

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

October 25, 2018

The Yolo Local Agency Formation Commission met on the 25th day of October 2018, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Member Don Saylor, and City Members Will Arnold and Tom Stallard. Voting Member absent was County Member Matt Rexroad. Others present were Alternate Public Member Richard DeLiberty, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:05 a.m.

Item No 1 Pledge

Beth Gabor, Yolo County Service Area Coordinator and Public Information Officer, led the Pledge of Allegiance.

Item No 2 Roll Call

PRESENT: Arnold, Saylor, Stallard, Woods

ABSENT: Rexroad

Item No 3 Public Comments

None

CONSENT

Item No 5 Review and file Fiscal Year 2018-19 First Quarter Financial Update

Item No 6 Correspondence

Minute Order 2018-25: Approved recommended action Items 5 and 6. Item 4 was pulled from Consent for discussion.

Approved by the following vote:

MOTION: Stallard SECOND: Arnold

AYES: Arnold, Saylor, Stallard, Woods

NOES: None

ABSTAIN: None

ABSENT: Rexroad

Item No 4 Approve the LAFCo Meeting Minutes of September 27, 2018

Minute Order 2018-26: This item was pulled from Consent then approved with the following change made to the LAFCo Meeting Minutes of September 27, 2018, Item 10, Executive Officer's Report:

State Tara Thronson's title, Deputy to Supervisor Saylor, for the record.

Approved by the following vote:

MOTION: Woods SECOND: Arnold
AYES: Arnold, Saylor, Stallard, Woods
NOES: None
ABSTAIN: None
ABSENT: Rexroad

PUBLIC HEARING

Item No 7 Consider approval of Resolution 2018-08 adopting the Municipal Service Review (MSR) for the Garcia Bend County Service Area (CSA) and determining that an update to the CSAs Sphere of Influence (SOI) is not necessary at this time (LAFCo No. S-051)

After a report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

Minute Order 2018-27: The recommended action was approved and **Resolution 2018-08** was adopted.

Approved by the following vote:

MOTION: Arnold SECOND: Saylor
AYES: Arnold, Saylor, Stallard, Woods
NOES: None
ABSTAIN: None
ABSENT: Rexroad

Item No 8 Conducting Authority Protest Hearing for the proposal to detach the West Main Street Island Annexation Area (City of Woodland, 1980) from the Willow Oak Fire Protection District (LAFCo No. 924)

After a report by staff, the Chair opened the Public Hearing. There were no oral or written protests and the Public Hearing was closed.

Minute Order 2018-28: The recommended action was approved and **Resolution 2018-09** was adopted, ordering the detachment effective June 30, 2019.

Approved by the following vote:

MOTION: Stallard SECOND: Saylor
AYES: Arnold, Saylor, Stallard, Woods
NOES: None

ABSTAIN: None
ABSENT: Rexroad

REGULAR AGENDA ADDENDUM

Item No 9 Adopt the revised FY 2018/19 Municipal Service Review/Sphere of Influence Update Schedule

Minute Order 2018-29: The recommended action was approved.

Staff was directed to inform the Yolo Managers of the changes made to the MSR/SOI Update Schedule and discuss any potential issues they may have regarding the changes.

Approved by the following vote:

MOTION: Saylor SECOND: Stallard
AYES: Arnold, Saylor, Stallard, Woods
NOES: None
ABSTAIN: None
ABSENT: Rexroad

Item No 10 Executive Officer's Report

The Commission was given written reports of the Executive Officer's activities for the period of September 24 through October 19, 2018, and was verbally updated on recent events relevant to the Commission.

Staff attended the CALAFCO Conference in Yosemite earlier this month, along with Chair Woods and Alternate Member DeLiberty.

The YEDTalks2018 Fall Summit took place yesterday in West Sacramento. Staff stated the speakers were fantastic, but was disappointed by the turnout. Staff believes it may be time to have a conversation regarding the amount of time put into these event versus the low turnout. Should staff continue to host these events, and if so, how to bolster attendance.

Staff will be releasing the City of Woodland's Draft MSR/SOI on Friday, October 26, 2018. The notice will be posted in the Daily Democrat. The Public Hearing is scheduled for December 6, 2018.

Staff will be moving into the new office space after the meeting today. The Commission is welcome to come visit the new space after today's meeting.

Additionally, staff has had conversations with the County regarding LAFCo to begin paying overhead charges for the use of County resources, such as rent and departmental charges of Human Resources, Financial Services, General Services, etc. These charges will be in the approximate range of \$20,000-\$25,000 a year and will be incorporated into next fiscal year's budget.

Commissioner Woods asked staff to comment on a recent meeting with County staff regarding the property tax exchange process.

Staff noted that when property tax negotiations are occurring between special districts, the County is required to negotiate on behalf of the districts. Staff was explaining the process, what the statute requires and what it might look like from the County's perspective.

Commissioner Saylor noted that some of these specific issues will be coming to the Commission soon and suggested having a primer on the topic within the next few months before these projects come to the Commission; what are the responsibilities of LAFCo, of the agencies involved, the process, etc., so that we have a framework without a specific issue in front of us.

Staff pointed out LAFCo is not the decision maker in the process of property tax negotiations, this step occurs before the proposal comes to LAFCo. Staff did agree that it is important that the Commission understand how the general process unfolds.

Commissioner Saylor noted that yesterday's YEDTalks2018 Fall Summit was superb. Saylor agreed that it was lightly attended but observed that there were representatives from all of the city councils and from the Woodland Joint and Washington Unified School Districts. Saylor commented that staff should take a look at the way we are promoting and how we invite people, track them, and add new invitees.

Commissioner Stallard commented that he was impressed that the Winters City Manager showed up with his Council. It was suggested that the Winters City Manager solicit the other city managers when they next convene on how they can help get more people to attend.

Commissioner Woods stated the venue was outstanding and, to him, the best venue so far. Woods believed the theater round seating contributed to the participation of those attending.

Commissioner DeLiberty stepped up to the podium and commented that he believed that the topic did not have a broader appeal as some of the previous topics, but thought the speakers were excellent.

Commissioner Stallard suggested that next time more information regarding what the topic will include be added to the promotional materials.

Staff agreed with Commissioner Stallard and acknowledged that staff should do a more thorough vetting of the subject matter for promotional material. Staff stated that additional conversation is needed regarding elected officials potentially being ambassadors on their perspective boards to get people to attend these events.

Commissioner Saylor agreed that elected officials should all be in the business of promoting these events and be consistent with reminders to attend right up to the day of the event.

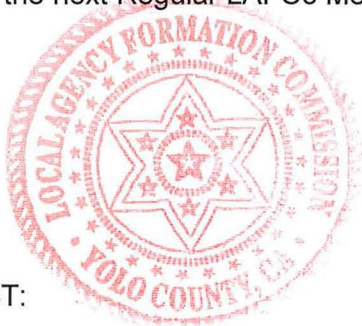
Item No 11 Commissioner Reports

Commissioner DeLiberty thanked the Commission and staff for the opportunity to learn about LAFCo. DeLiberty stated that he has enjoyed attending the CALAFCO Conference and the YEDTalks. DeLiberty believes people, in general, are interested in these types of learning opportunities and there is a definite need to make sure a lot of people are invited to attend.

Commissioner Woods stated that during the CALAFCO Conference the Executive Officer received a lot of acknowledgement. She co-chaired the planning committee and did an excellent job. The presentations were informative and interesting, including the mobile workshop and general session regarding tree mortality; low-cost housing; and, an intense discussion on municipal service reviews (MSR) and why LAFCos should do them. Chair Woods stated that the CALAFCO Executive Director was adamant about every LAFCo doing its due diligence on MSRs because the legislature reads these documents to inform them on LAFCos determinations and recommendations as part of its legislative process. Before the recent Little Hoover Commission testimony on LAFCos, the perception of LAFCos was not positive. One of the items mentioned in the report was the MSR process and its potential value, to the public, to the legislature, and to local government. Lastly, Chair Woods remarked on the close relationship that has developed between the CALAFCO Executive Director and Assemblymember Aguiar-Curry, Chair of the Assembly Local Government Committee, that could be beneficial for legislation aiding LAFCos.

Item No 12 Adjournment

Minute Order 2018-30: By order of the Chair, the meeting was adjourned at 9:40 a.m. to the next Regular LAFCo Meeting on December 6, 2018.



Matt Wood FOR
 Olin Woods, Chair
 Local Agency Formation Commission
 County of Yolo, State of California

ATTEST:

Terri Tuck
 Terri Tuck
 Clerk to the Commission