSAFCA Agreement provides a process by which the parties can rescind or terminate the Agreement,¹ but otherwise does not specify any circumstance that would lead to dissolution. In fact the language of Sections 31 and 32 compel a conclusion that, absent the consent of the City, the WSAFCA Agreement *cannot* terminate because the unanimous consent of the parties is required for termination.

The Agreement also provides a mechanism for withdrawal of members of WSAFCA. Section 34, Withdrawal, provides that a party may withdraw "from the Agency" (by which it must mean "from the Agreement") with the unanimous written consent of all parties. Section 34 does not, however, provide that the Agreement terminates upon withdraw of two parties. In fact, it makes provision regarding actions by the Agency following a withdrawal, e.g.: "The Agency may not sell, lease, transfer or use any rights of a Party who has withdrawn without first obtaining the written consent of the withdrawing Member."

Although it may seem counter-intuitive that a "joint powers agreement" would continue if only one member of the joint powers authority remained, "unilateral" contracts are not unknown in law. Grant deed and deeds of trust are the most common examples. A bond resolution is

¹ Section 32, Rescission or Termination, provides: "This Agreement may be rescinded and the Agency terminated by unanimous written consent of the Parties."



another example. The mere fact that an agreement has only one party does not automatically terminate it.²

2. Consolidation would not violate the terms of the Joint Powers Agreement.

As noted earlier, the WSAFCA Agreement provides a mechanism for the withdrawal of members. Withdrawal requires the unanimous consent of the remaining members. Dissolution of a member of the Authority would likely be treated as the *de facto* withdrawal of a member. Dissolution of both Reclamation Districts would require only the consent of the City, as the remaining member of the Authority.

Section 39 of the WSAFCA Agreement, which was added in 2011, does not bar the dissolution of the two Reclamation Districts in connection with the consolidation of their responsibilities with the City. Section 39 has two operative provisions. Subsection (b) prohibits rescission or termination of the WSAFCA Agreement while there are outstanding Project Commitments (as defined) unless "the relevant Member of Members of the Agency first provide such reasonable written assurances regarding the Project Commitments as the CVFPB may request." If Reclamation District 900 and that portion of Reclamation District 537 that lies within the boundaries of the City were to be merged into the City, the City would be the successor to Reclamation District 900 and would be the successor to Reclamation District 537 within the overlapping territory. Under these circumstances there is nothing in Section 39 that would prohibit the City as successor from providing the requested assurances to the CVFPB. Similarly, subsection (c) prohibits withdrawal of a Member from WSAFCA "unless such withdrawing party first provides such reasonable written assurances . . . as the CVFPB may request." Again, there is nothing in Section 39 that would prohibit the City, as successor to the Reclamation Districts, from providing those written assurances.³

² The cases cited in Reclamation District 900's letter do not compel a different conclusion. *San Diegans For Open Government v. City of San Diego et al* ((2015) 242 Cal.App.4th 416) concerned the validity of bonds issued by a joint powers authority of which a redevelopment successor agency was a member. The specific citation included in RD 900's letter is to a footnote that merely refers to the provision of the Joint Powers Law that authorizes "two or more" public agencies to create a joint powers authority. The issues in the case did not require the Court to address, and the Court did not address, whether the joint powers authority in question would continue if all but one member of the authority withdrew. Similarly, the other case cited by RD 900 (*McKee v. Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force* (2005) 134 Cal.App.4th 354) merely recites that a joint powers authority comes into existence when at least two agencies agree to its formation.

³ Section 36 of the WSAFCA Agreement provides that "This Agreement shall inure to the benefit of, and be binding upon, the successors and assigns of the Parties hereto." Assuming the City is designated by LAFCO as the successor to the Reclamation Districts, then Section 36 would apply. In this regard it is worth noting that Section 39 places no limitations on the ability of parties to assign their rights and responsibilities pursuant to Section 36 of the WSAFCA Agreement. It would be entirely consistent with the WSAFCA Agreement, including Section 39, for the City as successor to provide such assurances as CVFPB may request.



3. Consolidation of the two Reclamation Districts into the City would not violate covenants made in support of the issuance of bonds by WSAFCA.

Reclamation District 900's letter asserts that consolidation of the Reclamation Districts into the City would "violate covenants made in support of issuance of approximately \$40,000,000.00 in bonds." We disagree.

Section 8.3 of the Fiscal Agent Agreement, pursuant to which the Agency's bonds have been issued, includes a covenant that the Agency will annually levy and make provision for the collection of the assessments necessary to pay debt service on the bonds.

Section 1.8 of the Fiscal Agent Agreement provides that any reference in the agreement to the Agency is deemed to include the successors or assigns thereof, and all the covenants and agreements by the Agency bind its successors and assigns.

As explained above, we believe that dissolution of one or more of the original parties to the joint exercise of powers agreement does not result in the dissolution of WSAFCA, which is a separate governmental entity. WSAFCA will continue in existence and will continue to be obligated to levy the assessments.

Even if, for the sake of discussion, consolidation of the Districts by LAFCO would result in the dissolution of WSAFCA, Government Code section 56886(m) in the Cortese-Knox-Hertzberg Act contemplates that LAFCO would designate a successor in order to carry out any remaining obligations of any dissolved entity under its bonds. Section 57458 provides that the successor shall provide for the levy of assessments of a dissolved governmental entity.

Finally, if LAFCO were to decide to establish either or both of the Reclamation Districts as subsidiary districts of the City (as discussed in the next section of this memo), there would continue to be at least two separate legal entities that would continue to be members of WSAFCA.

4. LAFCO could establish either or both Reclamation District's as "subsidiary districts" of the City.

Under the Cortese-Knox-Hertzberg Act, in lieu of merging a district with a city, the district may be established as a subsidiary district⁴. In that case, the district retains its separate legal existence, while the city council acts, *ex officio*, as the governing board for the district.⁵ In that event, the subsidiary district or district would continue to function as parties to the WSAFCA Agreement, although under the control of the city council. Whether establishing either or both Reclamation District 900 or 537 as subsidiary districts of the City is the best approach from an

⁴ See Government Code Sections 56078, 56117, 56375(a)(2)(D), 57105.

⁵ Government Code Section 57534 (on and after being established as a subsidiary district, "[t]he District shall continue in existence with all of the powers, rights, duties, obligations, and functions provided for by the principal act")



Memo to Martin Tuttle
September 28, 2017
Page 5

operational standpoint is beyond the scope of this memo. Doing so would certainly, as a matter of law, remove any doubt as to the continued existence of WSAFCA.



RECLAMATION DISTRICT No. 537

Post Office Box 822, West Sacramento, CA 95691

September 21, 2017

Christine Crawford
Executive Officer
Yolo County Local Agency Formation Commission
625 Court Street, Suite 203
Woodland, California 95695

Re: Response of Reclamation District No. 537 to August 10, 2017 Letter Concerning Yolo
LAFCo 2017 MSR Governance Recommendations for the West Sacramento Reach

Dear Ms. Crawford:

The Board of Trustees of Reclamation District No. 537 ("RD 537") held a special meeting on September 20, 2017 to discuss the August 10, 2017 letter from the Yolo County Local Agency Formation Commission ("LAFCo") regarding the municipal services review for the West Sacramento Reach. We also reviewed the letter to you dated September 18, 2017 from Reclamation District No. 900 ("RD 900").

The Board of Trustees strongly endorses the position taken by RD 900 in its September 18 letter to LAFCo. As described in that letter, we believe that reorganizing RD 537 and RD 900 into the City of West Sacramento would have profound and dire consequences for the residents of West Sacramento. We do not believe that such a reorganization would save our ratepayers any money; indeed, we believe that moving our flood protection function from a single-purpose district to a general law city is almost guaranteed to increase the costs of providing the service. Moreover, we believe that the political turmoil that such a proposal is likely to create undermines the ability of the West Sacramento Flood Control Agency (WSAFCA) to obtain the necessary financial resources to provide the residents of West Sacramento the 200-year flood protection mandated by California law. Consequently, we urge LAFCo to abandon any effort to reorganize RD 537 or RD 900 with the City of West Sacramento and, instead, to find in the municipal services review that the two reclamation districts are providing necessary public services at the least possible cost.

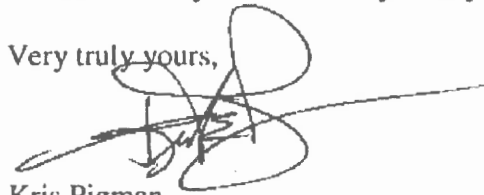
LAFCo is also in the process of considering the potential consolidation of several reclamation districts in the Elkhorn area north of the City of West Sacramento. RD 537 is actively involved in those discussions and is working with the other potentially affected agencies to develop a proposal that would provide flood protection services more effectively in the area north of the Sacramento Bypass. That potential consolidation, however, would have no effect on the southern portion of RD 537 and, consequently, should not be used by LAFCo as an excuse to reorganize the southern portion of RD 537 and RD 900 into the City of West Sacramento. Even if the proposed consolidation of the Elkhorn districts were to occur, the southern portion of RD 537 still has independent utility, a firm source of funding and extensive experience in providing flood protection to our constituents. Thus, consolidation into the City of West Sacramento would serve no beneficial purpose.

For all of these reasons, we urge LAFCo to reach the following conclusions in the municipal services review:

- (1) The existing flood control districts in the Elkhorn area and within the City of West Sacramento are providing flood protection services effectively and efficiently.
- (2) It is possible that the consolidation of the flood control districts in the Elkhorn area could provide an enhanced level of flood protection more efficiently; those districts are working together to determine whether or not such enhanced and more efficient services are possible. However, it is premature for LAFCo or any other party to evaluate such a proposal until the districts involved in the potential consolidation develop a plan.
- (3) The consolidation of RD 537 and RD 900 into the City of West Sacramento would impair the provision of public services to the residents of West Sacramento for the reasons stated above and in the RD 900 letter to LAFCo dated September 18, 2017. Accordingly, no such proposal should be pursued by LAFCo or others.

RD 537 is ready to meet with you or your staff, if you so desire, to discuss this matter further.

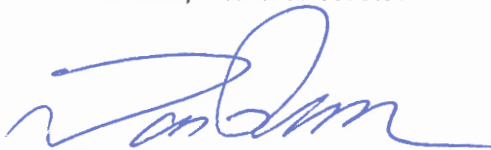
Very truly yours,



Kris Pigman
President, Board of Trustees



Kent Lang
Trustee



Tom Ramos
Trustee



RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • email: wrsrd@pacbell.net

September 18, 2017

Yolo County Local Agency Formation Commission
Attn: Christine Crawford, Executive Officer
625 Court Street, Suite 203
Woodland, CA 95695

Re: *Response of Reclamation District No. 900 to August 10, 2017 Letter Concerning Yolo LAFCo 2017 MSR Governance Recommendations for the West Sacramento Reach*

Dear Ms. Crawford and Members of the Yolo LAFCo Governing Board:

Reclamation District Number 900 ("RD 900"), which was formed by special act of the California Legislature in 1911 and is governed by the Reclamation District Act, is opposed to any form of reorganization which would result in a merger of RD 900 or Reclamation District No. 537 ("RD 537") into the City of West Sacramento, or any form of reorganization which would create a new independence special district with reclamation and flood control responsibilities or altering the governance of RD 900 or RD 537.

RD 900's boundaries are co-extensive with the boundaries of the City of West Sacramento with the exception of the northerly end of the City of West Sacramento which lies within the boundaries of RD 537. RD 900, RD 537 and the City of West Sacramento are the three members of the West Sacramento Area Flood Control Agency ("WSAFCA"), a joint exercise of powers agency created in 1994 under the Joint Exercise of Powers Act (California Government Code Sections 6500 et seq.) for the purpose of financing and providing facilities and works necessary to achieve a 1 in 200 year storm event level of flood protection for the area within its boundaries, which are co-extensive with the boundaries of the City of West Sacramento. WSAFCA is governed by a three member board with each of the reclamation district members appointing one member from their governing boards of trustees and the City of West Sacramento appointing one member from its city council.

RD 900 operates and maintains 14 miles of levees along the west bank of the Sacramento River, across the district at its southern boundary which is co-extensive with the southern boundary of the City of West Sacramento, thence along the deep water ship channel to the north, and operates and maintains a system of drainage ditches and canals, pumping plants, and several storm water detention basins which protect the lands within its boundaries from flooding from the river system or from storm water runoff. RD 537 performs the same function for levees, ditches, canals and pumping plants protecting the northern portion of the City of West Sacramento. A

portion of the levee protecting the northern portion of the City of West Sacramento is maintained by State Maintenance Area 4.

RD 900 believes there should not be any change of organization of the types described above for a number of reasons:

1. Reclamation districts are very well suited to perform the flood protection functions described above efficiently and well, and RD 900 and RD 537 have done so without major incident since their formation;
2. Merging both RDs into the City of West Sacramento or consolidating them into a new independent district would:
 - a. Violate the terms of the Joint Powers Agreement;
 - b. Terminate an existing WSAFCA flood assessment made under the 1982 Improvement Act and approved by the landowners within the City of West Sacramento in a Proposition 218 election, and violate covenants made in support of issued and sold revenue bonds totaling approximately \$40,000,000.00 utilized for early implementation levee improvement projects and to be utilized to provide a portion of the local share required for a federally authorized flood control project to complete levee modifications around the City of West Sacramento by the United States Army Corps of Engineers (the "Corps"); and
 - c. Would create an atmosphere of administrative political upheaval for WSAFCA after WSAFCA and the reclamation districts developed a solid reputation with the Federal Emergency Management Agency ("FEMA"), the Corps, Members of Congress and the State of California at a sensitive time when WSAFCA must demonstrate its financial capability to support its local share of the cost of the federally authorized flood control project.
1. Reclamation districts are very well suited to perform the flood protection functions described above efficiently and well, and RD 900 and RD 537 have done so without major incident since their formation.

The reclamation districts are best suited to provide responsive and efficient operation and maintenance of the flood control facilities protecting the City of West Sacramento. Reclamation districts are single purpose special districts, having as their sole purpose the provision of flood control for lands within their boundaries. They are governed by efficient boards of trustees, whose members tend to have no reason for political grandstanding or aspirations for higher office. The sole requirement for use of reclamation district funds is the provision of flood control, and there are no competing financial interests creating temptation for the use of flood control funds, as would be the case if a city were to be the provider of flood protection. Both RD 900 and RD 537 have earned the respect of the California Department of Water Resources, the Central Valley Flood Protection Board, the Corps and FEMA and have provided operation and maintenance of the existing flood control facilities since their formation with no major

incidents. Their staffs are lean, focused and dedicated to providing flood control and protection for lands within their boundaries.

A merger of the reclamation districts into the City ignores the value to the citizens of West Sacramento of the institutional relationships that WSAFCA, RD 900 and RD 537 have built with state and federal regulators over the past decades. Over the past twenty years, ever since the floods of 1997, the three agencies have been at the forefront of flood protection in the Central Valley.

- 2.a. Reorganization which merges two of the three members of WSAFCA into the City of West Sacramento member or creates a new independent district would violate the terms of the Joint Powers Agreement.

There are limitations within the WSAFCA Joint Powers Agreement which would preclude any reorganization which dissolves a party or two of the three current parties.

The WSAFCA Joint Powers Agreement (the "JPA") is written in such a manner as to provide checks and balances by virtue of having three independent members represented by individual members of their governing boards. For example, Section 16 of the JPA provides a right to each party to veto an assessment or construction or acquisition of works or facilities. The JPA may be rescinded and the agency terminated only by unanimous written consent of the parties (Section 32 of the JPA), and no party may withdraw without the unanimous consent of the parties (Section 34 of the JPA). The dissolution of a reclamation district party to the JPA would be the equivalent of a withdrawal by operation of law which would not be consented to by either RD 900 or RD 537. Also, the dissolution of both reclamation districts through reorganization would effect a termination of WSAFCA without the consent of RD 900 or RD 537.

Additionally, new Section 39 added by Amendment to the JPA which was required by policy resolution of the Central Valley Flood Protection Board in conjunction with construction funding agreements entered into between the California Department of Water Resources and WSAFCA to finance the early implementation projects provides that the JPA may not be rescinded or terminated or the agency dissolved so long as it has outstanding project commitments (which it will have into infinity under Operation, Maintenance, Repair, Rehabilitation and Replacement Agreements entered into with the Central Valley Flood Protection Board) unless the relevant member or members of the agency first provide such reasonable written assurances regarding the project commitments as the Central Valley Flood Protection Board may request, and, similarly, this section provides that no party may withdraw so long as the agency has such commitments unless the withdrawing party first provides such reasonable written assurances regarding the project commitments as the Central Valley Flood Protection Board may request.

- 2.b. Reorganization which merges two of the three members of WSAFCA into the third member or creates a new independent district would have the effect of terminating WSAFCA and its flood assessment and would violate covenants made in support of issuance of approximately \$40,000,000.00 in bonds.

A joint powers agency requires at least two public agencies in order to transact business. As Government Code section 6502 expressly states: "If authorized by their legislative or other governing bodies, *two or more public agencies* by agreement may jointly exercise any power common to the contracting parties...." (Gov. Code § 6502.) As one California court recently noted, "a JPA needs ... two public agency members to conduct business." (See *San Diegans for Open Government v. City of San Diego* (2015) 242 Cal.App.4th 416, 448, n. 14 [even if third agency was not properly included in JPA, JPA could still conduct business because at least two public agencies were members]; see also *McKee v. Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force* (2005) 134 Cal.App.4th 354, 362 [once at least two public agencies agreed to create a separate entity, a JPA/local public agency was created for purposes of the Brown Act].)

Should WSAFCA be terminated, its flood assessment passed by the landowners within the City of West Sacramento would, by operation of law, be terminated which would be violative of covenants made in support of the issued and sold bonds totaling approximately \$40,000,000.00 and cause a default in bond payments.

- 2.c. A reorganization of either or both of RD 900 or RD 537 would create an atmosphere of administrative political upheaval for WSAFCA after WSAFCA and the reclamation districts developed a solid reputation with FEMA, the Corps, Members of Congress and the State of California at a sensitive time when WSAFCA must demonstrate its financial capability to support its local share of the cost of the federally authorized flood control project.

Completion of levee improvements necessary to achieve a 1 in 200 year level of flood protection for the City of West Sacramento will require that remaining work, beyond the early implementation projects already completed by WSAFCA and the Southport Levee Improvement Project currently under construction, be accomplished by the Corps under the Federally authorized flood protection project.

As we approach possible Congressional appropriation to permit the authorized Federal flood protection prospect to move forward, WSAFCA will need to demonstrate its ability to provide its share of the necessary local funding. This will require landowner approval of an additional flood assessment by WSAFCA to create the ability to issue and sell further bonds. The stability of WSAFCA must be preserved for the confidence of the landowner/voters and for the Corps and Congress. This is no time to create local political upheaval by altering the structure of WSAFCA or causing its termination by operation of law.

Sincerely,

Reclamation District No. 900

By: 

Kenric Jameson, General Manager/Secretary


Bryan Turner, Trustee


William E Denton, Trustee


Peter Palamidessi, Trustee


Daniel F. Ramos, Trustee


Philip Hinkel, Trustee

cc: Reclamation District No. 537
James M. Day, Jr.
David Aladjem

YOLO
LOCAL
AGENCY
FORMATION
COMMISSION



To: Kyle Lang, Reclamation District 537
Kenric Jameson, Reclamation District 900
Martin Tuttle, City of West Sacramento

From: Christine Crawford, Executive Officer, Yolo LAFCo

Re: Yolo LAFCo 2017 MSR Governance Recommendations for the West Sacramento Reach

Date: August 10, 2017

As you know, Yolo LAFCo is currently working on its Municipal Service Review (MSR) for the Levee Maintaining Agencies (including all the Reclamation Districts (RDs), Knights Landing Ridge Drainage District and the Snowball County Service Area #6) and is targeting MSR completion for December 2017. The previous LAFCo MSR was completed in 2005 and recommended the creation of a single purpose flood control agency for the West Sacramento Reach, which could include the formation of an independent special district or merging flood control agencies with the City of West Sacramento¹.

The 2005 MSR recommended that Yolo LAFCo "start discussions with RD 537, 811 and 900 and the City of West Sacramento regarding the creation of a single purpose flood control agency in this area." However, I have only been with LAFCo since December 2011 and am unaware of any discussions that may or may not have occurred after this MSR recommendation was adopted.

The purpose of this memo is to reach out to the subject agencies and (re)start these discussions, revisit the previous 2005 MSR recommendations, and obtain agency input as LAFCo develops governance recommendations for the 2017 MSR update. Also, the Elkhorn RDs are interested in pursuing consolidation and such an action would bifurcate RD 537 at the Sacramento Weir, so this is another reason that governance discussions would be timely.

We would like to hear your ideas and suggestions on governance recommendations for the 2017 MSR update and can be reached at the office information included in this letter or my email address is Christine.crawford@yolocounty.org. We can also meet in person if that is preferable. Please be aware that I am going to be on vacation from August 14th – 25th and will respond after that timeframe.

Thank you for your assistance with LAFCo's MSR efforts thus far. We look forward to continuing our work together.

CHAIR
OLIN WOODS
Public Member

VICE CHAIR
MATT REXROAD
Supervisor – 3rd District

WADE COWAN
Mayor
City of Winters

DON SAYLOR
Supervisor – 2nd District

WILL ARNOLD
Councilmember
City of Davis

ALTERNATES
VACANT
Public Member

JIM PROVENZA
Supervisor – 4th District

ANGEL BARAJAS
Mayor
City of Woodland

Staff
CHRISTINE M. CRAWFORD, AICP
Executive Officer

SARAH KIRCHGESSNER
Management Analyst

TERRI TUCK
Commission Clerk

ERIC MAY
Commission Counsel

625 Court Street, Suite 203
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org

¹ *Municipal Service Review and Sphere of Influence Study, Yolo County Public Water and Reclamation Districts, Dudek and Associates, Inc. March 2005, pages 88-89.*



RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • email: wsrd@pacbell.net

Item 7-ATT B Supplemental

December 4, 2017

Yolo County Local Agency Formation Commission
Attn: Christine Crawford, Executive Officer
625 Court Street, Suite 203
Woodland, CA 95695

Re: *Reclamation District No. 900 & 537 Comments Concerning Yolo LAFCo 2017 MSR Governance Recommendations for the West Sacramento Reach*

Dear Ms. Crawford and Members of the Yolo LAFCo Governing Board:

Background

Formed in 1911, Reclamation District (RD) 900 is responsible for operating and maintaining 13.6 miles of levees, 38 miles of drainage canals and ditches, 6 detention basins that collect and remove storm water within the 11,000 acres of land located in its jurisdiction including 90% of the City of West Sacramento, and for repairing and replacing 9 pump stations containing 33 pumps and district equipment.

Formed in 1889, Reclamation District (RD) 537 is responsible for operating and maintaining facilities similar to those of RD 900, but at a reduced number within the City Limits. RD 537's boundaries currently extend north of the City of West Sacramento and include both levee and internal drainage facilities.

RD 900 and RD 537 are also member agencies in the West Sacramento Area Flood Control Agency (WSAFCA) Joint Powers Authority (JPA) formed to upgrade levees to meet urban 200-year level of flood protection required by SB 5 (2007). Once levee improvements are completed, RD 900 and RD 537 will assume ongoing O&M. In addition, RD 900 provides administrative support for RDs 537 and 827.

The 2014 Yolo County Flood Governance Study, which was prepared for the Lower Sacramento/Delta North Region and funded by the Department of Water Resources, found that reclamation districts are best suited to conduct routine O&M and on-site emergency response. The 2016 Department of Water Resources rating concludes that the levee segment/system would perform as intended in a future flood event. The District has the resources to fund planned levee and drainage improvements. The Districts, along with WSAFCA, are working to meet urban 200-year flood protection by 2025 as required by the state.

Both RD 900 and RD 537 are managing their finances well and operate within their financial means and do not have any debt. The Districts have adequate reserves to provide for unexpected maintenance if necessary. In 2016 the residents of West Sacramento passed a new assessment for RD 900. This new assessment increased RD 900's budget from \$1,100,000

annually to approximately \$3,300,000. RD 900 can increase its assessment by 2.25% yearly as needed to keep up with inflation. RD 537 is currently not charging the property owners within its boundaries the maximum amount allowed under their current assessment.

LAFCO Recommendations discussion

RD 900 and RD 537 are opposed to any form of reorganization which would result in a merger of RD 900 or RD 537 into the City of West Sacramento, or any form of reorganization which would create a new independent special district with reclamation and flood control responsibilities or altering the governance of RD 900 or RD 537 by making them subsidiary districts to the City of West Sacramento.

RD 900 Manager Kenric Jameson has met with the Board of Trustees for both RD 900 and RD 537 and has been authorized to inform LAFCo that both districts are in agreement that having RD 900 and RD 537 functionally merge would provide a more uniform level of maintenance and flood fighting capabilities. The Districts look forward to working with Yolo County LAFCO, the California Department of Water Resources (DWR), the United State Army Corps of Engineers, and the West Sacramento Area Flood Control Agency, in an effort to further enhance coordination amongst agencies that provide flood protection services within the City of West Sacramento as detailed in LAFCO's recommended action.

Sincerely,

Reclamation District No. 900 & 537

By:


Kenric Jameson, Manager RD 900


Bryan Turner, President RD 900


Thomas Ramos, Trustee RD 537

LAFCO

Meeting Date: 12/07/2017

Information

SUBJECT

Provide direction to staff on whether LAFCo should convene a Shared Services Workshop in February 2018 with the elected officials and executive staff from the four cities and Yolo County

RECOMMENDED ACTION

Staff recommends not convening a Shared Services Workshop for February 2018.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

At the April 28, 2016 LAFCo meeting regarding an agenda item to consider and adopt the Yolo LAFCo Shared Services Strategic Plan (attachment C), the Commission directed staff to revise Goal 7 of the Plan to reflect that the shared services workshops will occur on an "as needed" basis as determined by the Commission at its December meetings.

BACKGROUND

The intent of the Shared Services Workshop is to obtain input from all the cities and Yolo County on LAFCo's shared services priorities, since all the cities do not sit on LAFCo at any one time and to also include input from the agency managers. The February 2017 Workshop brought pivotal changes to our Shared Services Program with implementation of the Yolo Local Government Accountability and Transparency Program (attachment A) reviewed at our September LAFCo meeting and adopted unanimously by all the cities and Yolo County in October and November.

In order to achieve the shared goals of oversight, accountability, transparency, and shared services, the outcomes of the Shared Services Workshop included two new special projects for LAFCo:

- Conducting Municipal Service Reviews (MSRs) of selected types of JPAs (which occur once every five years on a schedule adopted by the Commission); and
- Completing a Web Transparency Scorecard for the County, cities, JPAs and special districts (modeled after one completed by the Marin County Grand Jury in 2015/16).

The Commission has already adopted the MSR/SOI work plan which spread the seven JPAs across the 5-year MSR/SOI Update Schedule (attachment B). The Yolo Emergency Communications Agency (YECA) is slated for an MSR this fiscal year and staff recently began working on it.

For the Web Transparency Scorecard, the checklist was adopted by the agencies in October-November. In an effort to boost special district website presence, staff is also working on scheduling several website demonstrations by Streamline Web, a website service provider associated with the CSDA (California Special Districts Association).

A February Shared Service Workshop would be premature in terms of having any results or products to review and obtain feedback in a workshop setting. Significant and important work was set in motion at the last workshop, momentum is building, and more time is needed to allow this work to come to fruition. Staff's recommendation is that we stay this course for at least another year before priorities are reevaluated and/or reconsidered.

Attachments

[ATT A-Yolo Local Govt Accountability Transparency Program](#)

[ATT B-FY17-18 MSR/SOI Update Schedule](#)

[ATT C-SS Strategic Plan-UPDATE 05.25.17](#)

Form Review

Inbox

Christine Crawford (Originator)
 Form Started By: Christine Crawford
 Final Approval Date: 11/13/2017

Reviewed By

Christine Crawford

Date

11/13/2017 02:31 PM
 Started On: 11/06/2017 02:44 PM

Yolo Local Government

Transparency and Accountability Program

VISION

Our vision is to promote open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability. We will achieve this by:

- Requesting that LAFCo add selected types of joint powers authorities/agencies to its municipal service review process already conducted with the cities and special districts.
- Supporting LAFCo to develop a scorecard measuring local agency website transparency, performed on a regular basis.
- Agreement to a common checklist of information used to measure the level of transparency in local agency websites.
- Ensuring that city/county websites are a model for other local government agencies to follow.
- Encouraging local special districts and JPAs to create a web presence if they do not already have one.

GOALS

The agencies seek to improve:

- Transparency and accountability.
- Oversight.
- Service delivery and efficiency.
- Coordination among agencies.
- Public understanding of local government.
- Good governance by creating a standard of basic elements for a well-run governmental organization (annual budget, CIP, audits, etc.).

VALUES

TRUST AND INTEGRITY which the agencies will demonstrate by following through on their commitments, duties, and responsibilities.

OPEN, HONEST, AND CLEAR COMMUNICATION within each organization, between agencies and with the public.

FISCAL ACCOUNTABILITY as demonstrated by making budgets, financial practices, compensation, and audits available to the public.

PROMOTING AWARENESS of local government by promoting a website presence that describes the agency's reason for existing, a description of services it provides, and the area it provides services to.

ENCOURAGING UNDERSTANDING of where tax dollars go and how to easily contact board members and agency management.

CIVIC RESPONSIBILITY through access to board meeting schedules, agendas and minutes so the public can more easily attend board meetings and become involved.

TRANSPARENCY to respond to the growing movement to make governmental information available and searchable online.

REPRESENTATION to inform the public regarding board members (names, contact information and terms of office) and their election/appointment process.

JPA/SHARED PROGRAMS FINANCIAL BEST PRACTICES

City/County managers will determine assignments to each JPA/Shared Programs for liaison/oversight purposes. Shared programs include programs that are funded via city/county cost sharing, e.g. Yolo County Animal Services, Office of Emergency Services, West Valley Fire Training Consortium, etc.

Budget integration between JPAs/Shared programs and "member" agencies that fund them will be improved by implementation of the following process performed annually:

- City/County managers will prepare a consolidated summary-level budget preparation memo for the JPAs and other shared programs that require city/County funding. The memo should convey the budget stance for the upcoming fiscal year, plus a longer range outlook. The intent is to create JPA alignment with the cities/County budget stance and mirror agency cycles of budget reductions or growth.
- City/County managers may schedule budget workshops with the JPAs and shared programs each year around the March timeframe or as appropriate.
- JPAs and other shared programs are requested to provide draft budgets for funding agencies' executive manager review by May and final adopted budgets no later than June 15th of each year for integration into each funding agency's budget.

Formation of any new JPAs or shared programs should only be considered when the following criteria are met.¹ The proposed JPA/shared program:

- Will demonstrate cost reduction.
- Is more efficient.
- Will reduce or eliminate overlapping services.
- Will result in the sharing of resources.

JPA agreements should include common policies supporting JPA funds to be held in the County Treasury (as appropriate), open government, and transparency.

¹ Governments Working Together, A Citizen's Guide to Joint Powers Agreements, California State Legislature, Senate Local Government Committee, August 2007

PROGRAM IMPLEMENTATION – MUNICIPAL SERVICE REVIEWS OF SELECTED TYPES OF JPAs

The Cities/County request that LAFCo conduct Municipal Service Reviews every five years of selected types of JPAs whose service area is mostly within the county and includes: (1) JPAs that provide municipal services; (2) JPAs that employ staff; and/or (3) JPAs with boards comprised of agency staff. New JPAs may be created in the future and added to this list, but currently those JPAs include:

1. Valley Clean Energy Alliance
2. West Sacramento Area Flood Control Agency
3. Woodland-Davis Clean Water Agency
4. Yolo County Public Agency Risk Management Insurance Authority
5. Yolo Emergency Communications Agency
6. Yolo Habitat Conservancy
7. Yolo Subbasin Groundwater Agency

LAFCo steps to complete Municipal Service Reviews on a five-year cycle of these JPAs include:

- Compiling publicly and readily available information.
- Requesting any additional information from the JPA, minimizing JPA staff time.
- Developing JPA recommendations regarding each of the seven standard MSR determinations.
- Completing an administrative draft report for preview by JPA management.
- Responding to any comments and preparing a draft report available for public review.
- Publishing a hearing notice for public review and comment of the draft MSR.
- Adopting the MSR at a public hearing, finalizing the report, and posting it online.
- Sharing MSR findings with city/county managers, including any cumulative recommendations on ways to streamline and improve efficiencies with the governance structures countywide.

PROGRAM IMPLEMENTATION - WEBSITE TRANSPARENCY SCORECARD

A website transparency scorecard will be prepared by LAFCo on a regular basis involving the following steps:

- Creating list of cities, County, JPAs and special districts
- Encouraging local JPAs and special districts to establish websites and assist them, if desired
- LAFCo conducts preliminary review of agency websites
- LAFCo shares preliminary results with each agency to provide an opportunity for improvement

- LAFCo conducts follow up review
- The agency scorecard is finalized, adopted by the LAFCo Commission, shared with local agencies, and posted online

AGENCY WEB TRANSPARENCY CHECKLIST²

The scorecard will be based on the following criteria:

1. Overview
 - a. Mission Statement: What is the agency's reason for existing?
 - b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - c. Boundary of service area: What specific area does the agency serve?
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so?
 - c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?

² 2015-16 Web Transparency Report Card, Marin County Civil Grand Jury, March 17, 2016

5. Administrative Officials

- a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?

6. Audits

- a. Current financial audit
- b. Financial audits for the three years prior to the current year
- c. Most recent annual financial report provided to the State Controller's Office, or a link to this information
- d. Most recent LAFCo Municipal Service Review, if applicable

7. Contracts

- a. Current request for proposal and bidding opportunities (over \$25,000 in value)
- b. Instructions on how to submit a bid or proposal
- c. Approved in force vendor contracts (over \$25,000 value)

8. Public Records

- a. Online/downloadable Public Records Act (or FOIA) request form: What is the best way for the public to request public records?

9. Revenue Sources

- a. Summary of fees received: fees for services, if any
- b. Summary of revenue sources: bonds, taxes, loans and/or grants

10. Agency Specific Criteria

- a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
- b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
- c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

FY 2017/18 MSR/SOI Update Schedule - Adopted March 23, 2017			
FY Scheduled	City/District/JPA	Last MSR Adopted	FY Next MSR Due (every 5 yrs)
2017/18	Knights Landing Ridge Drainage District	3/28/2005	2009/10
	Snowball County Service Area		
	Reclamation District 108 (Colusa)		
	Reclamation District 150		
	Reclamation District 307		
	Reclamation District 537		
	Reclamation District 730		
	Reclamation District 765		
	Reclamation District 785		
	Reclamation District 787		
	Reclamation District 827		
	Reclamation District 900		
	Reclamation District 999		
	Reclamation District 1600		
	Reclamation District 2035		
	Reclamation District 2068 (Solano)		
	Reclamation District 2076		
Reclamation District 2093 (Solano)			
Reclamation District 2120			
Garcia Bend County Service Area	1/26/2009	2013/14	
Sac - Yolo Port District	6/22/2009	2013/14	
Yolo Emergency Communications Agency (YECA) JPA*	n/a		
2018/19	City of Woodland	3/28/2011	2015/16
	Dunnigan Water District	10/24/2013	2018/19
	Yolo County Flood Control & Water Conservation District		
	Wild Wings County Service Area #14	6/26/2014	2018/19
	YC Public Agency Risk Mgmt. Insurance Authority (YCPARMIA) JPA*	n/a	
2019/20	Cacheville Community Services District	7/24/2014	2019/20
	Knights Landing Community Services District	12/4/2014	2019/20
	Yolo County Resource Conservation District	2/26/2015	2019/20
	Woodland-Davis Clean Water Agency JPA*	n/a	
	WS Area Flood Control Agency (West SAFCA) JPA*	n/a	
2020/21	Esparto Community Services District	7/23/2015	2020/21
	Madison Community Services District		
	Capay Fire Protection District	4/28/2016	2020/21
	Clarksburg Fire Protection District		
	Dunnigan Fire Protection District		
	East Davis Fire Protection District		
	Elkhorn Fire Protection District		
	Esparto Fire Protection District		
	Knights Landing Fire Protection District		
	Madison Fire Protection District		
	No Man's Land Fire Protection District		
	Springlake Fire Protection District		
	West Plainfield Fire Protection District		
	Willow Oak Fire Protection District		
	Winters Fire Protection District		
	Yolo Fire Protection District		
	Zamora Fire Protection District		
	City of Davis	5/26/2016	2020/21
	El Macero County Service Area		
	Willowbank County Service Area		
	North Davis Meadows County Service Area		
	City of Winters	3/24/2016	2020/21
Yolo Habitat Conservancy JPA*	n/a		
2021/22	Dunnigan County Service Area	4/27/2017 (scheduled)	2021/22
	Capay Cemetery District	6/22/2017 (tentative)	2021/22
	Cottonwood Cemetery District		
	Knights Landing Cemetery District		
	Mary's Cemetery District		
	Winters Cemetery District		
	Davis Cemetery District		
	City of West Sacramento	3/23/2017	2021/22
Valley Clean Energy Alliance JPA*	n/a		

* LAFCo MSRs of the JPAs pending city/county confirmation of support



Yolo Local Agency Formation Commission Shared Services Strategic Plan Updated May 2017

This Shared Services Strategic Plan was adopted by the Yolo LAFCo Commission on December 3, 2012. The Commission directed that this Plan be periodically reviewed and updated as needed or at least every two years.

Shared Services Vision

Yolo LAFCo is a valued, county-wide regional agency, aggressively promoting efficient high-quality government services through collaboration and sharing of resources as illustrated in the attached radial diagram.

Shared Services Values

1. Yolo LAFCo has been requested to lead Shared Services by Yolo County and the four cities and will continue to develop shared service improvements with this collective support.
2. A “culture of collaboration” is key to fostering the trust required for shared services to be successful. It is worthwhile for LAFCo to invest its resources in fostering collaboration among our partner agencies.
3. Shared Services is a voluntary effort. LAFCo recognizes that each agency will determine what level of commitment and implementation is appropriate for them.
4. Staff will consult and collaborate with the executive managers of other agencies on shared service issues while ultimate authority and direction regarding LAFCo activities will come from the Commission.
5. LAFCo will assist other agencies in “teeing-up” shared service opportunities; however detailed implementation must be handed off to individual agencies. LAFCo can best assist agencies by keeping its eye on the big picture by analyzing new opportunities without getting over-involved in detailed implementation.
6. LAFCo participation in the review of oversight issues of joint powers agencies is needed in order to maintain quality performance and public trust.
7. LAFCo will utilize its existing tools and processes to evaluate new opportunities for shared services and improved government efficiencies such as the municipal service review (MSR).
8. LAFCo will proactively exercise its statutory mission and authority to initiate agency consolidations and/or dissolutions where appropriate and understands that such change will bring adaptive challenges that must be delicately handled.
9. Effective government service delivery will involve partnerships with agencies at numerous levels: the Sacramento Area Council of Governments (SACOG), school districts, UC Davis, the Yocha Dehe Wintun Nation, special districts, non-profits and potentially agencies in other counties.

Shared Services Goals and Action Items

Goal 1 - LAFCo promotes the most effective forms of government for the common good.

Action 1.1 LAFCo is proactive with its Municipal Service Review process to review an agency's financial ability to provide services and opportunities for shared services and facilities, including possible consolidation of government agencies.

Action 1.2 LAFCo will use the Municipal Service Review process to identify government inefficiencies and initiate agency consolidations and/or dissolutions where necessary to "right size" public agencies.

Action 1.3 Following completion of the MSR process, staff proactively follows up with agencies requiring status updates as necessary regarding their implementation of/compliance with LAFCo recommendations.

Goal 2 - LAFCo promotes shared services that will save agencies money and allow them to either maintain services levels during difficult financial times or even improve service delivery.

Action 2.1 LAFCo evaluated remaining shared service areas for their potential to maintain or improve services at a reduced cost and will send a letter to the city/county managers to gauge interest. The list of remaining shared service areas to be explored include:

- Building/Fire Plan Check & Inspection
- Fleet Maintenance
- Park/Landscape Maintenance
- Arborist/Tree Maintenance

Action 2.2 LAFCo will suggest via letter to YCPARMIA that they address training needs and disseminate Yolo County Training Academy information.

Action 2.3 Staff facilitates any next steps as determined by the Commission to implement shared service opportunities.

Goal 3 - Yolo LAFCo fosters and promotes agency collaboration at all levels.

Action 3.1 Yolo LAFCo organizes and promotes regular Yolo Leaders/YED forums with agenda topics/speakers that are of interest and value to elected leaders in all geographic areas of the county and at all agency levels.

Action 3.2 LAFCo promotes shared services at any and all levels, speaking at and coordinating with CALAFCO, the SACOG innovation/shared services ad hoc committee, and others to coordinate and complement each other's shared service efforts.

Goal 4 - LAFCo acts as a facilitator/convener as requested for appropriate Yolo intra-agency issues.

Action 4.1 Yolo LAFCo acts as a convener for multi-agency joint projects in a coordinating role as appropriate.

Goal 5 - LAFCo participates in the oversight of existing shared service partnerships implemented through joint powers agreements (JPAs) as needed. The following action items are subject to each city/county board adopting a resolution requesting LAFCo to undertake these activities.

Action 5.1 Yolo LAFCo will perform Municipal Service Reviews (MSRs) of some JPAs in the county.

Action 5.2 MSRs for JPAs to be conducted in the following categories:

- JPAs that provide municipal-like services
- JPAs that have their own staff and operate entirely inside the county (i.e. do not extend outside the county)
- JPAs that have boards comprised of staff and operate entirely inside the county

Action 5.3 The following six JPAs will be added to the LAFCo MSR update schedule:

- Yolo Emergency Communications Agency (YECA)
- Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA)
- Woodland-Davis Clean Water Agency
- West Sacramento Area Flood Control Agency (West SAFCA)
- Yolo Habitat Conservancy (YCH)
- Valley Clean Energy Alliance (VCEA)
- Other future JPAs that are formed and meet the criteria in Action 5.2

Goal 6 - LAFCo creates an annual Web Transparency Report Card.

Action 6.1 Determine transparency measurement criteria and notify every agency of the criteria, process, and timeline:

- Cities/County (5 agencies)
- Special Districts (49 Yolo plus 5 multi-county districts = 54 total special districts)
- Joint Power Authorities (24 total JPAs)

Action 6.2 Prepare a checklist for each agency based on the transparency criteria and conduct review of agency websites. The review would be provided to the agency for verification and/or website content modification.

Action 6.3 Finalize report by the end of each fiscal year.

Goal 7 - LAFCo conducts a shared services workshop on an as needed basis after review and recommendation from the Commission during its December meetings with representation from each city and the County to inform the following year's work plan and ensure agency engagement and participation in the selection and prioritization of LAFCo shared services activities.

Action 7.1 A workshop was held on February 23, 2017 and LAFCo priorities for fiscal year 2017/18 include (in no particular order):

- Broadband: Convening, meetings, and agency assistance.
- Municipal Service Reviews of JPAs as discussed in Goal 5 and associated action items above.
- Web Transparency Report Card for the County as discussed in Goal 6 and associated action items above.



Regular 9.

LAFCO

Meeting Date: 12/07/2017

Information

SUBJECT

Consider and adopt the Yolo LAFCo 2018 Meeting Calendar

RECOMMENDED ACTION

Consider and adopt the Yolo LAFCo 2018 Meeting Calendar.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of an annual calendar is to provide the Commission with an overview of the year and consideration of events that affect meeting dates, and to set the regular meeting dates for the year.

BACKGROUND

Staff has considered meeting dates as set by Yolo LAFCo Administrative Policies and Procedures; impact of holidays; CALAFCO events; county and city association annual events; and, traditional break periods for meetings. Given these considerations the attached calendar proposes an overview of anticipated LAFCo meetings for the 2018 calendar year. This calendar does not preclude the the calling of special meetings as needed or cancellation of meetings, if appropriate.

Please note that there are currently no changes to meeting dates for the 2018 calendar.

Attachments

LAFCo 2018 Meeting Calendar

Form Review

Form Started By: Terri Tuck
Final Approval Date: 11/08/2017

Started On: 11/08/2017 11:24 AM

Yolo LAFCo Meeting Calendar 2018

Item 9

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

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29	30					

MAY

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27	28	29	30	31		

JUNE

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JULY

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29	30	31				

AUGUST

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SEPTEMBER

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23	24	25	26	27	28	29
30						

OCTOBER

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28	29	30	31			

NOVEMBER

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18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

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23	24	25	26	27	28	29
30	31					

MEETING CALENDAR EVENTS	Cap to Cap (Apr 14-18)
Yolo LAFCo Meetings	CSAC Legislative Conference (May 16-17)
County Holidays	NACo Annual Conference (Jul 13-16)
CALAFCO Staff Workshop (Apr 11-13)	League of Cities Conference (Sep 12-14)
CALAFCO Conference-Yosemite (Oct 3-5)	CSAC Annual Meeting (Nov 27-30)



Executive Officer Report 10.

LAFCO

Meeting Date: 12/07/2017

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- EO Activity Report - September 25 through December 1, 2017
-

Attachments

[EO Activity Report Sep 25-Dec 1](#)

Form Review

Form Started By: Terri Tuck

Started On: 11/08/2017 11:05 AM

Final Approval Date: 11/08/2017

LAFCo EO Activity Report

September 25 through December 7, 2017

Date	Meeting/Milestone	Comments
09/27/2017	Yolo Leaders Forum	YEDFall2017 Summit – Cannabis Regulation; What Yolo Leaders Need to Know
09/28/2017	Shared Services – GoToWebinar - SACOG 2020 MTP/SCS Kick-Off Meeting	Kick-off meeting to learn about the MTP/SCS and important points of input for local agency staff.
09/29/2017	Meeting w/Alex Tengolics (CAO), Taro Echiburo (DCS), Keven Yarris (DGS), Tara Thronson (Dep BOS)	North Davis Meadows CSA RFP
10/03/2017	Shared Services – BOS Strategic Planning Session	Attended
10/11/2017	GoToWebinar - Strategies for Having Difficult Conversations	Topics: 1. What are the major types of conversations that trouble local government professionals? 2. What are effective techniques to have needed conversations constructively? 3. How can people tap resources and practice their skills to boost results?
10/11/2017	Shared Services – Yolo County Broadband Task Force Meeting	Participate in County staff level working group meetings
10/12/2017	Meeting w/ SAFCA: Tim Washburn, Ric Reinhardt (MBK Engineers)	Reclamation Districts MSR/SOI
10/17/2017	Meeting with Paul Navazio	City of Woodland MSR Kick Off Meeting
10/17/2017	Shared Services – Meeting w/Tim O'Halloran (YCFCWCD)	Potential Annexation of "White Areas" for Groundwater Sustainability JPA
10/25-10/27/17	CALAFCO Conference-San Diego	Attended
11/01/2017	Meeting w/Supervisor Villegas	LAFCo MSR Draft Governance Language for WS Basin
11/01/2017	Meeting w/Sloane Dell'Orto (Streamline Web)	Special Districts- Web Transparency
11/01/2017	West Sacramento City Council Meeting	Adoption of Yolo Local Government Accountability and Transparency Program

Date	Meeting/Milestone	Comments
11/02/2017	Meeting with RD 900	Governance for WS Basin for LAFCo MSR
11/03/2017	YCFCWCD Harvest Celebration	Attended
11/06/2017	Meeting w/Richard DeLiberty	LAFCo Questions
11/07/2017	Webinar – Beyond Website Basics	Attended
11/07/2017	Yolo County BOS Meeting	Attended Regarding Transparency and Accountability Item on Agenda
11/08/2017	Shared Services – Davis/County 2x2	Attended
11/08/2017	Shared Services – Yolo County Broadband Task Force Meeting	Participate in County staff level working group meetings
11/13/2017	Shared Services – Meeting w/staff of CAO	Parks District Study Kick-Off
11/14/2017	Meeting w/City of Woodland Department Heads	MSR/SOI for Woodland
11/16/2017	Meeting w/LAFCo colleagues Pat McCormick & Bill Nicholson	Legislation - Regional Parks and OS District Law Changes?
11/16/2017	Meeting w/Woodland's Fire Chief Rebecca Ramirez	MSR/SOI for Woodland
11/17/2017	Shared Services – Conference call w/Kevin Yarris (DGS-County) and Mark Goulart (Wave Broadband)	Knights Landing – Broadband timeline
11/20- 11/24/2017	Vacation - Thanksgiving	Off the Grid
11/27/2017	Meeting w/Olin Woods	Agenda Review
11/29/2017	Shared Services – Meeting w/Sloane Dell'Orto (Streamline)	Streamline website demo - web transparency for special districts
11/29/2017	Shared Services – City of Davis Broadband Task Force Meeting	Citywide Fiber Optic Network