

# YOLO LOCAL AGENCY FORMATION COMMISSION

## Special Meeting AGENDA

**November 14, 2019 - 1:00 p.m.**

### **BOARD OF SUPERVISORS CHAMBERS**

625 COURT STREET, SUITE 206  
WOODLAND, CALIFORNIA 95695

### **COMMISSIONERS**

OLIN WOODS, CHAIR (PUBLIC MEMBER)  
DON SAYLOR, VICE CHAIR (COUNTY MEMBER)  
WILL ARNOLD (CITY MEMBER)  
GARY SANDY (COUNTY MEMBER)  
TOM STALLARD (CITY MEMBER)

### **ALTERNATE COMMISSIONERS**

DUANE CHAMBERLAIN (COUNTY MEMBER)  
RICHARD DELIBERTY (PUBLIC MEMBER)  
BABS SANDEEN (CITY MEMBER)

PATRICK MCCORMICK  
ASSISTANT EXECUTIVE OFFICER

ERIC MAY  
COMMISSION COUNSEL

### **NOTICE:**

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese Knox Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at [lafco@yolocounty.org](mailto:lafco@yolocounty.org).

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

### **FPPC - Notice to All Parties and Participants in LAFCo Proceedings**

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on the matter.

## OATH OF OFFICE

1. Duane Chamberlain

## CALL TO ORDER

2. Pledge of Allegiance
3. Roll Call
4. Public Comment: Opportunity for members of the public to address the LAFCo Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

## CONSENT AGENDA

5. Approve the LAFCo Meeting Minutes of August 22, 2019
6. Review and file Fiscal Year 2019/20 First Quarter Financial Update
7. Correspondence

## REGULAR AGENDA

8. Adopt Conducting Authority **Resolution 2019-15** for the Reorganization to Establish RD 900 as a Subsidiary District of the City of West Sacramento; Detach the City Portion of RD 537 and its Sphere of Influence (SOI); Annex RD 537's Detached Territory, RD 537's SOI, and the Balance of RD 900's SOI within the West Sacramento Basin Levee System into RD 900 (LAFCo #926) per the Amount of Protest Received
9. Approval of Joint Proposal to Divide the Assets, Liabilities, Revenues, and Expenses of RD 537 Between RD 900 as RD 537's Successor Agency for the City Area Detached from RD 537 and Annexed into RD 900 per Condition No. 5 of Resolution 2019-10 Approving LAFCo Reorganization #926

## EXECUTIVE OFFICER'S REPORT

10. A report by the Executive Officer on recent events relevant to the Commission and an update of the Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
  - A. Long Range Planning Calendar
  - B. EO Activity Report - August 19 through November 8, 2019

## COMMISSIONER REPORTS

11. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

## ADJOURNMENT

12. Adjourn to the next Regular LAFCo Meeting on December 18, 2019.

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on Friday, November 8, 2019, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the bulletin board outside the Board of Supervisors Chambers at 625 Court Street, Room 206, Woodland, CA; and
- On the LAFCo website at: [www.yololafco.org](http://www.yololafco.org).

ATTEST:

Terri Tuck, Clerk  
Yolo LAFCo

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695



**Consent 5.**

**LAFCO**

**Meeting Date:** 11/14/2019

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**Information**

**SUBJECT**

Approve the LAFCo Meeting Minutes of August 22, 2019

**RECOMMENDED ACTION**

Approve the LAFCo Meeting Minutes of August 22, 2019.

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**Attachments**

ATT-DRAFT Minutes 08.22.19

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**Form Review**

Form Started By: Terri Tuck

Started On: 11/07/2019 02:40 PM

Final Approval Date: 11/07/2019

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

August 22, 2019

The Yolo Local Agency Formation Commission met on the 22<sup>nd</sup> day of August 2019, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, County Member Don Saylor, and City Members Tom Stallard and Alternate (A) Babs Sandeen. Voting members absent were County Member Gary Sandy and City Member Will Arnold. Others present were Alternate Public Member Richard DeLiberty, Executive Officer Christine Crawford, Clerk Terri Tuck, Analyst Mark Krummenacker, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:07 a.m.

#### Item № 1      Pledge

Don Saylor led the Pledge of Allegiance.

#### Item № 2      Roll Call

PRESENT: Sandeen (A), Saylor, Stallard, Woods ABSENT: Arnold, Sandy

#### Item № 3      Public Comments

None.

### CONSENT

#### Item № 4      Approve the LAFCo Meeting Minutes of July 25, 2019

#### Item № 5      Review and file Fiscal Year 2018/19 Fourth Quarter Financial Update

#### Item № 6      Correspondence

#### Item № 7      Approve a revised on-call services contract with Colantuono, Highsmith & Whatley, PC

#### Item № 8      Consider the proposed new dues structure for approval at the 2019 CALAFCO Annual Business Meeting

**Minute Order 2019-41:** All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Stallard SECOND: Sandeen (A)  
AYES: Sandeen (A), Saylor, Stallard, Woods  
NOES: None  
ABSENT: Sandy

**PUBLIC HEARING****Item № 9 Consider approval of Resolution 2019-13 adopting the Joint Powers Agency (JPA) Service Review for the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) (LAFCo No. S-053)**

After an overview report by staff, the Chair opened the Public Hearing. There were no comments and the Public Hearing was closed.

**Minute Order 2019-42:** The item was continued to the December 18, 2019, meeting to have a representative of YCPARMIA present to answer any questions the Commission may have as to the content in the JPA service review.

Approved by the following vote:

MOTION: Saylor  
SECOND: Sandeen (A)  
AYES: Sandeen (A), Saylor, Stallard, Woods  
NOES: None  
ABSENT: Sandy

**Item № 10 Consider a request to authorize the Wild Wings County Service Area to provide Out of Agency Water Service to the Watts-Woodland Airport, and adopt Resolution 2019-14 subject to the findings and conditions (LAFCo No. 933)**

**Minute Order 2019-43:** The recommended action was approved and **Resolution 2019-14** was adopted subject to the findings and conditions noted in the resolution.

Approved by the following vote:

MOTION: Stallard  
SECOND: Saylor  
AYES: Sandeen (A), Saylor, Stallard, Woods  
NOES: None  
ABSENT: Sandy

**Item № 11 Approve the response to the 2018/19 Yolo County Grand Jury Report and adopt a recommended policy regarding independent third-party analysis for municipal service reviews**

**Minute Order 2019-44:** The recommended actions were approved. The Executive Officer was authorized to transmit the response to Judge Reed of Yolo Superior Court and the Yolo County Grand Jury. The Commission further made changes and adopted a new Yolo LAFCo Project Policy, 6.13, titled Independent Third-Party Analysis as follows:

*One of LAFCo's purposes is to make studies and to obtain and furnish information which will contribute to the logical and reasonable development of local agencies in each county and to shape the development of local agencies so as to advantageously provide for the present and future needs of each county and its communities. During the preparation of an MSR and/or SOI, LAFCo may consider obtaining any needed analysis or studies by soliciting or hiring consulting services.*

Approved by the following vote:

MOTION: Stallard SECOND: Saylor  
AYES: Sandeen (A), Saylor, Stallard, Woods  
NOES: None  
ABSENT: Sandy

**Item № 9      Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of July 22, 2019 through August 16, 2019, and was verbally updated on recent events relevant to the Commission.

Staff presented information on the upcoming CALAFCO Conference being held in Sacramento from October 30 through November 1, 2019.

Staff indicated that there had been a few changes made to the Long Range Planning Calendar, including the addition of a Special Meeting on November 14, 2019, to certify the results of the Protest Hearing for the Change of Organization to establish RD 900 as a subsidiary district to West Sacramento (LAFCo #926).

Additionally, staff stated the September meeting would be cancelled and, most likely, the October meeting as well but cancelling the October meeting would be confirmed at a later date to be sure there are no items that need immediate action.

**Item № 10      Commissioner Reports**

There were no reports.

**Item № 11      Adjournment**

**Minute Order 2019-45:** By order of the Chair, the meeting was adjourned at 10:01 a.m.

The next Regular LAFCo Meeting will be October 24, 2019.

\_\_\_\_\_  
Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST:

\_\_\_\_\_  
Terri Tuck  
Clerk to the Commission



## LAFCO

Meeting Date: 11/14/2019

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### Information

#### SUBJECT

Review and file Fiscal Year 2019/20 First Quarter Financial Update

#### RECOMMENDED ACTION

Review and file Fiscal Year 2019/20 First Quarter Financial Update.

#### FISCAL IMPACT

None.

#### REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

#### BACKGROUND

The LAFCo FY 2019/20 budget was adopted on May 23, 2019. During the first quarter LAFCo remained on track with regards to both revenue and expenditures.

#### REVENUES

At the end of the first quarter of FY 2019/20 LAFCo had received \$147,059 (31.13%) of its expected revenues of \$472,476. LAFCo's most significant revenue source comes from local government agency payments, and at the close of the first quarter LAFCo had received funds from most of its agencies; the cities of West Sacramento (\$67,863), Winters (\$6,787), and Woodland (\$62,627). Agency funds have yet to be collected are from the County (\$207,700), and City of Davis (\$70,423). Staff recently followed up with these agencies and expects to

receive the revenue in the second quarter.

Other revenue received in the first quarter include LAFCo fees of \$9,781.54 (244.54%) which is more than double the \$4,000 that was budgeted. Those fees include the yearly CALAFCO stipend of \$4,000 for the Executive Officer (EO) duties as a CALAFCO Deputy EO and from the following LAFCo proposals; \$2,281.54 for final payment for the City of Davis Annexation of the West Davis Active Adult Community (LAFCo No. 932), a \$1,500 deposit for for the Wild Wings CSA Out of Agency Agreement with the Watts-Woodland Airport (LAFCo No. 933), and a \$2,000 deposit for the Springlake FPD Change of Organization from an Independent District to a Dependent District to Yolo County (LAFCo No. 934).

The only other portion of LAFCo revenues that have not yet been collected are attributed to investment earnings (\$3,000) which constitutes a very small portion of revenues, Additionally, it's noted in Attachments B and C that DFS recorded an adjustment of \$1,086.95 to *Investment Earnings-Pool* to comply with Government Accounting Standard Board (GASB) reporting requirements. However, it is a financial reporting adjustment only and is not considered a spendable revenue for budget purposes. Therefore, the adjustment was not included in the Budget Status Summary.

## **EXPENDITURES**

During the first quarter of FY 2019/20 LAFCo expended a total of \$85,280 (18.05%) of its annual budgeted costs of \$472,476.

### *Salary and Employee Benefits*

LAFCo expended \$68,417.28 (19.19%) of its Salary and Benefits appropriation of \$356,610.

### *Services and Supplies*

LAFCo expended \$16,762.51 (18.15%) of its Services and Supplies appropriation of \$92,366.

### *Other Charges and Other Financing Uses*

LAFCo expended \$100 (10%) of its Other Charges appropriation of \$1,000. This budget is used to pay other agency fees in processing LAFCo proposals and the fees are reimbursed by the applicant. LAFCo has not used any of its appropriation for contingencies.

## **Attached Budget Reports**

The Budget Status Summary (Attachment A) is a one-page easy to read summary of the budget. The Income Statement Report (Attachment B) shows the amount expended for the quarter, the year to date amount and budget and the percentage of budget used. The General Ledger Report (Attachment C) shows a running balance of all transactions, including both revenue and expenditure amounts.

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## Attachments

[ATT A-FY19-20 1st QTR BudgetStatusSummary](#)

[ATT B-FY19-20 1st QTR Income Statement](#)

[ATT C-FY19-20 1st QTR General Ledger](#)

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## Form Review

**Inbox**

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 11/07/2019

**Reviewed By**

Christine Crawford

**Date**

11/07/2019 05:55 AM

Started On: 11/06/2019 06:57 AM

LAFCO BUDGET - 1st QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2019/20

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 19/20 Budget	% Budget
<b>REVENUES</b>								
400700	INVESTMENT EARNINGS-POOL	\$0.00				\$0.00	\$ 3,000	0.00%
402010	OTHER GOVT AGENCY-COUNTY	\$0.00				\$0.00	\$ 207,700	0%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$67,863.00				\$67,863.00	\$ 67,863	100%
402040	OTHER GOVT AGENCY-WOODLAND	\$62,627.00				\$62,627.00	\$ 62,627	100%
402050	OTHER GOVT AGENCY-WINTERS	\$6,787.00				\$6,787.00	\$ 6,787	100%
402060	OTHER GOVT AGENCY-DAVIS	\$0.00				\$0.00	\$ 70,423	0%
403460	OTH CHRG FR SVC-LAFCO FEES	\$9,781.54				\$9,781.54	\$ 4,000	244.54%
405999	UNUSED FUND BALANCE FROM PREVIOUS FY						\$ 50,076	
	TOTAL AGENCY COST						\$ 415,400	
	TOTAL OTHER LISTED SOURCES						\$ 57,076	
	<b>TOTAL FINANCING SOURCES</b>	<b>\$ 147,059</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 147,059</b>	<b>\$ 472,476</b>	<b>31.13%</b>

**LAFCO BUDGET - 1st QUARTER BUDGET STATUS SUMMARY**

**FISCAL YEAR 2019/20**

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 19/20 Budget	% Budget
<b>SALARIES AND BENEFITS</b>								
500100	REGULAR EMPLOYEES	\$41,012.92				\$41,012.92	\$ 189,431	21.65%
500110	EXTRA HELP	\$1,345.00				\$1,345.00	\$ 30,000	4.48%
500310	RETIREMENT (CALPERS)	\$11,236.55				\$11,236.55	\$ 60,065	18.71%
500320	OASDI	\$2,645.57				\$2,645.57	\$ 13,602	19.45%
500330	FICA/MEDICARE TAX	\$618.73				\$618.73	\$ 3,655	16.93%
500340	HEALTH INSURANCE (Life Insurance/EAP)	\$30.00				\$30.00	\$ 160	18.75%
500360	OPEB - RETIREE HEALTH INSURANCE	\$3,223.08				\$3,223.08	\$ 17,953	17.95%
500380	UNEMPLOYMENT INSURANCE	\$0.00				\$0.00	\$ 350	0.00%
500390	WORKERS' COMPENSATION INSURANCE	\$500.00				\$500.00	\$ 500	100.00%
500400	OTHER EMPLOYEE BENEFITS	\$7,805.43				\$7,805.43	\$ 40,894	19.09%
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>\$68,417.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$68,417.28</b>	<b>\$ 356,610</b>	<b>19.19%</b>
<b>SERVICES AND SUPPLIES</b>								
501020	COMMUNICATIONS	\$268.14				\$268.14	\$ 2,500	10.73%
501030	FOOD	\$87.01				\$87.01	\$ 350	24.86%
501051	INSURANCE-PUBLIC LIABILITY	\$500.00				\$500.00	\$ 500	100.00%
501070	MAINTENANCE-EQUIPMENT	\$0.00				\$0.00	\$ 750	0.00%
501071	MAINTENANCE-BLDG IMPROVEMENT	\$0.00				\$0.00	\$ 500	0.00%
501090	MEMBERSHIPS	\$3,261.00				\$3,261.00	\$ 4,020	81.12%
501100	MISCELLANEOUS EXPENSE	\$0.00				\$0.00	\$ 250	0.00%
501110	OFFICE EXPENSE	\$169.26				\$169.26	\$ 1,250	13.54%
501111	OFFICE EXP-POSTAGE	\$15.70				\$15.70	\$ 300	5.23%
501112	OFFICE EXP-PRINTING	\$0.00				\$0.00	\$ -	#DIV/0!
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$756.00				\$756.00	\$ 2,000	37.80%
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$771.75				\$771.75	\$ 3,087	25.00%
501127	IT SERVICES-CONNECTIVITY	\$1,179.75				\$1,179.75	\$ 4,719	25.00%
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$0.00				\$0.00	\$ 5,000	0.00%
501152	PROF & SPEC SVC-INFO TECH SVC	\$0.00				\$0.00	\$ 1,200	0.00%
501156	PROF & SPEC SVC-LEGAL SVC	\$5,948.04				\$5,948.04	\$ 7,000	84.97%
501165	PROF & SPEC SVC-OTHER	\$370.00				\$370.00	\$ 40,000	0.93%
501180	PUBLICATIONS AND LEGAL NOTICES	\$340.80				\$340.80	\$ 1,500	22.72%
501190	RENTS AND LEASES - EQUIPMENT	\$75.63				\$75.63	\$ 2,500	3.03%
501192	RENTS & LEASES-RECRDS STRGE (Archives)	\$0.00				\$0.00	\$ 840	0.00%
501205	TRAINING	\$2,840.00				\$2,840.00	\$ 4,200	67.62%
501210	MINOR EQUIPMENT (COMPUTERS)	\$0.00				\$0.00	\$ 1,400	0.00%
501250	TRANSPORTATION AND TRAVEL	\$179.43				\$179.43	\$ 8,500	2.11%
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$16,762.51</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,762.51</b>	<b>\$ 92,366</b>	<b>18.15%</b>
<b>OTHER CHARGES</b>								
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$100.00		\$0.00		\$100.00	\$ 1,000	10.00%
	<b>TOTAL OTHER CHARGES</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$ 1,000</b>	<b>10.00%</b>
<b>OTHER FINANCING USES</b>								
503300	APPROP FOR CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22,500	0.00%
	<b>TOTAL APPROPRIATIONS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 22,500</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 85,280</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,280</b>	<b>\$ 472,476</b>	<b>18.05%</b>

# Income Statement

GL293 Date 11/05/19  
Time 13:19

Company 1000 - YOLO COUNTY  
Income Statement  
For Period 1 Through 3 Ending September 30, 2019

USD

Item 6-ATT B Page 1

Fiscal Year 2020 Budget 1

6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	0.00	3,000.00-	0.00	0.00	3,000.00-	0.00
400705-0000	GASB 31 FMV - DFS ONLY	1,086.95	0.00	0.00	1,086.95	0.00	0.00
	Total REVENUE FROM USE OF MONE	1,086.95	3,000.00-	36.23-	1,086.95	3,000.00-	36.23-
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES						
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	0.00	207,700.00-	0.00	0.00	207,700.00-	0.00
402030-0001	OTHR GOVT AGENCY-WEST SAC	67,863.00-	67,863.00-	100.00	67,863.00-	67,863.00-	100.00
402040-0001	OTHR GOVT AGCY-WOODLAND	62,627.00-	62,627.00-	100.00	62,627.00-	62,627.00-	100.00
402050-0001	OTHR GOVT AGCY-WINTERS	6,787.00-	6,787.00-	100.00	6,787.00-	6,787.00-	100.00
402060-0001	OTHR GOVT AGCY-DAVIS	0.00	70,423.00-	0.00	0.00	70,423.00-	0.00
	Total OTHER GOVERNMENTAL AGENC	137,277.00-	415,400.00-	33.05	137,277.00-	415,400.00-	33.05
	Total INTERGOVERNMENTAL REVENU	137,277.00-	415,400.00-	33.05	137,277.00-	415,400.00-	33.05
CHG FOR SVCS	CHARGES FOR SERVICES						
403460-0000	OTH CHRG FR SVC-LAFCO FEE	9,781.54-	4,000.00-	244.54	9,781.54-	4,000.00-	244.54
	Total CHARGES FOR SERVICES	9,781.54-	4,000.00-	244.54	9,781.54-	4,000.00-	244.54
OTHRFINANSRC	OTHER FINANCING SOURCES						
405999-0000	USE FD BAL AVAIL-BUDGET ONLY	0.00	50,076.00-	0.00	0.00	50,076.00-	0.00
	Total OTHER FINANCING SOURCES	0.00	50,076.00-	0.00	0.00	50,076.00-	0.00
	Total REVENUES	145,971.59-	472,476.00-	30.90	145,971.59-	472,476.00-	30.90
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	41,012.92	189,431.00	21.65	41,012.92	189,431.00	21.65
500110-0000	EXTRA HELP	1,345.00	30,000.00	4.48	1,345.00	30,000.00	4.48
	Total SALARY AND WAGES	42,357.92	219,431.00	19.30	42,357.92	219,431.00	19.30
EMPBENEFITS	EMPLOYEE BENEFITS						
500310-0000	RETIREMENT	11,236.55	60,065.00	18.71	11,236.55	60,065.00	18.71
500320-0000	OASDI	2,645.57	13,602.00	19.45	2,645.57	13,602.00	19.45
500330-0000	FICA/MEDICARE	618.73	3,655.00	16.93	618.73	3,655.00	16.93
500340-0000	HEALTH INSURANCE	30.00	160.00	18.75	30.00	160.00	18.75
500360-0000	OPEB - RETIREE HEALTH INSURANC	3,223.08	17,953.00	17.95	3,223.08	17,953.00	17.95
500380-0000	UNEMPLOYMENT INSURANCE	0.00	350.00	0.00	0.00	350.00	0.00
500390-0000	WORKERS' COMP INSURANCE	500.00	500.00	100.00	500.00	500.00	100.00
500400-0000	OTHER EMPLOYEE BENEFITS	7,805.43	40,894.00	19.09	7,805.43	40,894.00	19.09
	Total EMPLOYEE BENEFITS	26,059.36	137,179.00	19.00	26,059.36	137,179.00	19.00
	Total SALARIES AND EMPLOYEE BE	68,417.28	356,610.00	19.19	68,417.28	356,610.00	19.19
SERVSUPPLIES	SERVICES AND SUPPLIES						
501020-0000	COMMUNICATIONS	268.14	2,500.00	10.73	268.14	2,500.00	10.73
501030-0000	FOOD	87.01	350.00	24.86	87.01	350.00	24.86
501051-0000	INSURANCE-PUBLIC LIABILITY	500.00	500.00	100.00	500.00	500.00	100.00
501070-0000	MAINTENANCE-EQUIPMENT	0.00	750.00	0.00	0.00	750.00	0.00
501071-0000	MAINTENANCE-BLDG IMPROVEMENT	0.00	500.00	0.00	0.00	500.00	0.00
501090-0000	MEMBERSHIPS	3,261.00	4,020.00	81.12	3,261.00	4,020.00	81.12
501100-0000	MISCELLANEOUS EXPENSE	0.00	250.00	0.00	0.00	250.00	0.00
501110-0000	OFFICE EXPENSE	169.26	1,250.00	13.54	169.26	1,250.00	13.54

# Income Statement

GL293 Date 11/05/19  
Time 13:19

Company 1000 - YOLO COUNTY  
Income Statement  
For Period 1 Through 3 Ending September 30, 2019

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Fiscal Year 2020 Budget

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6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
501111-0000	OFFICE EXP-POSTAGE	15.70	300.00	5.23	15.70	300.00	5.23
501125-0000	IT SERVICE-DPT SYS MAINT	756.00	2,000.00	37.80	756.00	2,000.00	37.80
501126-0000	IT SERVICE-ERP	771.75	3,087.00	25.00	771.75	3,087.00	25.00
501127-0000	IT SERVICE-CONNECTIVITY	1,179.75	4,719.00	25.00	1,179.75	4,719.00	25.00
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	0.00	5,000.00	0.00	0.00	5,000.00	0.00
501152-0000	PROF & SPEC SVC-INFO TECH SVC	0.00	1,200.00	0.00	0.00	1,200.00	0.00
501156-0000	PROF & SPEC SVC-LEGAL SVC	5,948.04	7,000.00	84.97	5,948.04	7,000.00	84.97
501165-0000	PROF & SPEC SVC-OTHER	370.00	40,000.00	.93	370.00	40,000.00	.93
501180-0000	PUBLICATIONS AND LEGAL NOTICES	340.80	1,500.00	22.72	340.80	1,500.00	22.72
501190-0000	RENTS AND LEASES - EQUIPMENT	75.63	2,500.00	3.03	75.63	2,500.00	3.03
501192-0000	RENTS & LEASES-RECRDS STORAGE	0.00	840.00	0.00	0.00	840.00	0.00
501205-0000	TRAINING	2,840.00	4,200.00	67.62	2,840.00	4,200.00	67.62
501210-0000	MINOR EQUIPMENT	0.00	1,400.00	0.00	0.00	1,400.00	0.00
501250-0000	TRANSPORTATION AND TRAVEL	179.43	8,500.00	2.11	179.43	8,500.00	2.11
	Total SERVICES AND SUPPLIES	16,762.51	92,366.00	18.15	16,762.51	92,366.00	18.15
OTHERCHARGES	OTHER CHARGES						
502201-0000	PAYMENTS TO OTH GOV INSTITUTIO	100.00	1,000.00	10.00	100.00	1,000.00	10.00
	Total OTHER CHARGES	100.00	1,000.00	10.00	100.00	1,000.00	10.00
CONTINGENCY	APPROPRIATION FOR CONTINGENCIE						
503300-0000	APPROPRIATION FOR CONTINGENCY	0.00	22,500.00	0.00	0.00	22,500.00	0.00
	Total APPROPRIATION FOR CONTIN	0.00	22,500.00	0.00	0.00	22,500.00	0.00
	Total EXPENDITURES	85,279.79	472,476.00	18.05	85,279.79	472,476.00	18.05
	Total NET FUND BALANCE	60,691.80-	0.00	0.00	60,691.80-	0.00	0.00

# General Ledger Report

Item 6-ATT C

GL290	Date	11/05/19	Company	1000 - YOLO COUNTY	USD	Page	1			
Time	13:11		RUNNING BAL TRANS	- RUNNING BALANCE TRANS REPORT	Sort	Variable Level, Account				
			For Period	01 - 03	Ending	September 30, 2019	Activity			
						Beg Bal	and Activity			
Accounting Unit	69405229816991	LOCAL AGENCY FORMATION COMM	Resp		Level	6940-0052-02981-6991				
Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
-----										
Account	400705-0000				GASB 31 FMV - DFS ONLY				Begin Balance	0.00
09/01/19	GL	03	A	2622-00	1000	FY1819 YEAR END FMV		1,071.01		1,071.01
09/01/19	GL	03	A	2622-00	1000	FY1819 YEAR END FMV		15.94		1,086.95
						Total Activity	Account	1,086.95		
						400705-0000			End Balance	1,086.95
-----										
Account	402030-0001				OTHR GOVT AGENCY-WEST SAC				Begin Balance	0.00
07/31/19	CB	01	N	117-00	1000	WSacPortionLAFCoBudg			67,863.00	67,863.00-
						Total Activity	Account		67,863.00	
						402030-0001			End Balance	67,863.00-
-----										
Account	402040-0001				OTHR GOVT AGCY-WOODLAND				Begin Balance	0.00
07/31/19	CB	01	N	117-00	1000	WdldPortionLAFCoBudg			62,627.00	62,627.00-
						Total Activity	Account		62,627.00	
						402040-0001			End Balance	62,627.00-
-----										
Account	402050-0001				OTHR GOVT AGCY-WINTERS				Begin Balance	0.00
08/21/19	CB	02	N	59-00	1000	WintersPortionLAFBud			6,787.00	6,787.00-
						Total Activity	Account		6,787.00	
						402050-0001			End Balance	6,787.00-
-----										
Account	403460-0000				OTH CHRG FR SVC-LAFCO FEE				Begin Balance	0.00
07/03/19	CB	01	N	6-00	1000	CALAFCO Stipend-Dpty			4,000.00	4,000.00-
07/26/19	CB	01	N	96-00	1000	#932DavisAnnexWDAACB			2,281.54	6,281.54-
07/26/19	CB	01	N	96-00	1000	#933WattsAirportOOAw			1,500.00	7,781.54-
07/31/19	GL	01	N	115-00	1000	LAF#934-DEP-Springla			2,000.00	9,781.54-
						Total Activity	Account		9,781.54	
						403460-0000			End Balance	9,781.54-
-----										
Account	500100-0000				REGULAR EMPLOYEES				Begin Balance	0.00
07/01/19	GL	01	A	1344-00	1000	ACCR PAYROLL 7/12/19			4,149.89	4,149.89-
07/12/19	PR	01	N	5-00	1000	Summarized transacti		1,173.79		2,976.10-
07/12/19	PR	01	N	5-00	1000	Expense accrual		1,867.64		1,108.46-
07/12/19	PR	01	N	5-00	1000	Expense accrual		266.81		841.65-
07/12/19	PR	01	N	5-00	1000	Expense accrual		4,325.39		3,483.74
07/12/19	PR	01	N	5-00	1000	Expense accrual		272.47		3,756.21
07/12/19	PR	01	N	5-00	1000	Expense accrual		118.58		3,874.79
07/12/19	PR	01	N	5-00	1000	Expense accrual		306.52		4,181.31
07/12/19	PR	01	N	5-00	1000	Expense accrual		237.16		4,418.47
07/12/19	PR	01	N	5-00	1000	Expense accrual		544.93		4,963.40
07/12/19	PR	01	N	5-00	1000	Expense accrual		25.00		4,988.40
07/12/19	PR	01	N	5-00	1000	Expense accrual			838.51	4,149.89
07/26/19	PR	01	N	8-00	1000	Expense accrual		118.58		4,268.47
07/26/19	PR	01	N	8-00	1000	Expense accrual		7.41		4,275.88
07/26/19	PR	01	N	8-00	1000	Expense accrual		1,771.02		6,046.90
07/26/19	PR	01	N	8-00	1000	Expense accrual		1,637.89		7,684.79



# General Ledger Report

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Company 1000 - YOLO COUNTY  
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT  
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Sort Variable Level, Account  
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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500100-0000	REGULAR EMPLOYEES					7,684.79
07/26/19	PR	01	N	8-00	1000	Expense accrual		726.30	Balance Fwd	8,411.09
07/26/19	PR	01	N	8-00	1000	Expense accrual		3,678.29		12,089.38
07/26/19	PR	01	N	8-00	1000	Expense accrual		25.00		12,114.38
07/26/19	PR	01	N	8-00	1000	Expense accrual			838.51	11,275.87
08/09/19	PR	02	N	2-00	1000	Expense accrual		4.76		11,280.63
08/09/19	PR	02	N	2-00	1000	Expense accrual		94.88		11,375.51
08/09/19	PR	02	N	2-00	1000	Expense accrual		184.43		11,559.94
08/09/19	PR	02	N	2-00	1000	Expense accrual		34.74		11,594.68
08/09/19	PR	02	N	2-00	1000	Expense accrual		120.96		11,715.64
08/09/19	PR	02	N	2-00	1000	Expense accrual		138.96		11,854.60
08/09/19	PR	02	N	2-00	1000	Expense accrual		5,384.60		17,239.20
08/09/19	PR	02	N	2-00	1000	Expense accrual		2,373.65		19,612.85
08/09/19	PR	02	N	2-00	1000	Expense accrual		45.36		19,658.21
08/09/19	PR	02	N	2-00	1000	Expense accrual		25.00		19,683.21
08/09/19	PR	02	N	2-00	1000	Expense accrual			855.28	18,827.93
08/23/19	PR	02	N	8-00	1000	Expense accrual		2,198.69		21,026.62
08/23/19	PR	02	N	8-00	1000	Expense accrual		4,272.94		25,299.56
08/23/19	PR	02	N	8-00	1000	Expense accrual		729.53		26,029.09
08/23/19	PR	02	N	8-00	1000	Expense accrual		555.83		26,584.92
08/23/19	PR	02	N	8-00	1000	Expense accrual		341.31		26,926.23
08/23/19	PR	02	N	8-00	1000	Expense accrual		127.00		27,053.23
08/23/19	PR	02	N	8-00	1000	Expense accrual		25.00		27,078.23
08/23/19	PR	02	N	8-00	1000	Expense accrual			855.28	26,222.95
09/06/19	PR	03	N	1-00	1000	Expense accrual		2,500.31		28,723.26
09/06/19	PR	03	N	1-00	1000	Expense accrual		4,863.50		33,586.76
09/06/19	PR	03	N	1-00	1000	Expense accrual		208.44		33,795.20
09/06/19	PR	03	N	1-00	1000	Expense accrual		127.00		33,922.20
09/06/19	PR	03	N	1-00	1000	Expense accrual		486.35		34,408.55
09/06/19	PR	03	N	1-00	1000	Expense accrual		39.69		34,448.24
09/06/19	PR	03	N	1-00	1000	Expense accrual		25.00		34,473.24
09/06/19	PR	03	N	1-00	1000	Expense accrual			855.28	33,617.96
09/20/19	PR	03	N	6-00	1000	Expense accrual		254.00		33,871.96
09/20/19	PR	03	N	6-00	1000	Expense accrual		555.83		34,427.79
09/20/19	PR	03	N	6-00	1000	Expense accrual		254.00		34,681.79
09/20/19	PR	03	N	6-00	1000	Expense accrual		2,223.32		36,905.11
09/20/19	PR	03	N	6-00	1000	Expense accrual		1,857.37		38,762.48
09/20/19	PR	03	N	6-00	1000	Expense accrual		79.37		38,841.85
09/20/19	PR	03	N	6-00	1000	Expense accrual		127.00		38,968.85
09/20/19	PR	03	N	6-00	1000	Expense accrual		1,389.55		40,358.40
09/20/19	PR	03	N	6-00	1000	Expense accrual		1,389.55		41,747.95
09/20/19	PR	03	N	6-00	1000	Expense accrual		95.25		41,843.20
09/20/19	PR	03	N	6-00	1000	Expense accrual		25.00		41,868.20
09/20/19	PR	03	N	6-00	1000	Expense accrual			855.28	41,012.92
Total Activity Account								50,260.95	9,248.03	
			500100-0000	REGULAR EMPLOYEES				End Balance		41,012.92

# General Ledger Report

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Company 1000 - YOLO COUNTY USD  
RUNNING BAL TRANS - RUNNING BALANCE TRANS REPORT  
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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500110-0000	EXTRA HELP				Begin Balance	0.00
07/26/19	PR	01	N	8-00	1000	Expense accrual		40.00		40.00
08/09/19	PR	02	N	2-00	1000	Expense accrual		420.00		460.00
09/06/19	PR	03	N	1-00	1000	Expense accrual		765.00		1,225.00
09/06/19	PR	03	N	1-00	1000	Expense accrual		120.00		1,345.00
Total Activity Account								1,345.00		
			Account	500110-0000	EXTRA HELP				End Balance	1,345.00
			Account	500310-0000	RETIREMENT				Begin Balance	0.00
07/01/19	GL	01	A	1344-00	1000	ACCR PAYROLL 7/12/19			329.37	329.37-
07/12/19	PR	01	N	5-00	1000	Summarized transacti		658.75		329.38
07/26/19	PR	01	N	8-00	1000	Summarized transacti		2,108.21		2,437.59
08/09/19	PR	02	N	2-00	1000	Summarized transacti		2,234.71		4,672.30
08/23/19	PR	02	N	8-00	1000	Summarized transacti		2,188.09		6,860.39
09/06/19	PR	03	N	1-00	1000	Summarized transacti		2,188.09		9,048.48
09/20/19	PR	03	N	6-00	1000	Summarized transacti		2,188.07		11,236.55
Total Activity Account								11,565.92	329.37	
			Account	500310-0000	RETIREMENT				End Balance	11,236.55
			Account	500320-0000	OASDI				Begin Balance	0.00
07/01/19	GL	01	A	1344-00	1000	ACCR PAYROLL 7/12/19			227.10	227.10-
07/12/19	PR	01	N	5-00	1000	Summarized transacti		454.21		227.11
07/26/19	PR	01	N	8-00	1000	Summarized transacti		456.68		683.79
08/09/19	PR	02	N	2-00	1000	Summarized transacti		506.66		1,190.45
08/23/19	PR	02	N	8-00	1000	Summarized transacti		470.89		1,661.34
09/06/19	PR	03	N	1-00	1000	Summarized transacti		513.36		2,174.70
09/20/19	PR	03	N	6-00	1000	Summarized transacti		470.87		2,645.57
Total Activity Account								2,872.67	227.10	
			Account	500320-0000	OASDI				End Balance	2,645.57
			Account	500330-0000	FICA/MEDICARE				Begin Balance	0.00
07/01/19	GL	01	A	1344-00	1000	ACCR PAYROLL 7/12/19			53.11	53.11-
07/12/19	PR	01	N	5-00	1000	Summarized transacti		106.22		53.11
07/26/19	PR	01	N	8-00	1000	Summarized transacti		106.82		159.93
08/09/19	PR	02	N	2-00	1000	Summarized transacti		118.49		278.42
08/23/19	PR	02	N	8-00	1000	Summarized transacti		110.13		388.55
09/06/19	PR	03	N	1-00	1000	Summarized transacti		120.05		508.60
09/20/19	PR	03	N	6-00	1000	Summarized transacti		110.13		618.73
Total Activity Account								671.84	53.11	
			Account	500330-0000	FICA/MEDICARE				End Balance	618.73
			Account	500340-0000	HEALTH INSURANCE				Begin Balance	0.00
07/01/19	GL	01	A	1344-00	1000	ACCR PAYROLL 7/12/19			3.00	3.00-
07/12/19	PR	01	N	5-00	1000	Summarized transacti		6.00		3.00
07/26/19	PR	01	N	8-00	1000	Summarized transacti		6.00		9.00
08/09/19	PR	02	N	2-00	1000	Summarized transacti		6.00		15.00
08/23/19	PR	02	N	8-00	1000	Summarized transacti		6.00		21.00

# General Ledger Report

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Company 1000 - YOLO COUNTY  
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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500340-0000	HEALTH INSURANCE				Balance Fwd	21.00
09/06/19	PR	03	N	1-00	1000	Summarized transacti		3.00		24.00
09/20/19	PR	03	N	6-00	1000	Summarized transacti		6.00		30.00
Total Activity Account								33.00	3.00	
			500340-0000	HEALTH INSURANCE					End Balance	30.00
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				Begin Balance	0.00
07/01/19	GL	01	A	1344-00	1000	ACCR PAYROLL 7/12/19			284.04	284.04-
07/12/19	PR	01	N	5-00	1000	Summarized transacti		568.08		284.04
07/26/19	PR	01	N	8-00	1000	Summarized transacti		568.07		852.11
08/09/19	PR	02	N	2-00	1000	Summarized transacti		602.17		1,454.28
08/23/19	PR	02	N	8-00	1000	Summarized transacti		589.60		2,043.88
09/06/19	PR	03	N	1-00	1000	Summarized transacti		589.60		2,633.48
09/20/19	PR	03	N	6-00	1000	Summarized transacti		589.60		3,223.08
Total Activity Account								3,507.12	284.04	
			500360-0000	OPEB - RETIREE HEALTH INSURANCE					End Balance	3,223.08
			Account	500390-0000	WORKERS' COMP INSURANCE				Begin Balance	0.00
07/03/19	AP	01	N	13-00	1000	Workers Comp Ins FY1		500.00		500.00
Total Activity Account								500.00		
			500390-0000	WORKERS' COMP INSURANCE					End Balance	500.00
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Begin Balance	0.00
07/01/19	GL	01	A	1344-00	1000	ACCR PAYROLL 7/12/19			989.79	989.79-
07/12/19	PR	01	N	5-00	1000	Summarized transacti		275.67		714.12-
07/12/19	PR	01	N	5-00	1000	Expense accrual		447.32		266.80-
07/12/19	PR	01	N	5-00	1000	Expense accrual		404.63		137.83
07/12/19	PR	01	N	5-00	1000	Expense accrual		851.96		989.79
07/26/19	PR	01	N	8-00	1000	Expense accrual		447.32		1,437.11
07/26/19	PR	01	N	8-00	1000	Expense accrual		404.63		1,841.74
07/26/19	PR	01	N	8-00	1000	Expense accrual		851.96		2,693.70
08/09/19	PR	02	N	2-00	1000	Expense accrual		447.32		3,141.02
08/09/19	PR	02	N	2-00	1000	Expense accrual		404.63		3,545.65
08/09/19	PR	02	N	2-00	1000	Expense accrual		851.96		4,397.61
08/23/19	PR	02	N	8-00	1000	Expense accrual		447.32		4,844.93
08/23/19	PR	02	N	8-00	1000	Expense accrual		404.63		5,249.56
08/23/19	PR	02	N	8-00	1000	Expense accrual		851.96		6,101.52
09/20/19	PR	03	N	6-00	1000	Expense accrual		447.32		6,548.84
09/20/19	PR	03	N	6-00	1000	Expense accrual		404.63		6,953.47
09/20/19	PR	03	N	6-00	1000	Expense accrual		851.96		7,805.43
Total Activity Account								8,795.22	989.79	
			500400-0000	OTHER EMPLOYEE BENEFITS					End Balance	7,805.43

# General Ledger Report

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance	
			Account	501020-0000	COMMUNICATIONS				Begin Balance	0.00	
07/01/19	GL	01 A	1007-00	1000	185-1 06/19 INTERNAL				124.93	124.93	
07/09/19	GL	01 N	61-00	1000	185-1 06/19 INTERNAL		124.93				
07/29/19	GL	01 N	163-00	1000	185-1 06/19 INTERNAL		8.50			8.50	
08/07/19	GL	02 N	7-00	1000	185-1 07/19 INTERNAL		127.14			135.64	
09/04/19	GL	03 N	47-00	1000	185-1 07/19 INTERNAL		8.50			144.14	
09/27/19	GL	03 N	299-00	1000	185-1 08/19 INTERNAL		124.00			268.14	
							Total Activity	Account	393.07	124.93	
			Account	501020-0000	COMMUNICATIONS				End Balance	268.14	
			Account	501030-0000	FOOD				Begin Balance	0.00	
08/31/19	GL	02 N	178-00	1000	Raley's-Water (Yolo		5.19			5.19	
09/30/19	GL	03 N	51-00	1000	Togo's-YoloLeadersPl		81.82			87.01	
							Total Activity	Account	87.01		
			Account	501030-0000	FOOD				End Balance	87.01	
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				Begin Balance	0.00	
07/03/19	AP	01 N	13-00	1000	General Liability In		500.00			500.00	
							Total Activity	Account	500.00		
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				End Balance	500.00	
			Account	501090-0000	MEMBERSHIPS				Begin Balance	0.00	
07/01/19	AP	01 N	2-00	1000	CALAFCO Member Dues		3,261.00			3,261.00	
							Total Activity	Account	3,261.00		
			Account	501090-0000	MEMBERSHIPS				End Balance	3,261.00	
			Account	501110-0000	OFFICE EXPENSE				Begin Balance	0.00	
07/29/19	AP	01 N	112-00	1000	Enterprise Annual Su		157.95			157.95	
08/19/19	AP	02 N	58-00	1000	10246ALHAMBRA		3.77			161.72	
09/11/19	AP	03 N	39-00	1000	10246ALHAMBRA		7.54			169.26	
							Total Activity	Account	169.26		
			Account	501110-0000	OFFICE EXPENSE				End Balance	169.26	
			Account	501111-0000	OFFICE EXP-POSTAGE				Begin Balance	0.00	
07/31/19	GL	01 N	108-00	1000	USPS-Agenda Packet		15.70			15.70	
							Total Activity	Account	15.70		
			Account	501111-0000	OFFICE EXP-POSTAGE				End Balance	15.70	
			Account	501125-0000	IT SERVICE-DPT SYS MAINT				Begin Balance	0.00	
09/30/19	GL	03 N	4-00	1000	#931 EspartoCSD		252.00			252.00	
09/30/19	GL	03 N	4-00	1000	#926 RD 900 & WSac		304.50			556.50	
09/30/19	GL	03 N	75-00	1000	#926 RD 900 & WSac		199.50			756.00	

# General Ledger Report

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Accounting Unit	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
69405229816991					LOCAL AGENCY FORMATION COMM	Resp				Level 6940-0052-02981-6991
Account			501125-0000		IT SERVICE-DPT SYS MAINT				Balance Fwd	756.00
					Total Activity	Account		756.00		
			501125-0000		IT SERVICE-DPT SYS MAINT				End Balance	756.00
Account			501126-0000		IT SERVICE-ERP				Begin Balance	0.00
09/30/19	GL	03	N	322-00	1000 Q1 IT Charges-ERP			771.75		771.75
					Total Activity	Account		771.75		
			501126-0000		IT SERVICE-ERP				End Balance	771.75
Account			501127-0000		IT SERVICE-CONNECTIVITY				Begin Balance	0.00
09/30/19	GL	03	N	322-00	1000 Q1 IT Charges-Connec			1,179.75		1,179.75
					Total Activity	Account		1,179.75		
			501127-0000		IT SERVICE-CONNECTIVITY				End Balance	1,179.75
Account			501156-0000		PROF & SPEC SVC-LEGAL SVC				Begin Balance	0.00
08/27/19	AP	02	N	101-00	1000 LAFCo 925, 926, & 93			5,077.04		5,077.04
09/12/19	AP	03	N	72-00	1000 AGR 2019-12 (LAF#926			871.00		5,948.04
					Total Activity	Account		5,948.04		
			501156-0000		PROF & SPEC SVC-LEGAL SVC				End Balance	5,948.04
Account			501165-0000		PROF & SPEC SVC-OTHER				Begin Balance	0.00
08/09/19	AP	02	N	24-00	1000 16780DIGITAL DEP			75.00		75.00
08/09/19	AP	02	N	36-00	1000 Jul25 Meeting A/V (W			145.00		220.00
09/16/19	AP	03	N	63-00	1000 16780DIGITAL DEP			75.00		295.00
09/30/19	AP	03	N	160-00	1000 16780DIGITAL DEP			75.00		370.00
					Total Activity	Account		370.00		
			501165-0000		PROF & SPEC SVC-OTHER				End Balance	370.00
Account			501180-0000		PUBLICATIONS AND LEGAL NOTICES				Begin Balance	0.00
07/16/19	AP	01	N	59-00	1000 HearingNoticeLAFCo#9			90.00		90.00
08/13/19	AP	02	N	39-00	1000 Notice-YCPARMIA MSR			140.80		230.80
08/30/19	AP	02	N	137-00	1000 LAFCo926 Protest Not			110.00		340.80
					Total Activity	Account		340.80		
			501180-0000		PUBLICATIONS AND LEGAL NOTICES				End Balance	340.80
Account			501190-0000		RENTS AND LEASES - EQUIPMENT				Begin Balance	0.00
08/19/19	AP	02	N	58-00	1000 10246ALHAMBRA			5.25		5.25
09/05/19	AP	03	N	15-00	1000 15291TIAA COMMER			65.33		70.58
09/11/19	AP	03	N	39-00	1000 10246ALHAMBRA			5.05		75.63
					Total Activity	Account		75.63		
			501190-0000		RENTS AND LEASES - EQUIPMENT				End Balance	75.63

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
-----										
Account			501205-0000		TRAINING				Begin Balance	0.00
08/30/19	AP	02	N	137-00	1000 CALAFCO 2019 Conf Re			2,840.00		2,840.00
					Total Activity	Account		2,840.00		
			501205-0000		TRAINING				End Balance	2,840.00
-----										
Account			501250-0000		TRANSPORTATION AND TRAVEL				Begin Balance	0.00
07/31/19	GL	01	N	223-00	1000 Southwest-CALAFCOBrd			157.97		157.97
09/25/19	AP	03	N	157-00	1000 TTuck Mileage 1st QT			21.46		179.43
					Total Activity	Account		179.43		
			501250-0000		TRANSPORTATION AND TRAVEL				End Balance	179.43
-----										
Account			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				Begin Balance	0.00
07/31/19	GL	01	N	14-00	1000 NOE-928 LowerElkhorn			50.00		50.00
07/31/19	GL	01	N	96-00	1000 NOE-LAFCo #926			50.00		100.00
					Total Activity	Account		100.00		
			502201-0000		PAYMENTS TO OTH GOV INSTITUTION				End Balance	100.00
			69405229816991		LOCAL AGENCY FORMATION COMM				End Balance	60,691.80-
=====										

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account 100000-0000	CASH IN TREASURY					Begin Balance	184,181.02
07/01/19	AP	01	N	2-00	1000 Auto Offset From Zon				3,261.00	180,920.02
07/01/19	GL	01	A	1007-00	1000 Auto Offset From Zon		124.93			181,044.95
07/01/19	GL	01	A	2290-00	1000 Auto Offset From Zon				310.73	180,734.22
07/03/19	CB	01	N	6-00	1000 Auto Offset From Zon		4,000.00			184,734.22
07/03/19	AP	01	N	13-00	1000 Auto Offset From Zon				1,000.00	183,734.22
07/09/19	GL	01	N	61-00	1000 Auto Offset From Zon				124.93	183,609.29
07/12/19	PR	01	N	5-00	1000 Auto Offset From Zon				12,072.62	171,536.67
07/16/19	AP	01	N	59-00	1000 Auto Offset From Zon				90.00	171,446.67
07/26/19	PR	01	N	8-00	1000 Auto Offset From Zon				12,115.67	159,331.00
07/26/19	CB	01	N	96-00	1000 Auto Offset From Zon		3,781.54			163,112.54
07/29/19	AP	01	N	112-00	1000 Auto Offset From Zon				157.95	162,954.59
07/29/19	GL	01	N	163-00	1000 Auto Offset From Zon				8.50	162,946.09
07/31/19	GL	01	N	14-00	1000 Auto Offset From Zon				50.00	162,896.09
07/31/19	GL	01	N	96-00	1000 Auto Offset From Zon				50.00	162,846.09
07/31/19	GL	01	N	108-00	1000 Auto Offset From Zon				15.70	162,830.39
07/31/19	GL	01	N	115-00	1000 Auto Offset From Zon		2,000.00			164,830.39
07/31/19	CB	01	N	117-00	1000 Auto Offset From Zon		130,490.00			295,320.39
07/31/19	GL	01	N	223-00	1000 Auto Offset From Zon				157.97	295,162.42
08/07/19	GL	02	N	7-00	1000 Auto Offset From Zon				127.14	295,035.28
08/09/19	PR	02	N	2-00	1000 Auto Offset From Zon				13,144.00	281,891.28
08/09/19	AP	02	N	24-00	1000 Auto Offset From Zon				75.00	281,816.28
08/09/19	AP	02	N	36-00	1000 Auto Offset From Zon				145.00	281,671.28
08/13/19	AP	02	N	39-00	1000 Auto Offset From Zon				140.80	281,530.48
08/19/19	AP	02	N	58-00	1000 Auto Offset From Zon				9.02	281,521.46
08/21/19	CB	02	N	59-00	1000 Auto Offset From Zon		6,787.00			288,308.46
08/23/19	PR	02	N	8-00	1000 Auto Offset From Zon				12,463.64	275,844.82
08/27/19	AP	02	N	101-00	1000 Auto Offset From Zon				5,077.04	270,767.78
08/30/19	AP	02	N	137-00	1000 Auto Offset From Zon				2,950.00	267,817.78
08/31/19	GL	02	N	178-00	1000 Auto Offset From Zon				5.19	267,812.59
09/04/19	GL	03	N	47-00	1000 Auto Offset From Zon				8.50	267,804.09
09/05/19	AP	03	N	15-00	1000 Auto Offset From Zon				65.33	267,738.76
09/06/19	PR	03	N	1-00	1000 Auto Offset From Zon				11,694.11	256,044.65
09/11/19	AP	03	N	39-00	1000 Auto Offset From Zon				12.59	256,032.06
09/12/19	AP	03	N	72-00	1000 Auto Offset From Zon				871.00	255,161.06
09/16/19	AP	03	N	63-00	1000 Auto Offset From Zon				75.00	255,086.06
09/20/19	PR	03	N	6-00	1000 Auto Offset From Zon				12,463.54	242,622.52
09/25/19	AP	03	N	157-00	1000 Auto Offset From Zon				21.46	242,601.06
09/27/19	GL	03	N	299-00	1000 Auto Offset From Zon				124.00	242,477.06
09/30/19	GL	03	N	4-00	1000 Auto Offset From Zon				556.50	241,920.56
09/30/19	GL	03	N	51-00	1000 Auto Offset From Zon				81.82	241,838.74
09/30/19	GL	03	N	75-00	1000 Auto Offset From Zon				199.50	241,639.24
09/30/19	AP	03	N	160-00	1000 Auto Offset From Zon				75.00	241,564.24
09/30/19	GL	03	N	322-00	1000 Auto Offset From Zon				1,951.50	239,612.74
Total Activity Account								147,183.47	91,751.75	
			100000-0000	CASH IN TREASURY					End Balance	239,612.74

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
-----										
Account			100010-0000		CASH GASB 31 FMV DFS ONLY				Begin Balance	1,086.95
09/01/19	GL	03	A 2622-00	1000	FY1819 YEAR END FMV				1,071.01	15.94
09/01/19	GL	03	A 2622-00	1000	FY1819 YEAR END FMV				15.94	
					Total Activity	Account			1,086.95	
			100010-0000		CASH GASB 31 FMV DFS ONLY				End Balance	0.00
-----										
Account			101000-0144		RC-LAFCO PC REPL				Begin Balance	2,747.16
			101000-0144		RC-LAFCO PC REPL				End Balance	2,747.16
-----										
Account			190200-0000		FUTURE LONG TERM DEBT REQUIRE				Begin Balance	773,124.00
			190200-0000		FUTURE LONG TERM DEBT REQUIRE				End Balance	773,124.00
-----										
Account			195010-0000		DEFERRED OUTFLOWS-PENSIONS				Begin Balance	36,861.00
			195010-0000		DEFERRED OUTFLOWS-PENSIONS				End Balance	36,861.00
-----										
Account			200001-0000		ACCOUNTS PAYABLE-JE				Begin Balance	310.73-
07/01/19	GL	01	A 2290-00	1000	CORR BSU FOR AP ACCR			310.73		
					Total Activity	Account		310.73		
			200001-0000		ACCOUNTS PAYABLE-JE				End Balance	0.00
-----										
Account			205000-0000		ACCRUED PAYROLL-GROSS				Begin Balance	5,275.36-
07/01/19	GL	01	A 1344-00	1000	ACCR PAYROLL 7/12/19			5,275.36		
					Total Activity	Account		5,275.36		
			205000-0000		ACCRUED PAYROLL-GROSS				End Balance	0.00
-----										
Account			210010-0000		DUE TO OTH GOV				Begin Balance	760.94-
07/01/19	GL	01	A 1344-00	1000	ACCR PAYROLL 7/12/19			704.16		56.78-
07/01/19	GL	01	A 1344-00	1000	ACCR PAYROLL 7/12/19			56.78		
					Total Activity	Account		760.94		
			210010-0000		DUE TO OTH GOV				End Balance	0.00
-----										
Account			210900-0000		COMPENSATED ABSENSES (S/T)				Begin Balance	3,825.50-
			210900-0000		COMPENSATED ABSENSES (S/T)				End Balance	3,825.50-
-----										
Account			220501-0000		DEFERRED INFLOWS PENSION				Begin Balance	5,692.00-
			220501-0000		DEFERRED INFLOWS PENSION				End Balance	5,692.00-
-----										
Account			220510-0000		DEFERRED INFLOWS OTHER				Begin Balance	55,382.00-
			220510-0000		DEFERRED INFLOWS OTHER				End Balance	55,382.00-
-----										
Account			230000-0000		COMPENSATED ABSENSES (L/T)				Begin Balance	3,825.50-
			230000-0000		COMPENSATED ABSENSES (L/T)				End Balance	3,825.50-
-----										



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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			230600-0000		OTHER POST EMPLOYMENT BENEFITS			Begin Balance		146,880.00-
			230600-0000		OTHER POST EMPLOYMENT BENEFITS			End Balance		146,880.00-
Account			230650-0000		NET PENSION LIABILITY			Begin Balance		594,380.00-
			230650-0000		NET PENSION LIABILITY			End Balance		594,380.00-
Account			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			Begin Balance		2,747.16-
			300600-0001		FD BAL-ASSIGNED-CAP ASSET REPL			End Balance		2,747.16-
Account			300999-0000		UNASSIGNED			Begin Balance		178,920.94-
			300999-0000		UNASSIGNED			End Balance		178,920.94-
			69409900010001		LOC AGENCY FORM BSU ONLY			End Balance		60,691.80

Company 1000 Totals:

Debit Transactions	251,156.61
Credit Transactions	251,156.61
Debit Balances	1,138,711.64
Credit Balances	1,138,711.64
P/L Debit Transactions	97,626.11
P/L Credit Transactions	158,317.91
Net Profit	60,691.80

# General Ledger Report

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GL290 Date: 11/05/19  
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JOB SUBMISSION PARAMETERS

User Name: INFORBC\TTuck  
Job Name: GL290TT  
Step Nbr: 1

Company: 1000                      YOLO COUNTY                      USD  
or Company Group:  
Reports: RUNNING BAL TRANS

Year Code:                      or Posting Dates:                      -  
or Year: 2020  
Periods: 1 -                      3

Accounting Unit: 6940                      LOCAL AGENCY FORMATION COMM  
Accounts:                      -  
Subaccounts:                      -  
Report Currency: B                      Base

---

Consent 7.

**LAFCO**

**Meeting Date:** 11/14/2019

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### Information

**SUBJECT**

Correspondence

**RECOMMENDED ACTION**

Review and file the following correspondence:

- A. CHW Newsletter-Fall 2019
  - B. CALAFCO-The Sphere October 2019
- 

### Attachments

ATT A-CHW Newsletter-Fall 2019

ATT B-CALAFCO-The Sphere (Oct 2019)

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### Form Review

Form Started By: Terri Tuck  
Final Approval Date: 11/07/2019

Started On: 11/07/2019 02:42 PM



COLANTUONO  
HIGHSMITH  
WHATLEY, PC

Newsletter | Fall 2019

## Update on Public Law No Local Public Funding of Political Campaigns

By Gary B. Bell

For a short time, it looked like public funding of political campaigns was permissible, provided local governments — including counties, cities, special districts, school districts — adopted an ordinance, resolution, or charter provision allowing it. Public moneys for this purpose were required to be held in a dedicated fund and made available to all qualified, voluntarily participating, candidates for an office without regard to incumbency or party. And local agencies were required to establish criteria for qualifying candidates.

In 2016, Governor Brown signed SB 1107 (Allen, D-Sta. Monica) to amend the Political Reform Act to add these provisions. It took effect January 1, 2017 and was quickly challenged in court. In *Howard Jarvis Taxpayers Association v. Newsom*, the Sacramento Court of Appeal recently affirmed a trial court's finding the bill was an improper amendment of the Act by the Legislature.

Approved by voters in 1974, the Act may be amended: (1) by a statute "to further its purposes" passed by a two-thirds vote of the Legislature, or (2) by the voters. While the Legislature has amended the Act some 200 times, the voters have done so only four times, including 1998's Proposition 73. That initiative adopted Government Code section 85300 to state: "No public officer shall expend and no candidate shall accept any public money for the purpose of seeking elective office." SB 1107 amended this section to allow public funding of political campaigns under rules it prescribed.

The purposes of Act as stated in 1974 do not directly address public funding of campaigns. However, courts are not limited to the expressly stated purposes and may rely on historical context, ballot arguments, and

(continued on page 2)

### Colantuono Appointed to Appellate Advisory Commission

The Judicial Council of California has appointed Michael G. Colantuono to its appellate advisory commission.

The Judicial Council is the governing body of California's judicial branch. The Council works through subcommittees, each of which oversees a number of advisory bodies which include judges, attorneys, court staff, court uses, and court partners. The appellate advisory "committee is charged with making recommendations to the council for improving the administration of justice in appellate proceedings." "The committee's goal is to provide a forum with broad representative of appellate justices, administrators, and practitioners to make recommendations to the Judicial Council concerning the appellate courts and appellate practice and procedure."

Congratulations, Michael!

# Sales Tax Law Develops in the Legislature

By Michael G. Colantuono

With the mid-October deadline for Governor Newsom to sign or veto 2019's legislation, we have a crop of new statutes affecting sales and use taxes.

**LOCAL SALES TAXES:** The Revenue & Taxation Code caps all local transactions and use ("sales") taxes at 2 percent, whether imposed by a County, a County transportation agency, or a City. This has created a race to the ballot box in the Bay Area and Los Angeles County. Some cities are already at the cap. Several statutes sought to lift the cap for particular local governments. 2017's SB 703 (Skinner, D-Berkeley) lifted it for Alameda and Santa Clara Counties and Santa Fe Springs. 2018's SB 152 (McGuire, D-Healdsburg) lifted it in Sonoma County. But Governor Newsom vetoed AB 618 (Stone, D-Sta. Cruz) that would have raised the cap for Scotts Valley and Emeryville in July. SB 732 (Allen, D-Sta. Monica), to allow the South Coast Air Quality Management District to impose a TUT, did not make it out of committee in May. However, the Governor did sign AB 723 (Quirk-Silva, D-Fullerton) lifting the cap for Alameda County and the cities within it and for cities in Santa Cruz County. More such proposals are likely, perhaps, to exempt all county transportation taxes from the measure, lifting the cap by 0.5 percent statewide.

**TAX SITUS:** Sales tax situs agreements were also debated. Under such agreements, a city or county rebates sales tax to a business to persuade it to establish a sales office there, reassigning sales taxes from other communities. The Legislature approved SB 531 (Glazer, D-Contra Costa) to ban such agreements, with the League of California Cities' support. Governor Newsom, however, vetoed it, stating a wish to preserve this economic development tool. His veto message noted he signed AB 485 (Medina, D-Riverside), a labor-backed (and League-opposed) bill requiring disclosure of wage,

hour and working conditions in warehouse distribution centers, which the Governor described as a "transparency" measure.

Cities considering local sales taxes should evaluate whether there is room under the 2 percent cap for a tax, whether the County or its agencies may propose such taxes, and decide when and whether to go the ballot and whether legislation will be needed. Those interested in sales tax situs agreements may wish to pursue them soon, as the Legislature might persuade the Governor to sign a ban or override his veto of SB 531.

Finance law develops in the courts, the Legislature, and at the ballot box. As always, we will keep you posted!

*For more information on this subject, contact Michael at [MColantuono@chwlaw.us](mailto:MColantuono@chwlaw.us) or (530) 432-7359.*

## Public Campaign Funding (cont.)

subsequent amendments to discern voters' purpose. A primary purpose of 1998's Proposition 73 was to prohibit public financing of campaigns. By allowing it, SB 1107 did not further this purpose, the Court of Appeal found, and the bill was therefore invalid.

Proponents of public campaign funding will need to seek voter approval. Local governments that took advantage of SB 1107 may wish to evaluate whether and what amendments are needed to bring their campaign finance regulations into compliance with the Political Reform Act.

*For more information on this subject, contact Gary at [GBell@chwlaw.us](mailto:GBell@chwlaw.us) or (530) 208-5346.*

# Local Agencies Will Soon Face New “Fair” Districting Restrictions

By Pamela K. Graham

Governor Newsom has given a mixed verdict on two bills affecting local governments which elect their governing bodies by districts. He signed AB 849 (Bonta, D-Alameda) and vetoed SB 139 (Allen, D-Sta. Monica), stating the latter should be considered in the budget process. SB 139 would have required 26 counties with populations exceeding 250,000 to create independent redistricting commissions and might have required the State to fund that mandate. Effective January 1st, AB 849, the “Fair Inclusive Redistricting for Municipalities and Political Subdivisions Act” or FAIR MAPS Act, restricts how cities and counties draw districts, imposing procedural and substantive rules.

The U.S. Supreme Court’s recent “punt” in *Rucho v. Common Cause* treating partisan gerrymandering as political issues, not legal questions for federal courts, makes gerrymandering an issue for State legislatures and courts. California’s congressional and state legislative districts are drawn by bipartisan commission, which supporters characterize as “the gold standard” for gerrymandering prevention.

Modeled on State redistricting requirements, AB 849 mandates how cities, counties, schools and special districts draw electoral boundaries, requiring they follow criteria that “respect the geographic integrity of local neighborhoods and communities of interest.” Governing bodies must adopt new district boundaries after each federal census that are substantially equal in population, compliant with federal and state law, and prioritize keeping neighborhoods and diverse communities in common districts. Public notice and comment requirements are extensive, requiring at least two public hearings before final map adoption. Absent strict compliance with FAIR MAPS’ deadlines, an agency’s legal counsel must and, if she does not, any interested resident

may, seek a court order setting fair boundaries. Opponents of AB 849, including the League of California Cities and California Special District Association, criticized it as creating unworkable, highly prescriptive meeting requirements, notification requirements exceeding those of the Brown Act, and as reducing local control.

As to SB 139’s proposal for independent districting commissions, this idea may surface in next year’s budget negotiations. A veto override is possible, too, given that the bill passed both houses of the Legislature with more than 2/3 support, largely along partisan lines. In the meantime, local commissions continue in San Diego and Los Angeles.

These reforms will significantly change how local governments draw district lines following the 2020 census. We will continue to keep you apprised of new legislation and developments under the federal and state Voting Rights Act in the courts.

For more information on this subject, contact Pamela at [PGraham@chwlaw.us](mailto:PGraham@chwlaw.us) or (213) 542-5702.

## Police Records Webinars

CH&W is offering webinars on SB 1421 and AB 748, recent statutes granting greater public access to police personnel records. A webinar allows police management and counsel advice and guidance regarding responses to Public Records Act requests from the media, activists, and litigants. There will opportunity for questions and answers in an attorney-client-privileged setting. This interactive training takes about 2 hours, depending on questions from participants. The fee is \$1,000 per agency. To schedule a webinar for your agency, contact Bill Weech at [BWeech@chwlaw.us](mailto:BWeech@chwlaw.us) or (213) 542-5700.



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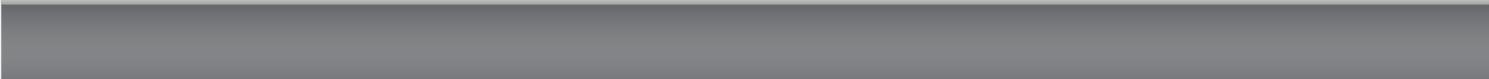
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The contents of this newsletter do not constitute legal advice. You should seek the opinion of qualified counsel regarding your specific situation before acting on the information provided here.

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October 2019

## Legislature Turns Toward Housing Policy

*Written by: Michael Colantuono and Aleks R. Giragosian, Colantuono, Highsmith & Whatley, PC*

Governor Newsom recently signed AB 101, a budget trailer bill designed to address California's housing crisis. Many of its provisions are of interest to cities, counties, and LAFCOs.

**Grant Programs.** AB 101 incentivizes housing by authorizing the Infill Infrastructure Grant Program of 2019 and the Local Government Planning Support Grants Program. Applications by cities and counties with compliant housing elements that the Department of Housing and Community Development (HCD) has designated as "pro-housing" will receive preference. AB 101's Infill Infrastructure Grant Program of 2019 authorizes \$410 million for any city within a county with a population over 250,000 and \$90 million for any city within a county with a population less than 250,000.

The notice of funding availability will be published by November 30, 2019. For the \$410 million grant, an eligible infill project is a mixed-use residential project in an urbanized area on a site previously developed, or on a vacant site adjoining parcels developed with urban uses on 75% of its perimeter. Cities may apply individually, or jointly with a developer, to fund infrastructure to support eligible projects, including:

- Water, sewer, or other utility service improvements;
- Streets, roads, or transit facilities;
- Site preparation or demolition; and
- Sidewalk or streetscape improvements.

To qualify for an Infill Grant, a city or county must:

- Have a compliant housing element;
- Have submitted its annual housing element progress reports since 2017;

### ANNUAL CONFERENCE EDITION

New Housing Legislation – Are we  
Paying Attention?

Making sense of Reclamation  
Districts in Yolo County

Doing more than surviving at  
San Luis Obispo LAFCo

2019 Report to the Membership

Message from the Chair

Thank You to our  
Associate Members

Message from the Executive Director



*Continued on Page 9*



# The Sphere

*CALAFCO Journal*

October 2019

The Sphere is a publication of the California Association of Local Agency Formation Commissions.

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To submit articles, event announcements, comments or other materials noteworthy to LAFCo commissioners and staff, please contact the Editor at 916-442-6536 or [info@calafco.org](mailto:info@calafco.org).

The contents of this newsletter do not necessarily represent the views of CALAFCO, its members, or their professional or official affiliations.

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[www.calafco.org](http://www.calafco.org)



**Josh Susman**  
Chair of the Board  
CALAFCO

## A MESSAGE FROM THE CHAIR OF CALAFCO

Greetings to my fellow California LAFCo members. It has been my privilege and honor to serve as your CALAFCO Chair of the Board this past year.

Our accomplishments would not have been possible without your support - the CALAFCO membership and all who volunteer on committees, your CALAFCO Board, the volunteer regional EOs and the tireless commitment and dedication of CALAFCO's Executive Director, Pamela Miller.

It has been a tumultuous year and it would be great for me to say it has been smooth sailing and that all our sponsored and supported legislation was approved and adopted and there were no challenges for CALAFCO or for all LAFCos throughout our great state. But, alas, this would be "fake news".

Issues and pressures are everywhere...from the Federal government to our own statewide challenges, our individual LAFCo issues and our own CALAFCO priorities. The one thing we all have in common is the strength of one voice we enjoy, the unity of all California LAFCos through CALAFCO. As we each take on our own LAFCo challenges, we have the opportunity to come together and be connected through CALAFCO.

Allow me to be honest for a moment. I've been honored to be on the CALAFCO Board of Directors for 12 years. What has consumed me for the last five years as a member of the CALAFCO Executive Committee (two years as Treasurer) and now as current Chair, has been the sustainability of the CALAFCO Association. Believe it or not, I was on the Board when the current dues structure based on categories of rural, suburban and urban was created. That structure has served the Association well, yet we've outgrown it since it was implemented. Your CALAFCO Board has been discussing this in-depth for the past two years and to that end, the Board's been working to create a contemporary plan and dues structure to better reflect the growing organization, both regionally and statewide, to maintain a sustainable organization.

After almost two years in the making, your Board has reviewed, vetted, discussed and now released for our members' consideration and approval what will be before you at the Annual Business Meeting. I assure you, the Board has considered the significance of this request. One may ask, "Are there improvements to this proposal going forward that could be made?" I know I speak for the Board when I say we are open to new information and feedback. And, time is important if we want to stay financially healthy and not rely on Fund Reserves to balance the budget in future years, and maintain the level of service CALAFCO is providing.

As your Chair, and on behalf of the Board, I ask you at this time for your support as we take the crucial steps forward into the future for a stronger and sustainable CALAFCO organization, representing all of California's LAFCos.

Thanks to all of you for your professionalism in moving CALAFCO forward. I look forward to a bright future for our Association and the magic to be created by the power of our collective voice.

**The Sphere**

# A Message from the CALAFCO Executive Director

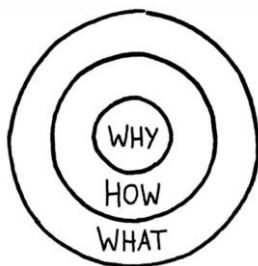


**Pamela Miller**  
Executive Director

## What's Your "Why"?

Do you know WHY you do what you do? Everyone knows WHAT they do and most can explain HOW they do it. Few fully understand and can articulate WHY they do what they do. This is true for us as individuals, for teams and for organizations. Yet the WHY is what connects the "what" and "how" to the greater purpose of the work and who we are in the world. Individuals who understand and live their WHY are inspiring and motivating and organizations who operate from their WHY are far more successful than those who don't.

In his book *Start With Why*, Simon Sinek shares the concept of the "Golden Circle". Here's the concept: he asserts that every organization and every person's career operates on three levels as shown in the diagram: **What** we



do, **how** we do it and **why** we do it. In our conversations, that is typically the order or flow in which we present that information. We think, act and communicate from the outside in. We start with the clearest and easiest thing to communicate and move to the more difficult and "squishiest" thing. How compelling and inspiring is that?

Yet, it's the "squishy" that creates connection. Inspiring leaders and successful organizations think, act and communicate from the inside out. They start with the WHY. It's not very compelling and inspiring to hear what I do and why you should care...if I spoke first about why I care and compel you to care then talk about the WHAT...what a shift in perspective and interest that would create.

How often do you think – and I mean really think – about WHY you do what you do?

Our WHY is what inspires and motivates us...it's why we get out of bed every day and go to work or make positive contributions in the world. It is our belief, our cause. Our WHY is what connects us with others and to the work we do. It's not "to make money" or "to

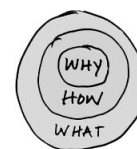
get a promotion" – those are results of our why. Teams that understand their WHY are more easily able to connect their work and how they do it to the greater purpose of the organization and as a result, find greater satisfaction in their work, are more loyal to each other as a team and to the organization. Organizations who know WHY they exist are more successful in fulfilling their vision, mission and purpose.

Do you know what your **WHY** is?

All of us are frequently asked, "What does LAFCo do?" And, how quickly into our response do people's eyes glaze over? It is well before we get to the WHY what we do is important. Imagine if we reversed the order of the response and began with **WHY** the work of LAFCo is important, and move into the how and what...the story would be much more compelling and interesting for people.

Now don't take my word for it...Sinek's Golden Circle concept contains some science about the human brain and how these connections are made. The outer section of the circle, the WHAT, corresponds to the outer section of the brain – the neocortex. This is the part of the brain that controls rational and analytical thought. It helps us to understand facts, figures and controls language.

The middle two sections of the circle, the HOW and WHY, correspond to the middle section of the brain, the limbic system. This part of the brain is what is responsible for our decision making and behaviors. This part of the brain has no capacity for language...therefore this is where "gut feelings" come from.



<<Limbic Brain

<<Neocortex

So, if we want to truly connect with others, we must start with the **WHY**. Only there can we inspire, motivate and create connection.

What's your LAFCo's **WHY**?

What's your **WHY**?



## CALAFCO 2019 Annual Report to the Membership

### Dear CALAFCO Members:

The CALAFCO Board of Directors is proud to report the highlights of our Association during the past year, which was another full year. CALAFCO continues to be a valuable educational resource to our members and an advocate for LAFCo and LAFCo principles to statewide decision makers. Highlights of the year include our 2019 Annual Conference in Sacramento, Staff Workshop in San Jose, and our continued strong presence across the state as an advocate for LAFCo and LAFCo principles to the Legislature.

We are pleased to report that all 58 member LAFCos have renewed their membership for the 2019-20 fiscal year, and today we have five (5) Gold Associate members and twenty-one (21) Silver Associate members.

Once again this year CALAFCO earned the *GuideStar Exchange Platinum Seal* in recognition of our transparency and completeness in documentation. This is the highest recognition any nonprofit can receive from Guidestar.

Our achievements are the result of the dedicated efforts of the many volunteer LAFCo staff from around the state who contribute their time and expertise. The Board is grateful to the Commissions who support their staff as they serve in the CALAFCO educational and legislative roles on behalf of all LAFCos. We are also grateful to the Associate members and event Sponsors that help underwrite the educational mission of the Association and allow us to keep registration fees as low as possible.

### EDUCATIONAL SERVICES AND COMMUNICATION

CALAFCO educational and information sharing-services continue to be the Board's top priority for member services. Under this umbrella, the Association focuses its resources in four areas: the Staff Workshop, Annual Conference, CALAFCO University courses and electronic resources including the web site, quarterly reports and the member list-serves.

### 2019 Staff Workshop

We continued the tradition of quality education programming with the Staff Workshop held in San Jose in April and the Annual Conference in Sacramento this October. The Workshop, hosted by *Santa Clara LAFCo*, brought together 100 LAFCo staff and guests from around the state, representing 40 LAFCos and four Associate member organizations.

We would like to thank the Program Planning Committee members and Chair *Keene Simonds* (San Diego LAFCo), our host, *Santa Clara LAFCo*, led by *Neelima Palacherla* and all who worked to make this an outstanding Staff Workshop. We also acknowledge and thank the sponsors of this year's Staff Workshop: *Best Best & Krieger; Colantuono Highsmith & Whatley; Open Space Authority of Santa Clara; RSG and De Novo Planning Group*.

All workshop materials were posted to the CALAFCO website prior to the start of the Workshop.

The 2020 Staff Workshop is set for March 25 – 27, 2020 at the beautiful Hyatt Regency Newport Beach John Wayne Airport and will be co-hosted by *Orange and Imperial LAFCos*.

### 2019 Annual Conference

Approximately 250 LAFCo commissioners, staff and guests are expected at the 2019 Annual Conference in Sacramento as CALAFCO connects California.



The program is rich in content with general and breakout sessions focusing on topics essential to LAFCos as we all continue to tackle the many challenges we face in fulfilling the mission of LAFCo.

We acknowledge and thank the Conference Committee Chair *Anita Paque* (Calaveras), the Program Committee Co-Chairs *Christine Crawford* (Yolo) and *Keene Simonds* (San Diego) and all who worked on the Program Committee to make this an outstanding Conference.

We wish to also thank all of our sponsors for this year's Annual Conference, without whom this special event would not be possible: *Best Best & Krieger; CV Strategies; Streamline; Colanuto, Highsmith & Whatley; Cucamonga Valley Water District; Eastern Municipal Water District; Imperial LAFCo; Irvine Ranch Water District and Western Municipal Water District*.



A special thank you to *CV Strategies* who is sponsoring our first Conference app! They will also be sponsoring the Workshop app for our 2020 Staff Workshop.

Conference presentation materials are posted on the CALAFCO website in advance of the Conference as they are received from presenters. You can find presentation materials for all prior Conferences on the CALAFCO website.

Next year's Conference will be hosted by CALAFCO and held at the *Hyatt Regency Monterey*. Dates are October 21 – 23, 2020.

### **CALAFCO University**



There has been one CALAFCO U course so far this year in Sacramento held on July 15. The topic was *A deep dive into MSRs: One size does not fit all*. A diverse panel of speakers offering varying perspectives of the process, content and value of MSRs was presented.

The next CALAFCO U session is scheduled for January 13, 2020 in Orange County with the topic being *Demystifying legacy costs associated with City and Special District reorganizations*. Once again an all-star panel of experts has been assembled for this session. Registration is open for this unique CALAFCO University course.

Materials for all CALAFCO U sessions can be found on the CALAFCO website.

### **Accreditations**

CALAFCO's educational activities continue to be accredited by the American Planning Association to provide AICP credits for certified planners. This benefit is provided at no cost to LAFCo staff and helps them maintain their certifications. In addition, both the Conference and Workshop have sessions for LAFCo counsel that have been accredited for MCLE credits by the California Bar.

### **Web Site**

The CALAFCO web site is a vital resource for both LAFCos and the community with questions about local government in California. The site consistently attracts between 5,500 and 6,500 visits per week. The vast majority of the visits are for the reference and resource materials found on the site and referral information to member LAFCos.

### **List-Serves**

The list-serves maintained by the Association continue to be an important communication and information sharing tool among LAFCo staff. In total, we maintain eight list serves to help members share information, materials, and expertise. The List-Serves for executive officers, analysts, clerks and counsel discussions remain the most popular and serve to foster the sharing of information and resources. It is important for you to advise CALAFCO when your staff changes so the list serves can be kept up to date.

### **Special Projects**

As a follow up to the 2017 Little Hoover Commission report and recommendations and in light of growing pressure from the Legislature, this year CALAFCO formed a working group to look at potential rewrites of various Protest Provision statutes within CKH. This is a multi-agency and diverse working group with 19 people. CALAFCO member representatives include: *Pamela Miller* (CALAFCO), *José Henriquez* (El Dorado, Central region), *Steve Lucas* (Butte, Northern region), *Kai Luoma* (Ventura, Coastal region), *Paul Novak* (Los Angeles, Southern region), *Holly Whatley* (Colantuono, Highsmith & Whatley), special advisor *Harry Ehrlich* (San Diego), and joint CALAFCO/CSDA Board Member *Jo MacKenzie* (San Diego). Representatives from CSDA include *Anthony Tannehill* and *Mustafa Hessabi* (CSDA staff), *Danielle Coates* (Eastern Municipal Water District), *Christine Compton* (Irvine Ranch Water District), *Lindsey Liebig* (Herald Fire Protection District), *Noelle Mattock* (El Dorado CSD) and *Elliot Mulberg* (Florin RCD & Elk Grove Water District). Other representatives include *Geoff Neill* (CSAC), *Betsy Strauss* (League of CA Cities), *Anton Favorini-Csorba* (Senate Governance & Finance Committee) and *Jimmy MacDonald* (Assembly Local Government Committee).

To date the working group has had two in-person meetings and one phone conference and is in the data gathering stage. The working group is committed to a long process (originally thinking it would be two years). An update on the working group will be provided at the legislative session during the Conference.

### **LEGISLATIVE PROGRAM**

The 2019 legislative year began with excitement and apprehension as we acclimated to a new Governor and new agenda in Sacramento. Of the 2,625 total legislative proposals that were introduced this year, about 40 percent (1,042 bills) made it to Governor Newsom's desk. He signed 870 and vetoed 172.



The CALAFCO Legislative Committee (Committee) began work in October 2018 and met regularly through July 2019.

CALAFCO ended the year tracking a total of twenty-four (24) bills, sponsoring two (2) bills and taking formal positions on nine (9) bills. In addition, we worked closely with authors' offices on several other bills to successfully avoid harmful LAFCo related amendments on bills moving through the Legislature.

CALAFCO also participates on the Department of Water Resources' County Drought Advisory Group (CDAG) and convened the working group on the protest provisions rewrite.

Thorough legislative updates are provided throughout the year via email and are available daily on the CALAFCO website in Capitol Track. In this Annual Report we will summarize the two CALAFCO sponsored bills. A broader legislative discussion on the most critical of bills affecting LAFCo will occur during the Annual Conference – check your program for details. For a complete list of CALAFCO bills, please visit the CALAFCO website Legislation section. Information is updated daily.

On June 26, 2019, the Governor signed **AB 1822**, the Omnibus bill. The bill contained seven (7) updates to CKH. We are grateful for the efforts of Committee member **Sam Martinez** (San Bernardino LAFCo) and Assembly Local Government Committee (ALGC) consultant **Jimmy MacDonald** for their efforts on shepherding this bill, and to all of you who did the work of submitting proposals for insertion into the Omnibus.

The other CALAFCO sponsored bill this year was **AB 1253** (R. Rivas), which provides state funding for LAFCo. Since Governor Brown vetoed **AB 2258** last year, the Board unanimously supported making this a priority again this year. With the potential of \$2 million on the table for LAFCos to study and potentially reorganize service providers with documented known service and governance concerns serving disadvantaged communities and all LAFCos getting reimbursement for the unfunded mandate related to SB 448 (mandatory dissolution of inactive districts), we felt it was important to try again with a new Governor.

Ultimately the funding did not make it into the FY 2019-20 budget and the author decided to hold off one more year and try to secure the funds in the FY 20-21 budget. Additionally, the Department of Conservation expressed an interest in assisting CALAFCO in

securing funds to reimburse LAFCos for the mandated dissolutions in a separate piece of legislation.

The Board decided this will be a priority one last and final time for the 2020 legislative year.

The CALAFCO Board and Executive Director wish to thank everyone who responded to the calls for legislative action throughout the year. Our collective voice really does have an impact and makes a difference in Sacramento.

We also want to thank all of the people who volunteer to be a part of the Legislative Committee and the Legislative Advisory Committee. They work hard for a large portion of the year on behalf of the entire membership.

## FINANCIAL POLICIES AND REPORTING

The Board maintains policies and current filings which are in compliance with all federal and state requirements for 501(c)(3) organizations. The CALAFCO Policy Manual, IRS Form 990 and other key Association documents are available on the CALAFCO web site. The Association also maintains its records with the national nonprofit reporting organization, GuideStar ([www.guidestar.com](http://www.guidestar.com)). In 2019 CALAFCO earned the *GuideStar Exchange Platinum Seal* in recognition of our transparency and completeness in documentation. This is the highest level of achievement seal an entity can earn from GuideStar.

All financial records are reviewed quarterly by an outside CPA with reports to the Treasurer and the Board. The Board also reviews the annual IRS Form 990 tax filing prepared by the CPA and staff.

### 2019-20 Budget

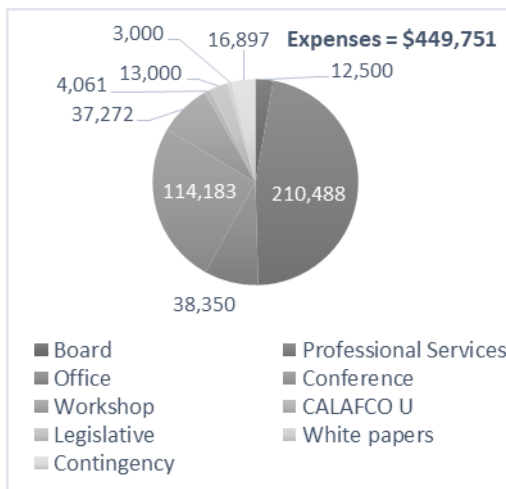
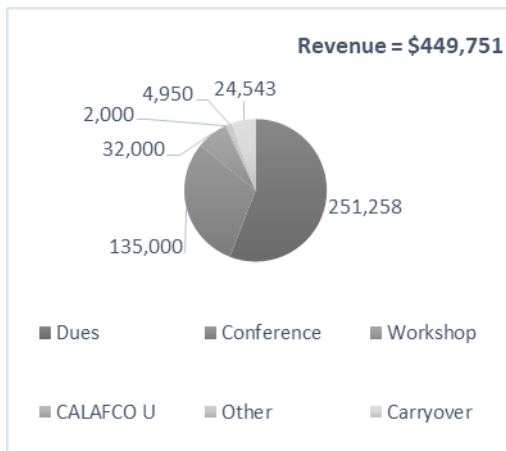
The Board and Executive Director continue to manage the financial resources of the Association closely. As was reported the past two years, we continue to have an unhealthy and unsustainable reliance on the Conference net profit and prior years' net balance to balance the budget. The member dues have never covered the operational costs of the Association and as those costs increase, the increase in dues has not kept pace causing the gap to continue to grow.

In May, the Board adopted a balanced budget. This is due mostly to the large net profit realized for the 2018 Annual Conference (42%), with some savings in the budget realized by staff. As a result of this net profit, we did not have to rely on the \$18,153 of Reserve Funds needed to balance last year's budget. The net surplus allowed us to cover that deficit, cover \$35,591 of the



approx. \$69,000 structural deficit for FY 2019-20, have a surplus carryover balance of \$24,543 and hold almost \$17,000 in the Contingency Fund for FY 2019-20. The remaining portion of the anticipated structural deficit of FY 2019-20 was shared with a one-year cost-sharing increase in member LAFCo dues of 16.25%.

Revenues for FY 2019-20 are budgeted at \$425,208 with an additional \$24,543 in net surplus for a total of \$449,751. Member LAFCo dues comprise \$239,358 of this amount. Expenses are budgeted at \$432,854 with an additional \$16,897 budgeted for Contingency. Total operational expenses are budgeted at \$277,338 (excludes Conference, Workshop and CALAFCO U expenses). This means for FY 2019-20 there is a structural deficit of \$37,980 (difference between member LAFCo dues and operational costs of the Association).



This deficit is being covered by the 15% Conference net profit built into the budget as well as the net surplus. It is the hope of the Board that this year's Conference will realize the budgeted net profit.

The Board spent a great portion of the year discussing the dues structure and the structural deficit, as it promised the membership last year. The financial ad hoc committee did a tremendous amount of work in creating and considering eleven (11) various options of new dues structure before forwarding two to the Board. The Board considered several options over a number of months and in early August presented the membership with a proposal for consideration at the 2019 Annual Business Meeting. Over the past several months, Board members and CALAFCO staff have reached out to our members and made ourselves available to answer questions about the new proposed dues structure. We look forward to this discussion on October 31.

**Restricted Fund Reserve**

Since 2005 an important goal established by the Board has been to grow and maintain a Fund Reserve to support member services in uncertain economic times and to avoid the need to tap members for additional funds, as had been done in the past. The current balance in our Fund Reserve account is \$162,754, about 58% of the annual operations budget outside of the Conference, Workshop and CALAFCO U. The reserve is not part of the annual budget and requires a vote of the Board to use its funds. The Association has not used the fund reserve since the early 2000s.

CALAFCO maintains its funds with the Local Agency Investment Fund (LAIF). Interest rates have turned and are slowly on the increase.

All financial reports, including budgets and annual tax filings, are available to the membership on the CALAFCO website as well as on GuideStar's website.

**ASSOCIATION MANAGEMENT**

Earlier this year CALAFCO had to unexpectedly relocate our offices. After eleven years subleasing office space from the Rural County Representatives of California (RCRC), they expanded and needed the space for their own use. With only 45 days to find a new home and move (around the same time as the staff workshop!), staff quickly researched new locations and narrowed the field to several affordable options. Staff presented the information to the Board and a decision was made. The offices were relocated in downtown effective May 1. While there have been numerous challenges associated with the new location, staff continues to work getting settled into the new CALAFCO home.



## A FINAL THANK YOU

We wish to recognize the leadership of our Executive Director **Pamela Miller** and Executive Officer **Steve Lucas** (Butte). Added to that is our appreciation for all the contributions of Executive Assistant **Jeni Tickler** in the CALAFCO office, DEOs **Christine Crawford** (Yolo), **Martha Poyatos** (San Mateo) and **Keene Simonds** (San Diego), Legal Counsel **Clark Alsop** (BB&K), and CPA **Jim Gladfelter** (Alta Mesa Group). These people, along with many other volunteers, Associate members and members of the Board have all worked together this year to bring many achievements and a strong Association to you, our member LAFCoS and Associate members.

Sincerely Yours,  
*The CALAFCO Board of Directors*

## Making Sense of Reclamation Districts in Yolo County

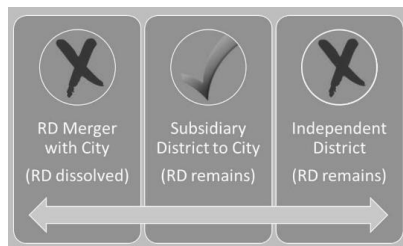
*Written by Christine Crawford, Yolo LAFCo*

Yolo's fifteen (15) reclamation districts (RDs) were formed roughly 100 years ago back in a time when counties sold an acre of land for a mere \$1 to anyone who was willing to "reclaim" it from the swamps by building up levees. Surprisingly, in Yolo County there have been few governance changes in the last century (except for some previously existing RDs going defunct) despite the significant changes in development and community patterns.

Yolo LAFCo currently has seventeen (17) state and local agencies maintaining portions of the Sacramento River Levee System. With heightened interest after Hurricane Katrina and the State's efforts with the Central Valley Flood Protection Plan, Yolo LAFCo embarked on a comprehensive MSR to

solve this critical governance problem: levees are only as strong as the weakest link and with so many RDs (and some

underperforming), something needed to be done. Therefore, the primary goal of the MSR was to encourage consolidations and determine the best agency to become the lead for each of Yolo's five hydrologic basins.



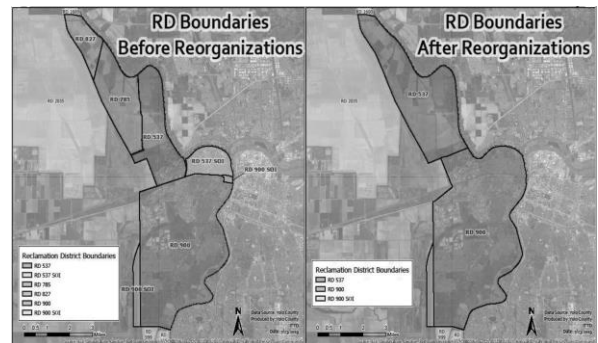
The 2018 MSR resulted in governance recommendations for each of the five hydrologic basins. In particular, the West Sacramento Basin recommendation was controversial with the local reclamation district (RD 900) fighting to retain independent control. However, because the district was completely within City boundaries, LAFCo ultimately recommended in its MSR the district be established as a subsidiary district to the City of West Sacramento. The graphic shows the range of alternatives considered in the MSR.

LAFCo's recommendation was fought by RD 900 and became the subject of a Yolo County Grand Jury investigation with a report issued June 28, 2019, awkwardly, while the proposal application was still pending.

Steadfast in its mission, at its May 23 and July 25, 2019 meetings Yolo LAFCo approved two proposals resulting from the 2018 MSR to achieve what is illustrated in the "before and after" maps below. Four RDs became two, which are now aligned to each hydrologic basin and unique urban versus rural needs. In addition, two areas (one of them disadvantaged) previously not covered by the RD were annexed.

There was no protest filed to the proposal to dissolve and annex the RDs to the north into RD 537 and the protest process for RD 900 concludes on November 13, 2019. Assuming all the terms and conditions are successfully completed, the reorganizations will become effective on July 1, 2020.

I am very proud of the Commission's persistent leadership over the past three years to bring much needed governance changes to ensure critical public safety along the Sacramento River Levee System in Yolo County and a more sensible governance configuration.



# Legislature Turns Toward Housing Policy

*Continued from front cover*

- Apply the funds toward a project
  - with at least 15% affordable units;
  - in an area zoned for mixed-use or residential development;
  - with an average residential density of 30 or more units per acre for a jurisdiction in a metropolitan county.

The Local Government Planning Support Grants Program funds local planning activities to accelerate housing projects and housing element compliance. It authorizes:

- \$125 million for councils of governments; and,
- \$125 million for cities and counties.

The funds may only be used for housing-related planning, including:

- Rezoning and updating planning documents, such as general plans, including housing elements, community plans, specific plans, and sustainable communities strategies;
- Program level CEQA compliance to eliminate the need for project-level review;
- Establishing a Workforce Housing Opportunity Zone (Gov. Code, § 65620 et seq.) or a Housing Sustainability District (Gov. Code, § 66200 et seq.);
- Infrastructure planning, as for sewers, water, transit, roads, or other public facilities to support new housing and residents;
- Partnering with other local entities to identify and prepare excess property for residential development;
- Revamping local planning processes;
- Developing or improving an accessory dwelling unit ordinance; or
- Covering the costs of temporary staffing for these efforts.

HCD will accept applications for Planning Program grants through July 1, 2020.

**Housing Elements.** Courts may apply a broad range of existing remedies if a city's or county's housing element is non-compliant, such as:

- Suspending a city's or county's authority to issue building, zoning and map approvals;
- Mandating approval of certain housing projects; or

- Forbidding denial of certain affordable developments.

AB 101 creates a new means to enforce housing element requirements. First, HCD will post on its website and update monthly a list of cities and counties that have not adopted compliant housing elements. Second, HCD will notify the city or county of its non-compliance, offer two opportunities to meet in person or via telephone to discuss the violation, and provide written guidance after the meeting. Then, HCD may:

1. Ask the Attorney General to request a court order directing the city or county to bring its housing element into substantial compliance.
2. If the local agency does not comply within 12 months of the order, the court must impose a fine ranging from \$10,000 to \$100,000 per month to be deposited into SB 2's Building Homes and Jobs Trust Fund. If the local agency fails to pay its fines, the court may require the State Controller to intercept any state and local funds to cover it.
3. If the local agency does not comply within 3 months of the imposition of the fine, the court may triple the fine.
4. If the local agency does not comply within 6 months of the original fine, the court may increase the fine six-fold or appoint a receiver to bring the agency's housing element into compliance.



By December 31, 2022, HCD and the Office of Planning and Research will develop a revised RHNA process “that promotes and streamlines housing development and substantially addresses California’s housing shortage.” It is unclear how the revision will affect, if at all, the sixth cycle RHNA allocation plan, which is scheduled to be adopted by the Southern California Association of Governments for its region in October 2020.

**Zoning Standards.** AB 101 defines a “Low Barrier Navigation Center” facility as a housing-first, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect homeless people to income, public benefits, health services, shelter, and housing. “housing-first” providers offer services as needed and requested on a voluntary basis and do not make housing contingent on participation in services. A city or county has 30 days to notify a developer proposing such a use that its application is complete, and 60 days to act on a complete application.



Cities and counties must treat this use as a use by right in mixed use and nonresidential zones which allow multi-family uses, approving it on a ministerial, or “over the counter,” basis — without CEQA review. The statute applies to charter cities and expires January 1, 2027.

**Conclusion.** Housing and homelessness are pressing concerns for Californians and therefore have received sustained legislative attention. Further developments are likely in the next legislative session. In the meantime, there is much for local governments — and the LAFCoS which serve them — to get up to speed on.

## Doing More Than Surviving in San Luis Obispo

*Written by: David Church, San Luis Obispo LAFCo*

**Staff Transitions.** Life happens, and SLO LAFCo’s Clerk, Ms. Donna Bloyd retired at the end of June. Donna has been the glue of our organization for over 15 years. She wrote procedures, organized the office, worried about the details and took great care to ensure SLO LAFCo achieved its mission. Donna cared deeply about us doing a great job and we wish her well in retirement!

In September, we hired Imelda Marquez as our new Clerk. Imelda came to us via Fresno LAFCo where she was an intern. She has enthusiasm, tenacious curiosity and a Bachelor’s in Geography. In her first month she has clerked a meeting, prepared and sent out the agenda, paid the bills, and basically hit the ground running. It is evident that Imelda also cares deeply about doing great work! Welcome aboard Imelda—we are so thankful for you! Also, thanks to Fresno LAFCo for pointing out Imelda’s outstanding skills and talents.

We also saw the retirement of Ray Biering, our steadfast legal counsel and advocate for almost 20 years. Ray’s excellent public agency experience kept us moving in the right direction. Brian Pierik of Burke, Sorensen and Williams has joined us and has been exceptional over his first year. Welcome Brian!

**Opting-In, Opting-Out.** The two California Water Districts that were formed to help landowners comply with SGMA in the Paso Robles Groundwater Basin were created on the principal of voluntary participation. In other words, as a landowner you could opt-in to the District and conversely opt-out if you wanted to have the County be your GSA instead. Well, the 140,000 acre Shandon-San Juan Water District, which is a GSA under SGMA, had a 33,000 acre detachment (opt-out/Ranch) in September, 2019. This decreased the funding for the District by around \$7,000

overall. The District, while not excited about the detachment, did not oppose it and LAFCo approved the proposal. Interesting to see how things work out in an impacted and polarized groundwater basin that is under SGMA’s bright light.

**Commission Pulls Together.** The last couple years our Commission has really done a great job of pulling on the same end of the rope. By that I mean, we have tackled some challenging issues with a respectful and listening attitude towards the public, applicants and each other. This has created a good decision making climate for all parties. Special thanks to our Chair, County Representative, Lynn Compton for running an efficient and civil ship. Kudos to the Commission for giving your patient and thoughtful effort to those involved in the work we do for the County, Cities and Special Districts.

**SOI/MSR/MOA Updates.** It would be easy to take for granted that we have now, for the third time in 17 years, updated the Spheres of Influence, Municipal Service Reviews and the Memorandum of Agreements for the Cities of Pismo and Atascadero. We started this journey back in 2002 with Pismo Beach and have carried on consistently throughout the years with regular updates and an annual work plan. The updates have not been completed exactly every five years, but they have been done “as needed”. Thank goodness we have some flexibility written into the CKH Act. The key SOI’s now have embedded in them conditions regarding the preservation of prime agricultural land, having a sustainable, adequate and reliable water supply, and we even tackled the negotiated property tax process. We are so appreciative of Mike Prater, Deputy Executive Officer, who expertly manages this program and herds the cats towards the finish line! Great Job Mike!

## In Memory of Jim Gray

Placer LAFCo lost a long time Commissioner when Jim Gray passed away August 21. Jim was serving as the Alternate Public Member and had previously served as a City member, having served on the Commission for approximately eleven years. He had attended several CALAFCo Conferences.



Jim had been on the Roseville City Council for nine years, including two terms as Mayor, and was an active Rotarian and volunteer in the community. Jim volunteered his time coaching youth sports and participating in numerous community organizations. Jim was the Personnel Director for Placer County prior to his retirement.



# Thank You to All of Our Associate Members

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### LOOKING AHEAD....



#### **CALAFCO 2020 Staff Workshop**

March 25 - 27

Hyatt Regency Newport Beach, John Wayne Airport  
Hosted by Orange & Imperial LAFcos

#### **CALAFCO 2020 Annual Conference**

October 21 - October 23

Hyatt Regency  
Monterey, CA

# The Sphere

CALAFCO Journal

CALIFORNIA ASSOCIATION OF LOCAL AGENCY  
FORMATION COMMISSIONS

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CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and collaborating with, the public, the legislative and executive branches of state government, and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

**Sharing Information and Resources**

## The Year In Pictures - Scenes from CALAFCO Activities

### CALAFCO Annual Conference 2018

*Yosemite, CA*



### CALAFCO Annual Staff Workshop 2019

*San Jose, CA*



**LAFCO**

**Meeting Date:** 11/14/2019

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**Information**

**SUBJECT**

Adopt Conducting Authority **Resolution 2019-15** for the Reorganization to Establish RD 900 as a Subsidiary District of the City of West Sacramento; Detach the City Portion of RD 537 and its Sphere of Influence (SOI); Annex RD 537's Detached Territory, RD 537's SOI, and the Balance of RD 900's SOI within the West Sacramento Basin Levee System into RD 900 (LAFCo #926) per the Amount of Protest Received

**RECOMMENDED ACTION**

Adopt Resolution 2019-15 regarding the reorganization to establish RD 900 as a subsidiary district to the City of West Sacramento; detach the city portion of RD 537 and its sphere of Influence (SOI); annex RD 537's detached territory, RD 537's SOI, and the balance of RD 900's SOI within the West Sacramento Basin Levee System into RD 900 (LAFCo #926) per the amount of protest received.

**FISCAL IMPACT**

No fiscal impact to LAFCo. Per the terms and conditions, the City of West Sacramento is required to reimburse Yolo LAFCo for any processing costs that exceed the application deposits.

**REASONS FOR RECOMMENDED ACTION**

LAFCo approved this proposal on July 25, 2019. Government Code §57000 et. seq. requires a protest hearing after the Commission approves agency reorganization without 100% consent from the landowners to allow landowners and registered voters an additional opportunity to file oral or written protests to the reorganization. The Yolo LAFCo delegated this Conducting Authority Hearing to staff as specified by Government Code Section 57000(c), which is scheduled for November 13, 2019 at 10:00 a.m. at the City of West Sacramento. The purpose of this item is to adopt the resolution certifying the results and ordering next steps based on the amount of protest received.

## BACKGROUND

The City of West Sacramento initiated and filed an application to establish RD 900 as a subsidiary district. LAFCo approved this proposal with boundary modifications on July 25, 2019. This proposal effectively aligns RD 900 to the West Sacramento Basin Levee System.

The hearing for this proposal has been properly noticed, posted, and published as required by the Cortese-Knox-Hertzberg Act. Notice of this protest hearing has been provided to subject and affected agencies. Because the landowners and registered voters within the affected territory exceeded 1,000, notice was provided via 1/8 page display ad in the West Sacramento News-Ledger.

If protests are filed by less than 25% of the number of landowners owning less than 25% of the assessed value of land/registered voters, the Commission shall order the reorganization. If between 25% - 50% of the landowner/voters file protests, the Commission shall order the reorganization subject to an election. Over 50% protest automatically terminates the proposal.

The draft resolution provided in the staff report assumes less than 25% protest will be reached and orders the reorganization. Staff will provide an updated resolution at the meeting based upon the actual protest results.

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### Attachments

ATT A-Reso2019-15 Conducting Authority Ordering Reorg of WS Basin RDs

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### Form Review

Inbox	Reviewed By	Date
Eric May	Eric May	11/06/2019 01:00 PM
Christine Crawford (Originator)	Christine Crawford	11/08/2019 05:44 AM
Form Started By: Christine Crawford		Started On: 10/21/2019 08:17 AM
Final Approval Date: 11/08/2019		

**YOLO LOCAL AGENCY FORMATION COMMISSION**

**RESOLUTION № 2019-15**

**Conducting Authority Resolution Ordering the Reorganization to Establish Reclamation District (RD) 900 as a Subsidiary District of the City of West Sacramento; Detach the City Portion of RD 537 and its Sphere of Influence (SOI); Annex RD 537's Detached Territory, RD 537's SOI, and the Balance of RD 900's SOI within the West Sacramento Basin Levee System into RD 900; Without an Election Subject to Terms and Conditions (LAFCo № 926)**

**WHEREAS**, on August 24, 2018, the City of West Sacramento submitted two proposal applications to: (1) detach the City portion of Reclamation District (RD) 537 and establish it as a subsidiary district (LAFCo #925); and (2) establish RD 900 as a subsidiary district (LAFCo #926); and

**WHEREAS**, the Yolo Local Agency Formation Commission (LAFCo or Commission) provided notice to the subject districts (RD 537 and RD 900) within 10 days of receiving the proposals in accordance with Government Code Section 56861; and

**WHEREAS**, on October 1, 2018, RD 537 and RD 900 adopted resolutions of intention to file an alternative proposal and accordingly no action on the original proposal was taken for 70 days; and

**WHEREAS**, on December 1, 2018, RD 900 submitted an alternative application proposal to reorganize RD 900 to annex all remaining territory within the West Sacramento Basin Levee System into RD 900, including the ring levees and territory inside the basin, transferring all interior drainage services to the City, and RD 900 would solely provide flood protection and levee maintenance for the West Sacramento Basin Levee System; and

**WHEREAS**, all three proposals were routed to all subject, affected, and interested agencies and no concerns or objections were received other than from the City and RD 900 on its own behalf and on behalf of RD 537; and

**WHEREAS**, Yolo County determined the proposals are not subject to a negotiated exchange per Revenue and Taxation Code Section 99(b)(1) because the affected districts do not receive property tax revenue, and notified RD 537 and RD 900 of this determination on March 14, 2019. While the regular county assessment roll is not used to raise funds for RD 900, each area has a special assessment roll which will be utilized in calculating and collecting flood control assessments; and

**WHEREAS**, the affected territory will not be taxed for existing general bonded indebtedness because both RD 537 and RD 900 have stated the districts have no bonded indebtedness; and

**WHEREAS**, a Certificate of Filing was issued for all three proposals on July 1, 2019; and

**WHEREAS**, a public notice was published at least 21 days prior to the hearing as a 1/8<sup>th</sup> page display advertisement in the West Sacramento News-Ledger because the total number of notices required to be mailed exceeded 1,000; and

**WHEREAS**, the proposals were analyzed in accordance with all applicable sections of the Cortese-Knox-Hertzberg Act, Yolo LAFCo's Standards of Evaluation, and all other matters presented as prescribed by law; and

**WHEREAS**, the LAFCo Executive Officer reviewed the proposals and prepared and filed a report with recommendations with this Commission at least five (5) days before the July 25, 2019, meeting during which the proposals were set to be considered simultaneously at a single hearing; and

**WHEREAS**, an opportunity was given to all interested persons, organizations, and agencies to present oral or written testimony, protests, objections, and any other information concerning the proposal and all related matters; and

**WHEREAS**, at its July 25, 2019, meeting, the Commission reviewed and considered the public testimony, CEQA exemption, and the Executive Officer's Report including all the information, recommendations, findings, and conditions contained therein; and

**WHEREAS**, on July 25, 2019, the Commission adopted Resolution 2019-08 approving the reorganization to establish RD 900 as a subsidiary district of the City of West Sacramento; detaching the city portion of RD 537 and its sphere of influence (SOI); annex RD 537's detached territory, RD 537's SOI, and the balance of RD 900's SOI within the West Sacramento Basin Levee System into RD 900 (LAFCo № 926) and directed the Executive Officer to set the conducting authority protest proceeding on this reorganization and delegated this function to the Executive Officer; and

**WHEREAS**, the reorganization was approved to implement the governance recommendations of the Central Valley Flood Protection Plan 2012 and 2017 Update, better align RD 900 with the West Sacramento Basin Levee System, and streamline governance so that there is a single entity coordinating flood control within the Basin; and

**WHEREAS**, RD 900 lies entirely within the City of West Sacramento and is established as a subsidiary district to allow for an efficient provision of public services; and

**WHEREAS**, Government Code § 57000 et seq. designates the Commission as the Conducting Authority for protest proceedings and allows the Executive Officer to perform this function pursuant to a delegation of authority from the Commission; and

**WHEREAS**, on July 25, 2019 immediately following the Public Hearing, RD 900 submitted a letter requesting LAFCo schedule the protest hearing 90-135 days from the date of notice pursuant to Government Code § 57002(b); and

**WHEREAS**, a notice of the Conducting Authority Hearing was published in the West Sacramento News-Ledger on August 14, 2019, as a 1/8th page display advertisement because the total number of notices required to be mailed exceeded 1,000; and

**WHEREAS**, on November 13, 2019, the Assistant Executive Officer opened the Public Hearing, staff summarized LAFCo Resolution 2019-10, and opened a Public Hearing to all interested persons, organizations, and agencies to present oral or written protests, objections, and any other information concerning the proposal and all related matters; and

**WHEREAS**, following the close of the Public Hearing, staff determined the value of all valid written protests filed and not withdrawn; and

**WHEREAS**, xx protests were received by landowners with a total value of xx and xx protests were filed by registered voters, falling below the protest thresholds set forth in Cortese-Knox-Hertzberg Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Yolo Local Agency Formation Commission orders the reorganization to establish RD 900 as a subsidiary district of the City of West Sacramento; detach the city portion of RD 537 and its sphere of influence (SOI); annex RD 537's detached territory, RD 537's SOI, and the balance of RD 900's SOI within the West Sacramento Basin Levee System into RD 900 (LAFCo № 926) **as illustrated in Exhibit A** subject to the following findings and terms and conditions:

### **Finding**

1. **Finding:** The number of the written protests filed and not withdrawn is less than 25 percent of the number of owners of land who own less than 25 percent of the assessed value of land within the affected territory.

**Evidence:** Notice was provided to the registered voters and landowners within the affected territory via a 1/8th page display ad published in the West Sacramento News-Ledger on August 14, 2019, because the total number of notices required to be mailed exceeded 1,000. There is \$2,224,696,134 total assessed value of land and 28,023 total registered voters in the affected territory. **Objections from xx landowners who own xx percent of the assessed value of land within the affected territory and from xx registered voters comprising xx percent within the affected territory was received by the conclusion of the public hearing.**

### **Terms and Conditions**

1. The City agrees to defend, indemnify, hold harmless and release the Yolo County Local Agency Formation Commission, its agents, officers, attorneys and employees from any claim, action or proceeding brought against any of them, the purpose of which to attack, set aside, void, or annul the approval of the actions or the environmental determination which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorney fees, or expert witness fees that may be asserted by any person or entity, including the City, arising out of or in connection with the approval of the actions, whether or not there is concurrent passive negligence of the part of the Yolo County Local Agency Formation Commission its agents, officers, attorney or employees.
2. Provided the thresholds for a landowner protest and registered voter protest are not met, the Executive Officer shall immediately, following the protest hearing, record a Certificate of Completion with the County Recorder.
3. The reorganization of RD 900 as a subsidiary district of the City of West Sacramento (Action 1) shall be effective upon the recording of the Certificate of Completion. The effective date of Action 2-4 shall be as provided in Condition 7.
4. From the date of approval of this Resolution through the effective date of its establishment as a subsidiary district, pursuant to Government Code Section 56885.5(a)(4), RD 900 may not take the following actions:
  - a) Approving any increase in compensation or benefits for members of the governing board, its officers, or the executive officer of the agency.
  - b) Unless it declares that an emergency situation exists as defined in Government Code Section 54956.5, appropriating, encumbering, expending, or otherwise obligating, any revenue of the agency beyond that provided in the current budget.



5. Within 90 days of the approval of this Resolution (or such longer time as she shall reasonably deem necessary), the Executive Officer shall present the Commission with a detailed proposal to further specify the division of the assets, liabilities, revenues and expenses of RD 537 as they exist on the effective date of Actions 2-4 (as provided in Condition 7) between RD 900, as RD 537's successor agency in the area detached from RD 537 by this Resolution, and RD 537 in its capacity as an independent special district serving the unincorporated areas which now constitute the balance of the district ("Financial Plan"). The Executive Officer will invite a joint proposal from RD 537 and RD 900 (as reorganized by this Resolution) to provide that more specific division. Should they fail to agree on a Financial Plan within this timeline, the Executive Officer may retain appropriate consulting support, at RD 900's expense, to review the records and assets of RD 537 to recommend a Financial Plan. If RD 537 and RD 900 (as reorganized by this Resolution) jointly propose a Financial Plan that leaves one or more issues unresolved, the Executive Officer may make a recommendation as to those issues without or without consulting support. The Executive Officer's recommendations shall be provided to RD 537 and RD 900 (as reorganized by this Resolution) with an invitation to comment before those recommendations are presented to the Commission. After a noticed public hearing, the Commission shall adopt the Financial Plan recommended by the Executive Officer in all or part, with or without conditions or amendments, and that action shall establish the rights and obligations of RD 537 and RD 900 (as reorganized by this resolution) as to the assets, liabilities, revenues and expenses of RD 537 as they exist on the date the Certificate of Completion as to Actions 2-4 is filed. Implementation of this condition is intended to divide the assets, liabilities, revenues and expenses of RD 537 as they exist on the date the Certificate of Completion as to Actions 2-4 is filed in fair proportion to the division of service responsibilities effected by this Resolution so those in the City served by RD 537 to date will have the benefit of the assets their assessments and other contributions allowed RD 537 to accumulate and the burden of the liabilities service to them required it to incur and the same will be so as to those outside the City served by RD 537.
6. Before LAFCo staff files a Statement of Boundary Change with the State Board of Equalization (SBOE), the City of West Sacramento shall prepare and submit to LAFCo a new map and boundary description for the boundaries of RD 900 approved by this Resolution.
7. Before LAFCo staff records the Statement of Boundary Change with the State Board of Equalization for the reorganization boundary changes comprised of the actions (i.e. Actions 2 - 4), the reorganization will be subject to all applicable LAFCo, State Board of Equalization, and County Clerk-Recorder fees. The City agrees to pay all fees associated with staff and attorney costs arising from the applications.
8. Following LAFCo approval of the Financial Plan and other applicable terms and conditions, LAFCo shall file the Statement of Boundary Change with the State Board of Equalization (SBOE) effective the next July 1 following timely filing with SBOE by December 1, which shall serve as the effective date of Actions 2-4. Upon this effective date of Actions 2-4, RD 900 shall succeed and/or be assigned all rights, duties, responsibilities, properties (both real and personal), contracts, equipment, assets, liabilities, obligations, functions, executory provisions, entitlements, permit and approvals for the detached City portion of RD 537 except as provided in the Finance Plan. All assessment revenues attributable to the City portion of RD 537, including delinquent assessments and any and all other collections, shall accrue and be transferred to RD 900 pursuant to Section 56886(i). RD 900 shall be vested with title to all of RD 537's real property, infrastructure, improvements, and facilities located in the detached City portion of RD 537 in "as is" condition (pursuant to Government Code Section 56886(h)) except as otherwise provided in the Financial Plan as approved by LAFCo.
9. Upon the effective date of Actions 2-4, all voter-approved special assessment revenues, received or receivable within the detached City portion of RD 537 shall be collected or collectible by RD 900, to

be used for the purposes for which said taxes or special assessments were imposed as required by California Constitution, article XIII D, section 4 and as provided by Government Code sections 57529, 57531, 57532 and 57534. Such assessment revenues, received or receivable within the remainder of RD 537, shall continue to accrue to it to be used in this same fashion.

10. As of the date of approval of this Resolution through the effective date of the Statement of Boundary Change (i.e. actions 2–4), pursuant to Government Code Section 56885.5(a)(4), RD 537 may not take any of the following actions:

- a) Approving any increase in compensation or benefits for members of the governing board, its officers, or the executive officer of the agency.
- b) Unless it declares that an emergency situation exists as defined in Government Code Section 54956.5, appropriating, encumbering, expending, or otherwise obligating, any revenue of the agency beyond that provided in the current budget.

11. The Commission encourages RD 900 to continue to negotiate in good faith with the State Department of Water Resources to take over levee maintenance responsibilities for State Maintenance Area #4.

**PASSED AND ADOPTED** by the Local Agency Formation Commission, County of Yolo, State of California, this 14<sup>th</sup> day of November 2019, by the following vote.

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
Olin Woods, Chair  
Yolo Local Agency Formation Commission

ATTEST:

\_\_\_\_\_  
Patrick McCormick, Assistant Executive Officer  
Yolo Local Agency Formation Commission

APPROVED AS TO FORM:

\_\_\_\_\_  
Eric May, Commission Counsel

**LAFCO**

**Meeting Date:** 11/14/2019

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**Information**

**SUBJECT**

Approval of Joint Proposal to Divide the Assets, Liabilities, Revenues, and Expenses of RD 537 Between RD 900 as RD 537's Successor Agency for the City Area Detached from RD 537 and Annexed into RD 900 per Condition No. 5 of Resolution 2019-10 Approving LAFCo Reorganization #926

**RECOMMENDED ACTION**

Approve the joint proposal from RD 537 and RD 900 to divide the assets, liabilities, revenues and expenses of RD 537 between RD 900 as RD 537's successor agency for the city area detached from RD 537 and annexed into RD 900 per condition No. 5 of Resolution 2019-10 approving LAFCo Reorganization #926.

**FISCAL IMPACT**

None to LAFCo. The finance plan will ensure the funds that were generated by the subject territory will be transferred from RD 537 to RD 900 to ensure continued operations and maintenance, corresponding to detachment and annexation.

**REASONS FOR RECOMMENDED ACTION**

Condition No. 5 of Resolution 2019-10 adopted on July 25, 2019, approving the reorganization establishing RD 900 as a subsidiary district to the City of West Sacramento stated as follows:

*Within 90 days of the approval of this Resolution (or such longer time as she shall reasonably deem necessary), the Executive Officer shall present the Commission with a detailed proposal to further specify the division of the assets, liabilities, revenues and expenses of RD 537 as they exist on the effective date of Actions 2-4 (as provided in Condition 7) between RD 900, as RD 537's successor agency in the area detached from RD 537 by this Resolution, and RD 537 in its capacity as an independent special district serving the unincorporated areas which now constitute the balance of the*

*district ("Financial Plan"). The Executive Officer will invite a joint proposal from RD 537 and RD 900 (as reorganized by this Resolution) to provide that more specific division. Should they fail to agree on a Financial Plan within this timeline, the Executive Officer may retain appropriate consulting support, at RD 900's expense, to review the records and assets of RD 537 to recommend a Financial Plan. If RD 537 and RD 900 (as reorganized by this Resolution) jointly propose a Financial Plan that leaves one or more issues unresolved, the Executive Officer may make a recommendation as to those issues without or without consulting support. The Executive Officer's recommendations shall be provided to RD 537 and RD 900 (as reorganized by this Resolution) with an invitation to comment before those recommendations are presented to the Commission. After a noticed public hearing, the Commission shall adopt the Financial Plan recommended by the Executive Officer in all or part, with or without conditions or amendments, and that action shall establish the rights and obligations of RD 537 and RD 900 (as reorganized by this resolution) as to the assets, liabilities, revenues and expenses of RD 537 as they exist on the date the Certificate of Completion as to Actions 2–4 is filed. Implementation of this condition is intended to divide the assets, liabilities, revenues and expenses of RD 537 as they exist on the date the Certificate of Completion as to Actions 2–4 is filed in fair proportion to the division of service responsibilities effected by this Resolution so those in the City served by RD 537 to date will have the benefit of the assets their assessments and other contributions allowed RD 537 to accumulate and the burden of the liabilities service to them required it to incur and the same will be so as to those outside the City served by RD 537.*

## **BACKGROUND**

RD 537 and RD 900 have jointly proposed a Financial Plan that divides the assets, liabilities, revenues, and expenses of RD 537 in fair proportion to the assessments and contributions of the subject territory to be annexed into RD 900. The portion of RD 537 within the city limits generates 93% of the district revenue, and therefore, the Finance Plan proposes to transfer 93% of RD 537 monies at the close of the fiscal year to RD 900. Currently, RD 537 has approximately \$800,000 in fund balance, so this would be approximately \$750,000 going to RD 900.

The RD 900 Board has agreed to the Finance Plan indicating it is satisfied that this an acceptable arrangement to ensure there are sufficient funds to provide needed upgrades to the RD 537 infrastructure and to provide service in the subject territory. Future assessments going forward will provide a revenue source until such time as RD 900 decides to adopt a new Prop 218 assessment structure in this area. Staff recommends the proposed Finance Plan is sufficient and satisfies LAFCo's condition.

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## Attachments

ATT A-RD 537-Assets to be Transferred

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### Form Review

**Inbox**

Eric May

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 11/08/2019

**Reviewed By**

Eric May

Christine Crawford

**Date**

11/06/2019 01:02 PM

11/08/2019 05:44 AM

Started On: 10/24/2019 08:05 AM

## RECLAMATION DISTRICT No. 537

Post Office Box 822, West Sacramento, CA 95691

October 21, 2019

Timothy Mallen  
General Manager  
Reclamation District No. 900  
1420 Merkley Avenue  
West Sacramento, CA 95691

Re: *Assets to Be Transferred to Reclamation District No. 900 ("RD 900") By Reclamation District No. 537 ("RD 537") Upon Completion of Detachment of RD 537 Territory Located Within the Boundaries of the City of West Sacramento and Annexation of Such Area Into RD 900*

Dear Tim:

The Board of Trustees of RD 537, at a special meeting held on October 16, 2019, authorized the undersigned to offer the following with regard to the above subject matter. Upon completion of the detachment of that portion of RD 537 located within the City of West Sacramento boundaries (the "Detached Area"), and annexation of such territory into RD 900, the following assets would be transferred to RD 900:

1. All rights in land, of any nature, held by RD 537 for ditches, canals, and the pumping plant located within the Detached Area, together with all facilities appurtenant thereto including, without limitation, the pumping plant, pumps, motors, and electrical facilities associated therewith.
2. All rights in land, of any nature, with regard to levees operated and maintained by RD 537 located within the Detached Area and any facilities appurtenant thereto such as roads, ramps, gates and the like.
3. All funds on hand on the effective date of such reorganization based upon the percentage of total assessment contributions to RD 537 represented by the lands within the Detached Area, based on the RD 537 2019/2020 operation and maintenance assessment. Such percentage is 93%. The total of RD 537 assessment funds on hand as of the date of this letter are approximately \$750,000. If the reorganization is effective on July 1, 2020, it is anticipated that the total assessment funds on hand, given expenditures in the ordinary course of business and receipt of additional assessment funds, is not expected to decrease.
4. The Detached Area will remain a separate Benefit Assessment Area from the current area of RD900 and the operation and maintenance assessment and assessment methodology utilized within the Detached Area as of the date of detachment and annexation will

remain in place unless and until modified by the RD 900 Board of Trustees in full compliance with California law, including Article XIID of the California Constitution (Proposition 218).

Please indicate your agreement with this proposed asset allocation by signing a copy of this letter in the space provided and returning a copy to the undersigned.

Yours truly,

RECLAMATION DISTRICT NO. 537

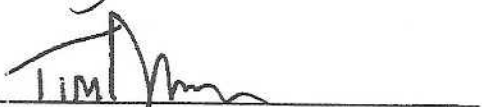
By: 

Thomas Ramos, Trustee of  
Reclamation District No. 537

By:   
Kyle Lang, General Manager

Agreed pursuant to authority delegated by the  
Board of Trustees of Reclamation District No. 900  
at its October 10, 2019 regular meeting

  
Daniel Ramos, President of the Board of Trustees

  
Timothy Mallen, General Manager

## Executive Officer Report 10.

### LAFCO

Meeting Date: 11/14/2019

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### Information

#### SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of the Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

A. Long Range Planning Calendar

B. EO Activity Report - August 19 through November 8, 2019

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### Attachments

[ATT A-Long Range Planning Calendar 11.14.19](#)

[ATT B-EO Activity Report Aug16-Nov8](#)

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### Form Review

Form Started By: Terri Tuck

Started On: 11/07/2019 02:47 PM

Final Approval Date: 11/07/2019





## Long Range Meeting Calendar – Tentative Items

November 14, 2019 LAFCo Meeting

Meeting Date	Tentative Agenda Items	Location
Dec 18, 2019	<ul style="list-style-type: none"> <li>• Springlake FPD Change of Organization from an Independent District to a Dependent District to Yolo County</li> <li>• Direction to Staff Re Convening a Shared Services Workshop</li> <li>• Adopting LAFCo 2020 Meeting Calendar</li> </ul>	Woodland
Jan 23, 2020	<ul style="list-style-type: none"> <li>• 2019 Website Transparency Scorecard Report</li> <li>• FY 19/20 Q2 Financial Update</li> </ul>	Woodland
Feb 27, 2020	<ul style="list-style-type: none"> <li>•</li> </ul>	

## New Proposals Received Since Last Meeting

Date Received	Proposal
	None

## LAFCo EO Activity Report August 16 through November 8, 2019

<b>Date</b>	<b>Meeting/Milestone</b>	<b>Comments</b>
08/16/2019	Meeting w/Jesse Salinas (Assessor)	
08/20/2019	Call w/CALAFCO	Coastal Region CALAFCO Bylaws Dues Change
08/21/2019	CALAFCO Conference Program Committee meeting #5	Facilitated Meeting
08/21/2019	Call w/MBK Engineers and Laugenour & Meikle	New RD 537 Boundary Map
08/21/2019	Shared Services – Meeting w/County Staff Pat Blacklock (CAO), Tara Thronson (Dpty. BOS Dist #2), Chad Rinde (DFS), Phil Pogledich (Counsel)	Patwin/Binning Broadband Organizational Options
08/26/2019	Shared Services – YED/Yolo Leaders Planning Committee Meeting - Part 2	Facilitated Meeting
08/27/2019	Meeting w/Sherri Metzker, Ashley Feeney (City of Davis)	Aggie Research Center project
08/28/2019	Meeting w/CALAFCO & Regional EOs Pamela Miller, Martha Poyatos (San Mateo), Keene Simonds (San Diego), Steve Lucas (Butte)	CALAFCO Dues Change - Regional EO Coordination Meeting
09/03-09/06/19	Vacation	Relocating to Spain
09/11/2019	CALAFCO Conference Program Committee meeting #6	Facilitated Meeting
09/25/2019	CALAFCO Conference Program Committee meeting #7	Facilitated Meeting
09/30/2019	Meeting w/Steve Knightley (Esparto CSD)	Esparto CSD MSR
09/30/2019	Call w/CALAFCO Awards Committee	Decided Award Winners for CALAFCO Banquet
10/01/2019	Call w/Tara Thronson	Yolo Leaders Forum-YED
09/25/2019	CALAFCO Conference Program Committee meeting #8	Facilitated Meeting

<b>Date</b>	<b>Meeting/Milestone</b>	<b>Comments</b>
11/05/2019	Meeting w/County Staff Pat Blacklock, Mindi Nunes, Jill Cook, Phil Pogledich, Viki Blake, Tim O'Halloran (YCFWCWCD)	Knights Landing CSD Governance Issues (Attended by Pat McCormick)