

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

February 27, 2014 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS

625 COURT STREET, ROOM 206
WOODLAND, CALIFORNIA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
MATT REXROAD, VICE CHAIR (COUNTY MEMBER)
SKIP DAVIES (CITY MEMBER)
DON SAYLOR (COUNTY MEMBER)
BILL KRISTOFF (CITY MEMBER)

ALTERNATE COMMISSIONERS

ROBERT RAMMING (PUBLIC MEMBER)
JIM PROVENZA (COUNTY MEMBER)
CECILIA AGUIAR-CURRY (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ROBYN TRUITT DRIVON
COMMISSION COUNSEL

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 72 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 10 copies.

All participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Any person, or combination of persons, who make expenditures for political purposes of \$1,000 or more in support of, or in opposition to, a matter heard by the Commission must disclose this fact in accordance with the Political Reform Act.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

3. Public Comment : Opportunity for members of the public to address the Yolo County Local Agency Formation Commission (LAFCo) on subjects not otherwise on the agenda relating to LAFCo business. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

CONSENT AGENDA

4. Approve LAFCo Meeting Minutes of October 24, 2013
5. Receive and File C & L Newsletter by Special Counsel Colantuono & Levin, a Professional Corporation
6. Review and File Yolo LAFCo's Financial Statement for Fiscal Year 2012/13 Prepared by the Yolo County Auditor Controller's Office

PUBLIC HEARINGS

7. Change of Organization to Dissolve the Yolo-Zamora Water District Effective June 30, 2014 (LAFCo No. 916)

REGULAR AGENDA

8. Second Quarter Financial Update for Fiscal Year 13-14 and Budget Adjustments
9. Consider and Adopt the Fiscal Year 2014/15 Work Plan as the Basis for the Draft Budget

EXECUTIVE OFFICER'S REPORT

10. A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

Shared Services - Broadband and Animal Services

Staff Activity Report - October 21, 2013 to February 21, 2014

COMMISSIONER COMMENTS

11. Opportunity for any Commissioner to comment on issues not listed on the agenda. No action will be taken on off-agenda items unless authorized by law.

ADJOURNMENT

12. Adjournment in memory of H. Peter Faye, Jr.

Next meeting scheduled for: March 27, 2014

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on February 21, 2014 at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the LAFCo website at: www.yololaftco.org.

Terri Tuck, Clerk
Yolo County LAFCo

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address:

Yolo County LAFCo
625 Court Street, Room 203
Woodland, CA 95695

Note: Audio for LAFCo meetings will be available directly following conclusion of the meeting at www.yololaftco.org.



Consent **4.**

LAFCO

Meeting Date: 02/27/2014

Information

SUBJECT

Approve LAFCo Meeting Minutes of October 24, 2013

Attachments

Item 4-Minutes 10/24/13

Form Review

Form Started By: Terri Tuck
Final Approval Date: 02/03/2014

Started On: 02/03/2014 11:42 AM

LOCAL AGENCY FORMATION COMMISSION of YOLO COUNTY

MEETING MINUTES

October 24, 2013

The Local Agency Formation Commission of Yolo County met on the 24th day of October 2013, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Skip Davies and Bill Kristoff. Others present were Alternate Public Member Robert Ramming, Alternate City Member Cecilia Aguiar-Curry, Executive Officer Christine Crawford, Analyst Tracey Dickinson, Clerk Terri Tuck and Counsel Robyn Truitt Drivon.

Items No 1 and 2 Call to Order, Pledge of Allegiance and Roll Call

Chair Woods called the Meeting to order at 9:02 a.m.

Ken Lee, Senior Associate from the Rosenow Spevacek Group, Inc. led the Pledge of Allegiance

PRESENT: Davies, Kristoff, Rexroad, Saylor, Woods ABSENT: None

Item No 3 Public Comments

None

CONSENT

Item No 4 Approve LAFCo Meeting Minutes of September 26, 2013

Item No 5 Review and File Fiscal Year 2013/14 1st Quarter Financial Update

Minute Order 2013-31: The recommended actions were approved on Consent.

Approved by the following vote:

MOTION: Davies SECOND: Saylor

AYES: Davies, Kristoff, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC HEARING

Item No 6 Consider and Adopt the Final Combined Municipal Service Review /Sphere of Influence Update for the Yolo County Water Districts and Authorize the Executive Officer to Waive Fees for the Dissolution of the Yolo-Zamora Water District (LAFCo No S-038)

After a report by staff and presentation by RSG consultant Ken Lee, the Chair opened the Public Hearing. No one came forward and the Public Hearing was closed.

Minute Order 2013-32: The recommended actions were approved by finding the project exempt from environmental review pursuant to CEQA §15061(b)(3), adopting **Resolution 2013-04**, approving the Final Yolo County Water Districts Combined Municipal Service Review and Sphere of Influence Study and authorizing the Executive Office to waive fees for future dissolution of the Yolo-Zamora Water District.

Approved by the following vote:

MOTION: Saylor SECOND: Davies
AYES: Davies, Kristoff, Rexroad, Saylor, Woods
NOES: None
ABSTAIN: None
ABSENT: None

REGULAR

Item No 7 Presentation by David Morrison, County Planning Assistant Director, Regarding the Yolo County Zoning Code Update

The Commission received the presentation. No action was taken.

Item No 8 Authorize the Chair to Execute an Agreement for \$46,200 with Magellan Advisors, LLC to Prepare a Yolo Broadband Strategic Plan

Minute Order 2013-33: The recommended action was approved.

Approved by the following vote:

MOTION: Davies SECOND: Kristoff
AYES: Davies, Kristoff, Rexroad, Woods
NOES: None
ABSTAIN: None
ABSENT: Saylor

Commissioner Saylor left the dais at 9:52 a.m.

Item No 9 **Consider and Adopt the Yolo LAFCo 2014 Meeting Calendar**

Minute Order 2013-34: The recommended action was approved.

Approved by the following vote:

MOTION: Davies SECOND: Rexroad

AYES: Davies, Kristoff, Rexroad, Woods

NOES: None

ABSTAIN: None

ABSENT: Saylor

Item No 10 **Executive Officer's Report**

The Commission was given a report of the staff's activities for the period of September 23 through October 18, 2013 and was verbally updated on recent events relevant to the Commission.

The Executive Officer welcomed former intern Tracey Dickinson to the LAFCo staff as its permanent half-time analyst.

Staff received a call from CALAFCO Executive Director Pamela Miller asking if the Commission and staff would be interested in co-hosting the 2015 CALAFCO Conference with the Sacramento LAFCo. The Commission stated that staff had discretion on whether they wanted to be involved with the co-hosting duties.

Staff stated that the Animal Services Study, which was adopted at the September 2013 meeting, has moved forward to the Yolo managers group. Staff is working with the Yolo managers to draft a template staff report that those managers can then use for their board and council meetings. The item going forward to the Board and councils will be asking whether or not they want to form a JPA for animal services.

The interim start-up model of that JPA tentatively will recommend that LAFCo be the staff for the JPA. The manager group's thinking is that the JPA would be an extension to the LAFCo Commission where LAFCo would convene then after that meeting the JPA would convene with additional representation from the cities who are not currently LAFCo members. Of course, this is all subject to the Board, councils and LAFCo approval.

Commissioner Saylor returned to the dais at 9:55 a.m.

Item No 11 **Commissioner Comments**

None

Item No 12 **Adjournment**

Minute Order 2013-35: By order of the Chair, the meeting was adjourned at 10:04 a.m. to the next regular meeting December 5, 2013.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission



Consent **5.**

LAFCO

Meeting Date: 02/27/2014

Information

SUBJECT

Receive and File C & L Newsletter by Special Counsel Colantuono & Levin, a Professional Corporation

Attachments

Item 6-C&L Newsletter

Form Review

Form Started By: Terri Tuck
Final Approval Date: 02/03/2014

Started On: 02/03/2014 11:47 AM

Lobbying LAFCO: Follow the Money

By David J. Ruderman
& Jon R. di Christina

Before January 1, 2014, it was unclear if a committee formed to oppose an annexation proposal initiated by a city was required to report campaign expenditures and contributions to the Fair Political Practices Commission (FPPC). The Political Reform Act (PRA) appeared to apply only to annexations initiated by petition rather than by government resolution. The FPPC has adopted a new regulation, Section 18417, to clarify this and two other points.

Section 18417 first clarifies the scope of campaign disclosure requirements. The PRA's prior disclosure requirements did not mention committees formed in response to agency-initiated LAFCO proposals—but required disclosure only “from the time circulation of a petition begins.” The new regulation clarifies that the disclosure is required whether a proposal is initiated by petition or resolution of a local government.

The second point relates to when the reporting duty is triggered. Reporting is now required “from the date that a petition,

application or resolution of application is filed until a measure is placed on the ballot.” This changes the triggering event for petitions. Before gathering signatures on a petition for a change of organization, proponents must file a Notice of Intent to Circulate Petition with LAFCO. After proponents obtain the requisite signatures, they file the signed petitions with LAFCO's executive officer, who forwards them to the county elections official for verification. It seems campaign reporting requirements should apply when proponent file their notice of intent, as is the rule for initiative campaigns. However, under Section 18417, reporting requirements do not apply until the signed petitions are filed.

The third point codifies FPPC advisory rulings regarding costs that need not be reported. The following are viewed as not incurred for political purposes and therefore need not be reported:

(1) “Payments made for the cost, including staff time, if applicable, of preparing reports, studies or analyses, including environmental impact reports, feasibility studies, and fiscal analyses”; and

(2) Processing and similar fees paid to a LAFCO.” Thus, the ordinary—and commonly, government—costs to pursue LAFCO proposals do not trigger reporting requirements; only activities designed to persuade voters to sign petitions, support or oppose proposals, vote, etc. are reportable campaign contributions.

LAFCOs may find it useful to review campaign reports filed with the FPPC to identify potential conflicts of interest for commissioners and to ensure transparency.

Although the rule refinements are fairly minor, the larger principle is important: it is vital that those who fund efforts to support or kill proposed changes of reorganization be known to ensure a well-informed public and to combat conflicts of interest, influence peddling, or worse. Efforts to control money in politics are perennial, of course. Developments are sure to continue and we will keep you up to date as they occur!

♦♦♦

For more information on this topic,
contact David at
DRuderman@CLLAW.US or
Jon at JdiCristina@CLLAW.US.

Supreme Court takes Eminent Domain Case

By Jennifer L. Pancake

Public agencies often take land for a public project that is also subject to an independent dedication requirement as a condition of development. A very common example is a frontage dedication for streets. In this situation, two issues bear on what the taking agency must pay for the land:

(1) the likelihood the dedication requirement will be imposed, and if so,

(2) whether the dedication requirement is itself an uncompensated taking in violation of the Constitution.

The California Supreme Court has granted review of a case to examine who should decide these issues—the judge or the jury. In *City of Perris v. Stamper*, the City condemned land to realign a truck route. Although the property was zoned for light-industrial use, it had never been used for anything but agriculture. The City claimed it would not approve any future development of the property without requiring dedication of the very land it wished to take. The property owners claimed the dedication requirement should not affect the price of the land to be taken because it was not reasonably probable the City would impose it and, if it did, the dedication requirement would be unconstitutional.

At trial, the judge—not the jury—decided both issues. The Riverside Court of Appeal reversed, holding both dedication issues were essential to the determination of “just

compensation,” and should be decided by the jury.

The Court of Appeal held that whether it was reasonably probable the City would impose the dedication requirement was a question of fact for the jury, with the judge playing his or her ordinary evidentiary gatekeeper role under the Evidence Code. The Court also held the jury should decide whether a dedication condition is “roughly proportionate” to the impacts of development of the property so as to satisfy the constitutional test of *Dolan v. City of Tigard*. The Court noted that the rough proportionality analysis should not be based on the City’s promises of future benefits or development concessions to the owner.

On the one hand, the Court of Appeal’s opinion can be viewed as an extension of the jury’s role to determine factual questions of reasonable probability, established by *Metropolitan Water District v. Campus Crusade for Christ, Inc.* On the other, allowing a jury to determine whether a dedication requirement is a taking conflicts with settled inverse condemnation and regulatory takings law that these are questions for the judge, with the jury deciding only damages if the judge finds a taking.

There are other issues before the Supreme Court in this case:

(1) whether evidence of the dedication requirement can be excluded from the determination of fair market value because it is attributable to the project for which

the property is taken rather than to the property per se;

(2) whether City employees not designated as experts may testify about the reasonable probability the City would impose the dedication condition, the connection (“nexus” in legal jargon) between the dedication condition and the impact that would flow from development of the property; and,

(3) whether the dedication condition was roughly proportionate to the impacts caused by development of the property.

Decision is likely in late 2014 or 2015 and will provide guidance on issues that arise when governments take land for public projects. We will update you when the case is decided. Stay tuned!

♦♦♦

For more information on this topic, contact Jenni at 213/542-5708 or JPancake@CLLAW.US.

Welcome Jenni Pancake!

C&L welcomes Jenni Pancake as Senior Counsel. She brings substantial expertise in eminent domain and inverse condemnation to the firm.

Jenni’s 24 years’ experience covers a wide variety of condemnation issues. She has represented governments, property owners, tenants and business owners on all aspects of condemnation including acquisition, valuation, loss of business goodwill, severance damages, right-to-take challenges, pre-condemnation damages and relocation benefits. Her experience includes litigation, appeals, settlement and mediation. Welcome, Jenni!

Active Year Ahead for Public Finance Litigation

By Michael G. Colantuono

This looks to be an active year for finance litigation, as the Supreme Court has granted review of a mandates case, two important decisions of the Court of Appeal have recently issued, and issues involving water rates, drought, groundwater charges and hotel bed taxes continue to percolate.

First, the Supreme Court. As all city and county officials know, the cost of clean-water mandates is high and rising. It is difficult to fund expensive mandates as installing filters on catch basins because Prop. 218 requires property-owner or voter approval of fees to fund such programs unless they supply water or dispose of wastewater. LA County sought reimbursement under the provision of the 1979 Gann Limit measure requiring the State to reimburse local governments for unfunded state mandates. The Department of Finance argued regional water boards impose these mandates under federal rather state laws and therefore the mandates need not be reimbursed.

The Commission ruled for the County and the Department of Finance sued. Late last year, the Los Angeles Court of Appeal affirmed a trial court ruling for the State. LA County petitioned the Supreme Court to review the case, with support from the League of California Cities and individual cities. In late January, the Supreme Court granted review. The case, titled *Dept. of Finance v.*

Comm'n on State Mandates, might be decided late this year.

In our last issue, we reported on *Griffith v. Pajaro Valley Water Management Agency*, in which C&L successfully defended charges imposed to fund recharge of groundwater relied on by the City of Watsonville, farmers, and rural residents. The case clarifies many of Prop. 218's property related fee provisions. The plaintiffs petitioned the California Supreme Court for review and the Howard Jarvis Taxpayers Association sought depublication. In late January, the Supreme Court denied both requests, and the case remains good authority. A good result for local government!

Clovis v. County of Fresno was decided in January by the Fresno Court of Appeal. It is a companion to *Alhambra v. County of Los Angeles*, which C&L won for cities in the California Supreme Court, striking down a method many counties used to calculate property tax administration fees (PTAF) and requiring significant refunds to cities. *Clovis* was on hold pending decision of *Alhambra*. When that was decided, Fresno County pressed its appeal, testing the interest due on refunds. Immediately before argument, the Court of Appeal requested additional briefing on AB 743 (Eggman, D-Stockton). That law lowered the interest on tax- and fee-refund judgments against local governments from 7% pre-judgment and 10% post-judgment to the Treasury bill rate and that rate plus 2%.

C&L was co-counsel for the League of California Cities and Michael G. Colantuono argued alongside Clovis' counsel. The Court of Appeal ruled for cities, holding interest was payable and that AB 743 lowers interest after January 1st, but does not reduce interest accrued since excess PTAF was first withheld in 2006. This is a big win for cities in PTAF cases, but will concern local governments defending other tax- and fee-refund claims that predate AB 743. The decision is not yet final and Supreme Court review is possible.

Other 2014 developments are likely, too. Bed taxes paid by internet resellers like Priceline.com are the subject of suits in San Francisco and San Diego. An Orange County case involving conservation water rates and recycled water funding is now before the Court of Appeal, as are groundwater charges in Santa Clara and Ventura Counties. Finally, the drought will require water-rate increases and penalty rates for many utilities. Revenues fall with water sales during drought, but operating costs do not. These will likely spark controversies, too.

Plainly, 2014 will be a busy year in government finance litigation. As always, we will keep you posted!

♦♦♦

For more information on this subject, contact Michael at 530/432-7357 or MColantuono@CLLAW.US.

Colantuono & Levin, PC

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Penn Valley, CA 95946

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Consent **6.**

LAFCO

Meeting Date: 02/27/2014

Information

SUBJECT

Review and File Yolo LAFCo's Financial Statement for Fiscal Year 2012/13 Prepared by the Yolo County Auditor Controller's Office

RECOMMENDED ACTION

Review and File Yolo LAFCo's Financial Statement for Fiscal Year 2012/13 Prepared by the Yolo County Auditor Controller's Office.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

Yolo LAFCo Administrative Policies and Procedures section 5.18 states "LAFCo shall have an annual audit performed every three years (i.e. the auditor reviews the prior three fiscal years at one time). For those interim years when a formal audit has not yet been performed, staff from the County Auditor-Controller's Office shall prepare a financial statement following the close of the fiscal year for Commission review". Yolo LAFCo will contract for its next audit in fiscal year 2014/15.

BACKGROUND

Staff from the Auditor-Controller's Office prepared the attached financial statement for Commission review. It includes the following reports for fiscal year 2012/13:

1. Statement of Net Assets
2. Statement of Activities
3. Balance Sheet
4. Changes in Fund Balance
5. Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

There are no irregularities or issues to report. Staff is available to answer any questions about these reports if desired.

Attachments

Item 6-ATT-Financial Statement FY 12/13

Form Review

Inbox

Reviewed By

Date

Christine Crawford
Form Started By: Christine Crawford
Final Approval Date: 02/18/2014

Christine Crawford

02/18/2014 11:18 AM
Started On: 02/14/2014 03:04 PM

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

STATEMENT OF NET ASSETS

JUNE 30, 2013 AND JUNE 30, 2012

	2013	2012
ASSETS		
Cash	<u>\$ 276,963</u>	<u>\$ 199,656</u>
TOTAL ASSETS	<u><u>\$ 276,963</u></u>	<u><u>\$ 199,656</u></u>
LIABILITIES		
Accounts payable	\$ 7,954	\$ 9,948
Accrued payroll	7,276	6,759
Due to other governments	4,000	0
Compensated absences - current	5,700	9,479
Noncurrent liabilities:		
OPEB liability	50,000	50,000
Compensated absences - noncurrent	1,431	2,274
TOTAL LIABILITIES	<u><u>76,361</u></u>	<u><u>78,460</u></u>
NET ASSETS		
Unrestricted	<u>200,602</u>	<u>121,196</u>
TOTAL NET ASSETS	<u><u>200,602</u></u>	<u><u>121,196</u></u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 276,963</u></u>	<u><u>\$ 199,656</u></u>

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2013 AND JUNE 30, 2012

	2013	2012
EXPENSES		
Salaries and benefits	\$ 222,481	\$ 224,362
Professional and specialized services	47,043	33,314
General and administrative	22,107	13,546
Legal	6,345	7,261
Training	8,137	6,825
Transportation and travel	939	2,022
Office	2,693	2,013
TOTAL EXPENSES	<u>309,745</u>	<u>289,343</u>
PROGRAM REVENUES		
Intergovernmental revenues		
County of Yolo	188,066	165,909
City of Davis	64,732	60,059
City of West Sacramento	62,927	53,921
City of Woodland	54,840	46,952
City of Winters	5,567	4,977
TOTAL PROGRAM REVENUES	<u>376,132</u>	<u>331,818</u>
NET PROGRAM REVENUES (EXPENSES)	66,387	42,475
GENERAL REVENUES		
Other income	11,652	4,334
Interest income	1,367	2,189
TOTAL GENERAL REVENUES	<u>13,019</u>	<u>6,523</u>
CHANGE IN NET ASSETS	79,406	48,998
Net assets at beginning of year	<u>121,196</u>	<u>72,198</u>
NET ASSETS AT END OF YEAR	<u><u>\$ 200,602</u></u>	<u><u>\$ 121,196</u></u>

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

BALANCE SHEET - GOVERNMENTAL FUND

JUNE 30, 2013 AND JUNE 30, 2012

	2013	2012
ASSETS		
Cash and investments	<u>\$ 276,963</u>	<u>\$ 199,656</u>
TOTAL ASSETS	<u><u>\$ 276,963</u></u>	<u><u>\$ 199,656</u></u>
 LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts payable	\$ 7,954	\$ 9,948
Accrued payroll	7,276	6,759
Due to other governments	4,000	
TOTAL LIABILITIES	<u>19,230</u>	<u>16,707</u>
 FUND BALANCE		
Unassigned	257,733	182,949
TOTAL FUND BALANCE	<u>257,733</u>	<u>182,949</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 276,963</u></u>	<u><u>\$ 199,656</u></u>

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE -
GOVERNMENTAL FUND

FOR THE YEAR ENDED JUNE 30, 2013 AND JUNE 30, 2012

	2013	2012
REVENUES		
Intergovernmental revenues:		
County of Yolo	\$ 188,066	\$ 165,909
City of Davis	64,732	60,059
City of West Sacramento	62,927	53,921
City of Woodland	54,840	46,952
City of Winters	5,567	4,977
Other revenues	11,652	4,334
Use of money	1,367	2,189
TOTAL REVENUES	<u>389,151</u>	<u>338,341</u>
EXPENDITURES		
Salaries and benefits	227,103	256,142
Professional and specialized services	47,043	33,314
General and administrative	22,107	13,546
Legal fees	6,345	7,261
Training	8,137	6,825
Transportation and travel	939	2,022
Office expenses	2,693	2,013
TOTAL EXPENDITURES	<u>314,367</u>	<u>321,123</u>
NET CHANGE IN FUND BALANCE	74,784	17,218
Fund balance at beginning of year	<u>182,949</u>	<u>165,731</u>
FUND BALANCE AT END OF YEAR	<u><u>\$ 257,733</u></u>	<u><u>\$ 182,949</u></u>

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GOVERNMENTAL FUND

For the Year Ended June 30, 2013

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental revenues				
County of Yolo	\$ 188,066	\$ 188,066	\$ 188,066	
City of Davis	64,732	64,732	64,732	
City of West Sacramento	62,927	62,927	62,927	
City of Woodland	54,840	54,840	54,840	
City of Winters	5,567	5,567	5,567	
Other revenues	5,200	5,200	11,652	\$ 6,452
Use of money	1,500	1,500	1,367	-133
TOTAL REVENUES	382,832	382,832	389,151	6,319
EXPENDITURES				
Salaries and benefits	225,765	226,365	227,103	\$ 738
Professional and specialized services	110,000	110,000	47,043	-62957
General and administrative	21,067	20,467	22,107	1640
Legal fees	10,500	10,500	6,345	-4155
Training	8,000	8,000	8,137	137
Transportation and travel	3,500	3,500	939	-2561
Office expenses	4,000	4,000	2,693	-1307
TOTAL EXPENDITURES	382,832	382,832	314,367	(68,465)
NET CHANGE IN FUND BALANCE	-	-	74,784	74,784
Fund balance at beginning of year	182,949	182,949	182,949	
FUND BALANCE AT END OF YEAR	\$ 182,949	\$ 182,949	\$ 257,733	\$ 74,784



LAFCO

Meeting Date: 02/27/2014

Information

SUBJECT

Change of Organization to Dissolve the Yolo-Zamora Water District Effective June 30, 2014 (LAFCo No. 916)

RECOMMENDED ACTION

1. Receive staff presentation on the requested dissolution.
2. Open the Public Hearing for public comments on the item.
3. Close the Public Hearing.
4. Consider the information presented in the staff report and during the public hearing. Discuss and direct staff to make any changes deemed appropriate.
5. Find that the project is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3).
6. Move to adopt Resolution No. 2014-01 to dissolve the Yolo-Zamora Water District without an election or protest proceedings, effective June 30, 2014.

FISCAL IMPACT

At the October 24, 2013 LAFCo meeting when the Commission adopted the Combined MSR/SOI for the Yolo County Water Districts (LAFCo No S-038), the action included authorizing the Executive Officer to waive processing fees for the District to request dissolution. Waiving the application fees resulted in a loss of approximately \$2,000 of revenue to LAFCo. If there are any remaining funds after the District pays all their other obligations at their regular April Board meeting, the balance will go towards the LAFCo processing fees which would partially offset this impact.

REASONS FOR RECOMMENDED ACTION

The Yolo-Zamora Water District board president approached staff in 2012 regarding its need to be dissolved. It never acquired water rights to provide service and is depleted of the financial resources to continue to perform basic administrative functions. LAFCo prepared a MSR/SOI (adopted in October 2013) in order to study potential dissolution, create a "road map" and resolve any issues that may result.

On October 28, 2013 the Yolo-Zamora Water District adopted a resolution of application initiating proceedings for dissolution of the District. Section 57077.1(c)(1) of the Cortese-Knox-Hertzberg Act provides for an expedited process authorizing LAFCo to order the dissolution immediately without protest

proceedings or an election when dissolution is initiated by the District board. Establishing June 30, 2014 as the effective date of dissolution coincides with the end of the fiscal year and provides sufficient time for the District to wind up their affairs at their regular board meeting in April.

BACKGROUND

The dissolution of the Yolo-Zamora Water District has been discussed off and on for many years. The District was created in 1955 but never received a water allocation from the Tehama-Colusa Canal and has never provided the water service it was intended for. Staff's understanding is that at the time, the landowners balked at the cost of installing the needed infrastructure to carry the water, so it never was constructed. Apparently, the District has continued to exist in the hopes that perhaps the situation may change and someday water could be provided. Some feared that the District needed to remain intact to be able to have standing to obtain water from the Central Valley Project.

In 2005, a LAFCo Municipal Service Review (MSR) recommended the District be dissolved but it was never acted on. In 2012, District Board President Twyla Thompson approached staff requesting dissolution, indicating the District's finances were dwindling and that she had sometimes used her personal funds to keep the District solvent. So in 2013, LAFCo conducted another MSR that once again concluded that dissolution was recommended and divided up the District territory and added it to the SOI's of the Yolo County Flood Control and Water Conservation District and the Dunnigan Water District.

As part of the 2013 MSR process, staff spoke with Rich Robertson with the US Bureau of Reclamation office in Willows and he indicated that the Yolo-Zamora Water District would not lose any standing by dissolving, and moreover, the Dunnigan Water District has staff resources that would be able to negotiate a potential water transfer (if the infrastructure was ever constructed). This information was memorialized in an October 23, 2013 memo to the LAFCo Commission (see attached).

With LAFCo adopting the MSR and new sphere of influence boundaries, and any residual concerns regarding potential water allocation resolved, the Yolo-Zamora Water District Board unanimously adopted a resolution on October 28, 2013 requesting LAFCo initiate proceedings to dissolve the District.

Agency/Public Involvement

The application for dissolution was routed to all agencies with boundaries that coincide with the Yolo-Zamora Water District territory. Five responses were received (attached for review) but none of them indicated any concerns with the proposal. A public hearing notice was published in the Davis Enterprise and mailed directly to all landowners and registered voters in the District and so far staff has received three telephone calls.

One resident complained that the notice inaccurately stated that the District has not collected property tax revenue when indeed it had (actually, the District used to collect special assessments but that ended in FY 1990/91). Another resident voiced concern about all the tree orchards being planted, new wells and subsidence issues, and that without the District, no one would look after these issues. However, once staff explained that the District was unable to respond to these issues and that the landowners could be better served by the Yolo County Flood Control and Water Conservation District and the Dunnigan Water District, she seemed to agree with the proposed approach. The third call was requesting that the meeting time be changed to the afternoon.

CEQA

The proposed dissolution will not result in any land use changes or physical improvements or construction, therefore, staff recommends the project is not subject to CEQA per Section 15061 (b)(3).

FINDINGS

1. Finding: The Project does not have the potential to cause a significant effect on the environment, and is therefore not subject to CEQA in accordance with CEQA Guidelines Section 15061(b)(3).

Evidence: The project involves dissolution of the Yolo-Zamora Water District which has never constructed, owned or operated any physical improvements or infrastructure. Nor has the District ever provided water service. Therefore, dissolving the district does not have the potential to cause an effect on the environment.

2. Finding: The change of organization to dissolve the Yolo-Zamora Water District is appropriate considering the purpose of LAFCo to ensure the efficient provision of government services and encouraging the orderly formation and development of local agencies, and such dissolution is consistent with all applicable state law and local LAFCo policies.

Evidence: The project was processed consistent with the requirements in the Cortese-Knox-Hertzberg Act for a change of organization and dissolution proceedings. The proposed dissolution is consistent with the recommendations of the 2013 Combined MSR/SOI for the Yolo County Water Districts and all applicable Yolo LAFCo policies and adopted Standards for Evaluation. The dissolution promotes public access and accountability for community services needs and financial resources. The Yolo-Zamora Water District has never provided water services and no longer collects special assessments for revenue. On October 28, 2013 the Yolo-Zamora Water District adopted a resolution of application initiating proceedings for dissolution of the District. Section 57077.1(c)(1) of the Cortese-Knox-Hertzberg Act provides for an expedited process authorizing LAFCo to order the dissolution immediately without protest proceedings or an election when dissolution is initiated by the District board.

Attachments

[Item 7-ATT A Proposed Reso 2014-01](#)

[Item 7-ATT B Responses](#)

[Item 7-ATT C YZWD Initiation Reso](#)

[Item 7-ATT D Staff Memo 10.27.13](#)

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	02/18/2014 11:18 AM
Form Started By: Christine Crawford		Started On: 02/12/2014 12:13 PM
Final Approval Date: 02/18/2014		

RESOLUTION NO. 2014-01

RESOLUTION OF THE LOCAL FORMATION COMMISSION OF YOLO COUNTY APPROVING A CHANGE OF ORGANIZATION TO DISSOLVE THE YOLO-ZAMORA WATER DISTRICT EFFECTIVE JUNE 30, 2014 (LAFCO NO. 916)

WHEREAS, the Yolo-Zamora Water District was formed by the landowners in 1955 as a California Water District to receive supplemental surface water from the Tehama-Colusa Canal from the Central Valley Project; and

WHEREAS, the Tehama-Colusa Canal Reach 8 terminated at Bird Creek and the Yolo-Zamora Water District never received any Central Valley Project water allocation; and

WHEREAS, on March 28, 2005 the Local Agency Formation Commission on Yolo County adopted a Municipal Service Review/Sphere of Influence Update that included the Yolo-Zamora Water District which recommended the District be dissolved, however, at the time this recommendation was not acted upon; and

WHEREAS, the proposed dissolution is consistent with the recommendations and conclusions of the Municipal Services Review prepared by Rosenow Spevacek Group, Inc. in October 2013, pursuant to Section 56430, which identifies dissolution as the logical government structure option; and

WHEREAS, this proposed dissolution is being considered because, since its formation in 1955, the Yolo-Zamora Water District has never had an allocation of water to provide as a service for agricultural irrigation purposes, since fiscal year 1990-91 the District has not collected special assessment revenue, and has consequently suffered from financial and operational challenges; and

WHEREAS, in accordance with Government Code §56654, on October 28, 2013 the Yolo-Zamora Water District adopted a unanimous resolution of application initiating the LAFCo process to dissolve the Yolo-Zamora Water District; and

WHEREAS, this dissolution is consistent with the findings and determinations of the commission, made under Section 56425 and contained in LAFCO Resolution #2013-04, approved on October 24, 2013, adopting a “zero” Sphere of Influence for the Yolo-Zamora Water District; and

WHEREAS, Section 57077.1(c)(1) of the Cortese-Knox-Hertzberg Act authorizes LAFCo to order the dissolution immediately without protest proceedings or an election when dissolution is initiated by the District board; and

WHEREAS, Government Code Section 56035 defines dissolution as “the disincorporation, extinguishment, or termination of the existence of a district and the cessation of all its corporate powers, except as the Commission may

otherwise provide pursuant to Section 56886 or for the purpose of winding up the affairs of the district;" and

WHEREAS, pursuant to Government Code Section 56156 and 56157, in advance of the public hearing, the Commission has mailed a timely written notice to all registered voters and landowners within the boundaries of the District, as well as published a notice in compliance with all requirements.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that the Local Agency Formation Commission of Yolo County hereby:

1. Finds that the project is not subject to the California Environmental Quality Act in accordance with CEQA Guidelines section 15061(b)(3), pursuant to the findings and evidence herein. A Notice of Exemption shall be filed with the County Recorder.
2. Approves a Change of Organization dissolving the Yolo-Zamora Water District effective June 30, 2014 subject to the following terms and conditions:
 - a. In accordance with Government Code Sections 57451(c) and 56886(m), the Commission hereby designates the County of Yolo as the successor agency for the District as of July 1, 2014, tasked with winding up any affairs not previously attended to.
 - b. In accordance with Government Code Section 56886(i), any remaining funds maintained by the Yolo-Zamora Water District shall be conveyed to the County of Yolo as the successor agency.
 - c. Prior to the transfer of funds after June 30, 2014, the District shall pay and satisfy any and all outstanding obligations.
3. Assigns a short-form designation of "Yolo-Zamora Water District Dissolution" with the territory described in the attached map to be used as needed with project documentation.
4. Authorizes and directs the Executive Officer to mail certified copies of this resolution as provided in Government Code Section 56882.

FINDINGS

1. Finding: The Project does not have the potential to cause a significant effect on the environment, and is therefore not subject to CEQA in accordance with CEQA Guidelines Section 15061(b)(3).

Evidence: The project involves dissolution of the Yolo-Zamora Water District which has never constructed, owned or operated any physical improvements or infrastructure. Nor has the District ever provided water service. Therefore, dissolving the district does not have the potential to cause an effect on the environment.

2. Finding: The change of organization to dissolve the Yolo-Zamora Water District is appropriate considering the purpose of LAFCo to ensure the efficient provision of government services and encouraging the orderly formation and development of local agencies, and such dissolution is consistent with all applicable state law and local LAFCo policies.

Evidence: The project was processed consistent with the requirements in the Cortese-Knox-Hertzberg Act for a change of organization and dissolution proceedings. The proposed dissolution is consistent with the recommendations of the 2013 Combined MSR/SOI for the Yolo County Water Districts and all applicable Yolo LAFCo policies and adopted Standards for Evaluation. The dissolution promotes public access and accountability for community services needs and financial resources. The Yolo-Zamora Water District has never provided water services and no longer collects special assessments for revenue. On October 28, 2013 the Yolo-Zamora Water District adopted a unanimous resolution of application initiating proceedings for dissolution of the District. Section 57077.1(c)(1) of the Cortese-Knox-Hertzberg Act provides for an expedited process authorizing LAFCo to order the dissolution immediately without protest proceedings or an election when dissolution is initiated by the District board.

PASSED AND ADOPTED by the Local Agency Formation Commission, County of Yolo, State of California, this 27th day of February, 2014, by the following vote:

Ayes:	Davies, Kristoff, Rexroad, Saylor and Woods
Noes:	None
Abstentions:	None
Absent:	None

Olin Woods, Chair
Yolo County Local Agency Formation
Commission

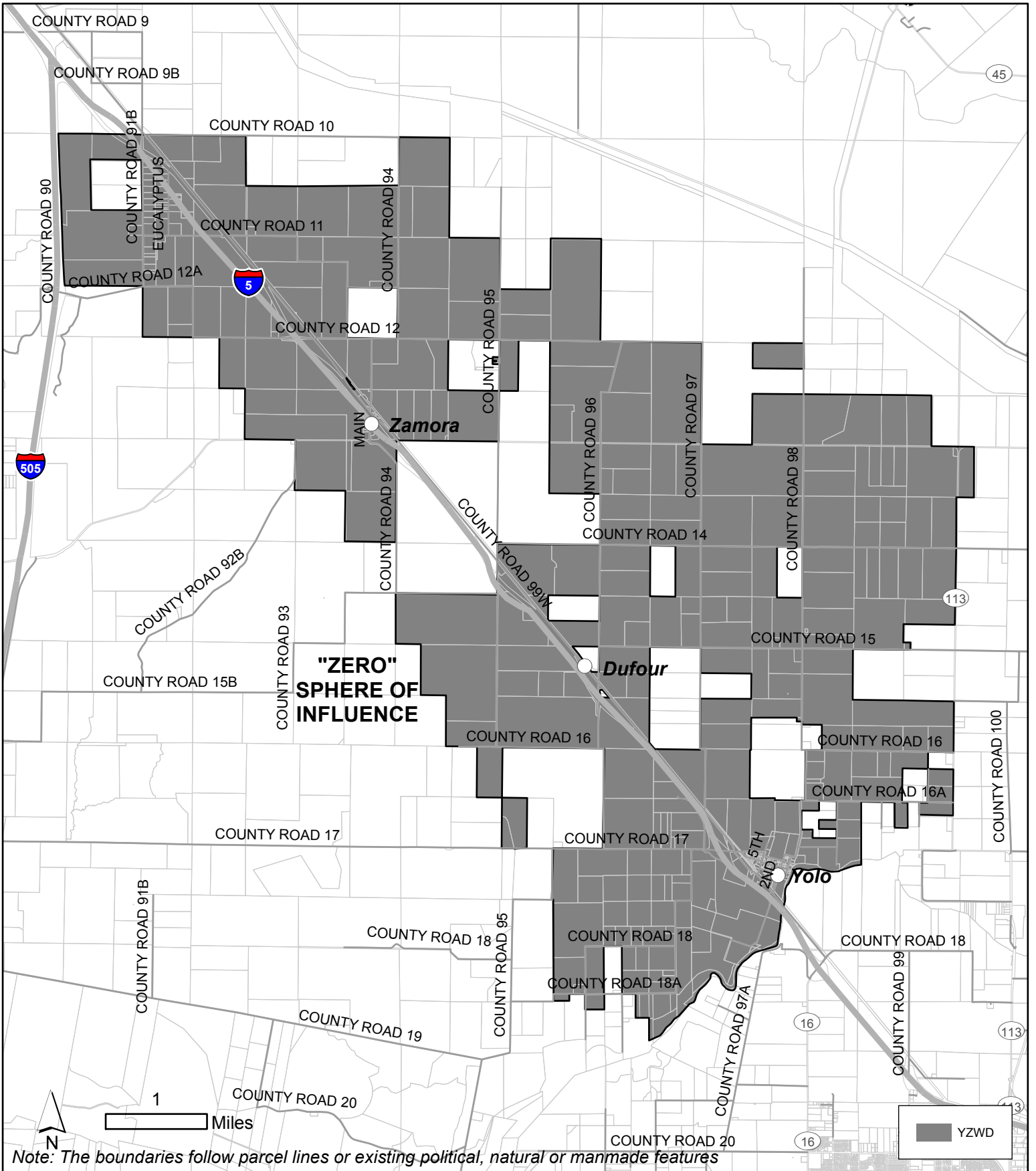
Attest:

Christine Crawford, Executive Officer
Yolo County Local Agency Formation Commission

Approved as to form:

Robyn Drivon, Commission Counsel

YOLO-ZAMORA WATER DISTRICT



From: [Jianmin Huang](#)
To: [Christine Crawford](#)
Subject: Dissolution of the Yolo-Zamora Water District
Date: Wednesday, November 20, 2013 10:14:05 AM
Attachments: [image003.png](#)
[image010.jpg](#)
[image011.jpg](#)
[image012.jpg](#)
[image013.jpg](#)

Christine:

We have reviewed the Resolution of Application related to Dissolution of the Yolo-Zamora Water District. Environmental Health did not find any significant health problems based on the information that we have.

Thank you!

Jianmin Huang, REHS
Supervising Environmental Health Specialist
Yolo County Health Department
137 N. Cottonwood, Suite 2400
Woodland, Ca 95695
Tel: 530-666-8646
Fax: 530-669-1448

Elections Office Supplemental Questionnaire

RECEIVED

NOV 21 2013

YOLO LAFCO

Does the subject territory contain 12 or more registered voters?

Yes

No

If the territory contains more than 12 registered voters, please provide the following:

1. How many registered voters reside in the territory proposed for annexation or exclusion? Please attach a copy of voter registration list; and
2. How many registered voters reside within a 300' radius of territory proposed for annexation? Attach a copy of voter registration list. *N/A*

The subject territory includes more than 1,000 registered voters. Therefore LAFCo will provide notice by publishing 1/8th page notices in the newspaper(s) instead of direct mailing and no voter registration list is required.



Local Agency Formation Commission of Yolo County
 625 Court Street #203
 Woodland, CA 95695
 (530) 666-8048
 info@yolocounty.org

RECEIVED

NOV 12 2013

YOLO LAFCO

November 1, 2013

The attached application was submitted to the Yolo Local Agency Formation Commission on October 28, 2013 and this notice is being sent to the following affected agencies (and its departments) and school district(s) in accordance with Government Code Section 56658(b):

Routed To:

County/Cities:

- City of Davis – Clerk
- City of West Sacramento – Clerk
- City of Winters – Clerk
- City of Woodland – Clerk
- County of Yolo– Clerk
 - Assessor – Linda Park
 - Auditor-Controller – Sheryl Hardy
 - Environmental Health – Jill Cook*
 - Elections – Kris Mann*
 - Surveyor – Todd Riddiough* **
 - County Service Area (PPW) –Dunnigan, El Macero, Garcia Bend , MERCSA, North Davis Meadows, Snowball, Wild Wings, Willowbank

* See Supplemental Questionnaire

Special Districts:

- Cemetery District – Capay, Cottonwood, Davis, KL, Mary's, Winters
- Community Service District – Cacheville, Esparto, KL, Madison
- Fire Protection District – Capay, Clarksburg, Dunnigan, East Davis, Elkhorn, Esparto, KL, Madison, No Man's Land, Springlake, West Plainfield, Willow Oak, Winters, Yolo, Zamora
- Sacramento-Yolo Port District
- Reclamation District – 150, 307, 537, 730, 765, 785, 787, 827, 900, 999, 1600, 2035, 2076, 2120
- Yolo County Resource Conservation District
- Water District – Dunnigan, KL Ridge Drainage, YCFCWCD, Yolo-Zamora

School Districts:

- YC Office of Education –Jorge Ayala
- Davis Joint Unified –Winfred B. Roberson, Jr.
- Esparto Unified –Aida Buelna
- River Delta Unified – Richard Hennes
- Washington Unified –Dayton Gilleland
- Winters Joint Unified –Brent Cushenbery
- Woodland Joint Unified –Debra LaVoi

Multi-County District:

- Reclamation District – 108 (Colusa), 2068 (Solano), 2093 (Solano)
- Water District – Colusa Basin Drainage
- Sacramento-Yolo Mosquito Vector Control District

Project Information:

Application Number: 916
 Application Title: Yolo-Zamora Water District Dissolution
 Assessor's Parcel Number: various
 Property Location: See Attached Map
 Project Description: On October 24, 2013 the Yolo-Zamora Water District board adopted a unanimous resolution initiating proceedings with LAFCo to dissolve the district. Yolo County would be the successor agency, although the District has no assets or infrastructure and no funds are expected to remain once "winding up the affairs" is completed.

Comments:

In accordance with Government Code Section 56658(b), LAFCo is required to notify you as an "affected agency" which simply means your agency's boundary overlaps with the subject territory. However, this proposal may or may not have any relevance to your services. Please review the attached information and if you have any comments, concerns and/or recommended conditions, please respond within 21 days or by Friday, November 22, 2013 so that staff may conduct a more informed analysis. If we do not receive a response, we will presume that your agency has "no comment". If you require more time for review, please contact Christine Crawford, Executive Officer, at (530) 666-8048 or at christine.crawford@yolocounty.org.

Your comments are:

- Attached No comment

Subria Lopez, Billing Clerk
 Signature & Title Date

11-6-13

Cacheville Service District
 Print Name & Agency

Attachments: (1) YZWD Resolution and (2) Map of subject territory to be dissolved

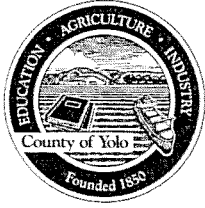
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County of Yolo

www.yolocounty.org

HOWARD H. NEWENS, CIA, CPA

AUDITOR-CONTROLLER and
TREASURER-TAX COLLECTOR

AUDITOR-CONTROLLER

PO BOX 1268
WOODLAND, CA 95776
PHONE: (530) 666-8190
FAX: (530) 666-8215

TREASURER-TAX COLLECTOR

PO BOX 1995
WOODLAND, CA 95776
PHONE: (530) 666-8625
FAX: (530) 666-8708

December 6, 2013

TO: Christine Crawford, LAFCO

FROM: Howard Newens, Auditor-Controller
By: Sheryl Hardy-Salgado, Deputy

SUBJECT: LAFCO 916-Yolo-Zamora Water District –Dissolution.

RECEIVED
DEC 06 2013
YOLO LAFCO

Pursuant to Revenue and Taxation Code 99 and related subsections, the County Assessor's Office provided this office with a list of tax rate areas of those properties located within the boundaries of the proposed dissolution of Yolo-Zamora Water District. Utilizing the Assessor's information below is a listing of the local agencies located in the subject territory.

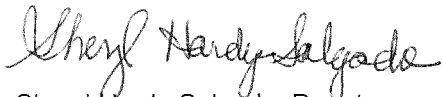
Fund	Agency
110	County General Fund
120	County ACO Fund
140	County Library
151	County Road District #2
305	Marys Cemetery District
317	Knights Landing Fire District
324	Willow Oak Fire District
326	Yolo Fire District
327	Zamora Fire District
371	Sacto-Yolo Mosquito & Vector Control
444	Yolo County Resources Conservation District
462	Yolo County Flood Control District
467	Cacheville Community Services District

Fund	Agency Name
500 0430	County Schools
500 6160	Woodland Joint Unified School District
291	Yuba Community College

There will be no property tax loss or exchange between agencies for the subject properties.

No new Tax Rate Areas will need to be created. The Auditor's Office acknowledges the subject properties for the Dissolution of Yolo-Zamora Water District.

Respectfully,



Sheryl Hardy-Salgado, Deputy
Auditor-Controller/Treasurer-Tax Collector
Property Tax Accounting Unit

HN:shs

CC: Howard Newens, AC-TTC
Patrick Blacklock, CAO
Mary's Cemetery District
Knights Landing Fire District
Willow Oak Fire District
Yolo Fire District
Zamora Fire District
SYMVC
YCRCD
YCFWCD
Cacheville Service District
YCOE
Woodland Unified School District
Yuba Community College

**RESOLUTION OF APPLICATION OF THE
YOLO-ZAMORA WATER DISTRICT
INITIATING PROCEEDINGS FOR
DISSOLUTION OF THE YOLO-ZAMORA WATER DISTRICT**

WHEREAS, on October 24, 2013, the Local Agency Formation Commission of Yolo County adopted the Final Combined Municipal Service Review/Sphere of Influence Update for the Yolo County Water Districts; and

WHEREAS, in accordance with the findings and conclusions of the Final Combined Municipal Service Review/Sphere of Influence Update for the Yolo County Water Districts, the Yolo-Zamora Water District desires to initiate a proceeding for dissolution specified herein; and

WHEREAS, this proposed dissolution is being considered because, since its formation in 1955, the Yolo-Zamora Water District has never had an allocation of water to provide as a service for agricultural irrigation purposes, for many years the District has not collected property tax revenue, and has consequently suffered from financial and operational challenges; and

WHEREAS, in accordance with Government Code §56654, the Yolo-Zamora Water District may initiate dissolution; and

WHEREAS, the proposal is consistent with the Sphere of Influence of the District, as adopted by LAFCo on October 24, 2013; and

WHEREAS, on October 24, 2013, the LAFCo Commission authorized the Executive Officer to waive all of the application and processing fees for the Yolo-Zamora Water District.

NOW, THEREFORE, the Yolo-Zamora Water District does hereby resolve and order as follows:

1. This resolution of application initiates the LAFCo process to dissolve the Yolo-Zamora Water District.
2. This proposal is made, and it is requested that LAFCo order the dissolution pursuant to the Cortese/Knox/Hertzberg Local Government

Reorganization Act of 2000, commencing with section 56000 of the California Government Code.

3. A plan for providing services required by Government Code §56653 will not be provided with the resolution of application because the District has no infrastructure facilities and provides no service.

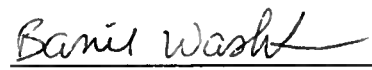
PASSED AND ADOPTED by the Board of Directors of the Yolo-Zamora Water District this 28th day of October 2013.

AYES: 5
NOES: 0
ABSTENTIONS: 0
ABSENT: 0


TWYLA THOMPSON, CHAIR *PRES: LAW?*

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated above.

Dated: October 28, 2013


Barrie Washburn, Secretary

LOCAL
AGENCY
FORMATION
COMMISSION OF
YOLO COUNTY



To: Olin Woods, Chair, and Members of the
Yolo Local Agency Formation Commission

From: Christine Crawford, Executive Officer

Date: October 23, 2013

Subject: Supplemental Information Regarding LAFCo Agenda Item 6 the
MSR/SOI Update for the Yolo County Water Districts

On October 16, 2013, staff attended a meeting between the Yolo-Zamora Water District (YZWD) board and representatives from the Dunnigan Water District. Although there was concurrence with the MSR and the SOI recommendations, a question came up regarding the dissolution of the YZWD: if it were dissolved, would it lose any formal standing (via a "place of use" designation under reclamation law or otherwise) to be able to obtain a contract to receive Central Valley Project water in the future?

Staff and Ken Lee (MSR/SOI consultant from RSG Inc.) spoke with Rich Robertson with the US Bureau of Reclamation out of their Willows office on October 23, 2013 and he offered the following information:

- The Yolo-Zamora land area is shown on their historical service area maps, so they would be eligible to receive water (notwithstanding being organized as a water district or not).
- In 1992, a federal law, the Central Valley Project Improvement Act, was passed that states that no new water contracts can be approved until the mitigation for the Central Valley Project is completed (and with increasing regulatory complexity and environmental concerns, he indicated mitigation may likely never be completed).
- A more likely scenario to obtain water would be via a water transfer from an existing Central Valley Project contractor, including another water district, with excess allocation (they apparently exist) which would not be considered a new contract.
- Water could be transferred to another District, whether it's transferred to YZWD or Dunnigan Water District is inconsequential.

Therefore, the YZWD service area will not lose any standing by dissolving that they could not get by annexing to the Dunnigan Water District. Moreover, the Dunnigan Water District has staff resources and is in a better organizational position to be able to negotiate a potential water transfer. Although this is largely a theoretical exercise because there is currently no infrastructure to carry water south from the Dunnigan Water District. Engineering and financial feasibility studies would need to be conducted before any assumptions about future water supply/service availability can be made.

CHAIR
OLIN WOODS
Public Member

VICE CHAIR
MATT REXROAD
Supervisor – 3rd District

SKIP DAVIES
Mayor
City of Woodland

DON SAYLOR
Supervisor – 2nd District

BILL KRISTOFF
Councilmember
City of West Sacramento

ALTERNATE
ROBERT RAMMING
Public Member

ALTERNATE
JIM PROVENZA
Supervisor – 4th District

ALTERNATE
CECILIA AGUIAR-CURRY
Mayor
City of Winters

Staff
CHRISTINE M. CRAWFORD
Executive Officer

TERRI TUCK
Commission Clerk

ROBYN TRUITT DRIVON
Commission Counsel

625 Court Street, Suite 203
Woodland CA 95695

(530) 666-8048
lafco@yolocounty.org

www.yololafco.org



LAFCO

Meeting Date: 02/27/2014

Information

SUBJECT

Second Quarter Financial Update for Fiscal Year 13-14 and Budget Adjustments

RECOMMENDED ACTION

1. Review and file the Fiscal Year (FY) 13-14 2nd Quarter Financial Update.
2. Approve the transfer of \$33,499 from the Appropriations for Contingency account to the Salary and Benefits major object account to pay for the recently filled analyst position.
3. Approve the transfer of \$50,000 from the fund balance into a restricted cash account for OPEB liability.

FISCAL IMPACT

None

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during our most recent audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff.

In addition to providing the second quarter financial update, staff is recommending several adjustments to the adopted budget to account for recent staffing changes and responsible financial management of OPEB liability.

BACKGROUND

Second Quarter Financial Report

The LAFCo FY 2013/14 budget was adopted on May 23, 2013, and LAFCO is currently largely on target with regards to both revenues and expenditures.

LAFCo has received 98.1 percent of its expected revenues for FY 13/14 through payments from government agencies. The remaining 2 percent of LAFCo's expected revenues are attributed to investment earnings and fees for services, which may be collected over the remaining quarters in FY 13/14.

LAFCo is also on target with regards to expenditures. Overall, LAFCo has expended 36.5 percent of its

budgeted costs in the first two quarters of FY 13/14. LAFCo has expended 49.7 percent of the Salary and Benefits appropriation, and 51.6 percent of the Services and Supplies appropriation. LAFCo has only expended 2 percent of its Shared Services Initiative appropriation, but expects that the majority of this appropriation will be utilized in paying for the contract with Magellan Advisors over the next two quarters.

Budget Adjustments for LAFCo Analyst

On September 26, 2013 the Commission authorized the Executive Officer to hire a part-time analyst, and the position was filled in October 2013. The position was not planned for in the adopted FY 13-14 budget, although at the time of authorization the Executive Officer demonstrated that LAFCo had sufficient funding to support the position due to contingency funds and a robust un-appropriated fund balance. At this time staff seeks authorization to transfer \$33,499 from the Appropriations for Contingency account to the Salaries and Benefits major object to account for this position. Although this will leave a contingency of \$40,829, LAFCo has an un-appropriated fund balance of \$132,833.

Other Post-Employment Benefits (OPEB) Liability

LAFCo's FY 11-12 independent audit, conducted by Richardson & Company, determined that LAFCo had an OPEB liability estimated at \$50,000. Since that time staff has held the \$50,000 as a part of the un-appropriated fund balance. At the recommendation of the County Auditor-Controller's Office, staff now seeks authorization from the Commission to create a restricted cash account for holding LAFCo's OPEB liability. The restricted account will be interest earning, and will provide greater clarity in budgeting. The Commission will still have access to the funds, and will be able to re-appropriate the funds to another purpose, if necessary.

Attachments

[Item 8-ATT Budget Adj.](#)

[Item 8-ATTs AtoE 2nd QTR Financials](#)

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	02/12/2014 11:49 AM
Tracey Dickinson LAFCO	Tracey Dickinson	02/14/2014 12:26 PM
Christine Crawford	Christine Crawford	02/18/2014 11:18 AM
Tracey Dickinson LAFCO	Tracey Dickinson	02/18/2014 12:06 PM
Form Started By: Tracey Dickinson		Started On: 02/12/2014 11:19 AM
Final Approval Date: 02/18/2014		

LAFCO BUDGET- BUDGET ADJUSTMENT
FISCAL YEAR 13/14
FUND NO: 368

Account #	Account Name	FY 13/14 Adopted Revenue	FY 13/14 Proposed Revenue	Net Change	Explanation of Change
REVENUES					
82-4100	INTEREST	\$ 1,500	\$ 1,500	\$ -	
82-5820	OTHER GOVT AGENCY-COUNTY	\$ 182,071	\$ 182,071	\$ -	
82-5821	OTHER GOVT AGENCY-WEST SACRAMENTO	\$ 59,589	\$ 59,589	\$ -	
82-5822	OTHER GOVT AGENCY-WOODLAND	\$ 54,488	\$ 54,488	\$ -	
82-5823	OTHER GOVT AGENCY-WINTERS	\$ 5,874	\$ 5,874	\$ -	
82-5824	OTHER GOVT AGENCY-DAVIS	\$ 62,120	\$ 62,120	\$ -	
82-6225	LAFCO FEES	\$ 6,000	\$ 6,000	\$ -	
82-7600	OTHER SALES				
	FUND BALANCE CONTINGENCY OFFSET	\$ 74,328	\$ 74,328	\$ -	
	TOTAL AGENCY FY 13/14 COST	\$ 364,141	\$ 364,141	\$ -	
	TOTAL OTHER SOURCES	\$ 81,828	\$ 81,828	\$ -	
	TOTAL FINANCING SOURCES	\$ 445,969	\$ 445,969	\$ -	
FUND BALANCE					
	CURRENT FUND BALANCE	\$ 182,949	\$ 132,833	\$ (50,116)	After accounting for contingency funds and OPEB liability LAFCo has \$132,833 in unappropriated fund balance
04-XXXX	OPEB LIABILITY	\$ -	\$ (50,000)	\$ (50,000)	Interest earning account to be created to hold funds for OPEB liability. Funds were previously in the unappropriated fund balance.

Account #	Account Name	FY 13/14 Adopted Budget	FY 13/14 Mid-Year Update	Net Change	Explanation of Change
SALARIES AND BENEFITS					
86-1101	REGULAR EMPLOYEES	\$ 155,826	\$ 175,377	\$ 19,551	Salary for analyst
86-1102	EXTRA HELP			\$ -	
86-1103	OVERTIME			\$ -	
86-1201	RETIREMENT	\$ 29,705	\$ 33,432	\$ 3,727	Retirement for analyst
86-1202	OASDI	\$ 11,044	\$ 12,765	\$ 1,721	OASDI for analyst
86-1203	MEDICARE TAX	\$ 2,682	\$ 3,085	\$ 403	Medicare Tax for analyst
86-1400	UNEMPLOYMENT INSURANCE	\$ 1,500	\$ 1,500	\$ -	
86-1500	WORKER'S COMPENSATION INSURANCE	\$ 1,500	\$ 1,500	\$ -	
86-1600	CAFETERIA PLAN BENEFITS	\$ 39,576	\$ 55,769	\$ 16,193	Benefits for analyst
86-1999	SALARY ALLOCATION/ADJUSTMENT	\$ -	\$ (8,096)	\$ (8,096)	LAFCo pays full benefits package each payperiod, and the County reimburses LAFCo for half
	TOTAL SALARY & BENEFITS	\$ 241,833	\$ 275,332	\$ 33,499	Total additional salary and benefits for new analyst
SERVICES AND SUPPLIES					
86-2090	COMMUNICATIONS	\$ 3,000	\$ 3,000	\$ -	
86-2130	FOOD	\$ 500	\$ 500	\$ -	
86-2202	INSURANCE - PUBLIC LIABILITY	\$ 1,000	\$ 1,000	\$ -	
86-2271	MAINTENANCE - EQUIPMENT	\$ 500	\$ 500	\$ -	
86-2330	MEMBERSHIPS	\$ 2,900	\$ 2,900	\$ -	
86-2360	MISCELLANEOUS	\$ 500	\$ 500	\$ -	
86-2390	OFFICE EXPENSE	\$ 1,000	\$ 1,000	\$ -	
86-2391	OFFICE EXPENSE - POSTAGE	\$ 750	\$ 750	\$ -	
86-2392	OFFICE EXPENSE - PRINTING	\$ 750	\$ 750	\$ -	
86-2417	IT SERVICES - Dept System Maintenance	\$ 970	\$ 970	\$ -	
86-2418	IT SERVICES - Enterprise/Resource/Planning	\$ 1,242	\$ 1,242	\$ -	
86-2419	IT SERVICES - Connectivity	\$ 2,696	\$ 2,696	\$ -	
86-2421	AUDITING & FISCAL SERVICES	\$ 6,000	\$ 6,000	\$ -	
86-2422	INFORMATION TECH SERVICES	\$ 400	\$ 400	\$ -	
86-2423	LEGAL SERVICES	\$ 10,500	\$ 10,500	\$ -	
86-2429	PROFESSIONAL & SPECIALIZED SERVICES	\$ 30,000	\$ 30,000	\$ -	
	PROF SERVICES - SHARED SERVICES (SSP)	\$ 50,000	\$ 50,000	\$ -	
86-2460	PUBLICATIONS & LEGAL NOTICES	\$ 1,500	\$ 1,500	\$ -	
86-2491	RENTS & LEASES - EQUIPMENT	\$ 1,500	\$ 1,500	\$ -	
86-2495	RECORDS STORAGE "ARCHIVES"	\$ 400	\$ 400	\$ -	
86-2520	SMALL TOOLS & MINOR EQUIPMENT	\$ -	\$ -	\$ -	
86-2548	TRAINING EXPENSE	\$ 10,000	\$ 10,000	\$ -	
86-2610	TRANSPORTATION & TRAVEL	\$ 1,500	\$ 1,500	\$ -	
86-3102	PAYMENTS TO OTHER GOVT INSTITUTIONS	\$ 1,000	\$ 1,000	\$ -	
	TOTAL SERVICES & SUPPLIES	\$ 128,608	\$ 128,608	\$ -	
OTHER FINANCING USES					
86-6110	PC EQUIPMENT REPLACEMENT FUND	\$ 1,200	\$ 1,200	\$ -	
86-9900	APPROPRIATIONS FOR CONTINGENCY	\$ 74,328	\$ 40,829	\$ (33,499)	\$33,499 transfer from Appropriation for Contingency to Salary and Benefits major object for analyst
	TOTAL APPROPRIATIONS	\$ 445,969	\$ 445,969	\$ -	

Fund	BU	CC	Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenues Realized	
368	3681		824100	INVESTMENT EARNINGS	\$1,500.00	\$1,500.00	(\$507.10)	\$992.90	34%	
368	3681		8240	Total REVENUE FR USE OF MONEY & PROP	\$1,500.00	\$1,500.00	(\$507.10)	\$992.90	33.8%	
368	3681		825820	OTHER GOVT AGENCY-OTH CO- CITYS	\$182,070.00	\$182,070.00	(\$182,070.00)	\$0.00	100%	
368	3681		825821	OTHER GOVT AGENCY-WEST SAC	\$59,589.00	\$59,589.00	(\$59,589.00)	\$0.00	100%	
368	3681		825822	OTHER GOVT AGCY-WOODLAND	\$54,488.00	\$54,488.00	(\$54,488.00)	\$0.00	100%	
368	3681		825823	OTHER GOVT AGCY-WINTERS	\$5,874.00	\$5,874.00	(\$5,874.00)	\$0.00	100%	
368	3681		825824	OTHER GOVT AGCY-DAVIS	\$62,120.00	\$62,120.00	(\$62,120.00)	\$0.00	100%	
368	3681		8252	Total INTERGOVT REV-OTHER	\$364,141.00	\$364,141.00	(\$364,141.00)	\$0.00	100.0%	
368	3681		826225	LAFCO FEES	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	0%	
368	3681		8260	Total CHARGES FOR SERVICES	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	0.0%	
368	3681			CC Total NONE	\$371,641.00	\$371,641.00	(\$364,648.10)	\$6,992.90	98.1%	
368	3681			BU Total LOCAL AGENCY FORMATION COMM	\$371,641.00	\$371,641.00	(\$364,648.10)	\$6,992.90	98.1%	
368				FD Total LOCAL AGENCY FORMATION COMM	\$371,641.00	\$371,641.00	(\$364,648.10)	\$6,992.90	98.1%	

Fund	BU	CC	Acct	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
368	3681		861101	REGULAR EMPLOYEES	\$155,826.00	\$155,826.00	\$74,078.69	\$0.00	\$81,747.31	48%
368	3681		861102	EXTRA HELP	\$0.00	\$0.00	\$3,753.00	\$0.00	(\$3,753.00)	0%
368	3681		861201	RETIREMENT	\$29,705.00	\$29,705.00	\$14,121.63	\$0.00	\$15,583.37	48%
368	3681		861202	O A S D I	\$11,044.00	\$11,044.00	\$5,781.27	\$0.00	\$5,262.73	52%
368	3681		861203	FICA/MEDICARE	\$2,682.00	\$2,682.00	\$1,352.06	\$0.00	\$1,329.94	50%
368	3681		861400	UNEMPLOYMENT INSURANCE	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0%
368	3681		861500	WORKERS COMPENSATION INSURANCE	\$1,500.00	\$1,500.00	\$500.00	\$0.00	\$1,000.00	33%
368	3681		861600	CO CONT-OTHER FRINGE BENEFITS	\$39,576.00	\$39,576.00	\$20,695.75	\$0.00	\$18,880.25	52%
368	3681		8610	Total SALARIES AND EMPLOYEE BENEFITS	\$241,833.00	\$241,833.00	\$120,282.40	\$0.00	\$121,550.60	49.7%
368	3681		862090	COMMUNICATIONS	\$3,000.00	\$3,000.00	\$940.61	\$0.00	\$2,059.39	31%
368	3681		862130	FOOD	\$500.00	\$500.00	\$112.48	\$0.00	\$387.52	22%
368	3681		862202	INSURANCE-PUBLIC LIABILITY	\$1,000.00	\$1,000.00	\$500.00	\$0.00	\$500.00	50%
368	3681		862271	MAINT-EQUIPMENT	\$500.00	\$500.00	\$141.71	\$258.29	\$100.00	80%
368	3681		862330	MEMBERSHIPS	\$2,900.00	\$2,900.00	\$2,300.00	\$0.00	\$600.00	79%
368	3681		862360	MISCELLANEOUS EXPENSE	\$500.00	\$500.00	\$48.60	\$0.00	\$451.40	10%
368	3681		862390	OFFICE EXPENSE	\$1,000.00	\$1,000.00	\$425.76	\$22.80	\$551.44	45%
368	3681		862391	OFFICE EXP-POSTAGE (OPTIONAL)	\$750.00	\$750.00	\$44.52	\$0.00	\$705.48	6%
368	3681		862392	OFFICE EXP-PRINTING (OPTIONAL)	\$750.00	\$750.00	\$475.72	\$0.00	\$274.28	63%
368	3681		862417	IT SERVICES-DPT SYS MAINT	\$970.00	\$970.00	\$0.00	\$0.00	\$970.00	0%
368	3681		862418	IT SERVICES-ERP	\$1,242.00	\$1,242.00	\$621.00	\$0.00	\$621.00	50%
368	3681		862419	IT SERVICES-CONNECTIVITY	\$2,696.00	\$2,696.00	\$1,348.00	\$0.00	\$1,348.00	50%
368	3681		862421	AUDITING & FISCAL SERVICES	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0%
368	3681		862422	INFORMATION TECHNOLOGY SERVICE	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	0%
368	3681		862423	LEGAL SERVICES	\$10,500.00	\$10,500.00	\$1,518.75	\$0.00	\$8,981.25	14%
368	3681		862429	PROFESSIONAL & SPECIALIZED SRV	\$80,000.00	\$30,000.00	\$23,373.75	\$0.00	\$6,626.25	78%
368	3681		862460	PUBLICATIONS & LEGAL NOTICES	\$1,500.00	\$1,500.00	\$219.97	\$0.00	\$1,280.03	15%
368	3681		862491	RENTS & LEASES-EQUIPMENT	\$1,500.00	\$1,500.00	\$662.70	\$797.30	\$40.00	97%
368	3681		862495	RECORDS STORAGE "ARCHIVES"	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	0%
368	3681		862548	TRAINING EXPENSE	\$10,000.00	\$10,000.00	\$5,280.57	\$0.00	\$4,719.43	53%
368	3681		862610	TRANSPORTATION & TRAVEL	\$1,500.00	\$1,500.00	\$934.72	\$0.00	\$565.28	62%
368	3681		8620	Total SERVICES AND SUPPLIES	\$127,608.00	\$77,608.00	\$38,948.86	\$1,078.39	\$37,580.75	51.6%
368	3681		863102	PAYMENTS TO OTH GOVT INSTIT	\$1,000.00	\$1,000.00	\$1,259.35	\$0.00	(\$259.35)	126%
368	3681		8630	Total OTHER CHARGES	\$1,000.00	\$1,000.00	\$1,259.35	\$0.00	(\$259.35)	125.9%
368	3681		866110	OPER TRANS OUT-EQUIP PRE-FUND	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0%
368	3681		8660	Total OPERATING TRANSFERS OUT	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.0%
368	3681		869900	APPROP FOR CONTINGENCY	\$74,328.00	\$74,328.00	\$0.00	\$0.00	\$74,328.00	0%
368	3681		8690	Total PROVISIONS FOR CONTINGENCIES	\$74,328.00	\$74,328.00	\$0.00	\$0.00	\$74,328.00	0.0%
368	3681			CC Total NONE	\$445,969.00	\$395,969.00	\$160,490.61	\$1,078.39	\$234,400.00	40.8%

Fund	BU	CC	Acct	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
368	3681	SSP	862429	PROFESSIONAL & SPECIALIZED SRV	\$0.00	\$50,000.00	\$987.00	\$0.00	\$49,013.00	2%
368	3681	SSP	8620	Total SERVICES AND SUPPLIES	\$0.00	\$50,000.00	\$987.00	\$0.00	\$49,013.00	2.0%
368	3681	SSP		CC Total SHARED SERVICES INITIATIVE	\$0.00	\$50,000.00	\$987.00	\$0.00	\$49,013.00	2.0%
368	3681			BU Total LOCAL AGENCY FORMATION COMM	\$445,969.00	\$445,969.00	\$161,477.61	\$1,078.39	\$283,413.00	36.5%

County of Yolo Auditor Controller General Ledger							
October 1 - 31, 2013							
Account	Date	Program	Description	Document	Debit	Credit	Balance
01-0000	10/01/2013	*****	CASH IN TREASURY		\$0.00	\$0.00	\$348,278.47
01-0000	10/01/2013		185-1 08/13 INTERNAL TELEPHONE	JE001354	\$0.00	\$6.64	\$348,271.83
01-0000	10/01/2013		09/13 CAL CARD LAFCO-CCRAWFORD	JE001355	\$0.00	\$8.00	\$348,263.83
01-0000	10/01/2013		09/13 CAL CARD LAFCO-TTUCK	JE001355	\$0.00	\$1,684.61	\$346,579.22
01-0000	10/01/2013		185-1 09/13 INTERNAL TELEPHONE	JE001503	\$0.00	\$127.25	\$346,451.97
01-0000	10/01/2013		185-1 09/13 INTERNAL TELEPHONE	JE001862	\$0.00	\$6.64	\$346,445.33
01-0000	10/02/2013		WARRANTS	WA100213	\$0.00	\$5,209.79	\$341,235.54
01-0000	10/03/2013		1ST QUARTER FY 13/14 COPIES	JE001461	\$0.00	\$371.70	\$340,863.84
01-0000	10/04/2013		CITY OF WINTERS	DP204381	\$5,874.00	\$0.00	\$346,737.84
01-0000	10/09/2013		WARRANTS	WA100913	\$0.00	\$75.00	\$346,662.84
01-0000	10/11/2013		10/05/13 Payroll	PR000072	\$0.00	\$9,432.57	\$337,230.27
01-0000	10/16/2013		WARRANTS	WA101613	\$0.00	\$11.20	\$337,219.07
01-0000	10/23/2013		F.368/QTR1 ERP 2013-2014	JE001742	\$0.00	\$310.50	\$336,908.57
01-0000	10/23/2013		WARRANTS	WA102313	\$0.00	\$559.20	\$336,349.37
01-0000	10/25/2013		10/19/13 Payroll	PR000074	\$0.00	\$9,548.84	\$326,800.53
01-0000	10/30/2013		10/13 CAL CARD LAFCO-TTUCK	JE001905	\$0.00	\$83.11	\$326,717.42
01-0000	10/30/2013		10/13 CAL CARD LAFCO-CCRAWFORD	JE001905	\$0.00	\$84.60	\$326,632.82
01-0000	10/30/2013		WARRANTS	WA103013	\$0.00	\$146.09	\$326,486.73
			Ending Balance:		\$5,874.00	\$27,665.74	\$326,486.73
40-0500	10/01/2013	*****	FUTURE LONG TERM DEBT REQUIRE		\$0.00	\$0.00	\$7,131.00
			Ending Balance:		\$0.00	\$0.00	\$7,131.00
60-0600	10/01/2013	*****	ACCRUED COMPENSATION ABSENCES		\$0.00	\$0.00	(\$7,131.00)
			Ending Balance:		\$0.00	\$0.00	(\$7,131.00)
71-0000	10/31/2013	*****	RESERVE FOR ENCUMBRANCES		\$0.00	\$0.00	(\$1,456.50)
			Ending Balance:		\$0.00	\$0.00	(\$1,456.50)
75-0000	10/01/2013	*****	FUND BALANCE AVAILABLE		\$0.00	\$0.00	(\$183,405.06)
			Ending Balance:		\$0.00	\$0.00	(\$183,405.06)
82-0000	10/31/2013	*****	REVENUE		\$0.00	\$0.00	(\$182,071.00)
			Ending Balance:		\$0.00	\$0.00	(\$182,071.00)
86-0000	10/31/2013	*****	EXPENDITURES		\$0.00	\$0.00	\$113,317.33
			Ending Balance:		\$0.00	\$0.00	\$113,317.33
91-0000	10/31/2013	*****	ESTIMATED REVENUES		\$0.00	\$0.00	\$371,641.00
			Ending Balance:		\$0.00	\$0.00	\$371,641.00
93-0000	10/31/2013	*****	APPROPRIATIONS		\$0.00	\$0.00	(\$445,969.00)
			Ending Balance:		\$0.00	\$0.00	(\$445,969.00)
95-0000	10/31/2013	*****	ENCUMBRANCES		\$0.00	\$0.00	\$1,456.50
			Ending Balance:		\$0.00	\$0.00	\$1,456.50

County of Yolo Auditor Controller General Ledger							
November 1 - 30, 2013							
Account	Date	Program	Description	Document	Debit	Credit	Balance
01-0000	11/01/2013	*****	CASH IN TREASURY		\$0.00	\$0.00	\$326,486.73
01-0000	11/01/2013		185-1 10/13 INTERNAL TELEPHONE	JE002042	\$0.00	\$132.43	\$326,354.30
01-0000	11/01/2013		JUL-SEP INTEREST APPORT	JE002167	\$507.10	\$0.00	\$326,861.40
01-0000	11/06/2013		166-1 13-14 COUNTY CONTRIB	JE002038	\$182,070.00	\$0.00	\$508,931.40
01-0000	11/06/2013		WARRANTS	WA110613	\$0.00	\$141.71	\$508,789.69
01-0000	11/08/2013		OCTOBER 2013 SIGNAGE REQ	JE002090	\$0.00	\$24.82	\$508,764.87
01-0000	11/08/2013		11/02/13 Payroll	PR000082	\$0.00	\$11,291.92	\$497,472.95
01-0000	11/13/2013		WARRANTS	WA111313	\$0.00	\$35.62	\$497,437.33
01-0000	11/18/2013		F.368/CONN/QTR1 2013-14	JE002190	\$0.00	\$674.00	\$496,763.33
01-0000	11/20/2013		WARRANTS	WA112013	\$0.00	\$105.45	\$496,657.88
01-0000	11/22/2013		11/16/13 Payroll	PR000095	\$0.00	\$11,291.90	\$485,365.98
01-0000	11/30/2013		185-1 10/13 INTERNAL TELEPHONE	JE002493	\$0.00	\$6.64	\$485,359.34
			Ending Balance:		\$182,577.10	\$23,704.49	\$485,359.34
40-0500	11/01/2013	*****	FUTURE LONG TERM DEBT REQUIRE		\$0.00	\$0.00	\$7,131.00
			Ending Balance:		\$0.00	\$0.00	\$7,131.00
60-0600	11/01/2013	*****	ACCRUED COMPENSATION ABSENCES		\$0.00	\$0.00	(\$7,131.00)
			Ending Balance:		\$0.00	\$0.00	(\$7,131.00)
71-0000	11/30/2013	*****	RESERVE FOR ENCUMBRANCES		\$0.00	\$0.00	(\$1,198.14)
			Ending Balance:		\$0.00	\$0.00	(\$1,198.14)
75-0000	11/01/2013	*****	FUND BALANCE AVAILABLE		\$0.00	\$0.00	(\$183,405.06)
			Ending Balance:		\$0.00	\$0.00	(\$183,405.06)
82-0000	11/30/2013	*****	REVENUE		\$0.00	\$0.00	(\$364,648.10)
			Ending Balance:		\$0.00	\$0.00	(\$364,648.10)
86-0000	11/30/2013	*****	EXPENDITURES		\$0.00	\$0.00	\$137,021.82
			Ending Balance:		\$0.00	\$0.00	\$137,021.82
91-0000	11/30/2013	*****	ESTIMATED REVENUES		\$0.00	\$0.00	\$371,641.00
			Ending Balance:		\$0.00	\$0.00	\$371,641.00
93-0000	11/30/2013	*****	APPROPRIATIONS		\$0.00	\$0.00	(\$445,969.00)
			Ending Balance:		\$0.00	\$0.00	(\$445,969.00)
95-0000	11/30/2013	*****	ENCUMBRANCES		\$0.00	\$0.00	\$1,198.14
			Ending Balance:		\$0.00	\$0.00	\$1,198.14

County of Yolo Auditor Controller General Ledger							
December 1 - 31, 2013							
Account	Date	Program	Description	Document	Debit	Credit	Balance
01-0000	12/01/2013	*****	CASH IN TREASURY		\$0.00	\$0.00	\$485,359.34
01-0000	12/01/2013		S-038 H2O DIST MSR/SOI-NOE	IB140494	\$0.00	\$50.00	\$485,309.34
01-0000	12/01/2013		185-1 11/13 INTERNAL TELEPHONE	JE002593	\$0.00	\$126.85	\$485,182.49
01-0000	12/03/2013		11/13 CAL CARD LAFCO-TTUCK	JE002578	\$0.00	\$345.00	\$484,837.49
01-0000	12/06/2013		11/30/13 Payroll	PR000098	\$0.00	\$8,654.21	\$476,183.28
01-0000	12/10/2013		YZWD DISSOLUTION-LAFCO # 916	IB140702	\$0.00	\$1,209.35	\$474,973.93
01-0000	12/10/2013		LEGAL SRVCS 07/01-09/30/13	IB140703	\$0.00	\$1,518.75	\$473,455.18
01-0000	12/11/2013		WARRANTS	WA121113	\$0.00	\$14.30	\$473,440.88
01-0000	12/18/2013		WARRANTS	WA121813	\$0.00	\$70.63	\$473,370.25
01-0000	12/20/2013		12/14/13 Payroll	PR000107	\$0.00	\$11,376.75	\$461,993.50
01-0000	12/23/2013		WARRANTS	WA122313	\$0.00	\$105.45	\$461,888.05
01-0000	12/26/2013		F.368/QTR2/CONNECT CHG 13-14	JE002988	\$0.00	\$674.00	\$461,214.05
01-0000	12/30/2013		F.368/ERP/2ND QTR 2013-14	JE003065	\$0.00	\$310.50	\$460,903.55
			Ending Balance:		\$0.00	\$24,455.79	\$460,903.55
40-0500	12/01/2013	*****	FUTURE LONG TERM DEBT REQUIRE		\$0.00	\$0.00	\$7,131.00
			Ending Balance:		\$0.00	\$0.00	\$7,131.00
60-0600	12/01/2013	*****	ACCRUED COMPENSATION ABSENCES		\$0.00	\$0.00	(\$7,131.00)
			Ending Balance:		\$0.00	\$0.00	(\$7,131.00)
71-0000	12/31/2013	*****	RESERVE FOR ENCUMBRANCES		\$0.00	\$0.00	(\$1,078.39)
			Ending Balance:		\$0.00	\$0.00	(\$1,078.39)
75-0000	12/01/2013	*****	FUND BALANCE AVAILABLE		\$0.00	\$0.00	(\$183,405.06)
			Ending Balance:		\$0.00	\$0.00	(\$183,405.06)
82-0000	12/31/2013	*****	REVENUE		\$0.00	\$0.00	(\$364,648.10)
			Ending Balance:		\$0.00	\$0.00	(\$364,648.10)
86-0000	12/31/2013	*****	EXPENDITURES		\$0.00	\$0.00	\$161,477.61
			Ending Balance:		\$0.00	\$0.00	\$161,477.61
91-0000	12/31/2013	*****	ESTIMATED REVENUES		\$0.00	\$0.00	\$371,641.00
			Ending Balance:		\$0.00	\$0.00	\$371,641.00
93-0000	12/31/2013	*****	APPROPRIATIONS		\$0.00	\$0.00	(\$445,969.00)
			Ending Balance:		\$0.00	\$0.00	(\$445,969.00)
95-0000	12/31/2013	*****	ENCUMBRANCES		\$0.00	\$0.00	\$1,078.39
			Ending Balance:		\$0.00	\$0.00	\$1,078.39

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
11/01/2013	368	3681		824100		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORT		JE002167	(\$507.10)
11/06/2013	368	3681		825820		0	UNASSIGNED VENDOR	166-1 13-14 COUNTY CONTRIB		JE002038	(\$182,070.00)
10/04/2013	368	3681		825823		0	City of Winters	13/14 LAFCO BUDGET		DP204381	(\$5,874.00)
											(\$188,451.10)

Item 8
ATT D - Expense Detail by Date

Date	FD	BU	CC	ACCT	PROG	Agreement	Vendor	Vendor Name	Description	WT #	DOC #	Amount
10/01/13	368	3681		862090			0	UNASSIGNED VENDOR	185-1 08/13 INTERNAL TELEPHONE	00000001	JE001354	\$6.64
10/01/13	368	3681		862090			0	UNASSIGNED VENDOR	185-1 09/13 INTERNAL TELEPHONE	00000001	JE001503	\$127.25
10/01/13	368	3681		862090			0	UNASSIGNED VENDOR	185-1 09/13 INTERNAL TELEPHONE	00000001	JE001862	\$6.64
10/01/13	368	3681		862390			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$23.20
10/01/13	368	3681		862390			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$160.00
10/01/13	368	3681		862392			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$8.57
10/01/13	368	3681		862548			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$220.64
10/01/13	368	3681		862548			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$220.64
10/01/13	368	3681		862548			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$220.64
10/01/13	368	3681		862548			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$415.46
10/01/13	368	3681		862548			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$415.46
10/01/13	368	3681		862610			0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001355	\$8.00
10/02/13	368	3681		862130			27645	TERRI TUCK	YCAS OUTREACH MTG 9/9-FOOD	09410041	CL079297	\$19.28
10/02/13	368	3681		862429			27214	ROSENOW SPEVACEK GROUP INC	INV 0029400 08/31/13	09410040	CL079226	\$4,018.75
10/02/13	368	3681		862610			27645	TERRI TUCK	JUL-SEP 2013 MILEAGE-TUCK	09410041	CL079297	\$5.65
10/02/13	368	3681		862610			35585	CHRISTINE CRAWFORD	JUL-SEP 2013 MILEAGE-CRAWFORD	09410039	CL079296	\$179.11
10/02/13	368	3681	SSP	862429			38066	CENTER FOR COLLABORATIVE	ADAM SUTKUS-FACILITATOR	09410067	PO145053	\$987.00
10/03/13	368	3681		862392			0	UNASSIGNED VENDOR	1ST QUARTER FY 13/14 COPIES	00000001	JE001461	\$371.70
10/09/13	368	3681		862548			6029	CALIFORNIA ASSOCIATION FOR	CALAFCO U COURSE-TTUCK	09410465	CL079437	\$75.00
10/11/13	368	3681		861101			99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$5,800.76
10/11/13	368	3681		861102			99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$291.00
10/11/13	368	3681		861201			99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$1,105.80
10/11/13	368	3681		861202			99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$454.68
10/11/13	368	3681		861203			99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$106.33
10/11/13	368	3681		861600			99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$1,649.00
10/11/13	368	3681		862090			99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$25.00
10/16/13	368	3681		862390			29920	DSW HOLDINGS INC	INV 9951047 100313 10/3/13 PO1	09411134	PO140083	\$6.20
10/16/13	368	3681		862491			29920	DSW HOLDINGS INC	INV 9951047 100313 10/3/13 PO1	09411134	PO140083	\$5.00
10/23/13	368	3681		862418			0	UNASSIGNED VENDOR	LAF/QTR1 ERP 2013-2014	00000001	JE001742	\$310.50
10/23/13	368	3681		862429			27214	ROSENOW SPEVACEK GROUP INC	0029409 09/30/13 H2O MSR/SOI	09411705	CL080780	\$453.75
10/23/13	368	3681		862491			33922	LYON FINANCIAL SVC UNDERWRITER	INV 238882195 10/13/13 PO14025	09411775	PO140255	\$105.45
10/25/13	368	3681		861101			99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$5,800.76
10/25/13	368	3681		861102			99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$399.00
10/25/13	368	3681		861201			99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$1,105.80
10/25/13	368	3681		861202			99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$461.38
10/25/13	368	3681		861203			99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$107.90

Item 8
ATT D - Expense Detail by Date

Date	FD	BU	CC	ACCT	PROG	Agreement	Vendor	Vendor Name	Description	WT #	DOC #	Amount
10/25/13	368	3681		861600			99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$1,649.00
10/25/13	368	3681		862090			99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$25.00
10/30/13	368	3681		862130			0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-TTUCK	00000001	JE001905	\$59.91
10/30/13	368	3681		862360			0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$48.60
10/30/13	368	3681		862390			2213	THE DAVIS ENTERPRISE INC	ACCT#2852 10/17/13SUBSCRIPTION	09412130	CL080950	\$146.09
10/30/13	368	3681		862391			0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-TTUCK	00000001	JE001905	\$23.20
10/30/13	368	3681		862548			0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$20.00
10/30/13	368	3681		862610			0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$8.00
10/30/13	368	3681		862610			0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$8.00
11/01/13	368	3681		862090			0	UNASSIGNED VENDOR	185-1 10/13 INTERNAL TELEPHONE	00000001	JE002042	\$132.43
11/06/13	368	3681		862271			3351	INLAND BUSINESS SYSTEMS INC	INV 04X919 10/25/13 PO140124	09412541	PO140124	\$141.71
11/08/13	368	3681		861101			99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$6,829.76
11/08/13	368	3681		861201			99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$1,301.96
11/08/13	368	3681		861202			99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$536.27
11/08/13	368	3681		861203			99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$125.43
11/08/13	368	3681		861600			99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$2,473.50
11/08/13	368	3681		862090			99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$25.00
11/08/13	368	3681		862392			0	UNASSIGNED VENDOR	OCTOBER 2013 SIGNAGE REQ	00000001	JE002090	\$24.82
11/13/13	368	3681		862390			29920	DSW HOLDINGS INC	INV 9951047 103113 PO140083	09412946	PO140083	\$6.20
11/13/13	368	3681		862390			33557	STAPLES CONTRACT & COMMERCIAL	INV 8027496678 10/31/13	09412901	CL081902	\$24.42
11/13/13	368	3681		862491			29920	DSW HOLDINGS INC	INV 9951047 103113 PO140083	09412946	PO140083	\$5.00
11/18/13	368	3681		862419			0	UNASSIGNED VENDOR	LAF/CONNECT/QTR1 2013-14	00000001	JE002190	\$674.00
11/20/13	368	3681		862491			33922	LYON FINANCIAL SVC UNDERWRITER	INV 240808873 11/12/13 PO14025	09413406	PO140255	\$105.45
11/22/13	368	3681		861101			99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$6,829.76
11/22/13	368	3681		861201			99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$1,301.96
11/22/13	368	3681		861202			99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$536.26
11/22/13	368	3681		861203			99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$125.42
11/22/13	368	3681		861600			99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$2,473.50
11/22/13	368	3681		862090			99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$25.00
11/30/13	368	3681		862090			0	UNASSIGNED VENDOR	185-1 10/13 INTERNAL TELEPHONE	00000001	JE002493	\$6.64
12/01/13	368	3681		862090			0	UNASSIGNED VENDOR	185-1 11/13 INTERNAL TELEPHONE	00000001	JE002593	\$126.85
12/01/13	368	3681		863102			0	UNASSIGNED VENDOR	S-038 H2O DIST MSR/SOI-NOE	00000001	IB140494	\$50.00
12/03/13	368	3681		862548			0	UNASSIGNED VENDOR	11/13 CAL CARD LAFCO-TTUCK	00000001	JE002578	\$20.00
12/03/13	368	3681		862548			0	UNASSIGNED VENDOR	11/13 CAL CARD LAFCO-TTUCK	00000001	JE002578	\$325.00
12/06/13	368	3681		861101			99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$6,829.77
12/06/13	368	3681		861201			99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$1,301.95

Item 8
ATT D - Expense Detail by Date

Date	FD	BU	CC	ACCT	PROG	Agreement	Vendor	Vendor Name	Description	WT #	DOC #	Amount
12/06/13	368	3681		861202			99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$423.46
12/06/13	368	3681		861203			99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$99.03
12/10/13	368	3681		862423			0	UNASSIGNED VENDOR	LEGAL SRVCS 07/01-09/30/13	00000001	IB140703	\$1,518.75
12/10/13	368	3681		863102			0	UNASSIGNED VENDOR	YZWD DISSOLUTION-LAFCO # 916	00000001	IB140702	\$1,209.35
12/11/13	368	3681		862390			29920	DSW HOLDINGS INC	INV 9951047 112813 PO140083	09414645	PO140083	\$9.30
12/11/13	368	3681		862491			29920	DSW HOLDINGS INC	INV 9951047 112813 PO140083	09414645	PO140083	\$5.00
12/18/13	368	3681		862392			34136	REGENTS OF THE UNIVERSITY CA	INV YC95211 12/06/13	09415102	CL083461	\$70.63
12/20/13	368	3681		861101			99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$6,829.76
12/20/13	368	3681		861201			99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$1,301.96
12/20/13	368	3681		861202			99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$537.57
12/20/13	368	3681		861203			99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$125.71
12/20/13	368	3681		861600			99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$2,556.75
12/20/13	368	3681		862090			99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$25.00
12/23/13	368	3681		862491			33922	LYON FINANCIAL SVC UNDERWRITER	INV242977981 12/13/13 PO140255	09415556	PO140255	\$105.45
12/26/13	368	3681		862419			0	UNASSIGNED VENDOR	LAF/QTR2/CONNECT CHG 2013-14	00000001	JE002988	\$674.00
12/30/13	368	3681		862418			0	UNASSIGNED VENDOR	LAF/ERP/2ND QTR 2013-14	00000001	JE003065	\$310.50
									Total Budget Year Expenditures:			\$75,826.02
									Grand Total:			\$75,826.02

For Fiscal Year 2013/14						Yolo LAFCo							
From 10/1/2013 To 12/31/2013						Expenditure Detail with Account Totals							
Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount		
10/11/13	368	3681		861101		99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$5,800.76		
10/25/13	368	3681		861101		99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$5,800.76		
11/08/13	368	3681		861101		99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$6,829.76		
11/22/13	368	3681		861101		99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$6,829.76		
12/06/13	368	3681		861101		99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$6,829.77		
12/20/13	368	3681		861101		99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$6,829.76		
								Account 3683681 861101		Total:	\$38,920.57		
10/11/13	368	3681		861102		99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$291.00		
10/25/13	368	3681		861102		99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$399.00		
								Account 3683681 861102		Total:	\$690.00		
10/11/13	368	3681		861201		99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$1,105.80		
10/25/13	368	3681		861201		99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$1,105.80		
11/08/13	368	3681		861201		99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$1,301.96		
11/22/13	368	3681		861201		99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$1,301.96		
12/06/13	368	3681		861201		99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$1,301.95		
12/20/13	368	3681		861201		99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$1,301.96		
								Account 3683681 861201		Total:	\$7,419.43		
10/11/13	368	3681		861202		99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$454.68		
10/25/13	368	3681		861202		99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$461.38		
11/08/13	368	3681		861202		99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$536.27		
11/22/13	368	3681		861202		99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$536.26		
12/06/13	368	3681		861202		99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$423.46		
12/20/13	368	3681		861202		99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$537.57		
								Account 3683681 861202		Total:	\$2,949.62		
10/11/13	368	3681		861203		99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$106.33		
10/25/13	368	3681		861203		99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$107.90		
11/08/13	368	3681		861203		99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$125.43		
11/22/13	368	3681		861203		99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$125.42		
12/06/13	368	3681		861203		99999	VARIOUS VENDORS	11/30/13 Payroll	00000003	PR000098	\$99.03		
12/20/13	368	3681		861203		99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$125.71		
								Account 3683681 861203		Total:	\$689.82		
10/11/13	368	3681		861600		99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$1,649.00		
10/25/13	368	3681		861600		99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$1,649.00		
11/08/13	368	3681		861600		99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$2,473.50		
11/22/13	368	3681		861600		99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$2,473.50		
12/20/13	368	3681		861600		99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$2,556.75		
								Account 3683681 861600		Total:	\$10,801.75		

Item 8
ATT E - Expense by Account

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount
10/01/13	368	3681		862090		0	UNASSIGNED VENDOR	185-1 08/13 INTERNAL TELEPHONE	00000001	JE001354	\$6.64
10/01/13	368	3681		862090		0	UNASSIGNED VENDOR	185-1 09/13 INTERNAL TELEPHONE	00000001	JE001503	\$127.25
10/01/13	368	3681		862090		0	UNASSIGNED VENDOR	185-1 09/13 INTERNAL TELEPHONE	00000001	JE001862	\$6.64
10/11/13	368	3681		862090		99999	VARIOUS VENDORS	10/05/13 Payroll	00000003	PR000072	\$25.00
10/25/13	368	3681		862090		99999	VARIOUS VENDORS	10/19/13 Payroll	00000003	PR000074	\$25.00
11/01/13	368	3681		862090		0	UNASSIGNED VENDOR	185-1 10/13 INTERNAL TELEPHONE	00000001	JE002042	\$132.43
11/08/13	368	3681		862090		99999	VARIOUS VENDORS	11/02/13 Payroll	00000003	PR000082	\$25.00
11/22/13	368	3681		862090		99999	VARIOUS VENDORS	11/16/13 Payroll	00000003	PR000095	\$25.00
11/30/13	368	3681		862090		0	UNASSIGNED VENDOR	185-1 10/13 INTERNAL TELEPHONE	00000001	JE002493	\$6.64
12/01/13	368	3681		862090		0	UNASSIGNED VENDOR	185-1 11/13 INTERNAL TELEPHONE	00000001	JE002593	\$126.85
12/20/13	368	3681		862090		99999	VARIOUS VENDORS	12/14/13 Payroll	00000003	PR000107	\$25.00
								Account 3683681 862090		Total:	\$531.45
10/02/13	368	3681		862130		27645	TERRI TUCK	YCAS OUTREACH MTG 9/9-FOOD	09410041	CL079297	\$19.28
10/30/13	368	3681		862130		0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-TTUCK	00000001	JE001905	\$59.91
								Account 3683681 862130		Total:	\$79.19
11/06/13	368	3681		862271		3351	INLAND BUSINESS SYSTEMS INC	INV 04X919 10/25/13 PO140124	09412541	PO140124	\$141.71
								Account 3683681 862271		Total:	\$141.71
10/30/13	368	3681		862360		0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$48.60
								Account 3683681 862360		Total:	\$48.60
10/01/13	368	3681		862390		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$23.20
10/01/13	368	3681		862390		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$160.00
10/16/13	368	3681		862390		29920	DSW HOLDINGS INC	INV 9951047 100313 10/3/13 PO1	09411134	PO140083	\$6.20
10/30/13	368	3681		862390		2213	THE DAVIS ENTERPRISE INC	ACCT#2852 10/17/13SUBSCRIPTION	09412130	CL080950	\$146.09
11/13/13	368	3681		862390		29920	DSW HOLDINGS INC	INV 9951047 103113 PO140083	09412946	PO140083	\$6.20
11/13/13	368	3681		862390		33557	STAPLES CONTRACT & COMMERCIAL	INV 8027496678 10/31/13	09412901	CL081902	\$24.42
12/11/13	368	3681		862390		29920	DSW HOLDINGS INC	INV 9951047 112813 PO140083	09414645	PO140083	\$9.30
								Account 3683681 862390		Total:	\$375.41
10/30/13	368	3681		862391		0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-TTUCK	00000001	JE001905	\$23.20
								Account 3683681 862391		Total:	\$23.20
10/01/13	368	3681		862392		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$8.57
10/03/13	368	3681		862392		0	UNASSIGNED VENDOR	1ST QUARTER FY 13/14 COPIES	00000001	JE001461	\$371.70
11/08/13	368	3681		862392		0	UNASSIGNED VENDOR	OCTOBER 2013 SIGNAGE REQ	00000001	JE002090	\$24.82
12/18/13	368	3681		862392		34136	REGENTS OF THE UNIVERSITY CA	INV YC95211 12/06/13	09415102	CL083461	\$70.63
								Account 3683681 862392		Total:	\$475.72
10/23/13	368	3681		862418		0	UNASSIGNED VENDOR	LAF/QTR1 ERP 2013-2014	00000001	JE001742	\$310.50
12/30/13	368	3681		862418		0	UNASSIGNED VENDOR	LAF/ERP/2ND QTR 2013-14	00000001	JE003065	\$310.50
								Account 3683681 862418		Total:	\$621.00
11/18/13	368	3681		862419		0	UNASSIGNED VENDOR	LAF/CONNECT/QTR1 2013-14	00000001	JE002190	\$674.00
12/26/13	368	3681		862419		0	UNASSIGNED VENDOR	LAF/QTR2/CONNECT CHG 2013-14	00000001	JE002988	\$674.00
								Account 3683681 862419		Total:	\$1,348.00

Item 8
ATT E - Expense by Account

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount
12/10/13	368	3681		862423		0	UNASSIGNED VENDOR	LEGAL SRVCS 07/01-09/30/13	00000001	IB140703	\$1,518.75
								Account 3683681 862423		Total:	\$1,518.75
10/02/13	368	3681		862429		27214	ROSENOW SPEVACEK GROUP INC	INV 0029400 08/31/13	09410040	CL079226	\$4,018.75
10/23/13	368	3681		862429		27214	ROSENOW SPEVACEK GROUP INC	0029409 09/30/13 H2O MSR/SOI	09411705	CL080780	\$453.75
								Account 3683681 862429		Total:	\$4,472.50
10/16/13	368	3681		862491		29920	DSW HOLDINGS INC	INV 9951047 100313 10/3/13 PO1	09411134	PO140083	\$5.00
10/23/13	368	3681		862491		33922	LYON FINANCIAL SVC UNDERWRITER	INV 238882195 10/13/13 PO14025	09411775	PO140255	\$105.45
11/13/13	368	3681		862491		29920	DSW HOLDINGS INC	INV 9951047 103113 PO140083	09412946	PO140083	\$5.00
11/20/13	368	3681		862491		33922	LYON FINANCIAL SVC UNDERWRITER	INV 240808873 11/12/13 PO14025	09413406	PO140255	\$105.45
12/11/13	368	3681		862491		29920	DSW HOLDINGS INC	INV 9951047 112813 PO140083	09414645	PO140083	\$5.00
12/23/13	368	3681		862491		33922	LYON FINANCIAL SVC UNDERWRITER	INV242977981 12/13/13 PO140255	09415556	PO140255	\$105.45
								Account 3683681 862491		Total:	\$331.35
10/01/13	368	3681		862548		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$220.64
10/01/13	368	3681		862548		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$220.64
10/01/13	368	3681		862548		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$220.64
10/01/13	368	3681		862548		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$415.46
10/01/13	368	3681		862548		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-TTUCK	00000001	JE001355	\$415.46
10/09/13	368	3681		862548		6029	CALIFORNIA ASSOCIATION FOR	CALAFCO U COURSE-TTUCK	09410465	CL079437	\$75.00
10/30/13	368	3681		862548		0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$20.00
12/03/13	368	3681		862548		0	UNASSIGNED VENDOR	11/13 CAL CARD LAFCO-TTUCK	00000001	JE002578	\$20.00
12/03/13	368	3681		862548		0	UNASSIGNED VENDOR	11/13 CAL CARD LAFCO-TTUCK	00000001	JE002578	\$325.00
								Account 3683681 862548		Total:	\$1,932.84
10/01/13	368	3681		862610		0	UNASSIGNED VENDOR	09/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001355	\$8.00
10/02/13	368	3681		862610		27645	TERRI TUCK	JUL-SEP 2013 MILEAGE-TUCK	09410041	CL079297	\$5.65
10/02/13	368	3681		862610		35585	CHRISTINE CRAWFORD	JUL-SEP 2013 MILEAGE-CRAWFORD	09410039	CL079296	\$179.11
10/30/13	368	3681		862610		0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$8.00
10/30/13	368	3681		862610		0	UNASSIGNED VENDOR	10/13 CAL CARD LAFCO-CCRAWFORD	00000001	JE001905	\$8.00
								Account 3683681 862610		Total:	\$208.76
12/01/13	368	3681		863102		0	UNASSIGNED VENDOR	S-038 H2O DIST MSR/SOI-NOE	00000001	IB140494	\$50.00
12/10/13	368	3681		863102		0	UNASSIGNED VENDOR	YZWD DISSOLUTION-LAFCO # 916	00000001	IB140702	\$1,209.35
								Account 3683681 863102		Total:	\$1,259.35
10/02/13	368	3681	SSP	862429		38066	CENTER FOR COLLABORATIVE	ADAM SUTKUS-FACILITATOR	09410067	PO145053	\$987.00
								Account 3683681SSP 862429		Total:	\$987.00
Total Budget Year Expenditures:											\$75,826.02
Grand Total:											\$75,826.02



LAFCO

Meeting Date: 02/27/2014

Information

SUBJECT

Consider and Adopt the Fiscal Year 2014/15 Work Plan as the Basis for the Draft Budget

RECOMMENDED ACTION

Consider and adopt the Fiscal Year 2014/15 Work Plan as the basis for the Fiscal Year 2014/15 Draft Budget to be presented at the March meeting.

FISCAL IMPACT

None at this time. The costs for undertaking the 2014/15 Work Plan will be included in LAFCo's draft budget that will be presented at the March meeting and adopted at the May meeting.

REASONS FOR RECOMMENDED ACTION

This information is provided to the Commission in order to obtain feedback and direction on work priorities for fiscal year (FY) 2014/15. With this direction, staff will return with a draft budget at the March meeting which corresponds to the Commission's direction on this 2014/15 Work Plan. It is anticipated that the final LAFCo 2014/15 budget would then be adopted at the May 2013 meeting.

BACKGROUND

The Work Management Plan is separated into two major sections: LAFCo and Shared Services. The LAFCo section addresses the workload involved in maintaining the legally mandated MSR/SOI (Municipal Services Review/Sphere of Influence) updates, applications, policy analysis and administrative duties associated with our LAFCo function. Shared Services reflects our proactive and evolving commitment to the Shared Services Initiative for agencies within Yolo County and promotes agency collaboration through Yolo Leaders and the Yolo managers group. As leaders of the Shared Services Initiative, LAFCO develops shared service programs including the existing broadband and animal services initiatives as well as consideration of a new procurement initiative.

LAFCO

MSR/SOI Updates Scheduled for Completion 2013/14

LAFCo is mostly on schedule with our target MSR completion dates; although some of the smaller agency issues have been more involved than previously anticipated. Some of the MSRs scheduled for completion this fiscal year may carry over to the first half of next year. Following the order of the attached update schedule, below is a status of each MSR/SOI update scheduled for FY 13-14.

- Wild Wings County Service Area (CSA) - This study is mostly complete. Staff is waiting for updated financial information from the County's CSA Coordinator and then staff will schedule a meeting with the

CSA Advisory Committee to review the draft MSR.

- Esparto Community Services District (CSD), Madison CSD and Madison-Esparto Regional County Service Area (MERCSA) - This MSR has become rather involved because staff is trying to negotiate with various service providers to determine if the CSA should potentially be dissolved. The General Manager for Yolo County Flood Control and Water Conservation District has tentatively agreed to taking over MERCSA's storm drainage function, and the General Manager for the Esparto CSD has tentatively agreed to take over MERCSA's park maintenance function in Esparto. However, County Public Works staff are not supportive of a change. There are also additional details to be sorted out such as property tax/assessment transfers, the grant for a new pool awarded to MERCSA, and an upcoming Proposition 218 vote.

- Dunnigan County Service Area - Staff is just kicking this MSR off and will be meeting with the CSA Advisory Committee on February 25, 2014.

- Cacheville Community Service District - This MSR is mostly complete but we are waiting for response on a pending information request sent late November 2013. Staff does not anticipate any major issues or changes.

- Knights Landing Community Services District/Cemetery District - This study has not yet started. The first step would be evaluating what key information we need to get from the District and send them an official request. There apparently have been issues with filling board seats for both districts, so staff will look at potential solutions as part of the MSR process.

- Reclamation Districts - The Commission may recall that as part of the Central Valley Flood Protection Plan for Yolo County, the local agencies collaborated on and were awarded a grant to fund the preparation of the Lower Sacramento Delta North Regional Flood Management Plan. This flood management plan will identify projects, priorities and potential financing mechanisms to reduce flood risk in the region. One of the key issues to be addressed is governance issues associated with the multitude of agencies, including the reclamation districts, which currently provide flood protection service in Yolo County. The state is looking for a governance structure to ensure that the identified projects will be implemented and maintained over the long term and correspondingly a portion of the \$1.5 million grant funded a governance study.

This governance study is being undertaken by the UC Davis Center for Collaborative Policy. Staff anticipates that this governance study will do a majority of the MSR research for us so we are waiting on the completion of this study (estimated for July) to avoid the duplication of work and resources. If a new governance structure is identified by this study, there may be some LAFCo related work to establish any suggested structural changes with the special districts. The governance study has taken longer than expected, so the MSR will likely be completed in FY 2014-15 instead of the current year.

MSR Update Schedule for FY 2014/15 and Beyond

The proposed update schedule and current status is included as Attachment A and is generally the same as last year with the exceptions noted above regarding pushing the Reclamation Districts MSR out to FY 2014/15. The update schedule can be modified by the Commission at any time to remain responsive to any new issues that may arise. There are two large MSRs scheduled for FY 2014/15 that staff will likely contract out: (1) the Fire Protection Districts and (2) the City of Davis and the CSAs it provides services to.

Project Applications

With the completion of the Yolo-Zamora Water District Dissolution, there are currently no other applications in process. Staff is tracking two annexations for the City of Woodland where the City and the County have been sporadically working on a property tax agreement. It is reasonable to expect these applications may be submitted in FY 2014/15.

The City of Winters is looking at potential annexation of 200 acres and the City of Davis is actively working on the Downtown-University Gateway Project (aka Nishi), however staff does not expect either of these projects to occur during this next fiscal year.

The County is also processing the Dunnigan Specific Plan but the timing for public hearings is uncertain. If the Specific Plan is approved, the project will likely require a community services district to be established to provide municipal services in the specific plan area.

Administrative Projects

Staff will be working on the following administrative projects during FY 2014/15:

- Preparing a comprehensive Project Policies and Procedures Manual
- Updating our project application forms
- Other general administration items as required including: policy analysis as requested by the Commission, responding to CALAFCO legislative issues, training and attending conferences, etc.

SHARED SERVICES

The Shared Services Initiative is a natural outgrowth of LAFCo's independent status and State mandated role to conduct agency service reviews, specifically looking for opportunities for shared services and/or facilities. This Initiative offers an opportunity to be more proactive in identifying shared service opportunities and facilitating implementation.

Work Plan and Implementation

The work plan for shared services evolved somewhat in the last FY with the addition of the broadband initiative, which resulted in an update to the LAFCo Shared Services Strategic Plan in June 2013 (see Attachment B). Some key actions for FY 2014/15 are listed below.

- Implementation of the Yolo Broadband Strategic Plan targeted for completion in the current fiscal year. The Plan will identify follow up action items to be determined.
- Continue to support the potential Yolo County Animal Services transition to another governance model. Staff has been asked to prepare an RFP for services. Proposals received would help the agencies make a decision regarding forming a JPA for services or not.
- The CSUS Department of Public Policy and Administration graduate program has agreed to conduct some analysis regarding whether a shared services program for joint procurement would be feasible and would save agencies money. The student project will be completed this spring, but if their study concludes that a program would be advantageous, staff would begin developing a program in FY 2014/15.
- Continue to coordinate the Yolo Leaders Forum three times per year with the Planning Committee including developing topics, agendas and lining up speakers.
- Attend meetings of the SACOG Shared Services & New Initiatives Task Force, ensuring our respective shared service efforts remain complementary and coordinated where appropriate.
- Attend monthly Yolo Managers meetings to promote collaboration on shared service efforts.

SUMMARY

This work plan provides a general overview of the major projects expected in the next fiscal year. It's challenging to anticipate in detail what staff will be working on 4 – 16 months in advance, however, this

will generally form the 'big picture' basis of the FY 2014/15 budget that will be initially presented to the Commission in draft form at the March meeting.

Attachments

Item 9-ATT A MSR/SOI Work Plan

Item 9-ATT B Shared Services Strategic Plan 06.27.13

Form Review

Inbox

Christine Crawford

Form Started By: Christine Crawford

Final Approval Date: 02/20/2014

Reviewed By

Christine Crawford

Date

02/20/2014 09:04 AM

Started On: 02/18/2014 11:46 AM

MSR/SOI Update Schedule - Adopted February 27, 2014

FY Scheduled	City/District	LAFCO №	Last Updated	Resolution #	5 Yr Update Due (FY)
2012/13	Wild Wings County Service Area #14	S-035			
2013/14	Esparto Community Services District	S-039	3/24/2003	2003-04	2007/08
	Madison-Esparto Regional County Service Area (MERCOSA)	S-039	3/28/2005	2005-10	2009/10
	Madison Community Services District	S-039	6/23/2008	2008-04	2012/13
2013/14	Dunnigan County Service Area	S-019	2/27/2006	2006-01	2010/11
2013/14	Cacheville Community Services District	S-023	10/23/2006	2006-05	2011/12
2013/14	Knights Landing Community Services District	S-021	9/25/2006	2006-04	2011/12
	Knights Landing Cemetery District (Consider Combined Study)				
2014/15	Knights Landing Ridge Drainage District	S-001	3/28/2005	2005-05	2009/10
	Snowball County Service Area	S-021	3/27/2006	2006-02	2010/11
	Reclamation District 108 (Colusa)	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 150	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 307	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 537	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 730	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 765	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 785	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 787	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 827	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 900	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 999	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 1600	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 2035	S-001	3/28/2005	2005-05	2009/10
	Reclamation District 2068 (Solano)	S-001	3/28/2005	2005-05	2009/10
Reclamation District 2076	S-001	3/28/2005	2005-05	2009/10	
Reclamation District 2093 (Solano)	S-001	3/28/2005	2005-05	2009/10	
Reclamation District 2120	S-001	3/28/2005	2005-05	2009/10	
2014/15	Capay Fire Protection District	S-008	12/2/2004	2004-11	2009/10
	Clarksburg Fire Protection District	S-025	6/25/2007	2007-06	2011/12
	Dunnigan Fire Protection District	S-015	9/19/2005	2005-14	2009/10
	East Davis Fire Protection District	S-026	12/10/2007	2007-08	2012/13
	Elkhorn Fire Protection District	S-024	3/26/2007	2007-01	2011/12
	Esparto Fire Protection District	S-009	10/25/2004	2004-08	2009/10
	Knights Landing Fire Protection District	S-016	12/5/2005	2005-18	2010/11
	Madison Fire Protection District	S-013	12/2/2004	2004-12	2009/10
	No Man's Land Fire Protection District	S-026	12/10/2007	2007-08	2012/13
	Springlake Fire Protection District	S-004	1/17/2003	2003-01	2007/08
	West Plainfield Fire Protection District	S-028	12/10/2007	2007-09	2012/13
	Willow Oak Fire Protection District	S-007	12/2/2004	2004-10	2009/10
	Winters Fire Protection District	S-029	9/22/2008	2008-08	2013/14
	Yolo Fire Protection District	S-017	9/19/2005	2005-15	2010/11
Zamora Fire Protection District	S-018	9/19/2005	2005-16	2010/11	
2014/15	Yolo County Resource Conservation District	S-030	5/12/2008	2008-03	2012/13
2014/15	City of Davis	S-027	6/23/2008	2008-05	2012/13
	El Macero County Service Area	S-027	6/23/2008	2008-05	2012/13
	Willowbank County Service Area	S-027	6/23/2008	2008-05	2012/13
	North Davis Meadows County Service Area	S-022	10/23/2006	2006-06	2011/12
2015/16	City of Winters	S-029	9/22/2008	2008-08	2013/14
2015/16	City of West Sacramento	S-031	1/26/2009	2009-01	2013/14
	Garcia Bend County Service Area	S-031	1/26/2009	2009-01	2013/14
2015/16	Sac - Yolo Port District	S-033	6/22/2009	2009-03	2013/14
2016/17	City of Woodland	S-034	3/28/2011	2011-02	2015/16
2016/17	Capay Cemetery District	S-036	5/16/2011	2011-03	2015/16
	Cottonwood Cemetery District	S-036	5/16/2011	2011-03	2015/16
	Davis Cemetery District	S-037	7/26/2012	2012-05	2017/18
	Knights Landing Cemetery District	S-036	5/16/2011	2011-03	2015/16
	Mary's Cemetery District	S-036	5/16/2011	2011-03	2015/16
	Winters Cemetery District	S-036	5/16/2011	2011-03	2015/16

Attachment A



Yolo Local Agency Formation Commission Shared Services Strategic Plan December 2012, Updated June 2013

This Shared Services Strategic Plan was adopted by the Yolo LAFCo Commission on December 3, 2012. The Commission directed that this Plan be periodically reviewed and updated as needed or at least every two years.

Shared Services Vision

Yolo LAFCo is a valued, county-wide regional agency, aggressively promoting efficient high-quality government services through collaboration and sharing of resources as illustrated in the attached radial diagram.

Shared Services Values

1. Yolo LAFCo has been requested to lead the Shared Services Initiative by Yolo County and the four cities and will continue to develop shared service improvements with this collective support.
2. A “culture of collaboration” is key to fostering the trust required for shared services to be successful. It is worthwhile for LAFCo to invest its resources in fostering collaboration among our partner agencies.
3. Shared Services is a voluntary effort. LAFCo recognizes that each agency will determine what level of commitment and implementation is appropriate for them.
4. Staff will consult and collaborate with the executive managers of other agencies on shared service issues while ultimate authority and direction regarding LAFCo activities will come from the Commission.
5. LAFCo will assist other agencies in “teeing-up” shared service opportunities; however detailed implementation must be handed off to individual agencies. LAFCo can best assist agencies by keeping its eye on the big picture by analyzing new opportunities without getting over-involved in detailed implementation.
6. LAFCo participation in the review of oversight issues of joint powers agencies is needed in order to maintain quality performance and public trust.
7. LAFCo will utilize its existing tools and processes to evaluate new opportunities for shared services and improved government efficiencies such as the municipal service review (MSR).
8. LAFCo will proactively exercise its statutory mission and authority to initiate agency consolidations and/or dissolutions where appropriate and understands that such change will bring adaptive challenges that must be delicately handled.
9. Effective government service delivery will involve partnerships with agencies at numerous levels: the Sacramento Area Council of Governments (SACOG), school districts, UC Davis, the Yocha Dehe Wintun Nation, special districts, non-profits and potentially agencies in other counties.

Shared Services Goals and Action Items

Goal 1 - LAFCo promotes the most effective forms of government for the common good.

Action 1.1 LAFCo is proactive with its Municipal Service Review process to review an agency's financial ability to provide services and opportunities for shared services and facilities, including possible consolidation of government agencies.

Action 1.2 LAFCo will use the Municipal Service Review process to identify government efficiencies and initiate agency consolidations and/or dissolutions where necessary to "right size" public agencies.

Action 1.3 Following completion of the MSR process, staff aggressively follows up with agencies requiring status updates as necessary regarding their implementation of/compliance with LAFCo recommendations.

Goal 2 - LAFCo actively works to promote shared services that will save agencies money and allow them to either maintain services levels during difficult financial times or even improve service delivery.

Action 2.1 LAFCo evaluates new shared service areas for their potential to maintain or improve services at a reduced cost in order to determine the value of implementation.

Action 2.2 LAFCo leverages its independent status to assist agencies to provide third-party independent analysis in evaluating existing conditions and studying new shared opportunities, such as discussions between the City of Woodland and Yolo County regarding potentially sharing building maintenance and other services.

Action 2.3 Staff facilitates next steps as determined by the Commission to implement shared service opportunities, such as contracting for a transition plan to improve the Yolo County Animal Services program at the most efficient cost to partner agencies.

Goal 3 – LAFCo assists the agencies in providing a framework and/or platform to facilitate shared services.

Action 3.1 – Staff creates agreement framework(s) (JPA, MOU, contract templates, etc.) as appropriate to facilitate shared services among government agencies.

Action 3.2 – LAFCo promotes the creation of a web-based platform to foster information sharing, communication and a clearinghouse for shared services activities.

Goal 4 - Yolo LAFCo fosters and promotes agency collaboration at all levels.

Action 4.1 Yolo LAFCo organizes and promotes regular Yolo Leaders forums with agenda topics/speakers that are of interest and value to elected leaders in all geographic areas of the county and at all agency levels.

Action 4.2 LAFCo promotes shared services at any and all levels, speaking at and coordinating with CALAFCO, the SACOG shared services ad hoc committee, Yolo Non-

Profit Leaders, and others to coordinate and compliment each others' shared service efforts.

Goal 5 - LAFCo acts as a facilitator/convener as requested for appropriate Yolo intra-agency issues.

Action 5.1 Yolo LAFCo acts as a convener for multi-agency joint projects in a coordinating role as appropriate such as the potential agricultural distribution hub project with the City of Winters and Yolo County.

Goal 6 – LAFCo participates in the oversight of existing shared service partnerships implemented through joint powers agreements (JPAs) as needed.

Action 6.1 A draft Shared Services JPA for agency consideration will be structured to allow for consolidation and oversight of existing JPAs as deemed appropriate by the member agencies.

Action 6.2 Training should be provided to newly appointed JPA board members regarding their oversight role and responsibilities.





Executive Officer Report 10.

LAFCO

Meeting Date: 02/27/2014

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

Shared Services - Broadband and Animal Services

Staff Activity Report - October 21, 2013 to February 21, 2014

Attachments

Item 10-Staff Activity Report

Form Review

Form Started By: Terri Tuck
Final Approval Date: 02/03/2014

Started On: 02/03/2014 11:37 AM

LAFCo Staff Activity Report

October 21, 2013 through February 21, 2014

Date	Meeting/Milestone	Comments
10/24/2013	Conference call w/John Donlevy	City of Winters-Bellevue Annexation
10/24/2013	Shared Services – Woodland/County 2x2	Attended
10/28/2013	Yolo-Zamora Water District Board Meeting	Attended
10/29/2013	Meeting w/Olin Woods	Agenda Review
10/29/2013	Shared Services – Lunch Meeting w/Cecilia Aguiar-Curry & Betsy Marchand	Yolo Broadband Strategic Plan
10/30/2013	Shared Services – Meeting w/Patrick Blacklock & Animal Services Advocates	Attended
10/31/2013		Woodland Annexation
11/04/2013	Shared Services – CA Advanced Services Fund (CASF) Broadband Consortia Grant Workshop	Attended via webcast
11/06/2013	Shared Services – Discussion w/Patrick Blacklock	Next Yolo Managers meeting
11/07/2013	Shared Services – Meeting w/Steve Pinkerton & Animal Services Advocates	Attended
11/07/2013	Shared Services – Winters/County 2x2	Attended
11/08/2013	YCFCWCD Annual Harvest Celebration Luncheon	Attended
11/08/2013	Shared Services – Nishi Property Project meeting with Perkins + Will, UCD, City and County staff	Refine Design Concepts
11/12/2013	Shared Services – Meeting w/Josette Lewis (UCD World Food Center)	
11/13/2013	Shared Services – 2013 County Department Head Meeting & Retreat	Attended
11/13/2013	Shared Services – Conference Call w/Magellan Advisors	Yolo Broadband Strategic Plan

Date	Meeting/Milestone	Comments
11/14/2013	Monthly Meeting w/Olin Woods	Agenda Review
11/15/2013	Shared Services – Nishi Property Project meeting with Perkins + Will, UCD, City and County staff	Attended
11/18/2013	Lunch Meeting w/developer Jeffrey Roberts	City of Winters-Bellevue Annexation
11/21/2013	Shared Services – Connected Capital Area Broadband Consortium (CCABC) Full Convening	Attended consortium on Broadband & Health Care
11/25-11/29	Holiday	LAFCo office closed
12/03/2013	Shared Services – Board of Supervisors Meeting	Attended re: Animal Services
12/03/2013	Shared Services – Meeting w/Paul Navazio (City of Woodland)	Attended re: Animal Services
12/03/2013	Shared Services – Woodland Council Meeting	Attended re: Animal Services
12/04/2013	Shared Services – Pre-meeting with w/Yolo County Alcohol, Drug & Mental Health (Jill Cook, Mark Bryan)	Yolo Leaders Forum: Mental Health Services
12/04/2013	Shared Services – Nishi Property Project steering committee meeting with UCD, City and County staff	Attended re: review refined alternatives and discuss additional scope of work for Perkins + Wills
12/04/2013	Shared Services – Interview with Channel 13	Animal Services
12/05/2013	Shared Services – Meeting w/Don Saylor	Yolo Leaders Pre-Meeting
12/05/2013	Shared Services – Conference Call w/Magellan Advisors, County, Cities & Valley Vision	Yolo Broadband Strategic Plan Working Group
12/06/2013	Shared Services – Yolo Managers Meeting	Attended
12/06/2013	Shared Services – Meeting w/Kevin Yarris (Dept. of General Services)	
12/09/2013	Shared Services – Meeting w/Greg Chew (SACOG MTP for Yolo)	Attended
12/09/2013	UC Davis/CALAFCo Symposium – 50 Years of LAFCo	Attended

Date	Meeting/Milestone	Comments
12/10/2013	Shared Services – Meeting w/Yolo Leaders Planning Committee	Attended
12/11/2013	Shared Services – Meeting w/??	Attended re: West of I-505 Agricultural Hub
12/11/2013	Shared Services – Conference Call Meeting w/Magellan Advisors	Yolo Broadband Strategic Plan
12/12/2013	Shared Services – SACOG Shared Services Task Force Meeting	Attended
12/12/2013	Meeting w/Tim O'Halloran (YCFCWCD)	Madison-Esparto Regional County Service Area (MERCSA)
12/13/2013	Shared Services – Meeting w/City of Woodland	Tour of Woodland Community Center for Yolo Leaders Forum
12/13/2013	Shared Services – Meeting w/County ACTTC, Counsel, Purchasing, CAO	Special Districts Education Training
12/13/2013	Shared Services – Nishi Property Project meeting with Perkins + Will, UCD, City and County staff	Attended
12/16/2013	Shared Services – Meeting w/Jeff Loux and Morgan Beryl	Flood Governance Study
12/16/2013	Shared Services – Yolo Broadband Outreach	
12/16/2013	Shared Services – Post-meeting with w/Yolo County Alcohol, Drug & Mental Health (Jill Cook, Mark Bryan)	Yolo Leaders Forum: Mental Health Services
12/17/2013	Shared Services – Meeting w/Yolo County Housing	Attended re: Westucky follow-up discussion about project, long term viability and relationship w/Westucky Water Association
12/17/2013	Conference Call w/Carole Cooper (Sonoma) & Keene Simonds (Marin)	CALAFCO Staff Workshop session
12/18/2013	Monthly meeting w/Don Saylor	LAFCo Update
12/19/2013	Monthly meeting w/Olin Woods	Agenda Review
12/19/2013	Shared Services – Meeting w/Trini Campbell & Sue Heitman	Esparto/Capay Recreation District
12/20/2013	Conference Call Meeting w/RSG (Ken Lee, Suzy Kim)	GIS mapping for Combined Water Districts MSR/SOI

Date	Meeting/Milestone	Comments
12/23/2013	Shared Services – Lunch meeting w/Paul Navazio (City of Woodland)	Westucky, general plan, etc.
01/03/2014	Meeting w/Diane Parro (Deputy to Supervisor Saylor)	Attended
01/07/2014	Meeting w/Esparto CSD (Mel Smith) & Madison CSD (Leo Refsland)	Municipal Service Review Update
01/08/2014	Shared Services – Conference Call w/Magellan Advisors	Yolo Broadband Strategic Plan
01/09/2014	Shared Services – Broadband Meeting w/Tara Thronson, Dave Maul, Chuck Booz	Attended
01/09/2014	Monthly meeting w/Don Saylor	Attended
01/09/2014	Conference Call w/Carole Cooper (Sonoma) & Keene Simonds (Marin)	CALAFCO Staff Workshop session
01/10/2014	Shared Services – Meeting w/Gary Sandy (UC Davis)	Animal Services
01/10/2014	Shared Services – Meeting w/County ACTTC, Counsel, Purchasing, CAO	Special Districts Education Training
01/10/2014	Lunch Meeting w/Cindy Tuttle (CAO Natural Resource Manager)	Reclamation Districts
01/10/2014	Shared Services – Conference Call w/Tara Thronson & Magellan Advisors	Broadband funding
01/15/2014	Shared Services – Conference Call w/Magellan Advisors	Yolo Broadband Strategic Plan
01/22/2014	Shared Services – Conference Call w/UCD & Magellan Advisors	Yolo Broadband Strategic Plan
01/24/2014	Shared Services – Yolo Managers Meeting	Attended
01/24/2014	Shared Services – University Downtown Gateway District Planning meeting with UCD, City and County staff	Nishi Property

Date	Meeting/Milestone	Comments
01/28-1/31	Shared Services – 1 st Round of site visits btwn. Magellan Advisors and local & state agencies, business leaders & local internet providers	Attended various meetings
01/28/2014	Shared Services – Davis City Council Meeting on Animal Services	Attended
02/03/2014	Shared Services – Briefing w/Don Saylor, Diane Parro	Nishi Property
02/04/2014	Meeting w/Auditor Controller's Office (Mark Krummenacker	LAFCo 2011/12 audit
02/05/2014	Shared Services – Meeting w/ Yolo Land Trust (Michele Clark)	
02/05/2014	Shared Services – Conference Call w/Magellan Advisors	Yolo Broadband Strategic Plan
02/05/2014	Shared Services – Planning Meeting w/County Depts. (Auditor-Controller/Treasurer Tax Collector, Human Resources, General Services, Counsel, Clerk of the Board)	Special Districts Educational Workshop
02/06/2014	Shared Services – Davis/County 2x2	Attended
02/06/2014	Shared Services – Briefing w/City of Davis Businesses	Nishi Property
02/06/2014	Shared Services – Phone meeting w/ Senator Wolk's office (Tara Dias)	Yolo Broadband Strategic Plan
02/07/2014	Shared Services – University Downtown Gateway District Planning meeting with UCD, City and County staff	Nishi Property
02/11/2014	Shared Services – Attended Davis City Council Meeting	University Downtown Gateway District Project (Nishi)
02/12/2014	Monthly Meeting w/Olin Woods	Agenda Review
02/13/2014	Monthly meeting w/Don Saylor	LAFCo Update
02/13/2014	Meeting w/Counsel Robyn Drivon	

Date	Meeting/Milestone	Comments
02/18/2014	Shared Services – Conference call w/Jodi Mulligan (Valley Vision)	CPUC Learning Summit, etc.
02/18/2014	Meeting w/County Planning & Public Works (Ed Smith, Panos Kokkas, Regina Espinoza)	Sewer Regionalization
02/19/2014	Shared Services – Conference Call w/Magellan Advisors	Yolo Broadband Strategic Plan
02/19/2014	League of Women Voters Luncheon	Attended
02/21/2014	Shared Services – Yolo Managers Meeting	Attended
02/21/2014	Shared Services – Yolo Broadband Working Group Meeting w/Magellan Advisors, Cities & County, Valley Vision	Attended
02/21/2014	Shared Services – University Downtown Gateway District Planning meeting with UCD, City and County staff	Nishi Property