

# **YOLO LOCAL AGENCY FORMATION COMMISSION**

## **Regular Meeting AGENDA**

**October 25, 2018 - 9:00 a.m.**

### **BOARD OF SUPERVISORS CHAMBERS**

625 COURT STREET, ROOM 206  
WOODLAND, CALIFORNIA 95695

### **COMMISSIONERS**

OLIN WOODS, CHAIR (PUBLIC MEMBER)  
MATT REXROAD (COUNTY MEMBER)  
WILL ARNOLD (CITY MEMBER)  
DON SAYLOR, VICE CHAIR (COUNTY MEMBER)  
TOM STALLARD (CITY MEMBER)

### **ALTERNATE COMMISSIONERS**

JIM PROVENZA (COUNTY MEMBER)  
RICHARD DELIBERTY (PUBLIC MEMBER)  
BABS SANDEEN (CITY MEMBER)

CHRISTINE CRAWFORD  
EXECUTIVE OFFICER

ERIC MAY  
COMMISSION COUNSEL

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese Knox Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates at [www.yololafco.org/lafco-meetings](http://www.yololafco.org/lafco-meetings).

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 72 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 10 copies.

All participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Any person, or combination of persons, who make expenditures for political purposes of \$1,000 or more in support of, or in opposition to, a matter heard by the Commission must disclose this

fact in accordance with the Political Reform Act.

### CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: Opportunity for members of the public to address the Yolo County Local Agency Formation Commission (LAFCo) on subjects not otherwise on the agenda relating to LAFCo business. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

### CONSENT AGENDA

4. Approve the LAFCo Meeting Minutes of September 27, 2018
5. Review and file Fiscal Year 2018/19 First Quarter Financial Update
6. Correspondence

### PUBLIC HEARINGS

7. Consider approval of **Resolution 2018-08** adopting the Municipal Service Review (MSR) for the Garcia Bend County Service Area (CSA) and determining that an update to the CSAs Sphere of Influence (SOI) is not necessary at this time (LAFCo No. S-051)
8. Conducting Authority Protest Hearing for the proposal to detach the West Main Street Island Annexation Area (City of Woodland, 1980) from the Willow Oak Fire Protection District (LAFCo No. 924)

### REGULAR AGENDA

9. Adopt the revised FY 2018/19 Municipal Service Review/Sphere of Influence Update Schedule

## EXECUTIVE OFFICER'S REPORT

10. A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
  - EO Activity Report - September 24 through October 19, 2018

## COMMISSIONER REPORTS

11. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

## ADJOURNMENT

12. Adjourn to the next Regular LAFCo Meeting on December 6, 2018

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on Friday, October 19, 2018, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the LAFCo website at: [www.yololaftco.org](http://www.yololaftco.org).

ATTEST:  
Terri Tuck, Clerk  
Yolo LAFCo

### NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address:

Yolo LAFCo  
625 Court Street, Room 203  
Woodland, CA 95695





**Consent 4.**

**LAFCO**

**Meeting Date: 10/25/2018**

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**Information**

**SUBJECT**

Approve the LAFCo Meeting Minutes of September 27, 2018

**RECOMMENDED ACTION**

Approve the LAFCo Meeting Minutes of September 27, 2018.

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**Attachments**

LAFCo Meeting Minutes 09/27/18

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**Form Review**

Form Started By: Terri Tuck

Started On: 10/12/2018 07:33 AM

Final Approval Date: 10/12/2018

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

September 27, 2018

The Yolo Local Agency Formation Commission met on the 27<sup>th</sup> day of September 2018, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Member Matt Rexroad, and City Members Will Arnold and Alternate (A) Babs Sandeen. Voting Members absent were City Member Tom Stallard and County Member Don Saylor. Others present were Alternate Public Member Richard DeLiberty, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:02 a.m.

#### Item No 1 Pledge

Matt Rexroad led the Pledge of Allegiance.

#### Item No 2 Roll Call

PRESENT: Arnold, Rexroad, Sandeen (A), Woods

ABSENT: Saylor, Stallard

#### Item No 3 Public Comments

None

### CONSENT

#### Item No 4 Approve the LAFCo Meeting Minutes of July 26, 2018

#### Item No 5 Public employee compensation (pursuant to Government Code Section 54957.6) approving a merit step increase for the LAFCo Executive Officer from Step D (\$11,245/mos.) to Step E (\$11,807/mos.) retroactive to the pay period ending July 7, 2018

#### Item No 6 Review and file Fiscal Year 2017/18 Fourth Quarter Financial Update

#### Item No 7 Correspondence

**Minute Order 2018-21:** All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Rexroad SECOND: Arnold

AYES: Arnold, Rexroad, Sandeen (A), Woods

NOES: None

ABSTAIN: None  
ABSENT: Saylor

**PUBLIC HEARING**

**Item № 8    Change of Organization to detach the West Main Street Island Annexation Area (City of Woodland, 1980) from the Willow Oak Fire Protection District**

After a report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

**Minute Order 2018-22:** The recommended action was approved, adopting **Resolution 2018-04**, and setting October 25, 2018, as the date for a protest hearing.

Approved by the following vote:

MOTION: Rexroad SECOND: Arnold  
AYES: Arnold, Rexroad, Sandeen (A), Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Saylor

**REGULAR AGENDA ADDENDUM**

**Item № 9    Adopt Resolution 2018-07 authorizing the Esparto Community Services District to provide out of agency water and sewer services to APN 049-130-042, located at 27038 Capay Street in Esparto (LAFCo No. 927)**

**Minute Order 2018-23:** The recommended action was approved, adopting **Resolution 2018-07**.

Approved by the following vote:

MOTION: Rexroad SECOND: Sandeen (A)  
AYES: Arnold, Rexroad, Sandeen (A), Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Saylor

**Item № 10    Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of July 23 through September 21, 2018, and was verbally updated on recent events relevant to the Commission.

The Commission was informed that the office would be closed most of next week as staff, Commissioner’s Woods and DeLiberty, and Counsel Eric May attend the CALAFCO Conference in Yosemite October 2-5.

Staff stated that they will begin scoring soon on the web transparency process. Staff indicated that this will be the final scoring before the annual report is issued at the end of the year.

Staff indicated that she had a conversation with the general manager of Reclamation District 900 regarding the pending application from the City of West Sacramento to make Reclamation Districts 537 and 900 subsidiary districts to the City. The general manager stated that both districts would be having their board meeting this upcoming Monday and it is anticipated that both boards will object to the City's proposal and intend to file alternative proposals. Per government code, this will stay the process an additional 70 days to allow each district to present alternative proposals.

Chair Woods asked staff to comment on a recent kick-off meeting with Beth Gabor, County Service Area Coordinator, regarding the municipal service review of the Wild Wings County Service Area (CSA).

Staff stated that there are a number of CSAs that are dealing with some difficult and very expensive municipal service issues. Staff met with Ms. Gabor to indicate that staff was well aware of the difficulties and that all issues would most likely not be worked out before the review was released but it would give staff an opportunity to highlight the efforts the County is making to resolve the issues.

Commissioner Rexroad suggested that because there are currently so many unknowns for several of the CSAs and it would be hard to reach a conclusion regarding the viability of these communities, that staff put off doing reviews on the CSAs for at least six months.

Staff was directed to agendaize the MSR/SOI Update Schedule for revisions at the next regular meeting, in October.

Chair Woods asked staff to update the Commission on the upcoming relocation of the LAFCo office.

Staff informed the Commission that the space is currently being updated and reconfigured. There is an approximate move in date of mid to late October.

Chair Woods ask staff to comment on a recent meeting with Tara Thronson, Deputy to Supervisor Saylor, regarding the governance structure for Binning Tract.

Staff noted Binning Tract is a community near North Davis Meadows County Service Area (CSA) on the frontage Road parallel to Highway 113 heading toward the City of Davis. There has been some conversation regarding hooking up water service to Binning Tract at the same time the CSA is hooked up to Davis. Staff has heard that the Binning Tract is not interested. Additionally, there was discussion about installing fiber internet at the same time the piping for water is being done for the North Davis Meadows CSA. Binning is potentially interested in broadband. Ms. Thronson wanted information regarding governance options so that she could have an informed conversation with the Binning Tract community. She asked, hypothetically, if Binning Tract was interested in assessing themselves for municipal services, what would that look like, i.e. a CSA or some other form of governance.

Chair Woods asked staff to comment on a recent meeting with CAO staff regarding the County transferring a Putah Creek parcel ownership to the City of Davis.

Staff indicated that along Putah Creek between Willowbank and the City, there is a maintenance concern, which does not directly involve LAFCo. There is a creek that is heavily wooded with brush and trees and some residents are concerned it is a fire hazard.



The County and the City of Davis have had conversations regarding responsibility for the creek area since there are different jurisdictional boundaries. The County is exploring whether or not it would be cleaner to put Putah Creek fully into the City's jurisdiction. The next step is for the County to hire an engineer/surveyor to look at the parcel data and issues before making a final determination.

**Item № 11    Commissioner Reports**

There were no reports.

**Item № 12    Adjournment**

**Minute Order 2018-24:** By order of the Chair, the meeting was adjourned at 9:19 a.m. in honor of Commissioner Matt Rexroad, whose term as a County Board of Supervisor will be up January 2019.

The next Regular LAFCo Meeting is October 25, 2018.

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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST:

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Terri Tuck  
Clerk to the Commission

**Consent 5.**

**LAFCO**

**Meeting Date:** 10/25/2018

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**Information**

**SUBJECT**

Review and file Fiscal Year 2018/19 First Quarter Financial Update

**RECOMMENDED ACTION**

Review and file Fiscal Year 2018/19 First Quarter Financial Update.

**FISCAL IMPACT**

None.

**REASONS FOR RECOMMENDED ACTION**

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

**BACKGROUND**

The LAFCo FY 2018/19 budget was adopted on May 24, 2018. During the first quarter LAFCo remained on track with regards to both revenue and expenditures.

**Revenues**

At the end of the first quarter of FY 2018/19 LAFCo had received 83.35% (\$365,834) of its expected revenues of \$438,925. LAFCo's most significant revenue source comes from local government agency payments, and at the close of the first quarter LAFCo had received funds from most of its agencies; the County (\$216,713), and the cities of West Sacramento (\$69,885), Winters (\$7,078), and Woodland (\$63,758). Agency funds have yet to be collected are from the City of Davis (\$75,991). Staff recently followed up with the City of Davis, and a check was to be included in last week's warrant run.

Other revenue received in the first quarter included LAFCo deposit fees of \$8,400 (210%) which is more than double the \$4,000 that was budgeted. These fees are from the following LAFCo proposals; \$2,100 for the City of Woodland's West Main Street Detachment from the Willow Oak Fire Protection District (LAFCo No. 924), \$2,100 for Establishing Reclamation District 537 as a Subsidiary District to the City of West Sacramento (LAFCo No. 925), \$2,100 for Establishing Reclamation District 900 as a Subsidiary District to the City of West Sacramento (LAFCo No. 926), and \$2,100 for the Esparto Community Services District Annexation (LAFCo No. 927).

The only other portion of LAFCo revenues that have not yet been collected are attributed to investment earnings (\$1,500) which constitutes a very small portion of revenues, and may still be collected in the remaining three quarters of the fiscal year.

### **Expenditures**

During the first quarter of FY 2018/19 LAFCo expended a total of 16.12% (\$76,321) of its annual budgeted costs of \$473,314. LAFCo expended 19.63% (\$68,554) of its Salary and Benefits appropriation and 7.67% (\$7,717) of its Services and Supplies appropriation.

### **Attached Budget Reports**

The Budget Status Summary (Attachment A) is a one-page easy to read summary of the budget. The Income Statement Report (Attachment B) shows the amount expended for the quarter, the year to date amount and budget and the percentage of budget used. The General Ledger Report (Attachment C) shows a running balance of all transactions, including both revenue and expenditure amounts.

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### **Attachments**

[ATT A-FY18/19 1st QTR Budget Status Summary](#)

[ATT B-FY18/19 1st QTR Income Statement](#)

[ATT C-FY18/19 1st QTR General Ledger](#)

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### **Form Review**

#### **Inbox**

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 10/19/2018

#### **Reviewed By**

Christine Crawford

#### **Date**

10/18/2018 01:45 PM

Started On: 10/17/2018 11:38 AM

LAFCO BUDGET - 1st QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2018/19

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 18/19 Budget	% Budget
<b>REVENUES</b>								
400700	INVESTMENT EARNINGS-POOL	\$0.00				\$0.00	\$ 1,500	0.00%
402010	OTHER GOVT AGENCY-COUNTY	\$216,713.00				\$216,713.00	\$ 216,713	100%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$69,885.00				\$69,885.00	\$ 69,885	100%
402040	OTHER GOVT AGENCY-WOODLAND	\$63,758.00				\$63,758.00	\$ 63,758	100%
402050	OTHER GOVT AGENCY-WINTERS	\$7,078.00				\$7,078.00	\$ 7,078	100%
402060	OTHER GOVT AGENCY-DAVIS	\$0.00				\$0.00	\$ 75,991	0%
403460	OTH CHRG FR SVC-LAFCO FEES	\$8,400.00				\$8,400.00	\$ 4,000	210.00%
	UNUSED FUND BALANCE FROM PREVIOUS FY						\$ 34,388	
	TOTAL AGENCY COST						\$ 433,425	
	TOTAL OTHER LISTED SOURCES						\$ 39,888	
	<b>TOTAL FINANCING SOURCES</b>	<b>\$ 365,834</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 365,834</b>	<b>\$ 473,313</b>	<b>83.35%</b>

**LAFCO BUDGET - 1st QUARTER BUDGET STATUS SUMMARY**

**FISCAL YEAR 2018/19**

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 18/19 Budget	% Budget
<b>SALARIES AND BENEFITS</b>								
500100	REGULAR EMPLOYEES	\$40,076.58				\$40,076.58	\$ 201,567	19.88%
500110	EXTRA HELP	\$1,680.00				\$1,680.00	\$ 20,000	8.40%
500310	RETIREMENT (CALPERS)	\$10,485.59				\$10,485.59	\$ 50,904	20.60%
500320	OASDI	\$2,650.10				\$2,650.10	\$ 13,360	19.84%
500330	FICA/MEDICARE TAX	\$619.77				\$619.77	\$ 3,516	17.63%
500340	HEALTH INSURANCE (Life Insurance/EAP)	\$33.00				\$33.00	\$ -	0.00%
500360	OPEB - RETIREE HEALTH INSURANCE	\$3,195.12				\$3,195.12	\$ 18,141	17.61%
500380	UNEMPLOYMENT INSURANCE	\$0.00				\$0.00	\$ 350	0.00%
500390	WORKERS' COMPENSATION INSURANCE	\$441.93				\$441.93	\$ 500	88.39%
500400	OTHER EMPLOYEE BENEFITS	\$9,371.50				\$9,371.50	\$ 40,894	22.92%
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>\$68,553.59</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$68,553.59</b>	<b>\$ 349,232</b>	<b>19.63%</b>
<b>SERVICES AND SUPPLIES</b>								
501020	COMMUNICATIONS	\$278.47				\$278.47	\$ 2,500	11.14%
501030	FOOD	\$83.91				\$83.91	\$ 350	23.97%
501051	INSURANCE-PUBLIC LIABILITY	\$500.00				\$500.00	\$ 500	100.00%
501070	MAINTENANCE-EQUIPMENT	\$0.00				\$0.00	\$ 750	0.00%
501090	MEMBERSHIPS	\$2,805.00				\$2,805.00	\$ 3,600	77.92%
501100	MISCELLANEOUS EXPENSE	\$0.00				\$0.00	\$ 250	0.00%
501110	OFFICE EXPENSE	\$155.85				\$155.85	\$ 1,250	12.47%
501111	OFFICE EXP-POSTAGE	\$60.00				\$60.00	\$ 250	24.00%
501112	OFFICE EXP-PRINTING	\$0.00				\$0.00	\$ 800	0.00%
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$0.00				\$0.00	\$ 2,000	0.00%
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$719.69				\$719.69	\$ 2,879	25.00%
501127	IT SERVICES-CONNECTIVITY	\$708.76				\$708.76	\$ 3,629	19.53%
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$0.00				\$0.00	\$ 15,000	0.00%
501152	PROF & SPEC SVC-INFO TECH SVC	\$300.00				\$300.00	\$ 1,300	23.08%
501156	PROF & SPEC SVC-LEGAL SVC	\$0.00				\$0.00	\$ 7,000	0.00%
501165	PROF & SPEC SVC-OTHER	\$225.00				\$225.00	\$ 30,000	0.75%
501165	PROF & SPEC SVC-OTHER (Shared Services)	\$0.00				\$0.00	\$ 10,000	0.00%
501180	PUBLICATIONS AND LEGAL NOTICES	\$63.00				\$63.00	\$ 1,500	4.20%
501190	RENTS AND LEASES - EQUIPMENT	(\$674.54)				(\$674.54)	\$ 2,000	-33.73%
501192	RENTS & LEASES-RECRDS STRGE (Archives)	\$0.00				\$0.00	\$ 925	0.00%
501205	TRAINING	\$2,850.00				\$2,850.00	\$ 4,200	67.86%
501210	MINOR EQUIPMENT (COMPUTERS)	\$0.00				\$0.00	\$ 1,400	0.00%
501250	TRANSPORTATION AND TRAVEL	(\$358.20)				(\$358.20)	\$ 8,500	-4.21%
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$7,716.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$7,716.94</b>	<b>\$ 100,583</b>	<b>7.67%</b>
<b>OTHER CHARGES</b>								
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$50.00				\$50.00	\$ 1,000	5.00%
	<b>TOTAL OTHER CHARGES</b>	<b>\$50.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$50.00</b>	<b>\$ 1,000</b>	<b>5.00%</b>
<b>OTHER FINANCING USES</b>								
503300	APPROP FOR CONTINGENCY	\$0.00				\$0.00	\$ 22,500	0.00%
	<b>TOTAL APPROPRIATIONS</b>	<b>\$0.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0.00</b>	<b>\$ 22,500</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 76,321</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,321</b>	<b>\$ 473,315</b>	<b>16.12%</b>

# Income Statement

GL293 Date 10/18/18 Company 1000 - YOLO COUNTY USD Page 1  
 Time 09:09 Income Statement  
 For Period 1 Through 3 Ending September 30, 2018 Fiscal Year 2019 Budget 1

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
6940	6940 LOCAL AGENCY FORMATION COMM						
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	0.00	1,500.00-	0.00	0.00	1,500.00-	0.00
	Total REVENUE FROM USE OF MONE	0.00	1,500.00-	0.00	0.00	1,500.00-	0.00
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES						
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	216,713.00-	216,713.00-	100.00	216,713.00-	216,713.00-	100.00
402030-0001	OTHR GOVT AGENCY-WEST SAC	69,885.00-	69,885.00-	100.00	69,885.00-	69,885.00-	100.00
402040-0001	OTHR GOVT AGCY-WOODLAND	63,758.00-	63,758.00-	100.00	63,758.00-	63,758.00-	100.00
402050-0001	OTHR GOVT AGCY-WINTERS	7,078.00-	7,078.00-	100.00	7,078.00-	7,078.00-	100.00
402060-0001	OTHR GOVT AGCY-DAVIS	0.00	75,991.00-	0.00	0.00	75,991.00-	0.00
	Total OTHER GOVERNMENTAL AGENC	357,434.00-	433,425.00-	82.47	357,434.00-	433,425.00-	82.47
	Total INTERGOVERNMENTAL REVENU	357,434.00-	433,425.00-	82.47	357,434.00-	433,425.00-	82.47
CHG FOR SVCS	CHARGES FOR SERVICES						
403460-0000	OTH CHRG FR SVC-LAFCO FEE	8,400.00-	4,000.00-	210.00	8,400.00-	4,000.00-	210.00
	Total CHARGES FOR SERVICES	8,400.00-	4,000.00-	210.00	8,400.00-	4,000.00-	210.00
	Total REVENUES	365,834.00-	438,925.00-	83.35	365,834.00-	438,925.00-	83.35
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	40,076.58	201,567.00	19.88	40,076.58	201,567.00	19.88
500110-0000	EXTRA HELP	1,680.00	20,000.00	8.40	1,680.00	20,000.00	8.40
	Total SALARY AND WAGES	41,756.58	221,567.00	18.85	41,756.58	221,567.00	18.85
EMPBENEFITS	EMPLOYEE BENEFITS						
500310-0000	RETIREMENT	10,485.59	50,904.00	20.60	10,485.59	50,904.00	20.60
500320-0000	OASDI	2,650.10	13,360.00	19.84	2,650.10	13,360.00	19.84
500330-0000	FICA/MEDICARE	619.77	3,516.00	17.63	619.77	3,516.00	17.63
500340-0000	HEALTH INSURANCE	33.00	0.00	0.00	33.00	0.00	0.00
500360-0000	OPEB - RETIREE HEALTH INSURANC	3,195.12	18,141.00	17.61	3,195.12	18,141.00	17.61
500380-0000	UNEMPLOYMENT INSURANCE	0.00	350.00	0.00	0.00	350.00	0.00
500390-0000	WORKERS' COMP INSURANCE	441.93	500.00	88.39	441.93	500.00	88.39
500400-0000	OTHER EMPLOYEE BENEFITS	9,371.50	40,894.00	22.92	9,371.50	40,894.00	22.92
	Total EMPLOYEE BENEFITS	26,797.01	127,665.00	20.99	26,797.01	127,665.00	20.99
	Total SALARIES AND EMPLOYEE BE	68,553.59	349,232.00	19.63	68,553.59	349,232.00	19.63
SERVSUPPLIES	SERVICES AND SUPPLIES						
501020-0000	COMMUNICATIONS	278.47	2,500.00	11.14	278.47	2,500.00	11.14
501030-0000	FOOD	83.91	350.00	23.97	83.91	350.00	23.97
501051-0000	INSURANCE-PUBLIC LIABILITY	500.00	500.00	100.00	500.00	500.00	100.00
501070-0000	MAINTENANCE-EQUIPMENT	0.00	750.00	0.00	0.00	750.00	0.00
501090-0000	MEMBERSHIPS	2,805.00	3,600.00	77.92	2,805.00	3,600.00	77.92
501100-0000	MISCELLANEOUS EXPENSE	0.00	250.00	0.00	0.00	250.00	0.00
501110-0000	OFFICE EXPENSE	155.85	1,250.00	12.47	155.85	1,250.00	12.47
501111-0000	OFFICE EXP-POSTAGE	60.00	250.00	24.00	60.00	250.00	24.00
501112-0000	OFFICE EXP-PRINTING	0.00	800.00	0.00	0.00	800.00	0.00
501125-0000	IT SERVICE-DPT SYS MAINT	0.00	2,000.00	0.00	0.00	2,000.00	0.00
501126-0000	IT SERVICE-ERP	719.69	2,879.00	25.00	719.69	2,879.00	25.00
501127-0000	IT SERVICE-CONNECTIVITY	708.76	3,629.00	19.53	708.76	3,629.00	19.53

# Income Statement

GL293 Date 10/18/18  
Time 09:09

Company 1000 - YOLO COUNTY  
Income Statement  
For Period 1 Through 3 Ending September 30, 2018

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Fiscal Year 2019 Budget

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6940 6940 LOCAL AGENCY FORMATION COMM

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
SERVSUPPLIES	SERVICES AND SUPPLIES						
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	0.00	15,000.00	0.00	0.00	15,000.00	0.00
501152-0000	PROF & SPEC SVC-INFO TECH SVC	300.00	1,300.00	23.08	300.00	1,300.00	23.08
501156-0000	PROF & SPEC SVC-LEGAL SVC	0.00	7,000.00	0.00	0.00	7,000.00	0.00
501165-0000	PROF & SPEC SVC-OTHER	225.00	40,000.00	.56	225.00	40,000.00	.56
501180-0000	PUBLICATIONS AND LEGAL NOTICES	63.00	1,500.00	4.20	63.00	1,500.00	4.20
501190-0000	RENTS AND LEASES - EQUIPMENT	674.54-	2,000.00	33.73-	674.54-	2,000.00	33.73-
501192-0000	RENTS & LEASES-RECRDS STORAGE	0.00	925.00	0.00	0.00	925.00	0.00
501205-0000	TRAINING	2,850.00	4,200.00	67.86	2,850.00	4,200.00	67.86
501210-0000	MINOR EQUIPMENT	0.00	1,400.00	0.00	0.00	1,400.00	0.00
501250-0000	TRANSPORTATION AND TRAVEL	358.20-	8,500.00	4.21-	358.20-	8,500.00	4.21-
	Total SERVICES AND SUPPLIES	7,716.94	100,583.00	7.67	7,716.94	100,583.00	7.67
OTHERCHARGES	OTHER CHARGES						
502201-0000	PAYMENTS TO OTH GOV INSTITUTIO	50.00	1,000.00	5.00	50.00	1,000.00	5.00
	Total OTHER CHARGES	50.00	1,000.00	5.00	50.00	1,000.00	5.00
CONTINGENCY	APPROPRIATION FOR CONTINGENCIE						
503300-0000	APPROPRIATION FOR CONTINGENCY	0.00	22,500.00	0.00	0.00	22,500.00	0.00
	Total APPROPRIATION FOR CONTIN	0.00	22,500.00	0.00	0.00	22,500.00	0.00
	Total EXPENDITURES	76,320.53	473,315.00	16.12	76,320.53	473,315.00	16.12
	Total NET FUND BALANCE	289,513.47-	34,390.00	841.85-	289,513.47-	34,390.00	841.85-

# General Ledger Report

GL290		Date	10/18/18		Company	1000 - YOLO COUNTY		USD	Page	1	
		Time	09:02		RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT				Sort	Variable Level, Account	
						For Period 01 - 03 Ending September 30, 2018				Type	Amounts
										Activity	Beg Bal and Activity
Accounting Unit	69405229816991	LOCAL AGENCY FORMATION COMM	Resp		Level	6940-0052-02981-6991					
Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance	
-----											
Account	402010-0001		OTHR GOVT AGENCY-OTH CO-CITYS					Begin Balance		0.00	
07/31/18	GL	01	N	56-00	1000	FY18/19BUDGET-COUNTY			216,713.00	216,713.00-	
								Total Activity		216,713.00	
		402010-0001		OTHR GOVT AGENCY-OTH CO-CITYS				End Balance		216,713.00-	
-----											
Account	402030-0001		OTHR GOVT AGENCY-WEST SAC					Begin Balance		0.00	
07/31/18	CB	01	N	94-00	1000	WSac PortionLAFCoBud			69,885.00	69,885.00-	
								Total Activity		69,885.00	
		402030-0001		OTHR GOVT AGENCY-WEST SAC				End Balance		69,885.00-	
-----											
Account	402040-0001		OTHR GOVT AGCY-WOODLAND					Begin Balance		0.00	
07/16/18	CB	01	N	12-00	1000	WOODLAND PORTION FY1			63,758.00	63,758.00-	
								Total Activity		63,758.00	
		402040-0001		OTHR GOVT AGCY-WOODLAND				End Balance		63,758.00-	
-----											
Account	402050-0001		OTHR GOVT AGCY-WINTERS					Begin Balance		0.00	
07/18/18	CB	01	N	22-00	1000	CITY OF WINTERS-SHAR			7,078.00	7,078.00-	
								Total Activity		7,078.00	
		402050-0001		OTHR GOVT AGCY-WINTERS				End Balance		7,078.00-	
-----											
Account	403460-0000		OTH CHRG FR SVC-LAFCO FEE					Begin Balance		0.00	
08/08/18	CB	02	N	11-00	1000	#924WMainStDetachWil			2,100.00	2,100.00-	
08/28/18	CB	02	N	80-00	1000	DEP-Proposal#s925/92			4,200.00	6,300.00-	
08/28/18	CB	02	N	80-00	1000	DEP-LAFCoProposal#92			2,100.00	8,400.00-	
								Total Activity		8,400.00	
		403460-0000		OTH CHRG FR SVC-LAFCO FEE				End Balance		8,400.00-	
-----											
Account	500100-0000		REGULAR EMPLOYEES					Begin Balance		0.00	
07/01/18	GL	01	A	1343-00	1000	PAYROLL ACCR PPE 7/7			3,643.32	3,643.32-	
07/13/18	PR	01	N	4-00	1000	Expense accrual	49.40			3,593.92-	
07/13/18	PR	01	N	4-00	1000	Expense accrual	129.74			3,464.18-	
07/13/18	PR	01	N	4-00	1000	Expense accrual	112.94			3,351.24-	
07/13/18	PR	01	N	4-00	1000	Expense accrual	1,926.89			1,424.35-	
07/13/18	PR	01	N	4-00	1000	Expense accrual	4,411.33			2,986.98	
07/13/18	PR	01	N	4-00	1000	Expense accrual	56.47			3,043.45	
07/13/18	PR	01	N	4-00	1000	Expense accrual	225.86			3,269.31	
07/13/18	PR	01	N	4-00	1000	Expense accrual	518.98			3,788.29	
07/13/18	PR	01	N	4-00	1000	Expense accrual	129.74			3,918.03	
07/13/18	PR	01	N	4-00	1000	Expense accrual	25.00			3,943.03	
07/13/18	PR	01	N	4-00	1000	Expense accrual		299.71		3,643.32	
07/27/18	PR	01	N	9-00	1000	Expense accrual	113.52			3,756.84	
07/27/18	PR	01	N	9-00	1000	Expense accrual	112.94			3,869.78	
07/27/18	PR	01	N	9-00	1000	Expense accrual	1,581.03			5,450.81	
07/27/18	PR	01	N	9-00	1000	Expense accrual	3,519.34			8,970.15	
07/27/18	PR	01	N	9-00	1000	Expense accrual	677.58			9,647.73	
07/27/18	PR	01	N	9-00	1000	Expense accrual	1,556.94			11,204.67	



# General Ledger Report

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Company 1000 - YOLO COUNTY  
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Sort Variable Level, Account  
Type Amounts  
Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500100-0000	REGULAR EMPLOYEES					
07/27/18	PR	01 N	9-00 1000	1000	Expense accrual			25.00	Balance Fwd	11,204.67
07/27/18	PR	01 N	9-00 1000	1000	Expense accrual				299.71	11,229.67
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual		451.72			10,929.96
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual		112.94			11,381.68
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual		1,806.90			11,494.62
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual		3,632.86			13,301.52
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual		518.98			16,934.38
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual		1,037.96			17,453.36
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual		25.00			18,491.32
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual				299.71	18,516.32
08/10/18	PR	02 N	3-00 1000	1000	Expense accrual					18,216.61
08/24/18	PR	02 N	7-00 1000	1000	Expense accrual		5,189.80			23,406.41
08/24/18	PR	02 N	7-00 1000	1000	Expense accrual		112.94			23,519.35
08/24/18	PR	02 N	7-00 1000	1000	Expense accrual		2,258.62			25,777.97
08/24/18	PR	02 N	7-00 1000	1000	Expense accrual		25.00			25,802.97
08/24/18	PR	02 N	7-00 1000	1000	Expense accrual				299.71	25,503.26
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		225.86			25,729.12
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		1,941.01			27,670.13
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		1,556.94			29,227.07
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		112.94			29,340.01
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		3,243.63			32,583.64
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		389.23			32,972.87
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		14.12			32,986.99
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		77.64			33,064.63
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		25.00			33,089.63
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual				299.71	32,789.92
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		225.86			33,015.78
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		518.98			33,534.76
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		112.94			33,647.70
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		2,032.76			35,680.46
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		4,265.37			39,945.83
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		194.63			40,140.46
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		210.83			40,351.29
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		25.00			40,376.29
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual				299.71	40,076.58
Total Activity Account								45,518.16	5,441.58	
			Account	500100-0000	REGULAR EMPLOYEES				End Balance	40,076.58
			Account	500110-0000	EXTRA HELP				Begin Balance	0.00
07/01/18	GL	01 A	1343-00 1000	1000	PAYROLL ACCR PPE 7/7				230.00	230.00-
07/13/18	PR	01 N	4-00 1000	1000	Expense accrual		460.00			230.00
08/24/18	PR	02 N	7-00 1000	1000	Expense accrual		200.00			430.00
09/07/18	PR	03 N	1-00 1000	1000	Expense accrual		990.00			1,420.00
09/21/18	PR	03 N	2-00 1000	1000	Expense accrual		260.00			1,680.00
Total Activity Account								1,910.00	230.00	
			Account	500110-0000	EXTRA HELP				End Balance	1,680.00

# General Ledger Report

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Company 1000 - YOLO COUNTY USD  
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT  
For Period 01 - 03 Ending September 30, 2018

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance		
-----												
Account	500310-0000		RETIREMENT								Begin Balance	0.00
07/01/18	GL	01	A	1343-00	1000	PAYROLL ACCR PPE 7/7			953.24	953.24-		
07/13/18	PR	01	N	4-00	1000	Summarized transacti		1,906.47		953.23		
07/27/18	PR	01	N	9-00	1000	Summarized transacti		1,906.47		2,859.70		
08/10/18	PR	02	N	3-00	1000	Summarized transacti		1,906.47		4,766.17		
08/24/18	PR	02	N	7-00	1000	Summarized transacti		1,906.47		6,672.64		
09/07/18	PR	03	N	1-00	1000	Summarized transacti		1,906.47		8,579.11		
09/21/18	PR	03	N	2-00	1000	Summarized transacti		1,906.48		10,485.59		
						Total Activity	Account	11,438.83	953.24			
-----												
500310-0000		RETIREMENT								End Balance	10,485.59	
-----												
Account	500320-0000		OASDI								Begin Balance	0.00
07/01/18	GL	01	A	1343-00	1000	PAYROLL ACCR PPE 7/7			245.71	245.71-		
07/13/18	PR	01	N	4-00	1000	Summarized transacti		491.42		245.71		
07/27/18	PR	01	N	9-00	1000	Summarized transacti		462.89		708.60		
08/10/18	PR	02	N	3-00	1000	Summarized transacti		462.91		1,171.51		
08/24/18	PR	02	N	7-00	1000	Summarized transacti		475.30		1,646.81		
09/07/18	PR	03	N	1-00	1000	Summarized transacti		524.27		2,171.08		
09/21/18	PR	03	N	2-00	1000	Summarized transacti		479.02		2,650.10		
						Total Activity	Account	2,895.81	245.71			
-----												
500320-0000		OASDI								End Balance	2,650.10	
-----												
Account	500330-0000		FICA/MEDICARE								Begin Balance	0.00
07/01/18	GL	01	A	1343-00	1000	PAYROLL ACCR PPE 7/7			57.47	57.47-		
07/13/18	PR	01	N	4-00	1000	Summarized transacti		114.93		57.46		
07/27/18	PR	01	N	9-00	1000	Summarized transacti		108.26		165.72		
08/10/18	PR	02	N	3-00	1000	Summarized transacti		108.26		273.98		
08/24/18	PR	02	N	7-00	1000	Summarized transacti		111.16		385.14		
09/07/18	PR	03	N	1-00	1000	Summarized transacti		122.60		507.74		
09/21/18	PR	03	N	2-00	1000	Summarized transacti		112.03		619.77		
						Total Activity	Account	677.24	57.47			
-----												
500330-0000		FICA/MEDICARE								End Balance	619.77	
-----												
Account	500340-0000		HEALTH INSURANCE								Begin Balance	0.00
07/01/18	GL	01	A	1343-00	1000	PAYROLL ACCR PPE 7/7			3.00	3.00-		
07/13/18	PR	01	N	4-00	1000	Summarized transacti		6.00		3.00		
07/27/18	PR	01	N	9-00	1000	Summarized transacti		6.00		9.00		
08/10/18	PR	02	N	3-00	1000	Summarized transacti		6.00		15.00		
08/24/18	PR	02	N	7-00	1000	Summarized transacti		6.00		21.00		
09/07/18	PR	03	N	1-00	1000	Summarized transacti		6.00		27.00		
09/21/18	PR	03	N	2-00	1000	Summarized transacti		6.00		33.00		
						Total Activity	Account	36.00	3.00			
-----												
500340-0000		HEALTH INSURANCE								End Balance	33.00	
-----												

# General Ledger Report

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Company 1000 - YOLO COUNTY  
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Sort Variable Level, Account  
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Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account 500360-0000		OPEB - RETIREE HEALTH INSURANCE				Begin Balance	0.00
07/01/18	GL	01 A	1343-00	1000	PAYROLL ACCR PPE 7/7				290.47	290.47-
07/13/18	PR	01 N	4-00	1000	Summarized transacti		580.93			290.46
07/27/18	PR	01 N	9-00	1000	Summarized transacti		580.93			871.39
08/10/18	PR	02 N	3-00	1000	Summarized transacti		580.93			1,452.32
08/24/18	PR	02 N	7-00	1000	Summarized transacti		580.93			2,033.25
09/07/18	PR	03 N	1-00	1000	Summarized transacti		580.94			2,614.19
09/21/18	PR	03 N	2-00	1000	Summarized transacti		580.93			3,195.12
Total Activity Account								3,485.59	290.47	
			500360-0000		OPEB - RETIREE HEALTH INSURANCE				End Balance	3,195.12
			Account 500390-0000		WORKERS' COMP INSURANCE				Begin Balance	0.00
07/05/18	AP	01 N	14-00	1000	Workers'Comp FY18/19		441.93			441.93
Total Activity Account								441.93		
			500390-0000		WORKERS' COMP INSURANCE				End Balance	441.93
			Account 500400-0000		OTHER EMPLOYEE BENEFITS				Begin Balance	0.00
07/01/18	GL	01 A	1343-00	1000	PAYROLL ACCR PPE 7/7				851.96	851.96-
07/13/18	PR	01 N	4-00	1000	Expense accrual		439.34			412.62-
07/13/18	PR	01 N	4-00	1000	Expense accrual		412.61			.01-
07/13/18	PR	01 N	4-00	1000	Expense accrual		851.96			851.95
07/27/18	PR	01 N	9-00	1000	Expense accrual		439.34			1,291.29
07/27/18	PR	01 N	9-00	1000	Expense accrual		412.61			1,703.90
07/27/18	PR	01 N	9-00	1000	Expense accrual		851.96			2,555.86
08/10/18	PR	02 N	3-00	1000	Expense accrual		439.34			2,995.20
08/10/18	PR	02 N	3-00	1000	Expense accrual		412.61			3,407.81
08/10/18	PR	02 N	3-00	1000	Expense accrual		851.96			4,259.77
08/24/18	PR	02 N	7-00	1000	Expense accrual		439.34			4,699.11
08/24/18	PR	02 N	7-00	1000	Expense accrual		412.61			5,111.72
08/24/18	PR	02 N	7-00	1000	Expense accrual		851.96			5,963.68
09/07/18	PR	03 N	1-00	1000	Expense accrual		439.34			6,403.02
09/07/18	PR	03 N	1-00	1000	Expense accrual		412.61			6,815.63
09/07/18	PR	03 N	1-00	1000	Expense accrual		851.96			7,667.59
09/21/18	PR	03 N	2-00	1000	Expense accrual		439.34			8,106.93
09/21/18	PR	03 N	2-00	1000	Expense accrual		412.61			8,519.54
09/21/18	PR	03 N	2-00	1000	Expense accrual		851.96			9,371.50
Total Activity Account								10,223.46	851.96	
			500400-0000		OTHER EMPLOYEE BENEFITS				End Balance	9,371.50
			Account 501020-0000		COMMUNICATIONS				Begin Balance	0.00
07/12/18	GL	01 N	77-00	1000	185-1 06/18 INTERNAL		126.32			126.32
07/12/18	GL	01 N	89-00	1000	185-1 06/18 INTERNAL				126.32	
07/30/18	GL	01 N	148-00	1000	185-1 06/18 INTERNAL		8.50			8.50
08/15/18	GL	02 N	92-00	1000	185-1 07/18 INTERNAL		126.71			135.21
08/31/18	GL	02 N	195-00	1000	185-1 07/18 INTERNAL		8.50			143.71
09/07/18	GL	03 N	92-00	1000	185-1 08/18 INTERNAL		126.26			269.97
09/27/18	GL	03 N	308-00	1000	185-1 08/18 INTERNAL		8.50			278.47

# General Ledger Report

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 Activity

Accounting Unit	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
69405229816991					LOCAL AGENCY FORMATION COMM	Resp				Level 6940-0052-02981-6991
Account			501020-0000		COMMUNICATIONS					Balance Fwd 278.47
					Total Activity	Account	404.79	126.32		
			501020-0000		COMMUNICATIONS					End Balance 278.47
Account			501030-0000		FOOD					Begin Balance 0.00
07/31/18	GL	01	N	164-00	1000 TOGOs-YoloLeadersPla		83.91			83.91
					Total Activity	Account	83.91			
			501030-0000		FOOD					End Balance 83.91
Account			501051-0000		INSURANCE-PUBLIC LIABILITY					Begin Balance 0.00
07/05/18	AP	01	N	14-00	1000 Insurance-Public Lia		500.00			500.00
					Total Activity	Account	500.00			
			501051-0000		INSURANCE-PUBLIC LIABILITY					End Balance 500.00
Account			501070-0000		MAINTENANCE-EQUIPMENT					Begin Balance 0.00
07/01/18	GL	01	A	2068-00	1000 13078-IN190883				58.99	58.99-
07/06/18	AP	01	N	7-00	1000 13078INLAND BUSI		58.99			
					Total Activity	Account	58.99	58.99		
			501070-0000		MAINTENANCE-EQUIPMENT					End Balance 0.00
Account			501090-0000		MEMBERSHIPS					Begin Balance 0.00
07/03/18	AP	01	N	13-00	1000 2018/19 CALAFCO Memb		2,805.00			2,805.00
					Total Activity	Account	2,805.00			
			501090-0000		MEMBERSHIPS					End Balance 2,805.00
Account			501110-0000		OFFICE EXPENSE					Begin Balance 0.00
07/01/18	GL	01	A	2068-00	1000 10246-9951047 070518				3.10	3.10-
07/20/18	AP	01	N	67-00	1000 10246ALHAMBRA		3.10			
08/24/18	AP	02	N	118-00	1000 10246ALHAMBRA		7.18			7.18
08/27/18	AP	02	N	143-00	1000 Enterprise Annual Su		145.08			152.26
09/12/18	AP	03	N	33-00	1000 10246ALHAMBRA		3.59			155.85
					Total Activity	Account	158.95	3.10		
			501110-0000		OFFICE EXPENSE					End Balance 155.85
Account			501111-0000		OFFICE EXP-POSTAGE					Begin Balance 0.00
07/31/18	GL	01	N	147-00	1000 USPS-Stamps		60.00			60.00
					Total Activity	Account	60.00			
			501111-0000		OFFICE EXP-POSTAGE					End Balance 60.00

# General Ledger Report

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	501126-0000	IT SERVICE-ERP			Begin Balance		0.00
09/20/18	GL	03 N	495-00	1000	LAFCO Q1 IT CHGS-ERP			719.69		719.69
								Total Activity	Account	719.69
			501126-0000	IT SERVICE-ERP				End Balance		719.69
			Account	501127-0000	IT SERVICE-CONNECTIVITY			Begin Balance		0.00
09/20/18	GL	03 N	495-00	1000	LAFCO Q1 IT CHGS-CON			708.76		708.76
								Total Activity	Account	708.76
			501127-0000	IT SERVICE-CONNECTIVITY				End Balance		708.76
			Account	501152-0000	PROF & SPEC SVC-INFO TECH SVC			Begin Balance		0.00
08/31/18	GL	02 N	144-00	1000	LAFCo ArcGIS Basic F			300.00		300.00
								Total Activity	Account	300.00
			501152-0000	PROF & SPEC SVC-INFO TECH SVC				End Balance		300.00
			Account	501165-0000	PROF & SPEC SVC-OTHER			Begin Balance		0.00
07/20/18	AP	01 N	67-00	1000	16780DIGITAL DEP			75.00		75.00
08/15/18	AP	02 N	56-00	1000	16780DIGITAL DEP			75.00		150.00
09/19/18	AP	03 N	86-00	1000	16780DIGITAL DEP			75.00		225.00
								Total Activity	Account	225.00
			501165-0000	PROF & SPEC SVC-OTHER				End Balance		225.00
			Account	501180-0000	PUBLICATIONS AND LEGAL NOTICES			Begin Balance		0.00
07/12/18	AP	01 N	49-00	1000	Notice-Dissolve RDs2			63.00		63.00
								Total Activity	Account	63.00
			501180-0000	PUBLICATIONS AND LEGAL NOTICES				End Balance		63.00
			Account	501190-0000	RENTS AND LEASES - EQUIPMENT			Begin Balance		0.00
07/01/18	GL	01 A	2068-00	1000	10246-9951047 070518				5.00	5.00-
07/01/18	GL	01 A	2292-00	1000	ACC COPIER LEASE				1,053.92	1,058.92-
07/20/18	AP	01 N	67-00	1000	10246ALHAMBRA			5.00		1,053.92-
08/24/18	AP	02 N	118-00	1000	10246ALHAMBRA			5.00		1,048.92-
09/12/18	AP	03 N	33-00	1000	10246ALHAMBRA			5.00		1,043.92-
09/26/18	AP	03 N	131-00	1000	10609DE LAGE LAN			81.25		962.67-
09/26/18	AP	03 N	131-00	1000	10609DE LAGE LAN			5.89		956.78-
09/26/18	AP	03 N	131-00	1000	10609DE LAGE LAN			.61		956.17-
09/26/18	AP	03 N	131-00	1000	10609DE LAGE LAN			17.02		939.15-
09/26/18	AP	03 N	131-00	1000	10609DE LAGE LAN			1.23		937.92-
09/26/18	AP	03 N	131-00	1000	10609DE LAGE LAN			.13		937.79-
09/26/18	AP	03 N	134-00	1000	10609DE LAGE LAN			81.25		856.54-
09/26/18	AP	03 N	134-00	1000	10609DE LAGE LAN			5.89		850.65-
09/26/18	AP	03 N	134-00	1000	10609DE LAGE LAN			.61		850.04-
09/26/18	AP	03 N	134-00	1000	10609DE LAGE LAN			81.25		768.79-
09/26/18	AP	03 N	134-00	1000	10609DE LAGE LAN			5.89		762.90-
09/26/18	AP	03 N	134-00	1000	10609DE LAGE LAN			.61		762.29-
09/26/18	AP	03 N	134-00	1000	10609DE LAGE LAN			81.25		681.04-

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
-----										
Account			501190-0000		RENTS AND LEASES - EQUIPMENT				Balance Fwd	681.04-
09/26/18	AP	03	N	134-00	1000	10609DE LAGE LAN		5.89		675.15-
09/26/18	AP	03	N	134-00	1000	10609DE LAGE LAN		.61		674.54-
Total Activity Account								384.38	1,058.92	
-----										
			501190-0000		RENTS AND LEASES - EQUIPMENT				End Balance	674.54-
-----										
Account			501205-0000		TRAINING				Begin Balance	0.00
07/26/18	AP	01	N	117-00	1000	CALAFCOConference Re		2,850.00		2,850.00
Total Activity Account								2,850.00		
-----										
			501205-0000		TRAINING				End Balance	2,850.00
-----										
Account			501250-0000		TRANSPORTATION AND TRAVEL				Begin Balance	0.00
07/31/18	GL	01	N	164-00	1000	SacAirportPark-CALAF		18.00		18.00
07/31/18	GL	01	N	164-00	1000	UBER-CALAFCOBrdMtg-O		12.30		30.30
09/30/18	GL	03	N	65-00	1000	TenayaLodge-CALAFCO			388.50	358.20-
Total Activity Account								30.30	388.50	
-----										
			501250-0000		TRANSPORTATION AND TRAVEL				End Balance	358.20-
-----										
Account			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				Begin Balance	0.00
09/30/18	GL	03	N	352-00	1000	NOE-929 OOA w/Espart		50.00		50.00
Total Activity Account								50.00		
-----										
			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				End Balance	50.00
			69405229816991		LOCAL AGENCY FORMATION COMM				End Balance	289,513.47-
=====										

# General Ledger Report

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account 100000-0000	CASH IN TREASURY					Begin Balance	127,625.55
07/03/18	AP	01	N	13-00	1000 Auto Offset From Zon				2,805.00	124,820.55
07/05/18	AP	01	N	14-00	1000 Auto Offset From Zon				941.93	123,878.62
07/06/18	AP	01	N	7-00	1000 Auto Offset From Zon				58.99	123,819.63
07/12/18	AP	01	N	49-00	1000 Auto Offset From Zon				63.00	123,756.63
07/12/18	GL	01	N	77-00	1000 Auto Offset From Zon				126.32	123,630.31
07/12/18	GL	01	N	89-00	1000 Auto Offset From Zon			126.32		123,756.63
07/13/18	PR	01	N	4-00	1000 Auto Offset From Zon					111,206.33
07/16/18	CB	01	N	12-00	1000 Auto Offset From Zon			63,758.00	12,550.30	174,964.33
07/18/18	CB	01	N	22-00	1000 Auto Offset From Zon			7,078.00		182,042.33
07/20/18	AP	01	N	67-00	1000 Auto Offset From Zon				83.10	181,959.23
07/26/18	AP	01	N	117-00	1000 Auto Offset From Zon				2,850.00	179,109.23
07/27/18	PR	01	N	9-00	1000 Auto Offset From Zon				12,055.10	167,054.13
07/30/18	GL	01	N	148-00	1000 Auto Offset From Zon				8.50	167,045.63
07/31/18	GL	01	N	56-00	1000 Auto Offset From Zon			216,713.00		383,758.63
07/31/18	CB	01	N	94-00	1000 Auto Offset From Zon			69,885.00		453,643.63
07/31/18	GL	01	N	147-00	1000 Auto Offset From Zon				60.00	453,583.63
07/31/18	GL	01	N	164-00	1000 Auto Offset From Zon				114.21	453,469.42
08/08/18	CB	02	N	11-00	1000 Auto Offset From Zon			2,100.00		455,569.42
08/10/18	PR	02	N	3-00	1000 Auto Offset From Zon				12,055.13	443,514.29
08/15/18	AP	02	N	56-00	1000 Auto Offset From Zon				75.00	443,439.29
08/15/18	GL	02	N	92-00	1000 Auto Offset From Zon				126.71	443,312.58
08/24/18	PR	02	N	7-00	1000 Auto Offset From Zon				12,270.42	431,042.16
08/24/18	AP	02	N	118-00	1000 Auto Offset From Zon				12.18	431,029.98
08/27/18	AP	02	N	143-00	1000 Auto Offset From Zon				145.08	430,884.90
08/28/18	CB	02	N	80-00	1000 Auto Offset From Zon			6,300.00		437,184.90
08/31/18	GL	02	N	144-00	1000 Auto Offset From Zon				300.00	436,884.90
08/31/18	GL	02	N	195-00	1000 Auto Offset From Zon				8.50	436,876.40
09/07/18	PR	03	N	1-00	1000 Auto Offset From Zon				13,120.85	423,755.55
09/07/18	GL	03	N	92-00	1000 Auto Offset From Zon				126.26	423,629.29
09/12/18	AP	03	N	33-00	1000 Auto Offset From Zon				8.59	423,620.70
09/19/18	AP	03	N	86-00	1000 Auto Offset From Zon				75.00	423,545.70
09/20/18	GL	03	N	495-00	1000 Auto Offset From Zon				1,428.45	422,117.25
09/21/18	PR	03	N	2-00	1000 Auto Offset From Zon				12,335.03	409,782.22
09/26/18	AP	03	N	131-00	1000 Auto Offset From Zon				106.13	409,676.09
09/26/18	AP	03	N	134-00	1000 Auto Offset From Zon				263.25	409,412.84
09/27/18	GL	03	N	308-00	1000 Auto Offset From Zon				8.50	409,404.34
09/30/18	GL	03	N	65-00	1000 Auto Offset From Zon			388.50		409,792.84
09/30/18	GL	03	N	352-00	1000 Auto Offset From Zon				50.00	409,742.84
Total Activity Account								366,348.82	84,231.53	
			Account 100000-0000	CASH IN TREASURY					End Balance	409,742.84
			Account 101000-0144	RC-LAFCO PC REPL					Begin Balance	145.86
			Account 101000-0144	RC-LAFCO PC REPL					End Balance	145.86

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			190200-0000		FUTURE LONG TERM DEBT REQUIRE			Begin Balance		654,193.00
			190200-0000		FUTURE LONG TERM DEBT REQUIRE			End Balance		654,193.00
Account			195010-0000		DEFERRED OUTFLOWS-PENSIONS			Begin Balance		123,779.00-
			195010-0000		DEFERRED OUTFLOWS-PENSIONS			End Balance		123,779.00-
Account			200001-0000		ACCOUNTS PAYABLE-JE			Begin Balance		1,121.01-
07/01/18	GL	01	A	2068-00	1000 AP ACCR THRU 8/15/18			67.09		1,053.92-
07/01/18	GL	01	A	2292-00	1000 ACC COPIER LEASE			1,053.92		1,121.01
					Total Activity	Account		1,121.01		
			200001-0000		ACCOUNTS PAYABLE-JE			End Balance		0.00
Account			205000-0000		ACCRUED PAYROLL-GROSS			Begin Balance		6,214.17-
07/01/18	GL	01	A	1343-00	1000 PAYROLL ACCR PPE 7/7			6,214.17		6,214.17
					Total Activity	Account		6,214.17		
			205000-0000		ACCRUED PAYROLL-GROSS			End Balance		0.00
Account			210010-0000		DUE TO OTH GOV			Begin Balance		61.00-
07/01/18	GL	01	A	2332-00	1000 COR JE1343 P.12-CFC,			61.00		61.00
					Total Activity	Account		61.00		
			210010-0000		DUE TO OTH GOV			End Balance		0.00
Account			210100-0000		DUE TO OTHER FUNDS			Begin Balance		0.00
07/01/18	GL	01	A	1343-00	1000 PAYROLL ACCR PPE 7/7			61.00		61.00
07/01/18	GL	01	A	2332-00	1000 COR JE1343 P.12-CFC,				61.00	61.00
					Total Activity	Account		61.00	61.00	
			210100-0000		DUE TO OTHER FUNDS			End Balance		0.00
Account			210900-0000		COMPENSATED ABSENCES (S/T)			Begin Balance		2,605.50-
			210900-0000		COMPENSATED ABSENCES (S/T)			End Balance		2,605.50-
Account			220501-0000		DEFERRED INFLOWS PENSION			Begin Balance		72,443.00-
			220501-0000		DEFERRED INFLOWS PENSION			End Balance		72,443.00-
Account			230000-0000		COMPENSATED ABSENCES (L/T)			Begin Balance		2,604.50-
			230000-0000		COMPENSATED ABSENCES (L/T)			End Balance		2,604.50-
Account			230600-0000		OTHER POST EMPLOYMENT BENEFITS			Begin Balance		58,485.00-
			230600-0000		OTHER POST EMPLOYMENT BENEFITS			End Balance		58,485.00-
Account			230650-0000		NET PENSION LIABILITY			Begin Balance		394,276.00-
			230650-0000		NET PENSION LIABILITY			End Balance		394,276.00-



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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			Begin Balance		1,343.85-
			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			End Balance		1,343.85-
Account			300999-0000		UNASSIGNED			Begin Balance		119,031.38-
			300999-0000		UNASSIGNED			End Balance		119,031.38-
			69409900010001		LOC AGENCY FORM BSU ONLY			End Balance		289,513.47

=====  
Company 1000 Totals:  
Debit Transactions 459,835.79  
Credit Transactions 459,835.79  
Debit Balances 1,141,434.97  
Credit Balances 1,141,434.97  
P/L Debit Transactions 86,029.79  
P/L Credit Transactions 375,543.26  
Net Profit 289,513.47

# General Ledger Report

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GL290 Date: 10/18/18  
Time: 09:02

JOB SUBMISSION PARAMETERS

User Name: YLLSFPD\TTuck  
Job Name: GL290TT  
Step Nbr: 1

Company: 1000                      YOLO COUNTY                      USD  
or Company Group:  
Reports: RUNNING BAL TRANS

Year Code:                      or Posting Dates:                      -  
or Year: 2019  
Periods: 1 -                      3

Accounting Unit: 6940                      LOCAL AGENCY FORMATION COMM  
Accounts:                      -  
Subaccounts:                      -  
Report Currency: B                      Base

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**Consent 6.**

**LAFCO**

**Meeting Date: 10/25/2018**

---

**Information**

**SUBJECT**

Correspondence

**RECOMMENDED ACTION**

Receive and file the following correspondence:

- A. The Sphere - CALAFCO Newsletter, October 2018
  - B. CHW Newsletter Fall 2018
- 

**Attachments**

ATT A-The Sphere-CALAFCO Newsletter Oct 2018

ATT B- CHW Newsletter Fall2018

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**Form Review**

Form Started By: Terri Tuck

Started On: 10/12/2018 07:36 AM

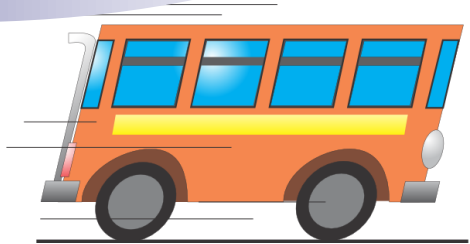
Final Approval Date: 10/12/2018

# The Sphere

October 2018

## Public Transit in Ventura County

*Written by Ventura LAFCo*



### ANNUAL CONFERENCE EDITION

Public Transit in Ventura County  
2018 Report to the Membership

Message from the Chair

The Legal Corner

Associate Members' Corner

Message from the Executive Director



Ventura LAFCo staff first became aware of the complexity of regional public transit in Ventura County following the State Legislature's formation of the Gold Coast Transit District in 2013. Gold Coast, which provides fixed-route and paratransit service within the unincorporated County area and four of the County's ten cities (in the western portion of the County), is the only transit district in the County. When LAFCo established Gold Coast's sphere of influence in 2015 to include the entire County area, staffs of several of the remaining cities were concerned that the Commission's action represented a step toward expansion of Gold Coast throughout the region. This was the starting point for our evaluation of public transit in the 2018 Municipal Service Reviews (MSRs) for the cities.

Within the County, there are nearly a dozen public transit systems. Service providers include cities, the County, Gold Coast, and the Ventura County Transportation Commission. The level of coordination among these systems varies. Depending on a transit user's needs, existing transit is either simple (e.g., involves direct service or one transfer within a single transit system) or more complicated (e.g., requires transferring among multiple transit systems, each with its own schedule, bus stop locations, and fares). No single agency or website provides a complete guide for public transit users planning interagency trips. One study acknowledged the challenges in establishing a coordinated system, including the fact that Ventura County consists of "widely spaced, diverse communities and centers where geographic areas do not share common economic, social, and transportation service values." *Continued on Page 5*

# The Sphere

*CALAFCO Journal*

October 2018

The Sphere is a publication of the California Association of Local Agency Formation Commissions.

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To submit articles, event announcements, comments or other materials noteworthy to LAFCo commissioners and staff, please contact the Editor at 916-442-6536 or [info@calafco.org](mailto:info@calafco.org).

The contents of this newsletter do not necessarily represent the views of CALAFCO, its members, or their professional or official affiliations.

1215 K Street, Suite 1650  
Sacramento, CA 95814  
916-442-6536

[www.calafco.org](http://www.calafco.org)

## A MESSAGE FROM THE CHAIR OF CALAFCO



**Gay Jones**  
Chair of the Board  
CALAFCO

One united voice has power.

That is why I am so proud of CALAFCO. When we form a united voice, the potential to work together and create the best outcomes for our communities and our state are endless. Large and small LAFCos share the same goals: provide for orderly growth, discourage urban sprawl, preserve agriculture and open space, and ensure the efficient delivery of municipal services.

Over this year, I have had the honor to serve as Chair of CALAFCO. I have participated with our internal and external partners - often with divergent viewpoints - to tackle serious statewide issues. Respectful and thoughtful exchanges occurred, as well as strong debate. Relationships were challenged, both internally and externally. At times our voice was united, and when this occurred, magic happened. This dialogue produced constructive action in legislation and policy development.

CALAFCO has earned a reputation as an honest broker, a go-to resource. We need to continue to work together to maintain this status. We can have a positive impact together. But, this is hard work. It is an on-going process. And, if we stand together with one united voice, we can prevail. Speaking in a united voice takes courage and from that courage comes immeasurable strength.

A huge thanks to my fellow Board Members for their contributions, support and united voice this past year. The executive and ad hoc committees deserve recognition in particular, as do our Members who plan and execute our Conference and Workshops.

My sincere thanks goes to CALAFCO's Executive Director Pamela Miller for her leadership, patience and listening skills, and Herculean efforts on behalf of our organization.

Thanks to all for your professionalism in moving CALAFCO forward. I look forward to a bright future for our Association and the magic to be created by the power of our collective voice.



## A Message from the CALAFCO Executive Director



Pamela Miller  
Executive Director

### The Power of Our Place as Part of the Whole: Lessons From the Wild

I recently returned from a trip to South Africa – a journey that completely shifted my perspective on the world. So much so, in fact, that I scrapped the almost-finished article I’d written and replaced it with this one. The topic of the first article is the same as this one...the perspective and content however, are now very different.

One of the many things I experienced on this journey was a safari. I marveled at how a sequence of various species of wild animals would take their



turn making their way to the watering hole at dawn

and dusk to drink the refreshing water and cool off with a brief swim. Each species respected its place in the ritual and respected the space of the others who were unlike them. *It was as if, for that short period of time, all of them suspended the notion of survival of the fittest and behaved in a way that supported survival of the whole system.* It appeared to me to be an orchestrated thing of raw beauty, grace and even dignity.

As I reflected on those images and encounters, and the feelings I had in those moments, I found myself thinking about my experiences over the past several years and what lessons we as humans can learn from these magnificent wild creatures. How often do we behave in a way that supports the system as a whole? We certainly experience it in time of disaster – people coming to one another’s aid in times of crisis. And our state has been called to do this a great number of times in the past several years. But, what about every day? What about when we are in the middle of the grind? How many of us can say we humbly put aside our own interests and make choices and decisions based on what’s best for the

whole? In our personal lives? In our LAFCOs, cities, counties, districts, communities, associations and other communities to which we belong?

Another experience I had that resonates with me involved a pack of nine wild dogs. Two of the dogs somehow managed to go under an electric fence that separated the Kruger National Park Reserve from a property that hunts the wild animals. We came upon them as the pack frantically ran alongside the two with the fence standing in the way, moving back and forth desperately trying to find a place to get back under and reunite.

After about twenty minutes, one mustered enough courage to crawl under the fence (with a slight zap) at a dip in a gully. The remaining dog was now alone on the other side. The pack kept with her, encouraging her in their own way to find a spot and crawl under. She ran back to the gully and we watched, holding our breath and whispering encouragement to her: “do it, you can do it, come on”. She did not make the move and just kept running back and forth. Meanwhile, part of the pack would run into the bush while the rest of the pack stayed with her.

Eventually we left for the watering hole. In a few minutes most of the pack arrived without the female. We waited...and waited...and then it happened. The female appeared and what we saw then was unbelievable. She was greeted with playful licks, jumps and unconditional joy by her companions. It was as if she had been gone for a month rather than a few hours. The bond of the pack was so strong it was palpable – they were truly family. They were not going to leave her until they were all reunited.



Again I asked myself what are the lessons I can take away from this experience. The more I pondered these and other like questions, the more I found myself reflecting on events of the past couple years. This past year in particular proved to be challenging for CALAFCO and at the same time an opportunity to see what we were made of. While we faced numerous challenges (and still do), we remain strong, focused and whole.

Four big ideas surfaced for me as I pondered these questions.

➤ ***The whole is greater than the sum of its parts***

As is clear with the pack of wild dogs, the power lies in the pack, not in the individual dog. Individually they are agile and formidable hunters. Collectively, they literally outrun their prey by taking turns leading the hunt. When the lead dog tires, another takes over. Together, they run down the prey until it literally tires out. They have a strong bond and strong sense of community and family.

LAFcos are stronger together, without a doubt. I see this every day through the networking and use of resources like the list serve. The sharing of information, ideas and resources stimulates both a reinforcement of community and the opportunity for innovation and creativity. It doesn't matter if you are urban, suburban or rural. It doesn't matter if you have a \$2 million budget or \$10,000 budget. It doesn't matter if you have part-time contract staff or a staff of fifteen. The reality is our network of LAFcos is stronger when we work together.

For CALAFCO, it is a powerful statement when we are able to say to the Legislature and others that CALAFCO represents all 58 LAFcos in the state. It demonstrates unity and collective authority that can yield immeasurable influence, especially when we speak with the same voice. While something may not directly impact or benefit one particular LAFCo, if it impacts or benefits a good number of LAFcos, responding for the greater good of the whole is in everyone's best interest. It keeps the whole stronger. *As we continue to face challenges, the force of the whole will prove to be greater than the sum of our parts.*

➤ ***Sometimes it's about just surviving and sometimes it's about thriving***

Life in the wild is difficult. There are times when the animals are thinking about nothing but survival – getting the next meal, escaping a predator (so they aren't someone else's next meal), finding water, etc. And at other times, when the dominant female wild dog gives birth to a litter of fifteen strong pups or the endangered white rhino successfully births and raises a calf who carries on the next generation, that is a way of thriving.

You've no doubt heard me say it numerous times the past several years – plan the menu or be on the menu. Recently it feels as though much of my time is spent in Sacramento fighting for LAFCo...to thwart off ideas or legislation to circumvent LAFCo, divest LAFCo authority, create unreasonable mandates for LAFCo, or to secure financial resources for LAFCo. At the same time, other conversations occur in which LAFcos are touted as a strong and necessary part of the process, as viable

overseers of the delivery of municipal services, and as agencies that generate great value. And, we have our champions in Sacramento too.

I've heard from many LAFcos that they too, are experiencing this dichotomy – some are struggling to meet their legislative requirements while others are seemingly thriving. I suppose this is true for all organizations. There is an ebb and flow – there are times when we are moving forward and evolving and making strides. And there are times when that is not the case; when it feels like it's all we can do to make it through another day unscathed (or with as few battle scars as possible). We are all learning how to tell our story – the LAFCo story – and showing how effective and valuable we are to the whole. Gaining skills and confidence in telling our stories will create more opportunities for moving us forward into the space of thriving. *The more we are that story, the greater the chances of thriving rather than merely surviving.*

➤ ***Respond when the predator alarm call is sounded***

In the wild, when one animal sounds the alarm that a predator is approaching, it's amazing to see how all of the species in the surrounding area respond. They are immediately in survival mode and act accordingly as instinct kicks into high gear.

This year CALAFCO heard the alarm several times, and sounded the alarm too. We faced great challenges in our fight to obtain state grant funding for LAFcos. Knowing it was always an uphill battle, we sounded the alarm and call for legislative action and support. We were challenged by stakeholders – some of whom had been strong partners in the past, and we were challenged by Capitol insiders. We faced serious odds and overcame some big obstacles that were put in our path. And when the call sounded, many of you responded. Some of you also responded when we sounded the alarm on legislation that sought to divest LAFCo authority or had negative implications to all LAFcos. Sometimes it is hard to understand what the direct impact of something is to your own LAFCo, whether that be short-term or long-term. While we haven't quite reached the point in which we speak in one united voice with all 58 LAFcos, CALAFCO continues to work towards that goal.

Complacency in the wild, especially when the predator alarms is sounded, will surely mean death. While that is a bit of a radical sentiment to apply to LAFcos or CALAFCO, it's not too far-fetched to say that without a certain level of consciousness about the external environmental factors affecting us, we are putting ourselves at risk. *The greater our internal and external awareness is and the greater our ability to be agile and*

*respond to any alarm when sounded is, the greater our chances are of responding, and responding in a way that not only ensures survival but creates value for the whole.*

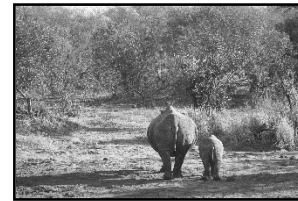
➤ ***Evolution is required to avoid extinction***

Each of the animals I observed has to adapt to the changing environmental conditions surrounding them. If they don't, they will find themselves extinct. And, in some cases, despite their own efforts, they are on the verge of extinction as a result of forces outside their own control.

By nature, organizations change and evolve. LAFCo's are not the same agencies they were 54 years ago and CALAFCO is not the same organization it was 47 years ago. We too have had to adapt and evolve ourselves to meet the continually shifting environment – to meet constantly changing political, social, economic and environmental demands. Conversations in 2017 with the Little Hoover Commission and recent questions from the Legislature brought home the fact that if we do not continue to evolve and generate value to the system, we can be replaced.

So how do we evolve? I assert it's through creativity, innovation, calculated risk, flexibility and adaptability, taking advantage of our strengths and shoring up our weaknesses, and being willing to proactively rather than reactively live into the future. Speaking with one united voice as much as possible, and knowing the whole is greater than the sum of the parts are also key elements. CALAFCO has been working hard to evolve and find ways to create greater value for you, our members. And I've heard from many of our member LAFCo's that you too, are working hard to evolve, work proactively and generate greater value by being facilitators, conveners, taking on unique challenges and projects, and by taking some calculated risks for the betterment of the communities you serve. There is success story after success story of this...are you telling yours? *Evolution and transformation is necessary for not just surviving, but for thriving. What is your LAFCo story of evolution?*

***LAFCo's are unique and highly effective local agencies. There are no other entities in the country like LAFCo's. That is the power behind the potential. I invite you to consider the potential of your LAFCo's power as CALAFCO stands in support of and with you.***



## **Public Transit in Ventura County**

*Continued from cover*

Local jurisdictions rely heavily on state funding established by the Transportation Development Act (TDA) to operate public transit service. Flexibility in how a jurisdiction may use TDA funding depends on several factors, such as the jurisdiction's population and status as either a rural or urban community. Each jurisdiction is responsible for covering the remaining "farebox recovery" component of transit costs, which may consist of rider fares and/or additional subsidies. The restrictions built into TDA funding result in the provision of services that are inevitably focused on ensuring that "farebox recovery" can be met, even if the transit need justifies something different (e.g., additional routes or greater bus frequencies).

Despite the challenges, Ventura County has experienced progress toward regional coordination of public transit. As a district, Gold Coast has the ability to implement service improvements and meet transit needs from a system-wide perspective, and distributes TDA funds to its members for transit-

related purposes such as bus stop construction and transit-related maintenance. The East County Transit Alliance (a JPA) was formed by the County and several cities outside of Gold Coast's service area as a result of greater awareness for the need to improve coordination amongst transit systems in the eastern portion of the County, and has initiated programs to simplify interjurisdictional trips for riders in that area (e.g., coordinated hours of operation, route schedules and connectivity, fares, and senior age criteria). Furthermore, technological advances have provided opportunities for improved regional trip-planning resources for riders (e.g., automatic vehicle locators and Google Transit assist riders in accessing transit information online to plan public transit trips), and transfer agreements simplify riders' ability to move between systems.

In the city MSR's, Ventura LAFCo identified transit service improvement options including the annexation of additional cities to Gold Coast, the formation of a second transit district in the eastern portion of the



County, and the establishment of a regional transportation authority to handle the majority of public transit within Ventura County. Most importantly, the Commission established itself as a leader in advocating for more efficient provision of public transit service, and has stimulated fresh dialogue about collectively improving delivery of public transit service in Ventura County.

## THE LEGAL CORNER



### Local Taxing Powers Generate Big Cases

*By: Michael Colantuono, Colantuono, Highsmith & Whatley*

Recent days have been very newsworthy for local government finance, with decisions extending agencies' power to tax electronic commerce and a deal to keep the onerous Business Roundtable Initiative off the November ballot.

*South Dakota v. Wayfair* is the U.S. Supreme Court's blockbuster decision on electronic commerce taxes. For some 50 years, the Court has required a business to have a physical presence in a state or a locality for that government to have the power to tax it. In the 1960s, mail-order businesses did business nationwide, but located in low- or no-tax jurisdictions to avoid collecting and paying taxes in most of their markets. The rise of the internet and electronic commerce has made the physical present rule more and more irrational. As the Court noted, an e-commerce vendor with a pervasive presence in South Dakota (which relies heavily on sales taxes) paid no tax while competitor who warehoused a small amount of inventory there would. Now, significant participation in the taxing agency's marketplace triggers tax jurisdiction.

Congress may weigh in on taxation of electronic commerce. In the meantime, local agencies adopting new taxes (with voter approval) can reach any business with a meaningful role in their communities. Exemptions for very small vendors (like those who sell crafts on Etsy or Craig's List) are wise. The decision's immediate significance will be

enhanced collection of use taxes. Sales in California are subject to sales taxes, collected by sellers from buyers and paid to the State and the local government which was the location (or "situs") of the sale. Use taxes apply to sales by out-of-California businesses, but few sellers collect them (Amazon now does) and even fewer buyers pay them (as the law requires). *Wayfair* allows the State to compel all businesses who do meaningful volume here to collect use taxes for the State and its local agencies.

The onerous Business Roundtable Initiative — funded by Big Soda and requiring two-thirds voter approval for all new taxes and many fees — will not appear on the fall ballot. Backers withdrew it for the Governor's signature on A.B. 1838, an immediately-effective budget-trailer bill forbidding taxes on "groceries" — defined to include "carbonated and noncarbonated nonalcoholic beverages" and to exclude alcohol, cannabis, tobacco and electronic cigarettes — from 2018 to 2030. Soda taxes approved earlier in San Francisco, Berkeley and Albany are exempted. By its terms, the statute applies to all local governments, including charter cities, but a strong argument can be made that no state interest justifies this interference home rule power. The statute restricts litigation of such cases to Sacramento Superior Court, a venue the State has found favorable in post-redevelopment disputes with local government. Public health advocates rue the deal, but many in local government — and public-employee unions which participated in the negotiations — are relieved the Business Roundtable Initiative is off the table.

Other significant developments in local finance law are pending appellate case and the Legislature. We will update you on those next time.

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### Public Entities Can Limit Public Comment Speaking Time at Meetings

*By: Alexander N. Brand, Associate, Best Best & Krieger*

Public entities can place reasonable time restrictions on public comment at their meetings as long as the time restrictions do not violate state or federal law, a California appellate court said in a fairly sweeping

decision. The Second District Court of Appeal affirmed a trial court's determination that a city transit board's restriction of public comment to 3 minutes, per person, per agenda item, did not violate the Ralph M. Brown Act "open meeting" law or the First Amendment right to free speech. The court also held that the transit board properly allowed staff and invited speakers to speak for longer than the 3 minute time limit imposed on the public.

This opinion in *Ribakoff v. City of Long Beach, et al.* continues a line of cases that recognizes a public entity's ability to put reasonable restrictions on public comment during public meetings. These opinions properly strike a balance between the public's need to address their elected officials, while also allowing the public entity to manage meetings and complete them in a reasonably efficient manner.

Ribakoff regularly attended meetings of the Long Beach Transit Company Board of Directors, which is subject to the Brown Act's open meeting requirements. Board policy required each public speaker to fill out a public comment card, which informed the speaker of the 3 minute limit to address the Board. Ribakoff filled out a card and spoke for 3 minutes on one agenda item, and then attempted to speak to the Board a second time on the same item, but was not allowed to speak. Ribakoff sued, claiming time and subject matter restrictions and discrimination in violation of the Brown Act and the First Amendment.

The appellate court determined that the 3 minute time restriction was reasonable and did not violate the Brown Act or the First Amendment. First, the Brown Act expressly authorizes public entities to put reasonable restrictions on the amount of time a speaker can speak at a meeting and the appellate court concluded that the 3 minute restriction was reasonable. Additionally, the appellate court held the restriction did not violate the First Amendment because it was a content neutral restriction that simply limited the amount of time for speech and not what was said.

Ribakoff also argued that the restriction violated the law because it was not uniformly applied to all speakers, specifically staff and invited speakers. The appellate court concluded that the Board had a reasonable justification for treating invited speakers differently. Finally, contrary to Ribakoff's contention, speech at government meetings is not unlimited and public entities can limit speech at meetings based on time and even some types of

content — i.e. requiring a speaker to address only the topic or agenda item at issue.

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## **Around the State**

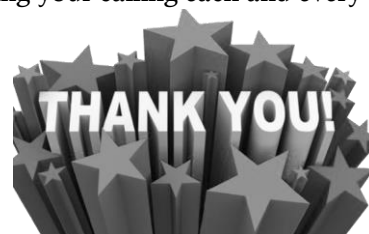
### **There's action at Sonoma LAFCo**

Sonoma LAFCo recently relocated their offices. They've moved from the County Administration Center to downtown Santa Rosa, convenient to transit and the Courthouse Square. The new address is 111 Santa Rosa Avenue, Santa Rosa 95404. All other contact information remains the same.

Sonoma LAFCo is also pleased to announce Cynthia Olsen has been promoted to an Analyst, with work focused on fielding inquiries, and processing OSAs and small annexations. They will now be hiring a part-time administrative aide/commission clerk.

### **A Special CALAFCO Thank You to Our First Responders**

The entire CALAFCO membership is deeply grateful for all of our California First Responders and their efforts in the recent wildfires and other natural disasters. You are tested to the limit and with each and every call, you respond with courage, honor and a strength beyond measure. In the face of grave danger, you put your own lives on the line to save the lives and property of others. We honor your tireless and selfless dedication to answering your calling each and every day.





## CALAFCO 2018 Annual Report to the Membership

Dear CALAFCO Members:

The CALAFCO Board of Directors is proud to report the highlights of our Association during the past year, which was a very full year. CALAFCO continues as a strong, vibrant educational resource to our members and as an advocate for LAFCo and LAFCo principles to statewide decision makers. Highlights of the year include our Annual Conference in Yosemite, Staff Workshop in San Rafael, the publication of our statewide disadvantaged unincorporated communities map, and our continued strong presence across the state as an advocate for LAFCo and LAFCo principles to statewide decision makers.

We are pleased to report that all 58 member LAFCos have renewed their membership for the 2018-19 fiscal year, and today we have six (6) Gold Associate members and twenty-four (24) Silver Associate members.

This year CALAFCO earned the *GuideStar Exchange Platinum Seal* in recognition of its transparency and completeness in documentation. This is the highest recognition any nonprofit can receive from Guidestar.

Our achievements are the result of the dedicated efforts of the many volunteer LAFCo staff from around the state who contribute their time and expertise. The Board is grateful to the Commissions who support their staff as they serve in the CALAFCO educational and legislative roles on behalf of all LAFCos. We are also grateful to the Associate members and event Sponsors that help underwrite the educational mission of the Association and allow us to keep registration fees as low as possible.

### EDUCATIONAL SERVICES AND COMMUNICATION

CALAFCO educational and information sharing-services continue to be the Board's top priority for member services. Under this umbrella, the Association focuses its resources in four areas: the Staff Workshop, Annual Conference, CALAFCO University courses, and electronic resources including the web site, quarterly reports and the member list-serves.

#### *2018 Staff Workshop*

We continued the tradition of quality education programming with the Staff Workshop held in San Rafael in April and the Annual Conference in Yosemite in October. The Workshop, hosted by *Marin LAFCo*, brought together 103 LAFCo staff and guests from around the state, representing 40 LAFCos and six Associate member organizations.

The overall rating in the evaluations was 5.5 on a 6.0 scale, the highest rating the Workshop has received since tracking began. We would like to thank the Program Planning Committee members and Chair *Martha Poyatos* (San Mateo LAFCo), our host, *Marin LAFCo*, led by *Rachel Jones*, and all who worked to make this an outstanding Staff Workshop. We also acknowledge and thank the sponsors of this year's Staff Workshop: *Best Best & Krieger*, *Colantuono Highsmith & Whatley*, *MCE Clean Energy*, and Mobile Workshop sponsors *Point Reyes Farmstead Cheese Company*, *The Fork*, and *Marin LAFCo*.

All workshop materials were posted to the CALAFCO website prior to the start of the Workshop.

The 2019 Staff Workshop is set for April 10-12, 2018 at the Holiday Inn in *San Jose*. Our host for this workshop will be *Santa Clara LAFCo*.



### *2018 Annual Conference*

Approximately 275 LAFCo commissioners, staff and guests are expected at the 2018 Annual Conference in Yosemite.



The program is rich in content with general and breakout sessions focusing on topics essential to LAFCos as we all continue to tackle the many challenges we face in fulfilling the mission of LAFCo.

We acknowledge and thank the Conference Committee Chair **Anita Paque** (Calaveras LAFCo), the Program Committee Co-Chairs **Carolyn Emery** (Orange LAFCo) and **Christine Crawford** (Yolo LAFCo), and all who worked on the Program Committee to make this an outstanding Conference.

We wish to also thank all of our sponsors for this year's Annual Conference, without whom this special event would not be possible: **Best Best & Krieger, CV Strategies, Urban Footprint, Lewis Group of Companies, Assemi Group, Inc., Cucamonga Valley Water District, Streamline, Eastern Municipal Water District, Imperial LAFCo, Colantuono Highsmith & Whatley, Irvine Ranch Water District, Inland Empire Utilities Agency, Planwest Partners and Fechter & Company.**

Conference presentation materials are posted on the CALAFCO website in advance of the Conference as they are received from presenters. You can find presentation materials for all prior Conferences on the CALAFCO website.

Next year's Conference will be hosted by CALAFCO and held at the **Hyatt Regency Capitol Park, Sacramento, October 30 through November 1.**

### *CALAFCO University*

There has been one CALAFCO U course

so far this year in Sacramento on January 22. The topic was **LAFCo's Evolving Mission: New Laws, Requirements and Transparency.** The session focused on several important topics including how to implement recently enacted



legislation and website transparency requirements for LAFCos. The session was well attended by staff and commissioners with 25 in attendance. Feedback was positive enough to repeat the transparency portion of the session at the 2018 Staff Workshop.

All materials for this and all other CALAFCO U sessions can be found on the CALAFCO website.

### *Accreditations*

CALAFCO's educational activities continue to be accredited by the American Planning Association to provide AICP credits for certified planners. This benefit is provided at no cost to LAFCo staff and helps them maintain their certifications. In addition, both the Conference and Workshop have sessions for LAFCo counsel that have been accredited for MCLE credits by the California Bar.

### *Web Site*

The CALAFCO web site is a vital resource for both LAFCos and the community with questions about local government in California. The site consistently attracts between 5,500 and 6,500 visits per week. The vast majority of the visits are for the reference and resource materials found on the site and referral information to member LAFCos.

### *List-Serves*

The list-serves maintained by the Association continue to be an important communication and information sharing tool among LAFCo staff. In total, we maintain eight list serves to help members share information, materials, and expertise. The List-Serves for executive officers, analysts, clerks and counsel discussions remain the most popular and serve to foster the sharing of information and resources. It is important for you to advise CALAFCO when your staff changes so the list serves can be kept up to date.

### *Quarterly Updates*

After each Board meeting, the Association's Executive Director creates and distributes through the list serves a Quarterly Report on the activities of the Board and Association. As The



Sphere is an annual newsletter, these Quarterly Reports contain more information, a special feature highlighting Associate Members and local LAFCo updates. These bulletins provide informational updates in a timelier manner and at less cost to the Association.

### *White Papers*

On December 31, 2017, CALAFCO published the White Paper *State of the Art on Agricultural Preservation*. This White Paper was created in partnership with the *American Farmland Trust* (AFT). CALAFCO thanks the volunteers who worked on this paper: *Christine Crawford* (Yolo LAFCo), *David Fey* (Fresno LAFCo), *Elliot Mulberg* (Associate Member), *Neelima Palacherla* (Santa Clara LAFCo), *Serena Unger* of the AFT, and the team at *Best Best and Krieger*.

Additionally, CALAFCO completed the project of mapping all of the disadvantaged unincorporated communities (DUCs) throughout the state at the census block group level. This map is posted on the CALAFCO website. The map is not intended to replace or supersede any DUC maps produced by any LAFCo. It is simply a statewide snapshot to ensure compliance with statute for all LAFCos. CALAFCO will update the map every five years. We wish to thank *Joe Serrano* of Monterey LAFCo for his help in completing this critical project.

### LEGISLATIVE PROGRAM

The Board began this legislative year with the commitment of a small Omnibus bill and sponsoring only one other bill which was to provide LAFCos state grant funding.

The CALAFCO Legislative Committee (Committee) began work in November 2017 and met regularly through June 2018.

CALAFCO ended the year tracking a total of twenty-four (24) bills, sponsoring two (2)

bills and taking formal positions on sixteen (16) bills.

Thorough legislative updates are provided in each Quarterly Report and throughout the year via email. In this Annual Report we will summarize the two CALAFCO sponsored bills. A broader legislative discussion on the most critical of bills affecting LAFCo will occur during the Annual Conference – check your program for details. For a complete list of CALAFCO bills, please visit the CALAFCO website Legislation section. Information is updated daily.

The reduced legislative focus included sponsoring a very small Omnibus bill. This year's bill contained all of the items that were left on the cutting room floor from the 2017 Omnibus process. We are grateful to Committee member *Paul Novak* (LA LAFCo) and Assembly Local Government Committee (ALGC) consultants *Misa Lennox* and *Jimmy MacDonald* for their efforts in shepherding this bill, and to all of you who did the work of submitting proposals for insertion into the Omnibus. *AB 3254* was signed by the Governor on July 9 and takes effect January 1, 2019.

The other CALAFCO sponsored bill this year was *AB 2258* (Caballero). Ultimately vetoed by the Governor on September 18, the bill created a one-time, five-year state grant funding program for LAFCos. This bill was a follow up response to the 2017 Little Hoover Commission report and one of their recommendations.

The Strategic Growth Council (SGC) was to administer the grant program. Grant funds were to be used specifically for conducting special studies to identify and support opportunities to

create greater efficiencies in the provision of municipal services to disadvantaged communities; to potentially initiate actions based on those studies that remove or reduce local costs thus incentivizing local agencies to work with the LAFCo in developing and implementing reorganization plans; and the dissolution of inactive districts







(pursuant to SB 448, Wieckowski, 2017). The grant program was set to sunset on July 31, 2024.

Seemingly having nine lives and taking CALAFCO on a wild roller coaster ride, this bill went through six different sets of amendments. We encountered strong resistance from the CA Special Districts Association and a number of their members, which ultimately led to a compromise on the protest provisions portion of the bill after it was successfully moved out of the Senate Governance and Finance Committee with our protest language intact. However, as a result of this committee, a number of other amendments were taken to move the bill, including narrowing the scope of the service providers to those serving disadvantaged communities. Senate Natural Resources and Water Committee also required an amendment to move the bill which required the SGC give preference to LAFCoS whose decisions have been aligned with the goals of sustainable communities strategies.

Unsuccessful in securing a \$1.5 million allocation in the Annual Budget Act to pay for the program, we then put the funding into the bill as an allocation from the General Fund. As the bill passed through the Legislature, we were informed that General Fund allocations are not likely to get signed. In order to have a stronger chance at securing a signature, the author and CALAFCO decided it was best to remove any funding allocation, keep the grant process intact, and try again next year to obtain the allocation in the Annual Budget Act.

Unfortunately, the Governor did not agree with this thinking and stated in his veto message, *“this new spending proposal should be evaluated in the annual budget process where it can be weighed together with the state’s other spending priorities.”*

Even though the bill was not signed into law, CALAFCO can and should be proud of our efforts. We stood up strong in the face of adversity, proving to many that we are a viable

force to be taken seriously. We are learning how to tell our story effectively. Along the way we made new alliances, strengthened others, and tested a few. In the end we made it all the way to the Governor’s desk with a bill that while it had no funding, had a process that was reasonable and impactful to LAFCoS and to disadvantaged communities.

The CALAFCO Board wishes to thank everyone who wrote letters of support along the way and letters requesting the Governor’s signature; to the ad hoc legislative committee who worked in creating the original process (Board members **Bill Connelly** and **Shiva Frentzen**, and Leg Team members **Steve Lucas**, **Bill Nicholson** and **Luis Tapia**), and a very special thank you to Board member **John Leopold** and Executive Director **Pamela Miller** for all of their work in helping drive this bill through to the Governor’s desk.

The Board will now evaluate the process we went through for lessons learned and to decide if there is enough value in pursuing this again in the next legislative year.



We also want to thank all of the people who volunteer to be a part of the Legislative Committee, the Legislative Advisory Committee and to all of the LAFCoS who respond to our call for legislative action by writing letters to Sacramento.

## FINANCIAL POLICIES AND REPORTING

The Board maintains policies and current filings which are in compliance with all federal and state requirements for 501(c)(3) organizations. The CALAFCO Policy Manual, IRS Form 990 and other key Association documents are available on the CALAFCO web site. The Association also maintains its records with the national nonprofit reporting organization, GuideStar ([www.guidestar.com](http://www.guidestar.com)). In 2018 CALAFCO earned the *GuideStar Exchange Platinum Seal* in recognition of its transparency and completeness in documentation. This is the

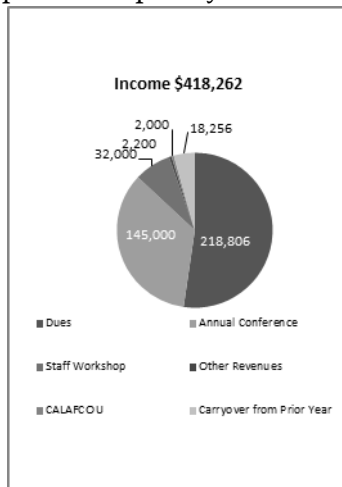


highest level of achievement seal an entity can earn from GuideStar.

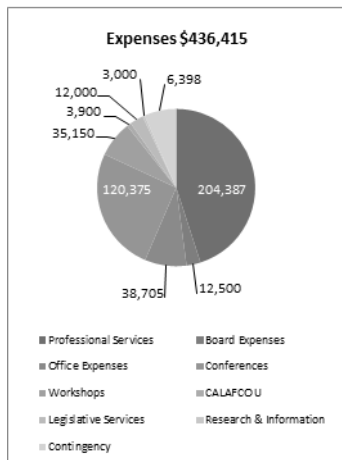
All financial records are reviewed quarterly by an outside CPA with reports to the Treasurer and the Board. The Board also reviews the annual IRS Form 990 tax filing prepared by the CPA and staff.

**2018-19 Budget**

The Board continues to manage the financial resources of the Association closely. As was reported last year, we continue to have an unsustainable reliance on the Conference net profit and prior years' net balance to balance the



The member dues have never covered the operational costs of the Association, and as those costs increase, the increase in dues has not kept pace causing the gap to continue to grow. While the 2017 Conference realized a net profit of 24%, it was not enough to fill the gap.



The adopted FY 2018-19 budget has income at \$418,626 and expenses at \$436,415. This is a gap of \$18,153. In May, the Board unanimously adopted this budget after considering several options,

including reducing expenses by cutting the hours of the Executive Director. The Board is hopeful the gap can be closed with a higher than budgeted Conference net profit and various expense savings throughout the year.

The Board is committed to conducting a thorough financial review in February during the biennial strategic planning retreat, which is the mid-year point. At that time, the Board will decide if cuts need to be made to prevent the use of reserves to balance the budget. During this meeting the Board will also entertain recommendations from the ad hoc financial committee (put in place in October 2017). The charge of the ad hoc committee has been to recommend ways to close the budget gap both short and long term by looking at expenses and revenues.

The Board will provide an update to the membership during the annual business meeting and seek input from our member LAFcos during the subsequent regional roundtable discussions on the work being done to close the budget gap.

**Restricted Fund Reserve**

Since 2005 an important goal established by the Board has been to grow and maintain a Fund Reserve to support member services in uncertain economic times and to avoid the need to tap members for additional funds, as had been done in the past. CALAFCO began the last fiscal year by transferring \$4,000 to the Fund Reserve making the current balance in that account \$162,754, about 60% of the annual operations budget outside of the Conference, Workshop and CALAFCO U. The reserve is not part of the annual budget and requires a vote of the Board to use its funds. The Association has not used the fund reserve since the early 2000s. This year, however, the Board voted to approve the annual budget using a small portion of reserves to balance the budget.

CALAFCO maintains its funds with the Local Agency Investment Fund (LAIF). Interest rates have turned and are slowly on the increase.

All financial reports, including budgets and annual tax filings, are available to the membership on the CALAFCO website as well as on GuideStar's website.



## ASSOCIATION MANAGEMENT

### *Board Member Activity*

Earlier in the year the Board received the resignation of Board member William Kirby (Placer), representing the central regional city seat. Director Kirby lost his LAFCo seat as a result of term limits in his LAFCo for that seat. His vacancy will be filled during this year's caucus.

### *New Associate Member*

We are proud to welcome one new Silver Associate member to the Association this past year. Joining CALAFCO as a Silver member is ***Pacific Gold Agriculture, LLC***. They will be featured in the next Quarterly Report to the membership. CALAFCO thanks all of our Associate Members. We truly value your partnership.



## A FINAL THANK YOU

We wish to thank ***Carolyn Emery*** (Orange) who served the past two years as Deputy Executive Officer (DEO) representing the southern region. We welcome ***Keene Simonds*** (San Diego) who will step in as the southern region's DEO effective October 5, 2018.

Finally we want to recognize the leadership of our Executive Director ***Pamela Miller*** and Executive Officer ***Steve Lucas*** (Butte). Added to that is our appreciation for all the contributions of Executive Assistant ***Jeni Tickler*** in the CALAFCO office, DEOs ***Carolyn Emery*** (Orange), ***Christine Crawford*** (Yolo) and ***Martha Poyatos*** (San Mateo), Legal Counsel ***Clark Alsop*** (BB&K), and CPA ***Jim Gladfelter*** (Alta Mesa Group). These people, along with many other volunteers, Associate members, and members of the Board have all worked together this year to bring many achievements and a strong Association to you, our member LAFCos and Associate members.

Sincerely Yours,

*The CALAFCO Board of Directors*







## Thank You to All of Our Associate Members

### CALAFCO GOLD ASSOCIATE MEMBERS



### CALAFCO SILVER ASSOCIATE MEMBERS

*Berkson Associates  
City of Fontana  
City of Rancho Mirage  
County Sanitation Districts of L. A. County  
Cucamonga Valley Water District  
Dudek  
E. Mulberg & Associates  
Fresno County Fire Protection District  
Goleta West Sanitary District  
Griffith & Matsuda, a Professional Law Corp.  
HdL Coren & Cone  
LACO Associates*

*Lamphier-Gregory  
Marjorie Olsson Blom Consulting  
Meijun, LLC  
P. Scott Browne  
Pacific Gold Agriculture, LLC  
Peckham & McKenney, Inc.  
Planwest Partners, Inc.  
Policy Consulting Associates  
QK  
Rancho Mission Viejo  
Rosenow Spevacek Group (RSG)  
Santa Ynez Community Services District*



# LOOKING AHEAD....



## **CALAFCO 2019 Staff Workshop**

April 10 - 12  
Holiday Inn San Jose  
Hosted by Santa Clara LAFCo

## **CALAFCO 2019 Annual Conference**

October 30 - November 1  
Hyatt Regency Capitol Park  
Sacramento, CA

## **CALAFCO 2020 Annual Conference**

October 21 - October 23  
Hyatt Regency  
Monterey, CA



# The Sphere

CALAFCO Journal

CALIFORNIA ASSOCIATION OF LOCAL AGENCY  
FORMATION COMMISSIONS

1215 K Street, Suite 1650  
Sacramento, CA 95814

[www.calafco.org](http://www.calafco.org)



CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and collaborating with, the public, the legislative and executive branches of state government, and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

**Sharing Information and Resources**

## The Year In Pictures - Scenes from CALAFCO Activities

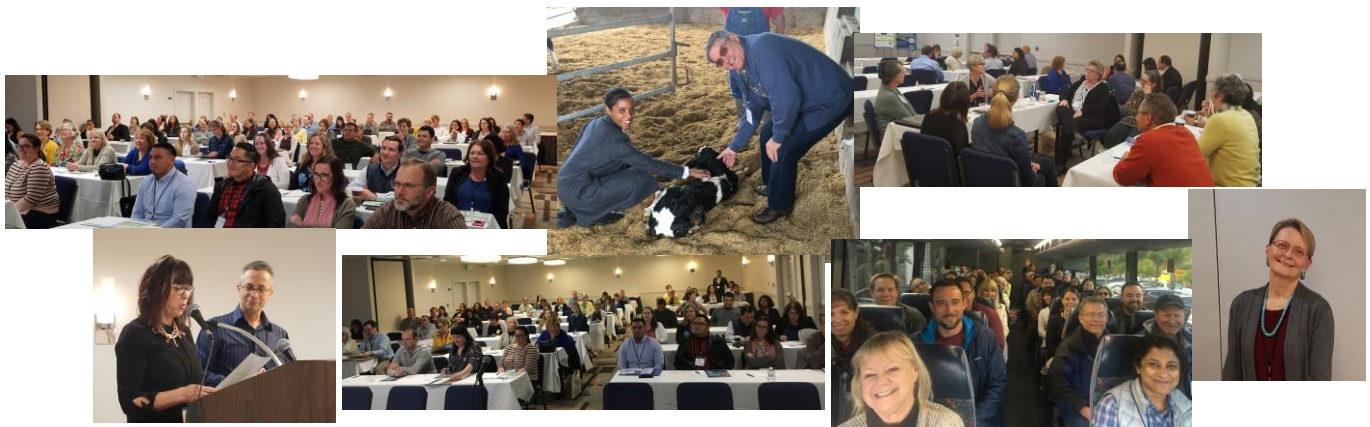
### CALAFCO Annual Conference 2017

*San Diego, CA*



### CALAFCO Annual Staff Workshop 2018

*San Rafael CA*





COLANTUONO  
HIGHSMITH  
WHATLEY, PC

Newsletter | Fall 2018

## Update on Public Law Prop. 218 Does Not Expand Mandate Reimbursement

By Michael G. Colantuono

California initiatives limit government revenues (like Props. 13, 62, 218 and 26) and spending (like the Gann Limit—1979's Prop. 4). A new case explores the interaction of the two.

The Gann Limit requires State funding to local government for newly mandated programs unless an exception applies. When the Commission on State Mandates finds a mandate to be reimbursable, the Legislature must fund or suspend the mandate. A common exception applies when local government can impose fees to fund mandated costs.

In 1997, *Connell v. Superior Court* held that recycled water mandates were not reimbursable because utilities can charge for recycled water. It rejected the Santa Margarita Water District's argument that, while it had nominal authority to charge fees, it could not do so practically because customers would shift to potable water if it raised recycled water rates. *Capistrano Taxpayers Association v. City of San Juan Capistrano* held in 2015 that Prop. 218 allows utilities to fund recycled water costs from potable water rates because a "purple pipe" system frees supplies for potable use, solving the problem.

A recent Court of Appeal decision, *Paradise Irrigation District v. Commission on State Mandates*, considered water districts' test claim the Water Conservation Act of 2009 is a reimbursable mandate because a majority of customers could block new water rates to cover costs to comply with the Act in a Prop. 218 protest. The Commission rejected the claim, concluding the districts must show they tried to set rates to fund these costs but had been stymied by a majority protest. The trial court accepted this reasoning.

(continued on page 2)

### Colantuono Completes Bar Service

Michael G. Colantuono has completed a year of service as President and Board Chair of the State Bar of California—the state agency which regulates the practice of law. It was a demanding year, as the Bar implemented legislation to spin off its trade association functions to a non-profit and to refocus its own efforts on regulating lawyers to protect the public. Colantuono said: "I am grateful for the opportunity to serve—the Bar accomplished a lot of good work this year. I am also grateful to pass the torch so I can refocus my attention on our clients."

Colantuono was appointed Trustee by then-Speaker Perez in 2012; reappointed to a second, three-year term by then-Speaker Atkins in 2015; elected the Bar's last President by Trustees in 2017 and appointed the Bar's first Board Chair by the Supreme Court in 2018. That role is part-time, volunteer and demanding.

CH&W is glad to have Michael's full attention back on the firm, its clients and our practice!



# Broad Reimbursement for Electronic Records Under the Public Records Act

By Ryan A. Reed

Local governments can charge for their actual costs for services needed to comply with a Public Records Act (PRA) request for electronic records. A recent case construes this to include costs to redact confidential information. This is a welcome decision for local agencies, as redaction can be costly.

In December 2014, Hayward police provided security for demonstrations in Berkeley. The National Lawyers Guild, self-described as “a progressive public interest association of lawyers and others,” made a PRA request for records related to the demonstration, including body camera video. The City located 90 hours of footage and edited it to remove information exempt from disclosure. The City charged the Guild \$2,939.58 for the work. The Guild paid under protest and sued when asked to pay for additional video, arguing local agencies may recover only direct costs (e.g. creating copies of requested records)—the rule for paper records.

Agencies must disclose all information requested under the PRA unless an exception applies. Agencies can, however, request reimbursement. First, they can charge for all **direct costs** (i.e., copying costs, not staff time), whether of paper or electronic records. Second, they may charge for **all** costs when a request “require[s] data compilation, extraction, or programming.” Hayward argued that redacting body camera video was “extraction.” The Guild argued this section applies narrowly to requests that produce records in a new form. The trial court accepted the Guild’s reasoning.

*National Lawyers Guild v. City of Hayward*, found this section of the PRA is not limited to requests which require records to be produced in a new form. Instead, local governments can recover actual costs to redact otherwise disclosable electronic records. This includes staff time, software purchases, and vendor charges. (continued on page 3)

## Prop. 218 (Cont.)

The Court of Appeal affirmed the result, but rejected the reasoning—concluding water districts have rate-making power, even if customers might block rates, assuming (as the Supreme Court did in the 2006 *Bighorn* case) customers would consider State policies for water service in good faith. If that reasoning seems unrealistic, consider that customers would have incentive to protest rates to fund state—but not local—priorities if a protest could exempt a district from an otherwise state-wide rule. Water providers would have incentive to make customers aware of their power to evade State priorities, too.

The Court did not consider the districts’ argument the result should change under last year’s SB 231 (Hertzberg, D-Van Nuys), treating storm sewer fees as for “sewer service” exempt from an election (but not a protest proceeding) under Prop. 218 (as are water, trash and sanitary sewer fees). It noted no one argued in *Paradise Irrigation District* that an election was required. Thus, the court viewed SB 231 as only an exemption from election requirements.

Language in the case regarding Prop. 218 and fee-making statutes troubles public lawyers and a petition for rehearing is pending as this article is written. Supreme Court review is possible, too.

The take-away is plain, however—Prop. 218’s majority protest proceedings do not require the Legislature to reimburse local governments for costs to comply with statutes that impose mandates on the provision of fee-funded services.

A number of other appeals are pending under Props. 218 and 26, so new developments are on the horizon. As always, we will keep you posted!

For more information on this topic, contact Michael at [MColantuono@chwlaw.us](mailto:MColantuono@chwlaw.us) or (530) 432-7357.

# No Initiative Development Agreements

By Holly O. Whatley

The recent decision of *Center for Community Action and Environmental Justice v. City of Moreno Valley* finds the initiative power does not apply to development agreements. It found the Legislature delegated authority to negotiate such agreements exclusively to city councils and boards of supervisors and, though such agreements are subject to referenda, they are not within the initiative power.

Moreno Valley negotiated a development agreement for the World Logistics Center, a 700-acre warehouse complex. The City certified an EIR and approved the agreement by ordinance, as statute requires. CEQA suits followed. The developer funded an initiative to repeal the development agreement and to approve a substantially similar agreement—exempting the project from CEQA. The City Council adopted the initiative rather than placing it on the ballot. Environmentalists sued, arguing development agreements are not subject to initiative.

The developer cited statutory language declaring a development agreement a “legislative act” subject to referendum. It argued this language evidenced no intent to preclude the initiative power, which is broadly construed. The Court of Appeal disagreed, concluding the Legislature’s decision to make development agreements “subject to referendum” without mentioning “initiative” barred initiative approval of such agreements.

The Court also concluded the Legislature exclusively delegated approval of development agreements to city councils and boards of supervisors. The statute addressed a statewide problem of uncertainty, created by law allowing local agencies to revisit land use approvals until well into construction, that made it difficult to finance development. The statute was also protects a local agency’s ability to implement and enforce such agreements. That the statute allowed referenda did not mean the Legislature could not limit the power of initiative, nor diminish

its exclusive delegation of authority to legislative bodies.

The Court also noted the statute contemplates negotiation of development agreements. An initiative drafted by a developer and merely approved by the city council is not “negotiated”—it is a “take it or leave it” proposal. Such proposals would give developers vested rights without commensurate obligations to local agencies. The Court found this disserved the statutory purpose evidenced by legislative history showing legislative intent to exclusively delegate authority to legislative bodies to negotiate such agreements.

The case adds to a growing body of law defining the initiative and referendum powers. Voters may not address by initiative topics of statewide concern exclusively delegated to a city council or board of supervisors even if statute allows a referendum on such a topic. As this Court noted, however, voters always retain the power to vote out local legislators.

For more information on this topic, contact Holly at [HWhatley@chwlaw.us](mailto:HWhatley@chwlaw.us) or (213) 542-5704.

## CPRA Costs (cont.)

This is good news for local agencies. Responding to electronic records requests can be expensive, especially given the sheer volume of electronic records. *National Lawyers Guild* allows local agencies to recover all costs to redact electronic records before disclosure.

Adapting records management practices—and laws—to the electronic age is an ongoing effort for public agencies and courts alike. Further legal developments are likely. Stay tuned!

*Ryan A. Reed is a recent Georgetown University Law Center graduate, a law clerk at CH&W, and awaits November Bar results.*



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## Public Hearings 7.

### LAFCO

Meeting Date: 10/25/2018

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### Information

#### SUBJECT

Consider approval of **Resolution 2018-08** adopting the Municipal Service Review (MSR) for the Garcia Bend County Service Area (CSA) and determining that an update to the CSAs Sphere of Influence (SOI) is not necessary at this time (LAFCo No. S-051)

#### RECOMMENDED ACTION

1. Receive staff presentation on the Garcia Bend County Service Area MSR and open the Public Hearing for public comments on this item.
2. Close the Public Hearing and consider the information presented in the staff report and during the Public Hearing. Discuss and direct staff to make any necessary changes.
3. Approve **Resolution 2018-08**, adopting the Municipal Service Review for the Garcia Bend County Service Area and determining that an update to the CSA's Sphere of Influence is not necessary at this time.

#### FISCAL IMPACT

No fiscal impact.

#### REASONS FOR RECOMMENDED ACTION

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) is LAFCo's governing law and outlines the requirements for preparing periodic Municipal Service Reviews (MSRs) and Sphere of Influence (SOI) updates. MSRs and SOIs are tools created to empower LAFCo to satisfy its legislative charge of "discouraging urban sprawl, preserving open-space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances". An MSR is conducted prior to, or in conjunction with, the update of an SOI. LAFCos are required to review agency's



SOIs every five years.

## **BACKGROUND**

### **District Profile and Background**

County Service Areas (CSAs) are created to fund specific services within a defined unincorporated area. Property taxes or direct charges can be placed on individual properties within the CSA to pay for the designated service. A CSA can also incur bond indebtedness for specific uses.

County Service Area 9 (CSA 9) was created concurrent with the City of West Sacramento's incorporation and the dissolution of the East Yolo Fire Protection District in 1987. The territory in CSA 9 was part of the East Yolo Fire Protection District, but was not included in the City of West Sacramento corporate boundaries (or sphere of influence). As a mitigation measure for the impact of this area losing fire service due to incorporation, the County and the City of West Sacramento entered into an agreement stipulating that the City of West Sacramento would provide fire protection, fire suppression and basic life support emergency medical service by contract to CSA 9. In return, the City receives the share of the property tax previously allocated to the East Yolo Fire Protection District.

### **Municipal Service Overview**

MSRs are designed to equip LAFCo with information to guide decision making regarding agency boundaries and the provision of efficient government services. LAFCo has broad discretion regarding the scope of the study including determining the geographic or agency focus of the report and identifying alternatives for improving the efficiency, cost-effectiveness, accountability and reliability of public services. This is the first standalone MSR for the Garcia Bend CSA. It was last reviewed in 2009 in an MSR that was combined with the City of West Sacramento because the City provides fire and emergency services to this area. LAFCo determined that an MSR for the City was not necessary in 2017, so this CSA is being reviewed independently.

The CSA area collects approximately \$17,000 - \$18,000 each year in property taxes for fire protection services and generates on average 6-7 service calls annually. While acquiring dispatch data from the Yolo Emergency Communications Agency (YECA), it was discovered that calls for service on Babel Slough Road/South River Road are being dispatched to West Sacramento Fire instead of the Clarksburg Fire Protection District. LAFCo alerted YECA regarding the boundary discrepancy, however, Yolo County and/or the City of West Sacramento should follow up to ensure this is resolved. LAFCo also had recommended other website transparency improvements in the administrative draft MSR, and Yolo County has already addressed these issues, so those recommendations have already been resolved.

## **Agency/Public Involvement**

LAFCo met with the County's CSA Manager in preparing this MSR. The CSA does not have an advisory committee for LAFCo to consult with. LAFCo also consulted with the City of West Sacramento Fire Chief. A "Notice of Availability of the Draft MSR/SOI and Public Hearing" was released by LAFCo, which requested written comments from the public and stakeholders and a notice printed in the West Sacramento News-Ledger. No public comments have been received on the draft MSR.

## **Municipal Service Determinations**

The CKH Act requires that MSRs make written determinations on seven topics. The Garcia Bend CSA MSR determinations are listed below.

### **1. Growth and Population**

The territory within CSA 9 is designated for agriculture and public/quasi-public land uses in the County's General Plan and is not anticipated for development. Therefore, population growth and development is not expected to have an impact on services.

### **2. Disadvantaged Unincorporated Communities**

The entirety of Yolo County is provided structural fire protection services by either a city or special district. Therefore, consideration of extending structural fire protection services to an excluded community is not necessary.

### **3. Capacity and Adequacy of Public Facilities and Services**

Fire protection services for CSA 9 are provided via contract with the City of West Sacramento which has ample capacity and infrastructure to meet service needs. The service demands in the CSA have been approximately 25 calls over the last four calendar years according to the Yolo Emergency Communications Agency (YECA) dispatch data. While acquiring data from YECA, it was discovered that calls for service on Babel Slough Road/South River Road are being dispatched to West Sacramento Fire instead of the Clarksburg Fire Protection District. LAFCo alerted YECA regarding the boundary discrepancy, however, Yolo County and/or the City of West Sacramento should follow up to ensure this is resolved.

## **Recommendation:**

- While acquiring data from YECA, it was discovered that calls for service on Babel Slough Road/South River Road are being dispatched to West Sacramento Fire instead of the Clarksburg Fire Protection District. LAFCo alerted YECA regarding the boundary discrepancy, however, Yolo County and/or the City of West Sacramento should follow up with YECA to ensure this is resolved.

#### **4. Financial Ability**

CSA 9 functions as a pass-through agency for fire protection services contracted from the City of West Sacramento as a required mitigation measure for incorporation. The City is obligated to provide services even if revenues are insufficient. Revenues are from property taxes and vary according to valuation, but are reliable. The CSA has no financial risk from unanticipated needs, infrastructure or staff costs.

#### **5. Shared Services and Facilities**

Fire protection services are already shared via contracting with the City of West Sacramento for services. Yolo County uses minimal staff time to manage CSA 9; only the staff time required to pass through property tax revenue for fire protection services and financial reporting is required.

#### **6. Accountability, Structure and Efficiencies**

CSA 9 is a dependent special district and the Yolo County Board of Supervisors acts as its board. CSA 9 does not have (or need) an advisory committee as with other CSAs because it merely operates as a pass through agency. All CSAs are managed by the County Administrator's Office with support from the Department of Financial Services. LAFCo is not aware of any staff training or management issues. CSAs are included in the County's Comprehensive Annual Financial Audit (CAFR). The County has improved the website content for CSA 9. The existing governance structure for CSA 9 is as efficient as possible. It might be more readily understandable for the public if the CSA were instead formed as a dependent fire protection district. But considering how few residents live in this territory, it is not worth reorganizing the district at this point, 30 plus years after City incorporation.

#### **7. Other Issues**

There are no additional service issues that need to be addressed.

#### **CEQA**

LAFCo staff and counsel have reviewed the Municipal Service Review pursuant to the California Environmental Quality Act (CEQA) and determined that a Municipal Service Review is not a "project" per CEQA Guidelines Section 21065. An MSR is not an activity which may cause a direct or indirect physical change to the environment. No sphere of influence is recommended as a result of this MSR.

---

### **Attachments**

Reso 2018-08 and Final MSR-SOI for Garcia Bend CSA

---

### **Form Review**

#### **Inbox**

Christine Crawford (Originator)  
Form Started By: Christine Crawford

#### **Reviewed By**

Christine Crawford

#### **Date**

10/11/2018 04:11 PM  
Started On: 10/10/2018 12:35 PM

Final Approval Date: 10/11/2018

**YOLO LOCAL AGENCY FORMATION COMMISSION**

**Resolution № 2018-08**

**Adopting the Municipal Service Review (MSR) for the Garcia Bend County Service Area (CSA) and Determining that an Update to the CSA's Sphere of Influence is Not Needed (LAFCo No. S-051)**

**WHEREAS**, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, set forth in Government Code Sections 56000 et seq., governs the organization and reorganization of cities and special districts by local agency formation commissions established in each county, as defined and specified in Government Code Sections 56000 et seq. (unless otherwise indicated all statutory references are to the Government Code); and,

**WHEREAS**, Section 56425 et seq. provides that the local agency formation commission in each county shall develop and determine the sphere of influence of each local governmental agency within the county, and enact policies designed to promote the logical and orderly development of areas within the spheres of influence, as more fully specified in Sections 56425 et seq.; and,

**WHEREAS**, Section 56430 requires that local agency formation commissions conduct a municipal service review (MSR) prior to, or in conjunction with, consideration of actions to establish or update a sphere of influence (SOI) in accordance with Sections 56076 and 56425; and,

**WHEREAS**, in 2018, the Yolo Local Agency Formation Commission (LAFCo) conducted a review of the municipal services and sphere of influence of the Garcia Bend County Service Area (Garcia Bend CSA); and,

**WHEREAS**, based on the results of the MSR staff has determined that the SOI for the Garcia Bend CSA is coterminous and does not need to be updated; and,

**WHEREAS**, staff has reviewed the Municipal Service Review pursuant to the California Environmental Quality Act (CEQA) and determined that a Municipal Service Review is not a "project" per CEQA Guidelines Section 21065 because an MSR is not an activity which may cause a direct or indirect physical change to the environment; and

**WHEREAS**, the Executive Officer set a public hearing for October 25, 2018 for consideration of the draft Municipal Service Review and caused notice thereof to be posted, published and mailed at the times and in the manner required by law at least twenty-one (21) days in advance of the date; and,

**WHEREAS**, on October 25, 2018, the draft MSR came on regularly for hearing before LAFCo, at the time and place specified in the Notice; and,

**WHEREAS**, at said hearing, LAFCo reviewed the draft MSR, and the Executive Officer's Report and Recommendations; each of the policies, priorities and factors set forth in Government Code Sections 56430; LAFCo's Guidelines and Methodology for the Preparation and Determination of Municipal Service Reviews; and all other matters presented as prescribed by law; and,

**WHEREAS**, at that time, an opportunity was given to all interested persons, organizations, and agencies to present oral or written testimony and other information concerning the proposal and all related matters; and,

**WHEREAS**, the Commission received, heard, discussed, and considered all oral and written testimony related to the sphere update, including but not limited to protests and objections, the Executive Officer's report and recommendations, the environmental documents and determinations and the service review.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** that the Local Agency Formation Commission of Yolo County hereby adopts Resolution 2018-08 adopting the Municipal Service Review for the Garcia Bend County Service Area as set forth in Exhibit A attached hereto and incorporated herein by this reference, subject to the following finding and recommendations:

### **FINDINGS**

1. Finding: Approval of the Municipal Service Review is consistent with all applicable state laws and local LAFCo policies.

Evidence: The project was prepared consistent with the requirements in the Cortese-Knox-Hertzberg Act for a MSR and all applicable Yolo LAFCo policies and adopted Standards for Evaluation. The MSR includes written determinations as required by Section 56430 of the Cortese Knox Hertzberg Local Government Act.

### **RECOMMENDATIONS**

1. While acquiring data from YECA, it was discovered that calls for service on Babel Slough Road/South River Road are being dispatched to West Sacramento Fire instead of the Clarksburg Fire Protection District. LAFCo alerted YECA regarding the boundary discrepancy, however, Yolo County and/or the City of West Sacramento should follow up with YECA to ensure this is resolved.

**PASSED AND ADOPTED** by the Local Agency Formation Commission, County of Yolo, State of California, this 25<sup>th</sup> day of October 2018, by the following vote:

Ayes:  
Noes: None  
Abstentions: None  
Absent:

---

Olin Woods, Chair  
Yolo County Local Agency Formation Commission

Attest:



---

Christine Crawford, Executive Officer  
Yolo County Local Agency Formation Commission

Approved as to form:



---

Eric May, Commission Counsel

2018

MUNICIPAL SERVICE REVIEW  
AND SPHERE OF INFLUENCE  
STUDY  
FOR THE

County Service Area 9 (Garcia Bend)







**Project Name:** MSR/SOI for Garcia Bend CSA 9

**LAFCo Project No.** 051

**Conducted By:** Christine Crawford, Executive Officer  
Yolo Local Agency Formation Commission  
625 Court Street, Suite 203  
Woodland, CA 95695

**Date:** October 25, 2018

**Subject Agency:** County Service Area 9 (Garcia Bend)

**Agency Address:** 625 Court Street #202  
Woodland, CA 95695

**Agency Contact Person:** Beth Gabor, Manager of Operations & Strategy

**Date of Last MSR/SOI Adopted by LAFCo** January 26, 2009

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**MSR/SOI BACKGROUND**

***ROLE AND RESPONSIBILITY OF LAFCo***

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, as amended (“CKH Act”) (California Government Code §§56000 et seq.), is LAFCo’s governing law and outlines the requirements for preparing Municipal Service Reviews (MSRs) for periodic Sphere of Influence (SOI) updates. MSRs and SOIs are tools created to empower LAFCo to satisfy its legislative charge of “discouraging urban sprawl, preserving open-space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances (§56301). CKH Act Section 56301 further establishes that “one of the objects of the commission is to make studies and to obtain and furnish information which will contribute to the logical and reasonable development of local agencies in each county and to shape the development of local agencies so as to advantageously provide for the present and future needs of each county and its communities.”

Based on that legislative charge, LAFCo serves as an arm of the State; preparing and reviewing studies and analyzing independent data to make informed, quasi-legislative decisions that guide the physical and economic development of the state (including agricultural uses) and the efficient, cost-effective, and reliable delivery of services to residents, landowners, and businesses. While SOIs are required to be updated every five years, they are not time-bound as planning tools by the statute, but are meant to address the “probable physical boundaries and service area of a local agency” (§56076). SOIs therefore guide both the near-term and long-term physical and economic development of local agencies their broader county area, and MSRs provide the near-term and long-term time-relevant data to inform LAFCo’s SOI determinations.

***PURPOSE OF A MUNICIPAL SERVICE REVIEW***

As described above, MSRs are designed to equip LAFCo with relevant information and data necessary for the Commission to make informed decisions on SOIs. The CKH Act, however, gives LAFCo broad discretion in deciding how to conduct MSRs, including geographic focus, scope of study, and the identification of alternatives for improving the efficiency, cost-effectiveness, accountability, and reliability of public services. The purpose of a Municipal Services Review (MSR) in general is to provide a comprehensive inventory and analysis of the services provided by local municipalities, service areas, and special districts. A MSR evaluates the structure and operation of the local municipalities, service areas, and special districts and discusses possible areas for improvement and coordination. The MSR is intended to provide information and analysis to support a sphere of influence update. A written statement of the study’s determinations must be made in the following areas:

1. Growth and population projections for the affected area;
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence;
3. Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence;
4. Financial ability of agencies to provide services;

5. Status of, and opportunities for, shared facilities;
6. Accountability for community service needs, including governmental structure and operational efficiencies; and
7. Any other matter related to effective or efficient service delivery, as required by commission policy.

The MSR is organized according to these determinations listed above. Information regarding each of the above issue areas is provided in this document.

## **PURPOSE OF A SPHERE OF INFLUENCE**

In 1972, LAFCoS were given the power to establish SOIs for all local agencies under their jurisdiction. As defined by the CKH Act, “‘sphere of influence’ means a plan for the probable physical boundaries and service area of a local agency, as determined by the commission” (§56076). SOIs are designed to both proactively guide and respond to the need for the extension of infrastructure and delivery of municipal services to areas of emerging growth and development. Likewise, they are also designed to discourage urban sprawl and the premature conversion of agricultural and open space resources to urbanized uses.

The role of SOIs in guiding the State’s growth and development was validated and strengthened in 2000 when the Legislature passed Assembly Bill (“AB”) 2838 (Chapter 761, Statutes of 2000), which was the result of two years of labor by the Commission on Local Governance for the 21<sup>st</sup> Century, which traveled up and down the State taking testimony from a variety of local government stakeholders and assembled an extensive set of recommendations to the Legislature to strengthen the powers and tools of LAFCoS to promote logical and orderly growth and development, and the efficient, cost-effective, and reliable delivery of public services to California’s residents, businesses, landowners, and visitors. The requirement for LAFCoS to conduct MSRs was established by AB 2838 as an acknowledgment of the importance of SOIs and recognition that regular periodic updates of SOIs should be conducted on a five-year basis (§56425(g)) with the benefit of better information and data through MSRs (§56430(a)).

Pursuant to Yolo County LAFCo policy an SOI includes an area adjacent to a jurisdiction where development might be reasonably expected to occur in the next 20 years. A MSR is conducted prior to, or in conjunction with, the update of a SOI and provides the foundation for updating it.

LAFCo is required to make five written determinations when establishing, amending, or updating an SOI for any local agency that address the following (§56425(c)):

1. The present and planned land uses in the area, including agricultural and open-space lands.
2. The present and probable need for public facilities and services in the area.
3. The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.
4. The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.
5. For an update of an SOI of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

## **DISADVANTAGED UNINCORPORATED COMMUNITIES**

SB 244 (Chapter 513, Statutes of 2011) made changes to the CKH Act related to “disadvantaged unincorporated communities,” including the addition of SOI determination #5 listed above. Disadvantaged unincorporated communities, or “DUCs,” are inhabited territories (containing 12 or more registered voters) where the annual median household income is less than 80 percent of the statewide annual median household income.

On March 26, 2012, LAFCo adopted a “Policy for the Definition of ‘Inhabited Territory’ for the Implementation of SB 244 Regarding Disadvantaged Unincorporated Communities”, which identified 21 inhabited unincorporated communities for purposes of implementing SB 244.

CKH Act Section 56375(a)(8)(A) prohibits LAFCo from approving a city annexation of more than 10 acres if a DUC is contiguous to the annexation territory but not included in the proposal, unless an application to annex the DUC has been filed with LAFCo. The legislative intent is to prohibit “cherry picking” by cities of tax-generating land uses while leaving out under-served, inhabited areas with infrastructure deficiencies and lack of access to reliable potable water and wastewater services. DUCs are recognized as social and economic communities of interest for purposes of recommending SOI determinations pursuant to Section 56425(c).

## **ORGANIZATION OF MSR/SOI STUDY**

This report has been organized in a checklist format to focus the information and discussion on key issues that may be particularly relevant to the subject agency while providing required LAFCo’s MSR and SOI determinations. The checklist questions are based on the Cortese-Knox-Hertzberg Act, the LAFCo MSR Guidelines prepared by the Governor’s Office of Planning and Research and adopted Yolo LAFCo local policies and procedures. This report provides the following:

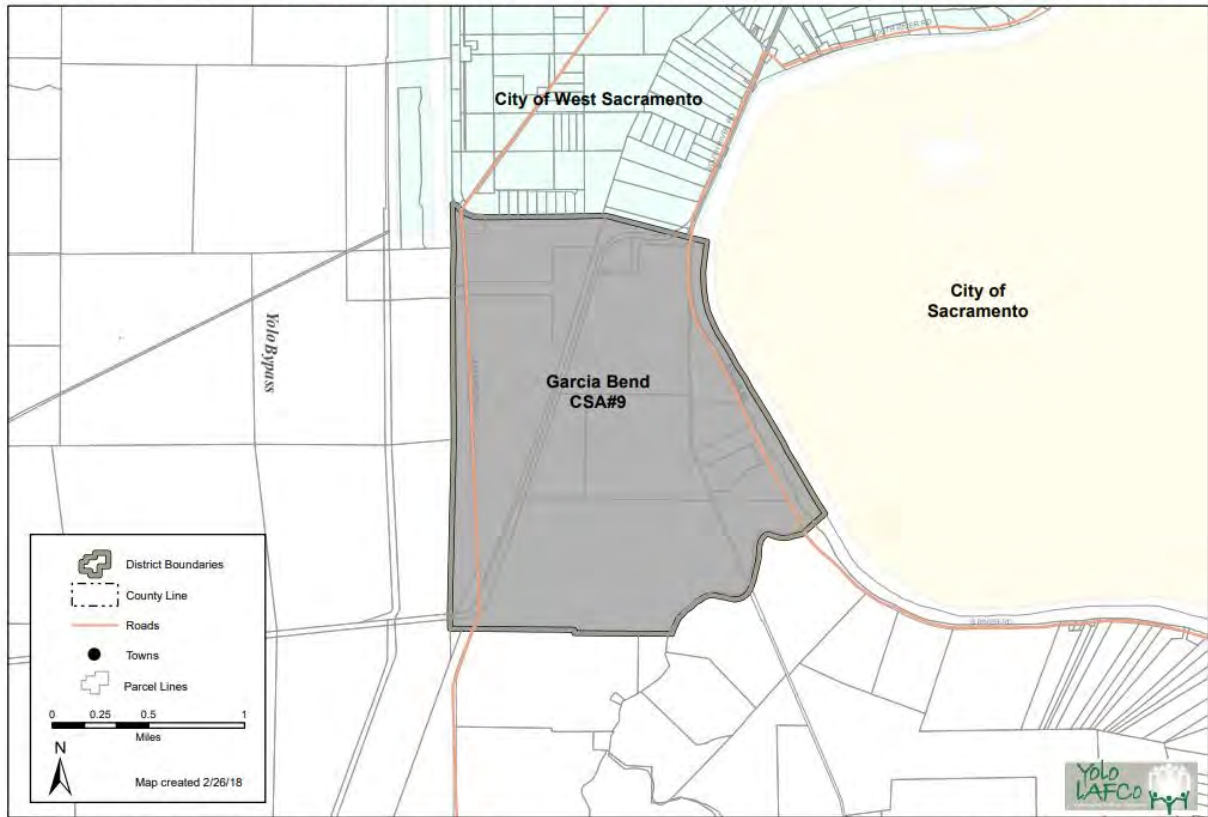
- Provides a description of the subject agency;
- Provides any new information since the last MSR and a determination regarding the need to update the SOI;
- Provides MSR and SOI draft determinations for public and Commission review; and
- Identifies any other issues that the Commission should consider in the MSR/SOI.

## **AGENCY PROFILE**

County Service Areas (CSAs) are created to fund specific services with the boundaries of the area in need of the services. Property taxes or direct charges can be placed on individual properties within the CSA to pay for the designated service. A CSA can also incur bond indebtedness for specific uses.

County Service Area 9 (CSA 9) was created concurrent with the City of West Sacramento’s incorporation and the dissolution of the East Yolo Fire Protection District in 1987. The territory in CSA 9 was part of the East Yolo Fire Protection District, but was not included in the City of West Sacramento corporate boundaries (or sphere of influence). As a mitigation measure for the impact of this area losing fire service due to incorporation, the County and the City of West Sacramento entered into an agreement stipulating that the City of West Sacramento would provide fire protection, fire suppression and basic life support emergency medical service by contract to CSA 9. In return, the City receives the share of the property tax previously allocated to the East Yolo Fire Protection District.

Garcia Bend County Service Area #9 Boundary and Sphere of Influence\*



\* Note: Sphere of Influence is coterminous with boundary

Boundary approved by LAFCO in 1986

AFFECTED AGENCIES

Per Government Code Section 56427, a public hearing is required to adopt, amend or revise a sphere of influence. Notice shall be provided at least 21 days in advance and mailed notice shall be provided to each affected local agency or affected County, and to any interested party who has filed a written request for notice with the executive officer. Per Government Code Section 56014, an affected local agency means any local agency that overlaps with any portion of the subject agency boundary or SOI (included proposed changes to the SOI).

The affected local agencies for this MSR/SOI are:

**County/Cities:**

- City of Davis
- City of West Sacramento
- City of Winters
- City of Woodland
- County of Yolo

**County Service Areas (CSAs)**

- Dunnigan, El Macero, **Garcia Bend**, North Davis Meadows, Snowball, Wild Wings, and Willowbank

**K-12 School Districts:**

- Davis Joint Unified
- Esparto Unified
- Pierce Joint Unified
- River Delta Unified
- Washington Unified
- Winters Joint Unified
- Woodland Joint Unified

**Community College Districts:**

- Delta
- Los Rios
- Solano
- Yuba

**Special Districts:**

- Cemetery District – Capay, Cottonwood, **Davis**, Knights Landing, Mary’s, Winters
- Community Service District – Cacheville, Esparto, Knights Landing, Madison
- Fire Protection District – Capay, Clarksburg, Dunnigan, East Davis, Elkhorn, Esparto, Knights Landing, Madison, No Man’s Land, Springlake, West Plainfield, Willow Oak, Winters, Yolo, Zamora
- Sacramento-Yolo Port District
- Reclamation District – 150, 307, 537, 730, **765**, 785, 787, 827, 900, **999**, 1600, 2035, 2076, 2120
- Yolo County Resource Conservation District
- Water District – Dunnigan, Knights Landing Ridge Drainage, Yolo County Flood Control & Water Conservation

**Multi-County Districts:**

- Reclamation District – 108 (Colusa), 2068 (Solano), 2093 (Solano)
- Water District – Colusa Basin Drainage
- Sacramento-Yolo Mosquito and Vector Control District

**MUNICIPAL SERVICE REVIEW**

**POTENTIALLY SIGNIFICANT MSR DETERMINATIONS**

The MSR determinations checked below are potentially significant, as indicated by “yes” or “maybe” answers to the key policy questions in the checklist and corresponding discussion on the following pages. If most or all of the determinations are not significant, as indicated by “no” answers, the Commission may find that a MSR update is not warranted.

- |                                                                                  |                                          |
|----------------------------------------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Growth and Population                                   | <input type="checkbox"/> Shared Services |
| <input type="checkbox"/> Disadvantaged Unincorporated Communities                | <input type="checkbox"/> Accountability  |
| <input type="checkbox"/> Capacity, Adequacy & Infrastructure to Provide Services | <input type="checkbox"/> Other           |
| <input type="checkbox"/> Financial Ability                                       |                                          |

**LAFCO MUNICIPAL SERVICE REVIEW:**

- On the basis of this initial evaluation, the required determinations are not significant and staff recommends that an MSR is NOT NECESSARY. The subject agency will be reviewed again in five years per Government Code Section 56425(g).
- The subject agency has potentially significant determinations and staff recommends that a comprehensive MSR IS NECESSARY and has been conducted via this checklist.

<b>1. GROWTH AND POPULATION</b>	<b>YES</b>	<b>MAYBE</b>	<b>NO</b>
Growth and population projections for the affected area.			
a) Is the agency’s territory or surrounding area expected to experience any significant population change or development over the next 5-10 years?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Will development have an impact on the subject agency’s service needs and demands?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Will projected growth require a change in the agency’s service and/or sphere of influence boundary?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



**Discussion:**

- a) The state Department of Finance population projections<sup>1</sup> estimate the unincorporated Yolo County population increased from 30,030 to 30,685 (an increase of 2.2%) from January 1, 2017 to January 1, 2018.
- b-c) The land within CSA 9 is not anticipated for development.

**Growth and Population MSR Determination**

The territory within CSA 9 is designated for agriculture and public/quasi-public land uses in the County's General Plan and is not anticipated for development. Therefore, population growth and development is not expected to have an impact on services.

**2. DISADVANTAGED UNINCORPORATED COMMUNITIES**

The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.

	<b>YES</b>	<b>MAYBE</b>	<b>NO</b>
a) Does the subject agency provide public services related to sewers, municipal and industrial water, or structural fire protection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) If yes, are there any "inhabited unincorporated communities" (per adopted Commission policy) within or adjacent to the subject agency's sphere of influence that are considered "disadvantaged" (80% or less of the statewide median household income) that do not already have access to public water, sewer and structural fire protection (if no to a), this question may be skipped)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) If "yes" to both a) and b), it is feasible for the agency to be reorganized such that it can extend service to the disadvantaged unincorporated community (if "no" to either a) or b), this question may be skipped)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Discussion:**

- a) CSA 9 provides fire protection services via contract with the City of West Sacramento.
- b) The term "Inhabited Unincorporated Communities" is defined per Commission adopted policy as those areas on the County of Yolo 2030 General Plan Land Use Map (see Figures LU-1B through LU-1H) that contain land use designations that are categorized as Residential by Table LU-6. The communities of Rumsey and West Kentucky are also included in this definition (even though the current land use

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<sup>1</sup> California Department of Finance E-1 Population Estimates for Cities, Counties, and the State — January 1, 2017 and 2018

designations are Agriculture (AG) and Commercial Local (CL) respectively) because their existing uses are residential. These communities are as follows:

Binning Farms	Guinda	Rumsey
Capay	Knights Landing	West Kentucky
Clarksburg	Madison	West Plainfield
Dunnigan	Monument Hills	Willow Oak
El Macero	North Davis Meadows	Willowbank
El Rio Villa	Patwin Road	Yolo
Esparto	Royal Oak	Zamora

There are no inhabited unincorporated communities identified within or adjacent to CSA 9.

c) Is there any way to extend services to the DUC? Is it feasible?

Not applicable.

**Disadvantaged Unincorporated Communities MSR Determination**

The entirety of Yolo County is provided structural fire protection services by either a city or special district. Therefore, consideration of extending structural fire protection services to an excluded community is not necessary.

**3. CAPACITY AND ADEQUACY OF PUBLIC FACILITIES AND SERVICES**

Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence.

	YES	MAYBE	NO
a) Are there any deficiencies in agency capacity to meet service needs of existing development within its existing territory (also note number of staff and/or contracts that provide services)? Are there any concerns regarding public services provided by the agency being considered adequate (i.e. is there a plan for additional staff or expertise if necessary)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Are there any issues regarding the agency's capacity to meet the service demand of reasonably foreseeable future growth?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Are there any significant infrastructure needs or deficiencies to be addressed for which the agency has not yet appropriately planned (including deficiencies created by new state regulations)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

d) If the agency provides water, wastewater, flood protection or fire protection services, is the agency not yet considering climate adaptation in its assessment of infrastructure/service needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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e) Are there any service needs or deficiencies for disadvantaged unincorporated communities related to sewers, municipal and industrial water, and structural fire protection within or contiguous to the agency's sphere of influence?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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**Discussion:**

- a&c) Fire protection services for CSA 9 are provided via contract with the City of West Sacramento which has ample capacity and infrastructure to meet service needs.
- b) No significant growth is anticipated. See also determination #1. The service demands in the CSA area have been approximately 25 calls over the last four fiscal years according to the Yolo Emergency Communications Agency (YECA) dispatch data (see attachments for dispatch reports).
- d) Fire protection services are provided by the City of West Sacramento, which is an urban fire department less impacted by climate change such as dry grassland conditions.
- e) Not applicable.

**Capacity and Adequacy of Public Facilities and Services MSR Determination**

Fire protection services for CSA 9 are provided via contract with the City of West Sacramento which has ample capacity and infrastructure to meet service needs. The service demands in the CSA have been approximately 25 calls over the last four calendar years according to the Yolo Emergency Communications Agency (YECA) dispatch data. While acquiring data from YECA, it was discovered that calls for service on Babel Slough Road/South River Road are being dispatched to West Sacramento Fire instead of the Clarksburg Fire Protection District. LAFCo alerted YECA regarding the boundary discrepancy, however, Yolo County and/or the City of West Sacramento should follow up to ensure this is resolved.

**Recommendation**

- While acquiring data from YECA, it was discovered that calls for service on Babel Slough Road/South River Road are being dispatched to West Sacramento Fire instead of the Clarksburg Fire Protection District. LAFCo alerted YECA regarding the boundary discrepancy, however, Yolo County and/or the City of West Sacramento should follow up with YECA to ensure this is resolved.

**4. FINANCIAL ABILITY**

Financial ability of agencies to provide services.

	<b>YES</b>	<b>MAYBE</b>	<b>NO</b>
a) Does the organization engage in budgeting practices that may indicate poor financial management, such as overspending its revenues, using up its fund balance or reserve over time, or adopting its budget late?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY**

b) Is there an issue with the organization's revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Is the organization's rate/fee schedule insufficient to fund an adequate level of service, and/or is the fee inconsistent with the schedules of similar service organizations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Is the organization unable to fund necessary infrastructure maintenance, replacement and/or any needed expansion?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Is the organization needing additional reserve to protect against unexpected events or upcoming significant costs?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Does the agency have any debt, and if so, is the organization's debt at an unmanageable level?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) If the agency has pension and/or other post-employment benefit (OPEB) liability, what is it the liability and are there any concerns that it is unmanageable?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Is the organization in need of written financial policies that ensure its continued financial accountability and stability?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Discussion:**

Account Name	2013	2014	2015	2016	2017
Property Taxes - Current Secured	\$ 17,018.19	\$ 15,409.44	\$ 17,000.86	\$ 17,546.78	\$ 16,819.80
Property Taxes - Current Unsecured	1,304.58	876.43	556.69	238.41	226.65
Supplemental Roll	(356.05)	-	347.80	-	-
Property Taxes - Prior Unsecured	11.90	30.72	7.60	11.83	5.17
Investment Earnings	67.00	19.61	31.55	103.81	51.78
State-Highway Property Rentals	0.35	0.25	0.26	0.25	0.17
Homeowners Property Tax Relief	15.86	15.92	15.82	15.86	16.02
Other In-Lieu Taxes	6.96	-	-	-	-
<b>Total Revenue</b>	<b>18,068.79</b>	<b>16,352.37</b>	<b>17,960.58</b>	<b>17,916.94</b>	<b>17,119.59</b>
Payment to West Sacramento	19,112.83	16,343.00	17,900.00	17,500.00	17,300.00
<b>Net revenue (expenditures)</b>	<b>(1,044.04)</b>	<b>9.37</b>	<b>60.58</b>	<b>416.94</b>	<b>(180.41)</b>
Fund balance, July 1	1,044.04	(0.00)	9.37	69.95	486.89
<b>Fund balance, June 30</b>	<b>\$ (0.00)</b>	<b>\$ 9.37</b>	<b>\$ 69.95</b>	<b>\$ 486.89</b>	<b>\$ 306.48</b>

a) CSA 9 operates as a pass through agency and does adopt an annual budget.

- b) No. Revenues are collected from property taxes and are reliable.
- c-e) Not applicable. Infrastructure and services are provided by the City of West Sacramento. There is no separate accounting for service costs incurred by the City on behalf of CSA 9, so it is difficult to determine if the City is receiving adequate funds for services rendered
- f) CSA 9 has no debt.
- g) CSA 9 has no employees and therefore, no Pension/OPEB obligations.
- h) No. As a dependent district, CSA 9 is subject to Yolo County's financial policies.

**Financial Ability MSR Determination**

CSA 9 functions as a pass-through agency for fire protection services contracted from the City of West Sacramento as a required mitigation measure for incorporation. The City is obligated to provide services even if revenues are insufficient. Revenues are from property taxes and vary according to valuation, but are reliable. The CSA has no financial risk from unanticipated needs, infrastructure or staff costs.

**5. SHARED SERVICES AND FACILITIES**

Status of, and opportunities for, shared facilities.

	<b>YES</b>	<b>MAYBE</b>	<b>NO</b>
a) Are there any opportunities for the organization to share services or facilities with neighboring or overlapping organizations that are not currently being utilized?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Are there any recommendations to improve staffing efficiencies or other operational efficiencies to reduce costs?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Discussion:**

a-b) Fire protection services are already shared via contracting with the City of West Sacramento for services. Yolo County uses minimal staff time to manage CSA 9. Staff time required to pass through property tax revenue for fire protection services and financial reporting is all that is required, which is minimal.

**Shared Services MSR Determination**

Fire protection services are already shared via contracting with the City of West Sacramento for services. Yolo County uses minimal staff time to manage CSA 9; only the staff time required to pass through property tax revenue for fire protection services and financial reporting is required.

## **6. ACCOUNTABILITY, STRUCTURE AND EFFICIENCIES**

Accountability for community service needs, including governmental structure and operational efficiencies.

	<b>YES</b>	<b>MAYBE</b>	<b>NO</b>
a) Are there any issues with meetings being accessible and well publicized? Any failures to comply with disclosure laws and the Brown Act?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization's program requirements and financial management?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Are there any issues with staff turnover or operational efficiencies? Is there a lack of staff member training regarding the organization's program requirements and financial management?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Are there any issues with independent audits being performed on a regular schedule? Are completed audits being provided to the State Controller's Office within 12 months of the end of the fiscal year(s) under examination? Are there any corrective action plans to follow up on?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Does the organization need to improve its public transparency via a website? [A website should contain at a minimum the following information: organization mission/description/boundary, board members, staff, meeting schedule/agendas/minutes, budget, revenue sources including fees for services (if applicable) and audit reports]?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Are there any recommended changes to the organization's governance structure that will increase accountability and efficiency?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Are there any opportunities to eliminate overlapping boundaries that confuse the public, cause service inefficiencies, unnecessarily increase the cost of infrastructure, exacerbate rate issues and/or undermine good planning practices?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Discussion:**

- a-b) No. CSA 9 is a dependent special district and the Yolo County Board of Supervisors is its board. CSA 9 does not have (or need) an advisory committee as with other CSAs because it merely operates as a pass through agency.
- c) No. CSAs are managed by the County Administrator's Office with support from the Department of Financial Services. LAFCo is not aware of any staff training or management issues.
- d) No. CSAs are included in the County's Comprehensive Annual Financial Audit (CAFR).

- e) No. LAFCo is working on a Web Transparency Scorecard that includes CSA 9. Based on a preliminary review of CSA 9's page on the County's website, the only item that needs to be added is budget information specific to this CSA. However, the CSA staff support team is already working to add this information.
- f-g) No. It's not advisable for the City to annex this area due to growth inducement concerns. The existing structure is as efficient as it can be. It might be more readily understandable for the public if the CSA was instead formed as a dependent fire protection district. But considering how few residents live in this territory, it may not be worth reorganizing the district 30 plus years since City incorporation.

**Accountability, Structure and Efficiencies MSR Determination**

CSA 9 is a dependent special district and the Yolo County Board of Supervisors acts as its board. CSA 9 does not have (or need) an advisory committee as with other CSAs because it merely operates as a pass through agency. All CSAs are managed by the County Administrator's Office with support from the Department of Financial Services. LAFCo is not aware of any staff training or management issues. CSAs are included in the County's Comprehensive Annual Financial Audit (CAFR). The County has improved the website content for CSA 9. The existing governance structure for CSA 9 is as efficient as possible. It might be more readily understandable for the public if the CSA were instead formed as a dependent fire protection district. But considering how few residents live in this territory, it is not worth reorganizing the district at this point, 30 plus years after City incorporation.

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**7. OTHER ISSUES**

Any other matter related to effective or efficient service delivery, as required by commission policy.

	<b>YES</b>	<b>MAYBE</b>	<b>NO</b>
a) Are there any other service delivery issues that can be resolved by the MSR/SOI process?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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**Discussion:**

- a) There are no additional service issues that need to be addressed.

**Other Issues MSR Determination**

There are no additional service issues that need to be addressed.

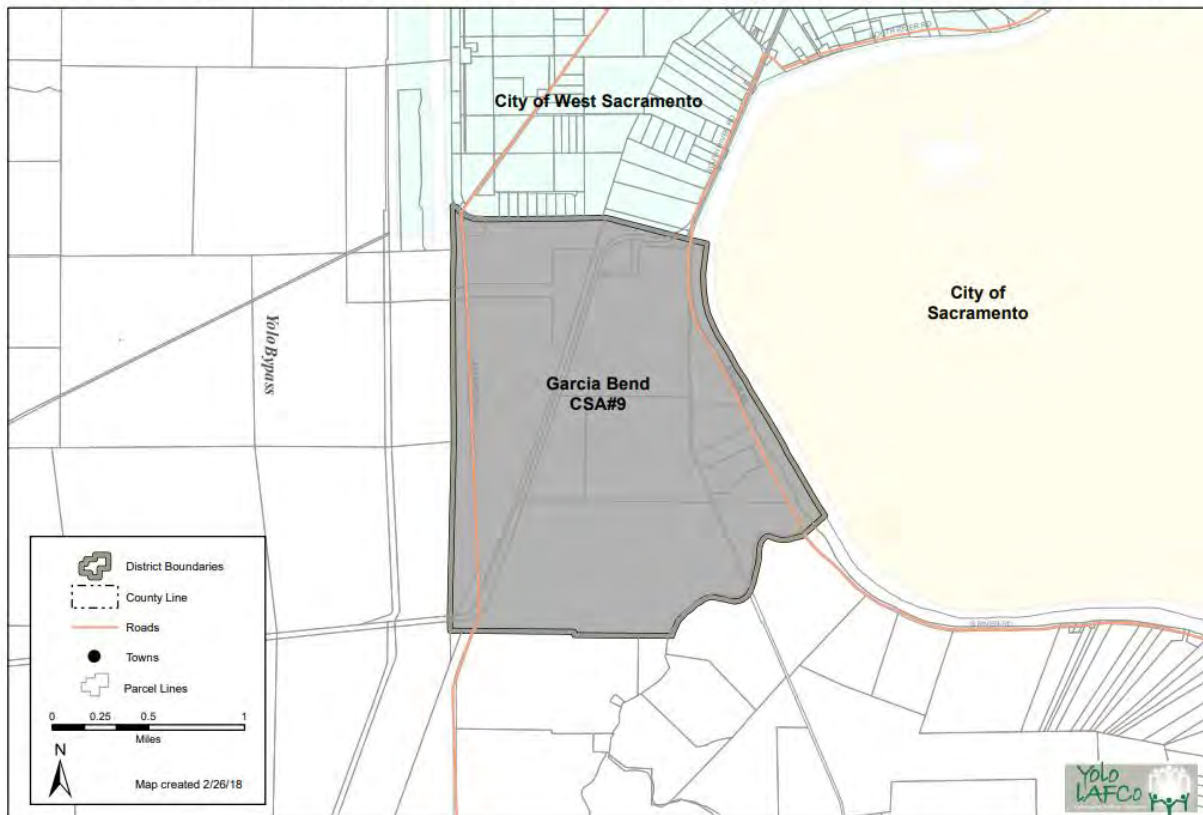
**SPHERE OF INFLUENCE STUDY**

On the basis of the Municipal Service Review:

- Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update is NOT NECESSARY in accordance with Government Code Section 56425(g). Therefore, NO CHANGE to the agency's SOI is recommended and SOI determinations HAVE NOT been made.
- Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update IS NECESSARY in accordance with Government Code Section 56425(g). Therefore, A CHANGE to the agency's SOI is recommended and SOI determinations HAVE been made and are included in this MSR/SOI study.

**SPHERE OF INFLUENCE MAP(S)**

**Garcia Bend County Service Area #9 Boundary and Sphere of Influence\***



\* Note: Sphere of Influence is coterminous with boundary

Boundary approved by LAFCo in 1986

**ATTACHMENTS**

- A. Negative Declaration for the Incorporating of East Yolo (LAFCo #794) dated September 15, 1985, which includes the mitigation measure requiring a County Service Area be formed as a pass through agency contracting with the City for fire services.



- B. Agreement No. 92-140 between Yolo County and the City of West Sacramento, dated August 18, 1992, to provide fire protection services to CSA 9.
- C. Yolo Emergency Communications Agency CSA 9 Calls for Service, July 1, 2014 – June 30, 2018.

FILED

NEGATIVE DECLARATION  
(REVISED)

SEP 16 1985

Paula M Cooper  
Yolo County  
LAFCO Clerk

1. PROJECT TITLE: Incorporation of East Yolo (#794)
2. PROJECT DESCRIPTION: The project described is the possible formation of a general law city in the unincorporated area in Yolo County known as East Yolo. The proposal has been submitted to the Yolo County Local Agency Formation Commission by a petition of registered voters. The city is proposed to assume the responsibilities of the East Yolo Community Services District and Fire Protection District in addition to all county-maintained districts.

The districts proposed to be dissolved are: East Yolo Community Services District, East Yolo Fire Protection District, County Service Area #4 and transfer of jurisdiction from the County of Yolo to the new city for the Elkhorn Village, Oaks, and Arlington Oaks Lighting Maintenance Districts and the West Capitol Avenue Landscaping Assessment District upon incorporation. The only required mitigation is the creation of a county service area required for those areas that would be left without fire service after incorporation. The county service area would contract for fire service with an adjacent fire service district, or the new city.

This proposal has not been identified with the development of any particular area, nor any specific development project. No significant impact is found based on no proposed changes in current zoning and land use due to this project.

3. NAME OF PUBLIC AGENCY APPROVING PROJECT: Yolo County Local Agency Formation Commission  
625 Court Street, Woodland, CA 95695
4. NAME OF PERSON OR AGENCY CARRYING OUT PROJECT: Yolo County LAFCO
5. NEGATIVE DECLARATION: There will be no significant impact on the environment as a result of this project. One identified possible impact has been mitigated by the creation of a County Service Area for the unserved areas to allow contract service for fire protection.

CONTACT PERSON: Elizabeth Castro Kemper, LAFCO Assistant Executive Officer

TELEPHONE NO: (916) 666-8048.

6. Initial study is attached documenting reasons to support findings of no significant effect. Yes
7. Mitigation measures, if any, attached. Yes

Sept. 16, 1985  
DATE

Elizabeth Castro Kemper  
SIGNATURE

ATTACHMENT D.

PF-VII-C.

## INITIAL STUDY

### Description

The proposed city of East Yolo is a 23 square mile site directly across the Sacramento River from downtown Sacramento and the State Capitol. The northern third of the area developed into the individual communities of Broderick, Bryte and West Sacramento, starting in the early 1900s. The southern two-thirds (Southport) is still primarily agricultural although it is designated ultimately for industrial and residential development in the County's East Yolo General Plan.

If incorporated, the city would assume responsibility from the county for control of development, as well as for the provision of police and road services, and would take over such special district service responsibilities as fire protection, street lighting, sanitation, parks and recreation, and the local sewer and water systems. The new city would finance these services through local taxes, state and federal subventions, user charges, grants and bonds.

The area's uniquely central location within the rapidly growing Sacramento region offers opportunities for industrial and residential growth, especially in a world increasingly conscious of transportation economics as affected by growing fuel costs. These opportunities exist, if the area incorporates or not.

The demand for land near the rapidly growing Port of Sacramento and the downtown and government employment centers of Sacramento should grow regardless of jurisdictional authority, (a new city or present county-special district arrangement). However, a new city could probably qualify for additional state and federal funds and could induce growth depending upon changes it might wish to make in the County's service availability policy and its General Plan. This project has not been identified with any development plans or projects.

Incorporation would replace the current special district system with a single locally-elected, highly visible policy body, the City Council, and a single responsible administrative official, the City Manager. In addition the community's financial resources, now scattered among the districts would be brought together in one place and allocated according to community needs and priorities. The major issues that might be affected by incorporation are summarized on the following pages.

East Yolo Incorporation  
Initial Study  
July 19, 1985

### Municipal Services

General government, police, roads, and the community development are presently supplied by the County, while fire protection, sanitation, parks/recreation, street lighting, and the sewer and water supply systems are supplied by special districts. Most of these services will require expansion or improvement to accommodate the growth that is likely to occur, with or without incorporation. The reclamation districts are not proposed to be included in the incorporation proposal.

Proposition 13 has changed, and in some cases decreased, the financing available for the operation and expansion of these services.

### Fiscal

After incorporation, the law requires the County to continue providing police, road, and community development services through the end of the fiscal year. However, as of the date of incorporation, important revenues, such as the sales tax, which had assisted the County in financing these services, are transferred from the County to the city. Thus, if incorporation occurs early in the fiscal year, which is desirable from other fiscal and operational viewpoints, the County would suffer a large net fiscal loss. LAFCO can condition the incorporation be timed for later in the fiscal year.

### Transportation

Access between the major areas of East Yolo has long been a problem. Development of the Southport area will require additional streets as well as expanded bridge capacity crossing the Barge Canal. Unless the Bascule Bridge is widened or augmented by another crossing, development could be substantially inhibited in Southport. This will be necessary if incorporation takes place, or not.

### Energy

The efficiency of energy usage is a major consideration whose importance continues to grow. Residential development in the East Yolo area, rather than on the north, east or south periphery of the Sacramento metropolitan area, may aid in conserving energy by reducing auto commutes to the major employment centers of downtown Sacramento and State Capitol area. This could happen if incorporation takes place, or not.

East Yolo Incorporation  
Initial Study  
July 19, 1985

Air Quality

Air pollution is a major problem in the Sacramento area. Automobiles are major contributors to the problem. Development in the East Yolo area, rather than on the periphery of the Sacramento urbanized area, will increase air pollution locally but will reduce air pollutants regionally by reducing average auto commutes to the major employment centers. Consequently, East Yolo growth will help improve overall regional air quality but will result in higher concentrations in some East Yolo locations. This may occur with, or without, incorporation.

Agricultural Land Conservation

Additional agricultural land could be converted to development as a result of incorporation if the municipality wishes to build out within the proposed incorporation study boundaries. But since growth here is likely to substitute, at least partially, for growth elsewhere in the Sacramento region, the overall loss of agricultural land would also be dependant on county and regional land use policies to conserve agricultural land. Slower growth rates, lower ultimate city size or higher densities would extend agricultural production and save some agricultural land within the East Yolo area.

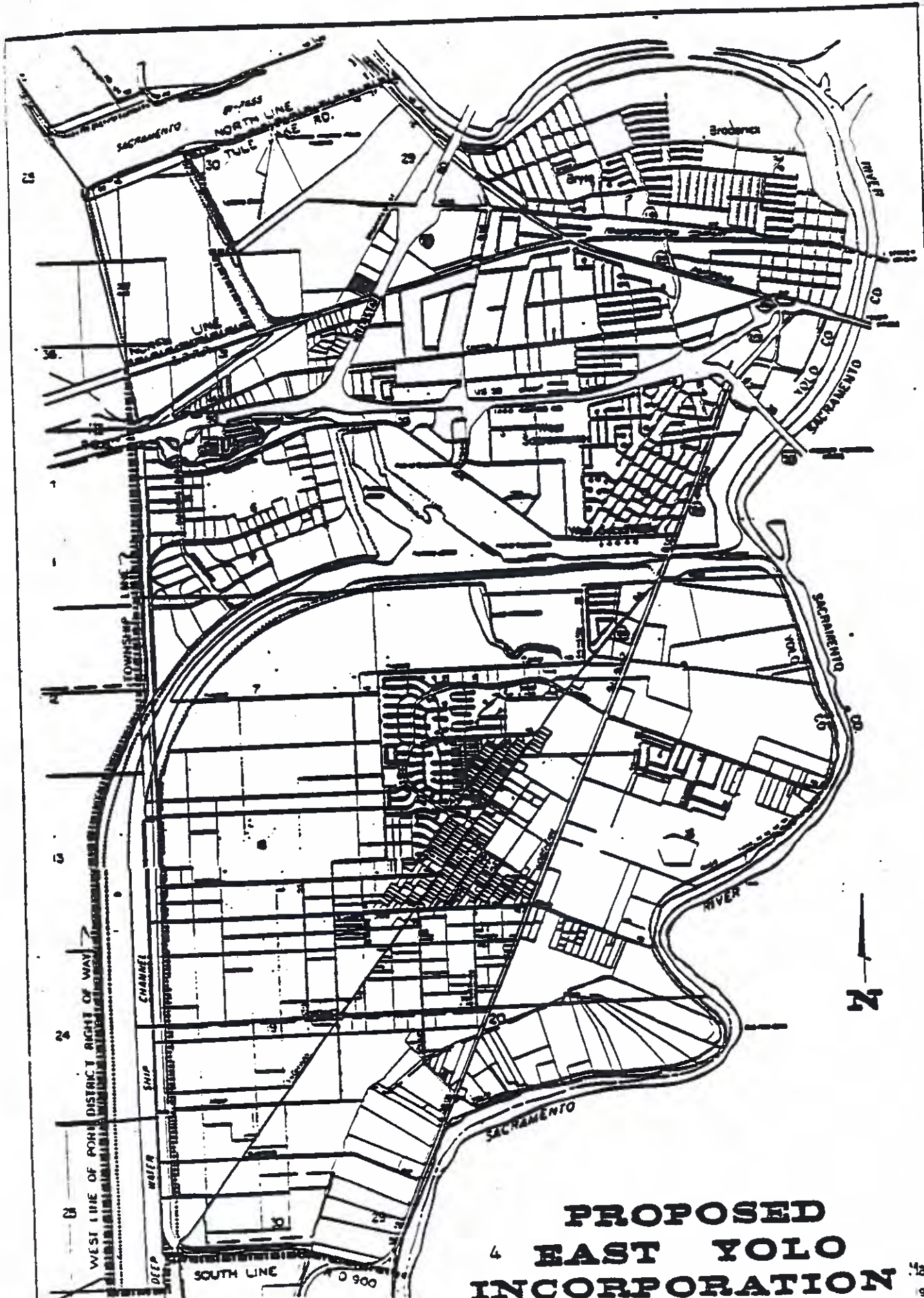
There are no agricultural preserves in the East Yolo area. The Knox-Nisbet act defines prime agricultural land as land that qualifies for rating as Class I or Class II in the United States Soil Conservation Service system. Most of the soils in the East Yolo area do not meet this definition. There are no Class I soil areas, and only a limited amount of Class II soils. Most of the open-space lands are rated as Class III, which includes soils listed as having severe limitations that reduce the choice of plants, require special conservation practices, or both. Class II soils exhibit moderate to severe limitations. Most of the Class II soils are "Made (M/a)" soils from fills near the Ship Channel, while the other Class II areas are adjacent to the levees near the Sacramento River.

Summary

The impacts of growth in the East Yolo area will be present if the lead agency is a city or the county. How the lead agency responds to those impacts may vary but the decisions are reviewed under the same basic guidelines.

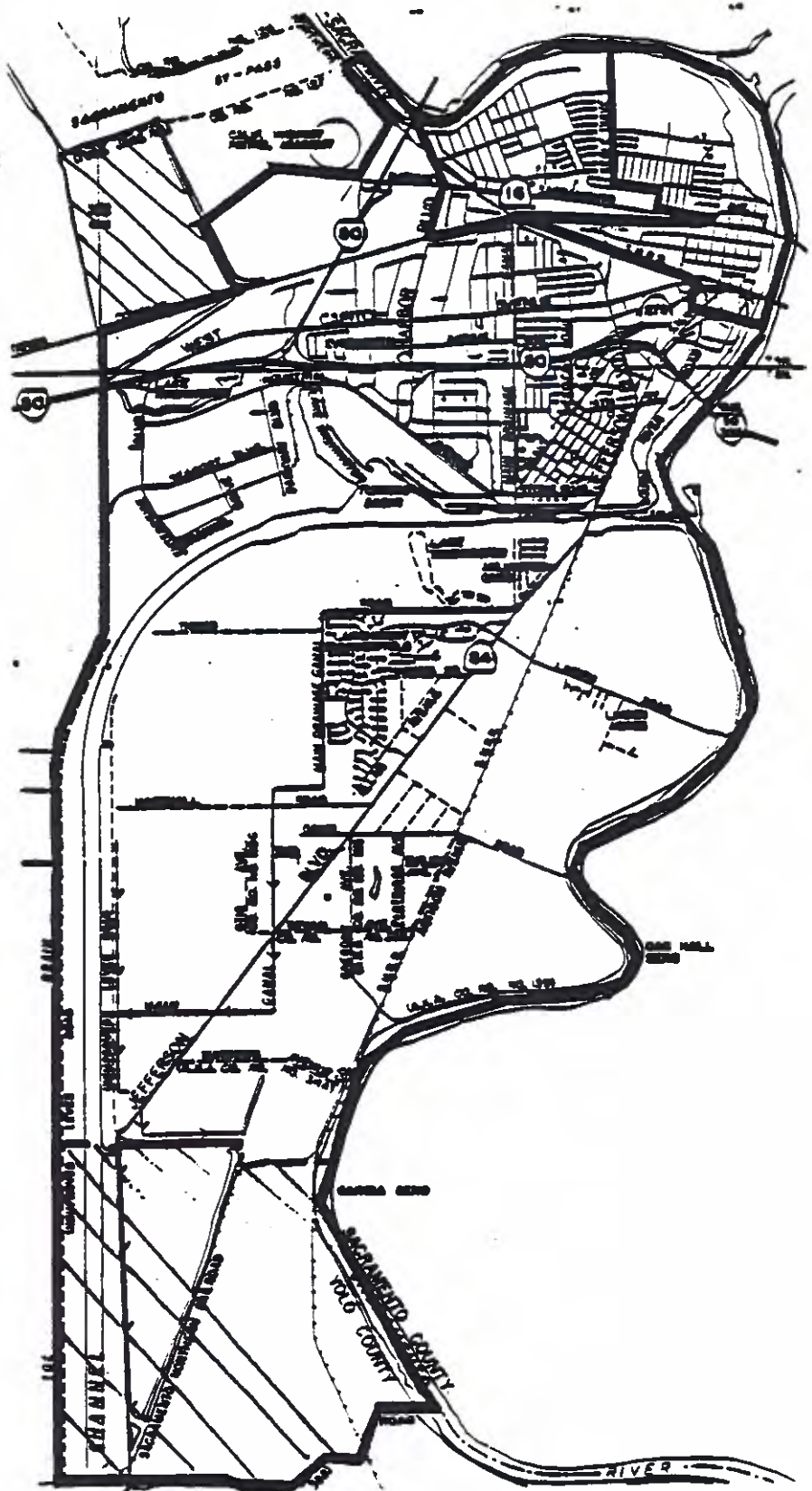
Development of the East Yolo area will be subject to the adopted general plans and the California Environmental Quality Act. These policy guidelines will be implemented by whatever agency governs the area. The problems and questions of growth will have to be addressed at the time they are presented. The incorporation itself does not propose changes in the current East Yolo land uses.





**PROPOSED  
 4 EAST YOLO  
 INCORPORATION**

May  
 1925



APPENDIX I  
**ENVIRONMENTAL CHECKLIST FORM**  
 (To Be Completed By Lead Agency)

I. Background

1. Name of Proponent Coalition for Incorporation
2. Address and Phone Number of Proponent P.O. Box 104  
West Sacramento, CA 95691
3. Date of Checklist Submitted August 12, 1985
4. Agency Requiring Checklist Yolo County Local Agency Formation  
Commission
5. Name of Proposal, if applicable East Yolo Incorporation

II. Environmental Impacts

(Explanations of all "yes" and "maybe" answers are required on attached sheets.)

	<u>Yes</u>	<u>Maybe</u>	<u>No</u>
1. Earth. Will the proposal result in:			
a. Unstable earth conditions or in changes in geologic substructures?	_____	_____	<u>  X  </u>
b. Disruptions, displacements, compaction or overcovering of the soil?	_____	_____	<u>  X  </u>
c. Change in topography or ground surface relief features?	_____	_____	<u>  X  </u>
d. The destruction, covering or modification of any unique geologic or physical features?	_____	_____	<u>  X  </u>
e. Any increase in wind or water erosion of soils, either on or off the site?	_____	_____	<u>  X  </u>
f. Changes in deposition or erosion of beach sands, or changes in siltation, deposition or erosion which may modify the channel of a river or stream or the bed of the ocean or any bay, inlet or lake?	_____	_____	<u>  X  </u>



	<u>Yes</u>	<u>Maybe</u>	<u>No</u>
g. Exposure of people or property to geologic hazards such as earthquakes, landslides, mudslides, ground failure, or similar hazards?	_____	_____	<u>  X  </u>
2. Air. Will the proposal result in:			
a. Substantial air emissions or deterioration of ambient air quality?	_____	_____	<u>  X  </u>
b. The creation of objectionable odors?	_____	_____	<u>  X  </u>
c. Alteration of air movement, moisture, or temperature, or any change in climate, either locally or regionally?	_____	_____	<u>  X  </u>
3. Water. Will the proposal result in:			
a. Changes in currents, or the course or direction of water movements, in either marine or fresh waters?	_____	_____	<u>  X  </u>
b. Changes in absorption rates, drainage patterns, or the rate and amount of surface runoff?	_____	_____	<u>  X  </u>
c. Alterations to the course or flow of flood waters?	_____	_____	<u>  X  </u>
d. Change in the amount of surface water in any water body?	_____	_____	<u>  X  </u>
e. Discharge into surface waters, or in any alteration of surface water quality, including but not limited to temperature, dissolved oxygen or turbidity?	_____	_____	<u>  X  </u>
f. Alteration of the direction or rate of flow of ground waters?	_____	_____	<u>  X  </u>
g. Change in the quantity of ground waters, either through direct additions or withdrawals, or through interception of an aquifer by cuts or excavations?	_____	_____	<u>  X  </u>
h. Substantial reduction in the amount of water otherwise available for public water supplies?	_____	_____	<u>  X  </u>
i. Exposure of people or property to water related hazards such as flooding or tidal waves?	_____	_____	<u>  X  </u>

	<u>Yes</u>	<u>Maybe</u>	<u>No</u>
4. Plant Life. Will the proposal result in:			
a. Change in the diversity of species, or number of any species of plants (including trees, shrubs, grass, crops, and aquatic plants)?	_____	_____	<u>X</u>
b. Reduction of the numbers of any unique, rare or endangered species of plants?	_____	_____	<u>X</u>
c. Introduction of new species of plants into an area, or in a barrier to the normal replenishment of existing species?	_____	_____	<u>X</u>
d. Reduction in acreage of any agricultural crop?	_____	_____	<u>X</u>
5. Animal Life. Will the proposal result in:			
a. Change in the diversity of species, or numbers of any species of animals (birds, land animals including reptiles, fish and shellfish, benthic organisms or insects)?	_____	_____	<u>X</u>
b. Reduction of the numbers of any unique, rare or endangered species of animals?	_____	_____	<u>X</u>
c. Introduction of new species of animals into an area, or result in a barrier to the migration or movement of animals?	_____	_____	<u>X</u>
d. Deterioration to existing fish or wildlife habitat?	_____	_____	<u>X</u>
6. Noise. Will the proposal result in:			
a. Increases in existing noise levels?	_____	_____	<u>X</u>
b. Exposure of people to severe noise levels?	_____	_____	<u>X</u>
7. Light and Glare. Will the proposal produce new light or glare?	_____	_____	<u>X</u>
8. Land Use. Will the proposal result in a substantial alteration of the present or planned land use of an area?	_____	_____	<u>X</u>
9. Natural Resources. Will the proposal result in:			
a. Increase in the rate of use of any natural resources?	_____	_____	<u>X</u>

	<u>Yes</u>	<u>Maybe</u>	<u>No</u>
b. Substantial depletion of any nonrenewable natural resource?	_____	_____	<u>X</u>
10. Risk of Upset. Will the proposal involves			
a. A risk of an explosion or the release of hazardous substances (including, but not limited to, oil, pesticides, chemicals or radiation) in the event of an accident or upset conditions?	_____	_____	<u>X</u>
b. Possible interference with an emergency response plan or an emergency evacuation plan?	_____	_____	<u>X</u>
11. Population. Will the proposal alter the location, distribution, density, or growth rate of the human population of an area?	_____	_____	<u>X</u>
12. Housing. Will the proposal affect existing housing, or create a demand for additional housing?	_____	_____	<u>X</u>
13. Transportation/Circulation. Will the proposal result in			
a. Generation of substantial additional vehicular movement?	_____	_____	<u>X</u>
b. Effects on existing parking facilities, or demand for new parking?	_____	_____	<u>X</u>
c. Substantial impact upon existing transportation systems?	_____	_____	<u>X</u>
d. Alterations to present patterns of circulation or movement of people and/or goods?	_____	_____	<u>X</u>
e. Alterations to waterborne, rail or air traffic?	_____	_____	<u>X</u>
f. Increase in traffic hazards to motor vehicles, bicyclists or pedestrians?	_____	_____	<u>X</u>
14. Public Services. Will the proposal have an effect upon, or result in a need for new or altered governmental services in any of the following areas:			
a. Fire protection? (see proposed mitigation measure attached).	_____	_____	<u>X</u>
b. Police protection?	_____	_____	<u>X</u>
c. Schools?	_____	_____	<u>X</u>

	<u>Yes</u>	<u>Maybe</u>	<u>No</u>
d. Parks or other recreational facilities?	_____	_____	<u>X</u>
e. Maintenance of public facilities, including roads?	_____	_____	<u>X</u>
f. Other governmental services?	_____	_____	<u>X</u>
15. Energy. Will the proposal result in:			
a. Use of substantial amounts of fuel or energy?	_____	_____	<u>X</u>
b. Substantial increase in demand upon existing sources of energy, or require the development of new sources of energy?	_____	_____	<u>X</u>
16. Utilities. Will the proposal result in a need for new systems, or substantial alterations to the following utilities:			
a. Power or natural gas?	_____	_____	<u>X</u>
b. Communications systems?	_____	_____	<u>X</u>
c. Water?	_____	_____	<u>X</u>
d. Sewer or septic tanks?	_____	_____	<u>X</u>
e. Storm water drainage?	_____	_____	<u>X</u>
f. Solid waste and disposal?	_____	_____	<u>X</u>
17. Human Health. Will the proposal result in:			
a. Creation of any health hazard or potential health hazard (excluding mental health)?	_____	_____	<u>X</u>
b. Exposure of people to potential health hazards?	_____	_____	<u>X</u>
18. Aesthetics. Will the proposal result in the obstruction of any scenic vista or view open to the public, or will the proposal result in the creation of an aesthetically offensive site open to public view?	_____	_____	<u>X</u>
19. Recreation. Will the proposal result in an impact upon the quality or quantity of existing recreational opportunities?	_____	_____	<u>X</u>
20. Cultural Resources.			
a. Will the proposal result in the alteration of or the destruction of a prehistoric or historic archaeological site?	_____	_____	<u>X</u>

	<u>Yes</u>	<u>Maybe</u>	<u>No</u>
b. Will the proposal result in adverse physical or aesthetic effects to a prehistoric or historic building, structure, or object?	_____	_____	<u>X</u>
c. Does the proposal have the potential to cause a physical change which would affect unique-ethnic cultural values?	_____	_____	<u>X</u>
d. Will the proposal restrict existing religious or sacred uses within the potential impact area?	_____	_____	<u>X</u>

21. Mandatory Findings of Significance.

a. Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	_____	_____	<u>X</u>
b. Does the project have the potential to achieve short-term, to the disadvantage of long-term, environmental goals? (A short-term impact on the environment is one which occurs in a relatively brief, definitive period of time while long-term impacts will endure well into the future.)	_____	_____	<u>X</u>
c. Does the project have impacts which are individually limited, but cumulatively considerable? (A project may impact on two or more separate resources where the impact on each resource is relatively small, but where the effect of the total of those impacts on the environment is significant.)	_____	_____	<u>X</u>
d. Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	_____	_____	<u>X</u>

DISCUSSION OF ENVIRONMENTAL EVALUATION

An Initial Study, as required by CEQA guidelines, was sent to affected agencies and interested individuals. Only one environmental impact was identified. The East Yolo Fire Protection District stated that the incorporation boundaries do not extend to the F.P.D. southern boundary. Therefore, the area from Shangri-La Slough south to Arcade crossing would not have fire service if the East Yolo Fire Protection District is dissolved upon incorporation. In addition, an area adjacent to the City boundary on the northwest does not receive fire protection (see Map D-5).

The mitigation measure proposed to alleviate this service problem would be to create a county service area for that land area. The county service area, in turn, contracts to an adjacent fire protection district (Clarksburg, East Davis, or Elkhorn) for fire service. If the areas were not able to contract to a district, the City would be required to provide fire service to the areas by contract.

DETERMINATION (To be completed by the Lead Agency):

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described have been added to the project. A NEGATIVE DECLARATION WILL BE PREPARED.
- I find the proposed project MAY have a significant effect on the environment and an ENVIRONMENTAL IMPACT REPORT is required.

Sept. 16, 1985  
Date

Clayton Castro Kemper  
Signature

For Yolo LAFCO

(NOTE: This is only a suggested form. Public agencies are free to devise their own format for initial studies.)

To: Honorable Frank Sieferman, Chairman and  
Members of the Board of Supervisors

From: Dolores Moe, Auditor-Controller

Subject: County Service Area #9 Residual Funds

Date: December 21, 1993

**RECOMMENDED ACTION**

- 1) That your Board authorize the Chairman to disburse property tax revenues and interest received by County Service Area #9 (CSA#9) to the City of West Sacramento for prior years fire service; and
- 2) To approve the attached Appropriation Transfer #\_\_\_ to implement the above recommendation.

**REASON FOR RECOMMENDED ACTION**

To respond to a request dated August 2, 1993 from the City of West Sacramento (attached) for the Auditor-Controller disburse property tax revenues credited to the CSA prior to fiscal year 1991-92.

**BACKGROUND**

Formation of CSA#9 was authorized and directed as part of the East Yolo Reorganization, which led to the incorporation of the City of West Sacramento and dissolution of the East Yolo Fire Protection District. The CSA is an area that was part of the dissolved East Yolo Fire Protection District but was not incorporated by West Sacramento.

For the past several years after incorporation, the County and the City of West Sacramento have been negotiating a contract for the City to provide fire protection to the CSA. During this time the City has been providing fire service to the CSA. The contract was approved by your Board on August 18, 1992 and did not refer to payment for services prior to approval of the contract.

The City contends that the intent of the Agreement was to authorize disbursement of funds received from the date of incorporation.

The amount of property tax and interest that has accumulated prior to approval of the contract amount to \$42,060.21.

**BUDGET IMPACT**

There is no effect on the County General Fund.

**OTHER AGENCY INVOLVEMENT**

None.



# County of Yolo

OFFICE OF THE AUDITOR-CONTROLLER

P. O. BOX 1268

WOODLAND, CALIFORNIA 95776-1268

(916) 666-8190

To: Charles Mack, County Counsel

From: Mark Krumpenacker, Assistant Auditor-Controller *M*

Date: November 12, 1993

Subject: County Service Area #9 Prior Years' Accumulation of Funds

Formation of County Service Area #9 (CSA) was authorized and directed as part of the East Yolo Reorganization, which led to the incorporation of the City of West Sacramento and dissolution of the East Yolo Fire Protection District. Resolution 85-13 and 85-152 (attached) details these proceedings.

The CSA is an area that was part of the dissolved East Yolo Fire Protection District but was not incorporated by West Sacramento. The CSA's purpose is to contract for fire protection services from another governmental entity. The resolutions do not indicate from which governmental agency, but it can be presumed to be West Sacramento.

On August 18, 1992 the Yolo County Board of Supervisors approved an agreement with the City of West Sacramento to provide fire service to the CSA. In return the County will pay the city the property tax distributed to the CSA.

Prior to this agreement the CSA had accumulated \$42,000. What, legally, can the County do with this money? I see three options:

- 1) Transfer the money to the County General Fund, depending on your interpretation of Government Code Section 25201.10b.
- 2) Send money to West Sacramento for prior services (see attached).
- 3) Send money to West Sacramento and Clarksburg Fire District for prior services. Clarksburg is in the process of accumulating their information.
- 4) A combination of the above.

cc. Tom Gardner, Assistant County Administrator



BOARD OF SUPERVISORS  
Yolo County, California

To: CAO \_\_\_\_\_  
Co. Counsel \_\_\_\_\_  
Auditor \_\_\_\_\_ ✓  
Public Works \_\_\_\_\_  
Cmt. Partnership \_\_\_\_\_  
Cmt. Devel. \_\_\_\_\_  
Health Services \_\_\_\_\_  
Personnel \_\_\_\_\_  
Social Services \_\_\_\_\_  
General Services \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ENTRY NO. 3

Excerpt of Minute Order No. 92-302, Item No. 5, of the Board of Supervisors' meeting of AUGUST 18, 1992.

MOTION: Cameron.

SECOND: Thomson.

AYES: Mast, Cameron, DeMars, Thomson, Marchand.

5.

Approved and authorized the Chair to sign Agreement No. 92-140, with the City of West Sacramento to provide fire protection service to County Service Area No. 9 and appointed the Auditor-Controller as administrator of County Service Area No. 9.

6. Approved and authorized the Chair to sign Agreement No. 92-141 with Daniel C. Smith and Associates to include additional tasks associated with criminal justice planning in an amount not to exceed \$10,166.

7. Took the following actions on claims filed against the County and directed the Clerk to send appropriate notice to the claimants:

- A. William Havey - denied.
- B. James W. Newell - denied.
- C. Anthony Taylor - denied.
- D. Lucina Pina - denied.
- E. Nicoletta and Rich Sevieri - denied.
- F. Mateo Rubio Diaz - denied.
- G. Lewis DeLora Bojorquez - denied.
- H. Lois Cleff-Mariano - denied.
- I. Jan L. Brown - denied.



1 arrest and starting the proper application of cardiopulmonary resuscitation to  
2 maintain life without invasive techniques until the victim may be transported  
3 or until advanced life support is available, and such other basic life support  
4 services as CITY provides within its boundaries. Related services are defined  
5 as conducting fire safety inspection and fire prevention programs, insuring  
6 compliance with the Uniform Fire Code, and monitoring water flow to fire  
7 sprinklers on improved property, and such other related services as CITY  
8 provides within its boundaries.

9 4. CITY shall have authority and responsibility to prescribe the manner and  
10 method of providing the services delineated in this Agreement. CITY assumes  
11 full administrative and tactical control of the fire fighting resources of CITY for  
12 use within County Service Area No. 9.

13 5. Upon request, CITY, through its designated representative, shall meet with the  
14 COUNTY for general discussion involving fire protection and emergency  
15 services within County Service Area No. 9.

16 6. Nothing in this Agreement shall be deemed a waiver of the immunity granted  
17 CITY or COUNTY under federal, state or local law, or to extend any duty by  
18 CITY and COUNTY not otherwise imposed by law.

19 7. For each full year that this Agreement is in effect, COUNTY shall pay to CITY  
20 the total amount of property taxes distributed to the areas that are within the  
21 boundary of County Service Area No. 9, pursuant to the appropriate Revenue  
22 and Taxation Codes, less amounts paid to the County for auditing the district  
23 as required by Government Code Section 26909, and for reimbursements of the  
24 districts share of property tax administration costs per Revenue and Taxation  
25 Code Section 97. Payment shall be made to CITY by COUNTY at the same  
26 time the property tax is distributed to CITY by COUNTY Auditor.

- 1 8. This Agreement constitutes the entire Agreement between CITY and COUNTY.  
2 Any prior oral or written agreements with regard to the provision of services to  
3 County Service Area No. 9 shall be of no force and effect. The obligations and  
4 responsibilities of CITY and COUNTY are limited to the express provisions of  
5 this Agreement. Any modification of this Agreement must be in writing and  
6 must be signed and approved by CITY and COUNTY to be enforceable.
- 7 9. It is the intent of CITY and COUNTY that this Agreement provide for long-term  
8 fire protection for the designated area. This Agreement shall commence  
9 immediately upon its execution and shall continue thereafter in perpetuity  
10 unless and until the designated area is annexed to CITY, or until COUNTY gives  
11 one (1) year advance written notice of termination to CITY.
- 12 10. Pursuant to the provisions of Government Code §895.4, the parties agree that  
13 any party performing services under the Agreement shall indemnify, hold  
14 harmless and defend the other Party to this Agreement, its officers, officials,  
15 employees and volunteers from all damages, costs or expenses in law or equity,  
16 that may at any time arise or be set up because of damages to property or  
17 personal injury received by reason of or in the course of performance of this  
18 Agreement which may be occasioned by any willful or negligent act or omission  
19 of either party, their officers, officials, employees and volunteers. If either  
20 party incurs liability in the performance of services under this Agreement, which  
21 liability is caused by or related to the error or omissions of the other party, its  
22 officers agents, employees or volunteers, that other party shall save, keep and  
23 hold harmless the party performing services under this Agreement, its officers,  
24 officials, agents employees and volunteers from all damages, costs or expenses  
25 in law or equity that may at any time arise or be set up as a result of those  
26 errors or omissions.

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APPROVE TO FORM:

County Counsel

COUNTY:

COUNTY OF YOLO, a political subdivision  
of the State of California

BY: Betsy A. Marchand

CHAIRMAN, BOARD OF SUPERVISORS  
COUNTY OF YOLO, STATE OF CALIFORNIA

ATTEST:



CITY:

CITY OF WEST SACRAMENTO, a  
Municipal Corporation

BY Gregory Potnick, Mayor

ATTEST

HELEN KANOWSKY, CITY CLERK  
City of West Sacramento

BY \_\_\_\_\_  
(DEPUTY)  
(SEAL)

fire.pro



LEIGH P. KEICHER  
DIRECTOR OF FINANCE  
CITY TREASURER

## DEPARTMENT OF FINANCE

2101 Stone Boulevard, 2nd Floor  
WEST SACRAMENTO, CA 95691

P.O. Box 986

(916) 373-5816

September 27, 1993

Mark Krummenacker  
Assistant Auditor-Controller  
County of Yolo  
625 Court Street, Room 103  
Woodland, CA 95695


Ref: County Service Area No. 9

Dear Mark:

Enclosed herewith, in accordance with your request, is documentation that the City of West Sacramento Fire Department provided service to CSA #9 prior to August 18, 1992.

With this documentation, we hope you will act in accordance with my letter to the Board dated August 2, 1993.

Cordially,

  
Leigh P. Keicher  
Director of Finance

LPK/sr

Enclosure

(09279303.lpk)

CITY OF WEST SACRAMENTO  
MEMORANDUM

SEP 27 1993

TO: Leigh Keicher, Director of Finance  
FROM: Frederick Postel, Fire Chief *FP*  
DATE: September 24, 1993  
SUBJECT: County Service Area No. 9

As per your request, I am providing you with the information regarding County Service Area No. 9 and the City of West Sacramento. The Fire Department has provided services to this area since before incorporation under LAFCO Resolution No. 85-13 as a condition of approval of the East Yolo Reorganization, including incorporation of the City. (County Service Area No. 9 was created to provide fire protection services to an area outside the city limits, but within the boundaries of the soon to be dissolved East Yolo Fire Protection District.). After incorporation, the Fire Department continued protection of this area and continues to do so under Agreement No. 92-140 between the City of West Sacramento and County of Yolo.

I have included the number of incidents that we have responded to for 1991, 1992 and 1993 (to date). These numbers are as follows:

**1991: Total responses: 6**

Fire/Grass	4
Vehicle Accidents	0
Medical Aid	0
Vehicle Fire	2
River Rescue	0

**1992: Total responses: 16**

Fire/Grass	8
Vehicle Accident	3
Medical Aid	2
Vehicle Fire	2
River Rescue	1

**1993: Total responses: 15 (Jan. 1, 1993 to August 31, 1993)**

Fire/Grass	7
Vehicle Accident	1
Medical Aid	1
Vehicle Fire	2
River Rescue	4

The records prior to 1991 were not readily available, however, if more information is needed, give me a call.



AL IANNONE  
FIRE CHIEF

## FIRE DEPARTMENT

1751 CEBRIAN STREET

WEST SACRAMENTO, CA 95691

(916) 373-5840

June 30, 1992

Sally Franchi  
P.O. Box 1268  
Woodland, CA 95695

RE: Incident calls for 07/01/89 - 06/30/90 and 07/01/90 - 06/30/91 in County Service Area 9.

Dear Sally:

Please find the enclosed listing of the incident calls in County Service Area 9 per your request. I hope this information will be useful to you.

Sincerely,

*Susan OrJames*  
Susan OrJames, Senior Clerk  
West Sacramento Fire Department



## INCIDENT CALLS FOR COUNTY SERVICE AREA 9

(From 07/01/89 - 06/30/90 and 07/01/90 - 06/30/91)

<u>Report No.</u>	<u>Location</u>	<u>Type</u>
89-2565	South of Burrows on Jefferson	Grass Fire
89-3073	South River / Babel Slough	Car into River
89-3164	Jefferson 1/4 mi. south of Burrows Rd.	Grass Fire
89-3744	South River / Babel Slough	Vehicle Accident
89-3886	Jefferson 1/4 mi. south of Burrows Rd.	Hazmat Invest.
89-3925	Jefferson / Arcade Sta.	Vehicle Accident
89-4194	Jefferson / Arcade Crossing	Auto Fire
90-0078	Jefferson / Arcade Sta.	Auto Accident
90-0702	Babel Slough / South River	Vehicle Fire
90-1021	Jefferson Blvd. 5 mi. south of Sta. #2	Auto Accident
90-1345	Jefferson Blvd. / Arcade Sta.	Truck Roll-Over
90-3632	Deep Water Channel / Arcade/ Jefferson	Grass Fire
90-3785	Babel Slough / South River	Grass Fire
90-3924	1/2 mi. south of Garcia Bend	Auto Accident

### Summary

Total Calls: 14

Type: Grass - 4; Vehicle Accident - 7; Vehicle Fire - 2; Hazmat Invest. - 1



## CITY COUNCIL

P.O. Box 966

West Sacramento, CA 95691

(916) 373-5800

August 2, 1993

The Honorable Frank Sieferman, Chairman, and  
Members of the Board of Supervisors  
County of Yolo  
625 Court Street  
Woodland, CA 95695

Dear Chairman Sieferman:

County Service Area No. 9 was created as part of the East Yolo Reorganization which led to incorporation of West Sacramento. Later, upon incorporation and in accordance with Terms and Conditions of Incorporation, our Fire Department began providing services to this area between West Sacramento and Clarksburg. These services consist of fire protection and suppression, basic life support-emergency medical and other related services at substantially the same level in CSA #9 as provided within the City limits.

To offset the cost of providing this service to CSA #9, the City was to receive the property taxes generated from this area, most of which is covered by the Williamson Act.

All of this was recently memorialized in an agreement between the County and City. This Agreement, dated August 18, 1992, provided the County's Auditor-Controller with the authority to disburse the appropriate amount of property taxes generated from CSA #9 since August 18, 1992 to the City, but she feels she has not been given the authority to disburse taxes generated prior to that date. The intent of the Agreement, we believe, was to authorize disbursement from the date of incorporation. We understand this amount is about \$45,000 and has been set aside in a trust account for eventual disbursement.

Accordingly, the purpose of this letter is to request your Board to authorize the Auditor-Controller to disburse the appropriate amount of property taxes (as defined in the Agreement) generated by CSA #9 from the date of the City's incorporation.

Cordially,

Wesley A. Beers  
Mayor

/er:08029301 - C-6.7

cc: **Dolores Moe, Yolo County Auditor-Controller**  
Leigh Keicher, City of West Sacramento Director of Finance

FILED

NOV 08 1985

Clerk of the  
BOARD OF SUPERVISORS  
BY Carolee Stastek  
DEPUTY

RESOLUTION NO. 85-152

(Resolution Making Determinations Ordering the  
East Yolo Reorganization, Subject to  
Conditions and Confirmation of the Voters)

WHEREAS, a petition of application was submitted under the District Reorganization Act of 1965 to incorporate the subject territory and dissolve the East Yolo Community Services District, East Yolo Fire Protection District, County Service Area No. 4, Elkhorn Village Lighting District, Arlington Oaks Lighting Maintenance District, Oaks Lighting District, and Westfield Village Lighting Maintenance District, and transfer of the West Capitol Avenue Landscaping Assessment District to the proposed new city; and

WHEREAS, after conducting appropriate proceedings thereon, on October 14, 1985, the Yolo County Local Agency Formation Commission adopted Resolution No. 85-13, Resolution of the Local Agency Formation Commission Approving the East Yolo Reorganization (LAFCO Proceeding No. 794), a copy of which is attached hereto and incorporated by reference, which includes incorporation of the subject territory described in Exhibit A attached to that Resolution, dissolution of the East Yolo Community Services District, East Yolo Fire Protection District, County Service Area No. 4, Elkhorn Village Lighting District, Arlington Oaks Lighting Maintenance District, Oaks Lighting District, and Westfield Village Lighting Maintenance District, and transfer of the West Capitol Avenue Landscaping Assessment District to the new city and the formation of County Service Area No. 9 to

1 consist of the territory described in Exhibit B attached to that  
2 Resolution; and

3 WHEREAS, by said resolution, the Board of Supervisors of the  
4 County of Yolo was designated as the conducting authority respon-  
5 sible for conducting proceedings for said proposal in accordance  
6 with Government Code §§56430, et seq.; and

7 WHEREAS, on October 15, 1985, this Board adopted its resolu-  
8 tion initiating proceedings for reorganization and setting a  
9 hearing on the matter for November 5, 1985; and

10 WHEREAS, said public hearing was advertised and noticed in  
11 the form and manner provided by law; and

12 WHEREAS, at said public hearing on November 5, 1985, the  
13 Board heard and considered the value of all oral and written  
14 protests, objections, and evidence presented or filed, and all  
15 persons present were given an opportunity to be heard in respect  
16 to said reorganization proceedings;

17 NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors  
18 of the County of Yolo that it finds, determines and orders as  
19 follows:

- 20 1. Each of the foregoing recitals is true and correct.
- 21 2. No request has been made for the exclusion of land from  
22 proposed formation pursuant to Government Code §56436 and  
23 this Board finds that all lands included within the proposed  
24 formations will be benefitted thereby and no exclusions are  
25 ordered.
- 26 3. This Board finds that the number of valid written protests

1 filed and not withdrawn is 2 and constitutes less  
2 than 50% of the registered voters residing within the  
3 affected territory and that no majority protest has been  
4 made pursuant to Government Code §§35257 and 56438.1. In  
5 accordance with those sections, this Board is required to  
6 order the reorganization approved subject to confirmation of  
7 the voters.

- 8 4. The Board of Supervisors certifies that it has reviewed and  
9 considered the mitigated negative declaration adopted by  
10 Local Agency Formation Commission and that it concurs  
11 therein and the Clerk is directed to file a Notice of  
12 Determination.
- 13 5. The East Yolo Reorganization consisting of the changes in  
14 organization set forth in LAFCO Resolution No. 85-13 and  
15 subject to the terms and conditions set forth in that  
16 resolution is hereby ordered subject to confirmation of the  
17 voters on the question thereof.
- 18 6. An election is hereby called to be held on June 3, 1986 in  
19 the territory of the reorganization including the entire  
20 territory of each proposed formation.
- 21 7. The proposition to be submitted to the voters to confirm the  
22 order of organization shall appear on the ballot substan-  
23 tially as follows:

24 Shall the order adopted on November 5, 1985  
25 by the Board of Supervisors of the County of  
26 Yolo ordering a reorganization affecting the  
East Yolo Community Services District, East  
Yolo Fire Protection District, County Service

1 Area No. 4, Elkhorn Village Lighting Dis-  
2 trict, Arlington Oaks Lighting Maintenance  
3 District, Oaks Lighting District, Westfield  
4 Village Lighting Maintenance District and  
5 West Capitol Avenue Landscaping Assessment  
6 District and ordering the formation of a new  
7 city under the general law (with an appro-  
8 priation limit of \$12,942,877 with the  
9 1986-87 fiscal year as the base year for  
10 increases as provided by law) and the forma-  
11 tion of County Service Area No. 9 under the  
12 County Service Area law, be confirmed,  
13 subject to the terms and conditions specified  
14 in said order?

- 8
- 9 8. An election shall also be conducted to select the name of  
10 the new city from the following proposed alternatives:
- 11 A. West Sacramento.
  - 12 B. River City.
  - 13 C. Marina Del Rio.
  - 14 D. Riverport.
  - 15 E. Riverbend.
  - 16 F. Write in choice: \_\_\_\_\_.
- 17 9. An election shall also be conducted for members of the city  
18 council, the officers of the proposed city required to be  
19 elected.
- 20 10. The terms and conditions of said reorganization shall be as  
21 set forth in said Resolution No. 85-13 of LAFCO.
- 22 11. The election shall be held in the manner set forth in  
23 Government Code §56100 giving precedence as provided therein  
24 to the District Reorganization Act of 1965 and the local and  
25 general election provisions of the Elections Code.
- 26 12. Pursuant to Government Code §56443 and Article XIII.B of the



# WSF Calls For Service

By Problem

7/1/2014 12:00:00AM - 7/1/2018 12:00:00AM

<u>Problem</u>	<u># of Calls</u>
<b>WS_42NH</b>	
<b>FY15-16</b>	
*MEDAID Medical Incident	1
ALARM Fire alarm	1
ALARM-W Water flow Alarm	2
Breathing Problems - D	1
Diabetic Problems - C	1
INVEST Investigation	1
	<u>7</u>
<b>FY16-17</b>	
FASST Public Assistance	1
	<u>1</u>
<b>FY17-18</b>	
*MEDAID Medical Incident	1
Heart Problems / A.I.C.D. - D	2
	<u>3</u>
	<u>11</u>
	<u><u>11</u></u>
	<b>Total: 11</b>



## WSF Calls For Service

By Problem for Babel Slough Rd / S River Rd

7/1/2014 12:00:00AM - 6/30/2018 11:59:59PM

### WSF

	<u># of Calls</u>
<b>FY14-15</b>	
INVEST Investigation	1
OMISC Outdoor Misc Fire	2
VEHACC Veh Acc w/ Injuries	1
VEHUNK Veh Acc Unk Injuries	1
	<u>5</u>
<b>FY15-16</b>	
CAR Vehicle Fire	1
FASST Public Assistance	1
VEHRIV Veh in the river	1
	<u>3</u>
<b>FY16-17</b>	
FASST Public Assistance	2
VEHRIV Veh in the river	1
VEHUNK Veh Acc Unk Injuries	1
	<u>4</u>
<b>FY17-18</b>	
1GRASS 1st Alarm Grass	1
VEHACCENT Veh Acc Entrapment	1
	<u>2</u>

**Total: 14**



**LAFCO**

**Meeting Date:** 10/25/2018

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**Information**

**SUBJECT**

Conducting Authority Protest Hearing for the proposal to detach the West Main Street Island Annexation Area (City of Woodland, 1980) from the Willow Oak Fire Protection District (LAFCo No. 924)

**RECOMMENDED ACTION**

1. Open the Public Hearing and consider the information presented in the staff report and any public comment including oral or written protest.
2. If greater than 25% landowner protest is received (i.e. 3 or more landowners), continue the Public Hearing to verify the number of written protests filed and next steps.
3. If less than 25% landowner protest is received (i.e. 0 - 2 landowners), adopt Resolution 2018-09 ordering the detachment effective next fiscal year.

**FISCAL IMPACT**

Although this territory was annexed into the City of Woodland in 1980, it was never detached from the Willow Oak Fire Protection District (FPD). Therefore, 0.03830352% of the 1% property tax rate has been going to the Willow Oak FPD ever since, even though the City has been providing these services. The amount changes with assessed value, but last fiscal year it equaled \$8,239.55 (see attached Board of Supervisors staff report for more detail). This proposal would redirect these funds in future years to the City of Woodland for existing fire protection services. This action will not increase landowner tax rates or direct charges.

**REASONS FOR RECOMMENDED ACTION**

LAFCo approved this proposal on September 27, 2018. Government Code §57000 et. seq. indicates a protest hearing must be conducted after the Commission approves a change of boundary of a public agency without 100% consent from the landowners and/or registered voters. The Yolo LAFCo is the conducting authority for the protest process as specified by Government Code

Section 57050(b). This hearing allows landowners to file official protests to the detachment if they desire. The City of Woodland submitted the proposal for detachment. There was no landowner or registered voter petition as part of this proceeding.

## **BACKGROUND**

The City of Woodland initiated an application to detach the West Main Street Annexation area from the Willow Oak Fire Protection District (FPD). LAFCo approved this proposal on September 27, 2018. The territory was originally an island annexation approved in 1980 but was never detached from the Willow Oak FPD. This proposal cleans up this oversight and redirects the distribution of property taxes going forward (effective June 30, 2019) to the current service provider, the City of Woodland.

The hearing for this petition has been properly noticed, posted, and published as required by the Cortese-Knox-Hertzberg Act. Notice of this protest hearing has been provided to subject and affected agencies, all 11 landowners, and landowners/registered voters within a 300' radius. After the hearing is closed, the Commission should determine the number of all valid written protests filed. Because this area is developed with commercial uses and is uninhabited, protest is measured based on the 11 landowners.

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## **Attachments**

[Reso2018-09 West Main Street Detachment Protest Hearing](#)

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## **Form Review**

### **Inbox**

Christine Crawford (Originator)  
Form Started By: Christine Crawford  
Final Approval Date: 10/11/2018

### **Reviewed By**

Christine Crawford

### **Date**

10/11/2018 04:07 PM  
Started On: 10/10/2018 10:00 AM

**RESOLUTION № 2018-09**

**Conducting Authority Resolution Ordering the  
Detachment of the West Main Street Island Annexation Area (City of Woodland,  
1980) from the Willow Oak Fire Protection District (LAFCo № 924)  
Without an Election**

**WHEREAS**, on September 22, 1980, the Yolo Local Agency Formation Commission (“Yolo LAFCo”) ordered the West Main Street Island Annexation to the City of Woodland (LAFCo Proceeding No. 733); and

**WHEREAS**, the Yolo LAFCo Executive Officer’s Report for this item noted “this island area would be detached from the Willow Oak [Fire Protection District (“FPD”)] by the City of Woodland at a later date,” but the proposal to detach this area did not occur; and

**WHEREAS**, 0.03830352% of the 1% property tax rate has been apportioned to the Willow Oak FPD ever since, even though the City has been providing these services, which amount equaled \$8,239.55 in fiscal year 2017/18; and

**WHEREAS**, On July 17, 2018, the City of Woodland City Council adopted a resolution initiating a proposal to detach the West Main Street Island Annexation Area from the Willow Oak FPD;

**WHEREAS**, Yolo LAFCo staff and the City of Woodland Fire Chief have been in contact with the Willow Oak FPD, which has no objections to the proposal; and

**WHEREAS**, on September 11, 2018, the Yolo County Board of Supervisors approved the property tax transfer from the Willow Oak FPD to the City of Woodland; and

**WHEREAS**, on September 27, 2018, the Commission reviewed and considered the CEQA documentation and the staff report including all the information, recommendations, findings and conditions contained therein; and

**WHEREAS**, on September 27, 2018 the Commission adopted Resolution 2018-04 approving the detachment of the West Main Street Island Annexation Area from the Willow Oak FPD (LAFCo № 924), initiating conducting authority proceedings and set October 25, 2018 as the hearing date to conduct protest proceedings; and

**WHEREAS**, notices of the Public Hearing were published in the Woodland Daily Democrat on October 3, 2018 and mailed to all property owners, and no objections have been received; and

**WHEREAS**, Government Code §57000 et seq. designates the Commission as the Conducting Authority for protest proceedings; and

**WHEREAS**, on October 25, 2018, the Commission opened the Public Hearing, LAFCo Resolution 2018-09 was summarized, and an opportunity was given to all interested persons, organizations, and agencies to present oral or written protests, objections, and any other information concerning the proposal and all related matters; and

**WHEREAS**, following the close of the Public Hearing, the Commission determined the value of all valid written protests filed and not withdrawn, and

**NOW, THEREFORE, BE IT RESOLVED** that the Yolo Local Agency Formation Commission acting as the Conducting Authority for these proceedings orders the detachment of the West Main Street Island Annexation Area from the Willow Oak FPD (LAFCo № 924) as shown in Exhibit A without an election, subject to the following findings and conditions of approval:

**Finding**

1. Finding: The number of the written protests filed and not withdrawn is less than 25 percent of the landowners in the affected territory, and therefore, confirmation by the landowners via an election is not required.

Evidence: Notices have been mailed to each of the 11 landowners. LAFCo has not received any objections (resolutions or otherwise) filed by an affected or interested agency regarding the proposed project. No objections from any landowners or the general public in the affected territory or elsewhere have been received.

**Conditions of Approval**

1. To the extent allowed by law, the City of Woodland agrees to defend, indemnify, hold harmless and release the Yolo Local Agency Formation Commission, its agents, officers, attorney and employees from any claim, action or proceeding brought against any of them, the purpose of which to attack, set aside, void, or annul the approval of this application or adoption of the environmental review which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorney fees, or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, whether or not there is concurrent passive negligence of the part of the Yolo Local Agency Formation Commission its agents, officers, attorney or employees.
2. The project will be required to pay all appropriate LAFCo, State Board of Equalization, and County Clerk-Recorder fees, prior to recording of the Certificate of Completion for the proposal.
3. The effective date of this detachment is June 30, 2019.


**PASSED AND ADOPTED** by the Local Agency Formation Commission, County of Yolo, State of California, this 25<sup>th</sup> day of October 2018, by the following vote.

AYES:  
NOES:  
ABSENT:

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Olin Woods, Chair  
Yolo Local Agency Formation Commission

ATTEST:



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Christine Crawford, Executive Officer  
Yolo Local Agency Formation Commission

APPROVED AS TO FORM:

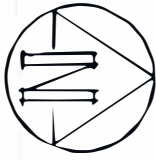





Eric May, Commission Counsel

WEST MAIN STREET ANNEXATION

80-6

SCALE: 1" = 200'



-  PRESENT CITY LIMITS
-  PROPOSED STREET ADDITION
-  PROPOSED ANNEXATION AREA

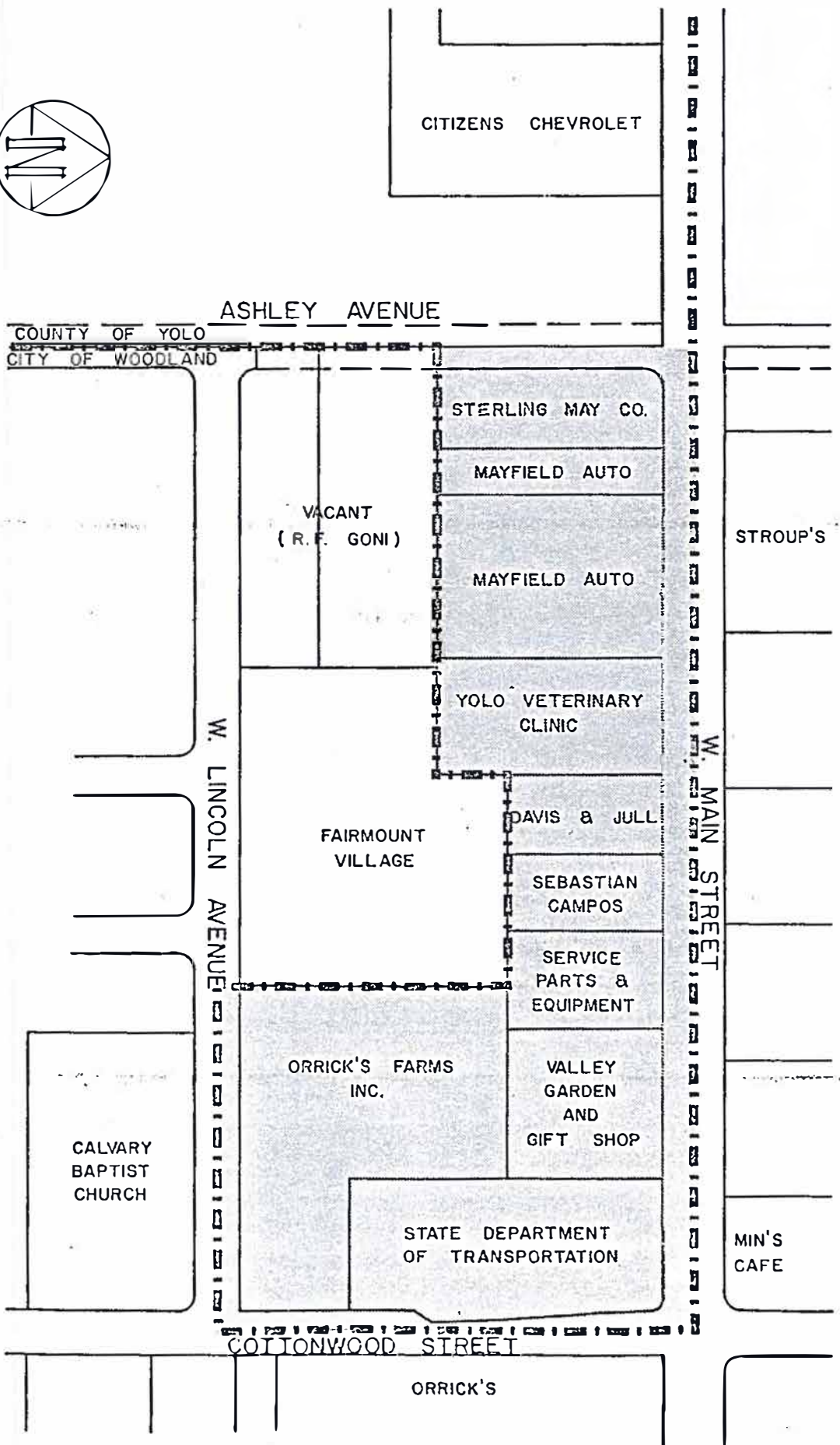


EXHIBIT A  
(page 2)

WEST MAIN STREET ANNEXATION 80-6

DESCRIPTION:

A portion of the Northwest Quarter of Section 31, T. 10 N., R. 2 E., M.D.B.&M., Yolo County, California, more particularly described as follows:

Beginning at a point on the existing City Boundary of the City of Woodland, said point being the northeast corner of the northwest quarter of said Section 31; thence S.  $0^{\circ} 23' 29''$  W., 630.00 feet along the existing City Boundary Line; thence N.  $89^{\circ} 39' 03''$  W., 469.60 feet along the existing City Boundary Line; thence N.  $0^{\circ} 23' 29''$  E., 381.50 feet along the existing City Boundary Line; thence N.  $89^{\circ} 39' 03''$  W., 282.90 feet along the existing City Boundary Line; thence S.  $0^{\circ} 23' 29''$  W., 91.50 feet along the existing City Boundary Line; thence N.  $89^{\circ} 39' 03''$  W., 567.62 feet along the existing City Boundary Line; thence leaving the existing City Boundary Line N.  $0^{\circ} 23' 14''$  E., 340.07 feet to a point on the north line of said Section 31, said point also being a point on the existing City Boundary Line; thence S.  $89^{\circ} 39' 03''$  E., 1,320.19 feet along the existing City Boundary Line to the point of beginning.



**LAFCO**

**Meeting Date:** 10/25/2018

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**Information**

**SUBJECT**

Adopt the revised FY 2018/19 Municipal Service Review/Sphere of Influence Update Schedule

**RECOMMENDED ACTION**

Adopt the revised FY 2018/19 Municipal Service Review/Sphere of Influence Update Schedule.

**FISCAL IMPACT**

None.

**REASONS FOR RECOMMENDED ACTION**

At the September 27, 2018 meeting, Commissioner Rexroad requested the Municipal Service Review (MSR) for the Wild Wings County Service Area (CSA) be postponed because the County is in the process of addressing its waste water treatment plant issues. The Commission directed staff to place an item on the October agenda accordingly.

**BACKGROUND**

The revised update schedule pushes the MSR for the Wild Wings CSA back two years until fiscal year 2020/21. However, it should be noted that staff took the opportunity to rethink the timing and grouping of all the MSRs on the schedule (for example, the new schedule has all the CSAs grouped together). In staff's opinion, the revised update schedule provides a more logical grouping of agencies in each fiscal year. The requirement to update each agency's MSR every five years is generally adhered to, but not in all cases. However, the schedule as a whole provides a more logical and orderly approach to LAFCo's MSRs.

The Commission may notice that there are actually six fiscal years shown in the attached schedule, when the goal is to achieve a five-year cycle. Because we are already 1/3rd through this fiscal year and some MSR commitments had already



been made, staff felt it was important to "stay the course" with some of this year's MSRs. This current fiscal year in the update schedule should be viewed as a temporary "bridge year" to get back on track with the new and improved five-year schedule.

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## Attachments

REVISED FY2018-19 MSR-SOI Update Schedule

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## Form Review

**Inbox**

Christine Crawford (Originator)  
Form Started By: Christine Crawford  
Final Approval Date: 10/17/2018

**Reviewed By**

Christine Crawford

**Date**

10/17/2018 09:40 AM  
Started On: 10/11/2018 03:35 PM

FY 2018/19 MSR/SOI Update Schedule - REVISED October 25, 2018			
FY Scheduled	City/District/JPA	Last MSR Adopted	FY Next MSR Due (every 5 yrs)
2018/19	Sac - Yolo Port District	6/22/2009	
	City of Woodland	3/28/2011	
	<b>Yolo Emergency Communications Agency (YECA) JPA</b>	n/a	
	<b>YC Public Agency Risk Mgmt. Insurance Authority (YCPARMIA) JPA</b>	n/a	
2019/20	Cacheville Community Services District	7/24/2014	2019/20
	Knights Landing Community Services District	12/4/2014	2019/20
	Esparto Community Services District	7/23/2015	2020/21
	Madison Community Services District		
	Dunnigan Water District	10/24/2013	2018/19
	Yolo County Flood Control & Water Conservation District		
<b>Yolo Subbasin Groundwater Authority JPA</b>	n/a		
2020/21	Wild Wings County Service Area #14	6/26/2014	2018/19
	El Macero County Service Area	5/26/2016	2020/21
	Willowbank County Service Area		
	North Davis Meadows County Service Area	10/25/2018	2022/23
	Garcia Bend County Service Area		
	Dunnigan County Service Area	4/27/2017	2021/22
	Snowball County Service Area	2/22/2018	2022/23
	City of Davis	5/26/2016	2020/21
	<b>Valley Clean Energy Alliance JPA</b>	n/a	
	<b>Yolo Habitat Conservancy JPA</b>	n/a	
2021/22	Capay Fire Protection District	4/28/2016	2020/21
	Clarksburg Fire Protection District		
	Dunnigan Fire Protection District		
	East Davis Fire Protection District		
	Elkhorn Fire Protection District		
	Esparto Fire Protection District		
	Knights Landing Fire Protection District		
	Madison Fire Protection District		
	No Man's Land Fire Protection District		
	Springlake Fire Protection District		
	West Plainfield Fire Protection District		
	Willow Oak Fire Protection District		
	Winters Fire Protection District		
	Yolo Fire Protection District		
Zamora Fire Protection District			
City of Winters	3/24/2016	2020/21	
<b>Yolo Emergency Communications Agency ("YECA") JPA</b>	2018/19 TBD	2023/24	
2022/23	Capay Cemetery District	7/27/2017	2021/22
	Cottonwood Cemetery District		
	Knights Landing Cemetery District		
	Mary's Cemetery District		
	Winters Cemetery District		
	Davis Cemetery District		
	City of Woodland	12/6/18 (tentative)	2022/23
Yolo County Resource Conservation District	2/26/2015	2019/20	
<b>YC Public Agency Risk Mgmt. Insurance Authority ("YC PARMIA") JPA</b>	2018/19 TBD		
<b>Woodland-Davis Clean Water Agency JPA</b>	n/a		
2023/24	Knights Landing Ridge Drainage District	2/22/2018	2022/23
	Snowball County Service Area (repeat)		
	Reclamation District 108 (Colusa)		
	Reclamation District 150		
	Reclamation District 307		
	Reclamation District 537		
	Reclamation District 730		
	Reclamation District 765		
	Reclamation District 785		
	Reclamation District 787		
	Reclamation District 827		
	Reclamation District 900		
	Reclamation District 999		
	Reclamation District 1600		
Reclamation District 2035			
Reclamation District 2068 (Solano)			
Reclamation District 2093 (Solano)			
City of West Sacramento	3/23/2017	2021/22	
Sacramento - Yolo Port District	2018/19 TBD	2023/24	
<b>WS Area Flood Control Agency ("West SAFCA") JPA</b>	n/a		



## Executive Officer Report 10.

**LAFCO**

**Meeting Date:** 10/25/2018

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### Information

#### **SUBJECT**

A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- EO Activity Report - September 24 through October 19, 2018
- 

### Attachments

[EO Activity Report Sep24-Oct19](#)

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### Form Review

Form Started By: Terri Tuck

Started On: 10/12/2018 07:44 AM

Final Approval Date: 10/12/2018

## LAFCo EO Activity Report

### September 24 through October 19, 2018

<b>Date</b>	<b>Meeting/Milestone</b>	<b>Comments</b>
09/24/2018	Meeting w/Kristin Weivoda (HHSA)	YECA MSR/SOI
09/25/2018	Meeting w/Sarah Rubin (CA Dept. of Conservation)	YEDFall2018 speaker
10/2-10/5/18	CALAFCO Conference – Yosemite	Attended & Participated
10/08/2018	Conference call w/Ashley Trim (Pepperdine)	YEDFall2018 speaker
10/09/2018	Meeting w/City of Woodland (Paul Navazio, Ken Hiatt)	LAFCo MSR-Flood Study Area for City's SOI
10/10/2018	Meeting w/Yolo County (Alex Tengolics, Eric May, Sheryl Hardy, Chad Rinde)	Property Tax Exchange Process
10/12/2018	Meeting w/ Olin Woods	LAFCo Agenda Review