

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

September 22, 2016 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS

625 COURT STREET, ROOM 206
WOODLAND, CALIFORNIA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
MATT REXROAD, VICE CHAIR (COUNTY MEMBER)
CECILIA AGUIAR-CURRY (CITY MEMBER)
DON SAYLOR (COUNTY MEMBER)
WILL ARNOLD (CITY MEMBER)

ALTERNATE COMMISSIONERS

ROBERT RAMMING (PUBLIC MEMBER)
JIM PROVENZA (COUNTY MEMBER)
ANGEL BARAJAS (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese Knox Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates at www.yololafco.org/lafco-meetings.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 72 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 10 copies.

All participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Any person, or combination of persons, who make expenditures for political purposes of \$1,000 or more in support of, or in opposition to, a matter heard by the Commission must disclose this fact in accordance with the Political Reform Act.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

3. Public Comment: Opportunity for members of the public to address the Yolo County Local Agency Formation Commission (LAFCo) on subjects not otherwise on the agenda relating to LAFCo business. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

CONSENT AGENDA

4. Approve LAFCo Meeting Minutes of July 28, 2016
5. Review and file Fiscal Year 2015/16 Fourth Quarter Financial Update
6. Correspondence

REGULAR AGENDA

7. Authorize the Executive Officer to submit a proposal to the Yolo Habitat Conservancy (YHC) offering shared staffing services that would potentially dedicate up to 0.25 full-time equivalent (FTE) of Executive Officer and 0.25 FTE of LAFCo Clerk time to the Conservancy
8. Consider and approve reclassification and new annual salary range for the LAFCo Executive Officer position, and set the salary step for the current LAFCo Executive Officer effective July 1, 2016

EXECUTIVE OFFICER'S REPORT

9. A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
 - Shared Services
 - EO Activity Report - July 25 through September 16, 2016

COMMISSIONER COMMENTS

10. Opportunity for any Commissioner to comment on issues not listed on the agenda. No action will be taken on off-agenda items unless authorized by law.

CLOSED SESSION

11. Conference with Labor Negotiator(s)
(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Matt Rexroad, Olin Woods, and Mindi Nunes

Unrepresented employee: LAFCo Executive Officer

ADJOURNMENT

12. Adjourn to the next scheduled meeting on November 10, 2016

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on Friday, September 16, 2016, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the LAFCo website at: www.yololafco.org.

Terri Tuck, Clerk
Yolo County LAFCo

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address:

Yolo County LAFCo
625 Court Street, Room 203
Woodland, CA 95695

Note: Audio for LAFCo meetings will be available the next day following conclusion of the meeting at www.yololafco.org.



Consent 4.

LAFCO

Meeting Date: 09/22/2016

Information

SUBJECT

Approve LAFCo Meeting Minutes of July 28, 2016

RECOMMENDED ACTION

Approve LAFCo Meeting Minutes of July 28, 2016.

Attachments

[LAFCo Minutes 07/28/16](#)

Form Review

Form Started By: Terri Tuck

Started On: 09/06/2016 12:40 PM

Final Approval Date: 09/06/2016

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

July 28, 2016

The Yolo Local Agency Formation Commission met on the 28th day of July 2016, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Cecilia Aguiar-Curry and Will Arnold. Other Members present were Alternate Public Member Robert Ramming. Staff present was Executive Officer Christine Crawford, Analyst Sarah Kirchgessner, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:02 a.m.

Item No 1 Pledge

Newly appointed City Member Will Arnold led the Pledge of Allegiance.

Item No 2 Roll Call

PRESENT: Arnold, Aguiar-Curry, Rexroad, Saylor, Woods ABSENT: None

Item No 3 Public Comments

None

CONSENT

Item No 4 Approve LAFCo Meeting Minutes Of June 23, 2016

Item No 5 Approve Budget Adjustments For The Fiscal Year 2015/16 Adopted Budget To: (1) Appropriate An Additional \$6,386 Of Unanticipated Revenues Into Salaries And Benefits; And (2) Reauthorize A Transfer Of \$23,750 From Appropriation For Contingency To Salaries and Benefits To Cover Additional Costs Of Increasing Hours Of The Management Analyst Approved By LAFCo On September 24, 2015

Minute Order 2016-28: All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Aguiar-Curry SECOND: Rexroad

AYES: Arnold, Aguiar-Curry, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC HEARING**Item № 6 Public Hearing To Consider And Approve The Watts Annexation And Sphere Of Influence Amendment To The Wild Wings County Service Area (CSA) (LAFCo No. 918), Find That The Project Is Exempt From Environmental Review, Waive Conducting Authority Proceedings Subject To Findings And Conditions Contained In The Staff Report, And Adopt Resolution 2016-04 Approving The Watts Annexation To The Wild Wings CSA**

After a report by staff the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

Minute Order 2016-29: After discussion, the recommended actions were approved by finding that the project is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3), by waiving the conducting authority proceedings subject to the findings and conditions contained in the staff report, and adopting **Resolution 2016-04** approving the Watts Annexation and Sphere of Influence Amendment to the Wild Wings CSA.

Approved by the following vote:

MOTION: Rexroad SECOND: Aguiar-Curry
 AYES: Arnold, Aguiar-Curry, Rexroad, Saylor, Woods
 NOES: None
 ABSTAIN: None
 ABSENT: None

Item № 7 Consider Approval Of Resolution 2016-05 Adopting The Municipal Service Review (MSR) And Sphere Of Influence Study (SOI) For The City Of Davis And The El Macero, North Davis Meadows, And Willowbank County Service Areas (LAFCo № S-044) And Find That No SOI Update Is Needed, And Therefore The MSR Is Exempt From The California Environmental Quality Act

After a report by staff and a presentation by Policy Consulting Associates consultant Jennifer Stephenson the Chair opened the Public Hearing. Comments were made by John Cooluris, Willowbank CSA and Arlo Jay Spiess, El Macero CSA. The Public Hearing was closed.

Minute Order 2016-30: After discussion, the recommended actions were approved by finding that the project is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3) and adopting **Resolution 2016-05** approving the Municipal Service Review and Sphere of Influence Study for the City of Davis and the El Macero, North Davis Meadows and Willowbank County Service Areas.

Additionally, staff was asked to complete its response to comments from residents, including comments provided by Mr. Spiess, and input into the study, as staff deems appropriate.

Approved by the following vote:

MOTION: Saylor SECOND: Rexroad
AYES: Arnold, Aguiar-Curry, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Commissioner Rexroad left the dais at 9:27 a.m.

REGULAR

Item № 8 Consider CALAFCO 2016 Achievement Award Nominations

Minute Order 2016-31: By consensus, the Commission nominated the following for a CALAFCO 2016 Achievement Award:

1. Peter Brundage, Sacramento LAFCo Executive Officer – Distinguished Service Award
2. Christine Crawford – Outstanding LAFCo Professional

Item № 9 Consider CALAFCO 2016 Board of Director Nominations for one County Member for the Central Region

Minute Order 2016-32: By consensus, the Commission approved the nomination of Commissioner Don Saylor to the 2016 CALAFCO Executive Board for the County Member position.

Additionally, as directed by Yolo LAFCo Administrative Policies and Procedures, the Commission designated Chair Woods as the voting delegate designee for the upcoming CALAFCO Board elections October 2016.

Commissioner Rexroad returned to the dais at 9:36 a.m.

Item № 10 Executive Officer’s Report

The Commission was given written reports of the Executive Officer’s activities for the period of June 17 through July 22, 2016, and staff stated that the Commission would be updated on recent events relevant to the Commission in the upcoming weekly email update.

Item № 11 Commissioner Comments

Commissioner Arnold indicated that he was happy to join the Commission and Commissioner Woods stated that the Commission was happy to have him.

Commissioner Aguiar-Curry introduced Council Member Harold Anderson as her potential replacement on the Commission, after the upcoming general election in November.

CLOSED SESSION

Item № 12 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)
Position Title: LAFCo Executive Officer

There was nothing to report.

Item № 13 Conference with Labor Negotiator(s)
(Pursuant to Government Code Section 54957.6)
Agency designated representatives to be selected, as appropriate
Unrepresented employee: LAFCo Executive Officer

There was nothing to report.

Item № 14 **Adjournment**

Minute Order 2016-33: By order of the Chair, the meeting was adjourned at 9:37 a.m. to Closed Session and the next Regular LAFCo Meeting on September 22, 2016.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission

Consent 5.

LAFCO

Meeting Date: 09/22/2016

Information

SUBJECT

Review and file Fiscal Year 2015/16 Fourth Quarter Financial Update

RECOMMENDED ACTION

Review and file Fiscal Year 2015/16 Fourth Quarter Financial Update.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff.

BACKGROUND

As was mentioned previously, the attached financial reports have changed somewhat since the County moved over to INFOR, its new financial system software, in November 2015. The Income Statement (attachment 1) shows the amount expended for the fourth quarter, the year to date amount and budget, and the percentage of budget used. The General Ledger Report (attachment 2) shows a running balance of all transactions for the fourth quarter, including both revenue and expenditure amounts.

On July 28, 2016, the Commission approved a budget adjustment to the Fiscal Year 2015/16 adopted budget to: (1) appropriate the additional \$6,386 of unanticipated revenues into Salaries and Benefits; and (2) reauthorize a transfer of \$23,750 from Appropriation for Contingency to Salaries and Benefits to cover the additional costs of increasing hours of the Management Analyst. Staff's understanding at the time was that this would balance our appropriated budget for

the close of the fiscal year.

However, on August 1, 2016 LAFCo received late invoices from County Counsel's office for 3rd and 4th quarter professional services that put LAFCo over budget by \$1,967.59. Staff contacted the County Department of Financial Services regarding this overage, and while it is possible for them to reopen the LAFCo books to make this adjustment, DFS staff preferred not to because the amount is so small. Staff also contacted the auditor we have used in the past, Brian Nash from Richardson & Company, and he indicated that it would need to be noted in an audit, but wouldn't be a significant issue. So in the end, LAFCo spent 100.39% of its total budget for fiscal year 2015/16 (99.21% of the total Salaries and Employee Benefits budget and 105.66% of the total Services and Supplies budget).

Attachments

[ATT A-4th QTR Income Statement](#)

[ATT B-4th QTR Running Balance](#)

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	09/15/2016 02:03 PM
Form Started By: Terri Tuck		Started On: 09/06/2016 02:48 PM
Final Approval Date: 09/15/2016		

Income Statement

GL293 Date 09/15/16
Time 14:00

Company 1000 - YOLO COUNTY
Income Statement
For Period 10 Through 12 Ending June 30, 2016

USD

Fiscal Year 2016 Budget 1

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget	
6940	6940	LOCAL AGENCY FORMATION COMM						
NETFUND/POST	NET FUND BALANCE							
REVENUES	REVENUES							
REVUSEMONEY	REVENUE FROM USE OF MONEY AND							
400700-0000	INVESTMENT EARNINGS-POOL	2,351.45-	0.00	0.00	3,456.87-	2,635.00-	131.19	
	Total REVENUE FROM USE OF MONE	2,351.45-	0.00	0.00	3,456.87-	2,635.00-	131.19	
INTGOVREVENU	INTERGOVERNMENTAL REVENUES							
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES							
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	0.00	0.00	0.00	184,944.00-	184,944.00-	100.00	
402030-0001	OTHR GOVT AGENCY-WEST SAC	0.00	0.00	0.00	63,610.00-	63,610.00-	100.00	
402040-0001	OTHR GOVT AGCY-WOODLAND	0.00	0.00	0.00	53,232.00-	53,232.00-	100.00	
402050-0001	OTHR GOVT AGCY-WINTERS	0.00	0.00	0.00	5,857.00-	5,857.00-	100.00	
402060-0001	OTHR GOVT AGCY-DAVIS	0.00	0.00	0.00	62,245.00-	62,245.00-	100.00	
	Total OTHER GOVERNMENTAL AGENC	0.00	0.00	0.00	369,888.00-	369,888.00-	100.00	
	Total INTERGOVERNMENTAL REVENU	0.00	0.00	0.00	369,888.00-	369,888.00-	100.00	
CHG FOR SVCS	CHARGES FOR SERVICES							
403460-0000	OTH CHRG FR SVC-LAFCO FEE	3,931.84-	0.00	0.00	3,931.84-	3,932.00-	100.00	
	Total CHARGES FOR SERVICES	3,931.84-	0.00	0.00	3,931.84-	3,932.00-	100.00	
MISCREVENUES	MISCELLANEOUS REVENUES							
404000-0000	OTHER SALES - TAXABLE	30.00-	0.00	0.00	30.00-	30.00-	100.00	
404190-0000	OTHER MISC INCOME	954.41-	0.00	0.00	1,289.42-	1,289.00-	100.03	
	Total MISCELLANEOUS REVENUES	984.41-	0.00	0.00	1,319.42-	1,319.00-	100.03	
	Total REVENUES	7,267.70-	0.00	0.00	378,596.13-	377,774.00-	100.22	
EXPENDITURES	EXPENDITURES							
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS							
SALARY&WAGES	SALARY AND WAGES							
500100-0000	REGULAR EMPLOYEES	60,955.54	0.00	0.00	223,779.27	235,156.00	95.16	
	Total SALARY AND WAGES	60,955.54	0.00	0.00	223,779.27	235,156.00	95.16	
EMPBENEFITS	EMPLOYEE BENEFITS							
500310-0000	RETIREMENT	13,303.93	0.00	0.00	48,648.46	44,774.00	108.65	
500320-0000	OASDI	4,191.70	0.00	0.00	15,453.77	14,182.00	108.97	
500330-0000	FICA/MEDICARE	980.32	0.00	0.00	3,771.98	3,566.00	105.78	
500360-0000	OPEB - RETIREE HEALTH INSURANC	14,828.31	0.00	0.00	14,828.31	14,351.00	103.33	
500380-0000	UNEMPLOYMENT INSURANCE	396.93	0.00	0.00	396.93	850.00	46.70	
500390-0000	WORKERS' COMPENSATION INSURANC	0.00	0.00	0.00	500.00	1,500.00	33.33	
500400-0000	OTHER EMPLOYEE BENEFITS	16,363.20	0.00	0.00	65,391.45	61,362.00	106.57	
	Total EMPLOYEE BENEFITS	50,064.39	0.00	0.00	148,990.90	140,585.00	105.98	
	Total SALARIES AND EMPLOYEE BE	111,019.93	0.00	0.00	372,770.17	375,741.00	99.21	
SERVSUPPLIES	SERVICES AND SUPPLIES							
501020-0000	COMMUNICATIONS	555.35	0.00	0.00	1,632.25	2,500.00	65.29	
501030-0000	FOOD	219.49	0.00	0.00	335.84	350.00	95.95	
501051-0000	INSURANCE-PUBLIC LIABILITY	0.00	0.00	0.00	500.00	500.00	100.00	
501070-0000	MAINTENANCE-EQUIPMENT	401.97	0.00	0.00	624.41	750.00	83.25	
501090-0000	MEMBERSHIPS	630.00	0.00	0.00	3,011.00	3,100.00	97.13	
501100-0000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	250.00	0.00	
501110-0000	OFFICE EXPENSE	60.16	0.00	0.00	1,308.65	750.00	174.49	
501111-0000	OFFICE EXP-POSTAGE	54.00	0.00	0.00	180.85	500.00	36.17	
501112-0000	OFFICE EXP-PRINTING	884.16	0.00	0.00	986.92	1,000.00	98.69	
501125-0000	IT SERVICE-DPT SYS MAINT	0.00	0.00	0.00	0.00	1,146.00	0.00	

Income Statement

GL293 Date 09/15/16
Time 14:00

Company 1000 - YOLO COUNTY
Income Statement
For Period 10 Through 12 Ending June 30, 2016

USD

Page 2

Fiscal Year 2016 Budget

1

6940 6940 LOCAL AGENCY FORMATION COMM

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
501126-0000	IT SERVICE-ERP	2,777.00	0.00	0.00	2,777.00	2,777.00	100.00
501127-0000	IT SERVICE-CONNECTIVITY	2,751.00	0.00	0.00	2,751.00	2,751.00	100.00
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	0.00	0.00	0.00	10,995.00	20,000.00	54.98
501152-0000	PROF & SPEC SVC-INFO TECH SVC	627.94	0.00	0.00	627.94	400.00	156.99
501156-0000	PROF & SPEC SVC-LEGAL SVC	3,740.10	0.00	0.00	4,732.66	5,000.00	94.65
501165-0000	PROF & SPEC SVC-OTHER	13,872.32	0.00	0.00	85,601.51	65,000.00	131.69
501180-0000	PUBLICATIONS AND LEGAL NOTICES	627.53	0.00	0.00	3,347.43	1,500.00	223.16
501190-0000	RENTS AND LEASES - EQUIPMENT	517.30	0.00	0.00	565.40	1,500.00	37.69
501192-0000	RENTS & LEASES-RECRDS STRGE	482.37	0.00	0.00	482.37	483.00	99.87
501205-0000	TRAINING	1,376.33-	0.00	0.00	5,384.58	12,000.00	44.87
501250-0000	TRANSPORTATION AND TRAVEL	1,153.83	0.00	0.00	5,444.08	2,000.00	272.20
	Total SERVICES AND SUPPLIES	27,978.19	0.00	0.00	131,288.89	124,257.00	105.66
OTHERCHARGES	OTHER CHARGES						
502080-0000	TAXES AND ASSESSMENTS	6.53	0.00	0.00	6.53	0.00	0.00
502201-0000	PAYMENTS TO OTH GOV INSTITUTN	50.00	0.00	0.00	100.00	1,000.00	10.00
	Total OTHER CHARGES	56.53	0.00	0.00	106.53	1,000.00	10.65
OTHRFINANUSE	OTHER FINANCING USES						
503110-0000	TRANSFERS OUT-EQUIP PRE FUND	0.00	0.00	0.00	0.00	1,200.00	0.00
	Total OTHER FINANCING USES	0.00	0.00	0.00	0.00	1,200.00	0.00
	Total EXPENDITURES	139,054.65	0.00	0.00	504,165.59	502,198.00	100.39
	Total NET FUND BALANCE	131,786.95	0.00	0.00	125,569.46	124,424.00	100.92

General Ledger Report

GL290 Date 09/12/16
Time 12:14

Company 1000 - YOLO COUNTY
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT
For Period 10 - 12 Ending June 30, 2016

USD

Attachment B Page 1

Sort Variable Level, Account
Type Amounts
Activity Beg Bal and Activity

Accounting Unit 694000000000 LOC AGENCY FORM BAL SHEET USE Resp Level 6940-0001-00001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	100000-0000	CASH IN TREASURY				Begin Balance	228,929.87
04/01/16	GL	10	N	642-00	1000	REV GL09-934 NOV15 I			39.07	228,890.80
04/01/16	GL	10	N	642-00	1000	REV GL09-934 NOV15 I			1.86	228,888.94
04/01/16	GL	10	N	663-00	1000	NOV 2015 INT APPORTI		35.00		228,923.94
04/01/16	GL	10	N	663-00	1000	NOV 2015 INT APPORTI		1.67		228,925.61
04/01/16	GL	10	N	641-00	1000	Auto Offset From Zon		358.58		229,284.19
04/01/16	GL	10	N	661-00	1000	Auto Offset From Zon			321.25	228,962.94
04/07/16	AP	10	N	24-00	1000	Auto Offset From Zon			176.86	228,786.08
04/07/16	GL	10	N	169-00	1000	Auto Offset From Zon			127.97	228,658.11
04/08/16	PR	10	N	1-00	1000	Auto Offset From Zon			13,281.20	215,376.91
04/08/16	AP	10	N	25-00	1000	Auto Offset From Zon			4,778.00	210,598.91
04/18/16	AP	10	N	76-00	1000	Auto Offset From Zon			202.12	210,396.79
04/22/16	PR	10	N	2-00	1000	Auto Offset From Zon			13,288.85	197,107.94
04/26/16	AP	10	N	119-00	1000	Auto Offset From Zon			11.20	197,096.74
04/27/16	CB	10	N	83-00	1000	Auto Offset From Zon		30.00		197,126.74
04/30/16	GL	10	N	75-00	1000	Auto Offset From Zon			227.73	196,899.01
04/30/16	GL	10	N	821-01	1000	Auto Offset From Zon			683.29	196,215.72
05/01/16	GL	11	N	353-00	1000	DEC 2015 INT APPORTI		31.33		196,247.05
05/01/16	GL	11	N	353-00	1000	DEC 2015 INT APPORTI		1.49		196,248.54
05/01/16	GL	11	N	409-00	1000	JAN 2016 INT APPORTI			119.66	196,128.88
05/01/16	GL	11	N	409-00	1000	JAN 2016 INT APPORTI			5.71	196,123.17
05/01/16	GL	11	N	412-00	1000	FEB 2016 INT APPORTI			20.86	196,102.31
05/01/16	GL	11	N	412-00	1000	FEB 2016 INT APPORTI			1.01	196,101.30
05/01/16	GL	11	N	414-00	1000	MAR 2016 INT APPORTI			108.68	195,992.62
05/01/16	GL	11	N	414-00	1000	MAR 2016 INT APPORTI			7.78	195,984.84
05/01/16	GL	11	N	352-00	1000	Auto Offset From Zon			266.95	195,717.89
05/01/16	GL	11	N	408-00	1000	Auto Offset From Zon		941.38		196,659.27
05/01/16	GL	11	N	410-00	1000	Auto Offset From Zon		146.94		196,806.21
05/01/16	GL	11	N	413-00	1000	Auto Offset From Zon		670.69		197,476.90
05/03/16	AP	11	N	6-00	1000	Auto Offset From Zon			167.99	197,308.91
05/04/16	AP	11	N	7-00	1000	Auto Offset From Zon			410.63	196,898.28
05/04/16	GL	11	N	95-00	1000	Auto Offset From Zon			8.50	196,889.78
05/05/16	CB	11	N	9-00	1000	Auto Offset From Zon		3,100.00		199,989.78
05/05/16	AP	11	N	37-00	1000	Auto Offset From Zon			401.15	199,588.63
05/06/16	PR	11	N	1-00	1000	Auto Offset From Zon			10,645.76	188,942.87
05/06/16	GL	11	N	118-00	1000	Auto Offset From Zon			125.52	188,817.35
05/09/16	AP	11	N	39-00	1000	Auto Offset From Zon			696.17	188,121.18
05/18/16	CB	11	N	57-00	1000	Auto Offset From Zon		477.21		188,598.39
05/18/16	AP	11	N	76-00	1000	Auto Offset From Zon			78.52	188,519.87
05/18/16	AP	11	N	123-00	1000	Auto Offset From Zon			74.94	188,444.93
05/20/16	PR	11	N	3-00	1000	Auto Offset From Zon			13,281.15	175,163.78
05/20/16	AP	11	N	103-00	1000	Auto Offset From Zon			8.10	175,155.68
05/31/16	GL	11	N	5-00	1000	Auto Offset From Zon			17.38	175,138.30
05/31/16	GL	11	N	106-00	1000	Auto Offset From Zon		179.95		175,318.25
05/31/16	GL	11	N	108-00	1000	Auto Offset From Zon			38.01	175,280.24
06/01/16	GL	12	N	1701-00	1000	MAY 2016 INT APPORTI		2.36		175,282.60
06/01/16	GL	12	N	1701-00	1000	MAY 2016 INT APPORTI		.17		175,282.77
06/01/16	GL	12	N	1702-00	1000	Auto Offset From Zon			11.17	175,271.60
06/02/16	GL	12	N	142-00	1000	Auto Offset From Zon			8.50	175,263.10
06/03/16	PR	12	N	1-00	1000	Auto Offset From Zon			13,281.19	161,981.91
06/07/16	CB	12	N	12-00	1000	Auto Offset From Zon		477.20		162,459.11

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			Account	100000-0000	CASH IN TREASURY				Balance Fwd	162,459.11
06/07/16	AP	12 N	23-00	1000	Auto Offset From Zon				2,247.86	160,211.25
06/08/16	GL	12 N	190-00	1000	Auto Offset From Zon				125.24	160,086.01
06/10/16	GL	12 N	314-00	1000	Auto Offset From Zon				396.93	159,689.08
06/14/16	AP	12 N	60-00	1000	Auto Offset From Zon				337.50	159,351.58
06/16/16	AP	12 N	85-00	1000	Auto Offset From Zon				11.20	159,340.38
06/17/16	PR	12 N	3-00	1000	Auto Offset From Zon				13,280.27	146,060.11
06/21/16	AP	12 N	114-00	1000	Auto Offset From Zon				164.16	145,895.95
06/24/16	AP	12 N	149-00	1000	Auto Offset From Zon				2,660.00	143,235.95
06/27/16	GL	12 N	745-00	1000	Auto Offset From Zon				8.50	143,227.45
06/30/16	GL	12 N	497-01	1000	APR 2016 INT APPORTI				45.76	143,181.69
06/30/16	GL	12 N	497-01	1000	APR 2016 INT APPORTI				3.28	143,178.41
06/30/16	GL	12 N	1895-00	1000	JUN 2016 INT APPR RS				144.27	143,034.14
06/30/16	GL	12 N	1895-00	1000	JUN 2016 INT APPR RS				10.31	143,023.83
06/30/16	GL	12 N	10-01	1000	Auto Offset From Zon				40.55	142,983.28
06/30/16	GL	12 N	143-00	1000	Auto Offset From Zon				36.16	142,947.12
06/30/16	GL	12 N	146-00	1000	Auto Offset From Zon				115.92	142,831.20
06/30/16	GL	12 N	148-00	1000	Auto Offset From Zon			534.51		143,365.71
06/30/16	GL	12 N	287-01	1000	Auto Offset From Zon				5,528.00	137,837.71
06/30/16	GL	12 N	308-00	1000	Auto Offset From Zon				400.00	137,437.71
06/30/16	GL	12 N	310-00	1000	Auto Offset From Zon				227.94	137,209.77
06/30/16	GL	12 N	496-01	1000	Auto Offset From Zon			240.91		137,450.68
06/30/16	GL	12 N	514-01	1000	Auto Offset From Zon			831.84		138,282.52
06/30/16	GL	12 N	589-00	1000	Auto Offset From Zon				50.00	138,232.52
06/30/16	GL	12 N	905-00	1000	Auto Offset From Zon				14,559.00	123,673.52
06/30/16	GL	12 N	988-00	1000	Auto Offset From Zon				33.60	123,639.92
06/30/16	GL	12 N	1136-00	1000	Auto Offset From Zon				1,680.28	121,959.64
06/30/16	GL	12 N	1160-00	1000	Auto Offset From Zon				482.37	121,477.27
06/30/16	GL	12 N	1544-00	1000	Auto Offset From Zon				1,941.97	119,535.30
06/30/16	GL	12 N	1583-00	1000	Auto Offset From Zon				1,114.84	118,420.46
06/30/16	GL	12 N	1643-00	1000	Auto Offset From Zon				125.24	118,295.22
06/30/16	GL	12 N	1646-00	1000	Auto Offset From Zon				8.50	118,286.72
06/30/16	GL	12 N	1896-00	1000	Auto Offset From Zon			592.32		118,879.04
Total Activity Account								8,653.55	118,704.38	
			Account	100000-0000	CASH IN TREASURY				End Balance	118,879.04
			Account	101000-0143	RC-LAFCO OPEB				Begin Balance	50,263.38
04/01/16	GL	10 N	642-00	1000	REV GL09-934 NOV15 I			39.07		50,302.45
04/01/16	GL	10 N	663-00	1000	NOV 2015 INT APPORTI				35.00	50,267.45
05/01/16	GL	11 N	353-00	1000	DEC 2015 INT APPORTI				31.33	50,236.12
05/01/16	GL	11 N	409-00	1000	JAN 2016 INT APPORTI			119.66		50,355.78
05/01/16	GL	11 N	412-00	1000	FEB 2016 INT APPORTI			20.86		50,376.64
05/01/16	GL	11 N	414-00	1000	MAR 2016 INT APPORTI			108.68		50,485.32
06/01/16	GL	12 N	1701-00	1000	MAY 2016 INT APPORTI				2.36	50,482.96
06/30/16	GL	12 N	497-01	1000	APR 2016 INT APPORTI			45.76		50,528.72
06/30/16	GL	12 N	1895-00	1000	JUN 2016 INT APPR RS			144.27		50,672.99

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			Account	101000-0143	RC-LAFCO OPEB				Balance Fwd	50,672.99
					Total Activity	Account	478.30	68.69		
				101000-0143	RC-LAFCO OPEB				End Balance	50,672.99
			Account	101000-0144	RC-LAFCO PC REPL				Begin Balance	3,598.14
04/01/16	GL	10	N	642-00	1000 REV GL09-934 NOV15 I			1.86		3,600.00
04/01/16	GL	10	N	663-00	1000 NOV 2015 INT APPORTI				1.67	3,598.33
05/01/16	GL	11	N	353-00	1000 DEC 2015 INT APPORTI				1.49	3,596.84
05/01/16	GL	11	N	409-00	1000 JAN 2016 INT APPORTI			5.71		3,602.55
05/01/16	GL	11	N	412-00	1000 FEB 2016 INT APPORTI			1.01		3,603.56
05/01/16	GL	11	N	414-00	1000 MAR 2016 INT APPORTI			7.78		3,611.34
06/01/16	GL	12	N	1701-00	1000 MAY 2016 INT APPORTI				.17	3,611.17
06/30/16	GL	12	N	497-01	1000 APR 2016 INT APPORTI			3.28		3,614.45
06/30/16	GL	12	N	1895-00	1000 JUN 2016 INT APPR RS			10.31		3,624.76
					Total Activity	Account	29.95	3.33		
				101000-0144	RC-LAFCO PC REPL				End Balance	3,624.76
			Account	190200-0000	FUTURE LONG TERM DEBT REQUIRE				Begin Balance	8,489.00
06/30/16	GL	12	N	2115-00	1000 ACC COMP ABS PY ADJ			429.00		8,918.00
06/30/16	GL	12	N	2115-00	1000 ACC COMP ABS 15-16 N				194.00	8,724.00
					Total Activity	Account	429.00	194.00		
				190200-0000	FUTURE LONG TERM DEBT REQUIRE				End Balance	8,724.00
			Account	200001-0000	ACCOUNTS PAYABLE-JE				Begin Balance	0.00
06/30/16	GL	12	N	1396-00	1000 6/30 AP INVOICE ACCR				3,166.77	3,166.77-
					Total Activity	Account			3,166.77	
				200001-0000	ACCOUNTS PAYABLE-JE				End Balance	3,166.77-
			Account	205000-0000	ACCRUED PAYROLL-GROSS				Begin Balance	0.00
06/30/16	GL	12	N	1801-00	1000 PAYROLL ACCR 7/1/16				13,125.96	13,125.96-
06/30/16	GL	12	N	1802-00	1000 PAYROLL ACCR 7/15/16				5,663.73	18,789.69-
					Total Activity	Account			18,789.69	
				205000-0000	ACCRUED PAYROLL-GROSS				End Balance	18,789.69-
			Account	210100-0000	DUE TO OTHER FUNDS				Begin Balance	0.00
06/30/16	GL	12	N	1801-00	1000 PAYROLL ACCR 7/1/16				154.33	154.33-
06/30/16	GL	12	N	1802-00	1000 PAYROLL ACCR 7/15/16				61.56	215.89-
					Total Activity	Account			215.89	
				210100-0000	DUE TO OTHER FUNDS				End Balance	215.89-

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account	210900-0000		COMPENSATED ABSENSES (S/T)					Begin Balance		0.00
06/30/16	GL	12	N	2115-00	1000 ACC COMP ABS S/T-L/T				4,362.00	4,362.00-
Total Activity Account									4,362.00	

		210900-0000		COMPENSATED ABSENSES (S/T)				End Balance		4,362.00-

Account	230000-0000		COMPENSATED ABSENSES (L/T)					Begin Balance		8,489.00-
06/30/16	GL	12	N	2115-00	1000 ACC COMP ABS PY ADJ				429.00	8,918.00-
06/30/16	GL	12	N	2115-00	1000 ACC COMP ABS 15-16 A				20,104.00	29,022.00-
06/30/16	GL	12	N	2115-00	1000 ACC COMP ABS 15-16 U		20,298.00			8,724.00-
06/30/16	GL	12	N	2115-00	1000 ACC COMP ABS S/T-L/T		4,362.00			4,362.00-
Total Activity Account								24,660.00	20,533.00	

		230000-0000		COMPENSATED ABSENSES (L/T)				End Balance		4,362.00-

Account	300500-0001		FUND BAL-COMMITTED-OPEB					Begin Balance		50,272.95-
		300500-0001		FUND BAL-COMMITTED-OPEB				End Balance		50,272.95-

Account	300600-0000		FD BAL-ASSIGNED					Begin Balance		67,357.50-
		300600-0000		FD BAL-ASSIGNED				End Balance		67,357.50-

Account	300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL					Begin Balance		3,600.00-
		300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL				End Balance		3,600.00-

Account	300999-0000		UNASSIGNED					Begin Balance		155,343.45-
		300999-0000		UNASSIGNED				End Balance		155,343.45-
		694000000000		LOC AGENCY FORM BAL SHEET USE				End Balance		125,569.46-
=====										

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account	400700-0000		INVESTMENT EARNINGS-POOL					Begin Balance		1,105.42-
04/01/16	GL	10	N	641-00	1000 REV GL09-931 NOV15 I 880000000009900	10000			317.65	1,423.07-
04/01/16	GL	10	N	641-00	1000 REV GL09-931 NOV15 I 880000000009900	10000			39.07	1,462.14-
04/01/16	GL	10	N	641-00	1000 REV GL09-931 NOV15 I 880000000009900	10000			1.86	1,464.00-
04/01/16	GL	10	N	661-00	1000 NOV 2015 INTEREST AP 880000000009900	10000	1.67			1,462.33-
04/01/16	GL	10	N	661-00	1000 NOV 2015 INTEREST AP 880000000009900	10000	35.00			1,427.33-
04/01/16	GL	10	N	661-00	1000 NOV 2015 INTEREST AP 880000000009900	10000	284.58			1,142.75-
05/01/16	GL	11	N	352-00	1000 DEC 2015 INTEREST AP 880000000009900	10000	234.13			908.62-
05/01/16	GL	11	N	352-00	1000 DEC 2015 INTEREST AP 880000000009900	10000	31.33			877.29-
05/01/16	GL	11	N	352-00	1000 DEC 2015 INTEREST AP 880000000009900	10000	1.49			875.80-
05/01/16	GL	11	N	408-00	1000 JAN 16 INTEREST APPO 880000000009900	10000			816.01	1,691.81-
05/01/16	GL	11	N	408-00	1000 JAN 16 INTEREST APPO 880000000009900	10000			119.66	1,811.47-
05/01/16	GL	11	N	408-00	1000 JAN 16 INTEREST APPO 880000000009900	10000			5.71	1,817.18-
05/01/16	GL	11	N	410-00	1000 FEB 16 INTEREST APPO 880000000009900	10000			125.07	1,942.25-
05/01/16	GL	11	N	410-00	1000 FEB 16 INTEREST APPO 880000000009900	10000			20.86	1,963.11-
05/01/16	GL	11	N	410-00	1000 FEB 16 INTEREST APPO 880000000009900	10000			1.01	1,964.12-
05/01/16	GL	11	N	413-00	1000 MAR 16 INTEREST APPO 880000000009900	10000			554.23	2,518.35-
05/01/16	GL	11	N	413-00	1000 MAR 16 INTEREST APPO 880000000009900	10000			108.68	2,627.03-

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			Account	400700-0000	INVESTMENT EARNINGS-POOL						
									Balance Fwd	2,627.03-	
05/01/16	GL	11	N	413-00	1000 MAR 16	INTEREST APPO	8800000000009900	10000		7.78	2,634.81-
06/01/16	GL	12	N	1702-00	1000 MAY 16	INTEREST APPO	8800000000009900	10000	8.64		2,626.17-
06/01/16	GL	12	N	1702-00	1000 MAY 16	INTEREST APPO	8800000000009900	10000	2.36		2,623.81-
06/01/16	GL	12	N	1702-00	1000 MAY 16	INTEREST APPO	8800000000009900	10000	.17		2,623.64-
06/30/16	GL	12	N	496-01	1000 APR 16	INTEREST APPO	8800000000009900	10000		191.87	2,815.51-
06/30/16	GL	12	N	496-01	1000 APR 16	INTEREST APPO	8800000000009900	10000		45.76	2,861.27-
06/30/16	GL	12	N	496-01	1000 APR 16	INTEREST APPO	8800000000009900	10000		3.28	2,864.55-
06/30/16	GL	12	N	1896-00	1000 JUN 16	INTEREST APPO	8800000000009900	10000		437.74	3,302.29-
06/30/16	GL	12	N	1896-00	1000 JUN 16	INTEREST APPO	8800000000009900	10000		144.27	3,446.56-
06/30/16	GL	12	N	1896-00	1000 JUN 16	INTEREST APPO	8800000000009900	10000		10.31	3,456.87-
Total Activity Account								599.37	2,950.82		
			Account	400700-0000	INVESTMENT EARNINGS-POOL				End Balance	3,456.87-	
			Account	402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS				Begin Balance	184,944.00-	
			Account	402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS				End Balance	184,944.00-	
			Account	402030-0001	OTHR GOVT AGENCY-WEST SAC				Begin Balance	63,610.00-	
			Account	402030-0001	OTHR GOVT AGENCY-WEST SAC				End Balance	63,610.00-	
			Account	402040-0001	OTHR GOVT AGCY-WOODLAND				Begin Balance	53,232.00-	
			Account	402040-0001	OTHR GOVT AGCY-WOODLAND				End Balance	53,232.00-	
			Account	402050-0001	OTHR GOVT AGCY-WINTERS				Begin Balance	5,857.00-	
			Account	402050-0001	OTHR GOVT AGCY-WINTERS				End Balance	5,857.00-	
			Account	402060-0001	OTHR GOVT AGCY-DAVIS				Begin Balance	62,245.00-	
			Account	402060-0001	OTHR GOVT AGCY-DAVIS				End Balance	62,245.00-	
			Account	403460-0000	OTH CHRG FR SVC-LAFCO FEE				Begin Balance	0.00	
05/05/16	CB	11	N	9-00	1000 918	WattsAnnexToWild	850400000006000	35000	3,100.00		3,100.00-
06/30/16	GL	12	N	514-01	1000 917	Watts OOA WildWi	850100091709015	35000	831.84		3,931.84-
Total Activity Account									3,931.84		
			Account	403460-0000	OTH CHRG FR SVC-LAFCO FEE				End Balance	3,931.84-	
			Account	404000-0000	OTHER SALES - TAXABLE				Begin Balance	0.00	
04/27/16	CB	10	N	83-00	1000 CALAFCO	Staff Worksh	850400000006000	37100	30.00		30.00-
Total Activity Account									30.00		
			Account	404000-0000	OTHER SALES - TAXABLE				End Balance	30.00-	
			Account	404190-0000	OTHER MISC INCOME				Begin Balance	335.01-	
05/18/16	CB	11	N	57-00	1000	RepayMileageExpense2	850400000006000	39300	477.21		812.22-
06/07/16	CB	12	N	12-00	1000	RepayMileageExpense2	850400000006000	39300	477.20		1,289.42-
Total Activity Account									954.41		
			Account	404190-0000	OTHER MISC INCOME				End Balance	1,289.42-	

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			Account	500100-0000	REGULAR EMPLOYEES				Begin Balance	162,823.73
04/08/16	PR	10	N	1-00	1000	Summarized transacti		8,225.58		171,049.31
04/22/16	PR	10	N	2-00	1000	Summarized transacti		8,225.60		179,274.91
05/06/16	PR	11	N	1-00	1000	Summarized transacti		8,225.58		187,500.49
05/20/16	PR	11	N	3-00	1000	Summarized transacti		8,225.57		195,726.06
06/03/16	PR	12	N	1-00	1000	Summarized transacti		8,225.59		203,951.65
06/17/16	PR	12	N	3-00	1000	Summarized transacti		8,225.58		212,177.23
06/30/16	GL	12	N	1801-00	1000	PAYROLL ACCR 7/1/16		8,225.60		220,402.83
06/30/16	GL	12	N	1802-00	1000	PAYROLL ACCR 7/15/16		3,376.44		223,779.27
Total Activity Account								60,955.54		
			Account	500100-0000	REGULAR EMPLOYEES				End Balance	223,779.27
			Account	500310-0000	RETIREMENT				Begin Balance	35,344.53
04/08/16	PR	10	N	1-00	1000	Summarized transacti		1,790.93		37,135.46
04/22/16	PR	10	N	2-00	1000	Summarized transacti		1,790.93		38,926.39
05/06/16	PR	11	N	1-00	1000	Summarized transacti		1,790.92		40,717.31
05/20/16	PR	11	N	3-00	1000	Summarized transacti		1,790.91		42,508.22
06/03/16	PR	12	N	1-00	1000	Summarized transacti		1,790.93		44,299.15
06/17/16	PR	12	N	3-00	1000	Summarized transacti		1,790.93		46,090.08
06/30/16	GL	12	N	1801-00	1000	PAYROLL ACCR 7/1/16		1,790.93		47,881.01
06/30/16	GL	12	N	1802-00	1000	PAYROLL ACCR 7/15/16		767.45		48,648.46
Total Activity Account								13,303.93		
			Account	500310-0000	RETIREMENT				End Balance	48,648.46
			Account	500320-0000	OASDI				Begin Balance	11,262.07
04/08/16	PR	10	N	1-00	1000	Summarized transacti		573.76		11,835.83
04/22/16	PR	10	N	2-00	1000	Summarized transacti		579.93		12,415.76
05/06/16	PR	11	N	1-00	1000	Summarized transacti		509.99		12,925.75
05/20/16	PR	11	N	3-00	1000	Summarized transacti		573.74		13,499.49
06/03/16	PR	12	N	1-00	1000	Summarized transacti		573.74		14,073.23
06/17/16	PR	12	N	3-00	1000	Summarized transacti		573.00		14,646.23
06/30/16	GL	12	N	1801-00	1000	PAYROLL ACCR 7/1/16		573.00		15,219.23
06/30/16	GL	12	N	1802-00	1000	PAYROLL ACCR 7/15/16		234.54		15,453.77
Total Activity Account								4,191.70		
			Account	500320-0000	OASDI				End Balance	15,453.77
			Account	500330-0000	FICA/MEDICARE				Begin Balance	2,791.66
04/08/16	PR	10	N	1-00	1000	Summarized transacti		134.18		2,925.84
04/22/16	PR	10	N	2-00	1000	Summarized transacti		135.64		3,061.48
05/06/16	PR	11	N	1-00	1000	Summarized transacti		119.27		3,180.75
05/20/16	PR	11	N	3-00	1000	Summarized transacti		134.18		3,314.93
06/03/16	PR	12	N	1-00	1000	Summarized transacti		134.18		3,449.11
06/17/16	PR	12	N	3-00	1000	Summarized transacti		134.01		3,583.12
06/30/16	GL	12	N	1801-00	1000	PAYROLL ACCR 7/1/16		134.01		3,717.13
06/30/16	GL	12	N	1802-00	1000	PAYROLL ACCR 7/15/16		54.85		3,771.98

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Accounting Unit	694029816991		LOCAL AGENCY FORMATION COMM	Resp	Level	6940-2981-06991				
Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			500330-0000	FICA/MEDICARE		Total Activity Account		980.32	Balance Fwd	3,771.98
Account			500330-0000	FICA/MEDICARE		Total Activity Account			End Balance	3,771.98
Account			500360-0000	OPEB - RETIREE HEALTH INSURANC		Total Activity Account			Begin Balance	0.00
06/30/16	GL	12 N	905-00	1000	15-16 OPEB Charge @7	850000000009900	50000	14,559.00		14,559.00
06/30/16	GL	12 N	1802-00	1000	PAYROLL ACCR 7/15/16			269.31		14,828.31
Account			500360-0000	OPEB - RETIREE HEALTH INSURANC		Total Activity Account		14,828.31	End Balance	14,828.31
Account			500380-0000	UNEMPLOYMENT INSURANCE		Total Activity Account			Begin Balance	0.00
06/10/16	GL	12 N	314-00	1000	UNEMPLOYMENT RECHARG	850000000009900	50000	396.93		396.93
Account			500380-0000	UNEMPLOYMENT INSURANCE		Total Activity Account		396.93	End Balance	396.93
Account			500390-0000	WORKERS' COMPENSATION INSURANC		Total Activity Account			Begin Balance	500.00
Account			500390-0000	WORKERS' COMPENSATION INSURANC		Total Activity Account			End Balance	500.00
Account			500400-0000	OTHER EMPLOYEE BENEFITS		Total Activity Account			Begin Balance	49,028.25
04/08/16	PR	10 N	1-00	1000	Summarized transacti			2,556.75		51,585.00
04/22/16	PR	10 N	2-00	1000	Summarized transacti			2,556.75		54,141.75
05/20/16	PR	11 N	3-00	1000	Summarized transacti			2,556.75		56,698.50
06/03/16	PR	12 N	1-00	1000	Summarized transacti			2,556.75		59,255.25
06/17/16	PR	12 N	3-00	1000	Summarized transacti			2,556.75		61,812.00
06/30/16	GL	12 N	1801-00	1000	PAYROLL ACCR 7/1/16			2,556.75		64,368.75
06/30/16	GL	12 N	1802-00	1000	PAYROLL ACCR 7/15/16			1,022.70		65,391.45
Account			500400-0000	OTHER EMPLOYEE BENEFITS		Total Activity Account		16,363.20	End Balance	65,391.45
Account			501020-0000	COMMUNICATIONS		Total Activity Account			Begin Balance	1,076.90
04/07/16	GL	10 N	169-00	1000	185-1 03/16 INTERNAL	850400000002000	53200	127.97		1,204.87
05/04/16	GL	11 N	95-00	1000	185-1 03/16 INTERNAL	850400000002000	53200	8.50		1,213.37
05/06/16	GL	11 N	118-00	1000	185-1 04/16 INTERNAL	850400000002000	53200	125.52		1,338.89
05/31/16	GL	11 N	5-00	1000	FY15/16 COURIER CHAR	850400000006000	53200	17.38		1,356.27
06/02/16	GL	12 N	142-00	1000	185-1 04/16 INTERNAL	850400000002000	53200	8.50		1,364.77
06/08/16	GL	12 N	190-00	1000	185-1 05/16 INTERNAL	850400000002000	53200	125.24		1,490.01
06/27/16	GL	12 N	745-00	1000	185-1 05/16 INTERNAL	850400000002000	53200	8.50		1,498.51
06/30/16	GL	12 N	1643-00	1000	JUNE TELECOM CORRECT	850400000002000	53200	125.24		1,623.75
06/30/16	GL	12 N	1646-00	1000	TELECOM JUNE INVOICE	850400000002000	53200	8.50		1,632.25
Account			501020-0000	COMMUNICATIONS		Total Activity Account		555.35	End Balance	1,632.25

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	501030-0000	FOOD				Begin Balance	116.35
04/30/16	GL	10 N	75-00	1000	3/16 CALCARD-TTUCK-N	850300003099900	53300	78.12		194.47
06/07/16	AP	12 N	23-00	1000	12674CHRISTINE C	850400000006000	53300	13.98		208.45
06/30/16	GL	12 N	146-00	1000	Yolo Leaders-speaker	850400000006000	53300	95.92		304.37
06/30/16	GL	12 N	148-00	1000	Raleys-KristoffRecep	850400000006000	53300	31.47		335.84
Total Activity Account								219.49		
			Account	501030-0000	FOOD				End Balance	335.84
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				Begin Balance	500.00
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				End Balance	500.00
			Account	501070-0000	MAINTENANCE-EQUIPMENT				Begin Balance	222.44
05/18/16	AP	11 N	76-00	1000	13078INLAND BUSI	850400000002000	53700	78.52		300.96
06/30/16	GL	12 N	1136-00	1000	FY15/16 COPIER MAINT	850400000002000	50000	323.45		624.41
Total Activity Account								401.97		
			Account	501070-0000	MAINTENANCE-EQUIPMENT				End Balance	624.41
			Account	501090-0000	MEMBERSHIPS				Begin Balance	2,381.00
05/31/16	GL	11 N	106-00	1000	APA Membership-CCraw	850400000006000	54000	630.00		3,011.00
Total Activity Account								630.00		
			Account	501090-0000	MEMBERSHIPS				End Balance	3,011.00
			Account	501110-0000	OFFICE EXPENSE				Begin Balance	1,248.49
04/26/16	AP	10 N	119-00	1000	10246DSW HOLDING	850400000002000	54200	6.20		1,254.69
05/03/16	AP	11 N	6-00	1000	13776SARAH KIRCH	850400000006000	54200	28.11		1,282.80
05/20/16	AP	11 N	103-00	1000	10246DSW HOLDING	850400000002000	54200	3.10		1,285.90
06/16/16	AP	12 N	85-00	1000	10246DSW HOLDING	850400000002000	54200	6.20		1,292.10
06/30/16	GL	12 N	10-01	1000	2/16 CALCARD-TTUCK-S	850400000006000	54200	16.55		1,308.65
Total Activity Account								60.16		
			Account	501110-0000	OFFICE EXPENSE				End Balance	1,308.65
			Account	501111-0000	OFFICE EXP-POSTAGE				Begin Balance	126.85
06/30/16	GL	12 N	148-00	1000	USPS-Agenda Packet m	850400000006000	54201	20.40		147.25
06/30/16	GL	12 N	988-00	1000	USPS-LAFCo Agenda Pa	850400000006000	54201	33.60		180.85
Total Activity Account								54.00		
			Account	501111-0000	OFFICE EXP-POSTAGE				End Balance	180.85
			Account	501112-0000	OFFICE EXP-PRINTING				Begin Balance	102.76
06/30/16	GL	12 N	143-00	1000	05/16 SIGNAGE REQ #	850400000006000	54202	36.16		138.92
06/30/16	GL	12 N	1136-00	1000	FY15/16 COPIER USAGE	850400000002000	50000	848.00		986.92
Total Activity Account								884.16		
			Account	501112-0000	OFFICE EXP-PRINTING				End Balance	986.92

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance		

Account	501126-0000		IT SERVICE-ERP								Begin Balance	0.00
06/30/16	GL	12	N	287-01	1000	1ST-4TH QTR ERP-LAFC	850400000002000	54800	2,777.00	2,777.00		
						Total Activity	Account		2,777.00			
						501126-0000	IT SERVICE-ERP			End Balance	2,777.00	

Account	501127-0000		IT SERVICE-CONNECTIVITY								Begin Balance	0.00
06/30/16	GL	12	N	287-01	1000	1ST-4TH QTR CONN-LAF	850400000008000	54800	2,751.00	2,751.00		
						Total Activity	Account		2,751.00			
						501127-0000	IT SERVICE-CONNECTIVITY			End Balance	2,751.00	

Account	501151-0000		PROF & SPEC SVC-AUDITG & ACCTG								Begin Balance	10,995.00
						501151-0000	PROF & SPEC SVC-AUDITG & ACCTG			End Balance	10,995.00	

Account	501152-0000		PROF & SPEC SVC-INFO TECH SVC								Begin Balance	0.00
06/30/16	GL	12	N	308-00	1000	LAFCO REIMB ESRI 1YR	850400000006000	54800	400.00	400.00		
06/30/16	GL	12	N	310-00	1000	LAFCO TO REIMB ITD P	850400000006000	54800	227.94	627.94		
						Total Activity	Account		627.94			
						501152-0000	PROF & SPEC SVC-INFO TECH SVC			End Balance	627.94	

Account	501156-0000		PROF & SPEC SVC-LEGAL SVC								Begin Balance	992.56
04/30/16	GL	10	N	821-01	1000	LEGAL SERVICES 2ND Q	850400000006000	55200	683.29	1,675.85		
06/30/16	GL	12	N	1544-00	1000	LEGAL SERVICES 3RD Q	850400000006000	55200	1,941.97	3,617.82		
06/30/16	GL	12	N	1583-00	1000	LEGAL SERVICES 4TH Q	850400000006000	55200	1,114.84	4,732.66		
						Total Activity	Account		3,740.10			
						501156-0000	PROF & SPEC SVC-LEGAL SVC			End Balance	4,732.66	

Account	501165-0000		PROF & SPEC SVC-OTHER								Begin Balance	71,729.19
04/08/16	AP	10	N	25-00	1000	10213POLICY CONS	850200004409014	55500	2,731.25	74,460.44		
04/08/16	AP	10	N	25-00	1000	10688CITYGATE AS	850200004509014	55500	2,046.75	76,507.19		
05/09/16	AP	11	N	39-00	1000	10688CITYGATE AS	850200004509014	55500	696.17	77,203.36		
06/07/16	AP	12	N	23-00	1000	10688CITYGATE AS	850200004509014	55500	2,233.88	79,437.24		
06/14/16	AP	12	N	60-00	1000	10778MARCUS NEUV	850400000002000	55500	337.50	79,774.74		
06/24/16	AP	12	N	149-00	1000	10213POLICY CONS	850200004409014	55500	2,660.00	82,434.74		
06/30/16	GL	12	N	1396-00	1000	24013	850200004509014	55500	3,166.77	85,601.51		
						Total Activity	Account		13,872.32			
						501165-0000	PROF & SPEC SVC-OTHER			End Balance	85,601.51	

Account	501180-0000		PUBLICATIONS AND LEGAL NOTICES								Begin Balance	2,719.90
04/07/16	AP	10	N	24-00	1000	12951THE DAVIS E	850200004505014	55700	176.86	2,896.76		
04/18/16	AP	10	N	76-00	1000	12473WINTERS EXP	850200004505014	55700	123.50	3,020.26		
04/18/16	AP	10	N	76-00	1000	12951THE DAVIS E	850400000007000	55700	78.62	3,098.88		
04/30/16	GL	10	N	75-00	1000	3/16 CALCARD-TTUCK-N	850200004405014	55700	173.61	3,272.49		
05/18/16	AP	11	N	123-00	1000	12951THE DAVIS E	850400000006000	55700	74.94	3,347.43		

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	501180-0000	PUBLICATIONS AND LEGAL NOTICES				Balance Fwd	3,347.43
					Total Activity	Account	627.53			
			501180-0000	PUBLICATIONS AND LEGAL NOTICES					End Balance	3,347.43
			Account	501190-0000	RENTS AND LEASES - EQUIPMENT				Begin Balance	48.10
04/26/16	AP	10	N	119-00	1000	10246DSW HOLDING	850400000002000 55800	5.00		53.10
05/20/16	AP	11	N	103-00	1000	10246DSW HOLDING	850400000002000 55800	5.00		58.10
06/16/16	AP	12	N	85-00	1000	10246DSW HOLDING	850400000002000 55800	5.00		63.10
06/30/16	GL	12	N	1136-00	1000	FY15/16 COPIER LEASE	850400000002000 50000	502.30		565.40
					Total Activity	Account	517.30			
			501190-0000	RENTS AND LEASES - EQUIPMENT					End Balance	565.40
			Account	501192-0000	RENTS & LEASES-RECRDS STRGE				Begin Balance	0.00
06/30/16	GL	12	N	2120-00	1000	CORR 2016-12-1160 RE	850000000009900 50000	482.37		482.37
					Total Activity	Account	482.37			
			501192-0000	RENTS & LEASES-RECRDS STRGE					End Balance	482.37
			Account	501205-0000	TRAINING				Begin Balance	6,760.91
05/31/16	GL	11	N	106-00	1000	Hilton-StaffWorkshop	850400000006000 56900		323.99	6,436.92
05/31/16	GL	11	N	106-00	1000	Hilton-StaffWorkshop	850400000006000 56900		485.96	5,950.96
06/30/16	GL	12	N	146-00	1000	CA APA 2016 SpeakerS	850400000006000 56150	20.00		5,970.96
06/30/16	GL	12	N	148-00	1000	Hilton-StaffWorkshop	850400000006000 56900		323.99	5,646.97
06/30/16	GL	12	N	148-00	1000	Hilton-StaffWorkshop	850400000006000 56900		262.39	5,384.58
					Total Activity	Account	20.00		1,396.33	
			501205-0000	TRAINING					End Balance	5,384.58
			Account	501250-0000	TRANSPORTATION AND TRAVEL				Begin Balance	4,290.25
04/30/16	GL	10	N	75-00	1000	3/16 CALCARD-TTUCK-N	850500000004000 57300		24.00	4,266.25
05/03/16	AP	11	N	6-00	1000	12263TERRI TUCK	850400000006000 57300	55.88		4,322.13
05/03/16	AP	11	N	6-00	1000	13776SARAH KIRCH	850400000006000 57300	84.00		4,406.13
05/04/16	AP	11	N	7-00	1000	13136ERIC MAY	850400000006000 57300	410.63		4,816.76
05/05/16	AP	11	N	37-00	1000	12674CHRISTINE C	850400000006000 57300	254.96		5,071.72
05/05/16	AP	11	N	37-00	1000	12674CHRISTINE C	850400000006000 57300	146.19		5,217.91
05/31/16	GL	11	N	108-00	1000	Supershuttle-Cap2Cap	850400000006000 57300	19.10		5,237.01
05/31/16	GL	11	N	108-00	1000	UBER-Cap2Cap	850400000006000 57300	8.91		5,245.92
05/31/16	GL	11	N	108-00	1000	ACE Parking Sac-Yolo	850400000006000 57300	10.00		5,255.92
06/21/16	AP	12	N	114-00	1000	12674CHRISTINE C	850400000006000 57300	164.16		5,420.08
06/30/16	GL	12	N	10-01	1000	2/16 CALCARD-TTUCK-N	850500000004000 57300	24.00		5,444.08
					Total Activity	Account	1,177.83		24.00	
			501250-0000	TRANSPORTATION AND TRAVEL					End Balance	5,444.08

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Account	502080-0000		TAXES AND ASSESSMENTS						Begin Balance	0.00
06/30/16	GL 12 N		1136-00 1000	FY15/16	COPIER PRTY	850400000002000	50000	6.53		6.53
					Total Activity	Account		6.53		
			502080-0000		TAXES AND ASSESSMENTS				End Balance	6.53

Account	502201-0000		PAYMENTS TO OTH GOV INSTITUTN						Begin Balance	50.00
06/30/16	GL 12 N		589-00 1000	NOE-S-45	FPDs MSR/SO	850200004508014	59520	50.00		100.00
					Total Activity	Account		50.00		
			502201-0000		PAYMENTS TO OTH GOV INSTITUTN				End Balance	100.00
			694029816991		LOCAL AGENCY FORMATION COMM				End Balance	125,569.46

Accounting Unit	694029816992	LAFCO SHARED SRVCS	Resp	Level	6940-2981-06992					
Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account	501192-0000		RENTS & LEASES-RECRDS STRGE						Begin Balance	0.00
06/30/16	GL 12 N		1160-00 1000	FY2016	RECORDS CENTE	850000000009900	50000	482.37		482.37
06/30/16	GL 12 N		2120-00 1000	CORR 2016-12-1160	RE	850000000009900	50000		482.37	
					Total Activity	Account		482.37	482.37	
			501192-0000		RENTS & LEASES-RECRDS STRGE				End Balance	0.00
			694029816992		LAFCO SHARED SRVCS				End Balance	0.00

=====
Company 1000 Totals:
Debit Transactions 175,807.52
Credit Transactions 175,807.52
Debit Balances 686,066.38
Credit Balances 686,066.38
P/L Debit Transactions 141,556.72
P/L Credit Transactions 9,769.77
Net Loss 131,786.95

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GL290 Date: 09/12/16
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JOB SUBMISSION PARAMETERS

User Name: YLLSFPD\TTuck
Job Name: GL290TT
Step Nbr: 1

Company: 1000 YOLO COUNTY USD
or Company Group:
Reports: RUNNING BAL TRANS

Year Code: or Posting Dates: -
or Year: 2016
Periods: 10 - 12

Accounting Unit: 6940 LOCAL AGENCY FORMATION COMM
Accounts: -
Subaccounts: -
Report Currency: B Base

Consent 6.

LAFCO

Meeting Date: 09/22/2016

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

Receive and file the following correspondence:

- A. Request for Governor Brown to sign SB 1266
 - B. Request for Governor Brown to sign AB 2910
 - C. CALAFCO - Little Hoover Commission
 - D. Colantuono Summer 2016 Newsletter
 - E. CALAFCO Quarterly - September 2016
 - F. CALAFCO Annual Business Meeting Notice and Agenda
-

Attachments

[ATT A-SB 1266](#)

[ATT B-AB 2910](#)

[ATT C-CALAFCO-Little Hoover Commission](#)

[ATT D-Colantuono Summer 2016 Newsletter](#)

[ATT E-CALAFCO Quarterly-Sept2016](#)

[ATT F-CALAFCO Business Meeting Agenda](#)

Form Review

Form Started By: Terri Tuck

Started On: 09/06/2016 12:45 PM

Final Approval Date: 09/06/2016

YOLO
LOCAL
AGENCY
FORMATION
COMMISSION

Attachment A



August 9, 2016

The Honorable Governor Edmund G. Brown, Jr.
State of California
State Capitol Building
Sacramento, CA 95814

**RE: Request to Sign SB 1266 (McGuire)
Joint Exercise of Powers Act: agreements: filings.**

Dear Governor Brown:

The Yolo Local Agency Formation Commission respectfully requests that you **sign Senate Bill 1266** (McGuire) which is now before you for action. **SB 1266** requires certain stand-alone, municipal service providing joint-power authorities (JPAs) to provide a copy of their agreement to the local agency formation commission (LAFCo) at the time of their establishment or amendment to that agreement.

Under existing law, there is no means for LAFCos to be informed of the existence and activities of local municipal service providing JPAs, which creates an increasing challenge for LAFCos in meeting their standing directive to plan and oversee the responsive, efficient and effective delivery of local government services. This is especially true given the expanding role of JPAs in delivering municipal services. This bill closes that gap.

This direct communication connection between the JPA and LAFCo allows the LAFCo to be a stronger public resource and inclusive information repository on local public services. Further, it allows the LAFCo the information needed to ensure more comprehensive reporting to the public on the effective and efficient delivery of municipal services.

Because this legislation provides the critical direct communication link between the LAFCo and these municipal service providing JPAs, we respectfully urge you to sign **SB 1266**.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Olin Woods", with a checkmark at the end.

Olin Woods
Commission Chair

cc: Honorable Mike McGuire, Senator
Tom Dyer, Chief Deputy Legislative Secretary to the Governor
Pamela Miller, Executive Director, CALAFCO

CHAIR
OLIN WOODS
Public Member

VICE CHAIR
MATT REXROAD
Supervisor - 3rd District

CECILIA AGUIAR-CURRY
Mayor
City of Winters

DON SAYLOR
Supervisor - 2nd District

WILL ARNOLD
Councilmember
City of Davis

ALTERNATES
ROBERT RAMMING
Public Member

JIM PROVENZA
Supervisor - 4th District

ANGEL BARAJAS
Councilmember
City of Woodland

Staff
CHRISTINE M. CRAWFORD, AICP
Executive Officer

SARAH KIRCHGESSNER
Management Analyst

TERRI TUCK
Commission Clerk

ERIC MAY
Commission Counsel

625 Court Street, Suite 203
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org

YOLO
LOCAL
AGENCY
FORMATION
COMMISSION

Attachement B



August 9, 2016

The Honorable Governor Edmund G. Brown, Jr.
State of California
State Capitol Building
Sacramento, CA 95814

RE: **Request to Sign AB 2910**
Assembly Local Government Committee Omnibus Bill

Dear Governor Brown:

The Yolo Local Agency Formation Commissions respectfully requests that you **sign Assembly Bill 2910** (Assembly Local Government Committee) which is now before you for action. **AB 2910** makes changes and clarifications to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

This annual bill includes technical changes to the Act which governs the work of local agency formation commissions. These changes are necessary as commissions implement the Act and small inconsistencies are found or clarifications are needed to make the law as unambiguous as possible. **AB 2910** makes several minor technical changes, corrects obsolete and incorrect code references, and makes minor updates to outdated sections. Without making any policy changes, the revised language greatly clarifies the laws and eliminates outdated and confusing language thereby creating a significant increase in the clarity of the Act for all stakeholders.

Because this legislation helps insure that the Cortese-Knox-Hertzberg Act remains a vital and practical law that is consistently applied around the state, and clearer to all who use the Act, we respectfully urge you to sign **AB 2910**.

Yours sincerely,

Olin Woods
Commission Chair

cc: Honorable Susan Talamantes-Eggman, Chair, Assembly Local Government Committee
Misa Lennox, Associate Consultant, Assembly Local Government Committee
Tom Dyer, Chief Deputy Legislative Secretary to the Governor
Pamela Miller, Executive Director, CALAFCO

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LITTLE HOOVER COMMISSION

July 15, 2016

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California Association of Local Agency Formation Commissions
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Sacramento, CA 95814

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Janna Sidley

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Sean Varner

Carole D'Elia
Executive Director

Dear Ms. Miller,

The Little Hoover Commission invites you to participate in its public hearing on special districts in California on **Thursday, August 25, 2016, at 9:30 a.m. in Room 437 of the State Capitol**. This hearing provides an opportunity for the Commission to follow up on issues it raised in its May 2000 report, *Special Districts, Relics of the Past or Resources for the Future?*

In its May 2000 report, Commission recommendations included empowering Local Agency Formation Commissions to help them consolidate districts, finding ways to make special districts more transparent and accountable to the public, requiring more prudent management of their financial reserves and making it tougher for special districts to simultaneously collect fees and property taxes.

In this review, the Commission aims to gauge progress made in addressing concerns raised in its 2000 report and in implementing its recommendations. The Commission also aims to understand newer and emerging challenges, as well as models, best practices and potential directions for special districts within the current governing landscape. Finally, it seeks insight into how the state can best continue its role in overseeing special districts.

Because of your extensive work with Local Agency Formation Commissions within California – and your position as executive director of the Association of Local Agency Formation Commissions – the Commission welcomes your participation. The Commission is particularly interested in your perspective on trends in formation and dissolution of special districts, responses to concerns raised by citizens and county grand juries about special district reserve funds and simultaneous receipt of property taxes and fees and also the emerging challenges faced by districts as they provide varied services to nearly 40 million Californians.

Specifically, the Commission is interested in:

- A history and overview of the role of Local Agency Formation Commissions (LAFCOs) in promoting orderly growth and development within California. Please describe the variety of sizes and staffing models of LAFCOs in California's 58 counties, their roles and purposes, types of services provided, sources of revenues and how LAFCOs have evolved over time. As the Commission is primarily interested in independent special districts run by elected or appointed officials and professional staffs, please describe in particular the role of LAFCOs in working with them. Please, in particular, describe the fundamentals of the Municipal Service Review process in relation to the reorganizations of districts.
- An overview of what has changed in the governing landscape of LAFCOs in California since the Commission's May 2000 report, which featured extensive discussion and recommendations regarding the role of LAFCOs. What is the Association's assessment 16 years later of the Commission's 2000 recommendations? What did the Commission get right in your opinion and where

might you continue to have a different outlook? What are obstacles to addressing some of the recommendations in which significant changes have not occurred?

- An overview of emerging challenges to the operations of LAFCOs in California. Please especially address a recent increase in legislation to bypass the LAFCO process in addressing special district issues throughout California, particularly with healthcare districts. What are the implications of increasing legislative interest in directly addressing local issues that are subject to LAFCO processes? Given that the Legislature has expressed concerns about the length of time it takes a county LAFCO to perform its mission in assessing special districts and reorganizations are there actions that LAFCOs can take to ease those concerns?
- What recommendations might you offer the Commission as it studies special districts in California? What new tools or financial resources could the state provide in its oversight role to help LAFCOs perform their roles more effectively? What challenges might call out for new legislation or policies for LAFCOs as they perform their responsibilities regarding the organization of special districts?

These are the general topics the Commission would like to explore during the hearing and it welcomes any additional information that you believe will contribute to its analysis.

The Commission is requesting written testimony from all witnesses to give Commissioners an opportunity to review comments prior to the hearing. I would appreciate receiving written testimony by **Monday, August 8, 2016**. Guidelines for testimony are attached, and my staff and I would be happy to work with you on the details of your testimony.

Please contact me or project manager Jim Wasserman regarding your availability to participate in this hearing or to address any questions you might have. We can be reached by phone at (916) 445-2125 or by email at carole.d'elia@lhc.ca.gov or jim.wasserman@lhc.ca.gov. Thank you for your consideration of this important project. The Commission looks forward to your participation.

Sincerely,

Carole D'Elia
Executive Director

**State of California
Little Hoover Commission**

**Hearing on Special Districts
August 25, 2016**



**Written Testimony Prepared by
Pamela Miller, Executive Director**

**California Association of Local Agency Formation Commissions
(CALAFCO)**

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August 25, 2016

Chair Nava, Vice Chair Flanigan and Honorable Members of the Commission;

Thank you for the opportunity to address your Commission during your August 25 public hearing on special districts in California as a follow up to the Commission's May 2000 report, *Special Districts, Relics of the Past or Resources for the Future?* We appreciate the opportunity to share our viewpoint on the unique relationship between local agency formation commissions (LAFCOs) and special districts.

In the following testimony you will learn much progress has been made in the past sixteen years in the evolution of LAFCOs and their respective relationships with special districts. LAFCOs have worked diligently to keep pace with the changing California landscape and there are many success stories to tell. Like other local government agencies throughout the state including special districts, LAFCOs also face a number of challenges. This testimony will highlight the progress, challenges and opportunities for the future for LAFCOs and their relations with special districts.

The California Association of Local Agency Formation Commissions

The California Association of Local Agency Formation Commissions (CALAFCO) proudly represents all 58 LAFCOs in the state. While LAFCOs have existed since 1963, the state association more formally organized itself in 1971. We are a non-profit statewide association with a mission to provide educational opportunities and be a conduit for information sharing and technical support for our members. We do this by serving as a resource for, and by collaborating with, the public, the legislative and executive branches of state government, and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

As the Executive Director for the past four years, I lead the organization in these efforts and support our sixteen-member Board of Directors.

A Brief Review of LAFCO History

LAFCOs were created by the state Legislature in 1963 (under the provisions of the Knox-Nisbet Act; AB 1662, Knox combined with SB 861, Nisbet) as a result of recommendations from then Governor Pat Brown's Commission on Metropolitan Area Problems. The Commission was charged with studying urban sprawl and its statewide effects and was formed by the Governor out of growing concern for the post-WWII population and housing boom in California. This boom led to a large number of problems, not the least of which included poorly planned cities due to rapid growth and a scramble to finance and extend government services to meet the increased service demands, the proliferation of freeway suburbs, city annexations wars, and the hasty conversion of agricultural land.

The original charge of LAFCO was very limited in scope: to review and approve or disapprove proposals for incorporations and the creation of special districts.

Today, Government Code section 56001, which serves as a statement of LAFCO's mission, memorializes the Legislature's acknowledgement of the need to balance competing state interests. Government Code Section 56001 states in part, "*The Legislature recognizes that the logical formation and determination of local agency boundaries is an important factor in promoting orderly*



development and in balancing that development with sometimes competing state interests of discouraging urban sprawl, preserving open-space and prime agricultural lands, and efficiently extending government services.”

Over the years, a number of major changes have occurred in the statute governing LAFCOs. It is clear the scope of responsibility for LAFCO has grown considerably since 1963. The opportunities and challenges of this evolution are discussed later in this testimony. Below is a snapshot of the major statutory changes.

Year	Action
1971	LAFCOs were required to establish Spheres of Influence for each city and special district within their respective county. This was a huge shift of responsibility beyond merely reacting to individual boundary changes. (A Sphere of Influence, as defined in Government Code Section 56076, is a plan for the probable physical boundaries and service area of a local agency, as determined by the commission.)
1972	Special Districts were added to the composition of the LAFCO Commission.
1985	The Knox-Nisbet Act, along with District Reorganization Act of 1965 and the Municipal Organization Act of 1977, were consolidated into the Cortese-Knox Local Government Reorganization Act of 1985.
1992	Added a revenue neutrality provision providing the amount of revenues a new city takes from a county once incorporated must be substantially equal to the amount of savings the county would realize as a result of no longer providing the service.
1993	LAFCO given the authority to initiate proposals for consolidation of special districts or the dissolution, merger or creation of a subsidiary district.
1997	The ability of a city to veto a simultaneous detachment and incorporation proposal was repealed.
2000	The Cortese-Knox-Hertzberg Reorganization Act of 2000. (See below for details)

The most recent overhaul of LAFCO law occurred in 2000 (AB 2838, Hertzberg). The Legislature took parts of the recommendations from both the Little Hoover Commission’s 2000 Special Districts report and the Commission on Local Governance for the 21st Century’s report, *Growth Within Bounds*, and incorporated them into AB 2838. These changes are highlighted throughout this testimony. Specific to the Commission’s 2000 report recommendations, those are discussed in the Evolution of LAFCO section.

The Role of LAFCO and Services Provided

The role, scope and scale of services provided by LAFCO have evolved over the past 53 years. As noted above, the original mission of LAFCO was narrow in scope to review and approve or disapprove proposals for incorporations and the creation of special districts.

Today, in addition to the original narrow directive, LAFCOs are responsible for:

- Processing city and district annexations and detachments (including annexations of territory being served by a mutual water company), district consolidations, dissolutions and mergers, city consolidations and disincorporations;

- Addressing the activation and/or divestiture of district latent services or powers (latent services or powers are defined in Government Code Section 56050.5 as meaning those services, facilities, functions, or powers authorized by the principal act under which the district is formed, but that are not being exercised, as determined by the commission pursuant of subdivision (i) of Section 56425);
- Conducting sphere of influence (SOI) updates and municipal service reviews (MSRs) of special districts and cities;
- Reviewing and authorizing the extension of services by special districts and cities outside existing jurisdictional boundaries;
- Complying with the California Environmental Quality Act (CEQA), which was enacted after LAFCOs were established;
- Determining property tax revenue exchange amounts for affected agencies in connection with changes of organization or reorganizations such as special district annexations and detachments;
- Mapping and planning for disadvantaged unincorporated communities (DUC); and
- Conducting special studies, among other things.

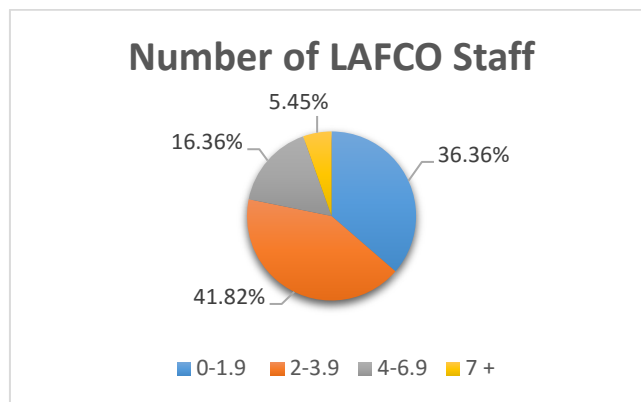
Many local agencies look to their LAFCO to facilitate discussions on things like shared services opportunities, property tax exchange agreements, or, more recently, the formation of Sustainable Groundwater Management Agencies (SGMA). Overall, the complexity of local land use issues and service delivery options have exploded along with the state’s rapid population growth.

Staffing Models and Level of Independence of LAFCOs Throughout the State

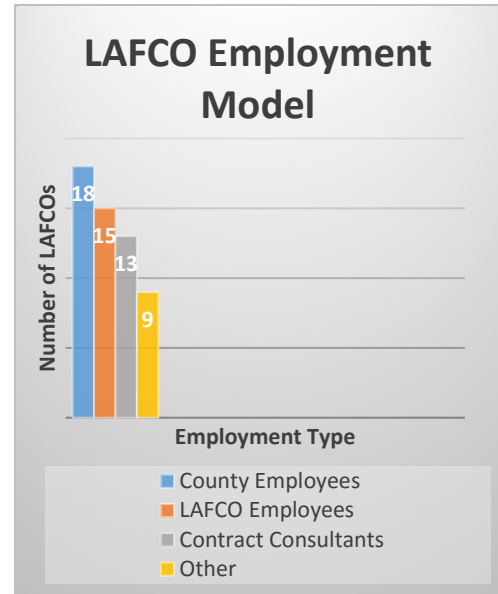
Staffing Models

The size and staffing models of LAFCOs throughout the state greatly vary depending on several factors. First, the activity level of a particular LAFCO is a primary driver of their resource needs. Next, the smaller more rural LAFCOs tend to have fewer financial resources and therefore staff accordingly. It is also apparent to CALAFCO that the level of acceptable government oversight varies greatly between regions of the state.

In a 2015 membership survey in which 55 of the 58 LAFCOs participated, CALAFCO found that 78% (or 43 of the 55) of LAFCOs have less than four staff members. In fact over 36% (20 of the 55) have less than two staff members, if there is even a dedicated LAFCO staff office presence. Over 16% (9 of 55) indicated they have four to six staff members. Only three LAFCOs indicated having seven or more staff members.



The reality of LAFCO staffing is that a large percentage of LAFCOs use either part-time contractual relationships or county personnel to fill the primary staffing roles. Many LAFCOs hire part-time staff, by contract, to perform the responsibilities of the Executive Officer (EO). Three of the more rural LAFCOs in the northern part of the state contract with the same person to fulfill EO responsibilities; another seven rural LAFCOs contract with a different person to fulfill EO responsibilities. So between these ten LAFCOs, there are two part-time contractual EOs to guide a very large geographic region that is experiencing ever increasing development pressures and demands for new services. Other examples of LAFCOs that have low staffing resources include one that has the County Administrator acting as the EO; another uses the County Board of Supervisors' Clerk of the Board as EO; and several use the County's Planning Director or the Community Development Director as the EO.



On the flip side of these models are the larger and higher-resource LAFCOs that employ four or more staff members (only 9 of 55 fall into this category). The largest LAFCO in the state employs nine full-time positions and one-part time position, as well as having nine part-time contractors.

A Matter of Independence

The need for greater LAFCO independence has long been debated. And while many LAFCOs operate independently from the County (with more moving in that direction), the reality is that many of the smaller LAFCOs still operate with some level of dependence on the County.

In the 2015 CALAFCO Survey, we found that over 32% (or 18 LAFCOs) of the 55 respondents have staff that are employees of the County. Over 27% (15 of 55) have staff that are fully independent and employed by the LAFCO. Contract consultants as lead staff make up over 24% (or 13 of the 55), and over 16% (9 of 55) are a hybrid or some other form of staffing.

Revenue Sources

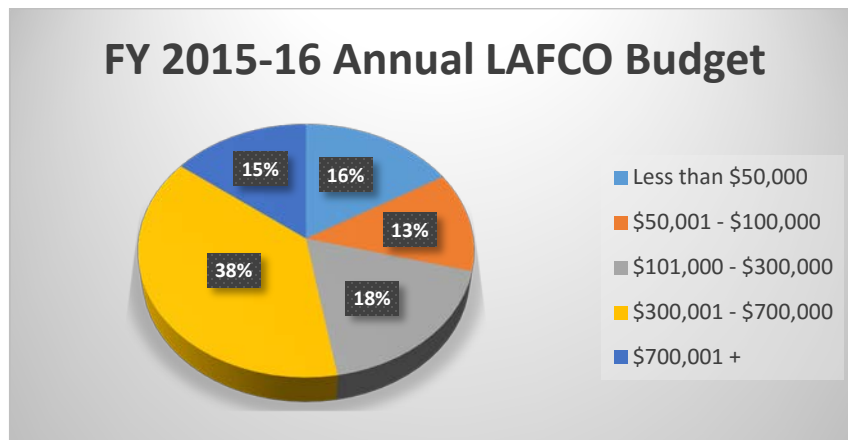
LAFCO funding sources are extremely limited both externally by arbitrary restrictions on state funding sources (Strategic Growth Council grants for example) and internally by political reluctance of a local commission to “grow” government functions. Government Code section 56831 establishes the formula for funding LAFCOs’ budgets requiring the categories of local agencies sitting on the particular LAFCO’s commission to fund the LAFCO budget. In 30 of the 58 LAFCOs cities, counties, and special districts contribute to the LAFCO budget. The statute (Government Code Section 56381) calls for an equal apportionment of one-third share for those LAFCOs in which there is county, city and special district representation. However, the statute allows for individual LAFCOs to modify this statutory budget funding allocation. (For example, Butte LAFCO has special district representation and all parties involved agreed that special districts shall pay less than the one-third apportionment.) The cities’ share is apportioned in proportion to each city’s total revenue, and the special districts’ share is apportioned in proportion to each district’s total revenue as a percentage of the combined total district revenues within the county.

For LAFCOs with no special district representation, the cost is split equally between the cities and county. For LAFCOs in which there are no incorporated cities within the county (Alpine, Mariposa and

Trinity), the cost is to be split equally between the county and the special districts. In two of these instances, however, (Alpine and Mariposa) there is no special district representation, and therefore the county pays 100% of LAFCOs' budget. Ten counties have only one incorporated city. In these instances, the sole city is responsible for the city apportionment of the LAFCO budget allocation.

LAFCOs also adopt fee schedules allowing LAFCOs to recover the cost of certain proceedings including but not limited to processing of applications, amending or updating SOIs and other LAFCO proceedings. By law, fees cannot exceed the estimated cost of providing the service, so, as is the case with other governmental services provided by other types of public agencies, there is no percentage of net profit built into adopted fees. A LAFCO has the authority to reduce or waive fees if it finds the payment would be detrimental to the public interest.

More than half (27 of 55) of the LAFCOs responding to the 2015 Survey indicated to CALAFCO that it was somewhat difficult to maintain annual funding levels and that they are unable to successfully obtain budget increases, while less than half (25 of 55) of LAFCOs reported that they have little difficulty maintaining annual funding levels or seeking budget increases when increases can be justified. The other 3 of the 55 LAFCOs indicated that their budgets are kept flat or have been reduced over time. This is clearly a challenge for the majority of LAFCOs in meeting statutory obligations. This issue is expanded upon in the Lingering Challenges and Opportunities section of this testimony.



Based on the Survey, CALAFCO learned that budgets for LAFCOs around the state vary widely. As you can see, less than 15% of them (8 of 55) have a budget larger than \$700,000 annually, and over 16% (9 of 55) have an annual budget of less than \$50,000.

To help put this into better perspective, here are some examples of FY 2016-17 adopted budgets from LAFCOs as compared to their adopted FY 2015-16 budget:

LAFCO	FY 2016-17 Adopted Budget	+/- from Adopted FY 2015-16 Budget	% of Change
Mono	\$11,582	+\$49	+0.5%
Tuolumne	\$36,283	-\$2,538	-7%
Kings	\$57,126	+\$5,672	+10%
Los Angeles	\$1,405,530	+\$34,530	+2.5%
San Diego	\$1,984,064	+\$163,253	+8.3%



All of Mono LAFCO's staff, for example, are contracted through the County, including the EO who also serves as the County's Planning and Community Development Director. Mono's budget accounts for revenue from the county, only one city and no independent special districts. All of Tuolumne LAFCO's staff are contracted through the County and the EO also serves as the County's Community Resources Agency Director. Their budget also reflects revenue from the county, only one city and no independent special districts. Kings LAFCO staff are also County employees, with the LAFCO EO also serving as the Community Development Director. Their budget reflects revenue from the county, four cities and no independent special districts.

In contrast, both Los Angeles and San Diego LAFCO have full and part-time staff who are employed directly by LAFCO. Los Angeles receives revenue from 88 cities, 53 independent special districts and the county. San Diego LAFCO's revenue is derived from 18 cities, 60 independent special districts and the county.

The Role of LAFCO and Special Districts

The nature of relationships between LAFCOs and special districts vary across the state from one of mutual respect, to a fear and contempt of LAFCO, and many places in between. Many LAFCOs are proactive in their efforts to stay connected with the special districts in their area, while others could improve these efforts. For those LAFCOs with special districts seated on their LAFCO, staying connected with special districts is a much easier task.

It is important to note that LAFCO has no direct regulatory authority over special districts. The MSR conducted by LAFCO is only as good as the information received from the entity being studied or other resources (as needed). In this respect, the LAFCO must rely primarily on the district to provide the necessary information. In many instances this is accomplished with great efficiency. However, in some instances this is not the case.

Following are two extremely different examples. First, one LAFCO in the central valley, while working to complete a series of MSRs, provided a particular district a request for information in January of this year. Despite four months of repeated follow up by the LAFCO, which was then followed up with a more formal request for information, the request and follow up requests went unanswered for several months. Despite the LAFCO's attempt to communicate to the district the purpose, importance and statutory requirement for the MSR, the district remains a strong resistant to providing the necessary information. As a result, this LAFCO's completion of the MSR has been substantially delayed.

On the other extreme, in the southern part of the state, a different LAFCO and the district being reviewed work so cooperatively together that a draft MSR was completed with relative ease and in a much more timely manner than as described above.

As you will see in the section below, MSRs are evolving into documents that are increasingly designed to assist special districts (and other municipal service providing entities) to improve the efficiency and effectiveness with which they provide the service. LAFCOs and special districts would both benefit greatly if a cooperative relationship and a mutual understanding of the benefits of the MSR process existed. CALAFCO has begun conversations with the California Special Districts Association (CSDA) to facilitate local discussions about these benefits.



Municipal Service Reviews

Purpose

In 2000, there was a substantial change in LAFCO responsibility when the requirement of conducting MSR was added (Government Code Section 56430). The requirement at the time Section 56430 was enacted, was to conduct a MSR in order to establish or update a SOI and the LAFCO was required to comprehensively review all agencies providing municipal services in the prescribed geographic area. The law prescribed that by January 1, 2008, LAFCOs were to have all SOIs updated, and done, as necessary, and every five years thereafter.

Over the years the frequency with which the MSR is to be conducted and the factors to be considered in a MSR have changed. Today, the statute indicates LAFCO shall, as necessary, review and update each SOI every five years. Should there be a change in the SOI, then the appropriate MSR must be revisited. The “as necessary” clause allows for adopt local policies based on local circumstances and conditions.

MSRs today must include LAFCOs’ determinations on seven areas, including: growth and population projections for the area being studied; location and characteristics of any DUC within or contiguous to the SOI; present and planned capacity of facilities, adequacy of public services, and infrastructure needs and deficiencies; financial ability of the agency to provide the services; identification of opportunities for shared services; accountability for community service needs (including governance and operational efficiencies); and any other matters the LAFCO deems relevant in the provision of services.

LAFCOs have discretion in how to conduct MSRs. For example, some LAFCOs choose to conduct MSRs on all service providers (regardless of service type) in a particular geographic region or area. Others prefer to study the entire county by category of service (one MSR will study all fire service providers while another MSR will study all water service providers). Still others may choose to conduct MSRs based on the type of special district, or they may be done on an individual agency.

LAFCOs also have the discretion to conduct MSRs with in-house staff or hire consultants. More often than not, the amount of financial and human resources available to the LAFCO dictates how an MSR will be completed and more importantly, affects the depth and quality of the prepared MSRs and any potential resulting determinations for future corrective actions that may be deemed necessary. Given that the MSRs are a critical component of LAFCOs oversight of local agencies, this great disparity in MSR resources directly impacts LAFCOs ability to identify deficiencies and take corrective measures.

The current language of the MSR statute leads many LAFCOs to conclude that the Legislature intended that MSRs be conducted only when it was necessary to establish a new or update an existing SOI (hence the use of the term “as necessary”). However, it is becoming increasingly clear to CALAFCO that somehow the initial intent has been lost and a new paradigm has been created regarding MSRs. There is growing dialogue among some that the expectation is for LAFCOs to conduct MSRs on all municipal service providers every five years, regardless of whether or not the SOI is being updated.

This expectation is a growing concern for LAFCOs and CALAFCO for a number of reasons. First, it is misaligned with the express language of the MSR statute and its original intent. Second, a comprehensive MSR can take many months if not years to complete and requires a great deal of resources (both human and fiscal). This may mean that a LAFCO is unable to apply the proper amount of attention to an agency in need of improvement because there is just not the time. Third, and perhaps the most daunting for many LAFCOs is that the requirement for MSRs was added to the LAFCO plate without the addition of any resources to conduct them. As a result, many of the lower



resource LAFCOs are finding it difficult to complete comprehensive MSRs, so they are completed in a minimal way. LAFCOs that have a large number of agencies providing municipal services in their area clearly have a large number of MSRs to conduct. However, given all of this, a great majority of LAFCOs are completing MSRs regularly or on a schedule that is locally acceptable.

I will use Monterey LAFCO as one example to demonstrate the resources and time required to complete a comprehensive MSR. Monterey has 12 cities and 42 independent special districts. In a snapshot of their MSR schedule in March 2016, they reported having completed 14 MSR/SOI studies in December 2015; another 5 that had the administrative draft under review or hearing set; and another 4 for which information collection was under way. This means that in the latter portion of 2015, Monterey LAFCO was studying no less than 23 municipal service providers simultaneously. This is in addition to all of the other work being completed pursuant to the LAFCO's annual work plan. To accomplish these MSRs, Monterey LAFCO contracts out to a consultant approximately 1,000 hours of work per year at a cost of approximately \$50,000. In addition, it supplements the consultant's work as needed with an existing full-time staff person at an average of 500 hours per year. All of this cost is included as part of its annual operating cost and absorbed by those paying into the LAFCO.

Another example is San Diego LAFCO and its review for four healthcare districts. In conducting this particular MSR, due to the complexity of healthcare district functions and financial operations, it took San Diego LAFCO 1 ½ years to complete the final MSR.

MSRs and Independent Special Districts by the Numbers

A recent poll of LAFCOs regarding MSRs found that most LAFCOs have conducted at least one if not two complete rounds of SOI updates and as a result, one or two rounds of MSRs. The sample size for this poll is 26 LAFCOs geographically spanning as far north as Del Norte; as far south as San Diego and Imperial; as far east as Inyo and as far west as Monterey and Santa Cruz. All 26 LAFCOs are diverse in their size, budget, staffing and type (urban, suburban and rural). What we found was that among these 26 LAFCOs, the number of independent special districts subject to review ranged from 9 to 105 (the average being 42.5) for a total of 1,150 independent special districts. Of these, an MSR had been conducted on 1,058 of them, at some point in the last ten years. This is an average completion rate of 92%, and does not account for all of the municipal services provided by cities that must also be reviewed. CALAFCO believes this number could have been greater if more emphasis was placed on agencies or services in need of review rather than a standard and arbitrary deadline to meet. Opportunities for change are discussed later in this testimony.

The Use of MSRs in the Reorganization of Districts

A point of great importance with respect to MSRs and the reorganization of districts is that ultimately LAFCO does not have the authority to mandate a district to take action. Through the MSR a LAFCO can make recommendations for changes of reorganization as described in more detail below. Additionally, a LAFCO can make recommendations that are more operational in nature (addressing governance, managerial or financial concerns). But in the end, for these types of recommendations, LAFCO lacks the authority to ensure implementation.

LAFCO has been described as the Legislature's "watchdog" to guard against wasteful duplication of services. (*City of Ceres v. City of Modesto* (1969) 274 Cal. App. 2d 545 [79 Cal.Rptr. 168].) To emphasize the point made above, the Legislature's "watchdog" is different from the Legislature's "enforcer." A watchdog identifies and alerts others to possible problems, and in rare instances, may actually be able to help solve the problem. But in most cases, the local agencies themselves must solve their own problems. When an agency seeks LAFCO approval (e.g., annexation), LAFCO can

impose terms and conditions on its approval. However, generally speaking, LAFCOs do not have legislative authority to "hold agencies accountable" and directly rectify issues or problems.

That said, LAFCOs do make strong recommendations and take the initiative to consolidate or reorganize districts. However, for as many opportunities as there are, there are a number of challenges. There are barriers to reorganization. In the Commission's 2000 report, it was stated few changes had been made in the structure of special district government. While this may be true statutorily, the report's subsequent statistics told a different story. The report cited in looking at six LAFCOs since 1994 (presumably to 2000), 22 special district reorganizations were submitted, of which 16 were approved, three were denied, and three were withdrawn. We view this as significant action.

LAFCOs have been criticized for not doing enough when it comes to dissolving or consolidating districts. Simply reorganizing agencies does not necessarily improve services – ultimately LAFCO recommendations are designed to improve the provision of service. Each district has its own funding approach and some have distinctly different levels of service. Consolidation or dissolution for the sake of change is not as simple or logical a path as one presumes and often leads to unintended consequences. LAFCOs must always recognize and respect that a special district board is locally elected and is accountable to its constituents when making local decisions, even if in stark contrast to a LAFCO recommendation.

Many of the determinations and recommendations made in a MSR are operational in nature to address governance, managerial or financial concerns. Further, since MSRs and SOIs are considered long-term planning tools, many recommendations contained within them are not intended to be enacted immediately. Some recommendations have a timeframe exceeding the associated five-year cycle.

So What Has Been Accomplished?

A number of LAFCOs recently reported to CALAFCO taking action to consolidate, dissolve or otherwise reorganize districts, some successfully and others not. For example:

- Amador LAFCO reports in the last ten years it has completed two dissolutions.
- Los Angeles LAFCO reported the recent completion of one LAFCO-initiated dissolution.
- Yolo LAFCO indicated the successful dissolution of three districts with a fourth currently in process. Additionally, it just finalized a recommendation that a local Fire Protection District contract services through one of the local cities.
- Imperial LAFCO indicates it has dissolved two districts, are in the process of dissolving another, and looking at two additional districts for potential action.
- Lassen LAFCO reports it initiated a consolidation of two districts as a result of an MSR/SOI. Although the LAFCO initiated the process, under the guidance and leadership of the LAFCO the two districts ultimately agreed this was the best course of action and now are full partners in the consolidation.
- Orange County LAFCO reported since 2000 (when the mandate of MSRs took effect), it have processed nine complex special district consolidations, dissolutions and reorganizations.
- In a much publicized action, Contra Costa LAFCO undertook a full review of a healthcare district and despite political pressure to dissolve the district, and determined it was better to reorganize the district and create a subsidiary district within the City of Concord. Today this district is healthy and thriving.
- Butte LAFCO has conducted special studies of sewer districts prompting many changes to increase local cooperation and efficiencies related to shared services. Butte has also

reorganized special districts to remove powers no longer needed or add powers to increase constituent services.

- Santa Clara LAFCO reports conducting special studies to consider dissolving or consolidating certain districts and has facilitated several discussions amongst affected agencies. However, in the end, the inability to resolve the inherent complex issues relating to any of those actions, such as the transfer of assets and liabilities to successor agencies, the lack of community support, or the lack of political will to engage in a lengthy, expensive and uncertain process, all led to no action being taken by the entities involved or Santa Clara LAFCO.
- Marin LAFCO initiated the consolidation of six wastewater agencies as a result of a MSR. After several years of study, public hearings, and LAFCO commission approval, in the end the voters within the all four districts denied the consolidation.
- Santa Cruz LAFCO indicates in the last 36 years it has reduced the number of districts by seven, with almost all of them being a significant undertaking. It reported just completing a reorganization that took three years of work and was its main project for that time. This was known as the Lompico Reorganization, which involved the dissolution of one water district and the annexation of that area to another water district. As a result of the length of time and the amount of resources required to complete the reorganization, Santa Cruz LAFCO revised its priorities to allow enough time to facilitate the reorganization, resulting in it getting behind on other MSRs. Currently, it has identified four small districts as candidates for consolidation or dissolution. However Santa Cruz LAFCO notes that they are all functioning at the moment and it would take a crisis for an action to be initiated. This is due to the resources required to conduct a successful reorganization of any sort.

What are the challenges?

The last several examples highlight some of the challenges LAFCOs face in the reorganization of districts. The lack of community support to change which manifests through the protest provision process is a factor. Regardless of how logical the consolidation or dissolution may be, the voters in the district have the final say on the disposition of the district. The LAFCO can expend years of time and resources moving towards such an action, only to have it be turned down by the will of the people being served. This factor is often a consideration when a LAFCO decides whether or not to initiate such action.

Another challenge appears to be an inability of agencies to reach agreement on how to share the tax revenue, an action over which LAFCO has no authority to resolve.

It is important to note yet again that LAFCO can make determinations and recommendations that are operational in nature, addressing governance, managerial or financial concerns, and short of a recommended change of organization, has no authority to enforce them. Should the Legislature desire LAFCO to be more proactive and aggressive in this area, then CALAFCO suggests this be a topic that is moved forward for discussion in a forum of long-term roundtables or workshops with all affected stakeholders at the table.

The Evolution of LAFCO – What’s Changed Since the Commission’s 2000 Report

Looking Back at the Steps Forward

The governing landscape of LAFCOs has evolved considerably over the past 16 years. As mentioned previously, there were substantial changes in the laws in 2000, many of which were the outcome of recommendations from a report issued by the Commission on Local Governance for the 21st Century as well as the Little Hoover Commission’s 2000 Report. Several of the recommendations found in



transparency in which all public agencies operate, which was a recommendation of the Commission's 2000 report.

Greater collaboration. At the local level, there is more collaboration among local agencies today than ever before, and LAFCOs are increasingly at the hub of these collaborative dialogues. Good examples of this include (but in no way are limited to): Yolo LAFCO who gathers local leaders and facilitates discussions amongst the county and various cities on shared services opportunities; Orange County LAFCO's initiation of the South Orange County Governance Visioning Process, designed to provide a forum for stakeholders to identify viable future governance alternatives for the established and developing communities in the unincorporated territory of South Orange County; and San Diego LAFCO who coordinated and hosted a workshop on the 2016-17 San Diego County wildland fire season readiness, which brought together a number of local fire services providers.

Additionally at the state level, CALAFCO is doing increasingly more collaboration and coordination with other state associations such as CSDA, the League of California Cities, the California State Association of Counties (CSAC) and the Association of California Water Agencies (ACWA) on matters of joint interest.

Lingering Challenges and Opportunities

Independence and Funding

Although progress has been made in the areas of LAFCO independence and revenue sources, some challenges remain. As noted previously, the matter of LAFCO independence is still a struggle. The extreme variation in LAFCO staffing often creates a significant hurdle to managing the many complex governance issues facing the state and allows for many issues to remain unaddressed entirely.

Although revenue sources were expanded in 2000, this remains a challenge for at least half of the LAFCOs in the state. The variable funding schemes reported in the Revenue Sources section of this testimony create differential financial burdens among affected agencies that is not always proportional to the effort required by each LAFCO. It also creates a competitive dynamic that often results in LAFCO budgets being established based on the hardships to the smallest entities which often drive down the overall LAFCO budget and therefore the LAFCO's ability to meet its statutory requirements. Of the 55 LAFCOs who responded to CALAFCO's 2015 survey, only 30 reported their budgets allowed them to meet statutory responsibilities. Nineteen LAFCOs (34%) indicated their budgets were barely sufficient for them to meet the minimum statutory requirements and another 6 (or 11%) stated their budgets were not adequate to meet all of their responsibilities. As the Legislature creates additional responsibilities for LAFCO without providing additional funding resources, the gap will grow as LAFCOs will increasingly find it difficult to keep pace with the very limited budgets.

Political Pressure

There are political pressures and potential conflicts inherent in the very nature of the makeup of a LAFCO commission. The statute requires all LAFCO commission members to exercise their independent judgment as a whole in furthering the purpose of LAFCO rather than the interests of their appointing authority. Through the years CALAFCO has provided LAFCO commissioners throughout the state training on how this may be accomplished. The reality is that it is a difficult mandate. How reasonable is it to expect that a county, city or special district elected official will "check that hat" at the door and think only in terms of LAFCO? It is rare when an official can set all of the political pressures of their primary entity aside and think and act only in terms of LAFCO. And, when that is accomplished, there are often great consequences. For example, at the will of the entire County Board of Supervisors, or the City Selection Committee or the Special District Selection



Committee, an official appointed or elected to serve on LAFCO can easily be replaced by the entity that put them in that seat. A recent example can be found in the central valley when the City Selection Committee removed a commissioner from a LAFCO because the majority of those on the Committee disagreed with the vote of the elected official while acting as LAFCO commissioner. Arguably, this level of political or issue oriented intervention can significantly undermine any LAFCO attempt to remain neutral and independent of local agency influence.

This challenge could potentially be addressed by appointing LAFCO commission members to a fixed term regardless of their actions. This may create a better balance of the democratic appointment process with the empowerment of the official to act more independently.

Special District representation on all LAFCOs

Both CALAFCO and CSDA are working together on generating ideas and solutions to this opportunity. Today the path for special district representation on LAFCO is long, and we are collaborating on ways to make this process easier. The other challenge to having special district representation on all LAFCOs is a matter of cost. Many districts do not want to pay the cost associated with participating on LAFCO and are unable to see the significant benefits of that participation. LAFCOs are stronger when they are more diverse. When considering matters relating to special districts, it is always a broader and better balanced perspective with the views of special districts represented in the discussions. Without a special district voice on the LAFCO, those interests are left to other entities. CALAFCO and CSDA continue outreach and educational efforts with CSDA members on the benefits of being seated on LAFCO.

Emerging Challenges and Opportunities

Albert Einstein said, *"The world that we've made as a result of the level of thinking we have done thus far creates problems we cannot solve at the same level of thinking which created them."* The reality of our world today is the issues we are dealing with are more complicated than ever before.

The evolution of the role of LAFCO without the supporting resources

The evolution of the role and responsibilities of LAFCO through the years have not kept pace with the evolution of the resources available to LAFCO to meet the changing demands. In 1963 LAFCOs were designed to move boundaries. The level of scrutiny they had was light and authority was local. Over time, LAFCOs evolved to add responsibilities, to look at future growth areas and plan for where that future growth may logically occur. Then in 2000, the Legislature added the responsibility of conducting a MSR – evaluating functions, service delivery and governance of a service provider - in order to do a SOI update. A later addition required LAFCO to conduct SOI updates every five years or as necessary, which means conducting MSRs as part of that process. Today these MSRs are required to contain LAFCO commission determinations on seven primary categories. The structure and resources to implement these additional responsibilities has remained for the most part unchanged.

In 2012, as a result of SB 244 (Wolk, 2011), the Legislature added responsibility for LAFCO to identify and plan for the needs of all disadvantaged unincorporated communities (DUCs) that lie within or contiguous to an existing SOI. LAFCOs are experiencing increasing pressure from groups calling for more action to address the real needs of these communities. Not only does LAFCO lack the authority to address service deficiencies, recent legislative efforts lack addressing the root cause of many of these issues – a lack of water, lack of infrastructure, and a lack of financing for agencies to keep pace with the cost of infrastructure, operations and maintenance and regulatory compliance. LAFCOs welcome the partnership of the local communities, local, regional and state agencies to solve these very complicated and complex issues.



Increasing demands from the Legislature for LAFCOs to address local agency deficiencies without the authority and resources to do so, and the reluctance of local agencies to readily accept LAFCO assistance or intervention, combine to create a lose-lose for all. Ultimately, the LAFCO must still rely on the participating local agencies as their primary source of operational revenue (other than fees for services). These are the same agencies who are also critically reviewed by LAFCO and may not view a strong LAFCO as a helpful entity. This has become increasingly challenging as local agencies continue to grapple with their own fiscal shortages and desire to maintain local control in an era of increasing regional planning demands.

Unique new service entity structures

Joint Powers Authority and Joint Powers Agencies are becoming a more common form of local governance and in some cases the delivery of municipal services. Lacking the oversight in the provision of those services similar to those that special districts have is an increasing challenge for LAFCOs.

Recent legislative trend challenging LAFCO authority

During the 2015-16 legislative year, CALAFCO noticed an increase in legislation introduced that either bypassed established local LAFCO processes or divested LAFCO of authority in some way. Your Commission requested CALAFCO provide our thoughts on this trend. We believe there are several reasons for this trend.

First, as many of the legislative authors and sponsors have indicated, the LAFCO process is perceived as long, costly and does not guarantee the outcome they desire. To that, we say the Legislature intentionally created LAFCO processes to be deliberate, transparent and locally reviewed, especially when dealing with the dissolution or reorganization of an entity. Many factors must be considered and deliberated carefully. Several of this year's legislative efforts do not take into account all that must be considered by either dissolving or expanding a district.

We struggle with the notion that using the state legislative process is any less costly for tax payers than the local LAFCO process, and in fact argue that the local LAFCO process is more efficient and effective as local entities are better able to consider local circumstances and conditions. It has been CALAFCO's experience that while special legislation addresses an immediate concern, it often results in collateral long-term impacts to resolving local issues.

Another reason for this trend was present in several examples: the involved district previously worked with the LAFCO and was unhappy with the results of that interaction. Consequently, rather than going back and working through the issues, it sought remedy at the state level. In yet another example the local entities involved – all of which are in some way represented on their LAFCO – never discussed their issue with the LAFCO and instead went straight to their state Legislator to seek remedy. The more this scenario is embraced by individual legislators, the more frequently it is sought by special interests and others, thus moving an issue from a local public forum to Sacramento.

Finally, several of the bills introduced address entities over which LAFCOs have no authority. For example, SB 88 from 2015 gave the State Water Resources Control Board (SWRCB) the authority to mandate consolidation of water entities. It is worth noting the agencies under the SWRCB focus are primarily agencies that are not under LAFCO jurisdiction, such as mutual water companies and private providers. This particular piece of legislation was a last minute budget trailer bill on which LAFCOs were never consulted. The passage of SB 88 left CALAFCO and all LAFCOs holding the bag so to speak in figuring out how to make the new statute actually work. For the past year CALAFCO has been working with the SWRCB in the proper implementation of this bill.

There are long-term effects to the “chipping away” of the foundation of the Act. Not only does this kind of random pick-and-choose create the opportunity for conflicting sections in the statute, it can inadvertently create statutory loopholes with very serious unintended consequences. Furthermore, the continual passage of such legislation will only invite more of the same, and create a more top-down approach to local governance – which is in direct conflict with the reason the state Legislature gave LAFCO the authority it has had since 1963. The Legislature’s willingness to pass these “one-off” bills undermines the LAFCO authority rather than empowering the LAFCO.

It was stated earlier that LAFCO processes were created by the Legislature to be local, thorough and deliberate. Allow me to expand on that for a moment and tie that concept to a lack of action (whether perceived or real). The peoples’ voice is an important part of the LAFCO process. In most cases, voters decide on whether a district should be formed, and ultimately they can decide the fate of a district. The protest provisions in statute allow for that voice to be considered as part of the process.

Taking action to dissolve or reorganize a district requires thoughtful planning at the local level including the identification of a successor agency, the determination of what to do with the obligations, liabilities and assets of the district, and in many cases the agreement of tax revenue sharing. Many of these actions are reasons a LAFCO may choose not to initiate an action. While the applicant may pay the fees associated with the process of their application, if the LAFCO initiates the action, it is the LAFCO that absorbs all of the costs associated with that action. With already strapped budgets and staffing resources (as discussed above), the majority of LAFCOs today do not have the resources required to undertake such actions which, as noted before, can take several years to complete with no guarantee their recommended action is implemented.

So while it may seem like a simple and straightforward action, the reality is it is not.

Opportunities for the Future

As indicated in this testimony, there has been a substantial evolution of LAFCO over the past 16 years and overall LAFCOs have done a solid job meeting and in many cases exceeding their statutory requirements. Opportunities always emerge in the face of challenges. CALAFCO continues to work with our 58 member LAFCOs in support of strengthening their capacities as we see LAFCO as a vital and valuable part of the local governance landscape. CALAFCO offers the concepts below as potential future opportunities to address LAFCOs’ challenges and to increase LAFCOs relevance. We stand ready to engage the Commission and its staff, stakeholders and our members in a meaningful and forward-thinking dialogue to address any viable opportunities as you narrow the scope of your special district review for your next hearing.

Increase Revenue Options for LAFCO.

In light of the increasing call for LAFCOs to conduct more in-depth studies of special districts and to consider options for improved local governance that may include actions such as reorganization, we suggest the state consider providing special funding to LAFCOs for local government reorganization studies. As stated previously, in-depth and value-added MSRs take a great deal of resources – human, fiscal and time. The outcomes can be critical to the overall health and long-term well-being of a community.

In its 2000 Report, as part of Recommendation Two, the Commission stated: *“The State should provide LAFCOs with the direction and resources necessary to make them a catalyst for the effective and efficient evolution of independent special districts.”* While several of the recommended actions outlined have been taken, funding special studies remains one unaddressed recommendation.



Perhaps with the Governor's Office of Planning and Research (OPR) as a partner, a certain dollar amount can be allocated to each LAFCO annually. Or, if the focus is to conduct specific studies, an allocation based on the number identified to be studied can be issued to the LAFCOs involved.

Another suggestion for the state to consider is allowing LAFCO to directly receive a certain percentage of property tax revenue in addition to the funding provided by the local entities participating on LAFCO. Perhaps the state can issue to LAFCO a fraction of the percentage of these agencies' portion of Educational Revenue Augmentation Fund (ERAF) funding that was previously taken away. Since the local agencies have a statutory obligation to financially support LAFCO, this seems like a logical connection.

With increasing unfunded mandates on local government, the State is setting up expectations that are harder and harder to meet. As LAFCOs are funded by local agencies, the more mandates these entities must deliver on the fewer financial resources are available for the LAFCO to call on to deliver their increasing mandates. It is a no-win cycle. CALAFCO urges the Legislature to consider the cumulative impact of all of the mandates being handed down to local entities.

Statutorily authorize LAFCO to dissolve inactive districts.

Although the total number of inactive districts statewide is currently unknown, CALAFCO suspects there are a number of districts that have not met in well over a year, not adopted an annual budget for a number of years, have not held elections in years, or have gone completely dark. We believe these districts are worthy of a closer look and may very well be the most obvious candidates for dissolution. We suggest the state grant LAFCO the statutory authority to dissolve these districts after the appropriate study has been conducted or certain determinations have been made by the LAFCO. Funding to conduct these studies and conduct the dissolution process should be considered along with the statutory authority.

Conduct a statewide study on the effectiveness of MSR's and make legislative recommendations accordingly.

It has now been 16 years since LAFCOs were authorized to conduct regular SOI updates and MSR's. Enough time has passed and enough LAFCOs have completed several "rounds" of these studies for there to be the kind of data needed to study and evaluate the effectiveness of the requirement. There are certainly lessons learned and best practices that exist as a result. It may be the right time to ask questions such as: (1) Are the right factors being reviewed; (2) Is the seemingly arbitrary timeframe of every five years the most appropriate interval; (3) What have been the MSR determinations and the subsequent actions; and (4) What do the entities involved see as the value in these studies? In partnership with CALAFCO, the state may want to consider funding a study of the effectiveness of updates and reviews based on the original intent of the law and local circumstances and conditions. CALAFCO can partner with any number of entities on this study.

Revisit and revise certain principal acts.

Over the past 16 years a number of principal acts have been updated thanks to the efforts of the former Senate Local Government Committee consultant staff. CALAFCO recommends all of the principal acts be reviewed and updated as necessary, perhaps starting with the one pertaining to healthcare districts. As this is a substantial undertaking in both time and resources, this would be a multi-year project requiring a detailed plan and timeline. As prior principal act reviews were led by local government committee staff, CALAFCO recommends either the Assembly Local Government Committee of Senate Governance and Finance Committee take the lead on this endeavor.



Keep LAFCO decisions local.

CALAFCO urges the Legislature to keep local LAFCO decisions local. While we understand there are certain situations in which the state must act (for example, if a unique governance structure is requested outside of that provided in the principal act, or granting powers of the district not provided for in the principal act), there are many instances in which legislation is introduced that is best dealt with locally. The more these kinds of legislation are passed, the more we will see introduced.

As an association, CALAFCO has adopted Legislative Policies that guide both our Board of Directors and our Legislative Committee when considering legislative matters affecting LAFCO. Primary among those policies is the preservation of the authority of LAFCO. CALAFCO supports legislation that maintains LAFCO's authority to condition proposals to address any or all financial, growth, service delivery, and agricultural and open space preservation issues. Further, we support legislation that maintains LAFCO's ability to make decisions regarding boundaries and formations, as well as to enact recommendations related to the delivery of services and the agencies providing them, including consolidations, reorganizations or dissolutions.

As all of these recent legislative efforts fly in the face of LAFCO authority, CALAFCO has opposed them in one form or another, while attempting to work with the authors and sponsors on acceptable middle-ground to create a win-win. From a CALAFCO perspective, some of those efforts have been successful while some have not.

CALAFCO has also increased efforts to educate state legislative staff on who LAFCOs are and what they do. In the fall of 2015 for the first time, we hosted a *Lunch and Learn with LAFCO* series and plan to repeat these sessions annually. In addition, CALAFCO continues to find new ways to educate our member LAFCOs on the importance of building strong relationships at the local level with their state Legislators.

Recommendation Three from the 2000 Little Hoover Commission Report.

The 2000 report was very broad in scope with a host of recommendations. One in particular, Recommendation Three, appeared to get little traction, despite the fact it contains a good foundation for discussion in improving and enhancing local governance.

CALAFCO agrees in concept with several of the specific actions outlined within this recommendation, and feels they are worthy of closer scrutiny. We see the opportunities cited therein have evolved over the past 16 years to:

- ***Study the long-term effects of consolidations and reorganizations.*** This could be done in partnership with CALAFCO, CSDA and the Institute of Local Government (ILG), or perhaps the Public Policy Institute of California.
- ***Develop performance measures for special districts.*** Standard industry measures could be created by service type for certain measures, and other measures would be standard across the board for things such as finance and governance. These can be collaboratively developed by CSDA, CALAFCO, the ILG and the Special District Leadership Foundation (SDLF). Once established these performance measures can be effectively used by LAFCO when conducting a MSR and SOI update.
- ***Establish a cadre of trainers.*** In conjunction with CALAFCO and CSDA, the ILG seems like the logical partner to coordinate and support this effort. Retired LAFCO EOs and special district General Managers from around the state who are willing to train as needed or be called upon to assist and advise in certain situations, might be used at the cost of a small stipend or even on a pro-bono basis.



In closing, I want to again thank you for the opportunity to share our viewpoint on the special relationship between LAFCOs and special districts, to highlight the progress made by LAFCOs over the past 16 years, and to address challenges and opportunities we see for the future. CALAFCO is happy to make itself available as a resource to the Commission and the Legislature to improve the landscape of local governance in California.

Respectfully,

A handwritten signature in blue ink, appearing to read "Pamela Miller". The signature is fluid and cursive.

Pamela Miller
Executive Director



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Newsletter | Summer 2016

Update on Public Law Courts Making Revenue Law

By Michael G. Colantuono

Developments continue apace in the law of local government revenues. The most significant development is the Supreme Court's 4-3 decision in *Department of Finance v. Commission on State Mandates*.

Los Angeles County and cities within it brought test claims to the Commission on State Mandates arguing requirements imposed by the Regional Water Quality Control Board on a Clean Water Act permit for the storm drain system were reimbursable mandates under 1979's Prop. 4, the Gann Limit Initiative. If so, the Legislature must fund local governments' costs or suspend the mandates. The Commission found the requirements not to be compelled by federal law and therefore mandates, although it also ruled local governments could fund some of them by fees on private parties and denied reimbursement as to those. The Department of Finance successfully overturned the Commission in trial and appellate courts, but the Supreme Court agreed with the Commission. Although storm water permits are required by federal law, the federal government does not compel Regional Boards to impose any particular conditions on permits. The Board's exercise of discretion to impose costly requirements was an unfunded mandate under Prop. 4. The three recent Brown appointees to the Court dissented, arguing the Commission was insufficiently deferential to the expertise of the Regional Board as to the requirements of federal law.

This is very consequential for cities and counties given the very large, unfunded costs of complying with current storm water permits. Environmental advocates who won demanding permit requirements from Regional Boards can be expected to seek to salvage those

(continued on page 2)

Welcome, Laura Zagaroli

Laura joins CH&W's advisory practice group as an Of Counsel attorney and will provide a full range of advisory services to our municipal clients around California. Laura has more than nine years' experience in municipal law, with particular emphasis in land use, public works, business regulations, taxation, and real property matters. She also has experience in representing medical facilities involving HIPAA privacy requirements, malpractice liability, and medical ethics.

Laura earned her law degree at Southern Methodist University in Dallas in 2006, where she was a Dean's Scholar and won the 2005 JW Moot Court Competition. She also received honors in law at University College in Oxford, England. She earned her Bachelor of Arts degree at UC Berkeley, graduating as valedictorian of her class. Before law school, Laura taught high school for several years in Lafayette, California. Welcome, Laura!

Revenue Law (cont.)

requirements despite this case. The long-standing and expensive battles about who should pay to clean our storm water will continue.

The Supreme Court also granted review in *California Cannabis Coalition v. City of Upland*, which vacated a Court of Appeal decision that the limits on taxes imposed by Prop. 218, such as the requirement for 2/3 vote approval of special taxes, do not apply to initiative measures. The Howard Jarvis Taxpayers Association sought rehearing on behalf of the City for free and succeeded in obtaining review. The case is being briefed and should be decided in 2017. Michael Colantuono of CH&W will collaborate on an amicus brief for the League of California Cities.

Argument is scheduled for September in *BIA v. City of San Ramon*, a San Francisco Court of Appeal case involving a city-wide Mello Roos district to fund municipal services to new development. The BIA argues that the statute requires Mello Roos taxes to fund new services, not to supplement budgets for existing services. A pre-argument order of the Court of Appeal asks the parties to argue statutory history which might support the BIA's view.

September will also bring argument of *In Re TOT Cases*, the California Supreme Court's review of San Diego's effort to collect its bed tax from on-line resellers of hotel stays like Priceline.com. Michael Colantuono and Len Aslanian of CH&W wrote an amicus brief for the League of Cities and the California State Association of Counties in support of San Diego in the case. Decisions are due 90 days after argument.

Thus, more case law is coming soon. As always, we will keep you posted!

For more information on this subject, contact Michael at MColantuono@chwlaw.us or (530) 432-7357.

Council Votes Protected by Anti-SLAPP Statute

By Matthew T. Summers

In *City of Montebello v. Vasquez, et al.*, the California Supreme Court held City Councilmembers' votes are protected by the anti-SLAPP statute.

A strategic lawsuit against public participation ("SLAPP") was originally a developer's defamation suit against critics of development, using the cost of litigation to silence opponents. In 1992, the Legislature adopted Code of Civil Procedure § 425.16 to prevent such abusive litigation. A defendant may file a special motion to strike to stay all discovery and to obtain early dismissal of a case arising from expressive activity that is not well grounded in fact and law — a so-called "anti-SLAPP" motion.

Courts decide anti-SLAPP motions in two steps. First, a defendant must show the challenged conduct arose in the exercise of constitutional free speech or petition rights, defined broadly. If so, the plaintiff must show she is likely to prevail on the merits. If she can, the case proceeds; if not, it is dismissed and the defendant is entitled to attorneys' fees.

Montebello sued three former Council Members and a former City Manager for alleged conflict-of-interest violations in the award of a trash franchise. The defendants filed an anti-SLAPP motion, contending their votes on the franchise were constitutionally protected expressive activity.

Our Supreme Court agreed. The City argued that voting by public officials is not protected by the First Amendment, citing a recent U.S. Supreme Court involving a conflict of interest dispute in Las Vegas, *Nevada Commission on Ethics v. Carrigan*. The California court held the anti-SLAPP statute expressly

(continued on page 3)

No Religious Defense to Marijuana Laws

By Gary B. Bell

In *Oklevueha Native American Church of Hawaii, Inc., et al. v. Lynch, et al.*, founder and church president Michael Rex “Raging Bear” Mooney defended his prosecution for possession and distribution of cannabis, citing the federal Religious Freedom Restoration Act (RFRA). Mooney and church members claimed they “receive[d] communion through cannabis in their religious ceremonies and daily worship.” They also claimed to “honor and embrace all entheogenic naturally occurring substances, including Ayahuasca, Cannabis (aka Rosa Maria and Santa Rosa), Iboga, Kava, Psilocybin, San Pedro, Soma, Teonanacatl, Tsi-Ahga, and many others.” However, they conceded cannabis is a substitute for their primary entheogenic sacrament, peyote.

A RFRA claim has two elements: (1) the activities must be an “exercise of religion,” and (2) the government action must “substantially burden” that religious exercise. If a plaintiff establishes these, the government must prove its challenged action furthers a “compelling government interest” by “the least restrictive means” — a difficult test.

The Ninth Circuit did not decide whether cannabis use is an “exercise of religion.” Because Mooney and church members conceded cannabis is a substitute for peyote and their religion does not mandate its use, the Court found their prosecution for possession and distribution of cannabis could not be a “substantial burden” on their religious exercise.

The Court left open the possibility of a future RFRA claim by adherents to a religion that mandates use of cannabis. Such a claim, if factually proven, might prevent a federal prosecution for possession and distribution of cannabis.

The proliferation of marijuana businesses in our current regulatory environment has led to increasing

efforts to enforce local and other restrictions on those businesses. Religious claims sometimes arise in defense of these cases. However, careful prosecution can overcome most such claims as research has yet to identify a bona fide religion that compels marijuana consumption.

For more information on this subject, contact Gary at GBell@chwlaw.us or (530) 208-5346.

Votes Protected by Anti-SLAPP Statute (cont.)

protects both constitutional free speech and petition rights. Council Members’ votes and comments at Council meetings are entitled to protection. The Court remanded to lower courts to consider whether the City can show likely success on the merits.

Justices Liu and Justice Krueger dissented, noting the ruling’s chilling effect on enforcement of public-sector corruption laws. The majority rejected this concern, explaining the ruling is not blanket protection for legislators’ votes because plaintiffs may proceed if they demonstrate a probability of prevailing on the merits.

The case will complicate enforcement of conflict of interest and corruption laws, but will ensure protection for elected officials’ comments and votes in local government meetings. The significance of its holding will be clearer when lower courts determine if Montebello can prove its conflict-of-interest claims.

For more information on this subject, contact Matt at MSummers@chwlaw.us or (213) 542-5719.



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News from the Board of Directors

CALAFCO QUARTERLY

Attachment E

September 2016



Conferences and Workshops Update

2016 ANNUAL CONFERENCE UPDATE



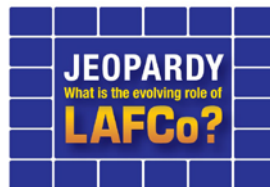
The 2016 Annual Conference is fast approaching! Get your registrations in before October 16. This year's Conference is set for October 26 - 28 in Santa Barbara at the beautiful Fess Parker DoubleTree. Our theme

this year is *Orchards to Oceans: Balancing California's Diversity*. Our host, Santa Barbara LAFCo, and the program planning committee have planned a great program. Session topics include general sessions on water, ag preservation, and state legislative overrides on LAFCo. Breakout sessions include topics such as growth & development, cutting edge LAFCo trends, AB 8, CEQA, water source alternatives, and a look at DUCs. Of course we will finish with our annual legislative update. A diverse and unique mobile workshop is planned, as well as a fun time for Wednesday night's welcome reception and Thursday night's awards banquet.

CALAFCO wishes to thank Santa Barbara LAFCo for hosting this year's conference, program committee chair David Church, conference chair Sblend Sblendorio, and all those who volunteered to plan the program. All Conference information can be found on the CALAFCO website.

2016 STAFF WORKSHOP

This year's staff workshop was hosted by LA LAFCo and held in Universal City. With the theme of *JEOPARDY: What is the Evolving Role of LAFCo?* The program was diverse and attendance was high with 111 people in attendance, representing 38 LAFCos and 6 Associate Members. Overall the Workshop rating was a 4.9 out of 6.0. The final financial report, which was available at the end of the fiscal year, showed a virtual break-even.



CALAFCO wishes to again thank LA LAFCo for hosting the workshop, Kris Berry and Marjorie Blom for assuming the lead on the program committee at various times in the planning process, and all those who volunteered to plan the program.

The 2017 Staff Workshop is set for April 5-7, 2017 at the beautiful Doubletree by Hilton in downtown Fresno. Our host for this workshop will be Fresno LAFCo.

CALAFCO U UPDATE

Mark your calendars for the next CALAFCO U sessions! December 8 we will be in southern California (exact location still being determined) and the topic will be *Enhancing Partnerships and Relationships With Affected Agencies*. The other session in Sacramento is set for May 5, 2017 with the topic being *Negotiations and Mediation: How LAFCos Have Dealt With Unique Situations*.



CALAFCO Board Actions

The Board met on July 29 in San Diego and took the following administrative actions:



The FY 2015-16 year-end budget was reviewed. The Association ended the year with a net balance of \$59,242. The Board approved an additional transfer of \$2,000 into Fund Reserves (in addition to the \$6,000 approved in the FY 2016-17 budget), bringing the total Fund Reserve balance to \$158,754. The Board also approved an additional \$7,687 moved into Contingency increasing that amount for FY 2016-17 to \$28,306.

The Board approved Tenaya Lodge in Yosemite as the site of the 2018 Annual Conference. After repeated attempts to secure a facility in Monterey, CALAFCO was unsuccessful in getting the right kind of room rates, so other options were explored.

The Board had a lengthy discussion regarding potential Conference Sponsors and approved the acceptance of sponsorship monies with the caveat that on all collateral material pertaining to sponsors there is a statement indicating a sponsorship does not mean CALAFCO is endorsing that particular business/agency.

The Board approved the production of a white paper and statewide mapping project of disadvantaged unincorporated communities in the coming year.

The Board held a closed session in which there was a performance review for the Executive Director.

CALAFCO/CSDA Joint Projects

The joint project of the creation of an informational guide on the formation of a special district is now complete and in the publication stage. One printed guide will be provided by CALAFCO to each LAFCo, and additional guides will be available for purchase from CSDA.

The second working group, which focused on the implementation of countywide RDA oversight boards, has also completed their planning work. Implementation of this long process will begin in the fall of this year.

CALAFCO White Papers

We are putting the final touches on the White Paper on SGMA implementation and the affects to LAFCo. Thank you to David Church (SLO LAFCo), John Marchand (CALAFCO Board Member), Mona Palacios (Alameda LAFCo) and BB&K for their work on this document.

Additionally, CALAFCO is partnering with the American Farmland Trust (AFT) on a White Paper on Ag Policies. Work on this project will begin shortly.



CALAFCO Legislative Update

This has been a very full legislative year for CALAFCO. As the legislative session winds down, we are monitoring bills of importance. This year we sponsored two bills. The first is **AB 2910**, our annual Omnibus bill. The bill was signed into law August 22.



The other bill CALAFCO sponsored is **SB 1266** (McGuire), which is the legislation that creates a direct communication link between LAFCos and JPAs. The bill requires stand-alone JPAs meeting the definition found in GC Section 56047.7 that were formed to provide municipal services and have at least one member who is a public agency to file a copy of their agreement or amendment to that agreement with the LAFCo. The bill was signed into law August 22.

Other bills CALAFCO was actively involved in include:



- ◆ **AB 2032** (Linder) **CALAFCO Support**. This bill pertains to statutes involving disincorporations. The bill was signed into law August 22.
- ◆ **SB 552** (Wolk) **CALAFCO Watch**. This bill offers several technical clean-up measures from last year's budget trailer bill SB 88. It also allows the State Water Board to appoint an administrator to a water system. The bill contains the one technical amendment requested by CALAFCO since last year and is awaiting the Governor's action.
- ◆ **SB 1262** (Pavley) **CALAFCO Watch**. This bill focuses on permitting new water systems and water supply planning. After several amendments, the bill is awaiting the Governor's action.
- ◆ **SB 1263** (Wieckowski) **CALAFCO Watch**. This bill places new requirements on the water permitting process and contains our requested amendment. The bill is awaiting the Governor's action.
- ◆ **SB 1318** (Wolk) **CALAFCO Oppose**. This bill focused on disadvantaged unincorporated communities (DUCs) and accessibility to safe drinking water and adequate wastewater services. CALAFCO expended a great deal of resources this year with this bill working with the author and sponsor on amendments. Ultimately while the author accepted our amendments the sponsor did not, so the bill died. The end product of the amendments was a requirement for all LAFCos to be in compliance with the SB 244 (2011) requirement of mapping DUCs by January 1, 2018.

Other bills for which CALAFCO has taken a position include:

- ◆ **AB 1707** (Linder) **Oppose** (bill died)
- ◆ **AB 2277** (Melendez) **Support** (bill died)
- ◆ **AB 2414** (Garcia) **Oppose** (pending Gov action)
- ◆ **AB 2470** (Gonzalez) **Watch with concerns** (signed by Gov)
- ◆ **AB 2471** (Quirk) **Oppose unless amended** (bill died)

- ◆ **SB 817** (Roth) **Support** (pending Gov action)
- ◆ **SB 971-972-973** (SGFC) **Support** (signed into law May 27)
- ◆ **SB 1292** (Stone) **Support** (bill died)

CALAFCO thanks all who serve on the Legislative Committee, and those on the Committee who volunteered to assist in subgroups for many of this year's complicated bills. A full detailed legislative tracking report can be found on the CALAFCO website in the Members Only section. We thank all of our member LAFCos who have taken the time to write position letters on these various bills. Together our voice is stronger.

Little Hoover Commission and CALAFCO

In August, at the request of the Little Hoover Commission (LHC), CALAFCO was a primary witness in an informational hearing on Special Districts. The LHC is doing follow-up work on their 2000 report on Special Districts. Also testifying were CSDA, North Tahoe Fire Protection District, the CA Assoc. of Healthcare Districts, Howard Jarvis Association and economist Michael Coleman. CALAFCO prepared a 19-page written testimony, a copy of which can be found on the CALAFCO website. It appears at this time, the LHC will focus on the effects of climate change to the delivery of services by special districts for their October hearing. Additionally, they are hosting a roundtable discussion for stakeholders on the topic of healthcare districts in November, with CALAFCO participating in that discussion.

CALAFCO Associate Members' Corner



This section highlights our Associate Members. The information below is provided to CALAFCO by the Associate member upon joining the Association. All Associate member information can be found in the CALAFCO Member Directory.

We are pleased to welcome one new Gold and welcome back one Silver Associate Member to CALAFCO.

New Gold Member

CV Strategies

CV Strategies is a dedicated team helping companies



with strategic planning, communications and training. To learn more about their team and the services they offer, visit them at www.cvstrategies.com or contact Erin Gilhuly at erin@cvstrat.com.

New Silver Member

Rosenow Spevacek Group, Inc.

We welcome back to the CALAFCO family Rosenow Spevacek Group, Inc., or RSG.





RSG is a creatively charged counterpart to California public agencies. They work with the people responsible for vibrant places and propel them to their goals. Better Communities. Bolder futures. To learn more about them visit their website at www.webrsg.com or contact Cassandra Ravenna at cravenna@webrsg.com.

Fresno County Fire Protection District

A Silver Associate Member since September 2009, the **Fresno County Fire Protection District** provides emergency services, fire prevention, fire protection planning and code enforcement for the Fresno Fire Protection District. To learn more about them, visit their website at www.fresnocountyfire.org.

GST Consulting

GST Consulting has been a Silver Associate Member since January 2010. They provide local government consulting and management services to public agencies and private organizations desiring short and long term expertise in organizational management, municipal service delivery analysis, staff augmentation and municipal finance, with emphasis on incorporation and annexation fiscal analysis. For more information on GST Consulting, visit their website at www.GSTConsulting.us, or email Gary Thompson at GSTConsulting@cox.net.

CALAFCO wishes to thank all of our Associate Members for your support and partnership. We look forward to continuing to highlight our Associate Members in each Quarterly Report.



TRACKS Around the State

Amador LAFCo

Amador LAFCo recently dissolved a small water-providing CSD and combined it with Amador Water Agency, a county wide water wholesale and retail water provider. The reorganization was friendly, with both agencies negotiating with open minds and a priority of looking out for the best interests of all their citizens and ratepayers. The volunteer board of directors at the CSD had been having a difficult time complying with reporting requirements and state laws for water quality at a low enough cost to be competitive. System improvements benefiting the CSD residents as well as other nearby customers of Amador Water Agency will now be accomplished more easily. The CSD did a great job of outreach to its customers and there were no citizen objections to the plan. This change seems to be a win-win for both the agencies and water users.

Placer LAFCo

Placer LAFCo approved its first Island annexation this spring. The 103 acre territory of 183 lots developed with residences is completely surrounded by the City of Rocklin was approved in April, and a Reconsideration hearing in July upheld the Commission's approval. This area was previously proposed for an annexation proposal in 1983, which resulted in termination by a 78 - 0 vote.

The property owner who filed for reconsideration on this proposal challenged our conclusion that the area was not prime agricultural land; that in fact it was prime agricultural land based on evidence he was growing microgreens in trays in his garage, and had two goats on the property. LAFCo was also challenged on our use of "developed" pursuant to the CKH definition of prime agricultural lands.

Based on this experience, we suggest CALAFCO may want to think about our definition of prime agricultural lands contained in CHK and, specifically, may want to consider a definition of development.

Marin LAFCo

Marin LAFCo recently welcomed Sicla Lundy to their team. Sicla is a recent graduate of Cal State Northridge and previously worked for BioMarin. Sicla serves as Marin LAFCo's new Administrative Services Associate.

Mark Your Calendars For These Upcoming CALAFCO Events



- ❖ CALAFCO Annual Conference, October 26 - 28, 2016, Santa Barbara

Upcoming CALAFCO Conferences and Workshops

2016 ANNUAL CONFERENCE
October 26 - 28
Fess Parker DoubleTree by Hilton
Santa Barbara, CA
Hosted by Santa Barbara LAFCo

2017 STAFF WORKSHOP
April 5 - 7
DoubleTree by Hilton Fresno Convention
Center
Fresno, CA
Hosted by Fresno LAFCo

2017 ANNUAL CONFERENCE
October 25 - 27
Bahia Mission Bay
San Diego, CA
Hosted by CALAFCO

MEMORANDUM

DATE: 15 September 2016

TO: Member LAFCo Executive Officers
CALAFCO Associate Members

FROM: Pamela Miller, Executive Director

RE: **CALAFCO 2016 Annual Business Meeting Notice and Agenda**

CALAFCO Bylaws (§3.4) require the Association to notify each Member LAFCo and Associate Member of the Corporation of meetings, not less than 30 days prior to that meeting.

NOTICE

The Annual Meeting of the California Association of Local Agency Formation Commissions will be held at 9:00 a.m. on Thursday, October 27, 2016. The Annual Meeting will be preceded by Regional Caucuses at 8:00 a.m. for the purpose of electing members to the Board of Directors. The Annual Meeting and Regional Caucuses will be held at the Fess Parker DoubleTree by Hilton, 633 E. Cabrillo Blvd., Santa Barbara, California. Attached please find the agenda for the meeting.

CALAFCO Bylaws (§3.7.1) also require each Member LAFCo designate in writing their voting delegate prior to or at the meeting. If you have not done so, please e-mail the name of your delegate to the Executive Director prior to the meeting. An updated list of voting delegates is being maintained in the members section of the website and will be available at the conference.

Thank you for sharing and discussing this information with your Commission. Please contact me with questions or for additional information.

CALAFCO 2016 Annual Meeting

Thursday, October 27, 2016

REGIONAL CAUCUSES

8:00 a.m. to 8:45 a.m.

ANNUAL MEETING

9:00 a.m. to 10:15 a.m.

Fess Parker DoubleTree by Hilton

633 E. Cabrillo Blvd.

Santa Barbara, CA 93103

Santa Ynez/San Rafael Ballrooms

ANNUAL MEETING AGENDA

1. Call to Order/Roll Call of the LAFcos John Leopold, Chair
2. Approve Minutes from the September 3, 2015 CALAFCO Business Meeting at the Hyatt Regency, Sacramento, CA.
3. Introduction of Board Members elected by regional caucuses James Curatalo
Nominations Committee Chair
4. Election for any at-large seats to the Board of Directors James Curatalo
Nominations Committee Chair
 - 4.1. Nominations from the Floor
 - 4.2. Candidates Forum
 - 4.3. Voting Process
5. New Business
6. Introduction of Associate Members Pamela Miller, Executive Director
7. Report from the Board of Directors on significant Association activities in 2016 John Leopold, Chair
8. Comments from CALAFCO Member
9. Adjourn to the 2017 Annual Business Meeting, Thursday, October 26, 2017, at the Bahia Hotel, Mission Bay, CA.

LAFCO

Meeting Date: 09/22/2016

Information

SUBJECT

Authorize the Executive Officer to submit a proposal to the Yolo Habitat Conservancy (YHC) offering shared staffing services that would potentially dedicate up to 0.25 full-time equivalent (FTE) of Executive Officer and 0.25 FTE of LAFCo Clerk time to the Conservancy

RECOMMENDED ACTION

Authorize the Executive Officer to submit a proposal to the YHC offering shared staffing services that would potentially dedicate up to 0.25 FTE of Executive Officer and 0.25 FTE of LAFCo Clerk time to the Conservancy.

FISCAL IMPACT

Draft cost estimates indicate that the YHC potentially contracting for 0.25 FTE of Executive Officer and 0.25 FTE of LAFCo Clerk time could result in up to \$73,444 of revenue to LAFCo per year (based on fiscal year 2016/17 salaries and benefits). However, a portion of these revenues would likely need to be used to pay for additional staff resources to handle displaced LAFCo workload.

REASONS FOR RECOMMENDED ACTION

Yolo LAFCo on behalf of the cities and County has been advancing shared services for years. In particular, the concept has been floated numerous times that there could be benefits to a Shared Services Joint Powers Authority (JPA) by consolidating some of the JPAs to gain efficiencies and collapse redundant staffing.

The YHC is a JPA that has been operating with a combination of contract staff and employees, and it has embarked on a process through this fiscal year to establish regular staffing levels to implement the Habitat Conservation Plan. As the YHC Board considers its options, LAFCo was initially asked to submit a proposal for staffing services we could provide. However, after LAFCo was asked to submit a proposal and it was drafted, it was decided that YHC Board authorization was

needed first, so the proposal is somewhat on hold pending the direction of the YHC Board at its upcoming meeting on September 19th.

Notwithstanding, the purpose of this item is to obtain conceptual approval from the LAFCo Commission to potentially offer up to 0.25 FTE of its Executive Officer and 0.25 FTE of LAFCo Clerk time to the YHC. Since the next regular LAFCo Commission meeting is not until November 10th, there is not enough time to obtain Commission approval at its next meeting since the proposal was initially requested by October 1st (if its even still desired). It should also be noted that the YHC Budget Subcommittee has made a recommendation to its Board that it hire its own Executive Director to be fully accountable to the YHC Board. Therefore, staff is requesting conceptual approval knowing the YHC Board may ultimately decide to not solicit a proposal from LAFCo or that the services LAFCo can offer may not be what the YHC Board is looking for.

Approval of this item by the LAFCo Commission will allow the Executive Officer the flexibility to respond to the YHC Board direction from its September 19th meeting and submit a proposal if requested. Staff can update the Commission on the YHC Board direction at next week's meeting.

BACKGROUND

Staff prepared the draft proposal (see attached) before it was put on hold pending the September 19th YHC Board meeting. Staff has the capacity to provide these services to YHC, knowing that some of the current tasks may need to be delegated or contracted out. LAFCo has the flexibility to manage its workload and resources as needed.

The general concept of the proposal is that it would result in an approximately \$75,000 annual cost savings for YHC to "move in" with LAFCo and share its Executive Officer and Clerk staff, and also be able to share County resources such as legal counsel, finance, treasury, purchasing, HR and IT services due to LAFCo's existing co-location with Yolo County.

Attachments

[ATT-Draft LAFCo Staff Proposal to YHC](#)

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 09/15/2016

Reviewed By

Christine Crawford

Date

09/15/2016 02:28 PM
Started On: 09/12/2016 03:30 PM

[date]

Petrea Marchand
Executive Director
Yolo Habitat Conservancy
611 North Street
Woodland, CA 95695

Re: Proposal to Provide Staff Resources to the Yolo Habitat Conservancy

Dear Ms. Marchand:

Yolo LAFCo is pleased to provide this proposal to provide staff resources and other support to the Yolo Habitat Conservancy (YHC) as it endeavors to transition into a fully operational organization with regular staff. We have an opportunity for YHC to “stay lean” by utilizing existing agency resources with LAFCo and Yolo County where our office is co-located.

This proposal suggests in general terms that YHC could essentially “move in” and be co-located with LAFCo in the Yolo County administration building, sharing existing LAFCo executive director and clerk/administrative staff resources. Yolo County resources could also be tapped for a part time financial analyst as well as HR and IT resources. LAFCo understands from your August 16, 2016 budget development memo that YHC already utilizes County Counsel, County Clerk and the Department of Financial Services resources, which could continue under this proposal, and would even be more accessible as these offices would all located within the same building.

Proposal Methodology

LAFCo utilized the activities matrix and staff recommended cost estimates that were already developed by YHC staff (for the August 16, 2016 budget development subcommittee meeting) as a format for this proposal so that a “LAFCo Option” could be easily compared to the scenarios already created by YHC staff. Please appreciate that while only one LAFCo staffing option has been listed for comparison purposes, ***there is flexibility in adjusting the FTE for the various YHC positions depending on the desires of the Board.***

Proposal Cost

The following staffing scenarios include the “Existing”, “Plan Estimate”, “Option 1” and “Option 2” included in the original YHC budget development memo. The table below shows how the “LAFCo Option” costs would compare to those scenarios already presented by YHC staff. The detailed staffing breakdown is included as an attachment.

YHC Staffing Scenarios		Total
EXISTING	FTE	2.5
	Cost	\$362,887
PLAN ESTIMATE	FTE*	3.5
	Cost**	\$615,900
OPTION 1	FTE	3
	Cost	\$543,084
OPTION 2	FTE	2.75
	Cost	\$501,199
LAFCo Option	FTE	3
	Cost	\$479,359

Proposed Shared Services Staff

Executive Director (LAFCo)

Under this proposal, YHC would contract with Yolo LAFCo to utilize its Executive Officer to serve as the YHC Executive Director for primarily administrative functions only at approximately 0.25 FTE. Because the Executive Director would provide 0.25 FTE resources instead of the 0.5 suggested by YHC's "Option 2" LAFCo suggests slightly modifying the activity matrix (as noted in the red color) to share some of these responsibilities with the Deputy Director position. Under the LAFCo Option alternative, it is assumed that the YHC Deputy Director would run the day to day operations of the YHC program.

Financial Analyst (Yolo County)

YHC would continue to contract with the Yolo County Department of Financial Services for financial services and oversight. These costs have been reflected in the cost estimate.

Assistant to the Director (LAFCo)

YHC would contract with Yolo LAFCo to utilize its existing Clerk to provide the administrative services listed for the Assistant to the Director position at 0.25 FTE. In looking at the specific tasks for this position, we believe these tasks can be accomplished with 0.025 FTE, however, if additional resources are required, YHC could continue to contract with the County Clerk for additional overflow support.

Yolo Habitat Conservancy Staff

Deputy Director/Senior Environmental Scientist (YHC)

LAFCo understands from the August 16, 2016 YHC budget development memo that this is an either/or position. Obviously, the YHC board would make the ultimate decision on which position is best suited for its organization, however LAFCo suggests that since the Executive Director would be a 0.25 FTE position, it might be beneficial to have a Deputy Director level

position that would also be available to speak for YHC in various meetings and presentations. For the cost estimate purposes, LAFCo used the 1.0 FTE cost for the Senior Environmental Scientist because it was already available in the worksheet (i.e. there was no Deputy Director employee option in the spreadsheet). But this position could be a contractor or employee, ranging from 0.5-1.0 FTE depending on the staff numbers determined by the YHC Board. It is hoped that Chris Alford could serve in this role to run the program and the FTE could be set according to her needs.

Principal Planner (YHC)

The YHC budget memo indicates that this position would be an employee, but the Board has the option to make this a contract position as well. LAFCo suggests this position would be 1.0 FTE, but as noted previously this could also be a part time position depending on YHC staffing decisions.

Research Associate (YHC)

YHC is currently utilizing a total of 0.75 FTE for Research Associate work provided by one contractor and one employee. This proposal assumes that the 0.25 FTE employee would remain because she is already an existing YHC employee, but we are flexible on how these tasks could be provided. In looking at the tasks, utilizing interns for any overflow work may be a cost effective option as well.

CALPERS Benefits

LAFCo understands that YHC has submitted an application to CALPERS to potentially provide staff benefits. One suggestion to consider is whether other future JPAs will have employees that might need benefits as well (e.g. Community Choice Energy JPA). It may be simpler to establish one general service JPA to enter into an agreement with CALPERS, rather than potentially having multiple JPAs, each having to negotiate separate contracts with CALPERS.

Other Costs

YHC's staff cost options also assumes \$30,000 for HR and IT services. LAFCo worked with Yolo County DFS to determine an overhead charge (aka A-87 charge) that would be somewhat comparable assuming the scenario that YHC moves in with LAFCo in the County Administration Building. Please note that in addition to HR and IT services, this overhead charge also includes treasury, purchasing, rent, and building maintenance at a less overall cost of \$25,000. In addition, YHC's fiscal year 2016/17 budget appropriated \$11,100 for rent that would no longer be required under the scenario of YHC moving into the County Administration Building with LAFCo.

Next Steps

LAFCo appreciates the opportunity to submit this proposal for YHC consideration. The shared staff cost savings are evident, in addition to the practical accessibility of having the YHC ancillary support services co-located in the same building.

We look forward to hearing from you regarding LAFCo's proposal. I am available to present this proposal, if desired, at a future YHC budget development subcommittee or Board meeting.

Best regards,

Christine M. Crawford, AICP
Executive Officer

Encl: Staff Option Cost Scenarios
YHC Position Tasks

cc:

DRAFT

		Executive Director (Contract)	Executive Director (Employee)	Deputy Director (Contract)	Sr. Environmental Scientist (Employee)	Principal Planner (Employee)	Financial Analyst (Contract)	Financial Analyst (Employee)	Assistant to the Director (Employee)	Assistant to the Director (Contract)	Research Associate (Contract)	Research Associate (Employee)	Counsel (In House and Outside)	Other (HR, IT)	Total
EXISTING	FTE	0.5	0	0.5	0	0	0.25	0	0.5	0	0.5	0.25	N/A	N/A	2.5
	Cost	\$ 120,000	\$ -	\$ 86,069	\$ -	\$ -	\$ 30,515	\$ -	\$ 38,615		\$ 31,818	\$ 22,506	\$ 18,364	\$ 15,000	\$ 362,887
PLAN ESTIMATE	FTE*	0	1	0	1	0.5	0	0.25	0.5	0	0	0.25	N/A	N/A	3.5
	Cost**	\$ -	\$ 192,000	\$ -	\$ 128,000	\$ 48,000	\$ -	\$ 22,000	\$ 32,000		\$ -	\$ 26,400	\$ 167,500	\$ 30,000	\$ 615,900
OPTION 1	FTE	0	1	0.5	0	0.5	0	0.25	0.5	0	0	0.25	N/A	N/A	3
	Cost	\$ -	\$ 192,000	\$ 86,069	\$ -	\$ 48,000	\$ -	\$ 22,000	\$ 38,615		\$ -	\$ 26,400	\$ 100,000	\$ 30,000	\$ 543,084
OPTION 2	FTE	0.5	0	0.5	0	1	0.25	0	0.5	0	0	0	N/A	N/A	2.75
	Cost	\$ 120,000	\$ -	\$ 86,069	\$ -	\$ 96,000	\$ 30,515	\$ -	\$ 38,615		\$ -	\$ -	\$ 100,000	\$ 30,000	\$ 501,199
		LAFCo¹			YHC	YHC	County DFS			LAFCo¹		YHC		County A-87²	
LAFCo Option	FTE	0.25	0	0	1	1	0.25	0	0	0.25	0	0.25	N/A	N/A	3
	Cost	\$ 47,915	\$ -	\$ -	\$ 128,000	\$ 96,000	\$ 30,515	\$ -		\$ 25,529	\$ -	\$ 26,400	\$ 100,000	\$ 25,000	\$ 479,359

*The HCP/NCCP cost estimate also includes funding for a half-time GIS specialist and a half-time real estate specialist, but I think it's more appropriate to contract for these services.

**Employee costs include CALPERS benefits estimated at 60 percent of salary. Costs will decrease if Board of Directors selects non-profit level benefits.

¹ LAFCo cost assumes direct salary and CALPERS benefit cost (no indirect and/or A-87 charges).

² Estimate of Yolo County A-87 Overhead Charges. Includes Treasury, Purchasing, HR, IT, Rent, Building Maintenance, etc. (YHC appropriated \$11,100 for rent in current FY budget which is an additional savings not included in this table.)

Yolo Habitat Conservancy Activities for 2017-18 Fiscal Year (assumes plan complete and waiting for permits)

	TASKS	Executive Director	Deputy Director (or Sr. Env. Scientist)	Principal Planner	Financial Analyst	Assistant to the Director	Research Associate	Counsel	Other (HR, IT)
Plan Administration									
	Annual budget and mid-year budget updates	X	X		X	X			
	Annual workplan and schedule	X	X	X					
	Payment/review of invoices	X	X		X	X			
	Develop and manage consultant contracts	X	X						
	Monthly review of INFOR statements	X			X				
	Grant reimbursement and tracking	X	X	X	X				
	Monthly financial statement and review of financial system reports	X			X	X			
	Invoice, contract, and other filing					X	X		
	Office management (paying bills, buying office supplies)	X				X			
	Board meeting preparation (every other month)	X	X	X	X	X	X		
	Advisory Committee meeting preparation (once per month)	X	X				X		
	Grant writing (3-4 minimum)	X	X	X	X	X	X		
	Grant management	X	X	X	X	X			
	Electronic newsletter, other outreach	X	X	X			X	X	
	Updates to City Councils and Board of Supervisors	X	X				X		
	Web site updates and maintenance		X			X		X	
	Complete implementing agreement	X		X				X	
	Complete permitting ordinance	X		X				X	
	Adoption of ordinance by member agencies	X	X			X	X	X	
	Develop implementation handbook	X	X	X		X			
	Develop applications/process for take coverage			X					
	Review and process applications for covered activities			X					
	Develop database to track use of permit	X		X		X			
	Annual reports and other reporting	X	X			X			
	Human resources	X				X			X
	Information technology services					X			X
	Annual audit	X			X	X			X
	Internal audit/oversight	X							X
	Training of member agency planning staff	X	X	X		X			
	Participation in California Habitat Conservation Planning Coalition	X	X						
	State/federal advocacy for additional HCP/NCCP funding	X	X						

	TASKS	Executive Director	Deputy Director (or Sr. Env. Scientist)	Principal Planner	Financial Analyst	Assistant to the Director	Research Associate	Counsel	Other (HR, IT)
Establishment of Reserve System (except restored lands)									
	Develop template pre-acquisition assessment and protocols		X	X			X		
	Science & Technical Advisory Committee process		X				X		
	Draft of easements		X	X				X	
	Approval of easements by Board and wildlife agencies	X		X					
	Appraisals			X					
	Baseline and monitoring reports		X	X			X		
	Draft site management plans		X				X		
	Enrollment of pre-permit reserve lands	X	X	X				X	
	Pre-permit reserve lands management plan development		X				X		
Restore Natural Communities									
	Develop strategy for hedgerow program		X	X			X		
	Develop strategy for nest tree program			X			X		
	Identify opportunities for natural communities restoration		X	X			X		
	Develop landowner incentive program			X			X		
Manage and Enhance Easement & Pre-Permit Reserve Lands									
	Develop Reserve Unit Management Plans	X	X	X					
	Develop Invasive Species Control Program			X			X		
Monitoring, Research & Scientific Review (except restored lands)									
	Database development and management		X	X					
	Develop species monitoring program protocols		X	X					
	Develop natural communities monitoring program protocols		X	X					
	Develop reserve system compliance monitoring protocols			X					
Local Partner Activities in Riparian Corridors									
	Develop local partner coordination strategy for Cache Creek	X	X				X		
	Develop local partner coordination strategy for Putah Creek	X	X				X		

LAFCO

Meeting Date: 09/22/2016

Information

SUBJECT

Consider and approve reclassification and new annual salary range for the LAFCo Executive Officer position, and set the salary step for the current LAFCo Executive Officer effective July 1, 2016

RECOMMENDED ACTION

Consider and approve reclassification and new annual salary range for the LAFCo Executive Officer position, and set the salary step for the current LAFCo Executive Officer effective July 1, 2016.

FISCAL IMPACT

The recommended salary change would increase fiscal year 2016/17 budgeted salary and benefit costs by \$6,448. The fiscal year 2016/17 final budget appropriated \$23,875 for contingency, which is sufficient to cover these additional costs.

REASONS FOR RECOMMENDED ACTION

In accordance with California Government Code Section 54957.6, final action on the proposed compensation of unrepresented employees needs to occur in public session.

BACKGROUND

Mindi Nunes, one of the agency designated representatives, is currently on vacation. Therefore, the agency representatives' Executive Officer reclassification and salary range recommendation will be included in a supplemental packet.

Attachments

No file(s) attached.

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 09/16/2016

Reviewed By

Christine Crawford

Date

09/16/2016 10:12 AM
Started On: 09/16/2016 09:52 AM



Executive Officer Report 9.

LAFCO

Meeting Date: 09/22/2016

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- Shared Services
 - EO Activity Report - July 25 through September 16, 2016
-

Attachments

[EO Activity Report-Jul25 to Sep16](#)

Form Review

Form Started By: Terri Tuck

Started On: 09/15/2016 02:23 PM

Final Approval Date: 09/15/2016

LAFCo EO Activity Report

July 25, 2016 through September 16, 2016

Date	Meeting/Milestone	Comments
07/27/2016	Shared Services – City of Davis Broadband Task Force Meeting	Attended
07/28/2016	Shared Services – Countywide Broadband Working Group Networking Meeting	Attended
08/02/2016	Shared Services – State of the County Address	Attended
08/03/2016	Shared Services – Meeting w/Petrea Marchand (Consero Solutions)	Potential for Shared Services JPA
08/10/2016	Shared Services – Conference call w/Steven Keck (Dept. of Transportation)	Discuss Yolo Leaders Forum Presentation
08/10/2016	Shared Services – Yolo County Broadband Task Force Meeting	Attended
08/10/2016	Shared Services – Meeting w/Alex Tengolics (CAO)	Discuss Yolo Leaders Forum Presentation
08/11/2016	Shared Services – Conference call w/Allison Joe (CA Strategic Growth Council)	Discuss Yolo Leaders Forum Presentation
08/11/2016	Shared Services – Meeting w/Mary Khoshmashrab (DFS)	JPAs/Oversight/Transparency
08/15-19	On Vacation	Off the grid
08/22/2016	Meeting w/Sheryl Hardy (DFS)	MERCOSA Dissolution
08/22/2016	Shared Services – Conference call w/Dan Sperling (UCD)	Discuss Yolo Leaders Forum Presentation
08/23/2016	Shared Services – Conference call w/Yolo County & GigabitNow	Knights Landing Broadband proposal
08/29-09/02	On Vacation	Off the grid
09/06/2016	Shared Services – Meeting w/Mindi Nunes (CAO)	LAFCo/County proposal to potentially provide services to Yolo Habitat Conservancy
09/07/2016	Shared Services – Meeting w/Doug Olander (DFS)	LAFCo/County proposal to potentially provide services to Yolo Habitat Conservancy (A-87 charges)

Date	Meeting/Milestone	Comments
09/07/2016	Shared Services – Conference call w/Matt Carpenter (SACOG)	Discuss Yolo Leaders Forum Presentation
09/09/2016	Shared Services – Meeting w/Veronica Bethel (staff of Assemblymember Bill Dodd)	Broadband in Clarksburg
09/13/2016	Meeting w/Olin Woods	LAFCo Agenda review
09/14/2016	Shared Services – Yolo County Broadband Task Force Meeting	Attended
09/15/2016	Shared Services – Planning Meeting w/Yolo County	Special District Workshop