

LOCAL AGENCY FORMATION COMMISSION OF YOLO COUNTY

Regular Meeting AGENDA

September 24, 2015 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS

625 COURT STREET, ROOM 206
WOODLAND, CALIFORNIA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
MATT REXROAD, VICE CHAIR (COUNTY MEMBER)
BILL KRISTOFF (CITY MEMBER)
DON SAYLOR (COUNTY MEMBER)
CECILIA AGUIAR-CURRY (CITY MEMBER)

ALTERNATE COMMISSIONERS

ROBERT RAMMING (PUBLIC MEMBER)
JIM PROVENZA (COUNTY MEMBER)
ROBB DAVIS (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese Knox Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates at www.yololafco.org/lafco-meetings.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 72 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 10 copies.

All participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12

months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Any person, or combination of persons, who make expenditures for political purposes of \$1,000 or more in support of, or in opposition to, a matter heard by the Commission must disclose this fact in accordance with the Political Reform Act.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: Opportunity for members of the public to address the Yolo County Local Agency Formation Commission (LAFCo) on subjects not otherwise on the agenda relating to LAFCo business. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

CONSENT AGENDA

4. Approve LAFCo Meeting Minutes of July 23, 2015
5. Review and file the Fiscal Year (FY) 14/15 Fourth Quarter Financial Update
6. Correspondence

REGULAR AGENDA

7. Authorize the Executive Officer to adjust the part time employment status for the Management Analyst position from 1/2 time up to 3/4 time in order to expand LAFCo's capacity to work on shared services, and authorize a budget transfer from Account 86-9900 Appropriations for Contingency to Salaries and Benefits if needed

EXECUTIVE OFFICER'S REPORT

8. A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
- MSR Update
 - CALAFCO Annual Conference Update
 - CALAFCO Changes
 - Legislative Update
 - EO Activity Report - July 20 through September 18, 2015

COMMISSIONER COMMENTS

9. Opportunity for any Commissioner to comment on issues not listed on the agenda. No action will be taken on off-agenda items unless authorized by law.

ADJOURNMENT

10. Adjourn to the next Regular LAFCo Meeting on October 22, 2015

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on September 18, 2015, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the LAFCo website at: www.yololafco.org.

Terri Tuck, Clerk
Yolo County LAFCo

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address:

Yolo County LAFCo
625 Court Street, Room 203
Woodland, CA 95695

Note: Audio for LAFCo meetings will be available the next day following conclusion of the meeting at www.yololafco.org.



Consent 4.

LAFCO

Meeting Date: 09/24/2015

Information

SUBJECT

Approve LAFCo Meeting Minutes of July 23, 2015

RECOMMENDED ACTION

Approve LAFCo Meeting Minutes of July 23, 2015

Attachments

[LAFCo Minutes 07/23/15](#)

Form Review

Form Started By: Terri Tuck
Final Approval Date: 09/14/2015

Started On: 09/14/2015 09:05 AM

LOCAL AGENCY FORMATION COMMISSION of YOLO COUNTY

MEETING MINUTES

July 23, 2015

The Local Agency Formation Commission of Yolo County met on the 23rd day of July 2015, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Member Bill Kristoff. Voting Members absent were City Member Cecilia Aguiar-Curry. Others present were Executive Officer Christine Crawford, Analyst Sarah Kirchgessner, Clerk Terri Tuck and Counsel Eric May.

Items № 1 and 2 Call to Order, Pledge of Allegiance and Roll Call

Chair Woods called the Meeting to order at 9:00 a.m.

Taro Echiburu, Director of Planning, Public Works and Environmental Services led the Pledge of Allegiance.

PRESENT: Kristoff, Rexroad, Woods ABSENT: Aguiar-Curry, Saylor

Item № 3 Public Comments

None

CONSENT

Item № 4 Approved LAFCo Meeting Minutes of May 28, 2015

Item № 5 Authorized the Chair to sign the FY 2015/16 Authorization Form required by the Department of Financial Services so that staff can perform the day to day operation of LAFCo

Item № 6 Correspondence

Minute Order 2015-23: All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Rexroad SECOND: Kristoff

AYES: Kristoff, Rexroad, Woods

NOES: None

ABSTAIN: None

ABSENT: Aguiar-Curry, Saylor

PUBLIC HEARING

Item № 7 Considered and approved Resolution 2015-04 adopting the Final Combined Municipal Service Review (MSR) for the Western Yolo Special Districts,

including the Esparto Community Services District (CSD), the Madison CSD and the Madison-Esparto Regional County Service Area (MERCESA), and the Sphere of Influence (SOI) Update for the Esparto CSD

Commissioner Saylor arrived at 9:09 a.m.

After a report by staff the Chair opened the Public Hearing. Comments were made by Sue Heitman, Capay Valley Vision; Leo Refsland, Madison CSD; Mel Smith, Esparto CSD; and, Tom O'Halloran, Yolo County Flood Control and Water Conservation District (YCFCWCD). The Public Hearing was closed.

Minute Order 2015-24: After discussion, the recommended actions were approved by adopting the Negative Declaration and Initial Study as the appropriate environmental document, finding that the MSR and SOI Update could not have a significant adverse effect on the environment, and adopting **Resolution 2015-04**, approving the Final Combined Western Yolo Special Districts Municipal Service Review and Sphere of Influence Update.

Approved by the following vote:

MOTION: Rexroad SECOND: Saylor
 AYES: Kristoff, Rexroad, Saylor, Woods
 NOES: None
 ABSTAIN: None
 ABSENT: Aguiar-Curry

REGULAR

Item № 8 **Authorized the Chair to sign Agreement 2015-05 for services between Yolo LAFCo and Richardson & Company, LLC, not to exceed \$10,995, to conduct an independent audit of the Yolo LAFCo financial statements for the fiscal years ending in 2013, 2014, and 2015**

Minute Order 2015-25: The recommended action was approved with **Contract Agreement 2015-05**.

Approved by the following vote:

MOTION: Saylor SECOND: Kristoff
 AYES: Kristoff, Rexroad, Saylor, Woods
 NOES: None
 ABSTAIN: None
 ABSENT: Aguiar-Curry

Item № 9 **Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of May 25 through July 17, 2015, and was verbally updated on recent events relevant to the Commission.

The Executive Officer introduced and welcomed Sarah Kirchgessner, LAFCos new permanent half-time analyst.

Staff stated that the Shared Services trip to attend a North Orange County Coalition Meeting regarding a joint powers authority went well. In addition to the Executive Officer, attendees included Olin Woods, LAFCo Chair; Paul Navazio, City of Woodland; John Donlevy, Jr., City of Winters; and, Mindi Nunes, Yolo County. Staff shared that they have been working on follow up and action items and have put together some discussion materials for the next Yolo Manager's Meeting. Additionally, staff anticipates having some specific next steps to review at the next LAFCo meeting.

Staff indicated that the Yolo Leaders Forum would be held on September 23 from 4:00-6:00pm in the City of Winters. The planning committee hopes to highlight some of the joint powers authorities and shared programs already being utilized in Yolo County and what types of structure and oversight might be beneficial. The committee hopes to use ted-style talks, similar to what was done during the previous Forum.

Staff remarked that registration is ongoing for the upcoming CALAFCO Conference, held this year in Sacramento from September 2-4. It was noted that there are a couple of extracurricular events during the conference; specifically, a River Cats game to be held Tuesday night before the conference, and the Mobile Workshop on Wednesday morning.

Staff indicated that the Executive Officer received a call last week from the Yolo County Office of Emergency Services (OES), asking that she be a part of its Emergency Response Team in the planning and intelligence unit. OES felt that LAFCo, in its multi-jurisdictional focus, would be in a position to help orchestrate multi-agency responses.

Item № 10 Commissioner Comments

Commissioner Saylor commented that, yesterday, he attended a meeting in Solano County regarding emergency response concerns in the Stebbins Cold Creek Canyon area, including fire issues. The discussion stemmed around agency cooperation and how Napa, Solano, Yolo, and various state and federal agencies might all collaborate in the event of an emergency. Saylor stated, with some irony that, during that meeting, the attendees were notified that a fire had started outside the City of Winters near Lake Berryessa.

Commissioner Woods remarked that he was very impressed with the North Orange County Coalition, commenting on the amount of cooperation there was among all seven city managers and their commitment to the concept of shared services.

Item № 11 Closed Session

Public Employee Performance Evaluation
Government Code §54957
Position Title: Executive Officer

Public report of action taken in Closed Session (GC§54957.1)

There was nothing to report.

Item № 12 Adjournment

Minute Order 2015-26: By order of the Chair, the meeting was adjourned at 9:45 a.m. to Closed Session.

The next meeting scheduled is September 24, 2015.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission



Consent 5.

LAFCO

Meeting Date: 09/24/2015

Information

SUBJECT

Review and file the Fiscal Year (FY) 14/15 Fourth Quarter Financial Update

RECOMMENDED ACTION

Review and file the Fiscal Year (FY) 14/15 Fourth Quarter Financial Update

FISCAL IMPACT

None

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during our most recent audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff.

BACKGROUND

The LAFCo FY 14/15 budget was adopted on May 22, 2014 and during the final quarter LAFCo remained on or under target with regards to both revenues and expenditures.

Revenues

In total, LAFCo received 99.6 percent of its expected revenues for FY 14/15, largely through payments from government agencies. This included a state-mandated reimbursement (\$1657.01) to LAFCo, for FYs 2001/02 and 2002/03, associated with preparing meeting agendas. The portion of LAFCo's expected revenues that were not collected (\$1,491) are attributed to investment earnings (\$301) and fees for service (\$3,000). Since it is such a small portion of the LAFCo budget, the budget for FY 15/16 has been adjusted to reflect no expectations regarding LAFCo's collection of fees for service.

Expenditures

Overall, LAFCo expended 63.7 percent of its annual budgeted costs for FY 14/15. LAFCo expended 74.4 percent of the Salary and Employee Benefits appropriation, 50.4 percent of the Services and Supplies appropriation, 64.9 percent of the Shared Services Initiative appropriation. This also includes \$22,672, which remains in the account for contingencies.

LAFCo expended 74.4 percent of the Salary and Employee Benefits appropriation (\$226,232 of \$304,086). Salary costs were overestimated for last FY but it's not clear exactly why the number was off. The salary estimate spreadsheet provided by HR was somewhat high, but LAFCo staff also increased the estimate even more to account for raises that would occur during the year. Staff will take a harder look at the Salaries and Employee Benefits prior to the draft budget for the next FY.

LAFCo expended 50.4 percent of the Services and Supplies appropriation (\$64,138 of the \$127,152 appropriation). Several large costs in this category were not expended. One of the services provided by the County's Information Technology Division, department system maintenance (\$1,048), was not charged to us this year and the Auditing and Fiscal Services appropriation (\$6,000 per year) was intended to be set aside for performing an audit on a three-year cycle, which will be expended in FY 2015/16. Additionally, LAFCo budgeted \$80,000 for professional and specialized services, of which only \$33,867 was expended. This is due to the Davis and the combined Fire Protection Districts MSR contracts not starting until this last quarter of the fiscal year. Most of those two contracts will be expended in FY 2015/16.

LAFCo expended 64.9 percent of the Shared Services appropriation (\$12,976 of the \$20,000 appropriation), which included the balance paid out to Magellan Advisors for the Countywide Broadband Strategic Plan.

Attachments

ATTs A-E FY14/15 4th QTR Financial Update

Form Review

Form Started By: Terri Tuck
Final Approval Date: 09/14/2015

Started On: 09/14/2015 10:09 AM

Fund	BU	CC	Account	Account Name	Revenue Budget Status through 06/30/2015		Revenue Realized	Unrealized	Percent Revenues Realized
					Adopted Estimated Revenue	Adjusted Estimated Revenue			
368	3681		824100	INVESTMENT EARNINGS	\$1,500.00	\$1,500.00	(\$1,199.03)	\$300.97	80%
368	3681		824199	INVESTMENT EARNINGS-RESTRICTED	\$0.00	\$0.00	(\$153.23)	(\$153.23)	0%
368	3681		8240	Total REVENUE FR USE OF MONEY & PROP	\$1,500.00	\$1,500.00	(\$1,352.26)	\$147.74	90 %
368	3681		825502	STATE-MANDATED COSTS	\$0.00	\$0.00	(\$1,657.01)	(\$1,657.01)	0%
368	3681		8250	Total INTERGOVT REVENUE-STATE	\$0.00	\$0.00	(\$1,657.01)	(\$1,657.01)	0 %
368	3681		825820	OTHER GOVT AGENCY-OTH CO-CITYS	\$202,767.00	\$202,767.00	(\$202,767.00)	\$0.00	100%
368	3681		825821	OTHER GOVT AGENCY-WEST SAC	\$67,728.00	\$67,728.00	(\$67,728.00)	\$0.00	100%
368	3681		825822	OTHER GOVT AGCY-WOODLAND	\$59,792.00	\$59,792.00	(\$59,792.00)	\$0.00	100%
368	3681		825823	OTHER GOVT AGCY-WINTERS	\$6,509.00	\$6,509.00	(\$6,509.00)	\$0.00	100%
368	3681		825824	OTHER GOVT AGCY-DAVIS	\$68,737.00	\$68,737.00	(\$68,737.00)	\$0.00	100%
368	3681		8252	Total INTERGOVT REV-OTHER	\$405,533.00	\$405,533.00	(\$405,533.00)	\$0.00	100 %
368	3681		826225	LAFCO FEES	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	0%
368	3681		8260	Total CHARGES FOR SERVICES	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	0 %
368	3681			CC Total NONE	\$410,033.00	\$410,033.00	(\$408,542.27)	\$1,490.73	99.6%
368	3681			BU Total LOCAL AGENCY FORMATION COMM	\$410,033.00	\$410,033.00	(\$408,542.27)	\$1,490.73	99.6%
368				FD Total LOCAL AGENCY FORMATION COMM	\$410,033.00	\$410,033.00	(\$408,542.27)	\$1,490.73	99.6%

					Expenditure Budget Status through 6/30/2015					
Fund	BU	CC	Acct	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
368	3681		861101	REGULAR EMPLOYEES	\$185,000.00	\$185,000.00	\$133,137.58	\$0.00	\$51,862.42	72%
368	3681		861201	RETIREMENT	\$39,677.00	\$39,677.00	\$27,370.48	\$0.00	\$12,306.52	69%
368	3681		861202	O A S D I	\$13,871.00	\$13,871.00	\$10,194.55	\$0.00	\$3,676.45	73%
368	3681		861203	FICA/MEDICARE	\$3,403.00	\$3,403.00	\$2,405.81	\$0.00	\$997.19	71%
368	3681		861301	GROUP INSURANCE-OPEB CONTRIB	\$8,000.00	\$8,000.00	\$10,861.00	\$0.00	(\$2,861.00)	136%
368	3681		861400	UNEMPLOYMENT INSURANCE	\$1,500.00	\$1,500.00	\$816.36	\$0.00	\$683.64	54%
368	3681		861500	WORKERS COMPENSATION INSURANCE	\$1,500.00	\$1,500.00	\$500.00	\$0.00	\$1,000.00	33%
368	3681		861600	CO CONT-OTHER FRINGE BENEFITS	\$61,362.00	\$61,362.00	\$44,781.25	\$0.00	\$16,580.75	73%
368	3681		861999	SALARIES ALLOC/ADJ	(\$10,227.00)	(\$10,227.00)	(\$3,835.17)	\$0.00	(\$6,391.83)	38%
368	3681		8610	Total SALARIES AND EMPLOYEE BENEFITS	\$304,086.00	\$304,086.00	\$226,231.86	\$0.00	\$77,854.14	74.4%
368	3681		862090	COMMUNICATIONS	\$3,000.00	\$3,000.00	\$2,110.62	\$0.00	\$889.38	70%
368	3681		862130	FOOD	\$350.00	\$350.00	\$138.05	\$0.00	\$211.95	39%
368	3681		862202	INSURANCE-PUBLIC LIABILITY	\$1,000.00	\$1,000.00	\$500.00	\$0.00	\$500.00	50%
368	3681		862271	MAINT-EQUIPMENT	\$500.00	\$500.00	\$1,286.15	\$0.00	(\$786.15)	257%
368	3681		862330	MEMBERSHIPS	\$3,100.00	\$3,100.00	\$2,965.00	\$0.00	\$135.00	96%
368	3681		862360	MISCELLANEOUS EXPENSE	\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	0%
368	3681		862390	OFFICE EXPENSE	\$750.00	\$750.00	\$580.56	\$0.00	\$169.44	77%
368	3681		862391	OFFICE EXP-POSTAGE (OPTIONAL)	\$500.00	\$500.00	\$52.95	\$0.00	\$447.05	11%
368	3681		862392	OFFICE EXP-PRINTING (OPTIONAL)	\$1,000.00	\$1,000.00	\$538.65	\$0.00	\$461.35	54%
368	3681		862417	IT SERVICES-DPT SYS MAINT	\$1,048.00	\$1,048.00	\$0.00	\$0.00	\$1,048.00	0%
368	3681		862418	IT SERVICES-ERP	\$1,354.00	\$1,354.00	\$1,354.00	\$0.00	\$0.00	100%
368	3681		862419	IT SERVICES-CONNECTIVITY	\$3,000.00	\$3,000.00	\$2,619.00	\$0.00	\$381.00	87%
368	3681		862421	AUDITING & FISCAL SERVICES	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0%
368	3681		862422	INFORMATION TECHNOLOGY SERVICE	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	0%
368	3681		862423	LEGAL SERVICES	\$7,500.00	\$7,500.00	\$2,366.33	\$0.00	\$5,133.67	32%
368	3681		862429	PROFESSIONAL & SPECIALIZED SRV	\$80,000.00	\$80,000.00	\$33,867.14	\$0.00	\$46,132.86	42%
368	3681		862460	PUBLICATIONS & LEGAL NOTICES	\$1,500.00	\$1,500.00	\$420.24	\$0.00	\$1,079.76	28%
368	3681		862491	RENTS & LEASES-EQUIPMENT	\$1,500.00	\$1,500.00	\$2,183.23	\$0.00	(\$683.23)	146%
368	3681		862495	RECORDS STORAGE "ARCHIVES"	\$400.00	\$400.00	\$383.67	\$0.00	\$16.33	96%
368	3681		862548	TRAINING EXPENSE	\$12,000.00	\$12,000.00	\$11,852.06	\$0.00	\$147.94	99%
368	3681		862610	TRANSPORTATION & TRAVEL	\$2,000.00	\$2,000.00	\$920.52	\$0.00	\$1,079.48	46%
368	3681		8620	Total SERVICES AND SUPPLIES	\$127,152.00	\$127,152.00	\$64,138.17	\$0.00	\$63,013.83	50.4%
368	3681		863102	PAYMENTS TO OTH GOVT INSTIT	\$1,000.00	\$1,000.00	\$150.00	\$0.00	\$850.00	15%
368	3681		8630	Total OTHER CHARGES	\$1,000.00	\$1,000.00	\$150.00	\$0.00	\$850.00	15.0%
368	3681		866110	OPER TRANS OUT-EQUIP PRE-FUND	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0%
368	3681		8660	Total OPERATING TRANSFERS OUT	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.0%
368	3681		869900	APPROP FOR CONTINGENCY	\$22,672.00	\$22,672.00	\$0.00	\$0.00	\$22,672.00	0%
368	3681		8690	Total PROVISIONS FOR CONTINGENCIES	\$22,672.00	\$22,672.00	\$0.00	\$0.00	\$22,672.00	0.0%
368	3681			CC Total NONE	\$456,110.00	\$456,110.00	\$290,520.03	\$0.00	\$165,589.97	63.7%
368	3681	SSP	862429	PROFESSIONAL & SPECIALIZED SRV	\$20,000.00	\$20,000.00	\$12,976.40	\$0.00	\$7,023.60	65%
368	3681	SSP	8620	Total SERVICES AND SUPPLIES	\$20,000.00	\$20,000.00	\$12,976.40	\$0.00	\$7,023.60	64.9%
368	3681	SSP		CC Total SHARED SERVICES INITIATIVE	\$20,000.00	\$20,000.00	\$12,976.40	\$0.00	\$7,023.60	64.9%
368	3681			BU Total LOCAL AGENCY FORMATION COMM	\$476,110.00	\$476,110.00	\$303,496.43	\$0.00	\$172,613.57	63.7%
368				FD Total LOCAL AGENCY FORMATION COMM	\$476,110.00	\$476,110.00	\$303,496.43	\$0.00	\$172,613.57	63.7%

General Ledger April 1-30, 2015							
Account	Date	Program	Description	Document	Debit	Credit	Balance
01-0000	04/01/2015	*****	CASH IN TREASURY		\$0.00	\$0.00	\$353,153.27
01-0000	04/01/2015		03/15 CAL CARD LAFCO-TTUCK	JE004972	\$0.00	\$88.03	\$353,065.24
01-0000	04/01/2015		03/15 CAL CARD LAFCO-CCRAWFORD	JE004972	\$0.00	\$1,424.59	\$351,640.65
01-0000	04/01/2015		185-1 03/15 INTERNAL TELEPHONE	JE005466	\$0.00	\$8.50	\$351,632.15
01-0000	04/01/2015		WARRANTS	WA040115	\$0.00	\$1,011.80	\$350,620.35
01-0000	04/08/2015		WARRANTS	WA040815	\$0.00	\$4,216.90	\$346,403.45
01-0000	04/10/2015		RECEIVED OF CALAFCO FOR REFUND	DP215321	\$255.00	\$0.00	\$346,658.45
01-0000	04/15/2015		WARRANTS	WA041515	\$0.00	\$5,126.52	\$341,531.93
01-0000	04/22/2015		WARRANTS	WA042215	\$0.00	\$105.45	\$341,426.48
01-0000	04/29/2015		WARRANTS	WA042915	\$0.00	\$462.29	\$340,964.19
			Ending Balance:		\$255.00	\$12,444.08	\$340,964.19
04-0000	04/01/2015	*****	RESTR CASH-OPEB		\$0.00	\$0.00	\$50,040.57
			Ending Balance:		\$0.00	\$0.00	\$50,040.57
04-0001	04/01/2015	*****	RESTR CASH-PC REPLACEMENT		\$0.00	\$0.00	\$2,400.00
			Ending Balance:		\$0.00	\$0.00	\$2,400.00
40-0500	04/01/2015	*****	FUTURE LONG TERM DEBT REQUIRE		\$0.00	\$0.00	\$8,489.00
			Ending Balance:		\$0.00	\$0.00	\$8,489.00
60-0600	04/01/2015	*****	ACCRUED COMPENSATION ABSENCES		\$0.00	\$0.00	(\$8,489.00)
			Ending Balance:		\$0.00	\$0.00	(\$8,489.00)
71-0000	04/30/2015	*****	RESERVE FOR ENCUMBRANCES		\$0.00	\$0.00	(\$1,094.17)
			Ending Balance:		\$0.00	\$0.00	(\$1,094.17)
74-0001	04/01/2015	*****	COMMITTED-OPEB		\$0.00	\$0.00	(\$50,040.57)
			Ending Balance:		\$0.00	\$0.00	(\$50,040.57)
74-0500	04/01/2015	*****	FUND BALANCE-ASSIGNED		\$0.00	\$0.00	(\$67,328.00)
			Ending Balance:		\$0.00	\$0.00	(\$67,328.00)
74-0501	04/01/2015	*****	ASSIGNED-CAPITAL ASSET REPL		\$0.00	\$0.00	(\$2,400.00)
			Ending Balance:		\$0.00	\$0.00	(\$2,400.00)
75-0000	04/01/2015	*****	FUND BALANCE AVAILABLE		\$0.00	\$0.00	(\$62,262.92)
			Ending Balance:		\$0.00	\$0.00	(\$62,262.92)
82-0000	04/30/2015	*****	REVENUE		\$0.00	\$0.00	(\$405,596.53)
			Ending Balance:		\$0.00	\$0.00	(\$405,596.53)
86-0000	04/30/2015	*****	EXPENDITURES		\$0.00	\$0.00	\$260,300.26
			Ending Balance:		\$0.00	\$0.00	\$260,300.26
91-0000	04/30/2015	*****	ESTIMATED REVENUES		\$0.00	\$0.00	\$410,033.00
			Ending Balance:		\$0.00	\$0.00	\$410,033.00
93-0000	04/30/2015	*****	APPROPRIATIONS		\$0.00	\$0.00	(\$476,110.00)
			Ending Balance:		\$0.00	\$0.00	(\$476,110.00)
95-0000	04/30/2015	*****	ENCUMBRANCES		\$0.00	\$0.00	\$1,094.17
			Ending Balance:		\$0.00	\$0.00	\$1,094.17

General Ledger May 1-31, 2015							
Account	Date	Program	Description	Document	Debit	Credit	Balance
01-0000	05/01/2015	*****	CASH IN TREASURY		\$0.00	\$0.00	\$340,964.19
01-0000	05/01/2015		185-1 04/15 INTERNAL TELEPHONE	JE005636	\$0.00	\$125.52	\$340,838.67
01-0000	05/01/2015		JAN-MAR INTEREST APPORT	JE005871	\$941.95	\$0.00	\$341,780.62
01-0000	05/01/2015		185-1 04/15 INTERNAL TELEPHONE	JE006168	\$0.00	\$8.50	\$341,772.12
01-0000	05/04/2015		04/15 CAL CARD LAFCO-TTUCK	JE005578	\$0.00	\$552.89	\$341,219.23
01-0000	05/04/2015		04/15 CAL CARD LAFCO-CCRAWFORD	JE005578	\$0.00	\$524.22	\$340,695.01
01-0000	05/06/2015		WARRANTS	WA050615	\$0.00	\$774.30	\$339,920.71
01-0000	05/13/2015		WARRANTS	WA051315	\$0.00	\$1,526.44	\$338,394.27
01-0000	05/20/2015		WARRANTS	WA052015	\$0.00	\$74.94	\$338,319.33
01-0000	05/27/2015		2014-15 UNEMPLOYMENT RECHARGE	JE005958	\$0.00	\$816.36	\$337,502.97
01-0000	05/28/2015		WARRANTS	WA052815	\$0.00	\$8.10	\$337,494.87
			Ending Balance:		\$941.95	\$4,411.27	\$337,494.87
04-0000	05/01/2015	*****	RESTR CASH-OPEB		\$0.00	\$0.00	\$50,040.57
04-0000	05/01/2015		JAN-MAR INTEREST APPORT	JE005871	\$117.81	\$0.00	\$50,158.38
			Ending Balance:		\$117.81	\$0.00	\$50,158.38
04-0001	05/01/2015	*****	RESTR CASH-PC REPLACEMENT		\$0.00	\$0.00	\$2,400.00
			Ending Balance:		\$0.00	\$0.00	\$2,400.00
40-0500	05/01/2015	*****	FUTURE LONG TERM DEBT REQUIRE		\$0.00	\$0.00	\$8,489.00
			Ending Balance:		\$0.00	\$0.00	\$8,489.00
60-0600	05/01/2015	*****	ACCRUED COMPENSATION ABSENCES		\$0.00	\$0.00	(\$8,489.00)
			Ending Balance:		\$0.00	\$0.00	(\$8,489.00)
71-0000	05/31/2015	*****	RESERVE FOR ENCUMBRANCES		\$0.00	\$0.00	(\$1,086.07)
			Ending Balance:		\$0.00	\$0.00	(\$1,086.07)
74-0001	05/01/2015	*****	COMMITTED-OPEB		\$0.00	\$0.00	(\$50,040.57)
74-0001	05/01/2015		JAN-MAR INTEREST APPORT	JE005871	\$0.00	\$117.81	(\$50,158.38)
			Ending Balance:		\$0.00	\$117.81	(\$50,158.38)
74-0500	05/01/2015	*****	FUND BALANCE-ASSIGNED		\$0.00	\$0.00	(\$67,328.00)
			Ending Balance:		\$0.00	\$0.00	(\$67,328.00)
74-0501	05/01/2015	*****	ASSIGNED-CAPITAL ASSET REPL		\$0.00	\$0.00	(\$2,400.00)
			Ending Balance:		\$0.00	\$0.00	(\$2,400.00)
75-0000	05/01/2015	*****	FUND BALANCE AVAILABLE		\$0.00	\$0.00	(\$62,262.92)
75-0000	05/01/2015		JAN-MAR INTEREST APPORT	JE005871	\$117.81	\$0.00	(\$62,145.11)
			Ending Balance:		\$117.81	\$0.00	(\$62,145.11)
82-0000	05/31/2015	*****	REVENUE		\$0.00	\$0.00	(\$406,656.29)
			Ending Balance:		\$0.00	\$0.00	(\$406,656.29)
86-0000	05/31/2015	*****	EXPENDITURES		\$0.00	\$0.00	\$264,711.53
			Ending Balance:		\$0.00	\$0.00	\$264,711.53
91-0000	05/31/2015	*****	ESTIMATED REVENUES		\$0.00	\$0.00	\$410,033.00
			Ending Balance:		\$0.00	\$0.00	\$410,033.00

General Ledger							
May 1-31, 2015							
Account	Date	Program	Description	Document	Debit	Credit	Balance
93-0000	05/31/2015	*****	APPROPRIATIONS		\$0.00	\$0.00	(\$476,110.00)
			Ending Balance:		\$0.00	\$0.00	(\$476,110.00)
95-0000	05/31/2015	*****	ENCUMBRANCES		\$0.00	\$0.00	\$1,086.07
			Ending Balance:		\$0.00	\$0.00	\$1,086.07

General Ledger June 1-30, 2015							
Account	Date	Program	Description	Document	Debit	Credit	Balance
01-0000	06/01/2015	*****	CASH IN TREASURY		\$0.00	\$0.00	\$337,494.87
01-0000	06/01/2015		4TH QTR CONNECTIVITY-NGEN	JE005968	\$0.00	\$654.75	\$336,840.12
01-0000	06/01/2015		4TH QTR ERP NGEN	JE005968	\$0.00	\$338.50	\$336,501.62
01-0000	06/01/2015		185-1 05/15 INTERNAL TELEPHONE	JE006231	\$0.00	\$126.10	\$336,375.52
01-0000	06/01/2015		185-1 05/15 INTERNAL TELEPHONE	JE006708	\$0.00	\$8.50	\$336,367.02
01-0000	06/02/2015		05/15 CAL CARD LAFCO-CCRAWFORD	JE006166	\$0.00	\$16.50	\$336,350.52
01-0000	06/03/2015		WARRANTS	WA060315	\$0.00	\$1,056.00	\$335,294.52
01-0000	06/08/2015		GIS-BROADBAND/INTERNET LAYERS	IB151819	\$0.00	\$73.50	\$335,221.02
01-0000	06/10/2015		WARRANTS	WA061015	\$0.00	\$12,784.27	\$322,436.75
01-0000	06/22/2015		INLAND INV 150506	ST003218	\$0.00	\$1,055.44	\$321,381.31
01-0000	06/22/2015		WARRANTS	WA062215	\$0.00	\$14.30	\$321,367.01
01-0000	06/30/2015		LEGAL SRVCS 10/01-12/31/15	IB152129	\$0.00	\$460.32	\$320,906.69
01-0000	06/30/2015		LEGAL SRVCS 01/01-03/31/15	IB152130	\$0.00	\$719.25	\$320,187.44
01-0000	06/30/2015		LEGAL SRVCS 04/01-06/30/15	IB152131	\$0.00	\$575.40	\$319,612.04
01-0000	06/30/2015		06/15 CAL CARD LAFCO-TTUCK	JE006821	\$0.00	\$587.05	\$319,024.99
01-0000	06/30/2015		06/15 CAL CARD LAFCO-CCRAWFORD	JE006821	\$0.00	\$1,423.01	\$317,601.98
01-0000	06/30/2015		185-1 06/15 INTERNAL TELEPHONE	JE006859	\$0.00	\$126.75	\$317,475.23
01-0000	06/30/2015		167-1 14-15 OPEB CHARGE	JE007145	\$0.00	\$10,861.00	\$306,614.23
01-0000	06/30/2015		01/02 OMA DP216930 LAFCO	JE007218	\$524.00	\$0.00	\$307,138.23
01-0000	06/30/2015		02/03 OMA DP216939	JE007218	\$1,133.01	\$0.00	\$308,271.24
01-0000	06/30/2015		1ST QUARTER FY14/15 COPIES	JE007343	\$0.00	\$101.20	\$308,170.04
01-0000	06/30/2015		2ND QUARTER FY14/15 COPIES	JE007343	\$0.00	\$158.90	\$308,011.14
01-0000	06/30/2015		3RD QUARTER FY14/15 COPIES	JE007343	\$0.00	\$178.85	\$307,832.29
01-0000	06/30/2015		4TH QUARTER FY14/15 COPIES	JE007343	\$0.00	\$99.70	\$307,732.59
01-0000	06/30/2015		FY14/15 COPIER LEASE/MAINT	JE007345	\$0.00	\$679.99	\$307,052.60
01-0000	06/30/2015		185-1 06/15 INTERNAL TELEPHONE	JE007397	\$0.00	\$8.50	\$307,044.10
01-0000	06/30/2015		6/30/15 AP WARRANTS RECLASS	JE007496	\$5,740.95	\$0.00	\$312,785.05
01-0000	06/30/2015		APR-JUN INTEREST APPORT	JE007527	\$199.47	\$0.00	\$312,984.52
01-0000	06/30/2015		WARRANTS	WA063015	\$0.00	\$637.95	\$312,346.57
01-0000	06/30/2015		WARRANTS	WA063015	\$0.00	\$5,103.00	\$307,243.57
			Ending Balance:		\$7,597.43	\$37,848.73	\$307,243.57
04-0000	06/01/2015	*****	RESTR CASH-OPEB		\$0.00	\$0.00	\$50,158.38
04-0000	06/30/2015		APR-JUN INTEREST APPORT	JE007527	\$29.50	\$0.00	\$50,187.88
			Ending Balance:		\$29.50	\$0.00	\$50,187.88
04-0001	06/01/2015	*****	RESTR CASH-PC REPLACEMENT		\$0.00	\$0.00	\$2,400.00
			Ending Balance:		\$0.00	\$0.00	\$2,400.00
40-0500	06/01/2015	*****	FUTURE LONG TERM DEBT REQUIRE		\$0.00	\$0.00	\$8,489.00
			Ending Balance:		\$0.00	\$0.00	\$8,489.00

General Ledger June 1-30, 2015							
Account	Date	Program	Description	Document	Debit	Credit	Balance
52-0000	06/01/2015	*****	ACCOUNTS PAYABLE		\$0.00	\$0.00	\$0.00
52-0000	06/30/2015		LAFCO CO-PO CLMS 07/22/15	JE007413	\$0.00	\$552.50	(\$552.50)
52-0000	06/30/2015		6/30/15 AP WARRANTS RECLASS	JE007496	\$0.00	\$5,740.95	(\$6,293.45)
			Ending Balance:		\$0.00	\$6,293.45	(\$6,293.45)
60-0600	06/01/2015	*****	ACCRUED COMPENSATION ABSENCES		\$0.00	\$0.00	(\$8,489.00)
			Ending Balance:		\$0.00	\$0.00	(\$8,489.00)
74-0001	06/01/2015	*****	COMMITTED-OPEB		\$0.00	\$0.00	(\$50,158.38)
			Ending Balance:		\$0.00	\$0.00	(\$50,158.38)
74-0500	06/01/2015	*****	FUND BALANCE-ASSIGNED		\$0.00	\$0.00	(\$67,328.00)
74-0500	06/30/2015		APR-JUN INTEREST APPORT	JE007527	\$0.00	\$29.50	(\$67,357.50)
			Ending Balance:		\$0.00	\$29.50	(\$67,357.50)
74-0501	06/01/2015	*****	ASSIGNED-CAPITAL ASSET REPL		\$0.00	\$0.00	(\$2,400.00)
			Ending Balance:		\$0.00	\$0.00	(\$2,400.00)
75-0000	06/01/2015	*****	FUND BALANCE AVAILABLE		\$0.00	\$0.00	(\$62,145.11)
75-0000	06/30/2015		APR-JUN INTEREST APPORT	JE007527	\$29.50	\$0.00	(\$62,115.61)
			Ending Balance:		\$29.50	\$0.00	(\$62,115.61)
82-0000	06/30/2015	*****	REVENUE		\$0.00	\$0.00	(\$408,542.27)
			Ending Balance:		\$0.00	\$0.00	(\$408,542.27)
86-0000	06/30/2015	*****	EXPENDITURES		\$0.00	\$0.00	\$303,112.76
			Ending Balance:		\$0.00	\$0.00	\$303,112.76
91-0000	06/30/2015	*****	ESTIMATED REVENUES		\$0.00	\$0.00	\$410,033.00
			Ending Balance:		\$0.00	\$0.00	\$410,033.00
93-0000	06/30/2015	*****	APPROPRIATIONS		\$0.00	\$0.00	(\$476,110.00)
			Ending Balance:		\$0.00	\$0.00	(\$476,110.00)

Revenue Detail April 1 - June 30, 2015											
Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
05/01/2015	368	3681		824100		0	UNASSIGNED VENDOR	JAN-MAR INTEREST APPORT		JE005871	(\$941.95)
06/30/2015	368	3681		824100		0	UNASSIGNED VENDOR	APR-JUN INTEREST APPORT		JE007527	(\$199.47)
05/01/2015	368	3681		824199		0	UNASSIGNED VENDOR	JAN-MAR INTEREST APPORT		JE005871	(\$117.81)
06/30/2015	368	3681		824199		0	UNASSIGNED VENDOR	APR-JUN INTEREST APPORT		JE007527	(\$29.50)
06/30/2015	368	3681		825502		0	UNASSIGNED VENDOR	01/02 OMA DP216930 LAFCO		JE007218	(\$524.00)
06/30/2015	368	3681		825502		0	UNASSIGNED VENDOR	02/03 OMA DP216939		JE007218	(\$1,133.01)
											(\$2,945.74)

Expenditure Detail by Date April 1 - June 30, 2015											
Date	FD	BU	CC	ACCT	Agreement	Vendor	Vendor Name	Description	WT #	DOC #	Amount
04/01/15	368	3681		862090		0	UNASSIGNED VENDOR	185-1 03/15 INTERNAL TELEPHONE	00000001	JE005466	\$8.50
04/01/15	368	3681		862130		0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-TTUCK	00000001	JE004972	\$70.18
04/01/15	368	3681		862330		0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	\$630.00
04/01/15	368	3681		862390		29920	DSW HOLDINGS INC	INV#9951047 031915 03/19/15 PO	09445662	PO150133	\$9.30
04/01/15	368	3681		862391		0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-TTUCK	00000001	JE004972	\$17.85
04/01/15	368	3681		862429		39077	POLICY CONSULTING ASSOC LLC	INV#YOLO-2015-1 03/24/15	09445572	CL119534	\$997.50
04/01/15	368	3681		862491		29920	DSW HOLDINGS INC	INV#9951047 031915 03/19/15 PO	09445662	PO150133	\$5.00
04/01/15	368	3681		862548		0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	(\$107.41)
04/01/15	368	3681		862548		0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	\$427.00
04/01/15	368	3681		862548		0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	\$475.00
04/08/15	368	3681	SSP	862429		38211	MAGELLAN ADVISORS, LLC	INV#MA03051501 03/06/15	09446014	CL119887	\$4,216.90
04/10/15	368	3681		862548		6029	CALIFORNIA ASSOCIATION FOR	RFND STAFF WORKSHOP CCRAWFORD	00000002	DP215321	(\$255.00)
04/15/15	368	3681		862429		38593	MARCUS NEUVERT	INV#15-02-YCLAFCO 04/07/15 PO1	09446530	PO150410	\$297.50
04/15/15	368	3681		862429		39076	CITYGATE ASSOCIATES LLC	INV#23625 03/31/15 AGR#2015-03	09446452	CL120088	\$4,750.40
04/15/15	368	3681		862460		2213	THE DAVIS ENTERPRISE INC	AD#03550105001 04/02/15	09446453	CL120147	\$78.62
04/22/15	368	3681		862491		33922	LYON FINANCIAL SVC UNDERWRITER	INV#276406931 04/12/15 PO15012	09447044	PO150122	\$105.45
04/29/15	368	3681		862271		3351	INLAND BUSINESS SYSTEMS INC	INV#09R232 04/08/15 PO150146	09447456	PO150146	\$225.37
04/29/15	368	3681		862390		29920	DSW HOLDINGS INC	INV#9951047 041615 04/06/15 PO	09447451	PO150133	\$6.20
04/29/15	368	3681		862491		29920	DSW HOLDINGS INC	INV#9951047 041615 04/16/15 PO	09447451	PO150133	\$5.00
04/29/15	368	3681		862548		27645	TERRI TUCK	STAFF WORKSHOP-TRAVEL-TTUCK	09447399	CL121225	\$161.53
04/29/15	368	3681		862548		38204	TRACEY DICKINSON	STAFF WKSH-TRAVEL-DICKINSON	09447398	CL121223	\$54.00
04/29/15	368	3681		862610		27645	TERRI TUCK	14/15 1ST-3RD QTR MILEAGE-TUCK	09447399	CL121225	\$10.19
05/01/15	368	3681		862090		0	UNASSIGNED VENDOR	185-1 04/15 INTERNAL TELEPHONE	00000001	JE005636	\$125.52
05/01/15	368	3681		862090		0	UNASSIGNED VENDOR	185-1 04/15 INTERNAL TELEPHONE	00000001	JE006168	\$8.50
05/04/15	368	3681		862391		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$17.25
05/04/15	368	3681		862548		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$40.00
05/04/15	368	3681		862548		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$46.02
05/04/15	368	3681		862548		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$434.70
05/04/15	368	3681		862548		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$44.84
05/04/15	368	3681		862548		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$245.40
05/04/15	368	3681		862548		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$245.40
05/04/15	368	3681		862610		0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$3.50

Expenditures

Expenditure Account Detail

Expenditure Detail by Date April 1 - June 30, 2015											
Date	FD	BU	CC	ACCT	Agreement	Vendor	Vendor Name	Description	WT #	DOC #	Amount
05/06/15	368	3681		862429		39077	POLICY CONSULTING ASSOC LLC	INV#YOLO-2015-2 05/04/15	09447804	CL121584	\$451.25
05/06/15	368	3681		862548		35585	CHRISTINE CRAWFORD	BROADBAND CONF-TRAVEL-CRAWFORD	09447803	CL121479	\$89.02
05/06/15	368	3681		862610		35585	CHRISTINE CRAWFORD	FY14/15 3RD QTR MILE-CRAWFORD	09447803	CL121479	\$234.03
05/13/15	368	3681		862429		39076	CITYGATE ASSOCIATES LLC	INV#23649 04/30/15 AGR#2015-03	09448287	CL121832	\$1,526.44
05/20/15	368	3681		862460		2213	THE DAVIS ENTERPRISE INC	AD#01553452-001 05/06/15	09448691	CL122115	\$74.94
05/27/15	368	3681		861400		0	UNASSIGNED VENDOR	2014-15 UNEMPLOYMENT RECHARGE	00000001	JE005958	\$816.36
05/28/15	368	3681		862390		29920	DSW HOLDINGS INC	INV#9951047 051415 05/14/15 PO	09449110	PO150133	\$3.10
05/28/15	368	3681		862491		29920	DSW HOLDINGS INC	INV#9951047 051415 05/14/15 PO	09449110	PO150133	\$5.00
06/01/15	368	3681		862090		0	UNASSIGNED VENDOR	185-1 05/15 INTERNAL TELEPHONE	00000001	JE006231	\$126.10
06/01/15	368	3681		862090		0	UNASSIGNED VENDOR	185-1 05/15 INTERNAL TELEPHONE	00000001	JE006708	\$8.50
06/01/15	368	3681		862418		0	UNASSIGNED VENDOR	4TH QTR ERP-LAFCO	00000001	JE005968	\$338.50
06/01/15	368	3681		862419		0	UNASSIGNED VENDOR	4TH QTR CONNECTIVITY-LAFCO	00000001	JE005968	\$654.75
06/02/15	368	3681		862610		0	UNASSIGNED VENDOR	05/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006166	\$3.00
06/02/15	368	3681		862610		0	UNASSIGNED VENDOR	05/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006166	\$3.00
06/02/15	368	3681		862610		0	UNASSIGNED VENDOR	05/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006166	\$10.50
06/03/15	368	3681	SSP	862429		38211	MAGELLAN ADVISORS, LLC	INV#MA05281501 05/28/15	09449713	CL123003	\$1,056.00
06/08/15	368	3681	SSP	862429		0	UNASSIGNED VENDOR	GIS-BROADBAND/INTERNET LAYERS	00000001	IB151819	\$73.50
06/10/15	368	3681		862271		3351	INLAND BUSINESS SYSTEMS INC	INV#0A5212 05/28/15 PO150146	09450169	PO150146	\$80.72
06/10/15	368	3681		862429		39076	CITYGATE ASSOCIATES LLC	INV#23665 5/31/15 AGR#2015-03	09450095	CL123624	\$12,703.55
06/18/15	368	3681		862491		33922	LYON FINANCIAL SVC UNDERWRITER	to liquidate at year end	00000000	PO150122	\$0.00
06/22/15	368	3681		862390		29920	DSW HOLDINGS INC	INV#9951047 061115 06/11/15 PO	09451183	PO150133	\$9.30
06/22/15	368	3681		862491		0	UNASSIGNED VENDOR	INLAND INV 150506	00000001	ST003218	\$1,055.44
06/22/15	368	3681		862491		29920	DSW HOLDINGS INC	INV#9951047 061115 06/11/15 PO	09451183	PO150133	\$5.00
06/26/15	368	3681		862390		29920	DSW HOLDINGS INC	LIQ YEAR END	00000000	PO150133	\$0.00
06/26/15	368	3681		862429		38593	MARCUS NEUVERT	LIQ YEAR END	00000000	PO150410	\$0.00
06/30/15	368	3681		861301		0	UNASSIGNED VENDOR	167-1 14-15 OPEB CHARGE	00000001	JE007145	\$10,861.00
06/30/15	368	3681		862090		0	UNASSIGNED VENDOR	185-1 06/15 INTERNAL TELEPHONE	00000001	JE006859	\$126.75
06/30/15	368	3681		862090		0	UNASSIGNED VENDOR	185-1 06/15 INTERNAL TELEPHONE	00000001	JE007397	\$8.50
06/30/15	368	3681		862271		0	UNASSIGNED VENDOR	FY14/15 COPIER LEASE/MAINT	00000001	JE007345	\$502.79
06/30/15	368	3681		862392		0	UNASSIGNED VENDOR	1ST QUARTER FY14/15 COPIES	00000001	JE007343	\$101.20
06/30/15	368	3681		862392		0	UNASSIGNED VENDOR	2ND QUARTER FY14/15 COPIES	00000001	JE007343	\$158.90
06/30/15	368	3681		862392		0	UNASSIGNED VENDOR	3RD QUARTER FY14/15 COPIES	00000001	JE007343	\$178.85

Expenditure Detail by Date April 1 - June 30, 2015											
Date	FD	BU	CC	ACCT	Agreement	Vendor	Vendor Name	Description	WT #	DOC #	Amount
06/30/15	368	3681		862392		0	UNASSIGNED VENDOR	4TH QUARTER FY14/15 COPIES	00000001	JE007343	\$99.70
06/30/15	368	3681		862423		0	UNASSIGNED VENDOR	LEGAL SRVCS 01/01-03/31/15	00000001	IB152130	\$719.25
06/30/15	368	3681		862423		0	UNASSIGNED VENDOR	LEGAL SRVCS 04/01-06/30/15	00000001	IB152131	\$575.40
06/30/15	368	3681		862423		0	UNASSIGNED VENDOR	LEGAL SRVCS 10/01-12/31/15	00000001	IB152129	\$460.32
06/30/15	368	3681		862429		0	UNASSIGNED VENDOR	LAFCO CO-PO CLMS 07/22/15	00000001	JE007413	\$552.50
06/30/15	368	3681		862429		39076	CITYGATE ASSOCIATES LLC	INV#23692 06/30/15 AGR#2015-03	09452078	CL125018	\$5,103.00
06/30/15	368	3681		862491		0	UNASSIGNED VENDOR	FY14/15 COPIER LEASE/MAINT	00000001	JE007345	\$177.20
06/30/15	368	3681		862495		0	UNASSIGNED VENDOR	RECORDS CHARGE FY15 21 BOXES	00000001	JE006895	\$383.67
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$63.01
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548		0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$335.01
06/30/15	368	3681		862610		35585	CHRISTINE CRAWFORD	FY14/15 4thQTRMILEAGE CRAWFORD	09451808	CL124806	\$287.95
06/30/15	368	3681	SSP	862429		20390	DAVIS COMMUNITY TELEVISION	INV#298 06/09/15 YOLO LEADERS	09451809	CL124797	\$350.00
								Total Budget Year Expenditures:			\$55,385.25
								Grand Total:			\$55,385.25

Expenditure Detail by Account April 1 - June 30, 2015, 2015										
Date	FD	BU	CC	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
06/30/15	368	3681		861301	0	UNASSIGNED VENDOR	167-1 14-15 OPEB CHARGE	00000001	JE007145	\$10,861.00
							Account 3683681 861301		Total:	\$10,861.00
05/27/15	368	3681		861400	0	UNASSIGNED VENDOR	2014-15 UNEMPLOYMENT RECHARGE	00000001	JE005958	\$816.36
							Account 3683681 861400		Total:	\$816.36
04/01/15	368	3681		862090	0	UNASSIGNED VENDOR	185-1 03/15 INTERNAL TELEPHONE	00000001	JE005466	\$8.50
05/01/15	368	3681		862090	0	UNASSIGNED VENDOR	185-1 04/15 INTERNAL TELEPHONE	00000001	JE005636	\$125.52
05/01/15	368	3681		862090	0	UNASSIGNED VENDOR	185-1 04/15 INTERNAL TELEPHONE	00000001	JE006168	\$8.50
06/01/15	368	3681		862090	0	UNASSIGNED VENDOR	185-1 05/15 INTERNAL TELEPHONE	00000001	JE006231	\$126.10
06/01/15	368	3681		862090	0	UNASSIGNED VENDOR	185-1 05/15 INTERNAL TELEPHONE	00000001	JE006708	\$8.50
06/30/15	368	3681		862090	0	UNASSIGNED VENDOR	185-1 06/15 INTERNAL TELEPHONE	00000001	JE006859	\$126.75
06/30/15	368	3681		862090	0	UNASSIGNED VENDOR	185-1 06/15 INTERNAL TELEPHONE	00000001	JE007397	\$8.50
							Account 3683681 862090		Total:	\$412.37
04/01/15	368	3681		862130	0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-TTUCK	00000001	JE004972	\$70.18
							Account 3683681 862130		Total:	\$70.18
04/29/15	368	3681		862271	3351	INLAND BUSINESS SYSTEMS INC	INV#09R232 04/08/15 PO150146	09447456	PO150146	\$225.37
06/10/15	368	3681		862271	3351	INLAND BUSINESS SYSTEMS INC	INV#0A5212 05/28/15 PO150146	09450169	PO150146	\$80.72
06/30/15	368	3681		862271	0	UNASSIGNED VENDOR	FY14/15 COPIER LEASE/MAINT	00000001	JE007345	\$502.79
							Account 3683681 862271		Total:	\$808.88
04/01/15	368	3681		862330	0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	\$630.00
							Account 3683681 862330		Total:	\$630.00
04/01/15	368	3681		862390	29920	DSW HOLDINGS INC	INV#9951047 031915 03/19/15 PO	09445662	PO150133	\$9.30
04/29/15	368	3681		862390	29920	DSW HOLDINGS INC	INV#9951047 041615 04/06/15 PO	09447451	PO150133	\$6.20
05/28/15	368	3681		862390	29920	DSW HOLDINGS INC	INV#9951047 051415 05/14/15 PO	09449110	PO150133	\$3.10
06/22/15	368	3681		862390	29920	DSW HOLDINGS INC	INV#9951047 061115 06/11/15 PO	09451183	PO150133	\$9.30
06/26/15	368	3681		862390	29920	DSW HOLDINGS INC	LIQ YEAR END	00000000	PO150133	\$0.00
							Account 3683681 862390		Total:	\$27.90
04/01/15	368	3681		862391	0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-TTUCK	00000001	JE004972	\$17.85
05/04/15	368	3681		862391	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$17.25
							Account 3683681 862391		Total:	\$35.10
06/30/15	368	3681		862392	0	UNASSIGNED VENDOR	1ST QUARTER FY14/15 COPIES	00000001	JE007343	\$101.20
06/30/15	368	3681		862392	0	UNASSIGNED VENDOR	2ND QUARTER FY14/15 COPIES	00000001	JE007343	\$158.90
06/30/15	368	3681		862392	0	UNASSIGNED VENDOR	3RD QUARTER FY14/15 COPIES	00000001	JE007343	\$178.85
06/30/15	368	3681		862392	0	UNASSIGNED VENDOR	4TH QUARTER FY14/15 COPIES	00000001	JE007343	\$99.70
							Account 3683681 862392		Total:	\$538.65
06/01/15	368	3681		862418	0	UNASSIGNED VENDOR	4TH QTR ERP-LAFCO	00000001	JE005968	\$338.50
							Account 3683681 862418		Total:	\$338.50
06/01/15	368	3681		862419	0	UNASSIGNED VENDOR	4TH QTR CONNECTIVITY-LAFCO	00000001	JE005968	\$654.75
							Account 3683681 862419		Total:	\$654.75

Expenditure Detail by Account April 1 - June 30, 2015, 2015										
Date	FD	BU	CC	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
06/30/15	368	3681		862423	0	UNASSIGNED VENDOR	LEGAL SRVCS 01/01-03/31/15	00000001	IB152130	\$719.25
06/30/15	368	3681		862423	0	UNASSIGNED VENDOR	LEGAL SRVCS 04/01-06/30/15	00000001	IB152131	\$575.40
06/30/15	368	3681		862423	0	UNASSIGNED VENDOR	LEGAL SRVCS 10/01-12/31/15	00000001	IB152129	\$460.32
							Account 3683681 862423		Total:	\$1,754.97
04/01/15	368	3681		862429	39077	POLICY CONSULTING ASSOC LLC	INV#YOLO-2015-1 03/24/15	09445572	CL119534	\$997.50
04/15/15	368	3681		862429	38593	MARCUS NEUVERT	INV#15-02-YCLAFCO 04/07/15 PO1	09446530	PO150410	\$297.50
04/15/15	368	3681		862429	39076	CITYGATE ASSOCIATES LLC	INV#23625 03/31/15 AGR#2015-03	09446452	CL120088	\$4,750.40
05/06/15	368	3681		862429	39077	POLICY CONSULTING ASSOC LLC	INV#YOLO-2015-2 05/04/15	09447804	CL121584	\$451.25
05/13/15	368	3681		862429	39076	CITYGATE ASSOCIATES LLC	INV#23649 04/30/15 AGR#2015-03	09448287	CL121832	\$1,526.44
06/10/15	368	3681		862429	39076	CITYGATE ASSOCIATES LLC	INV#23665 5/31/15 AGR#2015-03	09450095	CL123624	\$12,703.55
06/26/15	368	3681		862429	38593	MARCUS NEUVERT	LIQ YEAR END	00000000	PO150410	\$0.00
06/30/15	368	3681		862429	0	UNASSIGNED VENDOR	LAFCO CO-PO CLMS 07/22/15	00000001	JE007413	\$552.50
06/30/15	368	3681		862429	39076	CITYGATE ASSOCIATES LLC	INV#23692 06/30/15 AGR#2015-03	09452078	CL125018	\$5,103.00
							Account 3683681 862429		Total:	\$26,382.14
04/15/15	368	3681		862460	2213	THE DAVIS ENTERPRISE INC	AD#03550105001 04/02/15	09446453	CL120147	\$78.62
05/20/15	368	3681		862460	2213	THE DAVIS ENTERPRISE INC	AD#01553452-001 05/06/15	09448691	CL122115	\$74.94
							Account 3683681 862460		Total:	\$153.56
04/01/15	368	3681		862491	29920	DSW HOLDINGS INC	INV#9951047 031915 03/19/15 PO	09445662	PO150133	\$5.00
04/22/15	368	3681		862491	33922	LYON FINANCIAL SVC UNDERWRITER	INV#276406931 04/12/15 PO15012	09447044	PO150122	\$105.45
04/29/15	368	3681		862491	29920	DSW HOLDINGS INC	INV#9951047 041615 04/16/15 PO	09447451	PO150133	\$5.00
05/28/15	368	3681		862491	29920	DSW HOLDINGS INC	INV#9951047 051415 05/14/15 PO	09449110	PO150133	\$5.00
06/18/15	368	3681		862491	33922	LYON FINANCIAL SVC UNDERWRITER	to liquidate at year end	00000000	PO150122	\$0.00
06/22/15	368	3681		862491	0	UNASSIGNED VENDOR	INLAND INV 150506	00000001	ST003218	\$1,055.44
06/22/15	368	3681		862491	29920	DSW HOLDINGS INC	INV#9951047 061115 06/11/15 PO	09451183	PO150133	\$5.00
06/30/15	368	3681		862491	0	UNASSIGNED VENDOR	FY14/15 COPIER LEASE/MAINT	00000001	JE007345	\$177.20
							Account 3683681 862491		Total:	\$1,358.09
06/30/15	368	3681		862495	0	UNASSIGNED VENDOR	RECORDS CHARGE FY15 21 BOXES	00000001	JE006895	\$383.67
							Account 3683681 862495		Total:	\$383.67
04/01/15	368	3681		862548	0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	(\$107.41)
04/01/15	368	3681		862548	0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	\$427.00
04/01/15	368	3681		862548	0	UNASSIGNED VENDOR	03/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE004972	\$475.00
04/10/15	368	3681		862548	6029	CALIFORNIA ASSOCIATION FOR	RFND STAFF WORKSHOP CCRAWFORD	00000002	DP215321	(\$255.00)
04/29/15	368	3681		862548	27645	TERRI TUCK	STAFF WORKSHOP-TRAVEL-TTUCK	09447399	CL121225	\$161.53
04/29/15	368	3681		862548	38204	TRACEY DICKINSON	STAFF WKSH-TRAVEL-DICKINSON	09447398	CL121223	\$54.00
05/04/15	368	3681		862548	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$40.00
05/04/15	368	3681		862548	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$46.02
05/04/15	368	3681		862548	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$434.70

Expenditure Detail by Account										
April 1 - June 30, 2015, 2015										
Date	FD	BU	CC	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
05/04/15	368	3681		862548	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$44.84
05/04/15	368	3681		862548	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$245.40
05/04/15	368	3681		862548	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-TTUCK	00000001	JE005578	\$245.40
05/06/15	368	3681		862548	35585	CHRISTINE CRAWFORD	BROADBAND CONF-TRAVEL-CRAWFORD	09447803	CL121479	\$89.02
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$63.01
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006821	\$272.00
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$63.01
06/30/15	368	3681		862548	0	UNASSIGNED VENDOR	06/15 CAL CARD LAFCO-TTUCK	00000001	JE006821	\$335.01
							Account 3683681 862548		Total:	\$3,910.56
04/29/15	368	3681		862610	27645	TERRI TUCK	14/15 1ST-3RD QTR MILEAGE-TUCK	09447399	CL121225	\$10.19
05/04/15	368	3681		862610	0	UNASSIGNED VENDOR	04/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE005578	\$3.50
05/06/15	368	3681		862610	35585	CHRISTINE CRAWFORD	FY14/15 3RD QTR MILE-CRAWFORD	09447803	CL121479	\$234.03
06/02/15	368	3681		862610	0	UNASSIGNED VENDOR	05/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006166	\$3.00
06/02/15	368	3681		862610	0	UNASSIGNED VENDOR	05/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006166	\$3.00
06/02/15	368	3681		862610	0	UNASSIGNED VENDOR	05/15 CAL CARD LAFCO-CCRAWFORD	00000001	JE006166	\$10.50
06/30/15	368	3681		862610	35585	CHRISTINE CRAWFORD	FY14/15 4thQTRMILEAGE CRAWFORD	09451808	CL124806	\$287.95
							Account 3683681 862610		Total:	\$552.17
04/08/15	368	3681	SSP	862429	38211	MAGELLAN ADVISORS, LLC	INV#MA03051501 03/06/15	09446014	CL119887	\$4,216.90
06/03/15	368	3681	SSP	862429	38211	MAGELLAN ADVISORS, LLC	INV#MA05281501 05/28/15	09449713	CL123003	\$1,056.00
06/08/15	368	3681	SSP	862429	0	UNASSIGNED VENDOR	GIS-BROADBAND/INTERNET LAYERS	00000001	IB151819	\$73.50
06/30/15	368	3681	SSP	862429	20390	DAVIS COMMUNITY TELEVISION	INV#298 06/09/15 YOLO LEADERS	09451809	CL124797	\$350.00
							Account 3683681SSP 862429		Total:	\$5,696.40
Total Budget Year Expenditures:										\$55,385.25
Grand Total:										\$55,385.25



Consent 6.

LAFCO

Meeting Date: 09/24/2015

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

- Receive and file the following correspondence:
- A. CALAFCO Board Letter - Organizational Changes
 - B. CALAFCO FY 2015/16 Association Strategic Plan
 - C. Yolo LAFCo Letter of position for AB 851
 - D. CALAFCO The Sphere Newsletter
 - E. Yolo LAFCo Letter of position for AB 25
 - F. LAFCo Comments DEIR Mace Ranch Innovation Center
 - G. CALAFCO Quarterly - September 2015
-

Attachments

- [ATT A-CALAFCO Organization Changes](#)
 - [ATT B-CALAFCO Association Strategic Plan](#)
 - [ATT C-AB 851 LAFCo Letter of Position](#)
 - [ATT D-CALAFCO Sphere Newsletter](#)
 - [ATT E-AB 25 LAFCo Letter of Position](#)
 - [ATT F-DEIR Mace Ranch Innovation Center-LAFCo Comments](#)
 - [ATT G-CALAFCO Quarterly Sep2015](#)
-

Form Review

Form Started By: Terri Tuck
Final Approval Date: 09/14/2015

Started On: 09/14/2015 09:34 AM

August 12, 2015

TO: Member LAFCO Executive Officers

Dear Executive Officer:

In January of this year the Board held its biennial retreat to review our Strategic Plan and enhance it to address the organizations future needs. As the economy has picked up, there has been renewed interest in the Legislature for ways to work with and work around the LAFCo process. As we looked at our Strategic Plan we saw a need to both improve services to our members and address some long-standing issues with the infrastructure of the organization itself.

Over its 44-year existence, CALAFCO has matured from a volunteer organization to a professional educational organization that has helped the state better understand CKH and the LAFCo process. At different periods in the lifetime of the organization, the Board has looked for ways to continually evolve CALAFCO to address current circumstances and conditions.

One of the areas that the Board has been working on is how to improve the Annual Conference. An important feature of CALAFCO, the conference also presents a great deal of responsibility for host communities. In working to keep the conference in accessible locations, the conference sometimes impacts the same LAFCos time and again. In addition, as the conference has grown, managing all aspects of it has become challenging for a part time staff. The Board formed a subcommittee in January to delve into the issue of evolving the conference, and that subcommittee worked diligently over the past six months exploring the issues and generating a series of options and solutions for the Board to consider. Working over six months, the Board considered a number of changes that will enhance the conference and reduce the dependence upon member LAFCos to act as host. At our July meeting, the Board unanimously approved a number of changes in the evolution of the current annual conference model.

Those changes include the hiring of a part-time Sponsorship Coordinator who will help raise funds from organizations within the CALAFCO universe to support the conference, which will in turn help bring notable speakers and programing requested by LAFCos around the state. Further, they will help us to better brand and market ourselves as an organization. In addition to augmenting the CALAFCO staff for conferences, it is the intent of the organization to provide discounted registrations to LAFCos whose staff members can assist with registration, conference planning and support during the conference.

CALAFCO will transition away from the LAFCo volunteer "host" model currently used to a CALAFCO-hosted model beginning in 2017. With these changes we also intend to hold the conferences in three primary locations: Sacramento, Monterey and San Diego, with a rotating list of locations every fourth year. We anticipate this will allow for greater long term planning and help manage the costs of the conference. Additionally, it will relieve the burden of work for those LAFCos who volunteer to host the annual conference. In order for this all to be accomplished and after careful review of what our sister organizations charge for their annual conference, the Board unanimously approved a modest raise in the registration fee for the conference by \$95 over the next three years.

With increasing requests from the Legislature to provide input on bills and calls for consultation with the administration, CALAFCO has witnessed the strain of leading a statewide organization with a very part-time staff. We currently only pay for 24 hrs/wk for our Executive Director, but we still need representation the better part of the week to manage the growing professional demands of the organization. Juggling the aforementioned responsibilities with maintaining our relationships with our sister organizations and meeting the needs of all 58 LAFCos is no longer tenable and we tasked our Executive Committee with the difficult job of developing sustainable solutions for CALAFCO.

After months of work, the Executive Committee (John Leopold, Coastal region; Gay Jones, Central region; Josh Susman, Northern region; and Jim Curatalo, Southern region) brought recommendations to the full Board for consideration at the July 31 meeting. After much deliberation, the Board unanimously approved a series of changes to the organizational structure.

First, the Board approved an increase in the hours of our Executive Director effective January 1, 2016 to 32 hrs/wk to better represent the organization. Desiring to also increase resources for our members, the Board is also committing to adding to our White Papers series to support our LAFcos. By increasing our staffing and providing new resources to our members, the Board is committing to evolving the organization to meet the needs of the 21st century and ensuring continued high levels of service to our members.

Current service levels are not sustainable without additional funding and the Board recognizes that the services provided by CALAFCO are valuable tools for all LAFcos and help all of us fulfill our missions. This comes with a cost and after very lengthy discussion at the July 31 Board meeting, the Board unanimously approved an increase in dues that will be as little as \$55/yr for small LAFcos and \$530/yr for our larger LAFcos. This dues increase will be spread over a two-year period, beginning in FY 2016-17. The increase reflects a seven (7) percent in year one, and a seven (7) percent increase in year two. The total increase over the two-year period equates to a range of \$114 to \$1,098. The Board also declared its intention to not raise the dues by the CPI during these two years.

Raising fees and dues at any time is a difficult proposition. Our work at CALAFCO does not differentiate between small and large LAFcos when meeting the needs of our members. During the worst years of the recession, CALAFCO held the lines on dues. With effective fiscal management and new efforts to raise sponsorship funds, the organization is in a strong fiscal position and we are not contemplating these changes out of crisis. We are committed to continually enhancing the services of CALAFCO and fulfilling our mandate "to assist member LAFcos with educational and technical resources that otherwise would not be available." I hope you will agree when we discuss this at our annual membership meeting at this year's conference.

Next Steps - Your Help is Needed!

This is an important element in the growth of our Association, the profession, and the role of LAFco. We recognize that for some LAFcos these changes represent a financial increase. However, we also realize that the current service levels are not sustainable without additional funding, and that evolving and expanding our service levels are not possible without additional resources. We trust that you see this as an investment in the Association and your Commission, and that we have demonstrated through our actions the value of your membership. Your positive support and assistance in securing the support of your Commission is greatly appreciated. We are providing you with a one-page summary of the organizational changes and the reasons for them, along with a copy of the DRAFT minutes of the July 31, 2015 Board meeting, at which all of these actions were taken.

I and the rest of the Board are available to answer any questions you may have. You are encouraged to seek out the feedback of your regional Board members.

On behalf of the CALAFCO Board of Directors,



John Leopold
Chair of the Board

Cc: CALAFCO Board of Directors
enclosures

Dues Increase Summary

WHAT'S THE ISSUE?

- ❖ Desired membership needs and expectations requires additional funding to allow CALAFCO to effectively deliver services and expanded efforts to meet expectations.
- ❖ CALAFCO's current part-time contracted staff hours are insufficient to meet the current and evolving needs and expectations.
- ❖ Dues do not fully cover the operational and staff costs of the organization (and have not for some years).
- ❖ Heavy reliance on carry-over fund balances and annual conference profit each year to balance the budget.

HOW DID WE GET HERE?

1. Availability of volunteer staff to provide services has diminished; workload shifting to CALAFCO staff.
 - Natural evolution in a volunteer-based organization that faces ever increasing responsibilities
 - Current annual conference "host model" not as effective as it once was (not as many LAFCoS able to or wanting to act as host)
 - Legislative monitoring and participation have grown substantially and created additional workload
 - CALAFCO assuming "host" responsibilities for annual conference starting in 2017
 - Member LAFCo volunteer staff (CALAFCO Executive Officer and Deputy Executive Officers) roles have expanded and stipends have not kept pace (not increased since 2001/2002)
2. No increase in dues since 2008/2009 (except CPI increases beginning in 2012/2013)
3. Increased demand for services from member LAFCoS and stakeholders
 - Increase in requests for CALAFCO to serve on state policy workgroups (e.g. water and land use)
 - Expanding legislative agenda and efforts
 - Research (e.g. implementation of 2014 groundwater and 2015 water system consolidation legislation)
 - Website upgrades (upgrading of existing CALAFCO website, increase in online resources and addition of technical support)
 - Increasing revenue opportunities for CALAFCO through increased conference sponsorships (hiring specialized firm to assist with branding message and solicitations)

WHAT WILL THE DUES INCREASE PROVIDE?

1. Add and expand services in the current year and beyond
 - Expand Executive Director hours from 24/wk to 32/wk (to meet expectations beyond contracted scope of work and better align compensation with hours worked)
 - Improved website and ongoing technical support for web services to ensure reliable accessibility and functionality
 - Increase external education and outreach about LAFCo
 - Add professional assistance in conference branding, marketing and increase sponsorship outreach
 - Reasonable compensation for LAFCoS who provide volunteer staff (EO and DEOs)
 - Maintaining the increased legislative effort
 - Enhanced partnerships with sister organizations to increase CALAFCO credibility and effectiveness
2. Reduce dependence upon member LAFCoS to act as conference host
 - Transfer to CALAFCO all current local LAFCo host responsibilities (effective 2017 conference)
 - Provide incentives for CALAFCO volunteers (partial conference registration compensation for LAFCoS who provide volunteer staff at conferences)

SUMMARY

1. CALAFCO members should commit to funding professional staff at appropriate funding to ensure continued high levels of service.
2. CALAFCO members should recognize that the current service levels are not sustainable without additional funding.
3. CALAFCO members should consider that excellent service is a valuable tool for all LAFCoS and helps us fulfill our missions.

HOW WAS THE RECOMMENDED DUES INCREASE DEVELOPED?

Board worked on various approaches over the course of the past six months

- Began discussions at biennial strategic planning retreat on January 29, 2015
- Formed two subcommittees, conducted extensive research, reported to the full Board on May 8, subcommittees did further work and considered a number of options for implementation
- Final recommendations made to full Board on July 31, receiving unanimous Board of Directors support

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Association of Local Agency Formation Commissions

Board of Directors

Meeting for Friday, 31 July 2015

(San Diego)

DRAFT MINUTES

Call to Order and Establish Quorum

Chair Leopold called the meeting to order at 9:05 a.m. and a quorum was declared.

Board Members Present:

John Leopold, Chair , County (Santa Cruz)	Gay Jones, Secretary , District (Sacramento)
Josh Susman, Treasurer , Public (Nevada) * joined 10:46 a.m.	
Julie Allen, Public (Tulare)	Cheryl Brothers, City (Orange)
James Curatalo, District (San Bernardino)	Larry R. Duncan, District (Butte)
Shiva Frentzen, County (El Dorado)	Mary Jane Griego, County (Yuba)
Juliana Inman, City, (Napa) *	Michael Kelley, County (Imperial)
William Kirby, City (Placer)	Gerard McCallum, Public (Los Angeles)
Michael McGill, District (Contra Costa) *	Ricky Samayoa, City (Yuba) arrived 9:13 a.m.

Board Members Absent:

Roger Welt, Public (Santa Barbara)

Staff Present:

Clark Alsop, Legal Counsel, BB&K	Marjorie Blom, CALAFCO Executive Officer (EO)
Kris Berry, CALAFCO Deputy EO (DEO)	Paula de Sousa, Legal Counsel, BB&K
Stephen Lucas, CALAFCO Deputy EO (DEO)	Pamela Miller, Executive Director
Paul Novak, CALAFCO Deputy EO (DEO)	

Guests:

José Henríquez, EO, El Dorado *	Kathy Rollings-McDonald, EO, San Bernardino
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****Participated By Phone***

CONSENT

1. Minutes, 8 May 2015 Board Meeting

Director Duncan noted he participated at the 8 May 2015 Board meeting in person and not by telephone phone as indicated on the draft minutes.

On motion of Director Duncan, seconded by Director Jones, and carried unanimously, the 8 May 2015 Board Meeting minutes were approved as amended.

ACTION ITEMS

2. FY 2014-15 Year-End Financial Report

EO Blom provided a summary of the year-end financial report. She noted in general revenues came in over budget by \$24,921 (in particular higher than expected conference and workshop revenues of \$25,099 and \$1,185, respectively), offsetting items which came in under budget including associate member dues revenue (by \$2,500) and CALAFCO U revenue (by \$1,071). She stated cost savings were realized in office expenses, annual conference expenses (due to lower attendance and lower hotel costs), and staff workshop expenses (due to lower facility costs and not having legal counsel in attendance). She reviewed items that were appreciably higher than budgeted, including legal expenses (due to a mid-year switch in legal counsel), legislative matters due to high volume and brochure expenses due to the publication of the newly revised "What is LAFCo" brochure.

Director Leopold stated CALAFCO is in a very strong financial position at the end of Fiscal Year 2014-2015.

On motion of Director Griego, seconded by Director Allen, and carried unanimously, the Board received and filed the Fiscal Year 2014-15 Year-End Financial Report.

Director Leopold stated this is the last meeting for Directors Griego, Inman and Welt, all of whom are not running for re-election to the CALAFCO Board of Directors and thanked them for their dedication and service to CALAFCO.

3. Investment and Bank Account Report

EO Blom provided a summary of the CALAFCO investment and bank account report, noting the Association received \$175 in interest generated during the third quarter which was reflected during the fourth quarter.

On motion of Director Curatalo, seconded by Director Duncan, and carried unanimously, the Board received and filed the report.

4. Appointment of CALAFCO Executive Officer and Deputy Executive Officer

Executive Director Miller stated Marjorie Blom is retiring from Stanislaus LAFCo effective August 3 so Marjorie is resigning as CALAFCO EO. Executive Director Miller recommended the Board appoint Stephen Lucas, who has served as DEO since 2012, as the CALAFCO EO. She noted Kris Berry will fill the DEO vacancy representing the Central region. Executive Director Miller indicated both appointees have the full support of their respective LAFCos.

On motion of Director Duncan, seconded by Director Frentzen, the Board appointed Stephen Lucas as the CALAFCO EO and received and filed the appointment of Kris Berry as CALAFCO DEO.

Executive Director Miller thanked Marjorie Blom for her "unwavering commitment to CALAFCO," adding "her contributions to CALAFCO are immeasurable." She announced Marjorie is re-joining CALAFCO as an Associate Member. Chair Leopold thanked Marjorie for her service to CALAFCO, stating she has "made a really big difference in the organization."

5. Website Services Contract

Executive Director Miller addressed issues with CALAFCO's existing website, noting the organization needs a more reliable website and improved technical support. Earlier this year CALAFCO issued a Request for Proposals (RFP) for a complete re-design of the website as well as new hosting services and on-going maintenance and technical support. Six (6) proposals were received of which three (3) were selected for interviews. Along with Director Frentzen, CALAFCO staff interviewed all three firms and selected the firm of Matson & Isom Technology Consulting as the service provider. CALAFCO Legal counsel assisted staff in the preparation of a contract. The preliminary work is scheduled to begin in August and is targeted for completion in December 2015 or January 2016. The total cost of the project is not to exceed \$15,000 (excluding tech support) and will be paid using FY 2015-2016 contingency funds. In future years, annual service and maintenance costs would be funded in the "website expenses" budget line.

Executive Director Miller recommended the Board approve the proposed contract with Matson & Isom Technology Consulting.

On motion of Director Frentzen, seconded by Director Allen, and carried unanimously, the Board voted to approve the contract with Matson & Isom Technology Consulting for website revision, web and e-mail hosting, and annual technical service support.

6. Discussion Concerning Annual Conference Model

Executive Director Miller noted the completion of two previous actions from the May 8 Board meeting, which are the hiring of additional help for the 2015 Annual Conference from Contingency funds (Marjorie Blom has been contracted for this work, with a budget not to exceed \$4,000) and the change in CALAFCO letterhead to remove all Board member names to accommodate FPPC regulations concerning solicitations in excess of \$5,000. She noted that the subcommittee (Directors Leopold, Curatalo, Susman and Brothers, as well as Pamela Miller and Stephen Lucas) met via conference call and conferred by e-mail several times since the last Board meeting, has considered multiple issues surrounding the Annual Conference, and recommends the following to the Board:

1. Shift to a CALAFCO-hosted model for the conference, beginning in 2017;
2. Adopt a four-year conference location rotation with three anchor sites (Sacramento, San Diego, and Monterey) and a fourth site randomly rotated in every four years;
3. Hire a part-time sponsorship coordinator for the 2016 Annual Conference through a one-year contract;
4. Increase conference registration rates by \$95 over a three-year period, beginning in 2016; and
5. Communicate these changes to the membership at the Annual membership meeting at the Annual Conference (September 3, 2015).

Given all of these proposed changes, the subcommittee recommended postponing consideration of adding exhibitors to the conference.

A lengthy discussion followed the staff report presentation, during which every Board member and staff present asked questions and commented. Chair Leopold stated CALAFCO is not an all-volunteer organization any longer and felt the recommended changes would build a stronger financial position for the organization. Director Curatalo voiced his support for hiring an outside sponsorship coordinator, as he has worked with such vendors in other organizations and finds their contribution to be helpful. He also expressed support for the rotation plan noting it will make it easier to promote the Conference. Director Brothers recommended a longer-term contract for the

outside sponsorship coordinator saying it will take several years to determine the effectiveness. Director Susman suggested establishing “step-up” incentives for the outside sponsorship coordinator, rewarding the coordinator for securing larger sponsorships and for retaining sponsors year-to-year.

EO Lucas noted concerns about volunteer burnout amongst LAFCo staff, in addition to the fact that many more LAFCos are using contract staff, who generally do not volunteer as much for CALAFCO. Director Allen voiced support for the rotation schedule but identified a concern that the increased sponsorship revenues were not proposed to be utilized to offset registration costs. Chair Leopold said that the increased sponsorship revenues are extremely conservative and that the risks of retaining a sponsorship coordinator are relatively low while the potential benefits are very high. Director Griego suggested that annual conference sponsors be given free admission to the Wednesday morning LAFCO 101 session. Director Frentzen asked what the sponsorship revenues had been at previous annual conferences, to which Executive Director Miller replied that the traditional average has been \$9,000 - \$12,000 in revenue from approximately six to ten sponsors, and that the 2014 Annual Conference in Ontario was an outlier, with sponsorship revenue of approximately \$40,000. Director Frentzen suggested interviewing several potential vendors to serve as sponsorship coordinator and incentivizing the sponsorship coordinator based on the number and amount of sponsorships obtained.

Director Kirby stated the contract with the sponsorship coordinator should include provisions for returning multi-year sponsors and also said he preferred increasing sponsorships to raising annual CALAFCO dues on individual LAFCos. Director Kelley voiced support for the recommendations from the subcommittee and felt the sponsorship revenue estimates are too low. Director McCallum voiced his support for the subcommittee recommendations and suggested a longer term (three years) for the contract with the sponsorship coordinator as there can be a long lead time in securing sponsors. Director Duncan stated he supports the subcommittee’s recommendations. Director Samayoa indicated he supports the recommendations noting the organization must move away from volunteers and have a consistent message to potential sponsors. Director Jones said she supports the subcommittee recommendations and she likes the idea of compensating the sponsorship coordinator for retaining sponsors year-to-year. Director McGill stated support for the subcommittee recommendations.

Marjorie Blom noted other trade associations have full-time staff working on their annual conferences and many “host” LAFCos are unable to raise sponsorship revenues. Kathy Rollings-McDonald stated the subcommittee’s recommendations are a good idea. DEO Novak noted the hiring of a professional sponsorship coordinator would still accommodate volunteer fundraising but would make it easier for volunteers to “hand off” the contact/relationship to the sponsorship coordinator and that the sponsorship coordinator would raise revenues without significant impacts on individual LAFCos.

Director Allen suggested that staff track the intangible and qualitative benefits associated with the increased sponsorship effort, in order to facilitate explaining the value of the effort to individual LAFCos. Director Jones reiterated Chair Leopold’s comment that the sponsorship coordinator effort involves low risks but high potential. Director Kirby asked that staff track the in-kind contributions of sponsors and volunteers for future conferences.

On motion of Director Frentzen, seconded by Director Allen, and carried unanimously, the Board approved the following actions:

- 1. Approve shifting to a CALAFCO-hosted model for the conference beginning in 2017;*
- 2. Approve a four-year conference rotation with three anchor sites (Sacramento, San Diego and Monterey) and a fourth random site rotated in every four years;*
- 3. Postpone the idea of adding exhibitors to the conference; and*

4. *Approve communicating these changes to the membership at the 2015 annual membership meeting on September 3, 2015.*

The Board took a break at 11:19 a.m. and reconvened at 11:33 a.m.

The Board resumed discussion on the annual conference, taking up the matter of raising the conference registration rate pursuant to the subcommittee's recommendation.

Chair Leopold stated conference registration rates needed to be increased in order to cover the rising costs of holding the event. He noted the comparison in conference registration rates of various associations in the staff report and the fact that CALAFCO remains the lowest priced.

Director Kirby made a motion to increase registration rates by \$25 in 2016, with no additional registration raises beyond 2016, and Director Duncan seconded the motion. After further discussion, Director Kirby withdrew the motion.

Director Griego voiced her support for the increased registration rates as a preferred option to increasing CALAFCO dues for all LAFcos.

After further discussion, the Board took the following action:

On motion of Director Jones, seconded by Director Kelley, and carried unanimously, the Board voted to approve an increase in conference registration rates by \$95 over a three-year period beginning with the 2016 Annual Conference.

Going back to the discussion of a sponsorship coordinator, Chair Leopold suggested the Board authorize the subcommittee and Executive Director Miller to work out key details of a contract, including establishing metrics to measure success and consideration of incentives, and requested the subcommittee move quickly so that the coordinator could start shortly after this year's conference. It was also suggested the contract be brought back to the full Board to be ratified.

Director Griego suggested staff invite potential vendors for the sponsorship coordinator to the 2015 annual conference in Sacramento.

On motion of Director Frentzen, seconded by Director Duncan, and carried unanimously, the Board voted to approve the hiring of a part-time sponsorship coordinator for the 2016 Annual Conference, and to authorize the subcommittee to work out the details of the selection and the contract.

7. CALAFCO Staffing

Executive Director Miller presented the lengthy staff reporting, noting there are a number of matters contained within the Executive Committee's recommendation. Those include: (1) Whether or not to increase the contracted scope of work hours for the Executive Director; (2) Whether or not to increase the stipends paid to the LAFcos whose staff volunteer as CALAFCO EO or DEO; and (3) Whether or not to make these decisions today or wait until November after receiving member feedback. Executive Director Miller stated compensation for the CALAFCO volunteers (one EO and three DEOs) had not changed since Fiscal Year 2001-2002, and volunteers have more responsibility and expend considerably more hours on CALAFCO activities than they did more than a decade ago. In terms of revenue options, she noted the last "non-CPI" increase in the dues was in 2008-2009, and, since that time, the Board has, twice, decided not to adopt annual CPI increases. Executive Director Miller reported the Executive Director has averaged substantially more hours than the contract specifies over a number of years (including the former Executive Director), and

the Board is faced with a decision to either reduce the strategic plan deliverables to what can be done within the current contracted scope of work or increase the contracted scope of work to be more aligned with fulfilling the strategic plan objectives.

Chair Leopold stated Board members, LAFCo commissioners, Associate Members and LAFCo staff all have an expectation that they can communicate their needs to the Executive Director, whom they expect to be responsive to their concerns. He noted there are limitations on the Executive Director's ability to be responsive given a contract that entails working an average of twenty-four (24) hours per week. He noted this is not a new issue for the organization, but rather one that has existed for a number of years. He also commented the Executive Committee worked extensively the past several months in looking at the problem and creating viable solutions for the Board's consideration. Chair Leopold voiced his support for Option 2 in the staff report as a way of addressing this issue by means that are within the Board's control, adding this option is unanimously supported by the full Executive Committee.

Director Samayoa asked if the issue of Executive Director compensation needed to be addressed in closed session and Legal Counsel Alsop indicated it could be discussed in open session as it involves compensation and hours for the position itself and is not considered to be an employee evaluation of the current Executive Director.

Director Curatalo voiced his support for Option 2. Director Jones indicated her support for Option 2, noting the issue is about professional staff support versus volunteerism. Director Griego stated this is not a new issue for the organization, noting the former Executive Director also worked hours well beyond the contracted scope of work and voiced her support for Option 2.

Director Frentzen stated individual LAFCos in the same dues category (urban, suburban, and rural) should pay the same dues and questioned whether the Board needs to consider if the Executive Director position should be a full-time position. Legal Counsel Alsop noted existing dues are based on a formula that includes the following components: (1) They are population based; (2) A maximum dues amount was set for FYs 2006-07, 2007-08 and 2008-09 respectively (pursuant to Bylaws); and (3) Minimum dues have two components including the use of CSAC population classifications of urban-suburban-rural, and that no LAFCo shall pay less than the amount of dues they were paying at the time the current dues structure was established.

Director Kelley stated something needed to be done to address the issue of compensation versus hours worked. Director Kirby stated his concern about discussing the matter outside of closed session, given the outcome involves a potential raise for the current Executive Director. Director McCallum stated his support for Option 2. Director Duncan said there really aren't other options available and he is supportive of Option 2. Director Allen stated CALAFCO either has to significantly reduce responsibilities, to match the twenty-four hour/week scope of work or increase the hours and she is supporting Option 2 and the volunteer compensation increase.

Director Samayoa stated a full-time staff position option should be considered, including an evaluation of how to pay the increased costs. Legal Counsel Alsop noted CALAFCO has never had an employer-employee relationship with staff and this was due, in part, to the preferences of the individuals who have been contracted as the Executive Director, stating further that CALAFCO did have a lobbyist in the 1970's, but the organization has worked with a part-time legislative representative through the Executive Director since then.

Director McGill indicated his support for the increased compensation for volunteers and for Option 2. Director Inman stated she supports Option 2, noting that while the percentage increases may seem high, the actual dollar amounts involved are relatively nominal, amounting to \$114 for the lowest-paying member LAFCos and \$1,098 for the highest-paying member LAFCos.

EO Lucas stated CALAFCO is providing greater value to LAFCOs today than ever before and the disparity of hours worked to compensation paid needs to be addressed. Kathy Rollings-McDonald said CALAFCO greatly benefits all LAFCOs because regions now have a voice under the current structure and added there is great value received from the Executive Director but that this work needs to be reflected in the compensation. DEO Novak stated a concern about volunteer burnout given the many CALAFCO events (annual conference, staff workshop, CALAFCO U).

The Board took a break at 1:40 p.m. to discuss the issue of the Executive Director increase in hours and commensurate compensation in Executive Session. The Board reconvened at 1:55 p.m.

At this point, the Board broke out into regional and staff subgroups to discuss the matter further. Each group was asked to discuss the preferred options presented and select the one those preferred to move forward with, discuss the pros and cons of that option, the message to be conveyed to the membership and what they needed from CALAFCO in order to convey the message.

Upon reconvening, each regional group and the staff group reported on their discussions and recommendations, with all five groups unanimously indicating support for Option 2 and for the increased compensation for volunteers.

A discussion ensued about the timing of the decision, with a consensus reached that all actions should occur presently at the Board meeting and be announced at the Annual Business meeting.

On motion of Director Griego, seconded by Director Curatalo, and carried unanimously, the Board voted to approve the recommended stipend increase paid to the LAFCo of the volunteer EO and DEOs, effective July 1, 2015, with a clarification that the compensation is to the LAFCo of volunteer staff and not to the individual volunteers.

On motion of Director Allen, seconded by Director Kelley, and carried unanimously, the Board voted to approve Option 2 relative to increasing the Executive Director's contracted scope of work hours from an average of 24/week to 32/week and adjust the compensation accordingly by \$30,000/year, effective January 1, 2016.

On motion of Director Samayoa, seconded by Director McGill, and carried unanimously, the Board voted to increase member dues by seven percent (7%) in Fiscal Year 2016-2017 and seven percent (7%) in Fiscal Year 2017-2018, with a clarification that the Board's intent is to not increase dues in those years by the CPI.

Director Kelley asked staff to prepare a one-page memorandum to be used as talking points, as well as the draft minutes, as both documents would be helpful in explaining the Board's actions to the membership.

Commissioner Inman and Commissioner McGill both announced they would be leaving the call now that the Board had taken action on Agenda Items 6 and 7.

8. CALAFCO Legislative Committee Report

Executive Director Miller indicated the Legislative Committee (Committee) met twice since the last Board meeting. She reported the Governor signed the annual Omnibus Bill (AB 1532) on July 15, 2015 and only one item was removed (due to opposition from the Turlock Irrigation District). AB 851 (Mayes), the CALAFCO-sponsored bill on disincorporations, has passed the Assembly; the bill has been amended five (5) times, with a final set of amendments pending before the full Senate vote.

Executive Director Miller addressed changes to AB 3 (Williams) concerning the Isla Vista Community Services District, noting CALAFCO's position remains Oppose Unless Amended, as well as recent changes to AB 402 (Dodd) concerning a five year pilot project involving Napa and San Bernardino LAFCOs, noting CALAFCO's position is No Position. She described changes to SB 239 (Hertzberg) relative to contracts between two public agencies, noting that although the most concerning parts of the bill had been removed, the Committee still had a number of concerns. She went on to report the Committee discussed the matter at length and what arose was an obvious lack of consensus on the basic policy matter of whether or not LAFCOs should be reviewing agreements between two public agencies. Ultimately, the Committee decided to be consistent with the position taken on AB 402 (a position taken due to lack of consensus on the basic policy matter of the bill), which resulted in CALAFCO changing its position from Oppose to No Position. Executive Director Miller stated she continues to work with Senator Hertzberg on potential amendments, given lingering concerns by members of the Committee. She described the efforts involved with SB 552 (Wolk) to clean-up certain provisions of SB 88, the water system consolidation bill previously passed as a budget trailer bill.

Executive Director Miller stated the Board, at its May 8 meeting, added a legislative position of "No Position" to the Committee's guidelines. Because the Committee amended the language slightly at its June 19 meeting, she recommended the Board ratify the amended guidelines.

On motion of Director Frentzen, seconded by Director Jones, and carried unanimously, the Board voted to ratify the amendment by the Committee to the description of "No Position" and to receive and file the report on current legislation.

9. 2015 Staff Workshop Final Report

Executive Director Miller provided a brief report on the Staff Workshop, held April 15-17 in Grass Valley. There were 90 participants representing 38 LAFCOs as well as five Associate Members, and the overall ratings in the evaluations was 5.3 on a 6.0 scale. The Mobile Workshop as well as the sessions on consolidation options and website management were particularly well-received. The Thursday evening dinner at Miner's Foundry received a 6.0 rating, the highest ratings of any dinner in recent workshops. The Workshop was a financial success, with revenues exceeding expenses by \$8,886.

10. 2015 Annual Conference Update

Executive Director Miller stated the 2015 Annual Conference in Sacramento is coming together with all presentations finalized and all speakers confirmed. Speakers will include three of the Governor's cabinet members (Director Ken Alex of the Office of Planning & Research, Secretary John Laird of Natural Resources, and Secretary Karen Ross of Food & Agriculture). Director and Conference Chair Jones noted she has secured a local fire department's drum and bagpipes corps and color guard to start the opening session on Wednesday afternoon.

11. Nominations Committee Report

Executive Director Miller stated she has received nominations for Board Member positions and the deadline to submit nominations is Monday, August 3.

12. Awards Committee

Marjorie Blom stated the Awards Committee had received twenty-seven (27) nominations for awards and reported she is passing off the coordination of the work of the Awards Committee to select award recipients to Executive Director Miller.

13. 2015 CALAFCO U Update

Marjorie Blom reported the “LAFCO and Litigation” course was held on Monday, June 29 at the John Wayne/Orange County Airport. She noted the four speakers (Carolyn Emery of Orange LAFCo, Pat McCormick of Santa Cruz LAFCo, and attorneys Michael Colantuono and Scott Smith) were well received.

Executive Director Miller indicated staff plans to organize one CALAFCO session in Sacramento in the fall, likely focused on water district consolidations pursuant to the recent adoption of SB 88.

14. Board Member Reports and Announcements

Director Griego noted that a local team from Yuba County is advancing to the Little League World Series.

Director Duncan noted Butte LAFCo recently completed annexations to the City of Chico and the City of Oroville.

15. Executive Director’s Report

Executive Director Miller noted she had nothing to add to what was included in her written Director’s Report which was provided to the Board.

ADJOURNMENT

Chair Leopold adjourned the meeting at 4:28 p.m. to the 4 September, 2015 Board of Directors Meeting in Sacramento.

CALIFORNIA ASSOCIATION OF LOCAL AGENCY FORMATION COMMISSIONS

2015 - 2016 Association Strategic Plan

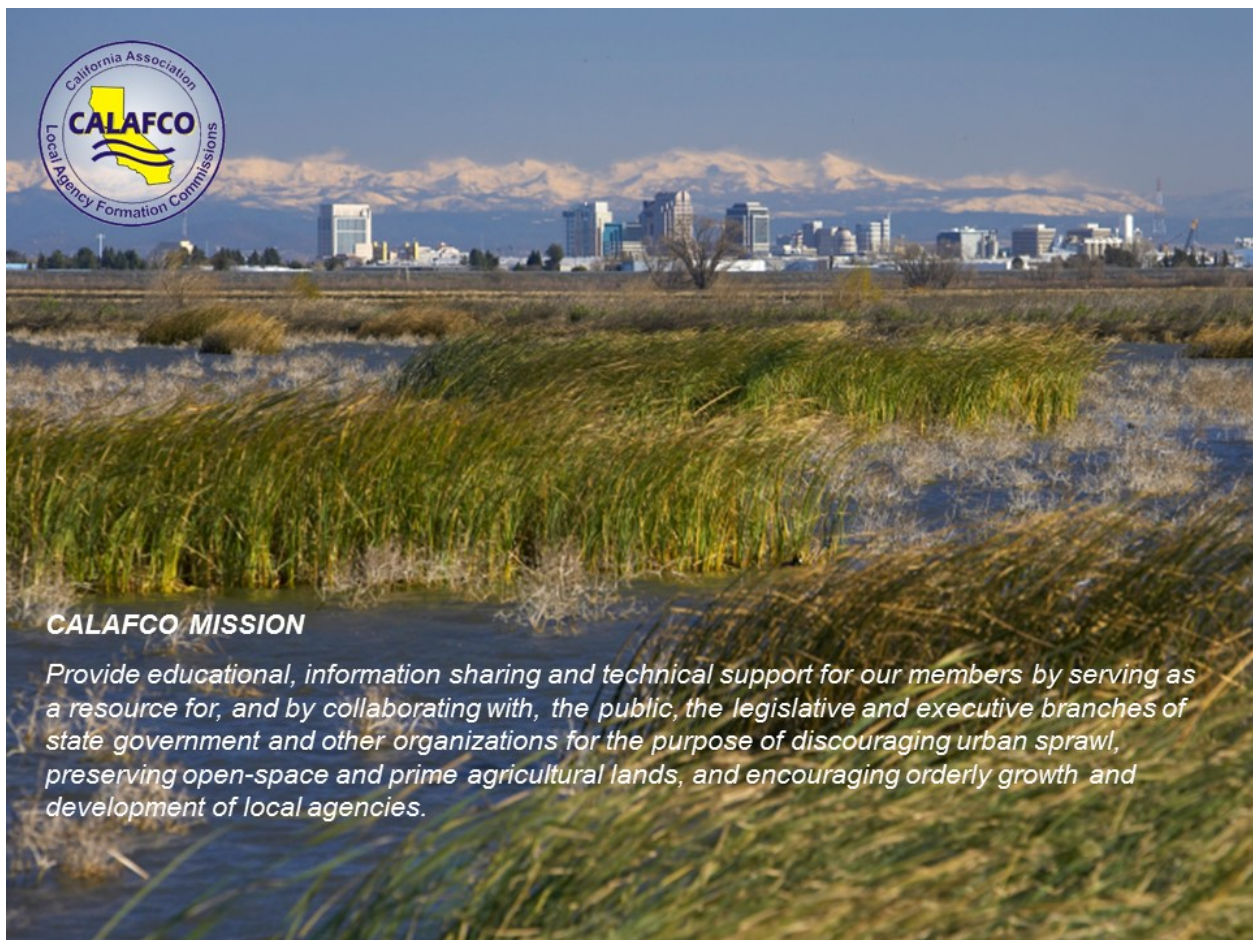
Adopted by the Board of Directors on 8 May 2015



CALAFCO MISSION

CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and by collaborating with, the public, the legislative and executive branches of state government, and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

Reaffirmed by the Board of Directors on 29 January 2015.



CALAFCO MISSION

Provide educational, information sharing and technical support for our members by serving as a resource for, and by collaborating with, the public, the legislative and executive branches of state government and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.



2015-2016 Policy and Legislative Priorities

As they relate to and impact discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

PRIMARY ISSUES

AUTHORITY OF LAFCO

Support legislation that maintains or enhances LAFCo's authority to condition proposals to address any or all financial, growth, service delivery, and agricultural and open space preservation issues. Support legislation that maintains or enhances LAFCo's ability to make decisions regarding boundaries and formations, as well as to enact recommendations related to the delivery of services and the agencies providing them, including consolidations, reorganizations or dissolutions.

AGRICULTURE AND OPEN SPACE PROTECTION

Preserve prime agriculture and open space lands. Support policies that recognize LAFCo's mission to protect and mitigate the loss of prime agricultural and open space lands and that encourage other agencies to coordinate with local LAFCos on land preservation and orderly growth. Support efforts that encourage the creation of habitat conservation plans.

WATER AVAILABILITY

Promote adequate water supplies and infrastructure planning for current and planned growth as well as to support the sustainability of agriculture. Support policies that assist LAFCo in obtaining accurate and reliable water supply information to evaluate current and cumulative water demands for service expansions and boundary changes including impacts of expanding water company service areas on orderly growth, and the impacts of consolidation or dissolution of water companies providing services. Support policies that promote an integrated approach to water availability and management.

VIABILITY OF LOCAL SERVICES

Support legislation that maintains or enhances LAFCo's ability to review and act to determine the efficient and sustainable delivery of local services and the financial viability of agencies providing those services to meet current and future needs including those identified in regional planning efforts such as sustainable communities strategies. Support legislation which provides LAFCo and local communities with options for local governance and service delivery, including incorporation as a city, formation as a special district, or reorganizations or dissolutions to ensure efficient, effective, and quality service delivery. Support efforts which provide tools to local agencies to address aging infrastructure, fiscal challenges and the maintenance of services.



2015 – 2016 Issues of Interest

As these issues relate to and impact orderly growth, sprawl, and local services.

HOUSING

Provision of territory and services to support housing plans consistent with regional land use plans and local LAFCo policies.

TRANSPORTATION

Effects of Regional Transportation Plans and expansion of transportation systems on future urban growth and service delivery needs, and the ability of local agencies to provide those services.

FLOOD CONTROL

The ability and effectiveness of local agencies to maintain and improve levees and protect current infrastructure. Carefully consider and value of uninhabited territory, and the impact to public safety of proposed annexation to urban areas of uninhabited territory which is at risk for flooding. Support legislation that includes assessment of agency viability in decisions involving new funds for levee repair and maintenance. Support efforts that encourage the creation of habitat conservation plans.

ADEQUATE MUNICIPAL SERVICES IN INHABITED TERRITORY

Expedited processes for inhabited annexations should be consistent with LAFCo law and be fiscally viable. To promote environmental justice for underserved inhabited communities, funding sources should be identified for extension of municipal services to these communities, including options for annexation of contiguous disadvantaged unincorporated communities. Promote the delivery of adequate, sustainable, efficient, and effective levels of service through periodic updates of Municipal Service reviews, Spheres of Influence, and other studies.



2015 - 2016 Association Strategies and Objectives

STRATEGIC AREA ONE

Provide educational forums, professional development and networking opportunities for Commissioners, LAFCo staff, Associate Members, and stakeholders.

OBJECTIVES

Annual Conference

1. Provide an annual conference which includes superior professional development sessions and networking opportunities for all attendees.
2. Manage conference finances to organizational policy of a minimum net profit of 15%.
3. Determine desired level of sponsorships for annual conference, and if necessary put additional resources in place to support desired change in time for the 2016 annual conference.

Staff Workshop

1. Provide an annual staff workshop which includes superior professional development sessions and networking opportunities for all LAFCo staff and Associate Members.

CALAFCO University

1. Hold two University courses per year for staff, commissioners and stakeholders, which are focused on skill development of LAFCo process and technical issues.
2. Hold one session in the northern part of the state and one session in the southern part of the state each year to encourage maximum statewide participation.

Organizational Participation

1. CALAFCO Board ad hoc subcommittee and staff to review current conference "Host" model and make recommendations to the full Board for change/improvement.
2. CALAFCO Board make recommendations for change, if any, to the membership at the 2015 annual membership meeting on September 3, 2015.



STRATEGIC AREA TWO

Build strong member LAFCoS and a strong Association through communicating regularly, fostering an environment of support and appreciation by acknowledging volunteer contributions, supporting regional communication and collaboration, strengthening member relationships and increasing membership involvement in the Association.

OBJECTIVES

Association Communications

1. Provide a quarterly update to the members after each Board meeting.
2. Provide written annual report to the membership inside the annual edition of The Sphere to be distributed at the annual conference.
3. Maintain Association's list-serves.
4. Executive Director to visit at least six (6) LAFCos per year.

Promotion and Recognition of Volunteer Contributions

1. Executive Director to send written thank you acknowledgement to all LAFCos participating in annual conference and staff workshop within one month of the conclusion of the event.
2. Executive Director to acknowledge host and program committee volunteers with written thank you within one month of the conclusion of each event.
3. CALAFCO to provide each event speaker volunteer with written thank you acknowledgement during the event.
4. All volunteers acknowledged appropriately at each event (either verbally, in writing, or both).
5. Hold annual Achievement Awards to acknowledge contributions and publish award recipients in quarterly reports.

Facilitation of Regional Meetings and Communications

1. CALAFCO to maintain regional list-serves for use by each region's Executive Officer and Board members.
2. CALAFCO regional representatives (Board members, Executive Officer and Deputy Executive Officers) to communicate with their regional LAFCos at least two (2) times annually, informing them of CALAFCO activities regional level perspectives.
3. CALAFCO Executive Director and Board members to support, as appropriate, regional meetings of LAFCo commissioners and staff, and attend whenever possible.
4. CALAFCO Executive Director to hold at least two (2) staff meetings annually to set and implement annual staff goals and objectives that are aligned with Association's Strategic Plan.

Association Strategic Plan

Adopted by the Board of Directors, 8 May 2015



Increase Membership Activity and Involvement

1. Executive Director, Executive Officer and Deputy Executive Officers to directly encourage LAFCo staff that do not regularly participate in event planning and execution to do so, with the goal of having at least two (2) new members on each planning committee for the annual conference and staff workshop.
2. Achievement Awards Committee members to directly encourage LAFCOs in their region to participate in the annual Achievement Awards.
3. Nominations and Recruitment Committee members to directly encourage LAFCOs in their region to participate in the Board elections and to attend the annual conference.

STRATEGIC AREA THREE

Provide value-added and timely resources for members through the organization's website, newsletters, and by keeping the Association's policies and procedures up to date.

OBJECTIVES

CALAFCO Website

1. Conduct an RFP for new web hosting and site services and determine cost and new provider by July 31, 2015.
2. Upgrade the CALAFCO website and host services by December 2015. This includes a more stable host, greater site security, and full migration of existing site content.
3. Enhance site security by approving an individual user name and password for each member user with implementation of new site.
4. Add features and functionalities that create value for the membership during 2016.

Newsletters

1. In addition to producing and distributing Quarterly Newsletters, produce and distribute one (1) annual edition of The Sphere, to include articles of interest and a full annual report to the membership, to be distributed at the annual conference.

Association Policies

1. Conduct an annual review of current Association policies and procedures and modify as necessary.

Association Strategic Plan

Adopted by the Board of Directors, 8 May 2015



STRATEGIC AREA FOUR

Support and sponsor research which shares the work and data from member LAFCoS and serves as a resource to all Association members.

OBJECTIVES

Biennial Member Survey

1. Survey Executive Officers on what data serves the greatest value by March 31, 2015.
2. Streamline the survey process to encourage greater participation and focus on the more important data by the end June 2015.
3. Conduct survey and have results published by September 30, 2015.

White Papers

1. Prepare two (2) white papers per year on key legal and/or technical issues of importance to member LAFCoS. Poll members to determine the most relevant and value-added topics.

STRATEGIC AREA FIVE

Serve as a legislative and policy advocate for LAFCo issues and as an information resource to the Legislature and other stakeholders.

OBJECTIVES

Advocate legislative needs and positions

1. Sponsor the annual Assembly Local Government Committee Omnibus bill, which makes technical, non-substantive changes to the Cortese-Knox-Hertzberg Reorganization Act of 2000.
2. Take positions and advocate those positions on legislation pursuant to the Association's adopted Legislative Priorities and Policies. Encourage member LAFCoS to do the same.

Enhance relationships between LAFCo Commissioners and Legislators for legislative advocacy.

1. At least one (1) time per year, CALAFCO Executive Director, Board Chair, and other Board members to visit with key legislators and staff, including but not limited to members and staff of the Assembly Local Government and Senate Governance and Finance Committees.

Association Strategic Plan

Adopted by the Board of Directors, 8 May 2015



Serve as an objective resource to the Legislature, organizations seeking to reform local government and state agencies on local government services and organization as requested and appropriate.

1. Participate in statewide, regional and local meetings, symposiums and other events as appropriate.

Maintain strong relationship with peer Associations

1. Work with peer Associations as appropriate on legislative matters, communicating early on potential CALAFCO legislation that will impact their membership.
2. Inform and educate peer Association members by attending and presenting on the role of LAFCo at least two (2) times per year.

STRATEGIC AREA SIX

Expand Associate membership in the Association and create strong membership value for all Associate members.

OBJECTIVES

Expand Associate member involvement in conferences and workshops

1. Have at least one (1) Associate member on the planning committee of each annual conference and workshop.
2. Distribute Call for Presentations to all Associate members, encouraging them to submit sessions for each event.
3. Use Associate members as session speakers whenever possible and appropriate.

Enhance Associate Membership value

1. Executive Director to examine existing Associate member cost-benefit structure, seeking feedback from Associate members by the end of 2015.
2. Executive Director to make recommendations for changes, if appropriate to the Board by March 31, 2016.
3. Implement any changes to the Associate membership structure at the start of the 2016-2017 fiscal year (July 1, 2016).
4. Transition all Associate members onto the same annual billing cycle of July 1 by July 1, 2016.
5. Implement a new Achievement Award for Associate members, the Associate Member of the Year Award, at the 2015 annual Achievement Awards.

Increase Associate Memberships

1. Increase Gold Associate members in 2015 and 2016 by one (1) member per year.
2. Increase Silver Associate members in 2015 and 2016 by two (2) members per year.

LOCAL
AGENCY
FORMATION
COMMISSION OF
YOLO COUNTY



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625 Court Street, Suite 203
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org

September 1, 2015

The Honorable Governor Edmund G. Brown, Jr.
State of California
State Capitol Building
Sacramento, CA 95814

RE: Request to Sign AB 851 (Mayes)

Dear Governor Brown:

The California Association of Local Agency Formation Commissions respectfully requests that you sign **Assembly Bill 851** (Mayes) which is now before you for action. **AB 851** makes long overdue updates to the statutes relating to disincorporations of cities within the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

This bill brings the statutes into compliance with the mandates of Propositions 13 and 218, and serves to strengthen the disincorporation process by examining all of the factors prior to the decision to disincorporate is made, rather than after. Further, the bill:

- Clarifies the expectation for assignment of responsibility for debt that will continue in existence after disincorporation;
- Establishes the parameters and requirements for the submission of the Plan for Service for a disincorporation proposal which outlines existing services, the proponent's plan for the future of those services, and whether or not a bankruptcy proceeding has been undertaken;
- Establishes the responsibilities of LAFCoS in preparing a Comprehensive Fiscal Analysis for disincorporations prior to the decision to disincorporate; the determination of the transfer of property tax revenues previously received by the proposed disincorporating City; and the determination of the transfer of debt to a successor agency or agencies;
- Addresses the transition of land use planning and zoning of the disincorporating city; and
- Retains the final decision of disincorporation with the registered voters of the City proposed to be disincorporated.

September 1, 2015

This bill is not intended to promote the use of the disincorporation process, nor is it intended to encourage cities to consider this as an option to relieve their fiscal emergencies. Its purpose is to insure all aspects of a disincorporation are in compliance with current statutes and that the process is as thorough and complete as possible.

Because this legislation does that, we respectfully urge you to sign **AB 851**.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Olin Woods", with a large checkmark-like flourish at the end.

Olin Woods, Chair
Yolo Local Agency Formation Commission

cc: Assemblymember Chad Mayes
Misa Lennox, Associate Consultant, Assembly Local Government Committee
Camille Wagner, Deputy Legislative Affairs Secretary to the Governor
Pamela Miller, Executive Director, CALAFCO

The Sphere

September 2015

CALAFCO Annual Report to the Membership

Dear CALAFCO Members:

We are proud to report the progress of our Association during the past year. CALAFCO continues as a strong, vibrant educational resource to members and as an advocate for LAFCo and LAFCo principles to statewide decision makers. We are pleased that awareness of and interest in CALAFCO, in Sacramento and throughout the state, is growing. In 2014-2015 the Association maintained a high level of educational services as well as a vigorous agenda of legislative issues. We remain proud of both the program quality and participation in the Staff Workshop and the CALAFCO U courses. Sacramento LAFCo and the Annual Conference planning committee have done an outstanding job with the 2015 Conference. Finally, the Association remains on solid financial ground. The 2015-2016 adopted budget not only maintains member service levels, but in some instances also increases them, retains a healthy reserve, and allows us the opportunity to reinvest in the membership.

Our achievements continue to be the result of the dedicated efforts of the many volunteer LAFCo staff who contribute their time and

expertise. The Board is grateful to the Commissions that support their staff as they serve in the CALAFCO educational and legislative roles on behalf of all LAFCos. We are also grateful to the Associate Members and event sponsors that help underwrite the educational mission of the Association and allow us to keep registration fees as low as possible.

Early in 2015, your Board of Directors held our biennial strategic planning retreat. This year we took a long look into the future of the Association and the possibilities and opportunities that lie ahead in three to five years. With that vision in mind, we looked at the structural components of the organization, considered the evolution of the Association over our 44-year history, and gave careful consideration to the growing and evolving needs of our membership. We realized that the supporting structure of the organization must also evolve to meet those needs. We adopted a very aggressive and robust

Continued on Page 5

ANNUAL CONFERENCE EDITION

2015 Report to the
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Associate Members'
Corner

LAFCo News

Legal Perspectives

Message from the Chair:
CALAFCO
Living Into the Future



The Sphere

CALAFCO Journal

September 2015

The Sphere is a publication of the California Association of Local Agency Formation Commissions.

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To submit articles, event announcements, comments or other materials noteworthy to LAFCo commissioners and staff, please contact the Editor at 916-442-6536 or info@calafco.org.

The contents of this newsletter do not necessarily represent the views of CALAFCO, its members, or their professional or official affiliations.

1215 K Street, Suite 1650
Sacramento, CA 95814
916-442-6536

www.calafco.org

A MESSAGE FROM THE CHAIR OF CALAFCO



John Leopold
Chair of the Board
CALAFCO

The past year has been an exciting one for CALAFCO, and I am honored to serve as your Chair during this interesting time. With the very successful Annual Conference held in Ontario last year, the new CALAFCO Board has been working to continue to strengthen the organization to grow and provide excellent resources for our members and valuable education to the Legislature, Governor, and local communities throughout the state.

In February the Board held its biennial retreat to review our Strategic Plan, and enhance it to address our future needs. As the economy has picked up, there has been renewed interest in the Legislature for ways to work with and work around the LAFCo process. As we looked at our Strategic Plan we saw a need to both improve services to our members and address some long-standing issues with the infrastructure of the organization itself.

Over its 44-year existence, CALAFCO has matured from a volunteer organization to a professional educational organization that has helped the state better understand CKH and the LAFCo process. At different periods in the lifetime of the organization, the Board has looked for ways to continually evolve CALAFCO to address current circumstances.

One of the areas that the Board has been working on is how to improve the Annual Conference. An important feature of CALAFCO, the Conference also presents a great deal of responsibility for host communities.

Keeping the Conference in accessible locations sometimes impacts the same LAFCos time and again. In addition, as the Conference has grown, managing all aspects of it has become challenging for a part time staff. Working over a series of months, the Board considered a number of changes that will enhance the Conference and not overburden any individual LAFCo. We are proposing to hire a part-time Sponsorship Coordinator who will help raise funds from organizations within the CALAFCO universe to support the conference, which will in turn help bring notable speakers and programming requested by LAFCos around the state. In addition to augmenting the CALAFCO staff for Conferences, the organization may provide discounted registrations to LAFCo staff members who can assist with registration, Conference planning and support during the Conference. With these changes we also intend to hold the Conferences in three primary locations: Sacramento, Monterey, and San Diego, with a rotating list of locations every fourth year. This will allow for greater long-term planning and will help manage the costs of the Conference as well. In order for this all to be accomplished and after careful review of what our sister organizations charge for their annual Conference, CALAFCO will be modestly

raising the registration fee for the Conference by \$95 over the next three years.

With increasing requests from the Legislature to provide input on bills and calls for consultation with the administration, CALAFCO has witnessed the strain of leading a statewide organization with a very part-time staff. We currently pay for only 24 hrs/wk for our Executive Director, but we still need representation the better part of the week to manage the professional demands of the organization. Juggling the aforementioned responsibilities with maintaining our relationships with our sister organizations and meeting the needs of all 58 LAFCo is no longer tenable; we tasked our Executive Committee with the difficult job of developing sustainable solutions for CALAFCO. The Board unanimously agreed that we need to increase the hours of our Executive Director to 32 hrs/wk to better represent the organization. Desiring to also increase resources for our members, the Board is also committing to adding to our White Papers series to support our LAFCos. By increasing our staffing by 30% and providing new resources to our members, the Board is committing to evolving the organization to meet the needs of the 21st century. This comes with a cost, and we are proposing an increase that will be as little as \$110/yr for small LAFCos and \$530/yr for our larger LAFCos. This dues increase will be spread over a two-year period, beginning in FY 2016-17.

Raising fees and dues at any time is a difficult proposition. Our work at CALAFCO does not differentiate between small and large LAFCos when meeting the needs of our members. During the worst years of the recession, CALAFCO held the lines on dues. With effective fiscal management and new efforts to raise sponsorship funds, the organization is in a strong fiscal

position, and we are not contemplating these changes out of crisis. We are committed to continually enhancing the services of CALAFCO and fulfilling our mandate “to assist member LAFCos with educational and technical resources that otherwise would not be available.” I hope you will agree when we discuss this at our annual membership meeting at this year’s Conference.

Over its 44-year existence, CALAFCO has matured from a volunteer organization to a professional educational organization that has helped the state better understand CKH and the LAFCo process.

As I prepare for our Annual Conference, I have the opportunity to look back on our last year. No one can adequately prepare you for leading a statewide organization, and these past months have been very active in the life of CALAFCO. I am thankful that our diverse Board has spent the time in our retreat and through countless committee meetings to accept the challenge of defining our new course. On the legislative front I am hard pressed to remember a more active year. Fortunately our role as an education organization has served us well as we have been at the table with the Governor’s staff, key state agencies

and legislative leaders to provide input on critical pieces of legislation about water, provision of services and key processes such as disincorporation. I suspect that the coming year will also be active, and our organization is well positioned to represent our member LAFCos.

We are fortunate to have many leaders on our 16 member, regional board. The Executive officers on temporary loan from their respective LAFCos do an incredible job and we are fortunate to have an effective Executive Director. I am humbled by the opportunity to serve as the Chair of our CALAFCO Board.

Thank you,

John Leopold



The Adaptive Organization

At its biennial strategic planning retreat this year, the Board of Directors opened the door of possibility for the Association. The Board did this with great intention, compassion, and respect for the 44-year history and culture that is CALAFCO. As is the case in the life cycle of any organization (particularly a non-profit), for the organization to remain relevant, continue to create value, and ultimately be sustainable in the long-term, it must take a long look at itself and the external factors that drive it. And, it must adapt to those changing external environmental factors.

Organizations are living things as are all of its components. Organizational culture is an adaptable thing, and by its very nature, has the capacity to evolve and change. There is a distinct advantage for those willing to not only adapt, but to also seek continuous improvement, both at an individual and organizational level. This advantage is even greater when the continuous improvement is generated in times of success rather than turmoil or crisis. These kinds of adaptive and transformational organizations know that resting on the laurels of successful times will not be enough for sustainability.

Change at the human level is difficult and is an ongoing journey, and organizational change is really no different. Communities today are not what they were five, ten, twenty, or fifty-two years ago, when LAFCOs were first created by the State. The structures created to support and serve those communities have evolved as well. To help lead communities through those shifting conditions, organizations must be adaptive and evolutionary. This is also true for CALAFCO. For those organizations that are not so willing or able to lead adaptive change, their ability to survive and thrive is limited.

Transformational strategic leaders are always open to possibilities, and consequently they are open to generating change not simply as a reaction but as a way for continuous improvement. Organizations with this kind of leadership create a greater opportunity for sustainability, rather than those that react to the

A Message from the CALAFCO Executive Director



Pamela Miller
Executive Director

need for change or simply ignore the need for change.

Any organizational transformation and change in culture must occur over time in order for it to be systemic and sustainable. Over CALAFCO's 44-year history, the organization has successfully experienced numerous transformations and cultural changes. Each one has been thoughtful and well-planned, and the organization has been the better as a result of each. Today's evolution is no different.

Over the past seven months, the Association's leadership has been working hard at strategic reinvention. And they do so during a time of success rather than crisis. This strategic reinvention is being generated so that we can ensure we are not out of balance as we move forward. Now is a successful time for the Association, and the leadership wants to ensure that success continues to grow. There is a strong desire to make sure that the structures and systems to support our members and fulfill the mission of CALAFCO and our strategic plan are in place.

In a conversation I had a few years ago about transformational strategic leadership and adaptive organizations, a very wise and dear friend told me, "Great leaders and great organizations rebirth themselves periodically. They've got to be adaptive. When organizations or leaders fail, it is because they didn't remake themselves. They didn't understand the environment was changing and they did not adapt themselves." [David Whitwam, former Chairman and CEO, Whirlpool Corporation]

I echo Chair Leopold's thoughts that we are fortunate to have many leaders (past and present) on our Board and in our volunteer staff. The Association is also the success it is today because of you, our membership, and I thank you.

Pamela Miller



Annual Membership Report

Continued from cover

strategic plan for 2015-2016 and believe the components of this strategic plan will create even more value for you, our members. In this report we highlight the activities of the last year and look a bit into the future.

EDUCATIONAL SERVICES AND COMMUNICATION

CALAFCO educational and information sharing services are the Board's top priority for member services. The Association focuses its resources in four areas: the Staff Workshop, Annual Conference, CALAFCO University courses, and electronic resources including the web site, quarterly reports and the member list-serves.

Staff Workshop and Annual Conference

We continued the tradition of quality education programming with the Staff Workshop held in Grass Valley in April and the Annual Conference in Sacramento in September. The Workshop, hosted by Nevada LAFCo, brought together 90 LAFCo staff from around the state for a three-day workshop at the Holiday Inn Express and Grass Valley Courtyard Suites. There were 38 LAFCos and 5 associate member organizations represented. An exceptionally diverse program centered on the theme **"After the Gold Rush: Forging the Future and Preserving the Past."** This year's program included a range of both technically-oriented topics and professional development topics. We began with a general session panel on Governor Brown's plans for California's future, followed by a series of concurrent sessions including topics such as options for consolidation, a close look at fire districts, Spheres and CEQA, innovative website management, performance measures, public agency audits, and processing applications. Other topics included dealing with difficult behaviors,

After the Gold Rush



engaging the public, improving presentation skills, and effectively utilizing outside consultants. Honoring the special history and culture of the region, the unique mobile workshop took us to Nevada Irrigation District's Scotts Flat Dam and Powerhouse, followed by a visit to Empire Mine State Park. Attendees enjoyed a special dinner during the Workshop at the historic Miner's Foundry in Nevada City. The Workshop closed with another unique legislative panel consisting of legislative representatives of our sister Associations: League of CA Cities, CSAC, and CSDA. We would like to thank **Paul Novak** (Los Angeles LAFCo) who chaired the Program Committee, our Hosts **SR Jones** and **Deborah Gilcrest** (Nevada LAFCo), and all who worked to make this an outstanding staff Workshop.

Approximately 250 LAFCo commissioners, staff and guests are expected at the 2015 Conference in Sacramento. Hosted by Sacramento LAFCo and held downtown at the Hyatt Regency, just near the confluence of the Sacramento and American rivers, the program centers on the theme

"Confluence...LAFCo – Merging Ideas With Solutions!" and includes a range of content-rich sessions focused on how LAFCos can merge innovative and creative ideas with

solutions as we face California's greatest challenges. Opening General Sessions include a panel of Governor Brown's top cabinet members discussing the confluence of agriculture, planning and resources, followed by a look at the implementation of last year's historic groundwater legislation and how LAFCos could be affected. Other sessions include a unique look at broadband, climate change, urban growth boundaries, financing municipal services, fiscal analysis tools, and LAFCo and California's changing culture. The Conference will open with a special ceremony to include the Sacramento Firefighters Local 552 Honor Guard and Sacramento Firefighters Pipes and Drums, and





close with a unique session on effective leadership in times of uncertainty, followed by our powerful and informative legislative update that includes panelists from both the Assembly Local Government Committee (ALGC) and CALAFCO's Legislative Committee.

The mobile workshop includes a visit to the actual confluence of the Sacramento and American rivers, a tour of the largest and most progressive inland wastewater treatment plant west of the Mississippi, followed by lunch at the historic Sugar Mill.

Again this year we opened up the LAFCo 101 session for attendance to those who are not attending the full conference at a deeply discounted rate. This allows agencies to send staff and elected officials to this very special 2-hour session on understanding and applying the basics of LAFCo.

We acknowledge and thank Sacramento LAFCo for hosting the Conference, its staff for all of their hard work: *Peter Brundage*, *Don Lockhart* and *Diane Thorpe*, the Conference Committee Chair *Gay Jones* (Sacramento), the Program Committee Chair *David Church* (San Luis Obispo), and all who are working on the Program Committee to make this an outstanding Conference.

CALAFCO University

Effective this year, there are now two CALAFCO

U courses scheduled each year. The courses allow staff, commissioners and other interested parties to explore in-depth LAFCo processes, policies and actions. The final session for 2014 was December 8 in Sacramento and featured an impressive panel of LAFCo attorneys who guided us through the *Legal Interpretations of CKH*. This session saw 59 attendees from around the state. In June of this year, 28 people gathered in Orange County to hear an all-star panel of LAFCo Executive Officers and Legal Counsel discuss LAFCo and litigation. The final course for 2015 is set for October 26 in Sacramento and

will focus on the implementation of SB 88, the 2015 legislation that authorizes the State Water Resources Control Board (SWRCB) to mandate consolidation of water systems.

These courses are possible only with the volunteer efforts of LAFCo staff and Associate members. Thank you to all who contributed to the classes. A special thanks to *Paul Novak* (Los Angeles LAFCo), *Marjorie Blom* (Stanislaus LAFCo) and *Kris Berry* (Placer LAFCo) who have been coordinating CALAFCO U this year.

Accreditations

CALAFCO's educational activities continue to be accredited by the American Planning Association to provide AICP credits for certified planners. This benefit is provided at no cost to LAFCo staff and helps them maintain their certifications. In addition, both the Conference and Workshop have sessions for LAFCo counsel that have been accredited for MCLE credits by the California Bar.

Web Site

The CALAFCO web site is a vital resource for both LAFCos and the community with questions about local government in California. The site consistently attracts between 5,500 and 6,500 visits per week. The vast majority of the visits are for the reference and resource materials found on the site and referral information to member LAFCos.

Earlier this year, we approved a complete revision and update of the web site, along with a move to a more stable host and the addition of technical support. After an extensive Request for Proposals process, an all-in-one service provider was selected and work will get underway shortly after the Annual Conference. CALAFCO will seek input and feedback from members to ensure the design is user-friendly and meets the evolving needs of the membership.

List-Serves

The list-serves maintained by the Association continue to be an important communication and information sharing tool among LAFCo staff. In total, we maintain eight list serves to help



members share information, materials, and expertise. The list-serves for executive officers, analysts, clerks and counsel discussions remain the most popular and serve to foster the sharing of information and resources.

Quarterly Updates

After each Board meeting, the Association's executive director creates and distributes through the list-serves a quarterly report on the activities of the Board and Association. These quarterly reports were enhanced this year to contain more information, and a special feature highlighting various Associate Members was added. The quarterly reports were enhanced as The Sphere is now an annual newsletter. These bulletins provide informational updates in a timelier manner and at less cost to the Association.

White Paper

In January of this year, we released an update to the 2008 publication of *The Metamorphosis of Special Districts*. We thank Best Best & Krieger for its work on this white paper.

LEGISLATIVE PROGRAM

This year CALAFCO sponsored two bills, responded to a host of bills that impacted LAFCoS, was asked by two different legislators to act as a technical advisor on their respective bills, and was extensively involved in discussions with the administration on water-related issues (conversations with the SWRCB continue). Due to our efforts to help solve problems and resolve issues constructively, CALAFCO continues to be a sought-after resource to legislative committees, members and staff, and to state agencies.



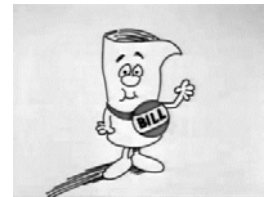
The CALAFCO Legislative Committee (Committee) began work in November and met regularly throughout the year. Based on legislative priorities set by the

Board last year, the focus this year was on shepherding legislation that cleans

up the disincorporations statutes, drafting the next set of changes to the protest provisions, and seeking an author for a bill that strengthens the relationship between LAFCoS and JPAs. In addition, we put a great deal of effort into our annual Omnibus bill.

This year, the Omnibus bill, **AB 1532**, which was signed by the Governor on July 15, contained nine different changes to Cortese-Knox-Hertzberg (CKH) such as clarifying several definitions, making changes to obsolete and incorrect code references, and making minor updates to several outdated sections. Along the way, two additional items were removed from the bill during the extensive stakeholder review process due to concerns by at least one stakeholder. Further, late in the cycle of the bill, another item was removed due to late-breaking opposition. The Committee will consider this item again next year, likely as a stand-alone bill. We are grateful for the efforts of Committee member **Paul Novak** (Los Angeles LAFCo) and ALGC associate consultant **Misa Lennox** for their efforts on shepherding this bill, and to all of you who did the work of submitting proposals for insertion into the Omnibus.

The other CALAFCO sponsored bill is **AB 851** (*Mayer*). This bill cleans up the outdated disincorporations statutes. Beginning as a draft created by a working group (including Kathy Rollings-McDonald, Carolyn Emery, George Spiliotis, Paula de Sousa, Kris Berry, John Leopold and Misa Lennox), the proposed legislation was vetted several times in the Committee before being introduced. The bill required extensive outreach and collaboration with stakeholders and, after a total of six published amendments, CALAFCO obtained the full support of all stakeholders with no current opposition. The bill has passed the Assembly and every committee with unanimous support and is currently on the Senate floor. Additionally, the bill has garnered four co-authors. We wish to thank Kathy Rollings-McDonald for her technical expertise at Capitol hearings and in meetings with stakeholders.





Highlights of the two bills for which CALAFCO was asked to be a technical advisor are:

- **AB 3 (Williams)** This bill would authorize the establishment of the Isla Vista Community Services District by requiring the Board of Supervisors of the County of Santa Barbara to submit a resolution of application to the Santa Barbara LAFCo, and, upon direction by the commission, place the questions of whether the district should be established and whether a utility user tax should be imposed on the ballot at the next countywide election following the completion of the LAFCo review. The bill, as written and amended numerous times, does not give the Santa Barbara LAFCo the authority to make the final determination of the formation of the district, but rather gives that authority to the voters. CALAFCO's position remains *Oppose Unless Amended*, given our policies on preserving LAFCo authority. Despite that position, the author's office sought technical assistance and feedback from CALAFCO over the past several months.
- **AB 402 (Dodd)** This bill creates a five-year pilot opportunity for Napa and San Bernardino LAFCo Commissions to authorize an extension of services outside boundaries and spheres to support existing or planned uses pending the commission's determination that (1) a service deficiency was identified and evaluated in a MSR; and (2) the extension of services will not result in adverse impacts on open space or ag lands or have growth inducing impacts. CALAFCO previously considered (over an extensive period of time) amending GC §56133, and twice (in 2011 and again in 2013) the CALAFCO Board of Directors decided not to pursue those amendments. CALAFCO has maintained a position of *No Position* on this bill, due to the lack of consensus by Committee members on the core policy issue, and the author has not accepted any amendments that would cause CALAFCO to change that position to a less favorable one.

Other bills on which we worked include:

- **SB 239 (Hertzberg)** CALAFCO has worked extensively with the author's office on this very difficult bill, which has changed dramatically since its introduction. Also focusing on amending GC § 56133, the bill concentrates specifically on the extension of fire services and requires LAFCo approval on any contract for the extension of fire services that transfers greater than 25% of the service area or changes the employment status of more than 25% of employees of any affected agencies. Prior versions of the bill required union pre-approval of the agreement, with the current version offering an alternative to that requirement. The bill also contains a host of other provisional requirements including setting a precedent for a state agency to seek LAFCo approval prior to undertaking an action that involves the provision of services outside of a public agency's current service area under contract or agreement. CALAFCO's original position of *Oppose* was changed to one of *No Position* (again due to lack of consensus by the membership on the core policy issue) after substantive changes were made by the author. However, many concerns remain, and CALAFCO continues to work with the author's staff on technical amendments.

Water talks

AB 115 and SB 88

In March, CALAFCO met with OPR, the SWRCB and several members of the Governor's staff to discuss the concept of water



system consolidations. This was in response to the Safe Drinking Water Plan Draft of October 2014 and the CA Water Action Plan Implementation Report of January 2015. Following that, we heard from them again in May to advise us that the administration had put together a budget trailer bill on consolidations as a part of the drought relief package. After several meetings with the administration, held both separately and with other stakeholders over a



very short period of time, CALAFCO issued a 4-page letter of concern to OPR and the SWRCB. That same day the stakeholders gathered and strategized how to collectively oppose and lobby. The next day CALAFCO issued an official *Oppose* letter. In addition, a coalition of stakeholders issued an *Oppose* letter and began meeting with legislators and staffers in the capitol. CALAFCO met again with OPR and the SWRCB as well as the staffers of the Senate Governance & Finance and Assembly Local Government Committees.

Ultimately, both bills grant the SWRCB authority to mandate the consolidation of water systems – public, small state and individual wells, as a response to the drought. The bill was narrowed to have the Board focus only on those located in disadvantaged communities. The SWRCB will identify those systems that have either run out of water or are undrinkable due to water quality issues, then mandate them to consolidate. It is unclear how they will prioritize their targeted entities, or how many they plan to execute. The bill requires the SWRCB to hold a hearing, make findings, and, once the consolidation is ordered, provide financial assistance for infrastructure (although no operations and maintenance funding) and provide compensation in the form of fair market value for the subsumed system.

Throughout the process, CALAFCO offered a host of options for the SWRCB to consider and raised countless questions and concerns, most of which were dismissed based on the language adopted in the bill. Ultimately, **AB 115** was heard in the Senate Budget Committee after being published all of 90 minutes and was pushed through to the Senate floor. Simultaneously, **SB 88** (identical to **AB 115**) was rushing its way through and Assembly floor and back over to the Senate, where it quickly passed and found itself on the Governor's desk and signed on June 24.

Since the passage of **SB 88**, CALAFCO met with the SWRCB to discuss implementation of the legislation. There was some agreement on what "consulting with LAFCo" should look like, and it remains to be seen how the process will actually work. In addition, we are working with

members of the legislature and their staff on policy clean-up legislation. CALAFCO is committed to continuing to work with the SWRCB in creating a workable implementation process, and plans to have the focus of the October CALAFCO U be on the implementation of **SB 88**.

For a complete list of CALAFCO bills, please visit the CALAFCO website. Information is updated daily.

FINANCIAL POLICIES AND REPORTING

The Association continues to stand on a strong financial base. The Board maintains policies and current filings which are in compliance with all federal and state requirements for 501(c)(3) organizations. The CALAFCO Policy Manual, IRS Form 990 and other key Association documents are available on the CALAFCO web site. The Association also maintains its records with the national non-profit reporting organization, GuideStar (www.guidestar.com). In 2015 CALAFCO once again earned the *GuideStar Exchange Gold Seal* in recognition of its transparency and completeness in documentation.

All financial records are reviewed quarterly by an outside CPA with reports to the Treasurer and the Board. The Board also reviews the annual IRS Form 990 tax filing prepared by the CPA and staff.

2015-16 Budget

The Board continues to manage the financial resources of the Association closely. This year LAFCo dues were increased by the CPI as authorized in the Association Bylaws. While only a 2.0% increase, the Board felt it was necessary to keep up with the increasing costs of operating the Association. The dues have not been raised beyond the CPI since FY 2008-2009, and, until FY 2012-2013 when they were raised by the CPI, dues remained stable at the 2008-09 rates.

The adopted budget for 2015-16 provides for several changes from the 2014-15 budget. The



close of the fiscal year showed a slightly greater year-end balance than anticipated in the adopted budget, allowing the Association to once again avoid the use of reserve. The budget adopted in May 2015 is \$418,807, which includes a carry-over net balance and contingency fund of \$69,725. The year-end fiscal report indicates a greater than anticipated net balance of \$76,790. This is due in part to a very profitable Annual Conference and Staff Workshop, as well as diligent fiscal management on the part of staff.

The Board approved several small allowances for the use of Contingency funds during the last fiscal year and we are happy to report the records retention project led to thousands of documents in hundreds of files being scanned and archived electronically. In addition, the CALAFCO office purchased new printers and office equipment, and there was a need for outside legal counsel. In total, \$17,059 of Contingency funds were spent, which is 41% of the total Contingencies.

For the current fiscal year, Contingency funds will be used to fund several additional projects that will create high value for the membership. First, we will be completely revising and updating the CALAFCO website for a more user-friendly look and feel. Along with the new site, we are adding ongoing technical support to assist CALAFCO staff in keeping the site updated and refreshed and to assist when technical issues arise. Next, we have agreed to produce several white papers in the coming 18 months. These papers will include groundwater management and sustainability and a follow up to the "First 25 Years LAFCo Activity Survey" which will address the "Next 25 Years". In addition, CALAFCO has been approached by the American Farmland Trust to collaborate on a White Paper, and by the California Special

Districts Association to partner on creating a guide to forming a special district.

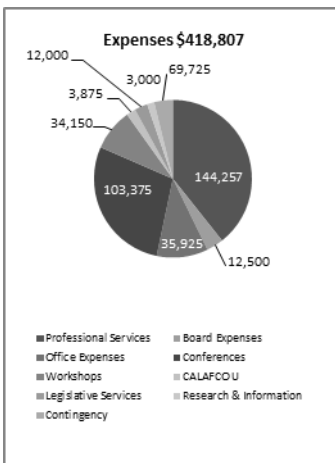
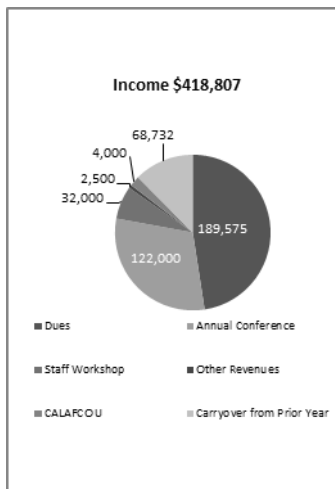
During the July Board meeting, after over six months of information gathering and careful deliberation, we made some decisions about the supporting structure of the organization. We are officially adding additional time the Executive Director will work for the Association, to better meet the evolving needs of the membership and to sustain the current level of activity and Association visibility. This means a slight increase on member LAFCo dues in the next two fiscal years. Furthermore, starting with the 2017 Annual Conference, we will hire a sponsorship

coordinator to assist us in creating a strong branding message and increase our capacities in adding additional revenue streams.

Restricted Fund Reserve

Since 2005 an important goal established by the Board has been to grow and maintain a fund reserve to support member services in uncertain economic times and to avoid the need to tap members for additional funds, as had been done in the past. With an initial goal of 35% of non-conference operating expenses, the reserve balance at the close of the 2014-15 fiscal year was \$150,754, about 72% of the annual operations budget outside of the Conference, Workshop and CALAFCO U. The reserve is not part of the annual budget and requires a vote of the Board to use its funds. The Association has not used the fund reserve since the early 2000s. CALAFCO maintains its funds with the Local Agency Investment Fund (LAIF). While the interest rate has remained low again this year, we have not lost any of the principal in

our savings or investments. Last year the Board amended the organization's policy regarding the reserve fund, changing from having a maximum of 25% held in reserves to having a minimum of 25% held in reserves.



ASSOCIATION MANAGEMENT

New Board Members

Over the course of the past year, two Board members left CALAFCO; we are grateful for the work of **Ted Novelli** (Amador LAFCo) and **Stephen Tomanelli** (Riverside LAFCo). In May, we were honored to welcome two new commissioners to the Board.

The Board appointed El Dorado LAFCo Commissioner **Shiva Frentzen** to fill the County seat in the Central Region. Commissioner Frentzen is a member of the El Dorado County Board of Supervisors, representing District 2, where she has lived for the past 22 years.



The Board also appointed Los Angeles LAFCo Commissioner **Gerard McCallum** to fill the vacant Public Member seat in the Southern region. Commissioner McCallum is a Senior Project Manager with WMS Partners and resides in View Park. He is currently serving his second term on the Commission.



New Associate Members

We are proud to welcome several new Associate members to the Association this past year: **Cucamonga Valley Water District**, **Marjorie Olsson Blom Consulting** and **Ukiah Valley Sanitation District**.

A Final Thank You

Just last month we said goodbye to CALAFCO Executive Officer **Marjorie Blom** who retired as the Stanislaus LAFCo Executive Officer. Marjorie served as the CALAFCO Executive Officer for almost two years and prior to that was the Central region's Deputy Executive Officer for two years. We are happy to report that **Steve Lucas** (Butte LAFCo) has stepped into the role of Executive Officer, and **Kris Berry** (Placer LAFCo) is now the Central region Deputy Executive Officer.

Finally we want to recognize the leadership of our executive director **Pamela Miller** and 2014-2015 executive officer **Marjorie Blom** (Stanislaus LAFCo). Added to that is our appreciation for all

the contributions of executive assistant **Jeni Tickler** in the CALAFCO office, deputy executive officers **Steve Lucas** (Butte LAFCo), **Paul Novak** (Los Angeles LAFCo), and **David Church** (San Luis Obispo LAFCo), Legal Counsel **Clark Alsop** and **Paula de Sousa** (BB&K), and CPA **Jim Gladfelter** (Alta Mesa Group). These people, along with many other volunteers, associate members, and members of the Board have all worked together this year to bring many achievements and a strong Association to you, our Member LAFCos and Associate Members.

Sincerely Yours,

The CALAFCO Board of Directors

What's Ahead?



2015 CALAFCO University

Water Works: The Implementation of SB 88

October 26, 2015

Sacramento, CA

2016 STAFF WORKSHOP

March 30 – April 1, 2016

Hilton Los Angeles at Universal City

Universal City, CA

Hosted by Los Angeles LAFCo

2016 ANNUAL CONFERENCE

October 26 – 28, 2016

Fess Parker DoubleTree by Hilton

Santa Barbara, CA

Hosted by Santa Barbara LAFCo



San Mateo LAFCo July Meeting Covers Broad Set of Deliberations

Written by Martha Poyatos, San Mateo LAFCo Executive Officer

At its meeting on July 15, 2015, San Mateo LAFCo approved a reorganization dissolving a water district and forming a county maintenance district. This will resolve a longstanding dilemma of a water district that sold a water system and continued to collect property tax. At the same meeting, the Commission also completed a municipal service review and sphere update, and reaffirmed the zero sphere of influence of a countywide harbor district that has been under close scrutiny from the Civil Grand Jury and the public and held the first of two hearings on the municipal service review and sphere update of five cities and six special districts in Northern San Mateo County. The range of projects and level of controversy demonstrated both the diverse challenges LAFCos face and the value of collaboration in carrying out LAFCo's mission.

Los Trancos County Water District

The Commission approved the reorganization of the Los Trancos County Water District (LTCWD), dissolving the independent water district and forming a county maintenance district as successor to fund enhanced fire safety, storm drain improvements, and land stewardship. LTCWD was an independent district formed in 1954 to improve a dilapidated water system and provide water service to unincorporated Los Trancos Woods. The heavily wooded area was originally developed with vacation homes and is served predominantly by septic systems. The area lacks storm drain infrastructure and is characterized by steep terrain and narrow, winding roads. In years with heavy rain, significant storms have resulted in erosion and property damage, and the limited access and egress, combined with being heavily wooded, makes the community a high fire danger area. In 2005, the District sold its water system to the California Water Service Company (Cal Water) but continued to receive property tax and funded various initiatives focusing on fire safety, water conservation, and stormwater runoff measures. The District's first use of

property tax after the sale of the system was to provide rebates on water bills, but this program was discontinued based on recommendations in a LAFCo municipal service review in 2006.

The District-initiated application followed several years of study and debate surrounding the District's 2005 sale of its water system to Cal Water; continued receipt of property tax; and spending on community priorities including enhanced fire safety, stormwater runoff, and land stewardship. While these programs might be considered "inactive" services for a water district pursuant to Government Code Section 56824.10, application of 56824.10 was not implicit given that the District no longer operated a water system. Moreover, these activities were already within the authority of three agencies that overlap the District: Midpeninsula Regional Open Space District (MROSD), Woodside Fire Protection District (WFPD), and the County of San Mateo. Since the 2005 sale of the water system, the District has been the subject a LAFCo municipal service review that discouraged use of property tax to provide rebates to Cal Water ratepayers and urged dissolution, since the district no longer provided the service for which it was formed. The District was also the subject of a critical Civil Grand Jury report and was cited by the State Legislative Analyst's office as an argument for shifting property tax from enterprise districts to fund for parole realignment and most recently as an example of the unintended consequence of Proposition 13.

The report [Parole Realignment and the 2008-09 Budget](#)¹ contained the following language regarding use of property tax:

Example: Los Trancos County Water District In 1954, residents of a hilly, rural area in San Mateo County created an enterprise special district to provide water service and levied a property tax rate to help pay for this service. In 2005, the water district sold its entire water distribution system to a private company (a change that resulted in lower water service charges to the area's residents). Although the water district no

¹

http://www.lao.ca.gov/analysis_2008/2008_pandi/pi_a_n108007.aspx

longer provides water service, the district did not dissolve or request that its property tax revenues be redistributed or eliminated. The water district continues to receive property taxes pursuant to current law. The district uses about one-half of these revenues to provide tax rebates to its residents and the rest for activities unrelated to water delivery.

The November 29, 2012 Legislative Analyst's Office report Understanding California's Property Tax² contained the following language:

Limited Responsiveness to Modern Needs and Preferences: An effective tax allocation system ensures that local tax revenue is allocated in a way that reflects modern needs and preferences. In many ways, California's property tax allocation system—which remains largely based on allocation preferences from the 1970s—does not meet this criterion. California's population and the governance structure of many local communities have changed significantly since the AB 8 system was enacted. For example, certain areas with relatively sparse populations in the 1970s have experienced substantial growth and many local government responsibilities have changed. One water district in San Mateo County—Los Trancos Water District—illustrates the extent to which the state's property tax allocation system continues to reflect service levels from the 1970s. Specifically, this water district sold its entire water distribution system to a private company in 2005, but continues to receive property tax revenue for a service it no longer provides.

The proposal to dissolve the water district and form a county maintenance district as its successor agency to provide enhanced local services is a complex solution to a complex problem. Why complex? While there was support for keeping the District's property tax local by forming a maintenance district or a fire zone of benefit, some board members and residents rejected the idea of losing local control and worried that the District's lake and three-acre wooded parcel would be sold and developed. In addition, the short-staffed fire district didn't want to be burdened with accounting for a new property tax stream by forming a fire zone as successor, and the water district's lands were not

² <http://www.lao.ca.gov/reports/2012/tax/property-tax-primer-112912.aspx>

consistent with lands that MROSD or the County typically acquired for park or open space uses. Over the course of several years of discussion with the District, WFPD, MROSD, and the County, as well as LAFCo workshops in the community, the solution of a county maintenance district as successor to the dissolved District to manage the three programs of enhanced fire safety, storm drain infrastructure, and land stewardship by agreements with WFPD and MROSD took shape. Before submitting its application, the District board commissioned a professionally-conducted community survey that indicated that there was majority support for a county maintenance district to keep property tax local and fund important community priorities. Support depended upon the ability of the District to request, and LAFCo to enforce, conditions that would satisfy the various concerns of the District board, its constituents, and the agencies that were stepping up to facilitate the reorganization. Conditions were many and included formation of a community advisory council to provide for continued community input, conservation easements over the lake and the three-acre parcel that are to be transferred to the County and WFPD, respectively, and scope of service documents for fire safety and storm drain improvements to guide service levels in these areas.

After several years of numerous, at times contentious, community meetings, the LAFCo hearing was attended by a handful of residents and District board members and LAFCo received no written or oral opposition to the proposal. The reorganization, the product of three agencies sharing the same constituency stepping up to respond to important public safety priorities, will become effective October 1, 2015 and upon satisfaction of all conditions. The reorganization could not have been possible without the combined efforts the Los Trancos community and several agencies: kudos to the LTCWD board and constituents LAFCo, the County of San Mateo, MROSD, and WFPD.

San Mateo County Harbor District

The San Mateo County Harbor District was formed in 1933 with countywide boundaries. It operates the Pillar Point Marina in Princeton-by-the-Sea on Half Moon Bay and, under a joint

powers agreement, the City of South San Francisco's Oyster Point Marina and Park on San Francisco Bay. The District receives a share of the countywide property tax estimated at \$5.5 million this fiscal year. The District's long-standing LAFCo sphere of influence, first adopted in 1977, is that it be dissolved with the County of San Mateo as successor agency. This municipal service review and the previous review performed in 2006 identified the District's reliance on property tax to subsidize a portion of enterprise activities and a lack of nexus between the District's receipt of countywide property tax and the countywide benefit of the facilities that are funded.

The consultant-prepared municipal service review followed a harsh Civil Grand Jury report and was undertaken in the midst of the District's implementing Grand Jury recommendations including addressing conflict and discord in Harbor Commission interaction; recruiting for a permanent general manager after retirement of the longtime general manager; other vacancies; an office move, and imminent labor negotiations. In the course of the municipal service review, several issues were identified in addition to the Civil Grand Jury recommendations that the District began to address before the study was complete. The District outsourced with Regional Government Services for an interim general manager, established a line of command and communication between the District commission and staff, revised budgeting practices to more accurately represent the District's revenue and expenditures, and indicated its intention to implement a cost accounting system to better track expenditures for enterprise versus non-enterprise activities.

While it was clear from the outset that LAFCo's legislative purpose and intent were at odds with the Harbor District's purpose and continued existence, the District board and staff diligently participated in the municipal service review process and took heed of LAFCo observations. The value of the municipal service review process was well demonstrated, in that regardless of the outcome of the sphere designation, the exercise of evaluating accountability, transparency, fiscal ability to provide services, and management efficiencies serves as a roadmap for the District to improve in these areas.

North County Cities and Special Districts

The consultant-prepared north county cities and special districts municipal service review and sphere of influence update, which covers five cities and six special districts, got off to a rocky start with considerable anxiety on the part of unincorporated Broadmoor residents who receive service from two districts with LAFCo sphere designations that they be dissolved: Broadmoor Police Protection District (BPPD) and Colma Fire Protection District (CFPD). Broadmoor, with a population of 4,633, is a community wholly surrounded by the City of Daly City and is in the City's sphere of influence but has a long tradition of supporting BPPD and CFPD. Community support includes repeated voter approval of special taxes to augment both district budgets. These two districts include other non-contiguous areas that are also in the City of Daly City sphere of influence and CFPD also serves the Town of Colma, with a population of 1,492.

LAFCo opened the public hearing on the north county study at the July 15, 2015 meeting and received extensive comment from Broadmoor residents, representatives of the police and fire districts, the City of Daly City, and the Town of Colma. The Commission continued the public hearing to September 16, 2015 to allow time for revisions and corrections to the report. The LAFCo Executive Officer followed up with a letter clarifying the purpose of municipal service reviews and the potential effects of spheres of influence in an effort to allay the residents' concerns that municipal service reviews and sphere of influence updates in themselves impacted the ability of a District to provide services. The letter emphasized that sphere recommendations require action from affected agencies or the community and that, based on comments from all involved, there were no agencies interested in implementing the sphere recommendations. The municipal service review and sphere of influence also included recommendations about improving the BPPD and CFPD websites to include agendas, staff reports, budgets, and audits to keep their constituents informed and the districts indicated that they plan on implementing these suggestions. In spite of conflict in response to the municipal service review and sphere of influence study, BPPD Chief Art Stellini noted that the

agencies under study have a long history of working together. LAFCo will aim toward facilitating that effort as it completes the municipal service review process.

Other notable observations in the north county study include a three-city joint powers agreement for shared fire services among the Cities of Pacifica, Daly City, and Brisbane; a partnership between Pacifica and North Coast County Water District (NCCWD) for recycled water; and NCCWD's achievement of being the first special district in San Mateo County to receive the Special District Leadership Foundation (SDLF) Transparency Certificate of Excellence from the California Special Districts Association (CSDA).

THE LEGAL CORNER



Legislature Updates LAFCo Statute

By Megan Knize

Legislation that took effect January 1, 2015 aims to clarify provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. Each year, LAFCo Commissioners or CALAFCO staff suggest changes to be incorporated into an omnibus bill. AB 2762, which took effect in January of this year, sponsored by the Assembly Local Government Committee led by Assembly Member Katcho Achadjian (R- San Luis Obispo) and Chair of the Assembly Local Government Committee, allows a number of technical, non-controversial changes. Most notably, the Act now reflects the following:

Additional Required Factor for Analysis of Proposals. Before AB 2762, the law required a LAFCo to consider a proposal's consistency with both regional transportation plans (RTIPs) and city or county general or specific plans. Government Code section 56668 now requires a LAFCo to review "[t]he proposal's consistency

with city or county general and specific plans." Reference to the RTIP is deleted.

Added Flexibility for Independent Special District Selection Committees. Prior law provided that a special independent district selection committee was made up of the presiding officer of the legislative body of each special district and had to meet in person to do business. This proved unworkable especially in geographically large counties with many special districts. These committees frequently struggled to attain quorums to do business.

The Government Code was amended to allow the legislative body of the special district to appoint one of its members as an alternate to participate in the independent special district selection committee if the presiding officer is unable to participate in a meeting or election of the committee. This change creates flexibility and allows representation if the presiding officer of the special district cannot participate in a committee meeting or election. In addition, the bill allows a majority of independent special district selection committee members to decide to conduct the committee's business by mail, including holding all elections by mailed ballot. If a majority of the independent special district selection committee decides to conduct the committee's business by mail, or if the executive officer decides that a meeting to select special district members or fill vacancies is not feasible, the executive officer shall conduct the committee's business by mail.

Further, special district selection committee elections may be conducted by certified mail or e-mail. For a valid election by mail, a quorum of special districts must submit valid ballots. The candidate receiving the most votes is elected, unless the committee adopts another procedure. If the executive officer does not receive a quorum of ballots by the date specified, the executive director must extend the ballot submission date by 60 days.

Clear Definition of Landowner-Voter District. In the case of a landowner-voter district, existing law was unclear about who was a voter for purposes of confirming the change of organization or reorganization. The bill deleted the word "voter" and replaced it with "landowner." Thus, "if the number of

landowners entitled to vote within a subject agency is less than 300, protests shall be signed by at least 25 percent of the landowners entitled to vote.” (Gov. Code, § 57113, subd. (b).)

Reauthorization of LAFCos to Review and Comment on Services in Unserved Territory.

The bill added language that allows a LAFCo to review and comment upon: (1) extensions of services into previously unserved territory; and (2) the creation of new service providers to extend urban-type development into previously unserved territory within unincorporated areas. The review is to ensure consistency with policies outlined in the Government Code and with adopted policies “promoting orderly development, discouraging urban sprawl, preserving open space and prime agricultural lands, providing housing for persons and families of all incomes, and the efficient extension of governmental services.” Assembly Bill 2259 originally provided this authority, which sunsetted on January 1, 2013. This section will now remain in effect until January 1, 2019.

Thus, CALAFCO and its members continue their good work in improving the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to make it a better tool for LAFCos’ important work. That effort, of course, is ongoing, and further updates to the Act are now pending in the Legislature. Thanks to all who contributed that that effort!

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Megan Knize is Senior Counsel and a member of Colantuono, Highsmith & Whatley’s litigation and advisory practice groups. Megan’s practice covers a wide range of matters involving municipal finance and public revenues litigation and advice, as well as general municipal advisory work, including for Yuba and San Diego LAFCos.
<http://chwlw.us/attorneys/megan-s-knize/>



Around the State

Napa LAFCo Appoints New Executive Officer

Brendon Freeman has been named Executive Officer of the Napa LAFCo. Brendon previously served as LAFCo Analyst for over six years and was LAFCo Interim Executive Officer for the two months prior to his appointment on August 4, 2015.

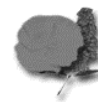


“I was born and raised as a third-generation Napan and I’m grateful for the opportunity to serve the community I grew up in. My new role brings immense responsibility to be accountable, objective, and transparent with respect to the needs of each individual community within Napa County. This is about doing the right thing and bringing local agencies together. Public service is in my blood and I look forward to building consensus on a variety of difficult issues,” Brendon says.

Upcoming Napa LAFCo projects include municipal service reviews and sphere of influence updates for the City of Calistoga, City of St. Helena, and Town of Yountville. Also on the horizon is a sphere of influence amendment and annexation request for Napa Pipe.

“Brendon has served LAFCo for seven years, and we look forward to working with him in his new role. He really understands the municipal services in Napa County and the need to protect agriculture,” said Juliana Inman, LAFCo Chair.

Alameda LAFCo Has Been Busy



Alameda LAFCo
Local Agency Formation Commission

Commissioner Update: Commissioners *Sblendorio, Haggerty and Miley* were each reappointed for another four year term. *David Haubert* was appointed as the alternate city member replacing Commissioner *Jerry Thorne*

who was elevated to regular city member by the Alameda County Mayors' Conference.

Operations: The Commission held its first strategic planning workshop resulting in the adoption of the following strategic priority goals:

1. Curb urban sprawl, and preserve and protect open space and agricultural lands.
2. Strengthen local agency oversight to encourage organizations to recognize their responsibilities to the public that they serve.
3. Be a catalyst and information resource to promote logical, efficient municipal service provision.

Subsequently, the Commission instituted an innovative agenda item as part of each Commission meeting, hosting a number of municipal services presentations including water, wastewater, flood protection, transportation, parks and recreation, and broadband services. The presentations provide a county-wide overview of each type of service as well as opportunities for Commissioners to learn about and ask questions of the service providers. The Commission will continue to host these presentations in the future to achieve its strategic priority goals.

The Commission renewed its memorandum of understanding (MOU) with Alameda County for staffing and other support services for another five-year term through 2019. Additionally, for the fifth year in a row, the Commission was pleased to offer a paid internship to a recently graduated high school senior. We have been very fortunate to have highly motivated, curious young people with us for six weeks each summer. This internship opportunity is a win-win: the young person earns a small stipend and participates in and learns about local government in its many forms (e.g., attending a local special districts association chapter meeting) as well as LAFCo, while the Commission benefits from completion of a variety of short-term projects.

Projects: Alameda LAFCo approved the reorganization of a county service area (CSA) that provided only solid waste and recycling services to a limited unincorporated area. In order to provide the services in a more cost effective way, Alameda County submitted an

application to dissolve the CSA and annex its territory into the **Oro Loma Sanitary District**.

In another case, a similar application was submitted by Alameda County, also for the purpose of continuing solid waste collection services and establishing recycling services in an area known as the Castro Valley Canyonlands. This area is expansive with a relatively low level of population density. After the private solid waste hauler determined it would no longer provide services in the area using individual contracts with property owners, the county proposed annexation into the **Castro Valley Sanitary District**, a neighboring sanitary district which would provide the solid waste services to property owners under a negotiated franchise agreement. After a lengthy public process, the Commission ordered the annexation.

Finally, the Commission received a presentation on the results of the **Tri-Valley Utilities Coordination/Integration Phase I Study** which was initiated in response to LAFCo's municipal service review process. The Tri-Valley Utility Study is an effort coordinated among six local governments - the cities of **Dublin, Pleasanton, Livermore, and San Ramon**, the **Dublin San Ramon Services District** and the **Zone 7 Water Agency** to identify ways to serve constituents more effectively and efficiently.

Marin LAFCo Is On The Move!

It's been a busy time for Marin LAFCo. This past year we said hello to Commissioners **Damon Connolly** (County) and **Lew Kious** (District) and farewell to Commissioners **Susan Adams** (County) and **Dennis Rodoni** (District).



We created Marin LAFCo's very first logo.

Commission Clerk Candice Bozzard celebrated her 13th year with Marin LAFCo!

Finally, we said a hearty "hello" to funding a fulltime analyst position with recruitment currently underway.

**San Diego
LAFCo
Welcomes
New Staff**



Earlier this summer, we hired *Erica Blom* as an Administrative Aide. Erica has been living in San Diego for about 10 years and yes she is related to Marjorie Blom - she's her daughter! Erica has general administrative responsibilities in our office, but also has some important specific responsibilities with the launching of our multi-year records management project.

Our other new hire is *Joe Serrano*, who is well known within the LAFCo community. Joe was formerly with the Orange and San Bernardino LAFCOs. He is a Local Governmental Analyst and his primary responsibilities will be in the areas of proposal analysis, budget development, and fire protection / emergency medical services. Within the next year, we plan on adding one more analyst, as part of a reorganization plan that will place less reliance on the usage of contract help.....so stay tuned.

CALAFCO Associate Member Corner

CALAFCO deeply appreciates our Associate Members and we thank you for your partnership and support.

This past year we welcomed several new Associate Members. All of these members' contact information is in the CALAFCO Directory as well as on the CALAFCO website.



Silver Associate Members

Berkson Associates

Contact: Richard Berkson

Berkson Associates provides clear, concise analysis for preparation of governance studies including district formation, consolidation and dissolutions. Extensive experience completing incorporation studies. Expertise also includes market analysis, public agency budget forecasting and demographic/housing analysis in support of MSRs.

Cucamonga Valley Water District

Contact: Cindy Cisneros

Formed in 1955, the District provides water and wastewater service to 200,000 customers in a 47 square mile area (48,000 water connections, 38,000 sewer connections and 104 recycled water connections). The District has a mission of providing high quality, reliable water and wastewater service while practicing good stewardship of natural and financial resources. CVWD's water supply is comprised of two main sources: groundwater and imported water. Supplemented by surface water (canyon water), recycled water and water conservation, the District's average demand is 48 million gallons per day.

Marjorie Ollson Blom Consulting

Contact: Marjorie Blom

LAFCo and/or planning agency staff support; preparation of Municipal Service Reviews and Sphere of Influence Updates; application processing and grant writing assistance. With over 26 years of planning and/or LAFCo experience, personalized services are tailored to your Agency's needs.

Ukiah Valley Sanitation District

Contact: Frank McMichael

Provides services within the unincorporated area of the Ukiah Valley and within part of the City of Ukiah's jurisdictional boundaries.

These summaries are written by the Associate Members themselves, not CALAFCO, and can be found in the Membership Directory Associate Members section.

Thank You to All of Our Associate Members

CALAFCO GOLD ASSOCIATE MEMBERS



CALAFCO SILVER ASSOCIATE MEMBERS

- Berkson Associates*
- City of Fontana*
- City of Rancho Mirage*
- County Sanitation Districts of L. A. County*
- Cucamonga Valley Water District*
- Dudek*
- E. Mulberg & Associates*
- Fresno County Fire Protection District*
- Goleta West Sanitary District*
- Griffith & Matsuda, a Professional Law Corp.*
- GST Consulting*
- Hdl Coren & Cone*
- LACO Associates*
- Lamphier-Gregory*
- Marjorie Olsson Blom Consulting*
- Planwest Partners, Inc.*
- Policy Consulting Associates*
- Quad Knopf*
- Rancho Mission Viejo*
- P. Scott Browne*
- SWALE Inc.*
- Ukiah Valley Sanitation District*

The Sphere

CALAFCO Journal

CALIFORNIA ASSOCIATION OF LOCAL AGENCY
FORMATION COMMISSIONS

1215 K Street, Suite 1650
Sacramento, CA 95814

www.calafco.org



CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and collaborating with, the public, the legislative and executive branches of state government, and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

Sharing Information and Resources

The Year In Pictures *Scenes from CALAFCO Activities*

CALAFCO Annual Conference 2014 *Ontario, CA*



CALAFCO Board 2015-16 Strategic Planning Retreat *Irvine, CA*



CALAFCO Annual Staff Workshop 2015 *Grass Valley, CA*



LOCAL
AGENCY
FORMATION
COMMISSION OF
YOLO COUNTY



September 10, 2015

The Honorable Governor Edmund G. Brown, Jr.
State of California
State Capitol Building
Sacramento CA 95814

RE: **Request to Sign SB 25 (Roth)**

Dear Governor Brown:

The Local Agency Formation Commission of Yolo County (LAFCo) respectfully requests that you sign **Senate Bill 25** (Roth) which is now before you for action. **SB 25** goes a long way in restoring funding stability to the four cities that have incorporated between January 1, 2004 and January 1, 2013 (Jurupa Valley, Wildomar, Menifee and Eastvale), and avoids the likely disincorporation or bankruptcy of these cities.

The VLF gap created by Senate Bill 89, one of the 2011 budget bills, created a financial disincentive for future city incorporations and annexations of inhabited territory. Further, it created severe fiscal penalties for those communities which chose to annex inhabited territories, particularly unincorporated islands. SB 89 also created severe penalties for those communities which had recently voted to incorporate themselves. The equitable distribution of VLF funds to these newer cities is vital to assure their financial feasibility.

Because this legislation provides a critical funding component to these recently incorporated cities and provides these communities with effective local governance and efficient service delivery options, we respectfully urge you to sign **SB 25**.

Sincerely,

Olin Woods, Chair
Yolo LAFCo

cc: Honorable Richard Roth, State Senator
Camille Wagner, Chief Deputy Legislative Affairs Secretary to the Governor
Pamela Miller, CALAFCO Executive Director

CHAIR
OLIN WOODS
Public Member

VICE CHAIR
MATT REXROAD
Supervisor – 3rd District

BILL KRISTOFF
Councilmember
City of West Sacramento

DON SAYLOR
Supervisor – 2nd District

CECILIA AGUIAR-CURRY
Mayor
City of Winters

ALTERNATE
ROBERT RAMMING
Public Member

ALTERNATE
JIM PROVENZA
Supervisor – 4th District

ALTERNATES
ROBB DAVIS
Councilmember
City of Davis

Staff
CHRISTINE M. CRAWFORD, AICP
Executive Officer

SARAH KIRCHGESSNER
Management Analyst

TERRI TUCK
Commission Clerk

ERIC MAY
Commission Counsel

625 Court Street, Suite 203
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org

LOCAL
AGENCY
FORMATION
COMMISSION OF
YOLO COUNTY



September 15, 2015

MRIC Project Planner
City of Davis Department of Community Development and Sustainability
23 Russell Boulevard, Suite 2
Davis, CA 95616

Re: Comments on Draft Environmental Impact Report for the Mace Ranch
Innovation Center Project (SCH# 2014112012)

Dear MRIC Project Planner:

Thank you for the opportunity to review the Draft Environmental Impact Report for the Mace Ranch Innovation Center Project (SCH# 2014112012). As you are already well aware, one of LAFCo's core missions is the preservation of agricultural lands, and therefore, we have focused our comments primarily on Chapter 4.2 Agriculture and Forestry Resources as follows:

Comment 1:

Mitigation Measure 4.2-1(a) LAFCo appreciates the 2:1 agriculture mitigation ratio and the acknowledgement that the easement must comply with the policies and requirements of LAFCo.

Comment 2:

Mitigation Measure 4.2-1(b) This mitigation measure (and many others) relies on a Master Owners' Association (MOA) proposed by the applicant that is relied upon to implement this mitigation measure. There should be a requirement that the MOA be formed prior to final map (or some suitable timing alternative). In addition, owners associations, generally speaking, often disband or become inactive over time. Therefore, there needs to be mechanisms in place to ensure the MOA remains functional in perpetuity, and there should be a backup plan in case the MOA fails.

Comment 3:

Impact 4.2-4 The basis for the entire analysis for this impact regarding agricultural buffers is predicated on the faulty conclusion that no more than a 150' wide agricultural buffer can be required of the project, when in fact the City's policy clearly states that "wider segments should be pursued when the opportunity permits" as noted on the City of Davis Policy and Project Consistency Evaluation on page 4.2-38 of the DEIR as follows:

CHAIR
OLIN WOODS
Public Member

VICE CHAIR
MATT REXROAD
Supervisor - 3rd District

BILL KRISTOFF
Councilmember
City of West Sacramento

DON SAYLOR
Supervisor - 2nd District

CECILIA AGUIAR-CURRY
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Public Member

ALTERNATE
JIM PROVENZA
Supervisor - 4th District

ALTERNATE
ROBB DAVIS
Councilmember
City of Davis

Staff

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TERRI TUCK
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City of Davis Policy	Project Consistency
LU N.3 Segments can vary in width but to the greatest extent possible, a minimum 150-foot width should be pursued. <u>Wider segments should be pursued when opportunity permits.</u>	The relocated UATA would be a minimum of 150 feet in width along the eastern and northern sides of the MRIC site, and therefore consistent with this policy.

Clearly with a proposed project of this size and scale, the opportunity exists to have a larger buffer distance. And therefore, LAFCo strongly disagrees with the conclusion that the project is consistent with this policy. The DEIR analysis for this impact goes on to conclude that a 500' setback should be provided and that the only way to achieve this setback is to have the applicant "attempt" to purchase an easement from the adjacent landowners.

CEQA requires that the project be required to mitigate project impacts to the greatest extent feasible. Therefore, the applicant should be required to provide the 500' buffer onsite if unable to purchase an easement on the adjacent property.

Comment 4:

Page 4.13-19 – Please remove LAFCo from the list of services provided by the County. LAFCo is a separate, independent agency and our decisions are not subject to the Yolo County Board of Supervisors.

Thank you for the opportunity to comment on this Draft Environmental Impact Report.

Sincerely,



Christine M. Crawford, AICP
Executive Officer

Cc: LAFCo Commission
John Young, Yolo County Agricultural Commissioner
Michelle Clark, Yolo Land Trust

News from the Board of Directors

CALAFCO QUARTERLY

Item 6-ATT G

September 2015



CALAFCO Board and Volunteer Staff Changes

At the September Board meeting during the Annual Conference, the CALAFCO Board said goodbye to several Board members and welcomed new ones. We said farewell and thank you to Julie Allen (Tulare), Mary Jane Griego (Yuba), Juliana Inman (Napa) and Roger Welt (Santa Barbara). We welcomed Bill Connelly (Butte), John Marchand (Alameda), Anita Paque (Calaveras) and Sblend Sblendorio (Alameda). David Church was also reappointed as CALAFCO Deputy Executive Officer (DEO) representing the Coastal region, for another two years.

At the July 31 Board meeting, we said goodbye to Marjorie Blom (Stanislaus), CALAFCO's Executive Officer representing the Central region, as she retires, and welcomed Kris Berry (Placer) as the new DEO representing the Central region. We also congratulated Steve Lucas (Butte) who took over as the new EO for CALAFCO.

CALAFCO wishes to thank Julie, Mary Jane, Juliana and Roger for their service to the CALAFCO Board, and to Marjorie for the outstanding work she has done representing the Central region and for her contributions to CALAFCO.

CONFERENCE AND WORKSHOP WERE A SUCCESS

2015 Staff Workshop

After the Gold Rush



This year's Staff Workshop was held April 15 - 17 in Grass Valley. Our host was Nevada LAFCo and the theme was *After the Gold Rush...Forging the Future and Preserving the Past*. The program was a solid mix of professional/technical course topics and personal/leadership development topics. The overall program rating was 5.3 out of 6.0. Financially, the

Workshop was also a success, netting a 32% net profit (over \$8,800). CALAFCO wishes to thank our Host, Nevada LAFCo, (SR Jones, Deborah Gilcrest and Kate Duroux) and the Program Committee under the leadership of Chair Paul Novak for all of their hard work. All program presentations are on the CALAFCO website.

2015 Annual Conference

Approximately 280 commissioners, staff, associate members, guests and speakers attended the annual conference held in Sacramento earlier this month. The theme was *Confluence...LAFCo Merging Ideas With Solutions!* There was a good representation of LAFCos present, with 48 of the 58 member LAFCos in attendance. Evaluations are still being tabulated but initial comments indicate an interesting and value-added program was provided. People seemed to really enjoy the Mobile Workshop and the newly formatted LAFCo 101 session again had well over 100 in attendance. The Conference officially kicked off with a presentation by the Sacramento Firefighters Pipes and Drums. CALAFCO wishes to thank our Host, Sacramento LAFCo (Peter Brundage, Don Lockhart and Diane Thorpe), the Conference Committee Chair Gay Jones, and the Program Committee Chair David Church for all of their hard work on this conference. A full report on the attendee experience along with a financial accounting of the Conference will be provided to the Board at the November 6 meeting. All program presentations are on the CALAFCO website.





CALAFCO Congratulates the 2015 Annual Achievement Award Recipients

CALAFCO wishes to congratulate all of this year's nominees, and especially those who received the 2015 Achievement Award.

- ❖ Outstanding Commissioner – **Matthew Beekman** (formerly of Stanislaus LAFCo)
- ❖ Outstanding LAFCo Clerk – **Terri Tuck** (Yolo LAFCo)
- ❖ Outstanding LAFCo Professional – **Sam Martinez** (San Bernardino LAFCo)
- ❖ Distinguished Service – **Mary Jane Griego** (Yuba LAFCo)
- ❖ Project of the Year – **Formation of the Ventura County Waterworks District No. 38** (Ventura LAFCo) and **2015 San Diego County Health Care Services five-year sphere of influence and service review report** (San Diego LAFCo)
- ❖ Government Leadership – **The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency**
- ❖ Most Effective Commission – **Butte LAFCo**
- ❖ Outstanding CALAFCO Associate Member – **Michael Colantuono**, Colantuono, Highsmith & Whatley
- ❖ Outstanding CALAFCO Member – **Marjorie Blom** (formerly of Stanislaus LAFCo)
- ❖ Lifetime Achievement – **Jim Chapman** (Lassen LAFCo) and **Chris Tooker** (formerly of Sacramento LAFCo)
- ❖ Mike Gotch Courage & Innovation in Local Leadership – **Yuba County Water Agency**
- ❖ Legislator of the Year – **Assembly member Chad Mayes**



CALAFCO Board Actions

The Board met in May and took the following administrative actions:

- ◆ Adopted the FY 2015-16 annual budget
- ◆ Appointed two Board members to fill vacancies: **Shiva Frentzen** (El Dorado, County Member) and **Gerard McCallum** (Los Angeles, Public Member)
- ◆ Adopted the 2015-16 Strategic Plan
- ◆ Adopted the 2015 Legislative Policies
- ◆ After receiving lengthy updates, the Board directed the two groups working on the outstanding retreat items of the annual conference model and contract/volunteer staffing matters to come back in July with additional information.

In July, the Board had an all-day meeting and at the Annual Conference on September 4 had a short meeting. During the July meeting, the Board addressed several organizational issues on which they had been working since their retreat in January. After long deliberations, they took the following actions, all of which were reported to the membership during the annual business meeting held September 3, 2015:

- ◆ Approved the contract with Matson & Isom Technologies for the new web and email services.
- ◆ Accepted reports including the final Staff Workshop report and the FY 2014-15 year-end budget report.

- ◆ Appointed **Stephen Lucas** as CALAFCO's Executive Officer (replacing the retiring **Marjorie Blom**) and **Kris Berry** as the new Central Region representative and CALAFCO Deputy Executive Officer.
- ◆ Unanimously approved the recommendation of the Executive Committee (EC) to double the stipends paid to the LAFCo whose staff volunteers for any of the four CALAFCO regional volunteer positions, effective July 1, 2015.
- ◆ Unanimously approved the recommendation of the EC to increase the average hours paid of the Association's Executive Director from 24/week to 32/week, effective January 1, 2016.
- ◆ Unanimously approved the recommendation of the EC to increase the compensation of the Executive Director accordingly, and to increase member LAFCo dues over the next two years by seven percent/year beginning in FY 2016-17.
- ◆ Unanimously approved the recommendation of the Conference working group to transition from a local LAFCo host model to a CALAFCO host model for the annual conference effective 2017, and have CALAFCO assume all of the host responsibilities.
- ◆ Unanimously approved the recommendation of the Conference working group to hire an outside firm to assume the responsibility of generating annual conference sponsorships and to create an effective branding and marketing message for CALAFCO.
- ◆ Unanimously approved the recommendation of the Conference working group to increase annual conference registration rates by \$95 over the next three years.
- ◆ Unanimously approved the recommendation of the Conference working group to start a trial program in which CALAFCO will offer partial complimentary registrations to those LAFCos whose staff volunteer to work onsite during the annual conference, and to implement this in a gradual manner as the budget allows.

At their September 3 meeting, the Board reviewed and approved the corporation's annual 990 tax filings and adopted their 2016 meeting calendar. They also elected new officers as follows:

CHAIR - **John Leopold** (Coastal - Santa Cruz) will remain Chair for another year

VICE CHAIR - **Jim Curatalo** (Southern - San Bernardino) was elected to move into the Vice Chair seat

SECRETARY - **Gay Jones** (Central - Sacramento) will remain Secretary for another year

TREASURER - **Josh Susman** (Northern - Nevada) will remain Treasurer for another year.

This unusual rotation was unanimously agreed to by the Board because of the vacancy left on the Executive Committee earlier this year with the resignation of then Vice Chair Stephen Tomanelli (representing the Southern region).





CALAFCO Legislative Update

The CALAFCO Legislative Committee met in May, June and July and responded to a number of bills that impacted LAFCo. Additionally, much effort was focused on the two CALAFCO Sponsored bills, **AB 1532** and **AB 851**.



CALAFCO was also asked to continue the dialogue with the Administration on the concept of water system consolidations. Unfortunately, those conversations ended up in a last-minute budget trailer bill that gave the State Water Resources Control Board (SWRCB) the authority to mandate consolidations of water systems. CALAFCO joined other statewide stakeholders in opposition to **AB 115** and **SB 88**, the budget trailer bills that granted this unprecedented authority. After many follow up meetings and several letters, **SB 88** was passed by the legislature and signed by the Governor. CALAFCO continues to meet with the SWRCB and OPR to review the planned implementation of this legislation.

Below is a summary of each of the top CALAFCO tracked legislative bills, all of which were discussed in detail during the Legislative Update at the Conference. CALAFCO wishes to thank all of the members of the Legislative Committee who volunteer their time and efforts. Thanks also to Vice Chair **Steve Lucas** (Butte) and Omnibus lead **Paul Novak** (Los Angeles) for their efforts, as well as those who participated on the Disincorporations and Water Consolidation working groups this year.

CALAFCO Top Tracked Bills:

- ◆ **AB 1532 (Omnibus – CALAFCO Sponsor)**
Contains 9 non-controversial items cleaning up CKH. Signed by the Governor July 15, 2015.
- ◆ **AB 851 (Mayes – CALAFCO Sponsor)**
Cleans up outdated statutes relating to the disincorporation process. Went through extensive stakeholder review and collaboration resulting in six published amendments. The bill passed through the legislature unanimously and with no opposition and is awaiting the Governor's signature.
- ◆ **AB 3 (Williams – CALAFCO Oppose Unless Amended)**
Authorizes the formation of the Isla Vista Community Services District giving final formation authority to the voters rather than the local LAFCo. The bill was revised a number of times to include the LAFCo in a part of the process but still divests the authority to make the final determination. Also authorizes the CSD to impose a utility user tax. The bill passed on party lines and is now awaiting action by the Governor.
- ◆ **AB 402 (Dodd – CALAFCO No Position)**
This bill creates a five-year pilot opportunity for Napa and San Bernardino LAFCo Commissions to authorize an extension of services outside boundaries and spheres to support existing or planned uses pending specific determinations by the Commission.
- ◆ **SB 239 (Hertzberg – CALAFCO No Position)**
The bill concentrates specifically on the extension of fire services (within GC §56133) and requires LAFCo approval on any contract for the extension of fire services that transfers greater than 25% of the service area or changes

the employment status of more than 25% of employees of any affected agencies. Prior versions of the bill required union pre-approval of the agreement, with the current version offering an alternative to that requirement. The bill also contains a host of other provisional requirements including setting a precedent for a state agency to seek LAFCo approval prior to undertaking an action that involves the provision of services outside of a public agency's current service area under contract or agreement. CALAFCO's original position of **Oppose** was changed to one of **No Position** (due to lack of consensus on the core policy issue) after substantive changes were made by the author. The bill passed the legislature and is awaiting action by the Governor.

- ◆ **AB 448 (Brown – CALAFCO Support)**
Reinstates the VLF payment (through ERAF) and changes the way that the growth in the VLF adjustment amount (property tax in lieu of VLF) is calculated starting in FY 2015-16 to include the growth of assessed valuation, including in an annexed area, from FY 2004-05 to FY 2015-16. Beginning in FY 2016-17, the VLF adjustment amount would be the jurisdiction's annual change in the assessed valuation. Although last year (as AB 1521) this bill unanimously passed the legislature and was ultimately vetoed by the Governor, this year it languished in committee where it died.
- ◆ **SB 25 (Roth – CALAFCO Support)**
Identical to SB 69 (Roth) from 2014, which passed the legislature unanimously and was vetoed by the Governor, the bill calls for reinstatement of the VLF through ERAF for cities that incorporated between January 1, 2004 and January 1, 2012. There are no provisions for back payments for lost revenue, but the bill does reinstate future payments beginning in the 2014/15 year for cities that incorporated between 1-1-2004 and 1-1-2012. The bill is awaiting action by the Governor.



A full detailed legislative tracking report can be found on the CALAFCO website in the Members Only section and in the Annual Report to the membership in the September 2015 edition of *The Sphere*.



CALAFCO U Update

The final CALAFCO U for 2015 is set for Monday, October 26, 2015 in Sacramento. The topic is the implementation of SB 88 (water consolidations). Look for details coming soon!

Sessions for 2016 will be held in Ontario (DoubleTree by Hilton) the first part of the year and in Sacramento (CALAFCO offices) the latter part of the year.



CALAFCO Associate Members' Corner

This section highlights our Associate Members. The information below is provided to CALAFCO by the Associate member upon joining the Association. All Associate member information can be found in the CALAFCO Member Directory.

We want to welcome three new Associate members who recently joined the Association.

Berkson Associates

Contact: Richard Berkson

Berkson Associates provides clear, concise analysis for preparation of governance studies including district formation, consolidation and dissolutions. Extensive experience completing incorporation studies. Expertise also includes market analysis, public agency budget forecasting and demographic/housing analysis in support of MSRs.

Marjorie Ollson Blom Consulting

Contact: Marjorie Blom

LAFCo and/or planning agency staff support; preparation of Municipal Service Reviews and Sphere of Influence Updates; application processing and grant writing assistance. With over 26 years of planning and/or LAFCo experience, personalized services are tailored to your Agency's needs.

Ukiah Valley Sanitation District

Contact: Frank McMichael

Provides services within the unincorporated area of the Ukiah Valley and within part of the City of Ukiah's jurisdictional boundaries.

*Congratulations to the first recipient of the Outstanding CALAFCO Associate Member Award, **Michael Colantuono**, of Colantuono, Highsmith & Whatley!*

CALAFCO wishes to thank all of our Associate members for your support and partnership. We look forward to continuing to highlight our Associate Members in each Quarterly Report.



Mark Your Calendars For These Upcoming CALAFCO Events

- ❖ CALAFCO University course – October 26, 2015 in Sacramento. Topic is scheduled to be the Implementation of SB 88.
- ❖ CALAFCO Board of Directors meeting – November 6, 2015 in Sacramento
- ❖ CALAFCO Legislative Committee organizational meeting – November 13, 2015 via conference call

The full CALAFCO 2015 Calendar of Events can be found on the CALAFCO website. Look for a 2016 calendar of events coming October/November.



Upcoming CALAFCO Conferences and Workshops

2016 STAFF WORKSHOP

March 30 – April 1

Hilton Los Angeles at Universal City
Universal City, CA

Hosted by Los Angeles LAFCo

2016 ANNUAL CONFERENCE

October 26 - 28

Fess Parker DoubleTree by Hilton
Santa Barbara, CA

Hosted by Santa Barbara LAFCo



Regular 7.

LAFCO

Meeting Date: 09/24/2015

Information

SUBJECT

Authorize the Executive Officer to adjust the part time employment status for the Management Analyst position from 1/2 time up to 3/4 time in order to expand LAFCo's capacity to work on shared services, and authorize a budget transfer from Account 86-9900 Appropriations for Contingency to Salaries and Benefits if needed

RECOMMENDED ACTION

1. Authorize the Executive Officer to adjust the part time employment status for the Management Analyst position from 1/2 time up to 3/4 time in order to expand LAFCo's capacity to work on shared services; and
2. Authorize a budget transfer from Account 86-9900 Appropriations for Contingency to Salaries and Benefits, if needed.

FISCAL IMPACT

Adjusting the hours of the Management Analyst from 20 hours per week up to a maximum of 30 hours per week would cost up to approximately \$17,646 per year, based on the current salary. Initially, staff recommends the hours increase from 20 to 26 hours per week, but will remain flexible depending on the resources needed for the shared services program.

The adopted Fiscal Year (FY) 15/16 budget appropriated \$23,750 for contingency (5% of the overall budget). However, staff does not anticipate that the entire amount will be needed from contingency. We are already nearly through the first quarter of the FY, the Executive Officer purchased some additional Extra Time Off which will result in additional salary savings, and the budget estimates provided by HR (which we rely on in preparing the annual budget) appear to overstate salary and benefit costs. Therefore, its possible that we may not actually need to transfer any funds from contingency. Staff will monitor the expenditures through the FY and make a transfer only if necessary.

REASONS FOR RECOMMENDED ACTION

Section 4.1 of the Yolo LAFCo Administrative Policies and Procedures states: "The LAFCo Executive Officer shall consult with the Commission prior to significant staff changes under his/her purview including hiring/terminations, promotions/demotions and reclassifications. The fiscal impacts of any recommended staff changes shall be provided to the Commission as part of this consultation". Section 5.7 of the Policies also state that "funds budgeted in contingency and reserve shall not be used or transferred to any other expense account without prior approval of the Commission".

BACKGROUND

As the Commission will recall, "Joint Powers Authority (JPA) Coordination and Consolidation" was identified as a top shared services priority for FY 2015/16 at the February Shared Services Workshop and since that time, the concept is gaining momentum. On June 25, 2015 a group of representatives from our local agencies flew down to Orange County for the day to meet with the North Orange County Cities Coalition (NOCCC), which is also working on forming a Municipal Services JPA for use by their seven-city coalition. Based on the lessons learned from the meeting, and based on a follow up meeting with trip attendees on July 1, 2015, staff generated a proposal for review at the Yolo Managers Meeting (YM2) at their August 21, 2015 meeting (attached), which recommended:

1. Conduct an analysis of cost savings for (a) JPA consolidation and (b) contract consolidation (i.e. redundant positions and redundant contracts among agencies).
2. Add structure to our shared services discussions by the following:
 - a. Expand the YM2 by 30 min and have LAFCo prepare agendas for key shared services items for a portion of the meeting (and then leave for the balance of the meeting).
 - b. Potentially create a JPA governance working group by using the LAFCo Commissioners as a basis of attendees and adding the 2 currently unrepresented cities. The working group could meet immediately after LAFCo meetings and begin to form the basis of the future JPA board. The appropriate timing to implement this working group needs to be determined.

It should also be noted that the October 28, 2015 Yolo Leaders Forum with the topic of "Yolo Collaborations" also is an integral part of this strategy of building momentum for a Shared Services JPA.

At the August 21, 2015 Yolo Managers' Meeting, the group gave their support to LAFCo pursuing items 1 and 2(a) above, while there wasn't substantive discussion or clear consensus regarding item 2(b). The group also agreed to LAFCo increasing the hours of our Management Analyst from 20 to 30 hours a week, and paying for that increased cost to give LAFCo additional staff resources to support this analysis and level of effort, subject to Commission approval. Therefore, the city managers and County Administrative Officer all support Commission approval of this item.

It is difficult to estimate exactly how much additional staff time will be needed to accomplish these additional tasks since they will ebb and flow over time, and additional resources may also become available. So initially, the Executive Officer and Management Analyst have agreed to recommending adjusting the Management Analyst hours to a 26 hour work week. However, the Commission's action will allow the Executive Officer the authority to adjust the hours ongoing as needed within a 20-30 hour per week range.

Attachments

[JPA Proposal to YM2 08/21/15](#)

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 09/14/2015

Reviewed By

Christine Crawford

Date

09/14/2015 12:45 PM
Started On: 09/10/2015 09:37 AM

LOCAL
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COMMISSION OF
YOLO COUNTY



To: Yolo Managers
From: Christine Crawford, Executive Officer
Re: Proposal to Advance Municipal Services JPA Concept
Date: August 20, 2015

This memo is intended to create dialog and frame some key decision points to be made at the August 21, 2015 YM2 meeting relative to next steps and making substantive progress with a Municipal Services JPA.

North Orange County Cities Coalition (NOCCC) Overview

The NOCCC meeting on June 25, 2015 was attended by Mindi Nunes, Paul Navazio, John Donlevy, Olin Woods and me. Here's a quick list of key learnings:

Points to Consider from NOCCC:

- 1) Meeting agendas for shared services items creates more structure and results.
- 2) Establish the "shell" of a JPA and then grow it by picking off low-hanging fruit.
- 3) Compare and consolidate contracts performing same services, (i.e. tree trimming, road paving, janitorial, etc.)
- 4) Using the JPA to lay off employees and/or to avoid PERS benefits would be the "nuclear" option. Instead consider maintaining benefits and achieve cost savings by removing redundancy in positions through attrition.
- 5) Be alert to upcoming retirements and vacancies and use that timing to spur JPA consolidation.
- 6) In order for shared services to work, JPA needs to:
 - a) Save money
 - b) Improve service
 - c) Use attrition and not layoffs to make staff reductions over time
 - d) Provide for maintaining local control/budget authority

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Staff
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Executive Officer

SARAH KIRCHGESSNER
Management Analyst

TERRI TUCK
Commission Clerk

ERIC MAY
Commission Counsel

625 Court Street, Suite 203
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org

Next Steps for Yolo

The NOCCC attendees met on July 1, 2015 to debrief and discuss next steps. John Donlevy, Olin Woods and I were able to attend the follow up meeting while Mindi Nunes was on vacation and Paul Navazio was ill. The next steps that coalesced were:

- 1) Conduct an analysis of cost savings for (1) JPA consolidation and (2) contract consolidation (i.e. redundant positions and redundant contracts among agencies).
- 2) Add structure to our shared services discussions by the following:
 - a) Expand the YM2 by 30min and have LAFCo prepare agendas for key shared services items for a portion of the meeting (and then leave for the balance of the meeting).
 - b) Potentially create a JPA governance working group by using the LAFCo Commissioners as a basis of attendees and adding the 2 currently unrepresented cities. The working group could meet immediately after LAFCo meetings and begin to form the basis of the future JPA board. The appropriate timing to implement this working group needs to be determined.

Staff Resources

John Donlevy suggested hiring a consultant to conduct the analysis for 1) above. This work could also be done with LAFCo in-house resources with the following options to consider:

Agency	Option 1 - Hiring New Half Time Analyst (+20 hrs)	Option 2 - Increasing Existing Analyst from 20 to 30 Hrs/week (+10 hours)
Yolo County	\$ 32,384.50	\$ 8,823.00
West Sacramento	\$ 11,140.27	\$ 3,035.11
Woodland	\$ 9,320.26	\$ 2,539.26
Winters	\$ 1,023.35	\$ 278.81
Davis	\$ 10,900.62	\$ 2,969.82
Total	\$ 64,769.00	\$ 17,646.00

Option 1 Pro/Con - There is a significant cost increase for Option 1 as compared to the hours (resulting from cost of an additional benefit package). However, understand that this option would involve hiring a highly talented government performance auditor who is an expert at excel and finances who could also easily grow into future staff to support the Municipal Services JPA, assuming we're committed to that goal. I recently went through a hiring process and interviewed a qualified candidate (see Mary Engstrom resume attached). Ms. Engstrom's availability is unknown; however, the new analyst position description could require financial auditing experience.

Option 2 Pro/Con – This is a less costly option, but will not result in as much capacity (10 hours/week) and potentially not as much horsepower to consolidate contracts. This option would expand the hours of our recent analyst hire that started on July 20th. Her

background is in planning and not finance, however she has the skills to take this on as well (see Sarah Kirchgessner resume attached).

Yolo Leaders 10/28/2015 Update (New Date)

The next Yolo Leaders Forum has been rescheduled to October 28, 2015. The Planning Committee met on July 1, 2105 and the direction is to have a Yolo Leaders forum on “Yolo Collaborations” and use the similar TED-talk style to ask some number of our shared service programs. The goal is to highlight programs countywide that we are already collaborating on. As part of their presentations, we are asking them to be frank about what needs they have that are not being met by the current structure, such as governance, operational, strategic leadership, etc. After the presentations, we will have a facilitated conversation on these same issues.

For background information, there was a lot of talk from the electeds at the meeting about how we maybe should frame this NOT as a “JPA consolidation” so much as “JPA support services” to take all the back office functions off their back, and also filling the void of transparency, fiduciary responsibility and strategic leadership.

YM2 Discussion Points

To summarize, I’d like direction from the Yolo managers regarding these two items:

- 1. YM2 concurrence on next steps and/or modifications**
- 2. YM2 direction regarding resources to support Municipal Services
JPA**



Executive Officer Report 8.

LAFCO

Meeting Date: 09/24/2015

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- MSR Update
 - CALAFCO Annual Conference Update
 - CALAFCO Changes
 - Legislative Update
 - EO Activity Report - July 20 through September 18, 2015
-

Attachments

[EO Report Memo](#)

Form Review

Form Started By: Terri Tuck
Final Approval Date: 09/14/2015

Started On: 09/14/2015 12:53 PM

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lafco@yolocounty.org

www.yololafco.org

To: LAFCo Commission

From: Christine Crawford, Executive Officer

Re: Executive Officer's Report for September 24, 2015

Date: September 9, 2015

This memo has been prepared due to the number of items to update the Commission on for the Executive Officer's Report.

MSR Updates

LAFCo currently has three MSRs in various states of process: (1) Combined MSR for the Fire Protection Districts, (2) City of Davis and Associated CSAs, and (3) Combined Flood Maintenance Districts MSR.

Combined FPD MSR

Citygate Associates has completed their initial analysis and it generally finds that in the short term all the FPDs are meeting their response times well, providing adequate service and being good financial stewards. The down side is that several FPDs are "fragile" and don't appear to have an adequate volunteer base or money to replace older equipment as needed. Several of our FPD's are not in a sustainable situation.

Citygate is going to do some additional financial analysis, such as which FPDs have Prop 218 assessments helping and which do not, so we can build a better picture of which FPDs need assistance for long term stability and then we can develop what options might be on the table for discussion. We briefly bounced around some ideas such as creating regional volunteer pools, helping with a broader Prop 218 process, per diem for volunteers, etc.

We expect to have an admin draft of their report in about a month. Then we'll likely need to take some time to discuss potential solutions first with the FPDs instead of LAFCo simply issuing a report for the Chief's to review.

City of Davis and Associated CSAs

Policy Consulting Associates (PCA) has completed their initial round of information gathering and met with City of Davis department heads on Wednesday, September 2nd. Our understanding is that an El Macero CSA meeting will be scheduled in early-mid October, but no word on a Willowbank CSA meeting yet. LAFCo already presented to the North Davis Meadows CSA on May 27th at their regular meeting. It's too early yet to have a sense of where the MSR recommendations are headed.

Combined Reclamation Districts and Levee Maintenance Districts MSR

Staff is preparing this MSR in house using the UC Davis Flood Governance Study as a starting point. We are just getting going and currently putting all the relevant information into our MSR template so that we can determine what additional information we'll need from the districts. We are working closely with the Regional Flood Management Plan technical advisory and working group as they continue developing broader state-funded flood control projects countywide along the Sacramento River.

CALAFCO Annual Conference Update

Awards

- Terri Tuck won the 2015 CALAFCO Achievement Award for Outstanding LAFCo Clerk!!!
- Chris Tooker (Sacramento LAFCo) won the 2015 Achievement Award for Lifetime Achievement (Yolo nomination).
- Yolo LAFCo won 1st Place in the white wine category at the CALAFCO Beer and Wine Competition for the 2014 Turkovich Albarino.

Changes at CALAFCO

Staff wanted to highlight some of the key changes at CALAFCO included as correspondence in your agenda packet.

CALAFCO will transition away from the LAFCo volunteer host model for its annual conferences beginning in 2017 and focus the locations in areas such as Sacramento, Monterey or San Diego (the Staff Workshops will continue to use the volunteer model, unaffected by this change). CALAFCO is also raising the registration fee by \$95 over the next three years to cover resulting additional expenses. There are few counties that have conference space that can accommodate 300-400 people, and the volunteer burden was falling on too few LAFCOs.

The CALAFCO Board approved an increase in the hours of the Executive Director from 24 hrs/week to 32 hrs/week in order to respond to increased legislative demands, among other pressures. Correspondingly, the CALAFCO annual dues will increase 7% next year, and another 7% the following year, which will amount to a total increase for Yolo LAFCo of approximately \$345.00 in two years (we paid \$2,381 in dues this year).

The CALAFCO Bylaws allow the CALAFCO Board to increase membership dues by a vote of the Board, and is not subject to a vote of the membership. CALAFCO Bylaws Article II, Section 2.2 Membership Dues states:

“The Board shall identify the privileges, and set the amount of membership dues, in accordance herewith, for membership categories during the budget adoption process. The membership dues payable to the Corporation for the admission calendar year by newly admitted members shall be payable in full at the time of admittance. The amount of membership dues and the time or times of payment may, in accordance herewith, be determined and fixed by the Board, and a member, upon learning of any change in such amount or the time or times of payment, may avoid liability therefor by promptly resigning from membership. (Amended 6 September 2006)”

Conference Sessions

The opening session was with Secretary Karen Ross, Secretary John Laird and OPR Director Ken Alex on current issues with natural resources. There was also an interesting groundwater session as our county looks at forming a Groundwater Sustainability Agency under the new groundwater legislation. Our broadband session went fairly well the following day. Although I heard several positive comments afterwards, I personally felt the energy was a little flat overall. On Friday, there was a great general session on leadership in a world of volatility, uncertainty, complexity and ambiguity, and also the regular legislative update session.

CALAFCO Legislative Update

Attached is the full update list from CALAFCO. There is one bill to highlight that may potentially affect Yolo County, and that's SB 88 (Senate Budget Committee) which was a drought trailer bill for 2015-16. It authorizes the State Water Resources Control Board (SWRCB) to require water systems that are serving disadvantaged communities with unreliable and unsafe drinking water to consolidate with or receive service from other reliable public water systems. The bill has already been signed by the Governor.

Based on a list provided by the SWRCB that shows water systems with at least one violation (but has not been prioritized in any way for further action), the disadvantaged communities with problem water systems appear to be Dunnigan, Madison and Westucky.

EO Activity Report

(See attached per usual)

Attachments:

1. CALAFCO Legislative Update September 4, 2015
2. EO Activity Report July 20 – through September 18, 2015

Assembly Local Government Committee

LEGISLATIVE UPDATE FROM SACRAMENTO

2015 CALAFCO ANNUAL CONFERENCE

September 4, 2015

LAFCO-Related Bills

- AB 3 (Williams) – Establishes a formation process, boundaries, governing body, tax authority, and permissible services for the Isla Vista Community Services District. **SENATE FLOOR.**
- AB 402 (Dodd) – Establishes a pilot program, until January 1, 2021, for Napa and San Bernardino local agency formation commissions (LAFCOs) to authorize a city or district to extend services outside of boundaries for additional purposes beyond responding to a threat to public health or safety. **GOVERNOR'S DESK.**
- AB 448 (Brown) – Would have modified the amount of property tax in lieu of vehicle license fees (VLF adjustment amount) allocated to counties and cities to include the growth of assessed property values which benefit cities that have annexed inhabited territory since 2004. **HELD IN SENATE APPROPRIATIONS COMMITTEE.**
- AB 851 (Mayes) – Makes changes to the city disincorporation process in the Cortese-Knox Hertzberg Act. **GOVERNOR'S DESK.**
- AB 1532 (Assembly Local Government Committee) – Annual Assembly Local Government Committee Omnibus bill that makes several minor noncontroversial changes to the Cortese-Knox-Hertzberg Act. **SIGNED - Chapter 114, Statutes of 2015.**
- SB 25 (Roth) – Provides a city incorporating after January 1, 2004, and on or before January 1, 2012, with property tax in lieu of vehicle license fees. **GOVERNOR'S DESK.**
- SB 239 (Hertzberg) – Requires a public agency to receive approval from a LAFCO to provide new or extended fire protections services outside its jurisdictional boundaries, pursuant to a fire protection contract. **ASSEMBLY FLOOR.**

Open Data

- AB 169 (Maienschein) – Requires local agencies to use specified open data standards if they maintain an Internet Resource that is described or titled as "open data" and if they choose to post public records on that Internet Resource. **GOVERNOR'S DESK.**
- SB 272 (Hertzberg) – Requires cities, counties, special districts, and joint powers authorities, by July 2016, to create a catalogue of their enterprise systems and make the catalog available to the public, including on the agency's Web site. **ASSEMBLY FLOOR.**

Mutual Water Companies

- AB 1077 (Holden) – Makes a number of changes to the Mutual Water Company Open Meeting Act to allow mutual water companies to use teleconferencing as a means to allow eligible persons to access board meetings. **GOVERNOR'S DESK.**
- AB 656 (Garcia) – Allows a mutual water company and a public agency to enter into a joint powers agreement (JPA) for the provision of insurance and risk-pooling. **GOVERNOR'S DESK.**

Budget Bills

- AB 113 (Assembly Budget Committee) – Provides specificity to existing law governing the dissolution of redevelopment agencies (RDAs) and the wind-down of their existing activities and obligations. In addition, the measure addresses several ongoing issues relating to state-local fiscal situations. Provides fiscal relief for specified cities in Riverside County incorporated after 2004 which experienced fiscal stress due to lost revenue from the VLF swap, for which they were ineligible, and the loss of the enhanced VLF rate redirected in 2011 to fund public safety realignment. **SENATE BUDGET COMMITTEE.**
- SB 88 (Senate Budget Committee) – Drought Trailer Bill for 2015-16. Authorizes the State Water Resources Control Board (State Water Board) to require water systems that are serving disadvantaged communities with unreliable and unsafe drinking water to consolidate with or receive service from public water systems with safe, reliable, and adequate drinking water. **SIGNED – Chapter 27, Statutes of 2015.**
 - SB 552 (Wolk) – Makes changes to the consolidation process established for the State Water Board by SB 88. **ASSEMBLY RULES COMMITTEE.**

Issues on Deck for Next Session

- "Drought" Related Issues
- Mutual Water Companies
- Proposition 218
- Open Data/Transparency/Privacy
- Infrastructure Needs (Post-Redevelopment)

CONTACT INFORMATION:

Assembly Local Government Committee – (916) 319-3958

Misa Lennox, Senior Consultant, Misa.Lennox@asm.ca.gov

LAFCo EO Activity Report

July 20 through September 18, 2015

Date	Meeting/Milestone	Comments
07/21/2015	Meeting w/Cindy Tuttle, Patty Wong, Kevin Yarris, Petrea Marchand	Broadband check-in
7/24-8/7/2015	Executive Officer on vacation	Off the grid
08/11/2015	CALAFCO Conference Planning Committee Meeting	Attended
08/11/2015	Shared Services – Lunch Meeting w/Tara Thronson (Deputy Supervisor-District 2)	Broadband
08/11/2015	Shared Services – Meeting w/Cindy Tuttle	FPD Weed Abatement/Shared Services
08/12/2015	Shared Services – Lunch Meeting w/Diane Parro (Davis Chief Innovation Officer)	Broadband
08/12/2015	Meeting w/Cecilia Aguiar-Curry	Broadband, Yolo Leaders, misc.
08/13/2015	Monthly meeting w/Don Saylor	
08/13/2015	Meeting w/Mike Martinez, Stephanie Patterson (County Information Technology)	Current & future GIS needs for LAFCo
08/14/2015	Meeting w/Mona Palacios & Sblend Sblendorio (Alameda LAFCo), Lina Hernandez (Yolo Family Resource Center), Maria Martinez (WJUSD), Michael Ort (Praxis Assoc.), Sunne McPeak (CETF), Scott Browne (LAFCo Attorney), Wendy Cain (P. Scott Browne paralegal), Natalia Sossa (UCD)	CALAFCO Conference-Broadband Session panel check-in
08/18/2015	Budget Module Demonstration of the County's new financial system Infor	Attended
08/19/2015	Shared Services – Meeting w/El Dorado County Board of Supervisors, Jodi Mulligan (Valley Vision)	Conference call – planning meeting for upcoming broadband study session
08/19/2015	Shared Services – Winters/County 2x2	Attended

Date	Meeting/Milestone	Comments
08/20/2015	Shared Services – Meeting w/Fire districts & County (Cindy Tuttle & Ed Short (County), Nathan Trauernicht (UCD), Dan Tafoya (Yolo FPD), Dan Bellini (Woodland), Barry Burns (Esparto), John H. & Bryan Jonson (West Sac), Terry Karlen (Winters)	Facilitated Meeting Regarding Fire Shared Services opportunities, plan check, weed abatement, etc.
08/20/2015	Conference call w/Sam Mazza (Citygate)	FPD MSR/SOI
08/21/2015	Shared Services – Yolo Manager's Meeting	Attended
08/24/2015	Meeting w/County & stakeholders (Duane Chamberlain, Patricia Valenzuela, Taro Echiburu, Cindy Tuttle, Alex Tengolics, Carolyn West, Tim O'Halloran, Christy Barton, John Stephens, Barry Burns	MERCOSA Storm Drainage Maintenance
08/25/2015	Lunch Meeting w/Lisa Baker (Yolo County Housing)	Westucky, broadband, networking, etc.
08/26/2015	Meeting w/Cindy Tuttle (CAO)	Flood Protection-Reclamation Districts MSR/SOI
08/27/2015	Shared Services – Monthly Meeting w/Cindy Tuttle (CAO)	CAO-LAFCo projects
08/27/2015	Yolo Tour – LAFCo Staff	Knights Landing, Dunnigan, Madison, Esparto, Capay
08/31/2015	Shared Services – Meeting w/Elisa Sabatini (CAO)	LAFCo Environmental Compliance Working Group Concept
09/01/2015	Follow-up Meeting w/County & stakeholders	MERCOSA Storm Drainage Maintenance – Fee for Service research results, ROW/Easements, Permits, Estimates, Next Steps
09/01/2015	Shared Services – Meeting w/Paul Navazio (Woodland)	Proposal to YM2 regarding JPA concept and additional LAFCo resources.
9/2-4/2015	CALAFCO Conference – Sacramento	Attended
09/03/2015	Shared Services – Davis/County 2x2	Attended
09/08/2015	Conference call w/Citygate	Combined Fire Districts MSR/SOI
09/14/2015	Meeting w/Elisa Sabatini (CAO)	City of Davis & Associated CSAs MSR/SOI

Date	Meeting/Milestone	Comments
09/14/2015	Water Resources Association (WRA) Board Meeting	Attended
09/16/2015	interactive Change Management Class (offered by the County)	Attended
09/16/2015	Shared Services – GoToWebinar-Will Broadband Suffer? The Charter Merger and Your County	Attended
09/16/2015	Follow-up Meeting w/County & stakeholders	MERCOSA Storm Drainage Maintenance – Fee for Service research results, ROW/Easements, Permits, Estimates, Next Steps
09/17/2015	Shared Services – Broadband Working Group Meeting	Attended
09/18/2015	Shared Services – Yolo Manager's Meeting	Attended