



"A lack of transparency results in distrust and a deep sense of insecurity."

– Dalai Lama

"A democracy requires accountability and accountability requires transparency."

– President Barack Obama



February 23, 2023

OVERVIEW

Yolo County residents are likely unaware of all the various local agencies that serve them. The most common method for the public to obtain this information today is the internet. Residents should be able to easily find the description of services provided, the names and contact information of board members and management, the budget, agendas and minutes of meetings, and other information. An effective website presence can also benefit the agency by making resources available online and save staff time.

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

The checklist criteria are intended to establish a generally accepted minimum standard for transparency, i.e., it is not intended to be a “best website” contest. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

WEBSITE CONTENT CHECKLIST

The scorecard is based on the following criteria to be included on each agency’s website or webpage. These criteria were borrowed from the 2015-16 Marin Web Transparency Report Card prepared by the Marin County Grand Jury, which consolidated several well-respected organizations’ checklists¹. LAFCo has adapted the checklist over the years to better suit Yolo’s local agencies.

Below is the current checklist used for this report.

1. Overview
 - a. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - b. Boundary of service area: What specific area does the agency serve? (May not be applicable to all JPAs. If not, who (generally) or what agencies does the JPA serve?)
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in either the agency policy manual or found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office (terms do not apply to JPAs), compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so? (Does not apply to JPAs)
 - c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?

¹ *Sunshine Review (now Ballotpedia), Illinois Policy 10-Point Transparency Checklist, Institute for Local Government, and the Special District Leadership Foundation.*

5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year².
7. Contracts
 - a. Current request for proposal and bidding opportunities
 - b. Instructions on how to submit a bid or proposal
8. Public Records
 - a. What is the best way for the public to request public records?
9. Revenue Sources
 - a. Summary of fees received: fees for services, if any.
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants. The public should be able to understand how the agency is funded, generally speaking.
10. Agency Specific Criteria
 - a. Municipalities: Downloadable permit applications and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

REVIEW AND SCORING PROCESS

For ease and transparency of use, information for each agency should be found within a few “clicks”. Information that is buried in an agency’s board minutes or on other websites not available in a click from the agency’s website is not in the spirit of transparency. Long and complex PDF (Portable Document Format) documents, such as a budget or an audit report, must be text-searchable, and not simply a picture of a page of text, to easily find specific details.

The scoring rubric was determined based on the number of points on the checklist for which the criteria was completely met. If an agency partially met the criteria, partial points were awarded, and the checklist was denoted with an “incomplete”. LAFCo remains open to public and agency feedback about what items are working well and which are not.

LAFCo provided initial outreach information at multiple times when the program started up in 2018 to make agencies aware of the new scorecard, the checklist and process to expect. Website demonstrations were held for special districts in person and via webinar (which was recorded and can still be viewed). Now that the program is up and running on a regular schedule, LAFCo sends all the agencies a courtesy letter each summer reminding agencies of scoring to occur in the fall and the website transparency scorecard after its finalized, typically in January.

² Audits are due to the State Controller’s Office following close of fiscal year as follows: for cities/county by the following March 31; special districts by the following June 30 unless a 2, 3 or 5-year interval has been approved by the County Auditor; and JPAs by the following June 30.

LOCAL AGENCIES AND TRANSPARENCY SCORES

There are 5 cities/county, 47 special districts (28 independent and 19 dependent districts), 18 local joint powers authorities, and LAFCo for a total of 70 local agencies included in this scorecard as listed below. Dependent districts may have a local advisory body (or in the case of many fire protection districts, Board of Supervisors authority delegated to a local fire commission), but ultimately answer to a city or county. Independent districts have locally elected or appointed boards for independent decision making.

Every independent special district in California is required to either maintain a website by Jan. 1, 2020 or adopt a hardship resolution annually. Senate Bill 929 added Government Code sections 6270.6 and 53087.8. There is no legal requirement for dependent special districts and JPAs to maintain a website³.

Agencies	% Websites			
	per Category	2020	2021	2022
CITIES/County	100%	94%	97%	96%
Davis		97%	98%	95%
West Sacramento		97%	97%	96%
Winters		90%	95%	97%
Woodland		98%	99%	99%
Yolo County		90%	95%	95%
CEMETERY DISTRICTS (Independent)	50%	33%	43%	40%
Capay Cemetery District		0%	0%	0%
Cottonwood Cemetery District		0%	0%	0%
Davis Cemetery District		100%	100%	95%
Knights Landing Cemetery District		0%	0%	0%
Mary's Cemetery District		0%	58%	48%
Winters Cemetery District		100%	100%	95%
COMMUNITY SERVICES DISTRICTS (CSD) (Independent)	100%	35%	53%	54%
Cacheville CSD		21%	23%	23%
Esparto CSD		55%	100%	96%
Knights Landing CSD		32%	42%	42%
Madison CSD		32%	46%	56%
COUNTY SERVICE AREAS (CSA) (dependent)	100%	88%	93%	97%
Dunnigan CSA		84%	87%	96%
El Macero CSA		87%	94%	99%
Garcia Bend CSA		92%	94%	99%
North Davis Meadows CSA		87%	94%	99%
Snowball CSA		92%	94%	96%
Wild Wings CSA		90%	91%	94%
Willowbank CSA		87%	94%	99%
PORT DISTRICTS (dependent)	100%	84%	90%	89%
Yolo-Sacramento Port District		84%	90%	89%
RESOURCE CONSERVATION DISTRICTS (RCD) (independent)	100%	62%	65%	70%
Yolo County RCD		62%	65%	70%
WATER DISTRICTS (independent)	100%	62%	64%	61%
Dunnigan Water District		55%	47%	47%
Knights Landing Ridge Drainage District		58%	61%	61%
Yolo County Flood Control & Water Conservation District		72%	84%	75%

³ Shading indicates:

- **Red** = district is not in compliance with SB 929 (i.e., it is independent, does not have a website, and has not filed a current adopted hardship resolution with LAFCo).
- **Yellow** = district does not have a website but has adopted a hardship resolution, and therefore it is in compliance with SB 929.
- **Green** = district does not have a website, but it's not legally required.

Agencies	% Websites per Category	2020	2021	2022
FIRE PROTECTION DISTRICTS (FPD) (independent unless noted)	80%	25%	36%	47%
Capay FPD (dependent)		0%	47%	91%
Clarksburg FPD		21%	54%	52%
Dunnigan FPD (dependent)		17%	0%	15%
East Davis FPD (dependent)		25%	25%	22%
Elkhorn FPD		0%	0%	0%
Esparto FPD (dependent)		26%	42%	36%
Knights Landing FPD (dependent)		19%	36%	49%
Madison FPD		24%	35%	32%
No Man's Land FPD (dependent)		0%	0%	0%
Springlake FPD (dependent)		51%	60%	80%
West Plainfield FPD (dependent)		27%	27%	28%
Willow Oak FPD (dependent)		20%	20%	20%
Winters FPD (dependent)		29%	28%	82%
Yolo FPD		70%	74%	95%
Zamora FPD		52%	99%	100%
RECLAMATION DISTRICTS (RD) (independent)	58%	32%	33%	32%
RD 150		74%	95%	94%
RD 307		0%	0%	0%
RD 537		14%	14%	14%
RD 730		0%	0%	0%
RD 765		0%	0%	0%
RD 787		26%	29%	14%
RD 900 (dependent)		62%	48%	53%
RD 999		97%	94%	90%
RD 1600		30%	29%	29%
RD 2035		20%	20%	21%
Local Joint Powers Authorities (JPA)	71%	52%	54%	55%
Conaway Ranch		0%	0%	0%
Davis Public Facilities Financing Authority		68%	95%	95%
River City Regional Stadium Financing Authority		53%	90%	90%
Riverfront Authority		37%	26%	10%
Valley Clean Energy Alliance		97%	97%	97%
West Sacramento Area Flood Control Agency ("West SAFCA")		68%	68%	69%
West Sacramento Financing Authority		69%	58%	58%
Winters Branch Library Financing Authority		0%	0%	0%
Winters Public Finance Authority		0%	0%	0%
Woodland-Davis Clean Water Agency		61%	62%	65%
Woodland Finance Authority		0%	0%	0%
Yolo Animal Services Planning Agency		68%	70%	78%
Yolo County Law Library		42%	45%	49%
Yolo County Public Agencies Financing Authority		0%	0%	3%
YC Public Agency Risk Management Insurance Authority ("YCPARMIA")		100%	100%	95%
Yolo Emergency Communications Agency ("YECA")		100%	94%	96%
Yolo Habitat Conservancy		95%	95%	100%
Yolo Subbasin Groundwater Agency		86%	80%	78%
Local Agency Formation Commission	100%	100%	100%	97%
Yolo LAFCo		100%	100%	97%

SCORECARD RESULTS

The checklist criteria are intended to establish a generally accepted minimum standard for transparency. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

CITIES/COUNTY

The content for city and county websites remained at a high score across the board this year averaging 94% in 2020, 97% in 2021, and 96% in 2022.

SPECIAL DISTRICTS

Although there's been improvement since this process began, only 82% of Yolo's independent special districts currently have a website (23 out of 28). Cemetery district content remained constant at a low average score of 40% (although Davis and Winters cemetery are quite high individually with both scoring 95% and Mary's cemetery scoring 48%, the other 3 cemetery districts score 0% so the average is low). The community services districts (CSDs) also remained consistent at 54% overall (Esparto CSD has a high score of 96% but the other three have midrange scores). The county service areas (CSAs) notably improved overall from 93% to 97%. The fire protection districts (FPDs) improved overall from 36% in 2021 to 47% in 2022, likely in part due to their recent municipal services review. The port, resource conservation, water, and reclamation districts also remained at consistent levels as compared to the previous year.

Special districts can be divided generally into two different categories: dependent and independent. Dependent districts are formed and may have a local advisory body, but ultimately answer to a city or county. Examples include the CSAs and some FPDs which can be formed either way. Independent districts have locally elected or appointed boards and make independent decisions (i.e., not subject to a city or county). Examples include CSDs, cemetery districts, reclamation districts, and water districts, among others. One reason why this is an important distinction is that legislation was passed in 2018 (SB 929 McGuire) which requires independent special districts to have a website by January 1, 2020 or adopt a hardship resolution annually⁴. There are seven (7) independent districts which are currently not in compliance with this new law (two more than in 2021) including 3 cemetery districts, 1 fire protection district, and 3 reclamation districts.

JOINT POWERS AGENCIES/AUTHORITIES (JPAs)

JPAs can take many varied forms. For the purposes of the Website Transparency Scorecard, LAFCo focused on the JPAs that operate locally as opposed to multi-county or statewide JPAs. Some of these local JPAs have an office with dedicated staff and others operate more as a "paper" JPA. As one might expect, the JPAs with dedicated staff and resources generally tend to have a website with more content while "paper" JPAs do not. Like the dependent districts, member agencies should work with "paper" JPAs to have a page on the agency website, such as the financing authorities. The joint powers agencies/authorities' scorecards remained relatively consistent as compared to last year with an average score of 55%.

WEBSITE RESOURCES

Streamline web <https://www.getstreamline.com/> offers a powerful, flexible content management system designed specifically for smaller local governments (used by Yolo LAFCo and several other districts and JPAs in the county) on a monthly fee, sliding scale based on agency budget.

The Special District Leadership Foundation (SDLF), a foundation arm of the California Special District Association (CSDA), provides scholarship funds for special districts to create their own website to comply with new requirements. Funding is available to districts either without a compliant website or no website at

⁴ Senate Bill 929 added Government Code sections 6270.6 and 53087.8

all. Applications are evaluated on the 15th of each month until the funds are gone for the year. Follow this link to download the simple, one-page application: <https://www.sdlf.org/scholarships/sdlf-scholarships>.

ATTACHMENTS

- A. Scorecard summaries by agency type
- B. Detailed scorecard for each agency
- C. Yolo Local Government Transparency and Accountability Program adopted fall 2017

Yolo County Web Transparency Scorecards

Attachment A

Cities

City of Davis	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of West Sacramento	
Score: 96%	
Overview	⊘
Budget	✓
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Winters	
Score: 97%	
Overview	⊘
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	⊘
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Woodland	
Score: 99%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

County

County of Yolo	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	⊘
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Cemetery Districts

Capay Cemetery District NO Website (Non-Compliant) Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Cottonwood Cemetery District NO Website (Non-Compliant) Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Davis Cemetery District Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊘
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Knights Landing Cemetery District NO Website (Non-Compliant) Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Mary's Cemetery District Score: 48%	
Overview	✔
Budget	⊘
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	⊘

Winters Cemetery District Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	✔
Contracts	⊘
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Community Service Districts (CSDs)

Cacheville CSD Score: 23%	
Overview	⊘
Budget	✘
Meetings	⊘
Elected Officials	✘
Administrative Officials	✔
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Esparto CSD Score: 96%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊘
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Knights Landing CSD Score: 42%	
Overview	⊘
Budget	✘
Meetings	✔
Elected Officials	⊘
Administrative Officials	✔
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	✘

Madison CSD Score: 56%	
Overview	✔
Budget	✘
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✔
Audits	✘
Contracts	✔
Public Records	✔
Revenue Sources	⊘
Agency Specific	✘

Yolo County Web Transparency Scorecards

County Service Areas (CSAs)

Dunnigan CSA	
Score: 96%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

El Macero CSA	
Score: 99%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Garcia Bend CSA	
Score: 99%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

North Davis Meadows CSA	
Score: 99%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Snowball CSA	
Score: 96%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Wild Wings CSA	
Score: 94%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Willowbank CSA	
Score: 99%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Fire Protection Districts (FPDs)

Capay Valley FPD (D)	
Score: 91%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

Clarksburg FPD	
Score: 52%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	✓
Audits	✗
Contracts	✗
Public Records	✓
Revenue Sources	⊖
Agency Specific	✗

Dunnigan FPD (D)	
Score: 15%	
Overview	⊖
Budget	✗
Meetings	✗
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

East Davis FPD (D)	
Score: 22%	
Overview	⊖
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Elkhorn FPD	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Esparto FPD (D)	
Score: 36%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✓
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	✗

Knights Landing FPD (D)	
Score: 49%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	✓
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	⊖

Madison FPD	
Score: 32%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

No Man's Land FPD (D)	
NO Website	
Score: 0%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Springlake FPD (D)	
Score: 80%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✗
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊖

West Plainfield FPD (D)	
Score: 28%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Willow Oaks FPD (D)	
Score: 20%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Winters FPD (D)	
Score: 82%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊖
Contracts	✓
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

Yolo FPD	
Score: 95%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Zamora FPD	
Score: 100%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Reclamation Districts

Reclamation District 150	
Score: 94%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Reclamation District 307	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 537	
Score: 14%	
Overview	✗
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 730	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 765	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 787	
Score: 14%	
Overview	⊘
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊘

Reclamation District 900	
Score: 53%	
Overview	⊘
Budget	⊘
Meetings	✓
Elected Officials	⊘
Administrative Officials	✓
Audits	⊘
Contracts	✗
Public Records	✗
Revenue Sources	✓
Agency Specific	⊘

Reclamation District 999	
Score: 90%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Reclamation District 1600	
Score: 29%	
Overview	✓
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 2035	
Score: 21%	
Overview	⊘
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Yolo County Web Transparency Scorecards

Resource Conservation Districts

Yolo County Resource Conservation District	
Score: 70%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✗
Public Records	✓
Revenue Sources	⊘
Agency Specific	⊘

River Port Districts

Yolo-Sacramento Port District	
Score: 89%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Water Districts

Dunnigan Water District	
Score: 47%	
Overview	✓
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	✗
Agency Specific	✗

KLRDD	
Score: 61%	
Overview	⊘
Budget	✗
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	⊘
Agency Specific	⊘

YCFCWCD	
Score: 75%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	⊘
Contracts	✗
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Local JPAs (i.e. excludes multi-county or statewide JPAs)

Conaway Ranch NO Website Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Davis Public Facilities Financing Authority Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

River City Regional Stadium Financing Authority Score: 90%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✘

Riverfront Score: 10%	
Overview	✔
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Valley Clean Energy Alliance Score: 97%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	⊖
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

WSAFCA Score: 69%	
Overview	✔
Budget	✘
Meetings	✔
Elected Officials	⊖
Administrative Officials	⊖
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✘

West Sacramento Financing Authority Score: 58%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	✘
Administrative Officials	✘
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	⊖
Agency Specific	✔

Winters Branch Library Financing Authority NO Webpage Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Winters Public Finance Authority NO Webpage Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Woodland-Davis Clean Water Agency Score: 65%	
Overview	✔
Budget	✔
Meetings	⊖
Elected Officials	✔
Administrative Officials	⊖
Audits	⊖
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	✔

Woodland Finance Authority NO Webpage Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo Animal Services Planning Agency Score: 78%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	⊖
Administrative Officials	✔
Audits	✔
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	✔

Yolo County Law Library Score: 49%	
Overview	✔
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✔
Public Records	✔
Revenue Sources	⊖
Agency Specific	✘

Yolo County Public Agencies Financing Authority Score: 3%	
Overview	✘
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

YCPARMIA Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Yolo County Web Transparency Scorecards

JPAs (con't)

YECA	
Score: 96%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo Habitat Conservancy	
Score: 100%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo Subbasin Groundwater Agency	
Score: 78%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	⊘
Audits	⊘
Contracts	✘
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

LAFCo

Yolo LAFCo	
Score: 97%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Agency Type	Agency Name	Checklist Scores	Notes	Website?
Cities				
	City of Davis	95%		www.cityofdavis.org
	City of West Sacramento	96%		www.cityofwestsacramento.org
	City of Winters	97%		www.cityofwinters.org
	City of Woodland	99%		www.cityofwoodland.org
County				
	County of Yolo	95%		www.yolocounty.org
LAFCo				
	Yolo LAFCo	97%		www.yololafco.org
Cemetery Districts				
	Capay Cemetery District	0%	Non-Compliant	NO Website (Hardship expired Apr2022)
	Cottonwood Cemetery District	0%	Non-Compliant	NO Website
	Davis Cemetery District	95%		www.daviscemetery.org
	Knights Landing Cemetery District	0%	Non-Compliant	NO Website
	Mary's Cemetery District	48%		www.maryscemetery.org
	Winters Cemetery District	95%		www.winterscemetery.org
Community Service Districts				
	Cacheville Community Services District	23%		www.cacheville.specialdistrict.org
	Esparto Community Services District	96%		www.ecsd-ca.org
	Knights Landing Community Services District	42%		klcsd.specialdistrict.org
	Madison Community Services District	56%		www.madisoncsd.org
County Service Areas				
	Dunnigan County Service Area	96%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services
	El Macero County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services
	Garcia Bend County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services
	North Davis Meadows County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services
	Snowball County Service Area #6	96%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services
	Wild Wings County Service Area	94%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services
	Willowbank County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services
Fire Protection Districts				
	Capay Valley Fire Protection District (Dependent)	91%		cvfpd.specialdistrict.org
	Clarksburg Fire Protection District	52%		clarksburgfire.specialdistrict.org
	Dunnigan Fire Protection District (Dependent)	15%		dunniganfire.com
	East Davis Fire Protection District (Dependent)	22%		eastdavisfpd.wordpress.com
	Elkhorn Fire Protection District	0%	Non-Compliant	NO Website (Hardship expired Jun2022)
	Esparto Fire Protection District (Dependent)	36%		www.espartofire.org
	Knights Landing Fire Protection District (Dependent)	49%		knightslandingfire.specialdistrict.org
	Madison Fire Protection District	32%		www.madison-fire.com
	No Man's Land Fire Protection District (Dependent)	0%		NO Website
	Springlake Fire Protection District (Dependent)	80%		www.springlakefpd.org
	West Plainfield Fire Protection District (Dependent)	28%		www.wpfd.net
	Willow Oak Fire Protection District (Dependent)	20%		www.willowoakfire.com
	Winters Fire Protection District (Dependent)	82%		www.wintersfire.org
	Yolo Fire Protection District	95%		www.yolofpd.org
	Zamora Fire Protection District	100%		zamorafire.specialdistrict.org

Reclamation Districts

Reclamation District 108		n/a	www.rd108.org
Reclamation District 150	94%		www.rd150.com
Reclamation District 307	0%	Non-Compliant	NO Website
Reclamation District 537	14%		RD537.specialdistrict.org
Reclamation District 730	0%	Non-Compliant	NO Website
Reclamation District 765	0%	Non-Compliant	NO Website
Reclamation District 787	14%		www.rd787.org
Reclamation District 900 (subsidiary to WSac)	53%		www.rd900.org
Reclamation District 999	90%		www.rd999.org
Reclamation District 1600	29%		RD1600.specialdistrict.org
Reclamation District 2035	21%		RD2035specialdistrict.org
Reclamation District 2068		n/a	
Reclamation District 2093		n/a	

River Port District

Sac-Yolo Port District	89%		www.cityofwestsacramento.org/government/departments/city-manager-s-office/port
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Resource Conservation District

Yolo County Resource Conservation District	70%		www.yolorcd.org
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Water Districts

Dunnigan Water District	47%		www.rd108.org/dunnigan-water-district
Knights Landing Ridge Drainage District	61%		www.rd108.org/knights-landing-ridge-drainage-district
Yolo County Flood Control & Water Conservation District	75%		www.ycfcwcd.org

Joint Powers Authorities

Conaway Ranch (County)	0%		NO Website
Davis Public Facilities Financing Authority	95%		www.cityofdavis.org/city-hall/commissions-and-committees/public-facilities-financing
River City Regional Stadium Financing Authority (West Sacramento)	90%		www.cityofwestsacramento.org/government/meetings-agendas/river-city-regional-sta
Riverfront (West Sacramento)	10%		www.riverfrontstreetcar.com/
Valley Clean Energy Alliance	97%		valleycleanenergy.org/
West Sacramento Area Flood Control Agency (WSAFCA)	69%		www.cityofwestsacramento.org/government/departments/community-development/f
West Sacramento Financing Authority	58%		www.cityofwestsacramento.org/government/meetings-agendas/public-financing-auth
Winters Branch Library Financing Authority (County)	0%		NO Webpage
Winters Public Finance Authority	0%		NO Webpage
Woodland-Davis Clean Water Agency	65%		www.wdcwa.com
Woodland Finance Authority	0%		NO Webpage
Yolo Animal Services Planning Agency (County)	78%		www.yolocounty.org/general-government/general-government-departments/county-z
Yolo County Law Library	49%		www.yololawlibrary.org
Yolo County Public Agencies Financing Authority (County)	3%		www.yolocounty.org/government/general-government-departments/financial-service
Yolo County Public Agency Risk Management Insurance Authority	95%		www.ycparmia.org
Yolo Emergency Communications Agency (YECA)	96%		www.yolo911.org
Yolo Habitat Conservancy	100%		www.yolohabitatconservancy.org
Yolo Subbasin Groundwater Agency	78%		www.yologroundwater.org

City of Davis

Audit completed: (10/31/22)	Score	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofdavis.org/about-davis/government	
b. Service Boundary (5 pts)	5	www.cityofdavis.org/about-davis/location-and-topography	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.cityofdavis.org/city-hall/finance/city-budget	
b. Financial Reserve Policy (5 pts)	5	www.cityofdavis.org/city-hall/finance/city-budget	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofdavis.org/city-hall/city-council/city-council-meeting	
b. Archive of agendas/minutes (5 pts)	5	www.cityofdavis.org/city-hall/city-council/city-council-meeting	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofdavis.org/city-hall/city-council/who-s-who	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofdavis.org/city-hall/city-clerk/elections/district-electi	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.cityofdavis.org/city-hall/city-council/who-s-who	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofdavis.org/city-h: compensation/benefits located at ht	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	www.cityofdavis.org/city-h: missing 2021?	
b. Last 3 years? (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
b. Submittal Instructions? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	cityofdavisca.nextrequest.com	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofdavis.org/city-hall/finance/fee-schedules	
b. Summary of Revenue Sources (5 pts)	5	www.cityofdavis.org/city-hall/finance/city-budget	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofdavis.org/city-hall/community-development-and-s/	
b. Zoning Ordnances (5 pts)	5	library.qcode.us/lib/davis_ca/pub/municipal_code/item/chapt	
Total	10		
Total Score	95		

City of West Sacramento

Audit completed: (11/4/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org/government/departments	There is an interactive map but nothing found that shows actual
b. Service Boundary (5 pts)	4	www.cityofwestsacramento.org	city boundary.
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Financial Reserve Policy (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	No access to approved signed minutes, only drafts attached to
b. Archive of agendas/minutes (5 pts)	2.5	www.cityofwestsacramento.org	agenda packets.
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwestsacramento.org/government/city-council	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofwestsacramento.org/government/departments/cit	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	library.qcode.us/lib/west_s	2.04.080 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwestsacramento.org/government/departments	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofwestsacramento.org/government/departments/co	
b. Zoning Ordnances (5 pts)	5	www.cityofwestsacramento.org/government/departments/co	
Total	10		
Total Score	96		

City of Winters

Audit completed: (11/4/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	4	www.cityofwinters.org/con	Description of srvc's found on most dept. pages. This is not the city's SUI/Boundary Map, as stated on website. It's a GP Land Use map. It does have city limit line.
b. Service Boundary (5 pts)	5	www.cityofwinters.org	
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.cityofwinters.org/finance	missing FY22/23
b. Financial Reserve Policy (5 pts)	5	www.cityofwinters.org/finance1	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwinters.org/city-council	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwinters.org/city-council-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwinters.org/city-council	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofwinters.org/elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.codepublishing.com/	2.04.150 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	9	www.cityofwinters.org/con	Gov't Compensation/Benefit link to SCO on HR page doesn't work. Should link to publicpay.ca.gov, specifically to Winters page. HR does include a salary schedule on its webpage.
Total	9		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwinters.org/finance1	
b. Last 3 years? (5 pts)	5	www.cityofwinters.org/finance1	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwinters.org/rfp	
b. Submittal Instructions? (5 pts)	5	www.cityofwinters.org/rfp	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwinters.org/transparency-in-government/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwinters.org/fees/	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwinters.org/finance1	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofwinters.org/permit-requirements-and-checklists	
b. Zoning Ordnances (5 pts)	5	www.codepublishing.com/CA/Winters	
Total	10		
Total Score	97		

City of Woodland

Audit completed: (11/14/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwoodland.org/101/Departments	
b. Service Boundary (5 pts)	5	www.cityofwoodland.org/1	GP Land Use-2035 has Boundary
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.cityofwoodland.org/7	No current budget for FY22/23
b. Financial Reserve Policy (5 pts)	5	www.cityofwoodland.org/742/Financial-Transparency	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwoodland.org/608/City-Council	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwoodland.org/654/Meetings-Agendas	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwoodland.org/608/City-Council	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofwoodland.org/683/Elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	library.qcode.us/lib/woodla	2.04.300/2.04.310
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwoodland.org/d	www.cityofwoodland.org/742/Fin
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwoodland.org/7	most current audit-2020
b. Last 3 years? (5 pts)	5	www.cityofwoodland.org/742/Financial-Transparency	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportunities	
b. Submittal Instructions? (5 pts)	5	www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwoodland.org/730/Public-Records-Request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwoodland.org/DocumentCenter/View/426/Fee-Scl	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwoodland.org/7	In the Budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofwoodland.org/565/Application-Forms-and-Comm	
b. Zoning Ordnances (5 pts)	5	www.cityofwoodland.org/1001/Interim-Zoning-Ordinance	
Total	10		
Total Score	99		

County of Yolo

Audit completed: (11/14/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/gover	shown in budget
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/board-of-supervisors/board	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/board-of-supervisors/board	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/board-of-supervisors	No info on BOS page or link to Yolo
b. Election procedures/deadlines (3.33 pts)	3.33	www.yoloelections.org/car	Elections page
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/board-of-supervisors	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/about-us/contact-us	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	5	www.yolorecorder.org	for Clerk/Recorder's Office only
Total	5		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/business/county-fees	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/gover	shown in budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.yolocounty.org/business/permits	
b. Zoning Ordnances (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
Total Score	95		

Capay Cemetery District

Audit completed: (10/28/22)	Score	Link: No website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Cottonwood Cemetery District

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (5 yr. cycle (FYE2019-2023))			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Davis Cemetery District

Audit completed: (11/15/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	daviscemetery.org/burial-options	
b. Service Boundary (5 pts)	5	www.yolocounty.org/home/showdocument?id=6857	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	daviscemetery.org/district-budget	
b. Financial Reserve Policy (5 pts)	5	daviscemetery.org/budget-reserve-policy	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	daviscemetery.org/cemetery-board-of-trustees-staff	
b. Archive of agendas/minutes (5 pts)	5	daviscemetery.org/district-transparency	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	daviscemetery.org/cemetery-board-of-trustees-staff	
b. Election procedures/deadlines (3.33 pts)	3.33	daviscemetery.org/cemetery-board-of-trustees-staff	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	daviscemetery.org/cemetery-board-of-trustees-staff	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	daviscemetery.org/district-transparency	
Total	10		
6. Audits (10 points) (3 yr. cycle)			
a. Current audit? (5 pts)	0	daviscemetery.org/district - 2019-2021 not completed (Oct22?)	
b. Last 3 years? (5 pts)	5	daviscemetery.org/district - Current: 2016-2018 cycle	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	daviscemetery.org/procurement	
b. Submittal Instructions? (5 pts)	5	daviscemetery.org/procurement	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	daviscemetery.org/make-a-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	daviscemetery.org/pricelist	
b. Summary of Revenue Sources (5 pts)	5	daviscemetery.org/financial-transparency	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	daviscemetery.org/cemetery-board-of-trustees-staff	
b. Board ethics training certificates (5 pts)	5	daviscemetery.org/cemetery-board-of-trustees-staff	
Total	10		
Total Score	95		

Knights Landing Cemetery District

Audit completed: (10/28/22)	Score	Link: No website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Mary's Cemetery District

Audit completed: (11/15/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.maryscemetery.org	
b. Service Boundary (5 pts)	5	www.maryscemetery.org/home/district-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.maryscemetery.org/	Missing FY22/23 budget
b. Financial Reserve Policy (5 pts)	0		No info
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	3	www.maryscemetery.org/	No location address for meeting.
b. Archive of agendas/minutes (5 pts)	5	www.maryscemetery.org/administration	
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.maryscemetery.org/administration	No link to BOS advisory bodies page or any info given.
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.maryscemetery.org/administration	
Total	7		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.maryscemetery.org/	NO GM, Secretary only. No compensation/benefits info.
Total	5		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	0	www.maryscemetery.org/	On a 5 yr. cycle? Note that on website.
b. Last 3 years? (5 pts)	0	www.maryscemetery.org/	Last audit FY2018/19
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.maryscemetery.org/burials/burial-fees	
b. Summary of Revenue Sources (5 pts)	5	www.maryscemetery.org/	shown in budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.maryscemetery.org/burials	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	48		

Winters Cemetery District

Audit completed: (11/16/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.winterscemetery.org/services	
b. Service Boundary (5 pts)	5	www.winterscemetery.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.winterscemetery.org/prior-years	
b. Financial Reserve Policy (5 pts)	5	www.winterscemetery.org/winters-cemetery-district-reserve-policy	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.winterscemetery.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.winterscemetery.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			May want to update email
a. Board member information (3.33 pts)	3.33	www.winterscemetery.org	addresses on this page
b. Election procedures/deadlines (3.33 pts)	3.33	www.winterscemetery.org/board-appointees	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.winterscemetery.org/winters-cemetery-district-reserve-policy	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.winterscemetery.org/board-appointees	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.winterscemetery.org	in progress
b. Last 3 years? (5 pts)	5	www.winterscemetery.org/audits-completed	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.winterscemetery.org	Suggest also adding word "bids" to title.
b. Submittal Instructions? (5 pts)	0	www.winterscemetery.org	Suggest adding verbiage regarding instructions.
Total	5		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.winterscemetery.org/public-records-request-policy-of-winters-cemetery-district	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.winterscemetery.org/services	
b. Summary of Revenue Sources (5 pts)	5	www.winterscemetery.org/services	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.winterscemetery.org/public-cemetery-districts-principle	
b. Board ethics training certificates (5 pts)	5	www.winterscemetery.org/required-training-certificates	
Total	10		
Total Score	95		

Cacheville CSD

Audit completed: (11/17/22)	Score	Link	Notes
1. Overview (10 points)			
			Webpages are there for water and/or lighting but nothing's on the pages. Suggest adding a sentence or two about the services provided by CCSD.
a. Description of Services/functions (5 pts)	0	cacheville.specialdistrict.org	
b. Service Boundary (5 pts)	5	cacheville.specialdistrict.org/services	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	cacheville.specialdistrict.org/calendar	
b. Archive of agendas/minutes (5 pts)	2.5	cacheville.specialdistrict.org	No approved minutes posted.
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	cacheville.specialdistrict.org/board-members	
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	cacheville.specialdistrict.org	Suggest separating staff from Board members.
Total	10		
6. Audits (10 points (5 yr. cycle))			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	23		

Esparto CSD

Audit completed: (11/17/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.ecsd-ca.org/about-us	
b. Service Boundary (5 pts)	5	www.ecsd-ca.org/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.ecsd-ca.org/budgets	
b. Financial Reserve Policy (5 pts)	5	www.ecsd-ca.org/documents/1095/Policy_2150 - Reserve	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.ecsd-ca.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.ecsd-ca.org/agendas	No minutes posted since Jul2022
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.ecsd-ca.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	www.ecsd-ca.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.ecsd-ca.org/board-members	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.ecsd-ca.org/personnel	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
			last audit was 2020. On a 2yr.
a. Current audit? (5 pts)	2.5	www.ecsd-ca.org/audit-ref	Cycle?
b. Last 3 years? (5 pts)	3.33	www.ecsd-ca.org/audit-ref	missing 2021
Total	5.83		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.ecsd-ca.org/current-projects	
b. Submittal Instructions? (5 pts)	5	www.ecsd-ca.org/current-projects	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.ecsd-ca.org/forms	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.ecsd-ca.org/rates-and-policies	
b. Summary of Revenue Sources (5 pts)	5	www.ecsd-ca.org/budgets	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.ecsd-ca.org/about-us	
b. Board ethics training certificates (5 pts)	5	www.ecsd-ca.org/board-members	
Total	10		
Total Score	96		

Knights Landing CSD

Audit completed: (11/17/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	klcsd.specialdistrict.org/services	
b. Service Boundary (5 pts)	4	klcsd.specialdistrict.org/se	CSDA map is incorrect. Suggest adding LAFCo Boundary/SOI map.
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	klcsd.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	klcsd.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.66	klcsd.specialdistrict.org/bo	Suggest stating on this page that the Board does not receive compensation.
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	klcsd.specialdistrict.org/sta	Suggest putting the compensation link on this page also
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	klcsd.specialdistrict.org/district-financial-information	
b. Summary of Revenue Sources (5 pts)	5	klcsd.specialdistrict.org/district-financial-information	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	42		

Madison CSD

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.madisoncsd.org/about-us	
b. Service Boundary (5 pts)	5	www.madisoncsd.org/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.madisoncsd.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	2.5	www.madisoncsd.org/age	No current minutes since Feb2022
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.madisoncsd.org/boa	Link for compensation on another page
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.madisoncsd.org/pers	Link for compensation on another page
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0	www.madisoncsd.org/audi	last audit 2016
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.madisoncsd.org/current-projects	
b. Submittal Instructions? (5 pts)	5	www.madisoncsd.org/current-projects	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.madisoncsd.org/all-forms-and-reports	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.madisoncsd.org/rates-and-policies	
b. Summary of Revenue Sources (5 pts)	0		no info
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	56		

Dunnigan CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
			Meet as needed. No meetings held since 2013
a. Schedule (5 pts)	5	www.yolocounty.org/gover	
b. Archive of agendas/minutes (5 pts)	2.5	www.yolocounty.org/gover	No Minutes
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	96		

El Macero CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	Suggest adding the newest map,
b. Service Boundary (5 pts)	5	www.yolocounty.org/gover	adopted 09/22/22
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	equivalent.
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

Garcia Bend CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	Suggest adding the newest map,
b. Service Boundary (5 pts)	5	www.yolocounty.org/gover	adopted 07/28/22
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	equivalent.
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/minutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

North Davis Meadows CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

Snowball CSA #6

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	1.25	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	6.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/minutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	96		

Wildwings CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	Suggest adding the newest map,
b. Service Boundary (5 pts)	5	www.yolocounty.org/gover	adopted 12/01/22
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
			Cannot find when & how often they meet
a. Schedule (5 pts)	0	www.yolocounty.org/gover	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	94		

Willowbank CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

Capay Valley FPD (D)

Audit completed: (12/06/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	cvfpd.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	cvfpd.specialdistrict.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	cvfpd.specialdistrict.org/cvfpd-budget	
b. Financial Reserve Policy (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fire-protection-district-r	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	cvfpd.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	cvfpd.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	cvfpd.specialdistrict.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	cvfpd.specialdistrict.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	cvfpd.specialdistrict.org/reimbursement-policies	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	cvfpd.specialdistrict.org/fire-personnel	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fpd-financial-audits	
b. Last 3 years? (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fpd-financial-audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	cvfpd.specialdistrict.org/current-rfp-s	
b. Submittal Instructions? (5 pts)	5	cvfpd.specialdistrict.org/current-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	cvfpd.specialdistrict.org/guidelines-for-access-to-public-reco	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	cvfpd.specialdistrict.org/cv	shown in budget
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	cvfpd.specialdistrict.org/fire-protection-districts-principle-ena	All members of fire commission
b. Board ethics training certificates (5 pts)	1	cvfpd.specialdistrict.org/bc	should take ethics training
Total	6		
Total Score	91		

Clarksburg FPD (I)

Audit completed: (12/06/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	clarksburgfire.specialdistrict.org/our-mission	
b. Service Boundary (5 pts)	5	clarksburgfire.specialdistrict.org/district-boundaries	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	1.25	clarksburgfire.specialdistri	Showing current FY only
b. Financial Reserve Policy (5 pts)	0		no info
Total	1.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	clarksburgfire.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	clarksburgfire.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.5	clarksburgfire.specialdistri	No terms/bio noted
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	3.33	clarksburgfire.specialdistrict.org/board-members	
Total	6		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	clarksburgfire.specialdistrict.org/staff	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0	clarksburgfire.specialdistri	Last audit FY17/18
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	clarksburgfire.specialdistrict.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	clarksburgfire.specialdistrict.org/district-financial-information	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	52		

Dunnigan FPD (D)

Audit completed: (12/06/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	dunniganfire.com	Suggest adding LAFCo boundary map
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		no info
b. Archive of agendas/minutes (5 pts)	0		no info
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	dunniganfire.com	No compensation/bio info Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	3	dunniganfire.com	
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	dunniganfire.com	No compensation/benefits info
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	15		

East Davis FPD (D)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		no info
b. Service Boundary (5 pts)	5	eastdaviscpd.wordpress.com/other-info	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	eastdaviscpd.wordpress.com	
b. Archive of agendas/minutes (5 pts)	5	eastdaviscpd.wordpress.com	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	eastdaviscpd.wordpress.com	No compensation/bio No info. Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	eastdaviscpd.wordpress.com/about	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	22		

Elkhorn FPD (I)

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Esparto FPD (D)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.espartofire.org/services	
b. Service Boundary (5 pts)	5	www.espartofire.org/service-area-map	
Total	10		
2. Budget (10 points)			
			No info. Suggest posting approved budgets. (SCOs By the #s is not your budget, it's actuals up to 2021.)
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
			Suggest adding verbiage at the top of the meeting page to include the date, time, place, etc. of board meetings
a. Schedule (5 pts)	4	www.espartofire.org/boarc	
			Suggest making sure approved minutes are signed & in pdf format prior to posting on website. Minutes are missing pages. No
b. Archive of agendas/minutes (5 pts)	4	www.espartofire.org/boarc	agendas/minutes since Aug/Sep22.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.espartofire.org/board-members	
b. Election procedures/deadlines (3.33 pts)	0		No info. Suggest linking directly to BOS advisory bodies page.
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.espartofire.org/contact-us	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	www.espartofire.org/district-financial-information	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	36		

Knights Landing FPD (D)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	knightslandingfire.specialdistrict.org/services-504018b	
b. Service Boundary (5 pts)	5	knightslandingfire.specialdistrict.org/services-504018b	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	knightslandingfire.specialdistrict.org/district-financial-informa	
b. Financial Reserve Policy (5 pts)	0		no info
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	knightslandingfire.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	knightslandingfire.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	knightslandingfire.specialdistrict.org/board-members	BOS advisory bodies link on this
b. Election procedures/deadlines (3.33 pts)	2	knightslandingfire.special	page no longer works.
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	knightslandingfire.specialdistrict.org/staff	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	knightslandingfire.special	shown in budget
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	knightslandingfire.specialdistrict.org/about-us	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	49		

Madison FPD (I)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.madison-fire.com/services	
b. Service Boundary (5 pts)	5	www.madison-fire.com/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.madison-fire.com/bo	Suggest adding what time the meeting takes place. No agenda/minutes since
b. Archive of agendas/minutes (5 pts)	2	www.madison-fire.com/bo	May/June 2022
Total	7		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	www.madison-fire.com/bo	No contact/bio info
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7.5	www.madison-fire.com/mg	No contact info
Total	7.5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.madison-fire.com/fire-protection-districts-principle-enak	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	32		

No Man's Land FPD (D)

Audit completed: (12/07/22)	Score	Link No Website	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Springlake FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.springlakefpd.org/about_us	Suggest adding newest Boundary
b. Service Boundary (5 pts)	5	www.springlakefpd.org/ab	Map adopted Jul2022
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.springlakefpd.org/transparency	
b. Financial Reserve Policy (5 pts)	0		no info
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.springlakefpd.org/bo	Suggest adding the time meeting takes place at the top of page.
b. Archive of agendas/minutes (5 pts)	5	www.springlakefpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.springlakefpd.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	www.springlakefpd.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.springlakefpd.org/board-members	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.springlakefpd.org/transparency	
b. Last 3 years? (5 pts)	5	www.springlakefpd.org/transparency	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.springlakefpd.org/contact	
b. Submittal Instructions? (5 pts)	5	www.springlakefpd.org/contact	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.springlakefpd.org/contact	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.springlakefpd.org/transparency	
b. Summary of Revenue Sources (5 pts)	5	www.springlakefpd.org/transparency	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.springlakefpd.org/ab	Suggest adding current FPD Gov. Code Section to page.
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	80		

West Plainfield FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.wpfd.net/services	
b. Service Boundary (5 pts)	5	www.wpfd.net/district-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.wpfd.net/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.wpfd.net/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.66	www.wpfd.net/board-mem	No compensation No info. Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.wpfd.net/staff	No compensation/benefit info
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	28		

Willow Oak FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.willowoakfire.com/about.html	
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.willowoakfire.com/disc	Suggest adding the meeting address to this page
b. Archive of agendas/minutes (5 pts)	3	www.willowoakfire.com/disc	No agendas since Sep2021. No minutes since Jun2022 (sporadic)
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	www.willowoakfire.com/stc	No terms/compensation info No info. Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.willowoakfire.com/stc	No compensation/benefits info. Suggest link to PublicPay website
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	20		

Winters FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.wintersfire.org/wfpd	
b. Service Boundary (5 pts)	5	www.wintersfire.org/wp-content/uploads/2018/08/WFDDistrictBoundary.pdf	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.wintersfire.org/wfpd	
b. Financial Reserve Policy (5 pts)	0		Under review?
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.wintersfire.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.wintersfire.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.wintersfire.org/board-meetings	
b. Election procedures/deadlines (3.33 pts)	3.33	www.wintersfire.org/board-meetings	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.wintersfire.org/board-meetings	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.wintersfire.org/board-meetings	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.wintersfire.org/wfpd	FY 2021
b. Last 3 years? (5 pts)	1.66	www.wintersfire.org/wfpd	FY 2020
Total	6.66		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.wintersfire.org/wfpd	
b. Submittal Instructions? (5 pts)	5	www.wintersfire.org/wfpd	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.wintersfire.org/wfpd	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	www.wintersfire.org/wfpd	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	5	www.wintersfire.org/board-meetings	
Total	5		
Total Score	82		

Yolo FPD (I)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolofpd.org/services	
b. Service Boundary (5 pts)	5	www.yolofpd.org/services	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yolofpd.org/budgets	
b. Financial Reserve Policy (5 pts)	0		no info
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolofpd.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.yolofpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolofpd.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolofpd.org/elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolofpd.org/reimbursement-policy	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolofpd.org/staffing-4d9e39e	
Total	10		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	5	www.yolofpd.org/financial-audits	
b. Last 3 years? (5 pts)	5	www.yolofpd.org/financial-audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolofpd.org/proposals-and-bidding-opportunities	
b. Submittal Instructions? (5 pts)	5	www.yolofpd.org/proposals-and-bidding-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolofpd.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolofpd.org/benefit-assessment	
b. Summary of Revenue Sources (5 pts)	5	www.yolofpd.org/district-financial-information	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolofpd.org/foundation-of-district-1939	
b. Board ethics training certificates (5 pts)	5	www.yolofpd.org/training-certificates	
Total	10		
Total Score	95		

Zamora FPD (I)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	zamorafire.specialdistrict.org/about-us	
b. Service Boundary (5 pts)	5	zamorafire.specialdistrict.org/services	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	zamorafire.specialdistrict.org/district-budgets	
b. Financial Reserve Policy (5 pts)	5	zamorafire.specialdistrict.org/zamora-fire-protection-district-i	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	zamorafire.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	zamorafire.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	zamorafire.specialdistrict.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	zamorafire.specialdistrict.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	zamorafire.specialdistrict.org/zamora-fire-protection-district-i	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	zamorafire.specialdistrict.org/staff	
Total	10		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	5	zamorafire.specialdistrict.org/financial-audits	
b. Last 3 years? (5 pts)	5	zamorafire.specialdistrict.org/financial-audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	zamorafire.specialdistrict.org/proposals-bidding-opportunities	
b. Submittal Instructions? (5 pts)	5	zamorafire.specialdistrict.org/proposals-bidding-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	zamorafire.specialdistrict.org/document-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	zamorafire.specialdistrict.org/revenue-sources	
b. Summary of Revenue Sources (5 pts)	5	zamorafire.specialdistrict.org/revenue-sources	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	zamorafire.specialdistrict.org/fire-protection-districts-principles	
b. Board ethics training certificates (5 pts)	5	zamorafire.specialdistrict.org/board-members	
Total	10		
Total Score	100		

Yolo Sacramento Port District

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Service Boundary (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	2.5	www.cityofwestsacramento.org	last budget showing the Port was FYs17-19
b. Financial Reserve Policy (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	7.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
b. Archive of agendas/minutes (5 pts)	2.5	www.cityofwestsacramento.org	No minutes since Jun2020
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwestsacramento.org	Members out-dated Appointed by Mayor... Is there an
b. Election procedures/deadlines (3.33 pts)	2	www.cityofwestsacramento.org	application process?
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.cityofwestsacramento.org/government/commissions-cc	
Total	9		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/home/showpublisheddocum	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	89		

Reclamation District 150

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.rd150.com	Description only. Suggest adding LAFCo Boundary Map for visual.
b. Service Boundary (5 pts)	5	www.rd150.com/home	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.rd150.com/financials	Missing FY22/23
b. Financial Reserve Policy (5 pts)	5	www.rd150.com/financials	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.rd150.com/meetings	
b. Archive of agendas/minutes (5 pts)	5	www.rd150.com/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.rd150.com/services	
b. Election procedures/deadlines (3.33 pts)	3.33	www.rd150.com/services	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.rd150.com/services	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.rd150.com/services	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.rd150.com/financials	
b. Last 3 years? (5 pts)	5	www.rd150.com/financials	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.rd150.com/resources	
b. Submittal Instructions? (5 pts)	5	www.rd150.com/resources	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.rd150.com/contact	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.rd150.com/financials	n/a
b. Summary of Revenue Sources (5 pts)	5	www.rd150.com/financials	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	5	www.rd150.com/services	
Total	5		
Total Score	94		

Reclamation District 307

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 537

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd537.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	rd537.specialdistrict.org/district-map	
Total			
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd537.specialdistrict.org/board-meetings	No minutes since Apr2022. Suggest posting approved minutes in a
b. Archive of agendas/minutes (5 pts)	3	rd537.specialdistrict.org/bx	timely manner.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	rd537.specialdistrict.org/bx	No terms, compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	rd537.specialdistrict.org/st	Is GM the engineer? No compensation, benefits. Suggest adding link to publicpay.ca.gov
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	14		

Reclamation District 730

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 765

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 787

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.rd787.org/about-rd-787	
b. Service Boundary (5 pts)	0	www.rd787.org/district-maps	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.rd787.org/board-meetings	twice a year, as needed Last agenda Sep 2018. Last minutes Nov 2017.
b. Archive of agendas/minutes (5 pts)	0		
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	www.rd787.org/board-meetings	No terms, compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0	www.rd787.org/board-meetings	No info. Is staff also Board Trustees?
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	2.5	www.rd787.org/about-rd-7	Suggest adding Gov't. Code section that governs RDs.
b. Board ethics training certificates (5 pts)	0		no info
Total	2.5		
Total Score	14		

Reclamation District 900

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.rd900.org/about	
b. Service Boundary (5 pts)	0	www.rd900.org/documents	Map on webpage is incorrect.
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.rd900.org/documents	Missing FY22/23 budget
b. Financial Reserve Policy (5 pts)	0		
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.rd900.org/board	
b. Archive of agendas/minutes (5 pts)	5	www.rd900.org/meetings-agendas	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Names only, which are outdated. A link to W. Sac City Council page is highly suggested
a. Board member information (3.33 pts)	1.25	www.rd900.org/board	
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	3.33	library.qcode.us/lib/west_s	2.04.080
Total	5		
5. Administrative Officials (10 points)			
			Transparent CA is outdated. Suggest using SCOs
a. General Manager and Key Staff Information (10 pts)	10	www.rd900.org/contact	publicpay.ca.gov link
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0	www.rd900.org/documents	Last audit FY2019
b. Last 3 years? (5 pts)	5	www.rd900.org/documents	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.rd900.org/assessment	
b. Summary of Revenue Sources (5 pts)	5	www.rd900.org/documents	shown in budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.rd900.org/documents	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	53		

Reclamation District 999

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd999.org	
b. Service Boundary (5 pts)	5	rd999.org	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	1.25	rd999.org/financials-audits	Last posted budget is 2020
b. Financial Reserve Policy (5 pts)	5	rd999.org/financials-audits	
Total	6.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd999.org/meetings-2	
b. Archive of agendas/minutes (5 pts)	5	rd999.org/meetings-2	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	rd999.org/contact	
b. Election procedures/deadlines (3.33 pts)	3.33	rd999.org/contact	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	rd999.org/contact	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	rd999.org/contact	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
			Missing 2021 based on timeline of
a. Current audit? (5 pts)	0	rd999.org/financials-audits	previous audits
b. Last 3 years? (5 pts)	3.33	rd999.org/financials-audits	Missing 2020
Total	3.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	rd999.org/contracts	
b. Submittal Instructions? (5 pts)	5	rd999.org/contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	rd999.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	rd999.org/revenue-sources	
b. Summary of Revenue Sources (5 pts)	5	rd999.org/revenue-sources	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	rd999.org/history	
b. Board ethics training certificates (5 pts)	5	rd999.org/contact	
Total	10		
Total Score	90		

Reclamation District 1600

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd1600.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	rd1600.specialdistrict.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		No info. Suggest also posting approved budgets. (SCOs By the #s is not the budget, it's actuals.)
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd1600.specialdistrict.org/board-meetings	No minutes since Jan2022. Suggest posting approved minutes in a
b. Archive of agendas/minutes (5 pts)	3	rd1600.specialdistrict.org/	timely manner.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	rd1600.specialdistrict.org/	No terms/bio. Suggest stating if members receive compensation?
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	9	rd1600.specialdistrict.org/	No info on GM. Is GM the district engineer?
Total	9		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	29		

Reclamation District 2035

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd2035.specialdistrict.org/services	No info. Suggest adding the LAFCo Boundary Map.
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd2035.specialdistrict.org/	Meeting dates typed in are for 2020. Suggest removing this info or keep it updated w/current dates. Highly suggest all documents be in pdf not Word/Excel. If draft minutes are included in agenda packets, approved minutes should be attached and correspond with the date that meeting occurred.
b. Archive of agendas/minutes (5 pts)	4	rd2035.specialdistrict.org/	
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	rd2035.specialdistrict.org/	no compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	rd2035.specialdistrict.org/	No compensation, benefits. Suggest adding link to publicpay.ca.gov
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	21		

Yolo County Resource Conservation District

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	yolorcd.org/about-us	
b. Service Boundary (5 pts)	5	yolorcd.org/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	5	yolorcd.org/about-us	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	yolorcd.org/about-us/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	yolorcd.org/about-us/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	yolorcd.org/about-us/board-of-directors	
b. Election procedures/deadlines (3.33 pts)	3.33	yolorcd.org/about-us/board-of-directors	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	yolorcd.org/about-us/board-of-directors	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	yolorcd.org/about-us/staff	
Total	10		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit? (5 pts)	0		Missing FY20/21
b. Last 3 years? (5 pts)	5	yolorcd.org/about-us	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	yolorcd.org/about-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	yolorcd.org/about-us	Annual reports
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	yolorcd.org/about-us	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	70		

Dunnigan Water District

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd108.org/dunnigan-water-district	No map. Suggest adding the LAFCo
b. Service Boundary (5 pts)	5	rd108.org/dunnigan-water	Boundary Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd108.org/dwd-meetings	
b. Archive of agendas/minutes (5 pts)	1		No agendas/minutes. Agendas can be requested by phone only.
Total	6		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	rd108.org/dunnigan-water	No terms, compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	rd108.org/dunnigan-water-district	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	rd108.org/contract-opportunities	
b. Submittal Instructions? (5 pts)	5	rd108.org/contract-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	rd108.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	47		

Knights Landing Ridge Drainage District

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd108.org/knights-landing-ridge-drainage-district	no info. Suggest adding LAFCo Boundary Map
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd108.org/klrdd-meetings	No agendas/minutes. Agendas can be requested by phone only.
b. Archive of agendas/minutes (5 pts)	1		
Total	6		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	rd108.org/knights-landing-ridge-drainage-district	
b. Election procedures/deadlines (3.33 pts)	3.33	rd108.org/knights-landing-ridge-drainage-district	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	rd108.org/knights-landing-ridge-drainage-district	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	rd108.org/knights-landing-ridge-drainage-district	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	rd108.org/contract-opportunities	
b. Submittal Instructions? (5 pts)	5	rd108.org/contract-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	rd108.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	rd108.org/knights-landing-ridge-drainage-district	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	rd108.org/knights-landing-ridge-drainage-district	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	61		

YCFWCD

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.ycfwcd.org/district.html	
b. Service Boundary (5 pts)	5	www.ycfwcd.org/servicearea.html	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.ycfwcd.org/DistrictF	Missing FY22/23
b. Financial Reserve Policy (5 pts)	0		no info
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.ycfwcd.org/board.html	
b. Archive of agendas/minutes (5 pts)	2.5	www.ycfwcd.org/agendas	No approved minutes (signed), just the draft shown in agenda packet.
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	www.ycfwcd.org/board.ht	No terms, contact info
b. Election procedures/deadlines (3.33 pts)	3	www.ycfwcd.org/board.ht	Link is broken
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.ycfwcd.org/board.html	
Total	8		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.ycfwcd.org/staff.html	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0	www.ycfwcd.org/DistrictF	Missing FY21/22
b. Last 3 years? (5 pts)	5	www.ycfwcd.org/DistrictFinancialInformation.htm	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.ycfwcd.org	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.ycfwcd.org/DistrictFinancialInformation.htm	
b. Summary of Revenue Sources (5 pts)	5	www.ycfwcd.org/DistrictFinancialInformation.htm	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.ycfwcd.org/district.html	
b. Board ethics training certificates (5 pts)	5	www.ycfwcd.org/EthicsTraining.htm	
Total	10		
Total Score	75		

Conaway Ranch

Audit completed: (10/28/22)	Score	Link: No Website	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Davis Public Facilities Financing Authority

Audit completed: (12/15/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofdavis.org/city-hall/commissions-and-committees/	
b. Service Boundary (5 pts)	5	n/a	
Total	10		
2. Budget (10 points)			
			"...controlled by and financially dependent on the City. Financial activities are included in the capital projects and fiduciary funds of the City, and are reported as part of
a. Current FY + 3 years prior (5 pts)	5	www.cityofdavis.org/city-hall/	the City's budget."
b. Financial Reserve Policy (5 pts)	5	www.cityofdavis.org/city-hall/	shown in city's budget
Total	10		
3. Meetings (10 points)			
			meet on an as needed basis.
a. Schedule (5 pts)	5	www.cityofdavis.org/city-hall/	Authority is combined with the regular City Council agendas.
b. Archive of agendas/minutes (5 pts)	5	www.cityofdavis.org/city-hall/city-council/city-council-meeting	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.cityofdavis.org/city-hall/city-council	
b. Reimbursement/Compensation policy (5 pts)	5	qcode.us/codes/davis	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofdavis.org/city-hall/city-manager-s-office	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		No info. Last audit FY19/20
b. Last 3 years? (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
b. Submittal Instructions? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofdavis.org/city-hall/transparency-portal	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
b. Summary of Revenue Sources (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.cityofdavis.org/city-hall/commissions-and-committees/	
Total	10		
Total Score	95		

River City Reg. Stadium Financing Authority

Audit completed: (12/15/22)	Score	Link	Notes
1. Overview (10 points)			
			Noted in staff reports. Suggest adding description of services/functions on the meeting/agenda webpage
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org	
b. Service Boundary (5 pts)	5	n/a	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.cityofwestsacramento.org	Noted in staff reports
b. Financial Reserve Policy (5 pts)	5	www.cityofwestsacramento.org	Noted in staff reports
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.cityofwestsacramento.org/government/city-council	
b. Reimbursement/Compensation policy (5 pts)	5	library.qcode.us/lib/west_sacramento_ca/pub/municipal_cod	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org	Ballpark Audits included in agenda packets. City audits regarding
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org	ballpark included in in City audits.
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	90		

Riverfront

Audit completed: (12/19/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.sacrt.com/apps/sacramento-downtown-riverfront-street	
b. Service Boundary (5 pts)	5	www.sacrt.com/apps/sacramento-downtown-riverfront-street	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		no info
b. Archive of agendas/minutes (5 pts)	0		no info
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		no info
b. Reimbursement/Compensation policy (5 pts)	0		no info
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	10		

Valley Clean Energy Alliance

Audit completed: (12/19/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	valleycleanenergy.org/about-us/our-story	
b. Service Boundary (5 pts)	5	valleycleanenergy.org/about-us/our-story	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	valleycleanenergy.org/documents	
b. Financial Reserve Policy (5 pts)	5	valleycleanenergy.org/documents	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	valleycleanenergy.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	valleycleanenergy.org/boa	Suggest posting approved signed minutes separately.
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	valleycleanenergy.org/about-us/our-leadership	
b. Reimbursement/Compensation policy (5 pts)	5	valleycleanenergy.org/about-us/our-leadership	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	valleycleanenergy.org/abo	No compensation/benefits
Total	7		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit? (5 pts)	5	valleycleanenergy.org/documents	
b. Last 3 years? (5 pts)	5	valleycleanenergy.org/documents	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	valleycleanenergy.org/solicitations-rfps	
b. Submittal Instructions? (5 pts)	5	valleycleanenergy.org/solicitations-rfps	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	valleycleanenergy.org/contact-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	valleycleanenergy.org/rates-billing	
b. Summary of Revenue Sources (5 pts)	5	valleycleanenergy.org/documents	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	valleycleanenergy.org/documents	
Total	10		
Total Score	97		

WSAFCA

Audit completed: (12/20/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Service Boundary (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	3.75	www.cityofwestsacramento.org/government/departments/cit	No compensation
c. Reimbursement/Compensation policy (5 pts)	0		No info
Total	4		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.cityofwestsacramento.org/government/departments/cit	No compensation/benefits
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	69		

West Sac. Financing Authority JPA

Audit completed: (12/20/22)	Score	Link	Notes
1. Overview (10 points)			
			no info. Suggest giving general description of PFA and posting EIFD
a. Description of Services/functions (5 pts)	0	www.cityofwestsacramento.org	link on this webpage
b. Service Boundary (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org	"meeting dates are to be determined"
b. Archive of agendas/minutes (5 pts)	3	www.cityofwestsacramento.org	No approved minutes. Last mtg: Mar2020
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		no info
c. Reimbursement/Compensation policy (5 pts)	0		no info
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org	Info found in City's CAFRs, no separate financial statements are issued
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org	Info found in City's CAFRs
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
Total Score	58		

Winters Branch Library Financing Authority

Audit completed: (10/28/22)	Score	Link: No Webpage	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Winters Public Finance Authority

Audit completed: (10/28/22)	Score	Link: No Webpage	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Woodland-Davis Clean Water Agency

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.wdcwa.com/project-overview	
b. Service Boundary (5 pts)	5	www.wdcwa.com	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.wdcwa.com/project-history	
b. Financial Reserve Policy (5 pts)	5	www.wdcwa.com/project-history	found in AGR
Total	10		
3. Meetings (10 points)			
			Suggest adding time, frequency, place of meetings. Is there an annual adopted calendar that can be posted?
a. Schedule (5 pts)	0	www.wdcwa.com/agendas	
b. Archive of agendas/minutes (5 pts)	5	www.wdcwa.com/agendas	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.wdcwa.com/board-of-directors	
b. Reimbursement/Compensation policy (5 pts)	5	www.wdcwa.com/project-history	found in AGR
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.wdcwa.com/contact	No compensation/benefits
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)		www.wdcwa.com/project-history	Last audit 2020
b. Last 3 years? (5 pts)	5	www.wdcwa.com/project-history	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.wdcwa.com/project-history	
b. Summary of Revenue Sources (5 pts)	5	www.wdcwa.com/project-history	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.wdcwa.com/project-history	
Total	10		
Total Score	65		

Woodland Finance Authority

Audit completed: (10/28/22)	Score	Link: No Webpage	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Yolo Animal Services Planning Agency

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	n/a	Currently, does not maintain funds.
b. Financial Reserve Policy (5 pts)	5	n/a	See agreement.
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	3	www.yolocounty.org/gover	Suggest current Board members be listed on webpage. Found on recent agenda.
b. Reimbursement/Compensation policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	n/a	Currently, does not maintain funds.
b. Last 3 years? (5 pts)	5	n/a	See agreement.
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	n/a	Currently, does not maintain funds.
b. Summary of Revenue Sources (5 pts)	5	n/a	See agreement.
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
Total Score	78		

Yolo County Law Library

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	yololawlibrary.org/?page_id=225	
b. Service Boundary (5 pts)	5	yololawlibrary.org	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	yololawlibrary.org/?page_id=79	Suggest adding time, frequency, place of meetings.
b. Archive of agendas/minutes (5 pts)	5	yololawlibrary.org/?page_id=79	
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	yololawlibrary.org/?page_id=79	
c. Reimbursement/Compensation policy (5 pts)	0		no info
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	n/a	
b. Submittal Instructions? (5 pts)	5	n/a	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	n/a	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	n/a	Free access
b. Summary of Revenue Sources (5 pts)	0		no info
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	49		

Yolo County Public Agencies Finance Authority

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		no info
b. Service Boundary (5 pts)	0		no info
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		no info
b. Archive of agendas/minutes (5 pts)	1.25	www.yolocounty.org/gover	May 2022 Agenda only
Total	1.25		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	1.25	www.yolocounty.org/gover	noted on agenda only
b. Reimbursement/Compensation policy (5 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	3		

YCPARMIA

Audit completed: (01/04/23)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.ycparmia.org	
b. Service Boundary (5 pts)	5	www.ycparmia.org	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.ycparmia.org/transparency.htm	
b. Financial Reserve Policy (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
3. Meetings (10 points)			
			Suggest stating where meetings are held on this webpage.
a. Schedule (5 pts)	5	www.ycparmia.org/agenda	
b. Archive of agendas/minutes (5 pts)	5	www.ycparmia.org/agenda.htm	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.ycparmia.org/board.htm	
b. Reimbursement/Compensation policy (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.ycparmia.org/contact_us.htm	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0	www.ycparmia.org/transparency.htm	Link is broken to FY20/21
b. Last 3 years? (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.ycparmia.org/transparency.htm	
b. Submittal Instructions? (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.ycparmia.org/transparency.htm	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.ycparmia.org/transparency.htm	
b. Summary of Revenue Sources (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.ycparmia.org/transparency.htm	
Total	10		
Total Score	95		

Yolo Emergency Communications Agency

Audit completed: (01/04/23)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolo911.org/who-we-are	
b. Service Boundary (5 pts)	5	www.yolo911.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	2.5	www.yolo911.org/financial	Last posted budget FY20/21
b. Financial Reserve Policy (5 pts)	5	www.yolo911.org/financial-reserve-policy	
Total	7.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolo911.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	3	www.yolo911.org/board-m	Last posted minutes Apr22
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.yolo911.org/jpa-board-members	
b. Reimbursement/Compensation policy (5 pts)	5	www.yolo911.org/board-overview	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolo911.org/staff	
Total	10		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit (5 pts)	5	www.yolo911.org/financials-compensation	
b. Last 3 years (5 pts)	5	www.yolo911.org/financials-compensation	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolo911.org/yeca-s-bids-and-contracts	
b. Submittal Instructions? (5 pts)	5	www.yolo911.org/yeca-s-bids-and-contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolo911.org/911-public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolo911.org/financials-compensation	
b. Summary of Revenue Sources (5 pts)	5	www.yolo911.org/financials-compensation	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.yolo911.org/joint-powers-agreement	
Total	10		
Total Score	96		

Yolo Habitat Conservancy

Audit completed: (01/03/23)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolohabitatconservancy.org/copy-of-staff-board-commi	
b. Service Boundary (5 pts)	5	www.yolohabitatconservancy.org/copy-of-staff-board-commi	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
b. Financial Reserve Policy (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolohabitatconservancy.org	still showing 2022 schedule
b. Archive of agendas/minutes (5 pts)	5	www.yolohabitatconservancy.org/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.yolohabitatconservancy.org/copy-of-staff-board-commi	
b. Reimbursement/Compensation policy (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolohabitatconservancy.org	No compensation/Benefits
Total	10		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
b. Last 3 years? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
b. Submittal Instructions? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolohabitatconservancy.org/request-for-information	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolohabitatconservancy.org/	
b. Summary of Revenue Sources (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
Total Score	100		

Yolo Subbasin Groundwater Agency

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yologroundwater.org/our-mission	
b. Service Boundary/Agencies Served (5 pts)	5	www.yologroundwater.org/basin-boundaries-yolo	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	2.5	www.yologroundwater.org	Last budget posted FY20/21
b. Financial Reserve Policy (5 pts)	5	/www.yologroundwater.org/cash-reserves-policy	
Total	7.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yologroundwater.org/meetings	
b. Archive of agendas/minutes (5 pts)	5	www.yologroundwater.org/board-of-directors	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.yologroundwater.org/board-of-directors	
b. Reimbursement/Compensation policy (5 pts)	5	www.yologroundwater.org/board-members	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	www.yologroundwater.org	No compensation/benefits
Total	7		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	www.yologroundwater.org	Last posted audit FYE2020
b. Last 3 years? (5 pts)	3.33	www.yologroundwater.org	Last posted audit FYE2020
Total	3.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities (5 pts)	0		no info
b. Submittal Instructions (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records (10 pts)	10	www.yologroundwater.org/public-records-request-policy-of-y	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yologroundwater.org/adopted-budgets	
b. Summary of Revenue Sources (5 pts)	5	www.yologroundwater.org/adopted-budgets	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted (10 pts)	10	www.yologroundwater.org/public-agency-transparency	
Total	10		
Total Score	78		

Yolo LAFCo

Audit completed: (10/31/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yololafco.org/services	
b. Service Boundary (5 pts)	5	www.yololafco.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yololafco.org/financial-compensation-info	
b. Financial Reserve Policy (5 pts)	5	www.yololafco.org/yolo-lafco-administrative-policies-and-pro	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yololafco.org/commission-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.yololafco.org/commission-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yololafco.org/commissioners	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yololafco.org/yolo-lafco-administrative-policies-and-pro	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yololafco.org/yolo-lafco-administrative-policies-and-pro	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yololafco.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yololafco.org/financial-compensation-info	
b. Last 3 years? (5 pts)	5	www.yololafco.org/financial-compensation-info	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (5 pts)	5	www.yololafco.org/bids-and-contracts	
b. Submittal Instructions? (5 pts)	5	www.yololafco.org/bids-and-contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yololafco.org/contact-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yololafco.org/financial-compensation-info	
b. Summary of Revenue Sources (5 pts)	5	www.yololafco.org/financial-compensation-info	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yololafco.org/cortese-knox-hertzberg-local-government	
b. Board ethics training certificates (5 pts)	2.5	www.yololafco.org/ethics-training-certificates	
Total	7.5		
Total Score	97		



Yolo Local Government Transparency and Accountability Program

VISION

Our vision is to promote open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability. We will achieve this by:

- Requesting that LAFCo add selected types of joint powers authorities/agencies to its municipal service review process already conducted with the cities and special districts.
- Supporting LAFCo to develop a scorecard measuring local agency website transparency, performed on a regular basis.
- Agreement to a common checklist of information used to measure the level of transparency in local agency websites.
- Ensuring that city/county websites are a model for other local government agencies to follow.
- Encouraging local special districts and JPAs to create a web presence if they do not already have one.

GOALS

The agencies seek to improve:

- Transparency and accountability.
- Oversight.
- Service delivery and efficiency.
- Coordination among agencies.
- Public understanding of local government.
- Good governance by creating a standard of basic elements for a well-run governmental organization (annual budget, CIP, audits, etc.).

VALUES

TRUST AND INTEGRITY which the agencies will demonstrate by following through on their commitments, duties, and responsibilities.

Adopted by the cities and County on the following dates:

City of Davis – October 17, 2017

City of West Sacramento – November 1, 2017

Yolo County – November 7, 2017

City of Winters – November 7, 2017

City of Woodland – November 21, 2017

OPEN, HONEST, AND CLEAR COMMUNICATION within each organization, between agencies and with the public.

FISCAL ACCOUNTABILITY as demonstrated by making budgets, financial practices, compensation, and audits available to the public.

PROMOTING AWARENESS of local government by promoting a website presence that describes the agency's reason for existing, a description of services it provides, and the area it provides services to.

ENCOURAGING UNDERSTANDING of where tax dollars go and how to easily contact board members and agency management.

CIVIC RESPONSIBILITY through access to board meeting schedules, agendas and minutes so the public can more easily attend board meetings and become involved.

TRANSPARENCY to respond to the growing movement to make governmental information available and searchable online.

REPRESENTATION to inform the public regarding board members (names, contact information and terms of office) and their election/appointment process.

JPA/SHARED PROGRAMS FINANCIAL BEST PRACTICES

City/County managers will determine assignments to each JPA/Shared Programs for liaison/oversight purposes. Shared programs include programs that are funded via city/county cost sharing, e.g. Yolo County Animal Services, Office of Emergency Services, West Valley Fire Training Consortium, etc.

Budget integration between JPAs/Shared programs and "member" agencies that fund them will be improved by implementation of the following process performed annually:

- City/County managers will prepare a consolidated summary-level budget preparation memo for the JPAs and other shared programs that require city/County funding. The memo should convey the budget stance for the upcoming fiscal year, plus a longer range outlook. The intent is to create JPA alignment with the cities/County budget stance and mirror agency cycles of budget reductions or growth.
- City/County managers may schedule budget workshops with the JPAs and shared programs each year around the March timeframe or as appropriate.
- JPAs and other shared programs are requested to provide draft budgets for funding agencies' executive manager review by May and final adopted budgets no later than June 15th of each year for integration into each funding agency's budget.

Formation of any new JPAs or shared programs should only be considered when the following criteria are met.¹ The proposed JPA/shared program:

- Will demonstrate cost reduction.
- Is more efficient.

¹ Governments Working Together, A Citizen's Guide to Joint Powers Agreements, California State Legislature, Senate Local Government Committee, August 2007

- Will reduce or eliminate overlapping services.
- Will result in the sharing of resources.

JPA agreements should include common policies supporting JPA funds to be held in the County Treasury (as appropriate), open government, and transparency.

PROGRAM IMPLEMENTATION – MUNICIPAL SERVICE REVIEWS OF SELECTED TYPES OF JPAs

The Cities/County request that LAFCo conduct Municipal Service Reviews every five years of selected types of JPAs whose service area is mostly within the county and includes: (1) JPAs that provide municipal services; (2) JPAs that employ staff; and/or (3) JPAs with boards comprised of agency staff. New JPAs may be created in the future and added to this list, but currently those JPAs include:

1. Valley Clean Energy Alliance
2. West Sacramento Area Flood Control Agency
3. Woodland-Davis Clean Water Agency
4. Yolo County Public Agency Risk Management Insurance Authority
5. Yolo Emergency Communications Agency
6. Yolo Habitat Conservancy
7. Yolo Subbasin Groundwater Agency

LAFCo steps to complete Municipal Service Reviews on a five-year cycle of these JPAs include:

- Compiling publicly and readily available information.
- Requesting any additional information from the JPA, minimizing JPA staff time.
- Developing JPA recommendations regarding each of the seven standard MSR determinations.
- Completing an administrative draft report for preview by JPA management.
- Responding to any comments and preparing a draft report available for public review.
- Publishing a hearing notice for public review and comment of the draft MSR.
- Adopting the MSR at a public hearing, finalizing the report, and posting it online.
- Sharing MSR findings with city/county managers, including any cumulative recommendations on ways to streamline and improve efficiencies with the governance structures countywide.

PROGRAM IMPLEMENTATION - WEBSITE TRANSPARENCY SCORECARD

A website transparency scorecard will be prepared by LAFCo on a regular basis involving the following steps:

- Creating list of cities, County, JPAs and special districts
- Encouraging local JPAs and special districts to establish websites and assist them, if desired
- LAFCo conducts preliminary review of agency websites
- LAFCo shares preliminary results with each agency to provide an opportunity for improvement
- LAFCo conducts follow up review
- The agency scorecard is finalized, adopted by the LAFCo Commission, shared with local agencies, and posted online

AGENCY WEB TRANSPARENCY CHECKLIST²

The scorecard will be based on the following criteria:

1. Overview
 - a. Mission Statement: What is the agency's reason for existing?
 - b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - c. Boundary of service area: What specific area does the agency serve?
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so?

² 2015-16 Web Transparency Report Card, Marin County Civil Grand Jury, March 17, 2016

- c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
- 5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
- 6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year
 - c. Most recent annual financial report provided to the State Controller's Office, or a link to this information
 - d. Most recent LAFCo Municipal Service Review, if applicable
- 7. Contracts
 - a. Current request for proposal and bidding opportunities (over \$25,000 in value)
 - b. Instructions on how to submit a bid or proposal
 - c. Approved in force vendor contracts (over \$25,000 value)
- 8. Public Records
 - a. Online/downloadable Public Records Act (or FOIA) request form: What is the best way for the public to request public records?
- 9. Revenue Sources
 - a. Summary of fees received: fees for services, if any
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants
- 10. Agency Specific Criteria
 - a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)