

# LOCAL AGENCY FORMATION COMMISSION OF YOLO COUNTY

## Regular Meeting AGENDA

**May 28, 2015 - 9:00 a.m.**

### **BOARD OF SUPERVISORS CHAMBERS**

625 COURT STREET, ROOM 206  
WOODLAND, CALIFORNIA 95695

### **COMMISSIONERS**

OLIN WOODS, CHAIR (PUBLIC MEMBER)  
MATT REXROAD, VICE CHAIR (COUNTY MEMBER)  
BILL KRISTOFF (CITY MEMBER)  
DON SAYLOR (COUNTY MEMBER)  
CECILIA AGUIAR-CURRY (CITY MEMBER)

### **ALTERNATE COMMISSIONERS**

ROBERT RAMMING (PUBLIC MEMBER)  
JIM PROVENZA (COUNTY MEMBER)  
ROBB DAVIS (CITY MEMBER)

CHRISTINE CRAWFORD  
EXECUTIVE OFFICER

ERIC MAY  
COMMISSION COUNSEL

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All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 72 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 10 copies.

All participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Any person, or combination of persons, who make expenditures for political purposes of \$1,000 or more in support of, or in opposition to, a matter heard by the Commission must disclose this fact in accordance with the Political Reform Act.

### **CALL TO ORDER**

1. Pledge of Allegiance

2. Roll Call
3. Public Comment: Opportunity for members of the public to address the Yolo County Local Agency Formation Commission (LAFCo) on subjects not otherwise on the agenda relating to LAFCo business. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

#### **CONSENT AGENDA**

4. Approve LAFCo Meeting Minutes of April 23, 2015
5. Correspondence
6. Review and file CALAFCO legislative update and letter of position for AB 1532

#### **PUBLIC HEARINGS**

7. Receive the Fiscal Year 2015/16 Final Budget, open the Public Hearing for comments, close the Public Hearing, consider and adopt the Final LAFCo Budget for FY 2015/16

#### **REGULAR AGENDA**

8. Elect a Chair and Vice Chair for the Commission to serve a one-year term, which ends May 2016
9. Consider CALAFCO 2015 Board of Director Nominations for one City Member and one Public Member for the Central Region
10. Consider CALAFCO 2015 Achievement Award nominations

#### **EXECUTIVE OFFICER'S REPORT**

11. A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
  - Shared Services
  - Staff Activity Report - April 20 to May 22, 2015

## COMMISSIONER COMMENTS

12. Opportunity for any Commissioner to comment on issues not listed on the agenda. No action will be taken on off-agenda items unless authorized by law.

## ADJOURNMENT

13. Adjournment

The next meeting scheduled is June 25, 2015

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on May 22, 2015, at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and,
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, CA; and,
- On the LAFCo website at: [www.yololaftco.org](http://www.yololaftco.org).

ATTEST:

Terri Tuck, Clerk  
Yolo County LAFCo

### NOTICE

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Yolo County LAFCo  
625 Court Street, Room 203  
Woodland, CA 95695

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Consent 4.

**LAFCO**

**Meeting Date:** 05/28/2015

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**Information**

**SUBJECT**

Approve LAFCo Meeting Minutes of April 23, 2015

**RECOMMENDED ACTION**

Approve LAFCo Meeting Minutes of April 23, 2015

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**Attachments**

[LAFCo Minutes of April 23, 2015](#)

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**Form Review**

Form Started By: Terri Tuck  
Final Approval Date: 05/06/2015

Started On: 05/06/2015 11:03 AM

# LOCAL AGENCY FORMATION COMMISSION of YOLO COUNTY

## MEETING MINUTES

April 23, 2015

The Local Agency Formation Commission of Yolo County met on the 23<sup>rd</sup> day of April 2015, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting Members present were Chair and Public Member Olin Woods, County Member Matt Rexroad, and City Members Bill Kristoff and Cecilia Aguiar-Curry. Members absent were Regular County Member Don Saylor. Others present were Alternate City Member Robb Davis, Executive Officer Christine Crawford, Analyst Tracey Dickinson, Clerk Terri Tuck and Counsel Eric May.

### Items № 1 and 2    Call to Order, Pledge of Allegiance and Roll Call

Chair Woods called the Meeting to order at 9:03 a.m.

Commissioner Rexroad led the Pledge of Allegiance.

PRESENT: Aguiar-Curry, Kristoff, Rexroad, Woods ABSENT: Saylor

### Item № 3    Public Comments

None

## CONSENT

### Item № 4    Approve LAFCo Meeting Minutes of March 26, 2015

### Item № 5    Review and File the Fiscal Year (FY) 14/15 Third Quarter Financial Update

**Minute Order 2015-11:** All recommended actions on Consent were approved.

Approved by the following vote:

MOTION: Rexroad SECOND: Kristoff

AYES: Aguiar-Curry, Kristoff, Rexroad, Woods

NOES: None

ABSTAIN: None

ABSENT: Saylor

## PUBLIC HEARING

### Item № 6    Consider and Adopt the Proposed LAFCo Budget for Fiscal Year 2015/16 and Set May 28, 2015 as the Public Hearing Date to Approve the Final Budget

After a report by staff the Chair opened the Public Hearing. No one came forward and the Hearing was closed.

**Minute Order 2015-12:** The recommended actions were approved and May 28, 2015, was set as the Public Hearing date to approve the final LAFCo Budget for FY 2015/16.

Approved by the following vote:

MOTION: Rexroad SECOND: Aguiar-Curry  
AYES: Aguiar-Curry, Kristoff, Rexroad, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Saylor

**REGULAR**

**Item № 7      Receive Presentation on the Yolo County Flood Governance Study**

The Study was presented by Jeff Loux, Ph.D., Principal, Collaboration Center, UC Davis Extension. Cindy Tuttle, Robert Thomas, Robb Davis, Lewis Bair and Kyle Lang addressed the Commission on this item.

**Minute Order 2015-13:** No action was taken.

Staff was directed to send the PowerPoint presentation to the Commission.

**Item № 8      Consider and Adopt an Update to the Yolo LAFCo Shared Services Strategic Plan to Add New FY 15/16 Priorities From the Workshop to its List of Shared Service Areas and Remove Other Miscellaneous Items That Are No Longer Applicable**

**Minute Order 2015-14:** The recommended action was approved.

Approved by the following vote:

MOTION: Aguiar-Curry SECOND: Kristoff  
AYES: Aguiar-Curry, Kristoff, Rexroad, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Saylor

**Item № 9      Reappoint Olin Woods as the Regular Public Member of the Yolo LAFCo to Another Term**

**Minute Order 2015-15:** The recommended action was approved, reappointing Commissioner Woods through May 2019.

Approved by the following vote:

MOTION: Rexroad SECOND: Aguiar-Curry  
AYES: Aguiar-Curry, Kristoff, Rexroad, Woods  
NOES: None  
ABSTAIN: None  
ABSENT: Saylor

**Item № 10    Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of March 23 through April 17, 2015, and was verbally updated on recent events relevant to the Commission.

Staff reported that a new Yolo Leaders Forum, entitled *YOLO Talks on Innovation*, will be held in the City of Davis at DMG MORI next Thursday, April 30, 2015, from 4:00 pm to 6:00 pm.

Staff stated that presentations were given to several agencies regarding the Yolo Broadband Strategic Plan. Commissioner's Aguiar-Curry and Saylor, along with staff, presented at and attended the CA Emerging Technology Fund (CETF) local roundtable in Riverside. Commissioner Aguiar-Curry and staff presented at the CA Broadband Council in Sacramento and next month staff will make a presentation to the West Sacramento City Council. Additionally, staff is receiving interest from local internet providers about potentially extending their services and infrastructure into Yolo County.

Last week the Executive Officer attended the 2015 Broadband Communities Summit in Austin, Texas, and, at the same time, the rest of the staff attended the CALAFCO Staff Workshop in Grass Valley. Additionally, Friday and Saturday of this week, staff will be attending a UC Davis Extension course on meeting facilitation.

**Item № 11    Commissioner Comments**

Commissioner Aguiar-Curry commented that on Saturday, April 25, 2015, the City of Winters will be celebrating Youth Day and invited others to come for a visit. Additionally, a groundbreaking for the City's new 82 room hotel will take place this evening.

**Item № 12    Adjournment**

**Minute Order 2015-16:** By order of the Chair, the meeting was adjourned at 10:37 a.m. to the next scheduled meeting May 28, 2015.

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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST:

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Terri Tuck  
Clerk to the Commission



Consent 5.

**LAFCO**

**Meeting Date:** 05/28/2015

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**Information**

**SUBJECT**

Correspondence

**RECOMMENDED ACTION**

Receive and file the following correspondence:

- A. CALAFCO Thank you
  - B. 2015 CALAFCO Conference Announcement
  - C. CH&W Newsletter
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**Attachments**

[CALAFCO Thank You](#)  
[CALAFCO Conference Announcement](#)  
[CH&W 2015 Spring Newsletter](#)

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**Form Review**

Form Started By: Terri Tuck  
Final Approval Date: 05/06/2015

Started On: 05/06/2015 11:06 AM





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APR 27 2015

YOLO LAFCO

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Deputy Executive Officer

JENI TICKLER  
Executive Assistant

April 20, 2015

Yolo LAFCo  
625 Court St., Suite 203  
Woodland, CA 95695

Dear Chair and Yolo LAFCo Commission,

On behalf of the California Association of Local Agency Formation Commissions (CALAFCO), I would like to thank your commission for allowing your staff the opportunity to attend the CALAFCO 2015 annual staff workshop, held in Grass Valley April 15<sup>th</sup> through 17<sup>th</sup>.

We know how lean budgets and resources continue to be, and understand that prioritizing expenditures can be difficult. Ensuring your staff has access to ongoing professional development and specialized educational opportunities allows them the opportunity to better serve your commission and fulfill the mission of LAFCo. The sharing of information and resources among the LAFCo staff statewide serves to strengthen their network and creates opportunities for rich and value-added learning that is applied within each LAFCo.

Thank you again for supporting your staff's participation in the CALAFCO 2015 staff workshop. We truly appreciate your membership and value your involvement in CALAFCO.

Yours sincerely,

Pamela Miller  
Executive Director



# Announcing The 2015 CALAFCO Annual Conference



Hosted by Sacramento LAFCo

**September 2 – 4, 2015**

Downtown Sacramento, California  
at the Hyatt Regency



## Value-Added General and Breakout Session Topics

- Sustainable Groundwater Management Act Implementation – Where Do We Go From Here?
- Planning, Agriculture and Natural Resources – a Confluence of Ideas for LAFCo Solutions
- Urban Growth Boundaries and SOIs
- Leadership Practices in an Era of VUCA (volatility, uncertainty, complexity, ambiguity)
- The Impact of Climate Change on Land Use Planning
- Community Services Districts 101
- Fiscal Tools to Sustain Services
- LAFCo Technology for the 21<sup>st</sup> Century
- Exploring the New World of Broadband
- LAFCo Staff: The Magic Behind the Curtain

*Plus many others!*

*Note: The Program is still being put together. The topics noted above represent only a portion of the program to be offered. All sessions are subject to change.*

### Special Highlights

**Mobile Workshop**  
A special look at the physical confluence of the Sacramento & American rivers, followed by a tour of the largest and most progressive inland Waste Water Treatment Plant west of the Mississippi, and close with a tour of the Delta levy & habitat. Lunch at the historic Old Sugar Mill included.

*Wednesday from  
8:00 a.m. to 12:30 p.m.  
(times approx..)*

**LAFCo 101**  
An introduction to LAFCo and LAFCo law for commissioners, staff, and anyone interested in learning more about LAFCo

*Wednesday from  
10: 00 a.m. to Noon*

**Luncheon Keynote**

Featuring *Ted Gaebler, co-author of the National best-seller Reinventing Government*

*Thursday Luncheon*

## Invaluable Networking Opportunities

- Commissioner Roundtable discussions on current issues
- Roundtable discussions for LAFCo staff, LAFCo counsel, and Associate members
- 9<sup>th</sup> CALAFCO Beer & Wine Competition and Reception
- Networking breakfasts
- Receptions

### Hyatt Regency Downtown



Make your reservations now at the Hyatt Regency at the CALAFCO special rate of \$126. Find the link at [www.calafco.org](http://www.calafco.org).

Mark your calendar and  
plan to attend!

Registration is now open!  
Visit [www.calafco.org](http://www.calafco.org)

## Drought Rules Affect All Local Governments

*By Matthew T. Summers*

As is evident, California faces historic drought. On April 1, 2015, Governor Brown issued an Executive Order directing the State Water Resources Control Board (SWRCB) to impose regulations to achieve a 25% reduction in urban use of potable water by February 2016. On May 5, 2015, after several rounds of public comments, the Board adopted emergency regulations to do so. The new rules affect all local governments—not just water providers.

The regulations impose graduated mandatory conservation requirements on urban water suppliers. Starting June 1, 2015, all urban water suppliers—suppliers with more than 3,000 service connections—must reduce potable water use from 8% to 36%, depending on residential per capita water usage from July to September 2014. The SWRCB will evaluate compliance monthly, comparing usage for each month to the same month in 2013 as well cumulatively. The regulations require urban water suppliers to report water use to the SWRCB. Agencies that fail to meet conservation targets may be subject to fines or SWRCB enforcement orders. Each urban water supplier should consider whether additional conservation requirements are needed to achieve its conservation standard.

The SWRCB rejected other measures of conservation, relying on residential per capita water usage in summer 2014. Many agencies across the state commented on the proposed regulations, suggesting other ways to achieve the Governor's goal of 25% water use reduction statewide while accounting for regional differences in water demand and climate. Several noted the significant variance in evapotranspiration rates between drier and wetter areas that requires more water in hotter, drier areas to maintain the same area of landscaping, even for drought-tolerant, native species. The Board declined to account for climate variations in its regulations.

The regulations require smaller public water providers—those with fewer than 3,000 service connections—to comply with the Governor's order in one of two ways. An agency can prohibit outdoor watering of ornamental turf more than two days a week. Alternatively, an agency can impose sufficient conservation measures to achieve a 25% reduction in potable water usage compared to 2013. An agency taking the second option must report monthly its total potable water production for June through November 2013 and June through November 2015. This data will be used to assess compliance with the 25% reduction requirement. Those who choose the twice-a-week

limit on landscape irrigation need not report use data. Many agencies will prefer the first option, as it does not require them to achieve a conservation goal.

The emergency regulations prohibit certain water uses, in addition to rules the Board adopted in 2014. Irrigation of public street medians with potable water is prohibited. This does not prohibit irrigation with recycled water or watering to maintain street trees. Landscape irrigation outside newly constructed buildings is to be governed by new rules proposed for adoption in June 2015. The final SWRCB regulations are less clear on this issue than the draft had been. The draft prohibited irrigation with potable water for new construction other than by micro-spray or drip systems. The regulations to be adopted in June can be expected to be similar.

If these new emergency regulations prove ineffective, or if the drought worsens, the SWRCB can be expected to develop and implement further regulations.

♦♦♦

*For more information on this topic, contact Matt at 213/542-5719 or [MSummers@chwlaw.us](mailto:MSummers@chwlaw.us).*

## Housing Element State Addresses Mixed Use

By Leonard P. Aslanian

The most overused planning buzzword of our era may be “smart growth.” It’s hard to argue with the idea — who, after all, is for “dumb growth”? Yet state and regional authorities do not always provide local planning agencies with tools to implement smart growth ideas that address knotty, real-world planning problems like California’s ongoing affordable housing crisis.

Recently adopted AB 1690 (Gordon, D-San Mateo) seeks to provide cities and counties with practical new authority to put smart growth ideas into practice. It amends Government Code section 65583.2 to expand the types of building sites that cities and counties can use to meet their Regional Housing Needs Assessment (RHNA) goals for land available for housing. The RHNA is, of course, determined at the state level on a region-by-region basis, and a share of each region’s RHNA is then assigned to each city and county. When a city’s or county’s inventory of existing housing development sites is insufficient to meet its RHNA share for housing at all income levels, its housing element must include a program to rezone sufficient sites within the first three years of the 8-year housing element planning period to achieve the RHNA goal. Under previous law, this rezoning program was required to accommodate 100% of a city’s or county’s RHNA share for very low- and low-income households on sites zoned to permit owner-occupied and rental multifamily use by right. The statute further required at least half of very low- and low-income units to be accommodated on sites designated for residential use and for which nonresidential uses or mixed uses were not permitted.

AB 1690 changes these rules to authorize a city’s or county’s rezoning program to accommodate all of the agency’s very-low- and low-income housing needs under the RHNA on mixed-use sites that allow 100% residential use and require at least 50% residential floor area. According

to the author, AB 1690 is intended to allow local governments to plan for growth in a way that better integrates very-low- and low-income housing into communities and aligns with California’s “smart growth” goals. This is because single-use zoning is increasingly rare in urban areas. Assemblyman Gordon also believes a mixed-use component can make a project more attractive to an area lacking key commercial services, such as grocery stores and pharmacies. Indeed, including very-low- and low-income residents in mixed-use projects makes such residents less likely to be isolated from jobs and services.

Opponents of AB 1690 expressed concerns about the likelihood very-low- and low-income housing will actually be developed on mixed-use sites. While many cities and counties have established mixed-use zones, these do not necessarily require mixed use or housing development. Thus, counting mixed-use sites towards an agency’s RHNA share could result in commercial development, but not affordable housing. AB 1690 addresses these concerns by its requirements that mixed-use sites which count toward the RHNA goal must allow 100% residential use and require at least 50% residential floor area.

Notably, AB 1690 creates no new obligation for a city or county to adopt or amend its housing element before the next scheduled update. Upon a city’s or county’s next update, however, AB 1690 offers a new way to meet RHNA goals on mixed-use sites. This may be a particularly attractive option in built-out areas, or where affordable housing has proven difficult to integrate with jobs and commercial services.

Housing policy continues to develop in Sacramento, so land use agencies are wise to watch for new developments

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*For more information on land use topics, contact Len at 213/542-5709 or [laslanian@chwlaw.us](mailto:laslanian@chwlaw.us).*

### Welcome, Megan Knize and Nina Park!

CH&W is pleased to welcome two new members of our team.

**Megan S. Knize** joins our litigation and municipal advisory practices in Los Angeles. She is a 2008 graduate of the UCLA Law School and comes to us from a plaintiff’s class action firm. That experience will be very useful given the upsurge in class action challenges to local government revenue. Previous experience includes work at a national law firm, as staff to the Supreme Court of Palau (a Pacific archipelago in free association with the United States), and as law clerk for federal Judge Selna in Orange County and Los Angeles Superior Judge Carolyn Kuhl. While at Davis, Megan was Editor in Chief of the Davis Law Review. She has her B.A. from Stanford with honors in American Studies and was Editor in Chief of the Stanford Daily. She has published in three Law Reviews since 2008.

**Nina C. Park**, also of UCLA Law School’s Class of 2008 comes to us from a commercial law practice and will support our litigation practice in Los Angeles. She has her B.A. from Berkeley with Highest Honors in English and studied at Oxford and Madrid while in college. At UCLA Nina was the Editor in Chief of the Asian Pacific American Law Journal. She also did a tour of duty in the LA City Attorney’s office.

The firm will continue to grow as we are now recruiting a junior associate to support our municipal and litigation practices in our Nevada County office in the Sierra Foothills. A time of growth for CH&W!

Welcome, Megan and Nina!



## Water Rates Case Scrambles Drought Management

By Michael G. Colantuono

On April 20, 2015 the Orange County Court of Appeal issued its long-awaited decision applying Proposition 218 to tiered water rates, which encourage conservation by raising prices as water use becomes more inefficient. Proposition 218, adopted in 1996 as the “Right to Vote on Taxes Act,” limits rates for water, sewer, trash and other “property related services” and forbids a charge on any customer to “exceed the proportional cost of the service attributable to the parcel.” The 2011 *Palmdale* case had ruled tiered rates comply with Proposition 218 if supported by a record demonstrating the tiered prices reflect service cost. The new decision, *Capistrano Taxpayers Association v. City of San Juan Capistrano*, states the same rule but makes clear that judicial review of cost justifications is very demanding.

The *Capistrano* plaintiffs originally had four concerns: they argued the City’s groundwater recovery plant was wastefully inefficient, its failure to issue a bond to cover capital costs predicted by its cost of service study meant rates were too high, the proceeds of potable water rates should not be used to develop recycled water service, and the City had not sufficiently cost-justified its price tiers. The plaintiffs abandoned their attack on the groundwater recovery plant in the trial court and did not appeal the trial court’s ruling against them on what they called the “phantom bond” issue.

The Court of Appeal found use of potable water rates to fund new recycled water services is permissible because the new service displaces demand for potable water and thus makes more water available for all customers. It relied on cases defining “water” service under Proposition 218 very broadly. Curiously, the Court also remanded to the trial court for proof no recycled

water costs were covered by the Tier 1 water rate on most efficient uses of water. Logically, if recycled water benefits all, all can be asked to pay for it—even Tier 1 users. The Court also invalidated the City’s upper-tier rates, finding it had not attempted to cost-justify them.

The case is not yet final. Petitions for rehearing are pending and, once the case is final as to the Court of Appeal, requests to the California Supreme Court to depublish the case (eliminating it as precedent for all but its parties) and to review it (which also depublishes the opinion) are expected. Press reports state settlement discussions are under way, but non-parties to the case—like the State Water Resources Control Board and local government associations—can seek depublication or review. The SWRCB may be interested given the Governor’s order (discussed on page 1 of this newsletter) that it require water retailers to use tiered rates or fines to encourage conservation.

*Capistrano* contradicts decisions involving the Pajaro Valley Water Management Agency and the Imperial Irrigation District. Thus, it does not bind trial courts and they can follow the decision they find most persuasive. Indeed, the Monterey Superior Court has already refused to follow *Capistrano*, following *Pajaro* instead. If *Capistrano* becomes final as first written and is a correct statement of the law, water providers have these options: use flat rates and achieve conservation by command and control rules, including fines and education; carefully cost-justify tiered prices (which may produce relatively flat price curves that do not send a strong conservation signal); obtain 2/3-voter approval of upper tier rates as a tax; or await further developments, including more litigation, legislation, and—perhaps—a proposal to amend Proposition 218 at the polls in November 2016.

Cases raising similar issues are pending in Los Angeles and San Diego Counties and new cases—many inspired by widespread press coverage of *Capistrano*—have been filed or threatened since the case came down.

Clearly, California’s penchant for initiatives has produced complicated law that complicates delivery of government services. Until the law is clarified, water rate-makers should consult good rate-making consultants and qualified counsel.

Other significant developments in rate-making law are news, too. Our Supreme Court has granted CH&W’s petition for review of a decision involving a payment in lieu of taxes (PILOT) from an electric utility to a City’s general fund: *Citizens for Fair REU Rates v. City of Redding*. This case will test retroactivity of 2010’s Proposition 26 and cost-justification of fees. CH&W’s petition for review of a decision involving groundwater charges (i.e., “pump taxes”) is pending in *Ventura v. United Water Conservation District* and a very helpful decision involving such charges in San Jose has been temporarily depublished by a grant of rehearing. That is *Great Oaks Water Co. v. Santa Clara Valley Water District*. Its analysis was completely at odds with *Ventura* and did not cite it, perhaps because *Ventura* was decided only eight days earlier. It seems the San Jose Court of Appeal granted rehearing in *Great Oaks* to address *Ventura*. It can be expected to re-decide *Great Oaks* shortly.

Plainly, it is a very busy time in rate-making law. As always, we will keep you posted!

♦♦♦

For more information on this subject, contact Michael at 530/432-7357 or [mcolantuono@chwlaw.us](mailto:mcolantuono@chwlaw.us).

**Colantuono, Highsmith & Whatley, PC**

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Consent 6.

## LAFCO

Meeting Date: 05/28/2015

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### Information

#### SUBJECT

Review and file CALAFCO legislative update and letter of position for AB 1532

#### RECOMMENDED ACTION

Review and file CALAFCO legislative update and LAFCo's letter of support for AB 1532, approved by Legislative Subcommittee Members Matt Rexroad and Cecilia Aguiar-Curry.

#### FISCAL IMPACT

None.

#### REASONS FOR RECOMMENDED ACTION

California's legislature is in full swing and the California Association of Local Agency Formation Commissions (CALAFCO) Legislative Committee continues to be actively engaged in several pieces of legislation.

CALAFCO is sponsoring two assembly bills (AB) this year, AB 1532 and AB 851.

1. AB 1532: Local Government Committee Omnibus bill
2. AB 851 (Mayes): Local Government Organizations, Disincorporations

After consultation with the Yolo LAFCo Legislative Subcommittee, per LAFCo policy, staff submitted a letter of support for AB 1532. A copy of the letter is attached. Staff did not receive ample time to respond in support of AB 851.

#### BACKGROUND

AB 1532 is the annual Omnibus bill for the Cortese-Knox-Hertzberg Reorganization Act of 2000 (CKH). This bill addresses technical, non-substantive changes to CKH and has been thoroughly vetted by the CALAFCO Legislative Committee and the entire Assembly Local Government Committee (ALGC) stakeholder review team. (See attached support letter from Yolo LAFCo).

AB 851 cleans up the outdated disincorporation statutes. CALAFCO has been working extensively with various stakeholder groups over the past several months in making the proper amendments to the bill. Although many other areas of CKH have been updated over the past 52 years, the areas pertaining to disincorporations remain in their original format as written in 1963. This section is receiving attention because there are several cities in southern California that are considering this option due to the state (somewhat inadvertently) taking away Vehicle License Fee (VLF) revenue from newly incorporated cities. (It's very unlikely any cities within Yolo County would disincorporate).

The CALAFCO Legislative Committee is also closely following AB 402 (Dodd). This bill proposes changes to Government Code Section 56133 that would enable LAFCos to extend services outside a jurisdiction's boundary and sphere of influence if certain findings are made at noticed public hearings. These findings involve determining the extension: (1) was first established with a previous Municipal Service Review, (2) will not result in growth or other impacts to agriculture or open space, and (3) a later change in organization may or may not be expected or desired due to local policies. (Although CALAFCO has not taken an official position as this issue has been controversial in the past, Yolo LAFCo staff would be generally supportive of this amendment).

Right now, CALAFCO is in strong opposition to SB 239 (Hertzberg). As amended, this bill will circumvent local District Board and LAFCo authority on service extension relating to fire protection services by allowing unions the authority to approve/disapprove the service contracts. Further, as written, these changes will require CEQA review. The bill sets a precedent for fire unions to have the final authority to approve fire-related service extensions, thereby opening the door for all other service-related unions to have the same. In addition, the bill requires a comprehensive fiscal analysis for service

extension, which is now only required for incorporations. (This bill would potentially have negative consequences for Yolo LAFCo).

CALAFCO has also taken a support position for AB 448 (Brown) and the companion bill SB 25 (Roth). As introduced, AB 448 (Brown) is identical to AB 1521 (Fox) from last year. This bill reinstates the VLF payment (through ERAF) and changes the way that the growth in the VLF adjustment amount (property tax in lieu of VLF) is calculated starting in FY 2015-16 to include the growth of assessed valuation, including in an annexed area, from FY 2004-05 to FY 2015-16. Beginning in FY 2016-17, the VLF adjustment amount would be the jurisdiction's annual change in the assessed valuation. SB 25 (Roth), identical to SB 69 (Roth) from 2014, calls for reinstatement of the VLF through ERAF for cities that incorporated between January 1, 2004 and January 1, 2012. There are no provisions for back payments for lost revenue, but the bill does reinstate future payments beginning in the 2014/15 year for cities that incorporated between 1-1-2004 and 1-1-2012. (While the changes in VLF calculation may have some affect for local cities, the larger goal of this bill to reinstate VLF payments to cities would not affect Yolo County cities because it only is an issue for cities that incorporated between 2004-2012).

AB 568 (Dodd) is of particular interest to Yolo LAFCo. This bill would grant RD 108 (within Yolo County, but Colusa County is the home LAFCo) hydro-electric power authority until January 1, 2021 (not sure why there's a sunset date). (Yolo LAFCo staff has not been contacted regarding this bill, but presumably it would be very positive for RD 108).

Outside of CALAFCO, there is another bill of local importance that came up because an existing company in West Sacramento (HD Supply) made a deal with the City of Santee and moved their point of sale in exchange for the city refunding 50% of the revue back to the company. SB 533 (Pan) would close a loophole that allows companies to reassign sales tax to another jurisdiction without closing their facility in the original location. The bill would not affect any existing agreements. (This bill is of local interest but would not directly affect LAFCo, other than the fact that the fiscal health of our agencies is always a good thing).

Attached is the most current list of all bills being tracked by CALAFCO, including those that are mentioned above. The next CALAFCO Legislative Committee meeting is scheduled for June 19th. Staff welcomes any Commission discussion or comments which can be shared with the Legislative Committee at its next meeting.

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## Attachments

[AB 1532 Support Letter](#)  
[CALAFCO Legislative Report](#)  
[Supplemental Memo with ATT](#)

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## Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Christine Crawford	Christine Crawford	05/20/2015 11:03 AM
Tracey Dickinson LAFCO	Tracey Dickinson	05/20/2015 01:15 PM
Form Started By: Terri Tuck		Started On: 05/15/2015 10:26 AM
Final Approval Date: 05/20/2015		



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City of Winters

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ROBERT RAMMING  
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April 29, 2015

Honorable Brian Maienschein, Chair  
Assembly Local Government Committee  
California State Assembly  
State Capitol, Room 4139  
Sacramento, CA 95814

RE: **SUPPORT of AB 1532: Local Government Committee Omnibus Bill**

Dear Assembly Member Maienschein:

The Local Agency Formation Commission of Yolo County (Yolo LAFCo) is pleased to support a bill sponsored by the California Association of Local Agency Formation Commissions (CALAFCO); Assembly Local Government Committee Bill AB 1532, which makes technical, non-substantive changes to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (the Act).

This annual bill includes technical changes to the Act which governs the work of local agency formation commissions. These changes are necessary as commissions implement the Act and small inconsistencies are found or clarifications are needed to make the law as unambiguous as possible. AB 1532 makes several minor technical changes, corrects obsolete and incorrect code references, and makes minor updates to outdated sections. Yolo LAFCo is grateful to the members of the CALAFCO Legislative Committee and to your Committee and staff, all of whom worked diligently on this language to ensure there are no substantive changes while creating a significant increase in the clarity of the Act for all stakeholders.

This legislation helps insure the Cortese-Knox-Hertzberg Act remains a vital and practical law that is consistently applied around the state. We appreciate your Committee's authorship and support of this bill, and your support of the mission of local agency formation commissions.

Yours sincerely,

Olin Woods

cc: Members, Assembly Local Government Committee  
Misa Lennox, Associate Consultant, Assembly Local Government Committee  
William Weber, Consultant, Assembly Republican Caucus

**CALAFCO Daily Legislative Report  
as of Friday, May 15, 2015**

**AB 402 (Dodd D) Local agency services: contracts.**

**Current Text:** Amended: 5/5/2015 [pdf](#) [html](#)

**Introduced:** 2/19/2015

**Last Amended:** 5/5/2015

**Status:** 5/14/2015-From committee: Amend, and do pass as amended. (Ayes 6. Noes 3.) (May 13).

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #20 ASSEMBLY ASSEMBLY SECOND READING FILE

**Summary:**

Would allow a local agency formation commission to authorize a city or district to provide new or extended services outside its jurisdictional boundary to support existing or planned uses involving public or private properties, subject to approval at a publicly noticed hearing where the commission makes specified determinations. The bill would also make technical and conforming changes.

**Position:** None at this time

**Subject:** CKH General Procedures, LAFCo Administration, Service Reviews/Spheres

**CALAFCO Comments:** As written, this bill expands LAFCo's existing authority to approve new and extended services beyond agencies' spheres of influence inclusive of public health and safety threats, only if LAFCo can make three findings at noticed public hearings. These findings involve determining the extension: (1) was evaluated in a municipal service review; (2) will not result in adverse impacts on open-space and agricultural lands or growth; and (3) a later change of organization is not expected or desired based on local policies. Further, the bill clarifies LAFCo's sole authority in determining the application of the statute, and deemphasizes the approval of contracts and emphasizes the approval of service extensions.

CALAFCO previously considered (over an extensive period of time) amending GC §56133, and twice (in 2011 and again in 2013) the CALAFCO Board of Directors decided not to pursue those amendments. This is not a CALAFCO sponsored bill. Assembly member Dodd is a former Napa LAFCo Commissioner.

**AB 448 (Brown D) Local government finance: property tax revenue allocations: vehicle license fee adjustments.**

**Current Text:** Introduced: 2/23/2015 [pdf](#) [html](#)

**Introduced:** 2/23/2015

**Status:** 4/22/2015-In committee: Set, first hearing. Referred to APPR. suspense file.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Current property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally provides that each jurisdiction shall be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined. This bill would modify these reduction and transfer provisions, for the 2015-16 fiscal year and for each fiscal year thereafter, by providing for a vehicle license fee adjustment amount calculated on the basis of changes in assessed valuation.

**Attachments:**

[CALAFCO Support Letter March 2015](#)

**Position:** Support

**Subject:** Financial Viability of Agencies, Tax Allocation

**CALAFCO Comments:** As introduced, this bill is identical to AB 1521 (Fox) from last year. This bill reinstates the VLF payment (through ERAF) and changes the way that the growth in the VLF adjustment amount (property tax in lieu of VLF) is calculated starting in FY 2015-16 to include the growth of assessed valuation, including in an annexed area, from FY 2004-05 to FY 2015-16. Beginning in FY 2016-17, the VLF adjustment amount would be the jurisdiction's annual change in the assessed valuation

**AB 851 (Mayes R) Local government: organization: disincorporations.**

**Current Text:** Amended: 5/7/2015 [pdf](#) [html](#)

**Introduced:** 2/26/2015

**Last Amended:** 5/7/2015

**Status:** 5/14/2015-Read second time. Ordered to Consent Calendar.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #129 ASSEMBLY CONSENT CALENDAR-FIRST LEGISLATIVE DAY ASSEMBLY MEASURES

**Summary:**

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires a local agency or school district that initiates proceedings for a change of local government organization or reorganization, by submitting a resolution of application to a local agency formation commission, to also submit a plan for providing services within the affected territory, as specified. This bill would, in the case of a disincorporation or reorganization that includes a disincorporation, require the plan for services to include specific provisions, including, among others, an enumeration and description of the services currently provided by the city proposed for disincorporation.

**Attachments:**

[CALAFCO Support Mar 2015](#)

**Position:** Sponsor

**Subject:** CKH General Procedures, Disincorporation/dissolution

**CALAFCO Comments:** Sponsored by CALAFCO. As introduced, this bill addressed the long-outdated statutes relating to disincorporation. Although many other areas of CKH have been updated over the past 52 years, the areas pertaining to disincorporations remain in their original format as written in 1963.

This bill does the following: (1) Clarifies the expectation for assignment of responsibility for debt that will continue in existence after disincorporation; (2) Establishes the parameters and requirements for the submission of the Plan for Service for a disincorporation proposal which outlines existing services, the proponent's plan for the future of those services, and whether or not a bankruptcy proceeding has been undertaken; (3) Establishes the responsibilities of LAFCOs in preparing a Comprehensive Fiscal Analysis for disincorporations, the determination of the transfer of property tax revenues previously received by the proposed disincorporating City, and the determination of the transfer of debt to a successor agency or agencies. Further, the bill retains LAFCOs existing authority to impose terms and conditions on a proposed disincorporation as well as the election requirements necessary for approval of disincorporation. The proposed disincorporation statutory changes use the incorporation provisions as a template to propose changes in the disincorporation process.

**AB 1532 (Committee on Local Government) Local government: omnibus.**

**Current Text:** Introduced: 3/23/2015 [pdf](#) [html](#)

**Introduced:** 3/23/2015

**Status:** 5/14/2015-From Consent Calendar. Ordered to third reading.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #73 ASSEMBLY ASSEMBLY THIRD READING FILE

**Summary:**

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, requires a local agency formation commission to notify specified state agencies having oversight or regulatory responsibility over, or a contractual relationship with, a local health care district when a proposal is made for any of specified changes of organization affecting that district. This bill would update obsolete references to a "hospital" district and replace outdated references to the State Department of Health Services with references to the State Department of Public Health and the State Department of Health Care Services.

**Attachments:**

[CALAFCO Support Letter March 2015](#)

**Position:** Sponsor

**Subject:** CKH General Procedures

**CALAFCO Comments:** This is the annual Omnibus bill for the Cortese-Knox-Hertzberg Reorganization Act of 2000. This bill makes nonsubstantive technical clean-up corrections to the Act.

**SB 25 (Roth D) Local government finance: property tax revenue allocation: vehicle license fee adjustments.**

**Current Text:** Introduced: 12/1/2014 [pdf](#) [html](#)

**Introduced:** 12/1/2014

**Status:** 4/20/2015-April 20 hearing: Placed on APPR. suspense file.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Would modify specified reduction and transfer provisions for a city incorporating after January 1, 2004, and on or before January 1, 2012, for the 2014-2015 fiscal year and for each fiscal year thereafter, by providing for a vehicle license fee adjustment amount calculated on the basis of changes in assessed valuation. This bill contains other related provisions and other existing laws.

**Attachments:**

[CALAFCO Support March 2015](#)

**Position:** Support

**Subject:** Financial Viability of Agencies

**CALAFCO Comments:** Identical to SB 69 (Roth) from 2014, the bill calls for reinstatement of the VLF through ERAF for cities that incorporated between January 1, 2004 and January 1, 2012. There are no provisions for back payments for lost revenue, but the bill does reinstate future payments beginning in the 2014/15 year for cities that incorporated between 1-1-2004 and 1-1-2012.

**[SB 239](#) ([Hertzberg D](#)) Local services: contracts: fire protection services.**

**Current Text:** Amended: 4/23/2015 [pdf](#) [html](#)

**Introduced:** 2/17/2015

**Last Amended:** 4/23/2015

**Status:** 5/8/2015-Set for hearing May 18.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, LARA, Chair

**Summary:**

Current law permits a city or district to provide extended services, as defined, outside its jurisdictional boundaries only if it first requests and receives written approval from the local agency formation commission in the affected county. Under current law, the commission may authorize a city or district to provide new or extended services outside both its jurisdictional boundaries and its sphere of influence under specified circumstances. This bill would permit a public agency to exercise new or extended services outside the public agency's current service area pursuant to a fire protection reorganization contract, as defined, only if the public agency receives written approval from the local agency formation commission in the affected county.

**Attachments:**

[CALAFCO OpposeLetter April 2015](#)

**Position:** Oppose

**Subject:** CKH General Procedures, Municipal Services

**CALAFCO Comments:** While amendments for fire protection service extensions have been moved into the proper section of 56133, there are still a number of problems with the policies proposed. As amended, this bill still circumvents local District Board and LAFCo authority on service extensions relating to fire protection services by allowing unions the authority to approve/disapprove the service contracts. The bill calls for a Fire Protection Reorganization Contract to be submitted with the application, thereby confusing a service extension with a reorganization. It is required for applications that (1) Transfer greater than 25% of the service area or (2) Changes the employment status of more than 25% of employees of any affected agencies. Prior to submitting the application for service extension, all affected agency employee unions must approve the request and conduct a public hearing. The bill requires contents of the Contract Plan to include: (1) Cost of providing services to be extended; (2) Cost to customers; (3) an ID of existing service providers; (4) Financing plan; (5) Alternatives to the extension; and (6) A comprehensive Fiscal Analysis. It further requires the CFA to include (1) Cost to provide services for three years; (2) Cost comparison; (3) Estimated revenue for three years; and (4) Cost/revenue effects to any affected agency.

The bill also outlines determinations the commission must make that include the provider of services for the extension of service will build a "reasonable reserve" during the three years following the effective date of the contract. This new requirement is highly subjective and ambiguous as it is undefined and sets a precedent.

The amendments do little to address CALAFCO's primary concerns that this is not only bad policy, but unnecessary in that 56133 already addresses service extensions. Further, the bill continues to remove

discretion from elected and appointed Boards of public agencies as well as from state agencies by requiring pre-approval of unions that are already fully protected by the Meyers Miliias Brown Act (MMBA). The bill also requires a California state agency to apply for, and request LAFCo approval prior to undertaking an action that involves the provision of services outside of a public agency's current service area under contract or agreement. This sets another precedent. Finally, the bill addresses only one type of service provider, which fails to address the concern of why the provision of fire protection services, by contract or agreement, outside of a public agency's boundaries, requires a different level of review than other types of equally vital services or demands a heightened or weighted review from any commenter or affected agency.

**SB 272 (Hertzberg D) The California Public Records Act: local agencies: inventory.**

**Current Text:** Amended: 4/6/2015 [pdf](#) [html](#)

**Introduced:** 2/19/2015

**Last Amended:** 4/6/2015

**Status:** 5/7/2015-In Assembly. Read first time. Held at Desk.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Would require each local agency, in implementing the California Public Records Act, to create a catalog of enterprise systems, as defined, to make the catalog publicly available upon request in the office of the clerk of the agency's legislative body, and to post the catalog on the local agency's Internet Web site. The bill would require the catalog to disclose a list of the enterprise systems utilized by the agency, and, among other things, the current system vendor and product. Because the bill would require local agencies to perform additional duties, it would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

**Position:** Watch

**Subject:** LAFCo Administration, Public Records Act

**CALAFCO Comments:** As amended, this bill requires all local agencies (including LAFCo) to create a catalogue of enterprise systems used by that agency and make that catalogue available to the public. For purposes of the bill, the author defines enterprise systems as a system that both (1) is a multi-departmental system or system containing information collected about the public; AND (2) a system of record for that agency. Further, the bill defines a system of record as a system that serves as an original source of data within an agency. The bill requires certain pieces of information be disclosed including (1) Current system vendor; (2) Current system product; (3) A brief statement of the system's purpose; (4) A general description of categories, modules, or layers of data; (5) The department that serves as the system's primary custodian; (6) How frequently system data is collected; and (7) How frequently system data is updated.

**AB 3 (Williams D) Isla Vista Community Services District.**

**Current Text:** Amended: 5/5/2015 [pdf](#) [html](#)

**Introduced:** 12/1/2014

**Last Amended:** 5/5/2015

**Status:** 5/14/2015-From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 1.) (May 13). Re-referred to Com. on APPR.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Would authorize the establishment of the Isla Vista Community Services District by requiring the board of supervisors of the County of Santa Barbara to place the question of whether the district should be established on the ballot at the next countywide election. By imposing new duties on the County of Santa Barbara, this bill would impose a state-mandated local program.

**Attachments:**

[CALAFCO Oppose Unless Amended Letter April 2015](#)

[CALAFCO Letter of Concern Dec 2014](#)

**Position:** Oppose unless amended

**Subject:** LAFCo Administration, Special District Powers

**CALAFCO Comments:** As amended, this bill gives legislative authority for the creation of the Isla Vista Community Services District (CSD). Addressed in the amendments are the services that would be

provided, but not the formation process, governance or financing mechanisms. This authority would completely bypass the LAFCo process in the creation of this special district. CALAFCO issued a letter of concern on the intent language on December 20, 2014.

**[AB 707](#) ([Wood D](#)) **Agricultural land: Williamson Act contracts: cancellation.****

**Current Text:** Amended: 4/6/2015 [pdf](#) [html](#)

**Introduced:** 2/25/2015

**Last Amended:** 4/6/2015

**Status:** 5/14/2015-Read second time. Ordered to Consent Calendar.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #125 ASSEMBLY CONSENT CALENDAR-FIRST LEGISLATIVE DAY ASSEMBLY MEASURES

**Summary:**

Would provide that the authority for the landowner and the Department of Conservation to agree on the cancellation value of the land does not apply to a contract between a landowner and a city or county if that contract includes an additional cancellation fee, as specified .

**Position:** Watch

**Subject:** Ag Preservation - Williamson

**CALAFCO Comments:** As written, this bill repeals the provision that allows cancellation of the valuation of the land.

**[AB 168](#) ([Maienschein R](#)) **Local government finance.****

**Current Text:** Introduced: 1/22/2015 [pdf](#) [html](#)

**Introduced:** 1/22/2015

**Status:** 1/23/2015-From printer. May be heard in committee February 22.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Current law requires the county auditor, in the case in which a qualifying city becomes the successor agency to a special district as a result of a merger with that district as described in a specified statute, to additionally allocate to that successor qualifying city that amount of property tax revenue that otherwise would have been allocated to that special district pursuant to general allocation requirements. This bill would make nonsubstantive changes to the provision pertaining to property tax revenue allocations to a qualifying city that merges with a special district.

**Position:** Placeholder - monitor

**Subject:** Tax Allocation

**CALAFCO Comments:** This is a spot bill. No information is available on the author's intent at this time.

**[AB 369](#) ([Steinorth R](#)) **Local government.****

**Current Text:** Introduced: 2/17/2015 [pdf](#) [html](#)

**Introduced:** 2/17/2015

**Status:** 2/18/2015-From printer. May be heard in committee March 20.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

The Planning and Zoning Law establishes in each city and county a planning agency with the powers necessary to carry out the purposes of that law. Current law sets forth the Legislature's findings and declarations regarding the availability of affordable housing throughout the state. This bill would make nonsubstantive changes to those findings and declarations.

**Position:** Placeholder - monitor

**CALAFCO Comments:** This is a spot bill. No information is available at this time regarding the author's intent for the bill. CALAFCO will monitor for amendments.

**[AB 541](#) ([Dahle R](#)) **Big Valley Watermaster District Act.****

**Current Text:** Introduced: 2/23/2015 [pdf](#) [html](#)

**Introduced:** 2/23/2015



**Status:** 5/1/2015-Failed Deadline pursuant to Rule 61(a)(2). (Last location was L. GOV. on 3/5/2015)

Desk	2 year	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Would create a watermaster district with unspecified boundaries within the Counties of Lassen and Modoc to be known as the Big Valley Watermaster District. The bill would generally specify the powers and purposes of the district. The bill would prescribe the composition of the board of directors of the district. The bill would require the district to provide watermaster service on behalf of water right holders whose place of use under an appointed decree, as defined, is a parcel of real property within the district.

**Position:** Watch

**Subject:** LAFCo Administration, Special District Powers, Water

**AB 568 (Dodd D) Reclamation District No. 108: hydroelectric power.**

**Current Text:** Amended: 5/14/2015 [pdf](#) [html](#)

**Introduced:** 2/24/2015

**Last Amended:** 5/14/2015

**Status:** 5/14/2015-Read second time and amended. Ordered returned to second reading.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #1 ASSEMBLY ASSEMBLY SECOND READING FILE

**Summary:**

Current law authorizes Reclamation District No. 1004, in conjunction with the County of Colusa, to construct, maintain, and operate a plant, transmission lines, and other necessary or appropriate facilities for the generation of hydroelectric power, as prescribed. Existing law requires proceeds from the sale of electricity to be utilized to retire any time warrants issued for construction of the facilities and otherwise for the powers and purposes for which the district was formed. This bill would grant the above-described hydroelectric power authority to Reclamation District No. 108 until January 1, 2021.

**Position:** Watch

**Subject:** Special District Powers

**AB 656 (Garcia, Cristina D) Joint powers agreements: mutual water companies.**

**Current Text:** Amended: 5/4/2015 [pdf](#) [html](#)

**Introduced:** 2/24/2015

**Last Amended:** 5/4/2015

**Status:** 5/5/2015-Re-referred to Com. on APPR.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/20/2015 9 a.m. - State Capitol, Room 4202 ASSEMBLY APPROPRIATIONS, GOMEZ, Chair

**Summary:**

Would specifically authorize a mutual water company and a public agency to participate in joint powers agreement for the provision of insurance and risk-pooling, technical support, and other similar services for the purpose of reducing risk liability .

**Position:** Watch

**Subject:** Other

**CALAFCO Comments:** As written, the bill gives the ability to two or more mutual water companies, or a mutual water company and a public agency to enter into a joint powers agreement. The bill limits the purpose of such a joint powers agreement to either risk-pooling or the provision of technical support, continuing education, safety engineering, operational and managerial advisory assistance to be provided to the members of that joint powers agency.

**SB 13 (Pavley D) Groundwater.**

**Current Text:** Amended: 4/23/2015 [pdf](#) [html](#)

**Introduced:** 12/1/2014

**Last Amended:** 4/23/2015

**Status:** 5/14/2015-Referred to Com. on W., P., & W.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Would specify that the State Water Resources Control Board is authorized to designate a high- or medium-priority basin as a probationary basin. This bill would provide a local agency or groundwater sustainability agency 90 or 180 days, as prescribed, to remedy certain deficiencies that caused the board to designate the basin as a probationary basin. This bill would authorize the board to develop an interim plan for certain probationary basins one year after the designation of the basin as a probationary basin. This bill contains other related provisions and other existing laws.

**Position:** Watch

**Subject:** Water

**CALAFCO Comments:** While this bill has no direct affect on LAFCos, the formation of groundwater management agencies and groundwater management is of interest, therefore CALAFCO will watch the bill.

**[SB 181](#) (Committee on Governance and Finance) Validations.**

**Current Text:** Introduced: 2/9/2015 [pdf](#) [html](#)

**Introduced:** 2/9/2015

**Status:** 5/14/2015-From committee: Do pass. Ordered to consent calendar. (Ayes 9. Noes 0.) (May 13).

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #27 ASSEMBLY SENATE SECOND READING FILE

**Summary:**

This bill would enact the First Validating Act of 2015, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities. This bill contains other related provisions.

**Attachments:**

[CALAFCO Letter of Support Mar 2015](#)

**Position:** Support

**Subject:** Other

**CALAFCO Comments:** One of three annual acts which validate the boundaries of all local agencies.

**[SB 182](#) (Committee on Governance and Finance) Validations.**

**Current Text:** Introduced: 2/9/2015 [pdf](#) [html](#)

**Introduced:** 2/9/2015

**Status:** 5/14/2015-From committee: Do pass. Ordered to consent calendar. (Ayes 9. Noes 0.) (May 13).

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #28 ASSEMBLY SENATE SECOND READING FILE

**Summary:**

This bill would enact the Second Validating Act of 2015, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities. This bill contains other related provisions.

**Attachments:**

[CALAFCO Letter of Support Mar 2015](#)

**Position:** Support

**Subject:** Other

**CALAFCO Comments:** One of three annual acts which validate the boundaries of all local agencies.

**[SB 183](#) (Committee on Governance and Finance) Validations.**

**Current Text:** Introduced: 2/9/2015 [pdf](#) [html](#)

**Introduced:** 2/9/2015

**Status:** 4/16/2015-In Assembly. Read first time. Held at Desk.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

This bill would enact the Third Validating Act of 2015, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities.

**Attachments:**

[CALAFCO Letter of Support Mar 2015](#)



**Position:** Support

**Subject:** Other

**CALAFCO Comments:** One of three annual acts which validate the boundaries of all local agencies.

**[SB 184](#) (Committee on Governance and Finance) Local government: omnibus bill.**

**Current Text:** Amended: 4/16/2015 [pdf](#) [html](#)

**Introduced:** 2/9/2015

**Last Amended:** 4/16/2015

**Status:** 5/13/2015-Ordered to special consent calendar.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #84 SENATE SPECIAL CONSENT CALENDAR #1

**Summary:**

Current law requires the legislative body of a local entity to annually file with the auditor a list of lots or parcels of land subject to specified fees or charges for water, sanitation, storm drainage, or sewerage system services and facilities and the amounts of the installments of the fees or charges to be entered against the affected lots or parcels of land. Current law requires the auditor to enter on the assessment roll the amounts of installments of these fees or charges. Current law defines the auditor, for the purposes of these provisions, as the financial officer of the local entity. This bill would clarify that the above-described provisions relating to the authority and duties of the auditor apply only to the county auditor. This bill makes changes to the duties and processes of the County Recorder. The bill would also make changes to the Subdivision Map Act and the Uniform Public Construction Cost Accounting Act. This bill contains other related provisions.

**Position:** Watch

**Subject:** Other

**CALAFCO Comments:** This bill is the Senate Governance & Finance Committee's annual Omnibus bill.

This bill is intended to make technical, non-substantive changes to the Government Code outside of CKH.

**[SB 226](#) (Pavley D) Sustainable Groundwater Management Act: groundwater rights.**

**Current Text:** Amended: 5/5/2015 [pdf](#) [html](#)

**Introduced:** 2/13/2015

**Last Amended:** 5/5/2015

**Status:** 5/8/2015-Set for hearing May 18.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 Anticipated Hearing SENATE APPR., Not in daily file.

**Summary:**

The bill would provide that a court shall use the Code of Civil Procedure for determining rights to groundwater, except as provided by the special procedures established in the bill. This bill would require the process for determining rights to groundwater to be available to any court of competent jurisdiction. The bill would provide that it applies to Indian tribes and the federal government. The bill would require the boundaries of a basin to be as identified in Bulletin 118, unless other basin boundaries are established, as specified. This bill contains other existing laws and other provisions.

**Position:** Placeholder - monitor

**Subject:** Water

**CALAFCO Comments:** This is a spot bill to address groundwater rights relating to the new Sustainable Groundwater Management Agencies.

**[SB 393](#) (Nguyen R) Local agencies.**

**Current Text:** Introduced: 2/25/2015 [pdf](#) [html](#)

**Introduced:** 2/25/2015

**Status:** 3/5/2015-Referred to Com. on RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Current law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, establishes the sole and exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts. This bill would make technical, nonsubstantive changes to the above-described law.

**Position:** Placeholder - monitor  
**Subject:** CKH General Procedures

**CALAFCO Comments:** This is a spot bill. According to the author's office, it has been introduced by the Senator on behalf of the Republican Caucus as a local government spot bill (Senator Nguyen is the Vice Chair of the Senate Gov & Finance Comm). CALAFCO will monitor.

**[SB 422](#) ([Monning D](#)) Santa Clara Valley Open-Space Authority.**

**Current Text:** Amended: 4/14/2015 [pdf](#) [html](#)

**Introduced:** 2/25/2015

**Last Amended:** 4/14/2015

**Status:** 4/30/2015-In Assembly. Read first time. Held at Desk.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Current law authorizes the Santa Clara County Open-Space Authority to take by eminent domain any property necessary or convenient to accomplish the purposes of the authority, with the exception of lands in active ranching, lands in agricultural production, and lands in timberland production zones that are not threatened by imminent conversion to developed uses. This bill would, in addition, authorize the authority to acquire , but not to take by eminent domain interests in real property that are outside of the authority's jurisdiction, necessary to the full exercise of its powers.

**Subject:** Special District Powers

**[SB 485](#) ([Hernandez D](#)) County of Los Angeles: sanitation districts.**

**Current Text:** Introduced: 2/26/2015 [pdf](#) [html](#)

**Introduced:** 2/26/2015

**Status:** 5/7/2015-Read second time. Ordered to third reading.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:**

5/18/2015 #15 SENATE SENATE BILLS-THIRD READING FILE

**Summary:**

The County Sanitation District Act authorizes a sanitation district to acquire, construct, and complete certain works, property, or structures necessary or convenient for sewage collection, treatment, and disposal. This bill would authorize specified sanitation districts in the County of Los Angeles, to acquire, construct, operate, maintain, and furnish facilities for the diversion, management, and treatment of stormwater and dry weather runoff, the discharge of the water to the stormwater drainage system, and the beneficial use of the water. This bill contains other related provisions.

**Subject:** Special District Powers

**[SB 552](#) ([Wolk D](#)) Public water systems: disadvantaged communities: drinking water standards.**

**Current Text:** Amended: 4/16/2015 [pdf](#) [html](#)

**Introduced:** 2/26/2015

**Last Amended:** 4/16/2015

**Status:** 5/11/2015-May 11 hearing: Placed on APPR. suspense file.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:**

Would require, by January 1, 2017, the State Water Resources Control Board to develop a report identifying specific funding and enforcement mechanisms necessary, to ensure that disadvantaged communities have water systems that are in compliance with state and federal drinking water standards. The bill would require the report to identify specific legislative and administrative actions necessary to bring disadvantaged communities into compliance with safe drinking water standards.

**Position:** Watch

**Subject:** Disadvantaged Communities, Water

Total Measures: 24

Total Tracking Forms: 24

5/15/2015 2:38:41 PM

LOCAL  
AGENCY  
FORMATION  
COMMISSION OF  
YOLO COUNTY



CHAIR  
OLIN WOODS  
Public Member

VICE CHAIR  
MATT REXROAD  
Supervisor – 3<sup>rd</sup> District

BILL KRISTOFF  
Councilmember  
City of West Sacramento

DON SAYLOR  
Supervisor – 2<sup>nd</sup> District

CECILIA AGUIAR-CURRY  
Mayor  
City of Winters

ALTERNATE  
ROBERT RAMMING  
Public Member

ALTERNATE  
JIM PROVENZA  
Supervisor – 4<sup>th</sup> District

ALTERNATE  
ROBB DAVIS  
Councilmember  
City of Davis

Staff  
CHRISTINE M. CRAWFORD, AICP  
Executive Officer

TRACEY DICKINSON, MPPA  
Associate Management Analyst

TERRI TUCK  
Commission Clerk

ERIC MAY  
Commission Counsel

625 Court Street, Suite 203  
Woodland CA 95695

(530) 666-8048  
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[www.yololafco.org](http://www.yololafco.org)

**To:** LAFCo Commission

**From:** Christine Crawford, Executive Officer

**Re:** Supplemental Memo for Item 6 – CALAFCO Legislative Update

**Date:** May 27, 2015

Since Agenda Item 6 was published, staff became aware of Budget Trailer Bill 825, which was just introduced on May 18, 2015 by the California Department of Finance (attached). This bill would empower the State Water Resources Control Board (SWRCB) to require the consolidation of water systems it determines are failing to reliably provide an adequate supply of safe drinking water.

CALAFCO has not taken an official position on this bill yet, however it causes a number of concerns for LAFCos and special districts. The SWRCB would be required to “consult” with LAFCos however consolidations would otherwise circumvent the normal LAFCo process.

This is intended to create the ability for the state to act quickly in a water crisis, which could be helpful. However circumventing LAFCos seems to be causing consternation with some Executive Officers who have weighed in. Staff will continue to track this bill as it moves through the legislative process.

**Add New Section 116557 to the Health and Safety Code**

**§ 116557. Consolidation of Public Water Systems**

Notwithstanding Government Code section 56133, where a public water system fails to reliably provide an adequate supply of safe potable water, the State Water Resources Control Board may require consolidation with another public water system. Prior to ordering consolidation as provided in this section, the State Water Resources Control Board shall:

- (a) Consult with the relevant local agency formation commission regarding the provision of water service in the affected area, the recommendations for improving service in a municipal service review, and any other relevant information;
- (b) Conduct a hearing as described in section 116545;
- (c) Find that:
  - (1) consolidation of the public water systems is feasible;
  - (2) consolidation is the best means to provide an adequate supply of safe potable water to the customers of those public water systems
- (d) Provide the receiving system with adequate and affordable financial assistance for the infrastructure needed to complete the consolidation. Affordability shall be based on the State Water Resources Control Board's existing financial assistance guidelines and policies.
- (e) Where the subsumed public water system is a privately held company, adequately compensate the owners for the fair market value of the system.

*Version: 5/15/2015 at 4pm*



## Public Hearings 7.

### LAFCO

Meeting Date: 05/28/2015

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### Information

#### SUBJECT

Receive the Fiscal Year 2015/16 Final Budget, open the Public Hearing for comments, close the Public Hearing, consider and adopt the Final LAFCo Budget for FY 2015/16

#### RECOMMENDED ACTION

1. Receive staff presentation on the Final Budget for Fiscal Year 2015/16.
2. Open the Public Hearing for public comments on the item.
3. Close the Public Hearing.
4. Consider and adopt the Final LAFCo Budget for Fiscal Year 2015/16.

#### FISCAL IMPACT

The attached LAFCo budget includes proposed revenues and expenditures for LAFCo for the 2015/16 fiscal year (FY). This budget maintains resources for the Commission to meet its responsibilities under the Cortese-Knox-Hertzberg (CKH) Act and the Shared Services Program for FY 15/16. Adopting a final budget will ensure LAFCo is adequately funded to meet its legal obligations and maintain the shared services program.

#### REASONS FOR RECOMMENDED ACTION

Each year Yolo County LAFCo adopts an annual budget with notice to the four cities and Yolo County. In accordance with the CKH Act, a proposed budget must be adopted by May 1 and final budget by June 15 of each year. Following approval of the final budget and no later than July 1, the auditor requests payment from each agency.

In accordance with the CKH Act, the cities and County split the cost of LAFCo funding 50/50. A formula for the split of the cities' share is outlined in Government Code Section 56381 (b)(1); which would be in proportion to a city's tax revenue or an alternative method approved by a majority of the cities. Beginning in FY 2007-08, the cities of Yolo County developed an alternative formula to apportion their 50% of LAFCo funding by averaging a city's general tax revenue (less grant monies) and population.

In summary, each agency's portion of the overall LAFCo budget is listed below, with the change relative to last year noted:

City of Davis: 16.83% (was 16.95%)  
City of West Sacramento: 17.20% (was 16.70%)  
City of Winters: 1.58% (was 1.61%)  
City of Woodland: 14.39% (was 14.74%)  
County of Yolo: 50.00%

#### BACKGROUND

The draft budget was heard and discussed at the April 23, 2015 meeting (the staff report is attached for reference). The Commission did not direct any changes to the proposed budget at that meeting and there have not been any changes to the budget since the Commission reviewed it last month.

The Commission requested staff send the draft budget to the city/county managers for their review and comment. In addition, staff was directed to ask the managers about two items: (1) their commitment to fund the shared services priorities determined at the February workshop and (2) if any agency would be interested in potentially sharing an analyst with LAFCo to save benefit costs. Staff contacted the managers via email on April 27th and May 19th, 2015, and have only heard back from the County so far that yes, it agrees to fund the shared services priorities and that they might be potentially interested in sharing a half time analyst again.

The job posting for the new half time analyst just closed on May 18th and staff has not seen the qualified list of candidates yet. Therefore at this time, staff recommends the Commission adopt the budget as proposed. If it happens to work out to share an analyst actual benefit costs would go down, which would result in unused fund balance at the end of FY 15/16 that will be used to offset future agency costs next budget cycle. Although if a well qualified candidate can be found that desires a half time position, staff is inclined to not share in order to maximize staff objectivity and independent analysis, especially as annexations for at least two cities are on the 1-2 year horizon.

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## Attachments

[Final 2015/16 Budget](#)

[Staff Report - April 23, 2105 Draft Budget](#)

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## Form Review

### Inbox

Tracey Dickinson LAFCO  
Christine Crawford  
Form Started By: Christine Crawford  
Final Approval Date: 05/19/2015

### Reviewed By

Tracey Dickinson  
Christine Crawford

### Date

05/19/2015 12:10 PM  
05/19/2015 12:59 PM  
Started On: 05/18/2015 03:18 PM

FINAL LAFCO BUDGET - FINANCING SOURCES - SCHEDULE A

FISCAL YEAR 2015/16  
FUND NO: 368

Item 7 - Attachment

Account #	Account Name	FY 14/15 Revenue Budgeted	FY 15/16 Proposed Revenue	Net Change	Agency Apportionment FY 15/16
<b>REVENUES</b>					
82-4100	INTEREST	\$ 1,500	\$ 1,500	\$ -	
82-5820	OTHER GOVT AGENCY-COUNTY	\$ 202,767	\$ 184,944	\$ (17,823)	50.00%
82-5821	OTHER GOVT AGENCY-WEST SACRAMENTO	\$ 67,728	\$ 63,610	\$ (4,118)	17.20%
82-5822	OTHER GOVT AGENCY-WOODLAND	\$ 59,792	\$ 53,232	\$ (6,560)	14.39%
82-5823	OTHER GOVT AGENCY-WINTERS	\$ 6,509	\$ 5,857	\$ (652)	1.58%
82-5824	OTHER GOVT AGENCY-DAVIS	\$ 68,737	\$ 62,245	\$ (6,492)	16.83%
82-6225	LAFCO FEES	\$ 3,000	\$ -	\$ (3,000)	
82-7600	OTHER SALES				
	UNUSED FUND BALANCE FROM PREVIOUS FY	\$ 66,077	\$ 124,424	\$ 58,347	
					\$ 369,888.00
	TOTAL AGENCY COST	\$ 405,533	\$ 369,888	\$ (35,645)	
	TOTAL OTHER SOURCES	\$ 70,577	\$ 125,924	\$ 55,347	
	<b>TOTAL FINANCING SOURCES</b>	<b>\$ 476,110</b>	<b>\$ 495,812</b>	<b>\$ 19,702</b>	
<b>FUND BALANCE</b>					
	CURRENT FUND BALANCE	\$ 248,109			Fund balance at the close of FY 13/14
	COMMITTED OPEB LIABILITY	\$ (50,035)			
	ASSIGNED - CAPITAL ASSET REPLACEMENT	\$ (2,400)			
74-0500	CONTINGENCY 15% HELD IN FUND BALANCE	\$ (71,250)			
	<b>TOTAL TO REMAIN IN FUND BALANCE</b>	<b>\$ 123,685</b>			
	"EXTRA" FUND BALANCE TO OFFSET COSTS	\$ 124,424			Extra fund balance applied to offset agency costs

FINAL LAFCO BUDGET - FINANCING USES - SCHEDULE B

FISCAL YEAR 2015/16

FUND NO: 368

Account #	Account Name	FY 2014/15 Budget	FY 15/16 Proposed Budget	Net Change	Explanation of Change
<b>SALARIES AND BENEFITS</b>					
86-1101	REGULAR EMPLOYEES	\$ 185,000	\$ 205,020	\$ 20,020	EO Step D to E 5% increase 6/2015 (discretionary)
86-1102	EXTRA HELP			\$ -	Assumes Management Analyst Position Step A @0.5 FTE
86-1103	OVERTIME			\$ -	
86-1201	RETIREMENT (CALPERS)	\$ 39,677	\$ 44,774	\$ 5,097	Employees pay full 8% towards retirement
86-1202	OASDI	\$ 13,871	\$ 14,182	\$ 311	
86-1203	MEDICARE TAX	\$ 3,403	\$ 3,566	\$ 163	
86-1301	OPEB LIABILITY (Retiree health benefits)	\$ 8,000	\$ 14,351	\$ 6,351	Amount per County
86-1400	UNEMPLOYMENT INSURANCE	\$ 1,500	\$ 850	\$ (650)	
86-1500	WORKER'S COMPENSATION INSURANCE	\$ 1,500	\$ 1,500	\$ -	
86-1600	CAFETERIA PLAN BENEFITS	\$ 61,362	\$ 61,362	\$ -	Includes health, dental, vision, life insurance
86-1999	SALARY ALLOCATION/ADJUSTMENT	\$ (10,227)		\$ 10,227	Prev credit from County sharing analyst benefits (going away)
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>\$ 304,086</b>	<b>\$ 345,605</b>	<b>\$ 41,519</b>	
<b>SERVICES AND SUPPLIES</b>					
86-2090	COMMUNICATIONS	\$ 3,000	\$ 2,500	\$ (500)	
86-2130	FOOD	\$ 350	\$ 350	\$ -	
86-2202	INSURANCE - PUBLIC LIABILITY	\$ 1,000	\$ 500	\$ (500)	
86-2271	MAINTENANCE - EQUIPMENT	\$ 500	\$ 750	\$ 250	
86-2330	MEMBERSHIPS	\$ 3,100	\$ 3,100	\$ -	
86-2360	MISCELLANEOUS	\$ 250	\$ 250	\$ -	
86-2390	OFFICE EXPENSE	\$ 750	\$ 750	\$ -	
86-2391	OFFICE EXPENSE - POSTAGE	\$ 500	\$ 500	\$ -	
86-2392	OFFICE EXPENSE - PRINTING	\$ 1,000	\$ 1,000	\$ -	
86-2417	IT SERVICES - Dept System Maintenance	\$ 1,048	\$ 1,146	\$ 98	
86-2418	IT SERVICES - Enterprise/Resource/Planning	\$ 1,354	\$ 2,777	\$ 1,423	Amount per County
86-2419	IT SERVICES - Connectivity	\$ 3,000	\$ 2,751	\$ (249)	
86-2421	AUDITING & FISCAL SERVICES	\$ 6,000	\$ 20,000	\$ 14,000	We've been setting aside \$6k/yr (\$12k in reserve for this)
86-2422	INFORMATION TECH SERVICES	\$ 400	\$ 400	\$ -	GIS Software License
86-2423	LEGAL SERVICES	\$ 7,500	\$ 5,000	\$ (2,500)	
86-2429	PROFESSIONAL & SPECIALIZED SERVICES	\$ 80,000	\$ 55,000	\$ (25,000)	Assumes MSR consultant tasks that occur in FY 15/16
	PROF SERVICES - SHARED SERVICES (SSP)	\$ 20,000	\$ 10,000	\$ (10,000)	Placeholder - no services specifically anticipated
86-2460	PUBLICATIONS & LEGAL NOTICES	\$ 1,500	\$ 1,500	\$ -	
86-2491	RENTS & LEASES - EQUIPMENT	\$ 1,500	\$ 1,500	\$ -	
86-2495	RECORDS STORAGE "ARCHIVES"	\$ 400	\$ 483	\$ 83	
86-2548	TRAINING EXPENSE	\$ 12,000	\$ 12,000	\$ -	
86-2610	TRANSPORTATION & TRAVEL	\$ 2,000	\$ 2,000	\$ -	
86-3102	PAYMENTS TO OTHER GOVT INSTITUTIONS	\$ 1,000	\$ 1,000	\$ -	Costs are charged back to applicants
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 148,152</b>	<b>\$ 125,257</b>	<b>\$ (22,895)</b>	
<b>OTHER FINANCING USES</b>					
86-6110	PC EQUIPMENT REPLACEMENT FUND	\$ 1,200	\$ 1,200	\$ -	Set aside to upgrade 3 computers every 4 yrs
86-9900	APPROPRIATIONS FOR CONTINGENCY	\$ 22,672	\$ 23,750	\$ 1,078	5% Appropriated/15% in Fund Balance
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 476,110</b>	<b>\$ 495,812</b>	<b>\$ 19,702</b>	



**LAFCO**

Meeting Date: 04/23/2015

**Information****SUBJECT**

Consider and adopt the proposed LAFCo budget for fiscal year 2015/16 and set May 28, 2015 as the public hearing date to approve the final budget.

**RECOMMENDED ACTION**

1. Receive staff presentation on the proposed budget for fiscal year 2015/16.
2. Open the public hearing for public comments on the item.
3. Close the public hearing.
4. Consider the information presented in the staff report and during the public hearing, direct staff to make any changes deemed appropriate, and adopt the proposed budget.
5. Set May 28, 2015 as the public hearing to consider approving the final LAFCo budget for fiscal year 2015/16.

**FISCAL IMPACT**

The attached LAFCo budget includes proposed revenues and expenditures for LAFCo for the 2015/16 fiscal year (FY). This proposed budget maintains adequate support for the Commission to meet its responsibilities under the Cortese-Knox-Hertzberg (CKH) Act and the shared services priorities for FY 15/16.

**REASONS FOR RECOMMENDED ACTION**

Yolo County LAFCo adopts an annual budget with notice to the four cities and Yolo County. In accordance with the CKH Act, a proposed budget must be adopted by May 1 and final budget by June 15 of each year. Following approval of the final budget and no later than July 1, the auditor requests payment from each agency. In order to meet these time lines, the final budget is scheduled to be adopted at the May 28, 2015 LAFCo Commission meeting and invoices will go out thereafter.

In accordance with the CKH Act, the cities and County split the cost of LAFCo funding 50/50. A formula for the split of the cities' share is outlined in Government Code Section 56381 (b)(1); which would be in proportion to a city's tax revenue or an alternative method approved by a majority of the cities. Beginning in FY 2007-08, the cities developed an alternative formula to apportion their 50% of LAFCo funding by averaging a city's general tax revenue (less grant monies) and population.

A more detailed table describing the formula is attached for review (this agenda software program does not handle tables well). In summary, the breakdown of agency apportionment of the LAFCo budget is as follows:

City of Davis	16.83%	
City of West Sacramento	17.20%	
City of Winters	1.58%	
City of Woodland	14.39%	
County of Yolo	50.00%	

**BACKGROUND**

Overall, the draft budget for FY 15/16 is increasing from \$476,110 to \$495,812 (a net increase of \$19,702 or 4.14%). This increase is a result of salary and benefit increases, as explained in more detail below. Although even though the overall budget is increasing, agency costs will go down because there is \$124,424 of uncommitted or "extra" fund balance from FY 13/14 that can be used to offset costs.

**Revenues**

The FY 15/16 expected revenues include anticipated income from other agencies and interest. Staff has not assumed any fee revenue for this year because it is minimal and uncertain. The following lists the draft budget cost for each agency and expected

decrease amount from the previous fiscal year.

City of Davis \$62,245 (decrease of \$6,492)  
City of West Sacramento \$63,610 (decrease of \$4,118)  
City of Winters \$5,857 (decrease of \$652)  
City of Woodland \$53,232 (decrease of \$6,560)  
County of Yolo \$184,944 (decrease of \$17,823)

Following Commission direction on the draft budget at the April meeting, staff will send the proposed budget to the city/county managers for review and comment. In addition, per direction from the Commission at the March meeting, this communication will include an explicit opportunity to comment on and/or agree to fund the shared services priorities from the workshop. Staff will report on all feedback received during the final budget hearing on May 28, 2015.

### **Expenditures**

#### ***Salaries and Benefits***

Overall, the total salary and benefits is projected to increase 13.6% from the current year's adjusted budget. This is due to:

- A projected 5% step increase for the Executive Officer (subject to Commission approval).
- Cost increases for employee CALPERS and retiree health benefits.
- A projected 2% cost of living (COLA) increase for each employee.
- Staffing changes that will result in LAFCo funding the full benefit package for our half-time analyst position (rather than splitting the benefit package with the County).

LAFCo currently splits a full-time Associate Management Analyst (Tracey Dickinson) with the County Administrator's Office (CAO), resulting in the equivalent of a half-time analyst at LAFCo. However, Ms. Dickinson has indicated that at the end of the fiscal year she will be shifting over to work for the CAO full time, rather than splitting her time between the two offices. LAFCo will need to hire a new half-time analyst to replace her, but will no longer be splitting the position with the CAO.

There are two expected cost increases associated with this staffing change.

- Permanent half-time employees in the County's payroll system receive full benefits. These costs were previously split with the County, and LAFCo will now be responsible for covering the full benefits package.
- The County has four management analyst classifications of increasing responsibility and commensurate pay scales. Our current analyst is an Associate Management Analyst (entry level). However, staff has reviewed the qualifications for each position and recommends that LAFCo recruit for a Management Analyst (one above entry level) when hiring Ms. Dickinson's replacement. The minimum qualifications for this position would be a bachelor's degree and one year of work experience.

#### ***Services and Supplies***

Overall, LAFCo related expenditures in services and supplies are projected to decrease by 15.5% in the next fiscal year. We will continue to have professional services expenditures for the two Municipal Service Review consultant contracts that were approved at the February meeting, but overall costs will go down. In addition, we have budgeted for an audit for the last three fiscal years (per LAFCo's Administrative Policy 5.18) which is estimated to cost \$20,000.

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### **Attachments**

[Proposed LAFCo 2015/16 Budget and Apportionment Sheet](#)

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### **Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tracey Dickinson LAFCO	Tracey Dickinson	04/07/2015 04:04 PM
Christine Crawford	Christine Crawford	04/09/2015 08:49 AM
Form Started By: Christine Crawford		Started On: 04/01/2015 04:18 PM
Final Approval Date: 04/09/2015		

Account #	Account Name	FY 14/15 Revenue Budgeted	FY 15/16 Proposed Revenue	Net Change	Agency Apportionment FY 15/16
<b>REVENUES</b>					
82-4100	INTEREST	\$ 1,500	\$ 1,500	\$ -	
82-5820	OTHER GOVT AGENCY-COUNTY	\$ 202,767	\$ 184,944	\$ (17,823)	50.00%
82-5821	OTHER GOVT AGENCY-WEST SACRAMENTO	\$ 67,728	\$ 63,610	\$ (4,118)	17.20%
82-5822	OTHER GOVT AGENCY-WOODLAND	\$ 59,792	\$ 53,232	\$ (6,560)	14.39%
82-5823	OTHER GOVT AGENCY-WINTERS	\$ 6,509	\$ 5,857	\$ (652)	1.58%
82-5824	OTHER GOVT AGENCY-DAVIS	\$ 68,737	\$ 62,245	\$ (6,492)	16.83%
82-6225	LAFCO FEES	\$ 3,000	\$ -	\$ (3,000)	
82-7600	OTHER SALES				
	UNUSED FUND BALANCE FROM PREVIOUS FY	\$ 66,077	\$ 124,424	\$ 58,347	
					\$ 369,888.00
	TOTAL AGENCY COST	\$ 405,533	\$ 369,888	\$ (35,645)	
	TOTAL OTHER SOURCES	\$ 70,577	\$ 125,924	\$ 55,347	
	<b>TOTAL FINANCING SOURCES</b>	<b>\$ 476,110</b>	<b>\$ 495,812</b>	<b>\$ 19,702</b>	
<b>FUND BALANCE</b>					
	CURRENT FUND BALANCE	\$ 248,109			Fund balance at the close of FY 13/14
	COMMITTED OPEB LIABILITY	\$ (50,035)			
	ASSIGNED - CAPITAL ASSET REPLACEMENT	\$ (2,400)			
74-0500	CONTINGENCY 15% HELD IN FUND BALANCE	\$ (71,250)			
	<b>TOTAL TO REMAIN IN FUND BALANCE</b>	<b>\$ 123,685</b>			
	"EXTRA" FUND BALANCE TO OFFSET COSTS	\$ 124,424			Extra fund balance applied to offset agency costs

Account #	Account Name	FY 2014/15 Budget	FY 15/16 Proposed Budget	Net Change	Explanation of Change
<b>SALARIES AND BENEFITS</b>					
86-1101	REGULAR EMPLOYEES	\$ 185,000	\$ 205,020	\$ 20,020	EO Step D to E 5% increase 6/2015 (discretionary)
86-1102	EXTRA HELP			\$ -	Assumes Management Analyst Position Step A @0.5 FTE
86-1103	OVERTIME			\$ -	
86-1201	RETIREMENT (CALPERS)	\$ 39,677	\$ 44,774	\$ 5,097	Employees pay full 8% towards retirement
86-1202	OASDI	\$ 13,871	\$ 14,182	\$ 311	
86-1203	MEDICARE TAX	\$ 3,403	\$ 3,566	\$ 163	
86-1301	OPEB LIABILITY (Retiree health benefits)	\$ 8,000	\$ 14,351	\$ 6,351	Amount per County
86-1400	UNEMPLOYMENT INSURANCE	\$ 1,500	\$ 850	\$ (650)	
86-1500	WORKER'S COMPENSATION INSURANCE	\$ 1,500	\$ 1,500	\$ -	
86-1600	CAFETERIA PLAN BENEFITS	\$ 61,362	\$ 61,362	\$ -	Includes health, dental, vision, life insurance
86-1999	SALARY ALLOCATION/ADJUSTMENT	\$ (10,227)		\$ 10,227	Prev credit from County sharing analyst benefits (going away)
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>\$ 304,086</b>	<b>\$ 345,605</b>	<b>\$ 41,519</b>	
<b>SERVICES AND SUPPLIES</b>					
86-2090	COMMUNICATIONS	\$ 3,000	\$ 2,500	\$ (500)	
86-2130	FOOD	\$ 350	\$ 350	\$ -	
86-2202	INSURANCE - PUBLIC LIABILITY	\$ 1,000	\$ 500	\$ (500)	
86-2271	MAINTENANCE - EQUIPMENT	\$ 500	\$ 750	\$ 250	
86-2330	MEMBERSHIPS	\$ 3,100	\$ 3,100	\$ -	
86-2360	MISCELLANEOUS	\$ 250	\$ 250	\$ -	
86-2390	OFFICE EXPENSE	\$ 750	\$ 750	\$ -	
86-2391	OFFICE EXPENSE - POSTAGE	\$ 500	\$ 500	\$ -	
86-2392	OFFICE EXPENSE - PRINTING	\$ 1,000	\$ 1,000	\$ -	
86-2417	IT SERVICES - Dept System Maintenance	\$ 1,048	\$ 1,146	\$ 98	
86-2418	IT SERVICES - Enterprise/Resource/Planning	\$ 1,354	\$ 2,777	\$ 1,423	Amount per County
86-2419	IT SERVICES - Connectivity	\$ 3,000	\$ 2,751	\$ (249)	
86-2421	AUDITING & FISCAL SERVICES	\$ 6,000	\$ 20,000	\$ 14,000	We've been setting aside \$6k/yr (\$12k in reserve for this)
86-2422	INFORMATION TECH SERVICES	\$ 400	\$ 400	\$ -	GIS Software License
86-2423	LEGAL SERVICES	\$ 7,500	\$ 5,000	\$ (2,500)	
86-2429	PROFESSIONAL & SPECIALIZED SERVICES	\$ 80,000	\$ 55,000	\$ (25,000)	Assumes MSR consultant tasks that occur in FY 15/16
	PROF SERVICES - SHARED SERVICES (SSP)	\$ 20,000	\$ 10,000	\$ (10,000)	Placeholder - no services specifically anticipated
86-2460	PUBLICATIONS & LEGAL NOTICES	\$ 1,500	\$ 1,500	\$ -	
86-2491	RENTS & LEASES - EQUIPMENT	\$ 1,500	\$ 1,500	\$ -	
86-2495	RECORDS STORAGE "ARCHIVES"	\$ 400	\$ 483	\$ 83	
86-2548	TRAINING EXPENSE	\$ 12,000	\$ 12,000	\$ -	
86-2610	TRANSPORTATION & TRAVEL	\$ 2,000	\$ 2,000	\$ -	
86-3102	PAYMENTS TO OTHER GOVT INSTITUTIONS	\$ 1,000	\$ 1,000	\$ -	Costs are charged back to applicants
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 148,152</b>	<b>\$ 125,257</b>	<b>\$ (22,895)</b>	
<b>OTHER FINANCING USES</b>					
86-6110	PC EQUIPMENT REPLACEMENT FUND	\$ 1,200	\$ 1,200	\$ -	Set aside to upgrade 3 computers every 4 yrs
86-9900	APPROPRIATIONS FOR CONTINGENCY	\$ 22,672	\$ 23,750	\$ 1,078	5% Appropriated/15% in Fund Balance
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 476,110</b>	<b>\$ 495,812</b>	<b>\$ 19,702</b>	

Agency	General Revenue	% of General Revenue	City Population	% of Total City Pop	Average % of Revenue and Population	Apportionment
Davis	\$ 36,260,421	31%	66,656	37%	33.66%	16.83%
West Sacramento	\$ 48,316,391	41%	50,836	28%	34.39%	17.20%
Winters	\$ 2,951,701	2%	6,979	4%	3.17%	1.58%
Woodland	\$ 30,867,559	26%	57,223	31%	28.78%	14.39%
Yolo County						50.00%
<b>Total</b>	<b>\$ 118,396,072</b>		<b>181,694</b>	<b>100%</b>	<b>100%</b>	<b>100.00%</b>



Regular 8.

**LAFCO**

**Meeting Date:** 05/28/2015

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**Information**

**SUBJECT**

Elect a Chair and Vice Chair for the Commission to serve a one-year term, which ends May 2016

**RECOMMENDED ACTION**

Elect a Chair and Vice Chair for the Commission to serve a one-year term, which ends May 2016.

**FISCAL IMPACT**

None.

**REASONS FOR RECOMMENDED ACTION**

At the regular meeting of the Commission held in May of each year, the members of the Commission elect a Chair and Vice Chair to serve a one-year term as stated in the Yolo LAFCo Administrative Policies and Procedures and consistent with state law.

**BACKGROUND**

The current Chair is Public Member **Olin Woods**. The current Vice Chair is County Member **Matt Rexroad**.

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**Attachments**

*No file(s) attached.*

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Christine Crawford	Christine Crawford	05/18/2015 03:10 PM
Form Started By: Terri Tuck		Started On: 05/06/2015 11:20 AM
Final Approval Date: 05/19/2015		



Regular 9.

**LAFCO**

**Meeting Date:** 05/28/2015

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**Information**

**SUBJECT**

Consider CALAFCO 2015 Board of Director Nominations for one City Member and one Public Member for the Central Region

**RECOMMENDED ACTION**

1. Determine any nominees for City Member and Public Member to the 2015 CALAFCO Executive Board.
2. Authorize the Chair to sign a letter of recommendation of support if a nominee(s) is chosen.
3. Designate voting delegate and alternate.

**FISCAL IMPACT**

CALAFCO Executive Board Members are not reimbursed by the Association. Each LAFCo absorbs the traveling costs for its own member on the Executive Board. The estimated annual traveling costs will vary depending on the location of Board meetings. Board members may participate in meetings via conference call; however, because of the length of Board meetings, those who choose to conference in have a more difficult time participating. The Board meets four to five times each year at alternate sites around the state. The annual cost could range from \$500 to \$1,000 if air travel is required. Sufficient funds can be budgeted for this expense.

**REASONS FOR RECOMMENDED ACTION**

The CALAFCO Recruitment Committee is accepting nominations to the Executive Board. The office of the City Member and the Public Member is open in the Central Region, where Yolo LAFCo is located. It is not yet known whether the incumbents currently in these positions will run again.

Nominations are due to the recruitment committee by Monday, August 3, 2015. The election will be conducted during regional caucuses at the CALAFCO annual conference prior to the Annual Membership Meeting on Thursday, September 3, 2015 at the Hyatt Regency in Sacramento.

**BACKGROUND**

The 2015 CALAFCO Board of Directors Election Nomination packet includes an invitation from the Recruitment Committee, details on any changes to the election process, and nominations forms. Any submitted changes in bylaws or other association administrative documents may also be voted upon at the annual conference. Electronic ballots will be available for LAFCos that cannot send representatives to the Annual Meeting.

According to the Yolo LAFCo Administrative Policies and Procedures, the most senior tenured Regular Commissioner at the conference will be the voting member. Additionally, to accommodate the smaller number of voters in each region, a runoff election will be required in the event of a tie or a non-majority vote.

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**Attachments**

[CALAFCO 2015 Board Nominations Packet](#)

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**Form Review**

Inbox

Reviewed By

Date

Christine Crawford  
Form Started By: Terri Tuck  
Final Approval Date: 05/19/2015

Christine Crawford

05/18/2015 03:09 PM  
Started On: 05/06/2015 10:33 AM





2014-2015  
Board of Directors

Chair

JOHN LEOPOLD  
Santa Cruz LAFCo

Secretary

GAY JONES  
Sacramento LAFCo

Treasurer

JOSH SUSMAN  
Nevada LAFCo

JULIE ALLEN  
Tulare LAFCo

CHERYL BROTHERS  
Orange LAFCo

JAMES CURATALO  
San Bernardino LAFCo

LARRY R. DUNCAN  
Butte LAFCo

MARY JANE GRIEGO  
Yuba LAFCo

JULIANA INMAN  
Napa LAFCo

MICHAEL KELLEY  
Imperial LAFCo

DR. WILLIAM KIRBY  
Placer LAFCo

MICHAEL R. MCGILL  
Contra Costa LAFCo

RICKY SAMAYOA  
Yuba LAFCo

ROGER WELT, PHD  
Santa Barbara LAFCo

Staff

PAMELA MILLER  
Executive Director

MARJORIE BLOM  
Executive Officer

CLARK ALSOP  
Legal Counsel

STEPHEN LUCAS  
Deputy Executive Officer

DAVID CHURCH  
Deputy Executive Officer

PAUL NOVAK  
Deputy Executive Officer

JENI TICKLER  
Executive Assistant

5 May 2015

To: Local Agency Formation Commission  
Members and Alternate Members

From: Elliot Mulberg, Committee Chair  
Board Recruitment Committee  
CALAFCO Board of Directors

RE: **Nominations for 2015/2016 CALAFCO Board of Directors**



Nominations are now open for the fall elections of the CALAFCO Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four to five times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

CALAFCO's Recruitment Committee is accepting nominations for the following seats on the CALAFCO Board of Directors:

<u>Northern Region</u>	<u>Central Region</u>	<u>Coastal Region</u>	<u>Southern Region</u>
District Member	City Member	City Member	District Member
County Member	Public Member	Public Member	County Member

The election will be conducted during regional caucuses at the CALAFCO annual conference prior to the Annual Membership Meeting on Thursday, September 3, 2015 at the Hyatt Regency in Sacramento, CA.

**Please inform your Commission that the CALAFCO Recruitment Committee is accepting nominations for the above-cited seats until *Monday, August 3, 2015.***

Incumbents are eligible to run for another term. Nominations received by August 3 will be included in the Recruitment Committee's Report and on the ballot, copies of which will be distributed to LAFCo members August 19 and made available at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance. The ballot request must be made no later than Monday, August 3, 2015. Completed absentee ballots must be returned by August 28, 2015.

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee.

**The nomination forms and materials must be received by the CALAFCO Executive Director no later than Monday, August 3, 2015.**

Here is a summary of the deadlines for this year's nomination process:

- **May 5** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **August 3** – Completed Nomination packet due
- **August 3** – Request for an absentee/electronic ballot
- **August 3** – Voting delegate name due to CALAFCO
- **August 19** – Distribution of the Recruitment Committee Report (includes all completed/submitted nomination papers)
- **August 19** – Distribution of requested absentee/electronic ballots.
- **August 28** – Absentee ballots due to CALAFCO
- **September 3** - Elections

Returning the nomination form prior to the deadline ensures your nominee is placed on the ballot. Please forward nominations to:

CALAFCO Recruitment Committee c/o Executive Director  
California Association of Local Agency Formation Commissions  
1215 K Street, Suite 1650  
Sacramento, California 95814  
FAX: 916-442-6535

Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to [info@calafco.org](mailto:info@calafco.org). Alternatively, nomination forms and materials can be mailed or faxed to the above address.

Former CALAFCO Board Member and Associate Member Elliot Mulberg has agreed to once again assist CALAFCO with the election process. We appreciate and value his expertise. Questions about the election process can be directed to him at [elliott@emulberg.com](mailto:elliott@emulberg.com) or 916-217-8393.

Members of the 2015/2016 CALAFCO Recruitment Committee are:

Chair – Elliot Mulberg <a href="mailto:elliott@emulberg.com">elliott@emulberg.com</a>	Associate Member and former CALAFCO Board member 916-217-8393
Josh Susman <a href="mailto:jsusman@calafco.org">jsusman@calafco.org</a>	Nevada LAFCo (Northern Region) 530-559-1725
Gay Jones <a href="mailto:gjones@calafco.org">gjones@calafco.org</a>	Sacramento LAFCo (Central Region) 916-208-0736
Michael McGill <a href="mailto:mmcgill@calafco.org">mmcgill@calafco.org</a>	Contra Costa LAFCo (Coastal Region) 925-383-9750
Cheryl Brothers <a href="mailto:cbrothers@calafco.org">cbrothers@calafco.org</a>	Orange LAFCo (Southern Region) 714-315-1403

Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures.

*Please consider joining us!*  
Enclosures

## **Board of Directors Nomination and Election Procedures and Forms**

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

### **1. APPOINTMENT OF A RECRUITMENT COMMITTEE**

- a. Following the Annual Membership Meeting the Board shall appoint a Committee of four members of the Board. The Recruitment Committee shall consist of one member from each region whose term is not ending.
- b. The Board shall appoint one of the members of the Recruitment Committee to serve as Chairman. The CALAFCO Executive Officer shall appoint a CALAFCO staff member to serve as staff for the Recruitment Committee in cooperation with the CALAFCO Executive Director.
- c. Each region shall designate a regional representative to serve as staff liaison to the Recruitment Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCoS across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

### **2. ANNOUNCEMENT TO ALL MEMBER LAFCoS**

- a. No later than three months prior to the Annual Membership Meeting, the Recruitment Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:
  - i. A statement clearly indicating which offices are subject to the election.
  - ii. A regional map including LAFCoS listed by region.
  - iii. The dates by which all nominations must be received by the Recruitment Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Nominations Committee action."
  - iv. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
  - v. The address to send the nominations forms.
  - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
- b. No later than four months before the annual membership meeting, the Recruitment Committee Chair shall send an announcement to the Executive Director for distribution to each member LAFCo and for publication in the newsletter and on the website. The announcement shall include the following:

<b>Key Timeframes for Nominations Process</b>	
<u>Days*</u>	
90	Nomination announcement
30	Nomination deadline
14	Committee report released
<small>*Days prior to annual membership meeting</small>	

- i. A statement clearly indicating which offices are subject to the election.
  - ii. The specific date by which all nominations must be received by the Recruitment Committee. Nominations received after the closing dates shall be returned to the proposing LAFCo marked "Received too late for Recruitment Committee action."
  - iii. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
  - iv. Requirement that nominated individual must be a commissioner or alternate commissioner from a member in good standing within the region.
- c. A copy of these procedures shall be posted on the web site.

### **3. THE RECRUITMENT COMMITTEE**

- a. The Recruitment Committee and the regional representatives have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Recruitment Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nominations the Recruitment Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Recruitment committee shall tally ballots at each caucus and provide the Recruitment Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Recruitment Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Member by the beginning of the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Annual Conference Planning Committee to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Post the candidate statements/resumes organized by region on a bulletin board near the registration desk.
- g. Regional elections shall be conducted as described in Section 4 below. The representative from the Recruitment Committee shall serve as the Presiding Officer for the purpose of the caucus election.
- h. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Recruitment Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

**4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING**

Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCos requesting an electronic ballot shall do so in writing no later than 30 days prior to the annual meeting.
- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the executive director no later than three days prior to the annual meeting.
- e. LAFCos voting under this provision may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCos voting under this provision may only vote for the candidates nominated by the Recruitment Committee.

**5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING**

- a. The Recruitment Committee Chairman, another member of the Recruitment Committee, or the Chair's designee (hereafter called the Presiding Officer) shall:
  - i. Review the election procedure with the membership.
  - ii. Present the Recruitment Committee Report (previously distributed).
  - iii. Call for nominations from the floor by category for those seats subject to this election:
    1. For city member.
    2. For county member.
    3. For public member.
    4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy.
- e. The Presiding Officer shall then conduct the election:
  - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
    1. Name the nominees and offices for which they are nominated.
    2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.

- ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
  - 1. Poll the LAFCoS in good standing by written ballot.
  - 2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
  - 3. With assistance from CALAFCO staff, tally the votes cast and announce the results.
- iii. Election to the Board shall occur as follows:
  - 1. The nominee receiving the majority of votes cast is elected.
  - 2. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election.
  - 3. In case of tie votes:
    - a. A second run-off election shall be held with the same two nominees.
    - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.
  - 4. In the case of two vacancies, any candidate receiving a majority of votes cast is elected.
    - a. In the case of no majority for either vacancy, the three nominees receiving the three highest number of votes cast shall face each other in a run-off election.
    - b. In the case of no majority for one vacancy, the two nominees receiving the second and third highest number of votes cast shall face each other in a run-off election.
    - c. In the event of a tie, a second run-off election shall be held with the tied nominees. If there remains a tie after the second run-off election the winner shall be determined by a draw of lots.

## **6. ADDITIONAL PROCEDURES**

- a. For categories where there are more candidates than vacancies, names will be listed in the order nominated.
- b. The Recruitment Committee Chair shall announce and introduce all Board Members elected at the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

## 7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

## 8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

*These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009, 12 February 2010, 18 February 2011, and 29 April 2011. They supersede all previous versions of the policies.*

## CALAFCO Regions



The counties in each of the four regions consist of the following:

**Northern Region**

Butte  
Colusa  
Del Norte  
Glenn  
Humboldt  
Lake  
Lassen  
Mendocino  
Modoc  
Nevada  
Plumas  
Shasta  
Sierra  
Siskiyou  
Sutter  
Tehama  
Trinity  
Yuba

**CONTACT:** Steve Lucas, Butte LAFCo  
slucas@buttecounty.net

**Southern Region**

Orange  
Los Angeles  
Imperial  
Riverside  
San Bernardino  
San Diego

**CONTACT:** Paul Novak,  
Los Angeles LAFCo  
pnovak@lalafco.org

**Coastal Region**

Alameda  
Contra Costa  
Marin  
Monterey  
Napa  
San Benito  
San Francisco  
San Luis Obispo  
San Mateo  
Santa Barbara  
Santa Clara  
Santa Cruz  
Solano  
Sonoma  
Ventura

**CONTACT:** David Church  
San Luis Obispo LAFCo  
dchurch@slolafco.com

**Central Region**

Alpine  
Amador  
Calaveras  
El Dorado  
Fresno  
Inyo  
Kern  
Kings  
Madera  
Mariposa  
Merced  
Mono  
Placer  
Sacramento  
San Joaquin  
Stanislaus  
Tulare  
Tuolumne  
Yolo

**CONTACT:** Marjorie Blom, Stanislaus LAFCo  
blomm@stancounty.com



## Board of Directors 2015/2016 Nominations Form

### *Nomination to the CALAFCO Board of Directors*

In accordance with the Nominations and Election Procedures of CALAFCO,

\_\_\_\_\_ LAFCo of the \_\_\_\_\_ Region

Nominates \_\_\_\_\_

for the (check one)     City     County     Special District     Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual  
Membership Meeting of the Association.

\_\_\_\_\_  
LAFCo Chair

\_\_\_\_\_  
Date

#### **NOTICE OF DEADLINE**

Nominations must be received by **August 3, 2015**  
to be considered by the Recruitment Committee. Send  
completed nominations to:  
CALAFCO Recruitment Committee  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814

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## Board of Directors 2015/2016 Candidate Resume Form

Nominated By: \_\_\_\_\_ LAFCo Date: \_\_\_\_\_

Region (please check one):  Northern  Coastal  Central  Southern

Category (please check one):  City  County  Special District  Public

Candidate Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Office \_\_\_\_\_ Mobile \_\_\_\_\_

e-mail \_\_\_\_\_ @ \_\_\_\_\_

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

**NOTICE OF DEADLINE**

Nominations must be received by **August 3, 2015**  
to be considered by the Recruitment Committee. Send  
completed nominations to:  
CALAFCO Recruitment Committee  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814



Regular 10.

## LAFCO

Meeting Date: 05/28/2015

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### Information

#### SUBJECT

Consider CALAFCO 2015 Achievement Award nominations

#### RECOMMENDED ACTION

Consider information provided by CALAFCO on the 2015 Achievement Award nominations.

#### FISCAL IMPACT

None.

#### REASONS FOR RECOMMENDED ACTION

CALAFCO has provided the background information and the forms for Achievement Award nominations to each LAFCo in the state. We are invited to use this opportunity to nominate as many individuals, groups and/or agencies that we feel deserve recognition this year.

This year CALAFCO has added a new category to the awards list - Associate Member of the Year. You will find the criteria for this new category and all of the other categories in the attached packet.

Nominations are being accepted until Monday, July 20, 2015 in the following categories:

- Outstanding CALAFCO Member
- Distinguished Service
- Most Effective Commission
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Outstanding LAFCo Clerk
- Outstanding CALAFCO Associate Member
- Project of the Year
- Government Leadership
- Legislator of the Year
- Mike Gotch Courage and Innovation in Local Government Award
- Lifetime Achievement

#### BACKGROUND

Each year, during the awards banquet at the annual conference, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and organizations that go above and beyond in their work to advance the principles and goals of Cortese-Knox Hertzberg (CKH), LAFCo and CALAFCO.

The attachment gives a detailed description of each category and a listing of past CALAFCO Achievement Award recipients through 1997.

Yolo LAFCo has successfully nominated nine individuals and two groups and/or agencies since 2000.

- 2013 - Lifetime Achievement: H. Peter Faye, former Public Member (served 1963-2003)
- 2013 - Distinguished Service: Roseanne Chamberlain (Amador LAFCo)
- 2012 - Outstanding CALAFCO Member: Stephen Souza, former City Member (served 2006-2012)
- 2011 - Mike Gotch Courage & Innovation in Local Government Leadership: Martin Tuttle (Caltrans) and Mike McKeever (SACOG) for their work on the Blueprint Transportation Land Use Plan

- 2010 - Mike Gotch Courage & Innovation in Local Government Leadership: Helen Thomson, former County Member (served 1987-1996, 2003-2010)
- 2008 - Distinguished Service: Peter Detwiler, Senate Local Government Committee Chief Consultant
- 2005 - Distinguished Service: Elizabeth Kemper, former LAFCo Executive Officer (1978-2011)
- 2005 - Outstanding Government Leadership: SACOG (Blueprint Project)
- 2001 - Outstanding Commissioner: H. Peter Faye
- 2000 - Most Effective Commission: Yolo LAFCo (Ag Policy, LESA Model, Davis Municipal Utility District (DMUD) Formation)

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## Attachments

[CALAFCO 2015 Achievement Award Nomination Packet](#)

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## Form Review

**Inbox**

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 05/19/2015

**Reviewed By**

Christine Crawford

**Date**

05/18/2015 03:17 PM

Started On: 05/15/2015 08:36 AM

**Date:** 14 May 2015

**To:** LAFCo Commissioners and Staff  
CALAFCO Members  
Other Interested Organizations

**From:** CALAFCO Achievement Awards Committee



**Subject: 2015 CALAFCO Achievement Award Nominations**

Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition.

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to summarize the most important points of your nomination.
3. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Endorsement letters from third parties are optional. Please limit supporting documentation to a file no larger than 5 mg. If necessary, a CD or thumb drive will be accepted for supporting documentation exceeding 5 mg. Should you submit a CD or thumb drive for consideration, you will need to provide 10 copies.
5. **Nominations and supporting materials must be received no later than 5:00 p.m., Monday, July 20, 2015.** Send nominations via e-mail, or U.S. mail to:

Marjorie Blom  
Stanislaus LAFCo  
1010 Tenth Street, 3<sup>rd</sup> Floor, Suite 3600  
Modesto, CA 95354  
E-mail: [blomm@stancounty.com](mailto:blomm@stancounty.com)

Please contact Marjorie with any questions at (209) 525-7660. A list of the previous Achievement Award recipients is attached to this announcement.



## **Nomination Form**

### **NOMINEE**

**Person or Agency Being Nominated:**

Name:

Organization:

Address:

Phone/E-mail:

**NOMINATION CATEGORY** (check one – see category detail on attached sheet)

- Outstanding CALAFCO Member
- Distinguished Service Award
- Most Effective Commission
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Outstanding LAFCo Clerk
- Outstanding CALAFCO Associate Member
- Project of the Year
- Government Leadership Award
- Legislator of the Year (must be selected by the full CALAFCO Board)
- Mike Gotch Courage and Innovation in Local Government Award
- Lifetime Achievement Award

**NOMINATION SUBMITTED BY:**

Name:

Address:

Phone:

E-mail:





## **2015 Achievement Award Nominations**

### **ACHIEVEMENTS**

Please indicate the reasons why this person or agency deserves to be recognized (Use additional sheets as needed):



## 2015 Achievement Award Nominations

### CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until *Monday, July 20, 2015*, in the following categories:

<b>Outstanding CALAFCO Member</b>	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
<b>Distinguished Service Award</b>	Given to a member of the LAFCo community to recognize long-term service by an individual.
<b>Most Effective Commission</b>	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
<b>Outstanding Commissioner</b>	Presented to an individual Commissioner for extraordinary service to his or her Commission.
<b>Outstanding LAFCo Professional</b>	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
<b>Outstanding LAFCo Clerk</b>	Presented to a LAFCo Clerk for service above and beyond the call of duty.
<b>Outstanding CALAFCO Associate Member</b>	Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos, and has helped elevate the roles and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement.
<b>Project of the Year</b>	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
<b>Government Leadership Award</b>	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
<b>Legislator of the Year</b>	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
<b>Mike Gotch Courage and Innovation in Local Government Award</b>	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.
<b>Lifetime Achievement Award</b>	Recognizes any individual who has made extraordinary contributions to the LAFCo community in terms of longevity of service, exemplary advocacy of LAFCO-related legislation, proven leadership in approaching a particular issue or issues, and/or demonstrated support in innovative and creative ways of the goals of LAFCOs throughout California. At a minimum, the individual should be involved in the LAFCO community for at least ten years.

**CALAFCO ACHIEVEMENT AWARD RECIPIENTS****2014**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award

**David Church**, San Luis Obispo LAFCo

Distinguished Service Award

**Kate McKenna**, Monterey LAFCo

Most Effective Commission

**Santa Clara LAFCo**

Outstanding CALAFCO Member

**Stephen Lucas**, Butte LAFCo

Outstanding Commissioner

**Paul Norsell**, Nevada LAFCo

Outstanding LAFCo Professional

**Kate McKenna**, Monterey LAFCo

Outstanding LAFCo Clerk

**Paige Hensley**, Yuba LAFCo

Project of the Year

**LAFCo Procedures Guide: 50<sup>th</sup> Year Special Edition**,  
San Diego LAFCo

Government Leadership Award

**Orange County Water District, City of Anaheim, Irvine  
Ranch Water District, and Yorba Linda Water District**

Legislators of the Year Award

**Assembly member Katcho Achadjian**

Lifetime Achievement Award

**Susan Wilson**, Orange LAFCo

**2013**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award

**Simón Salinas**, Commissioner, Monterey LAFCo

Distinguished Service Award

**Roseanne Chamberlain**, Amador LAFCo

Most Effective Commission

**Stanislaus LAFCo**

Outstanding CALAFCO Member

**Harry Ehrlich**, San Diego LAFCo

Outstanding Commissioner

**Jerry Gladbach**, Los Angeles LAFCo

Outstanding LAFCo Professional

**Lou Ann Texeira**, Contra Costa

LAFCo Outstanding LAFCo Clerk

**Kate Sibley**, Contra Costa LAFCo

Project of the Year

**Plan for Agricultural Preservation**, Stanislaus LAFCo

Government Leadership Award

**Orange County LAFCo Community Islands Taskforce**,  
Orange LAFCo

Legislators of the Year Award

**Senators Bill Emmerson and Richard Roth**

Lifetime Achievement Award

**H. Peter Faye**, Yolo LAFCo; **Henry Pellissier**, Los Angeles  
LAFCo; **Carl Leverenz**, Butte LAFCo; **Susan Vicklund-Wilson**,  
Santa Clara LAFCo.

**2012**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award

**Bill Chiat**, CALAFCO Executive Director

Distinguished Service Award

**Marty McClelland**, Commissioner, Humboldt LAFCo

Most Effective Commission

**Sonoma LAFCo**

Outstanding CALAFCO Member

**Stephen A. Souza**, Commissioner, Yolo LAFCo and  
CALAFCO Board of Directors

Outstanding Commissioner

**Sherwood Darington**, Monterey

LAFCo Outstanding LAFCo Professional

**Carole Cooper**, Sonoma LAFCo

Outstanding LAFCo Clerk

**Gwenna MacDonald**, Lassen LAFCo

Project of the Year

**Countywide Service Review & SOI Update**, Santa Clara  
LAFCo



## 2015 Achievement Award Nominations

Government Leadership Award  
Lifetime Achievement Award

North Orange County Coalition of Cities, Orange LAFCo  
P. Scott Browne, Legal Counsel LAFCos

### 2011

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
LAFCo Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year

**Martin Tuttle**, Deputy Director for Planning, Caltrans  
**Mike McKeever**, Executive Director, SACOG  
**Carl Leverenz**, Commissioner and Chair, Butte  
**San Bernardino LAFCo**  
**Keene Simonds**, Executive Officer, Napa LAFCo  
**Louis R. Calcagno**, Monterey LAFCo  
**June Savala**, Deputy Executive Officer, Los Angeles LAFCo  
**Debbie Shubert**, Ventura LAFCo  
**Cortese-Knox-Hertzberg Definitions Revision**  
Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper,  
and George Spiliotis

Government Leadership Award

**Contra Costa Sanitary District**  
**Elsinore Water District and Elsinore Valley Municipal Water  
District**

### 2010

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
  
Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year

**Helen Thompson**, Commissioner, Yolo LAFCo  
**Kathleen Rollings-McDonald**, Executive Officer, San  
Bernardino LAFCo  
**Bob Braitman**, Executive Officer, Santa Barbara LAFCo  
**Tulare LAFCo**  
**Roger Anderson, Ph.D.**, CALAFCO Chair, Santa Cruz LAFCo  
**George Lange**, Ventura LAFCo  
**Harry Ehrlich**, Government Consultant, San Diego LAFCo  
**Candie Fleming**, Fresno LAFCo

Government Leadership Award

**Butte LAFCo**  
Sewer Commission - Oroville Region Municipal Service  
Review  
**Nipomo Community Services District and the County of San  
Luis Obispo**

Special Achievement

**Chris Tooker**, Sacramento LAFCo and CALAFCO Board of  
Directors

### 2009

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
  
Outstanding Commissioner  
Outstanding LAFCo Professional

**Paul Hood**, Executive Officer, San Luis Obispo LAFCo  
**William Zumwalt**, Executive Officer, Kings LAFCo  
**Napa LAFCo**  
**Susan Vicklund Wilson**, CALAFCO Vice Chair  
**Jerry Gladbach**, CALAFCO Treasurer  
**Larry M. Fortune**, Fresno LAFCo  
**Pat McCormick**, Santa Cruz LAFCo Executive Officer



## 2015 Achievement Award Nominations

Outstanding LAFCo Clerk  
Project of the Year  
Government Leadership Award

**Emmanuel Abello**, Santa Clara LAFCo  
**Orange LAFCo** Boundary Report  
**Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project**  
**Assembly Member Jim Silva**

Legislator of the Year Award

### 2008

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Distinguished Service Award

**Peter M. Detwiler**, Senate Local Government Committee  
Chief Consultant

Most Effective Commission

**Yuba LAFCo**

Outstanding Commissioner

**Dennis Hansberger**, San Bernardino LAFCo

Outstanding LAFCo Professional

**Michael Ott**, San Diego LAFCo Executive Officer

**Martha Poyatos**, San Mateo Executive Officer

Outstanding LAFCo Clerk

**Wilda Turner**, Los Angeles LAFCo

Project of the Year

**Kings LAFCo**

City and Community District MSR and SOI Update

Government Leadership Award

**San Bernardino Board of Supervisors**

Legislator of the Year Award

**Assembly Member Anna M. Caballero**

### 2007

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Outstanding CALAFCO Member

**Kathy Long**, Board Chair, Ventura LAFCo

Distinguished Service Award

**William D. Smith**, San Diego Legal

Counsel Most Effective Commission

**Santa Clara LAFCo**

Outstanding Commissioner

**Gayle Uilkema**, Contra Costa LAFCo

Outstanding LAFCo Professional

**Joyce Crosthwaite**, Orange LAFCo Executive Officer

Outstanding LAFCo Clerk

**Debby Chamberlin**, San Bernardino LAFCo

Project of the Year

**San Bernardino LAFCo and City of Fontana**  
Islands Annexation Program

Government Leadership Award

**City of Fontana - Islands Annexation Program**

Lifetime Achievement

**John T. "Jack" Knox**

### 2006

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Outstanding CALAFCO Member

**Everett Millais**, CALAFCO Executive Officer and Executive  
Officer of Ventura LAFCo

Distinguished Service Award

**Clark Alsop**, CALAFCO Legal Counsel

Most Effective Commission Award

**Alameda LAFCo**

Outstanding Commissioner Award

**Ted Grandsen**, Ventura LAFCo

**Chris Tooker**, Sacramento LAFCo

Outstanding LAFCo Professional Award

**Larry Calemine**, Los Angeles LAFCo Executive Officer

Outstanding LAFCo Clerk Award

**Janice Bryson**, San Diego LAFCo

**Marilyn Flemmer**, Sacramento LAFCo

Project of the Year Award

**Sacramento Municipal Utility District** Sphere of Influence  
Amendment and Annexation; **Sacramento LAFCo**

Outstanding Government Leadership Award

**Cities of Porterville, Tulare, and Visalia and Tulare LAFCo**  
Island Annexation Program



## 2015 Achievement Award Nominations

Legislator of the Year Award

Senator Christine Kehoe

### 2005

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Outstanding CALAFCO Member

**Peter Herzog**, CALAFCO Board, Orange LAFCo

Distinguished Service Award

**Elizabeth Castro Kemper**, Yolo LAFCo

Most Effective Commission Award

**Ventura LAFCo**

Outstanding Commissioner Award

**Art Aseltine**, Yuba LAFCo

Outstanding LAFCo Professional Award

**Henri Pellissier**, Los Angeles LAFCo

Outstanding LAFCo Clerk Award

**Bruce Baracco**, San Joaquin LAFCo

Project of the Year Award

**Danielle Ball**, Orange LAFCo

Outstanding Government Leadership Award

**San Diego LAFCo**

MSR of Fire Protection and Emergency Medical Services

**Sacramento Area Council of Governments (SACOG)**

### 2004

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Outstanding CALAFCO Member

**Scott Harvey**, CALAFCO Executive Director

Distinguished Service Award

**Julie Howard**, Shasta LAFCo

Most Effective Commission Award

**San Diego LAFCo**

Outstanding Commissioner Award

**Edith Johnsen**, Monterey LAFCo

Outstanding LAFCo Professional Award

**David Kindig**, Santa Cruz LAFCo

Project of the Year Award

**San Luis Obispo LAFCo**

Nipomo CSD SOI Update, MSR, and EIR

### 2003

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Outstanding CALAFCO Member

**Michael P. Ryan**, CALAFCO Board Member

Distinguished Service Award

**Henri F. Pellissier**, Los Angeles LAFCo

Most Effective Commission Award

**San Luis Obispo LAFCo**

Outstanding Commissioner Award

**Bob Salazar**, El Dorado LAFCo

Outstanding LAFCo Professional Award

**Shirley Anderson**, San Diego LAFCo

Outstanding LAFCo Clerk Award

**Lori Fleck**, Siskiyou LAFCo

Project of the Year Award

**Napa LAFCo**

Comprehensive Water Service Study

Special Achievement Award

**James M. Roddy**

### 2002

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Outstanding CALAFCO Member

**Ken Lee**, CALAFCo Legislative Committee Chair

Most Effective Commission Award

**San Diego LAFCo** Outstanding

Commissioner Award

**Ed Snively**, Imperial LAFCo

Outstanding LAFCo Professional Award

**Paul Hood**, San Luis Obispo LAFCo

Outstanding LAFCo Clerk Award

**Danielle Ball**, Orange LAFCo

Project of the Year Award

**San Luis Obispo LAFCo**

Outstanding Government Leadership Award

**Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins**



## 2015 Achievement Award Nominations

### 2001

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Outstanding CALAFCO Member	<b>SR Jones</b> , CALAFCO Executive Officer
Distinguished Service Award	<b>David Martin</b> , Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	<b>H. Peter Faye</b> , Yolo LAFCo
Outstanding LAFCo Professional Award	<b>Ingrid Hansen</b> , San Diego LAFCo
Project of the Year Award	<b>Santa Barbara LAFCo</b>
Outstanding Government Leadership Award	<b>Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council</b>
Legislator of the Year Award	<b>Senator Jack O'Connell</b>

### 2000

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Outstanding CALAFCO Member	<b>Ron Wootton</b> , CALAFCO Board Chair
Distinguished Service Award	<b>Ben Williams</b> , Commission on Local Governance for the 21st Century
Most Effective Commission Award	<b>Yolo LAFCo</b>
Outstanding Commissioner	<b>Rich Gordon</b> , San Mateo LAFCo
Outstanding LAFCo Professional Award	<b>Annamaria Perrella</b> , Contra Costa LAFCo
Outstanding LAFCo Clerk Award	<b>Susan Stahmann</b> , El Dorado LAFCo
Project of the Year Award	<b>San Diego LAFCo</b>
Legislator of the Year Award	<b>Robert Hertzberg</b> , Assembly Member

### 1999

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Distinguished Service Award	<b>Marilyn Ann Flemmer-Rodgers</b> , Sacramento LAFCo
Most Effective Commission Award	<b>Orange LAFCo</b>
Outstanding Executive Officer Award	<b>Don Graff</b> , Alameda LAFCo
Outstanding LAFCo Clerk Award	<b>Dory Adams</b> , Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	<b>San Diego LAFCo</b>
Outstanding Government Leadership Award	<b>Assembly Member John Longville</b>
Legislator of the Year Award	<b>Assembly Member Robert Hertzberg</b>

### 1998

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Outstanding CALAFCO Member	<b>Dana Smith</b> , Orange LAFCo
Distinguished Service Award	<b>Marvin Panter</b> , Fresno LAFCo
Most Effective Commission Award	<b>San Diego LAFCo</b>
Outstanding Executive Officer Award	<b>George Spiliotis</b> , Riverside LAFCo
Outstanding Staff Analysis	<b>Joe Convery</b> , San Diego LAFCo <b>Joyce Crosthwaite</b> , Orange LAFCo
Outstanding Government Leadership Award	<b>Santa Clara County Planning Department</b>

**1997**

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Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	George Finney, Tulare LAFCo
Outstanding Staff Analysis	Annamaria Perrella, Contra Costa LAFCo
Outstanding Government Leadership Award	South County Issues Discussion Group
Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCo and Contra Costa LAFCo
Legislator of the Year Award	Assembly Member Tom Torlakson

Please join us for the CALAFCO Annual Conference  
September 2 – 4, 2015  
Sacramento, California







**Executive Officer Report 11.**

**LAFCO**

**Meeting Date:** 05/28/2015

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**Information**

**SUBJECT**

A report by the Executive Officer on recent events relevant to the Commission and an update of Yolo LAFCo staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- Shared Services
  - Staff Activity Report - April 20 to May 22, 2015
- 

**Attachments**

[Staff Activity Report Apr20-May22](#)

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**Form Review**

Form Started By: Terri Tuck  
Final Approval Date: 05/18/2015

Started On: 05/18/2015 02:50 PM

## LAFCo Staff Activity Report

### April 20 through May 22, 2015

Date	Meeting/Milestone	Comments
04/20/2015	Conference call w/Sam Mazza (Citygate)	MSR/SOI for all FPDs
04/21/2015	Shared Services – Meeting w/Bill Habicht	Yolo Leaders prep-Davis startups
04/21/2015	Shared Services – Meeting w/ Patty Rominger	Yolo Leaders prep-Winters Farm to School
04/22/2015	Shared Services – CA Broadband Presentation at State Capitol	Presented with Cecilia Aguiar-Curry
04/23/2015	Shared Services – Meeting w/Paul Navazio, Jennifer Robison, Tim Busch, Lynn Johnson	Yolo Leaders prep-City of Woodland
4/24-4/25/15	UC Extension Class-Facilitating Group Dynamics	Attended
04/27/2015	Shared Services – Meeting w/ Michael White, (Woodland Community College)	Yolo Leaders prep-SEED program
04/27/2015	Shared Services – Meeting w/Joan Planell and Lisa Baker (Health & Human Services)	Yolo Leaders prep-Bridge to Housing
04/27/2015	Shared Services – Meeting w/Mary Kimball (Center for Land-Based Learning)	Yolo Leaders prep-Urban Farming
04/28/2015	Shared Services – Meeting w/Jon Robinson (City of West Sacramento)	Yolo Leaders Forum
04/28/2015	Shared Services – Meeting w/City of Winters (Cecilia Aguiar-Curry, John Donlevy, Jenna Moser) and Spiral's Network Engineer	Broadband
04/29/2015	Meeting w/ Mona Palacios (Alameda LAFCo)	CALAFCO Conference-broadband session and Alameda LAFCo broadband presentation
04/30/2015	Shared Services – Yolo Leaders Forum-YOLO Talks on Innovation	Attended
05/01/2015	Shared Services – Meeting at City of Winters	Discuss broadband opportunities w/farmers in Winters
05/01/2015	Lunch meeting w/Cecilia Aguiar-Curry	Broadband
05/05/2015	Conference call w/CALAFCO Planning Committee	2015 CALAFCO Conference

Date	Meeting/Milestone	Comments
05/05/2015	Shared Services – Meeting w/Cecilia Aguiar-Curry & Diane Parro. Jodi Mulligan & Trish Kelly (Valley Vision)	Broadband
05/06/2015	Meeting w/Howard Newens (Dept. of Financial Services)	LAFCos OPEB liability
05/06/2015	Conference call w/ Mona Palacios (Alameda LAFCo)	LAFCo Broadband presentation
05/06/2015	Shared Services – Meeting w/Yolo County (Kevin Yarris, Patty Wong) and Praxis Associates, Inc.	Yolo County Broadband
05/07/2015	Shared Services – Davis/County 2x2	Attended
05/07/2015	Meeting w/Dana Carey (Office of Emergency Services)	LAFCo Continuity Plan
05/11/2015	Meeting w/Olin Woods	LAFCo Agenda Review
05/11/2015	Lunch Meeting w/Pamela Miller (CALAFCO) and Laura Snideman (formerly Napa LAFCo)	Networking
05/14/2015	LAFCo Broadband Presentation	Alameda LAFCo Meeting
05/18/2015	Lunch Meeting w/Don Saylor	Broadband facilities meeting
05/18/2015	Shared Services – CA Emergency Technology Fund (CETF) Dinner	Attended
05/19/2015	BOS Facilities Subcommittee Meeting	Broadband
05/19/2015	Shared Services – Conference call w/City of Winters and Next Century Cities	Broadband & interested small provider
05/20/2015	Shared Services – West Sacramento City Council Meeting	Broadband presentation