

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

April 28, 2022

The Yolo Local Agency Formation Commission met on the 28<sup>th</sup> day of April 2022, at 9:00 a.m. via teleconference. Voting members present were Chair and Public Member Olin Woods, County Member Gary Sandy, and City Members Tom Stallard and Norma Alcala. Voting members absent were Don Saylor. Others present were Alternate Public Member Richard DeLiberty, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:02 a.m.

#### Item No 1 Pledge

Tom Stallard led the Pledge of Allegiance.

#### Item No 2 Roll Call

PRESENT: Alcala, Sandy, Stallard, Woods ABSENT: Saylor

#### Item No 3 Public Comments

None.

### CONSENT

#### Item No 5 Approve the LAFCo Meeting Minutes of March 31, 2022

#### Item No 6 Review and file Fiscal Year 2021/22 Third Quarter Financial Update

#### Item No 7 Ratify Resolution 2022-02 commending Tom Stallard for his tenure with the Yolo LAFCo as a Regular City Member since May 2018

**Minute Order 2022-09:** Approved recommended action Items 5, 6 and 7. Item 4 was pulled from Consent for discussion.

MOTION: Alcala SECOND: Stallard  
AYES: Alcala, Sandy, Stallard, Woods  
NOES: None  
ABSENT: None

#### Item No 4 Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees

**Minute Order 2022-10:** This item was pulled from Consent by Chair Woods to poll the Commission on returning to in-person meetings starting with the May 26, 2022 meeting.

Staff stated that due to ongoing technical difficulties in the Board Chamber regarding the hybrid approach to in-person meetings and the likelihood of significant public attendance with case numbers rising again, it was recommended to delay in-person meetings until after the May meeting. Therefore, the authorization was renewed.

MOTION: Sandy SECOND: Alcalá  
AYES: Alcalá, Sandy, Stallard, Woods  
NOES: None  
ABSENT: None

Due to a scheduling conflict Commissioner Stallard was excused from the meeting at 9:19a.m.

**Public Hearing**

**Item No 8 Consider and adopt the proposed LAFCo Budget for Fiscal Year 2022/23 and set May 26, 2022, as the public hearing date to approve the final budget**

After an overview report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

**Minute Order 2022-11:** The recommended action was approved and May 26, 2022, was set as the public hearing to approve the final budget.

MOTION: Sandy SECOND: Alcalá  
AYES: Alcalá, Sandy, Woods  
NOES: None  
EXCUSED: Stallard

**REGULAR**

**Item No 9 Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2022/23**

**Minute Order 2022-12:** The recommended action was approved.

MOTION: Sandy SECOND: Alcalá  
AYES: Alcalá, Sandy, Woods  
NOES: None  
EXCUSED: Stallard

**Item No 10 Elect Chair and Vice Chair for the Commission to serve one-year terms, beginning May 1, 2022 through May 1, 2023**

**Minute Order 2022-13:** Commissioner Woods was elected to another one-year term as Chair, ending May 1, 2023.

MOTION: Sandy SECOND: Alcalá  
AYES: Alcalá, Sandy, Woods  
NOES: None  
EXCUSED: Stallard

**Minute Order 2022-14:** Commissioner Alcalá was elected to a one-year term as Vice Chair, ending May 1, 2022.

MOTION: Sandy SECOND: Woods  
AYES: Alcalá, Sandy, Woods  
NOES: None  
EXCUSED: Stallard

**Item No 11    Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of January 24 through March 25, 2022, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

Staff stated the City of Woodland would be rotating off of LAFCo for two years, the City of Winters would move up as the Regular City Member and the City of Davis comes on as the City Member Alternate. Staff confirmed that during the City Selection Committee Meeting last week City of Winters Mayor Wade Cowan was chosen to stay on LAFCo as the Regular City Member whose term expires May 2026 and City of Davis Mayor Gloria Partida was chosen as the City Member Alternate whose term expires May 2024. Additionally, staff noted that since all of the cities have moved to November elections, LAFCo may want to consider changing its policy and move term expirations from May to January to coincide when the cities and the County approve their assignment lists. It was stated that staff would reach out to the city managers regarding their interest in this matter.

Chair Woods asked if the new CALAFCO Executive Director (ED) was still being assisted by the former Executive Director. Staff stated the new ED René LaRoche was now full time, but the former ED Pamela Miller still had some contracted hours to assist Ms. LaRoche but staff was not sure how much longer that would last.

**Item No 12    Commissioner Reports**

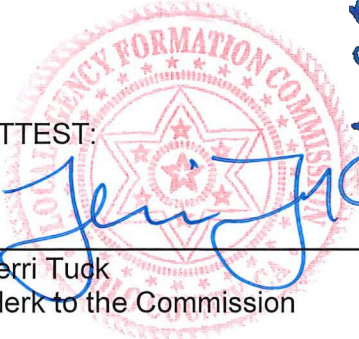
Chair Woods remarked that he had written up a few comments regarding Mr. Stallard’s time on LAFCo and asked that staff send those comments to the Commission including Mr. Stallard since he had to leave the meeting early.

**Item No 13    Adjournment**

**Minute Order 2022-15:** By order of the Chair, the meeting was adjourned at 9:38 a.m. with Chair Woods commending Tom Stallard for his many years of service on the Commission.

ATTEST:

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Terri Tuck  
Clerk to the Commission



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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California