

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

February 23, 2023 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS
625 COURT STREET, ROOM 206
WOODLAND, CA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
NORMA ALCALA, VICE CHAIR (CITY MEMBER)
BILL BIASI (CITY MEMBER)
LUCAS FRERICHS (COUNTY MEMBER)
GARY SANDY (COUNTY MEMBER)

ALTERNATE COMMISSIONERS

ANGEL BARAJAS (COUNTY MEMBER)
RICHARD DELIBERTY (PUBLIC MEMBER)
GLORIA PARTIDA (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

NOTE: Effective June 30, 2022, all meetings of the Yolo Local Agency Formation Commission (LAFCo) will be held in person in the Board of Supervisors chambers, located at 625 Court Street, Woodland, Room 206 and via Zoom. While the Board chambers is open for public attendance, you are strongly encouraged to participate in the meeting via Zoom. The Zoom link and instructions for participating in the meeting by providing comment and testimony through Zoom are set forth in the "Public Participation Instructions" on the final page of this agenda.

If you attend the Commission meeting in person, please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings are encouraged but not required for attendees.

NOTICE:

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese-Knox-Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at lafoo@yolocounty.org.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on the matter.

PLEASE NOTE - The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Commission members.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees, and discuss options for public participation at future in-person meetings
4. Public Comment: This is an opportunity for members of the public to address the Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

OATH OF OFFICE

5. Bill Biasi, Winters (Regular City Member)

CONSENT AGENDA

6. Approve the LAFCo Meeting Minutes of December 1, 2022
7. Review and file Fiscal Year 2022/23 Second Quarter Financial Update
8. Review and file the Yolo LAFCo Financial Statement for Fiscal Year ending 2022 prepared by the Yolo County Department of Financial Services
9. Correspondence

PUBLIC HEARING

10. Consider approval of **Resolution 2023-01** adopting the Municipal Service Review (MSR) and Sphere of Influence (SOI) Review for the Yolo County Resource Conservation District (YCRCD), and determine the MSR/SOI is exempt from the California Environmental Quality Act (CEQA), LAFCo No. 22-06

REGULAR AGENDA

11. Consider reappointment of Olin Woods as the Regular Public Member of the Yolo LAFCo to another term effective through February 1, 2027
12. Elect a Chair and Vice Chair for the Commission to serve one-year terms, beginning February 1, 2023, and ending February 1, 2024
13. Select two ad hoc Legislative Subcommittee members to replace former City Member Tom Stallard and former County Member Don Saylor
14. Review and file the 2022 Website Transparency Scorecard

EXECUTIVE OFFICER'S REPORT

15. A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
 - a. 01.26.23 Long Range Planning Calendar
 - b. EO Activity Report - November 21, 2022 through February 17, 2023
 - c. CALAFCO Legislative Report

COMMISSIONER REPORTS

16. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

ADJOURNMENT

17. Adjourn to the next Regular LAFCo Meeting

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on Friday, February 17, 2023, at the following places:

- . On the bulletin board outside the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- . On the bulletin board outside the Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA: and,
- . On the LAFCo website at: www.yololafco.org.

ATTEST:

Terri Tuck, Clerk
Yolo LAFCo

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695.

PUBLIC PARTICIPATION INSTRUCTIONS:

Effective June 30, 2022, all meetings of the Yolo Local Agency Formation Commission (LAFCo) will be held in person in the Board of Supervisors chambers, located at 625 Court Street, Woodland, Room 206. If you choose not to attend the Commission meeting in person but desire to follow the meeting remotely, make a public comment, or comment on a specific item on the agenda, you may do so by:

1. Joining through Zoom on your computer at <https://yolocounty.zoom.us/j/82365298419>, Webinar ID: 823 6529 8419, or participate by phone by calling 1-408-638-0968, Webinar ID: 823 6529 8419. Please note there is no participant code, you will just hit # again after the recording prompts you.
2. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The moderator

will call you by name or phone number when it is your turn to comment. Press *6 to unmute. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

3. If you wish to submit a written comment on a specific agenda item or on an item not on the agenda, please email the Commission Clerk at lafco@yolocounty.org or send to 625 Court Street, Suite 107, Woodland, CA 95695. Please include meeting date and item number. Please submit your comment by 3:00pm the day prior to the meeting, if possible, to provide the Commission a reasonable opportunity to review your comment in advance of the meeting. All written comments are distributed to the Commission, filed into the record, but will not be read aloud.

LAFCO

3.

Meeting Date: 02/23/2023

Information

SUBJECT

Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees, and discuss options for public participation at future in-person meetings

RECOMMENDED ACTION

Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees, and discuss options for public participation at future in-person meetings.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The recommended action is required by Assembly Bill 361 to continue meeting remotely during a declared state of emergency. The Commission has been meeting remotely pursuant to AB 361 since October 28, 2021. Some Commissioners returned to meeting in person on June 30, 2022, with various measures to minimize in-person attendance and to provide options for continued public participation via ZOOM. Renewing the AB 361 findings is nonetheless appropriate and, if adopted, the findings will allow the Commission to continue to participate remotely if needed or desired.

AB 361 amended the Brown Act to add simplified procedures that make it easier to hold remote meetings during a state of emergency proclaimed by the Governor (a local emergency is insufficient). See Gov. Code §54953(e). To meet remotely during a proclaimed emergency, the legislative body must find either of the following circumstances is present: (a) state or local officials continue to impose or recommend measures to promote social distancing; or (b) as a result of the declared emergency, the legislative body finds by majority vote that meeting in person would present imminent risks to the health or safety of attendees.

Like many other facilities throughout the County, the Board Chambers were not designed to ensure that attendees can remain six feet apart to reduce the possibility of infection with the virus that causes COVID-19; and, holding in-person meetings would encourage community members to come to County facilities to participate in local government, and some of them are likely to be at high risk for serious illness from COVID-19 and/or live with someone who is at high risk. All of these facts remain applicable presently even though the local case rate has decreased significantly. Altogether, staff believe the Commission can appropriately make the findings necessary to allow continued implementation of AB 361.

Finally, continuing to authorize remote meetings pursuant to AB 361 does not require the Commission to meet remotely, it merely allows one or Commissioners to do so as necessary or convenient. Staff anticipate that going forward, most or all Commissioners and essential staff will attend meetings in person and members of the public will likely choose to participate remotely for the sake of convenience. In a hybrid format staff would set up the Board Chambers to have physical distancing where at least every other seat for the public is out of service to ensure distance between attendees.

County staff has also taken reasonable precautions in the Board Chambers, such as adding HEPA filtration to ensure filtration of air to remove viral particles.

NOTE: The Governor has announced that California's current COVID-19 state of emergency will end February 28, 2023. Agencies will no longer be able to trigger Assembly Bill 361's remote meeting procedures in reliance on that emergency. This meeting will be the Commissions last meeting under the directive of AB 361.

Attachments

New Remote Participation Rules-AB2449

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 01/18/2023

Reviewed By

Christine Crawford

Date

01/18/2023 01:58 PM

Started On: 01/18/2023 12:05 PM

The Governor has announced that California's current COVID-19 state of emergency will end February 28, 2023. Although Assembly Bill 361 does not sunset until January 1, 2024, agencies will no longer be able to trigger AB 361's remote meeting procedures in reliance on that emergency.

The Legislature passed a bill in 2022 that made changes to the Ralph M. Brown Act ("Brown Act") effective January 1, 2023. The Brown Act requires meetings of a local public agency's governing body to be open and public. The new change addresses board members' remote participation in meetings (Assembly Bill 2449). The upcoming change is summarized below, to help public agencies ensure they are prepared.

New Remote Participation Rules (Assembly Bill 2449)

Even after the state of emergency ends, board members may continue to participate remotely by telephone and/or videoconference under the Brown Act teleconference rules that existed before the pandemic. Those teleconference rules are found in Government Code section 54953(b).

Assembly Bill 2449 (AB 2449) also allows individual board members to participate in meetings remotely during "emergency circumstances," such as physical or family medical emergencies, or for "just cause," including childcare or caregiving needs, contagious illness, a disability, or travel on official agency business. Unlike the traditional teleconference rules, AB 2449 allows a board member to remotely participate without as much pre-planning. The board member's teleconference location does not need to be posted on the meeting notice or agenda and does not have to be open to the public. However, **all** of the following requirements apply when a board member is using the new AB 2449 rules:

- At least a **quorum of the board must participate in the meeting from a single physical location** that is identified on the notice and agenda, is open to the public, and is located within the jurisdiction. This is different from the traditional teleconference rules where a quorum of the board must be within the jurisdiction but not necessarily all at one physical location.
- The agenda must **provide an option for members of the public to participate in the meeting remotely by phone and internet, e.g., a dial-in number and link**, in addition to public participation at the physical location. It is permissible for third-party website or internet platform providers to require the public to register/log-in. The public **must be able to comment in real-time**, and the board cannot require submission of comments in advance.
- The board member using AB 2449 must notify the agency at the earliest opportunity possible, even at the start of the meeting. A separate request and disclosure is required for each meeting. The **disclosure must include a general description of the need to participate remotely**, provided that they need not disclose any medical diagnosis or disability, or personal medical information. At the meeting before any action is taken, the board member must **publicly disclose whether any adults are present in the room with the board member**, and the general nature of the person's relationship.
- The board member must participate remotely by **audio and video**.
- A board member may only participate remotely based on "just cause" for **two meetings per calendar year**.
- In addition, a board member **may not participate remotely under AB 2449 for more than three consecutive months, or for 20 percent of the regular meetings within a calendar year**. If the governing body meets 10 or fewer times per year, each board member may only use AB 2449 twice per year.
- If the broadcast of the meeting or the public's ability to comment via call-in or internet-based options is **disrupted, the board cannot take further action until restored**. Any actions taken during disruption may be challenged.

Because of the many conditions for using AB 2449, we expect the traditional teleconference rules under the Brown Act may continue to be the go-to rules for board members seeking to participate remotely in meetings. AB 2449 sunsets on January 1, 2026.



Consent 6.

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Approve the LAFCo Meeting Minutes of December 1, 2022

RECOMMENDED ACTION

Approve the LAFCo Meeting Minutes of December 1, 2022.

Attachments

Minutes 12.01.22

Form Review

Form Started By: Terri Tuck
Final Approval Date: 01/18/2023

Started On: 01/18/2023 10:53 AM

YOLO LOCAL AGENCY FORMATION COMMISSION

SPECIAL MEETING MINUTES

December 1, 2022

The Yolo Local Agency Formation Commission met on the 1st day of December 2022, at 11:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA, and via teleconference. Voting members present were Chair and Public Member Olin Woods, County Members Don Saylor and Gary Sandy, City Members Norma Alcala and Wade Cowan. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 11:02 a.m.

Item № 1 Pledge

Wade Cowan led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Alcala, Cowan, Sandy, Woods ABSENT: Saylor

Item № 3 Public Comments

None.

CONSENT

Item № 4 Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees

Item № 5 Approve the LAFCo Meeting Minutes of September 22, 2022

Item № 6 Review and file Fiscal Year 2022/23 First Quarter Financial Update

Item № 7 Ratify Resolution 2022-09 commending Don Saylor and Resolution 2022-10 commending Wade Cowan on their tenure with the Yolo LAFCo as a Regular County Member and Regular City Member, respectively

Minute Order 2022-34: The recommended actions were approved.

MOTION: Sandy SECOND: Alcala
AYES: Alcala, Cowan, Sandy, Woods
NOES: None
ABSENT: Saylor

Commissioner Saylor called in by phone at 11:32a.m. and arrived at the dais 11:50a.m.

PUBLIC HEARING**Item № 8 Consider approval of Resolution 2022-11 adopting the Municipal Service Review (MSR) for the County Service Areas (CSAs) and approving a Sphere of Influence (SOI) Update for the Wild Wings CSA (LAFCo No. 21-04), and determine the MSR/SOI is exempt from the California Environmental Quality Act (CEQA)**

After an overview report by staff, the Chair opened the Public Hearing. Speakers were El Macero residents Richard Lauckhart, representing El Macero Owners for Fair Taxes (EMOFT), and Bill Dendy, and former LAFCo Financial Consultant Mark Krummenacker. The Public Hearing was closed.

Minute Order 2022-35: After staff was directed to make minor phrasing changes to Exhibit B, attached to the resolution, regarding the MSR recommendations for Yolo County, the Commission adopted **Resolution 2022-11**, approving the Municipal Service Reviews (MSR) for the Dunnigan, El Macero, North Davis Meadows, Wild Wings, and Willowbank County Service Areas (CSAs) and a Sphere of Influence (SOI) Update for the Wild Wings CSA (LAFCo No. 21-04), and determining the MSR/SOI Update is exempt from the California Environmental Quality Act (CEQA).

MOTION: Saylor SECOND: Cowan

AYES: Alcalá, Cowan, Sandy, Saylor, Woods

NOES: None

ABSTENTIONS: Woods (abstained from Willowbank CSA approval only)

REGULAR**Item № 9 Consider and adopt the Yolo LAFCo 2023 Meeting Calendar**

Minute Order 2022-36: The recommended action was approved.

MOTION: Alcalá SECOND: Sandy

AYES: Alcalá, Cowan, Sandy, Saylor, Woods

NOES: None

Item № 10 Executive Officer's Report

The Commission was given written reports of the Executive Officer's activities for the period of September 19 through November 18, 2022, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar.

It was reported that Executive Officer Christine Crawford, Counsel Eric May, and Commissioners Saylor & Woods attended the CALAFCO Conference held in Newport Beach this past October. Staff noted that Yolo LAFCo was the recipient of two of CALAFCO's annual achievement awards. Commissioner Saylor was awarded Outstanding Commissioner for his steadfast and progressive leadership while serving as a regular County member for almost twelve years. EO Christine Crawford was awarded the Mike Gotch Excellence in Public Service for her innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, and promotion of efficient and effective delivery of municipal services in the face of heightened political

pressure and opposition in preparing and completing a yearlong MSR/SOI Update for the fifteen fire protection districts in Yolo County.

Staff humbly thanked Commissioners Cowan and Saylor for their many contributions and support during their tenure with LAFCo.

Item № 11 Commissioner Reports

County Member Don Saylor was presented **Resolution 2022-09**, commending him for his tenure on the Yolo LAFCo.

City Member Wade Cowan was presented **Resolution 2022-10**, commending him for his tenure on the Yolo LAFCo.

Item № 12 Adjournment

Minute Order 2022-37: By order of the Chair, the meeting was adjourned at 12:36 p.m.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Review and file Fiscal Year 2022/23 Second Quarter Financial Update

RECOMMENDED ACTION

Review and file Fiscal Year 2022/23 Second Quarter Financial Update.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

BACKGROUND

The LAFCo FY 2022/23 budget was adopted on May 26, 2022. During the second quarter LAFCo remained on track with regard to both revenue and expenditures.

REVENUES

By the end of the second quarter of FY 2022/23 LAFCo had received \$456,169 (86.04%) of its expected revenues of \$522,756. Fund balance has been used to balance most of the remainder of the budget (13.04%). LAFCo's most significant revenue source comes from local government agency payments. By the close of the second quarter LAFCo had received 100% (\$451,356) of its funds from the agencies. Expected revenue during the second quarter included \$730.25 (24.34%) received in investment earnings. Revenue that was not anticipated in the budget and received during the second quarter included a final payment of \$1,016.66 for the El Macero County Service Area (CSA) Sphere of Influence (SOI) Amendment and Annexation for 27384 Eagle View Court (LAFCo No. 22-01).

In Attachments B and C, Yolo County Department of Financial Services (DFS) recorded an adjustment in the first quarter of \$4,624 to *Investment Earnings-Pool* to comply with Government Accounting Standard Board (GASB) reporting requirements. However, it is a financial reporting adjustment only and is not considered a spendable revenue for budget purposes. Therefore, the adjustment was not included in the Budget Status Summary. Additionally, the income statement (Attachment B) does not match staff's budget summary (Attachment A). This is because each year, LAFCo uses some fund balance to balance its budget. The use of fund balance does not show up as new net income because its already in our fund.

EXPENDITURES

During the first half of FY 2022/23 LAFCo expended \$211,342 (40.43%) of its annual budgeted costs of \$522,756. LAFCo expended \$183,877.89 (46.99%) of its Salary and Benefits appropriation of \$391,310. LAFCo expended \$27,464.45 (27.07%) of its Services and Supplies appropriation of

\$101,446.

BUDGET REPORTS

The Budget Status Summary (Attachment A) is an easy-to-read summary of the budget. The Income Statement Report (Attachment B) shows the amount expended for the quarter, the year to date amount and budget and the percentage of budget used. The General Ledger Report (Attachment C) shows a running balance of all transactions, including both revenue and expenditure amounts.

Attachments

ATT A-FY22-23 2nd QTR Budget Status Summary

ATT B-FY22-23 2nd QTR Income Statement

ATT C-FY22-23 2nd QTR General Ledger

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 01/20/2023

Reviewed By

Christine Crawford

Date

01/19/2023 02:54 PM

Started On: 01/06/2023 12:57 PM

LAFCO BUDGET - 2nd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2022/23

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 22/23 Budget	% Budget
REVENUES								
400700	INVESTMENT EARNINGS-POOL	\$0.00	\$730.25			\$730.25	\$ 3,000	24.34%
402010	OTHER GOVT AGENCY-COUNTY	\$225,678.00	\$0.00			\$225,678.00	\$ 225,678	100%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$78,983.00	\$0.00			\$78,983.00	\$ 78,983	100%
402040	OTHER GOVT AGENCY-WOODLAND	\$65,369.00	\$0.00			\$65,369.00	\$ 65,369	100%
402050	OTHER GOVT AGENCY-WINTERS	\$7,283.00	\$0.00			\$7,283.00	\$ 7,283	100%
402060	OTHER GOVT AGENCY-DAVIS	\$74,043.00	\$0.00			\$74,043.00	\$ 74,043	100%
403460	OTH CHRG FR SVC-LAFCO FEES	\$3,065.86	\$1,016.66			\$4,082.52	\$0	#DIV/0!
405999	USE FUND BALANCE AVAILABLE-BUDGET ONLY	\$0.00				\$ 68,400	\$ 68,400	
	TOTAL AGENCY COST						\$ 451,356	
	TOTAL OTHER LISTED SOURCES						\$ 71,400	
	TOTAL FINANCING SOURCES	\$ 454,422	\$ 1,747	\$ -	\$ -	\$ 524,569	\$ 522,756	100.35%

LAFCO BUDGET - 2nd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2022/23

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 22/23 Budget	% Budget
SALARIES AND BENEFITS								
500100	REGULAR EMPLOYEES	\$55,151.02	\$53,900.86			\$109,051.88	\$233,569	46.69%
500110	EXTRA HELP	\$2,888.13	(\$2,042.13)			\$846.00	\$0.00	#DIV/0!
500310	RETIREMENT (CALPERS)	\$18,378.37	\$17,959.32			\$36,337.69	\$76,354	47.59%
500320	OASDI	\$3,610.76	\$3,109.94			\$6,720.70	\$14,208	47.30%
500330	FICA/MEDICARE TAX	\$844.45	\$753.65			\$1,598.10	\$4,021	39.74%
500340	HEALTH INSURANCE (Life Ins/EAP)	\$33.84	\$36.00			\$69.84	\$150.00	46.56%
500360	OPEB - RETIREE HEALTH INSURANCE	\$4,231.85	\$4,135.38			\$8,367.23	\$17,985	46.52%
500380	UNEMPLOYMENT INSURANCE	\$0.00	\$0.00			\$0.00	\$793	0.00%
500390	WORKERS' COMPENSATION INSURANCE	\$500.00	\$0.00			\$500.00	\$500	100.00%
500400	OTHER EMPLOYEE BENEFITS	\$9,365.49	\$11,020.96			\$20,386.45	\$43,730	46.62%
	TOTAL SALARY & BENEFITS	\$95,003.91	\$88,873.98	\$0.00	\$0.00	\$183,877.89	\$ 391,310	46.99%
SERVICES AND SUPPLIES								
501021	COMMUNICATIONS - INTERNAL CHARGE	\$544.00	\$544.00			\$1,088.00	\$2,213	49.16%
501051	INSURANCE-PUBLIC LIABILITY	\$500.00	\$0.00			\$500.00	\$500	100.00%
501070	MAINTENANCE-EQUIPMENT	\$211.72	\$138.60			\$350.32	\$700	50.05%
501071	MAINTENANCE-BLDG IMPROVEMENT	\$0.00	\$253.00			\$253.00	\$250	101.20%
501090	MEMBERSHIPS	\$4,291.00	\$1,250.00			\$5,541.00	\$6,500	85.25%
501110	OFFICE EXPENSE	\$230.22	\$324.40			\$554.62	\$1,000	55.46%
501111	OFFICE EXP-POSTAGE	\$9.90	\$18.70			\$28.60	\$200	14.30%
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$0.00	\$0.00			\$0.00	\$6,000	0.00%
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$1,193.00	\$1,193.00			\$2,386.00	\$4,134	57.72%
501127	IT SERVICES-CONNECTIVITY	\$1,027.00	\$1,027.00			\$2,054.00	\$4,106	50.02%
501152	PROF & SPEC SVC-INFO TECH SVC	\$1,674.75	\$1,123.00			\$2,797.75	\$3,000	93.26%
501156	PROF & SPEC SVC-LEGAL SVC	\$0.00	\$2,100.00			\$2,100.00	\$12,000	17.50%
501165	PROF & SPEC SVC-OTHER	\$0.00	\$3,180.00			\$3,180.00	\$42,500	7.48%
501180	PUBLICATIONS AND LEGAL NOTICES	\$172.80	\$432.30			\$605.10	\$1,000	60.51%
501190	RENTS AND LEASES - EQUIPMENT	\$15.45	\$15.45			\$30.90	\$100	30.90%
501193	RENTS INTERNAL CHARGE (Records Storage-Archives)	\$0.00	\$0.00			\$0.00	\$1,243	0.00%
501205	TRAINING	\$2,510.00	\$0.00			\$2,510.00	\$5,000	50.20%
501210	MINOR EQUIPMENT (Computers)	\$0.00	\$0.00			\$0.00	\$2,000	0.00%
501250	TRANSPORTATION AND TRAVEL	\$247.96	\$3,237.20			\$3,485.16	\$7,000	49.79%
501264	UTILITIES INTERNAL CHARGE (water,sewer,HVAC debt)	\$0.00	\$0.00			\$0.00	\$2,000	0.00%
	TOTAL SERVICES & SUPPLIES	\$12,627.80	\$14,836.65	\$0.00	\$0.00	\$27,464.45	\$ 101,446	27.07%
OTHER CHARGES								
502120	CONTRIBUTIONS TO NON-COUNTY AGENCIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	TOTAL OTHER CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OTHER FINANCING USES								
503300	APPROP FOR CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000	0.00%
503999	CONTRIBUTIONS TO FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000	0.00%
	TOTAL APPROPRIATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 30,000	0.00%
	TOTAL EXPENDITURES	\$ 107,632	\$ 103,711	\$ -	\$ -	\$ 211,342	\$ 522,756	40.43%

Income Statement

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 For Period 4 Through 6 Ending December 31, 2022 Fiscal Year 2023 Budget 5

6940-0052-02981 6940522981 6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	730.25-	0.00	0.00	730.25-	3,000.00-	24.34
400705-0000	GASB 31 FMV - DFS ONLY	0.00	0.00	0.00	4,624.00-	0.00	0.00
	Total REVENUE FROM USE OF MONE	730.25-	0.00	0.00	5,354.25-	3,000.00-	178.48
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES						
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	0.00	0.00	0.00	225,678.00-	225,678.00-	100.00
402030-0001	OTHR GOVT AGENCY-WEST SAC	0.00	0.00	0.00	78,983.00-	78,983.00-	100.00
402040-0001	OTHR GOVT AGCY-WOODLAND	0.00	0.00	0.00	65,369.00-	65,369.00-	100.00
402050-0001	OTHR GOVT AGCY-WINTERS	0.00	0.00	0.00	7,283.00-	7,283.00-	100.00
402060-0001	OTHR GOVT AGCY-DAVIS	0.00	0.00	0.00	74,043.00-	74,043.00-	100.00
	Total OTHER GOVERNMENTAL AGENC	0.00	0.00	0.00	451,356.00-	451,356.00-	100.00
	Total INTERGOVERNMENTAL REVENU	0.00	0.00	0.00	451,356.00-	451,356.00-	100.00
CHG FOR SVCS	CHARGES FOR SERVICES						
403460-0000	OTH CHRGR FR SVC-LAFCO FEE	1,016.66-	0.00	0.00	4,082.52-	0.00	0.00
	Total CHARGES FOR SERVICES	1,016.66-	0.00	0.00	4,082.52-	0.00	0.00
OTHRFINANSRC	OTHER FINANCING SOURCES						
405999-0000	USE FD BAL AVAIL-BUDGET ONLY	0.00	0.00	0.00	0.00	68,400.00-	0.00
	Total OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	68,400.00-	0.00
	Total REVENUES	1,746.91-	0.00	0.00	460,792.77-	522,756.00-	88.15
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	53,900.86	0.00	0.00	109,051.88	233,569.00	46.69
500110-0000	EXTRA HELP	2,042.13-	0.00	0.00	846.00	0.00	0.00
	Total SALARY AND WAGES	51,858.73	0.00	0.00	109,897.88	233,569.00	47.05
EMPBENEFITS	EMPLOYEE BENEFITS						
500310-0000	RETIREMENT	17,959.32	0.00	0.00	36,337.69	76,354.00	47.59
500320-0000	OASDI	3,109.94	0.00	0.00	6,720.70	14,208.00	47.30
500330-0000	FICA/MEDICARE	753.65	0.00	0.00	1,598.10	4,021.00	39.74
500340-0000	HEALTH INSURANCE	36.00	0.00	0.00	69.84	150.00	46.56
500360-0000	OPEB - RETIREE HEALTH INSURANC	4,135.38	0.00	0.00	8,367.23	17,985.00	46.52
500380-0000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	793.00	0.00
500390-0000	WORKERS' COMP INSURANCE	0.00	0.00	0.00	500.00	500.00	100.00
500400-0000	OTHER EMPLOYEE BENEFITS	11,020.96	0.00	0.00	20,386.45	43,730.00	46.62
	Total EMPLOYEE BENEFITS	37,015.25	0.00	0.00	73,980.01	157,741.00	46.90
	Total SALARIES AND EMPLOYEE BE	88,873.98	0.00	0.00	183,877.89	391,310.00	46.99
SERVSUPPLIES	SERVICES AND SUPPLIES						
501021-0000	COMMUNICATIONS INTERNAL CHARGE	544.00	0.00	0.00	1,088.00	2,213.00	49.16
501051-0000	INSURANCE-PUBLIC LIABILITY	0.00	0.00	0.00	500.00	500.00	100.00
501070-0000	MAINTENANCE-EQUIPMENT	138.60	0.00	0.00	350.32	700.00	50.05
501071-0000	MAINTENANCE-BLDG IMPROVEMENT	253.00	0.00	0.00	253.00	250.00	101.20
501090-0000	MEMBERSHIPS	1,250.00	0.00	0.00	5,541.00	6,500.00	85.25
501110-0000	OFFICE EXPENSE	324.40	0.00	0.00	554.62	1,000.00	55.46
501111-0000	OFFICE EXP-POSTAGE	18.70	0.00	0.00	28.60	200.00	14.30
501125-0000	IT SERVICE-DPT SYS MAINT	0.00	0.00	0.00	0.00	6,000.00	0.00

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For Period 4 Through 6 Ending December 31, 2022

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6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
501126-0000	IT SERVICE-ERP	1,193.00	0.00	0.00	2,386.00	4,134.00	57.72
501127-0000	IT SERVICE-CONNECTIVITY	1,027.00	0.00	0.00	2,054.00	4,106.00	50.02
501152-0000	PROF & SPEC SVC-INFO TECH SVC	1,123.00	0.00	0.00	2,797.75	3,000.00	93.26
501156-0000	PROF & SPEC SVC-LEGAL SVC	2,100.00	0.00	0.00	2,100.00	12,000.00	17.50
501165-0000	PROF & SPEC SVC-OTHER	3,180.00	0.00	0.00	3,180.00	42,500.00	7.48
501180-0000	PUBLICATIONS AND LEGAL NOTICES	432.30	0.00	0.00	605.10	1,000.00	60.51
501190-0000	RENTS AND LEASES - EQUIPMENT	15.45	0.00	0.00	30.90	100.00	30.90
501193-0000	RENT INTERNAL CHARGE	0.00	0.00	0.00	0.00	1,243.00	0.00
501205-0000	TRAINING	0.00	0.00	0.00	2,510.00	5,000.00	50.20
501210-0000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	2,000.00	0.00
501250-0000	TRANSPORTATION AND TRAVEL	3,237.20	0.00	0.00	3,485.16	7,000.00	49.79
501264-0000	UTILITIES INTERNAL CHARGE	0.00	0.00	0.00	0.00	2,000.00	0.00
	Total SERVICES AND SUPPLIES	14,836.65	0.00	0.00	27,464.45	101,446.00	27.07
CONTINGENCY	APPROPRIATION FOR CONTINGENCIE						
503300-0000	APPROPRIATION FOR CONTINGENCY	0.00	0.00	0.00	0.00	25,000.00	0.00
503999-0000	CONTRIBUTION TO FUND BALANCE	0.00	0.00	0.00	0.00	5,000.00	0.00
	Total APPROPRIATION FOR CONTIN	0.00	0.00	0.00	0.00	30,000.00	0.00
	Total EXPENDITURES	103,710.63	0.00	0.00	211,342.34	522,756.00	40.43
	Total NET FUND BALANCE	101,963.72	0.00	0.00	249,450.43-	0.00	0.00

General Ledger Report

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 Activity Beg Bal and Activity

Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account 400700-0000 INVESTMENT EARNINGS-POOL								Begin Balance		0.00
10/01/22	GL	04	N 384-00	1000	Q1 INTEREST APPORTIO				822.54	822.54-
10/01/22	GL	04	N 385-00	1000	Q1 APPORTIONMENT FEE		92.29			730.25-
Total Activity Account								92.29	822.54	
400700-0000 INVESTMENT EARNINGS-POOL								End Balance		730.25-
Account 400705-0000 GASB 31 FMV - DFS ONLY								Begin Balance		4,624.00-
400705-0000 GASB 31 FMV - DFS ONLY								End Balance		4,624.00-
Account 402010-0001 OTHR GOVT AGENCY-OTH CO-CITYS								Begin Balance		225,678.00-
402010-0001 OTHR GOVT AGENCY-OTH CO-CITYS								End Balance		225,678.00-
Account 402030-0001 OTHR GOVT AGENCY-WEST SAC								Begin Balance		78,983.00-
402030-0001 OTHR GOVT AGENCY-WEST SAC								End Balance		78,983.00-
Account 402040-0001 OTHR GOVT AGCY-WOODLAND								Begin Balance		65,369.00-
402040-0001 OTHR GOVT AGCY-WOODLAND								End Balance		65,369.00-
Account 402050-0001 OTHR GOVT AGCY-WINTERS								Begin Balance		7,283.00-
402050-0001 OTHR GOVT AGCY-WINTERS								End Balance		7,283.00-
Account 402060-0001 OTHR GOVT AGCY-DAVIS								Begin Balance		74,043.00-
402060-0001 OTHR GOVT AGCY-DAVIS								End Balance		74,043.00-
Account 403460-0000 OTH CHRG FR SVC-LAFCO FEE								Begin Balance		3,065.86-
10/19/22	CB	04	N 54-00	1000	PMT-LAF#22-01EMCSAsT				1,016.66	4,082.52-
Total Activity Account									1,016.66	
403460-0000 OTH CHRG FR SVC-LAFCO FEE								End Balance		4,082.52-
Account 500100-0000 REGULAR EMPLOYEES								Begin Balance		55,151.02
10/14/22	PR	04	N 3-00	1000	Expense accrual		2,522.82			57,673.84
10/14/22	PR	04	N 3-00	1000	Expense accrual		195.38			57,869.22
10/14/22	PR	04	N 3-00	1000	Expense accrual		5,130.31			62,999.53
10/14/22	PR	04	N 3-00	1000	Expense accrual		135.90			63,135.43
10/14/22	PR	04	N 3-00	1000	Expense accrual		148.70			63,284.13
10/14/22	PR	04	N 3-00	1000	Expense accrual		706.34			63,990.47
10/14/22	PR	04	N 3-00	1000	Expense accrual		111.53			64,102.00
10/14/22	PR	04	N 3-00	1000	Expense accrual		7.50			64,109.50
10/14/22	PR	04	N 3-00	1000	Expense accrual		25.00			64,134.50
10/28/22	PR	04	N 5-00	1000	Expense accrual		2,548.31			66,682.81
10/28/22	PR	04	N 5-00	1000	Expense accrual		5,650.76			72,333.57
10/28/22	PR	04	N 5-00	1000	Expense accrual		297.40			72,630.97
10/28/22	PR	04	N 5-00	1000	Expense accrual		169.89			72,800.86
10/28/22	PR	04	N 5-00	1000	Expense accrual		7.50			72,808.36
10/28/22	PR	04	N 5-00	1000	Expense accrual		135.90			72,944.26
10/28/22	PR	04	N 5-00	1000	Expense accrual		25.00			72,969.26
10/28/22	PR	04	N 5-00	1000	Expense accrual		148.70			73,117.96
11/10/22	PR	05	N 3-00	1000	Expense accrual		2,718.20			75,836.16
11/10/22	PR	05	N 3-00	1000	Expense accrual		5,873.82			81,709.98

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account 500100-0000 REGULAR EMPLOYEES									Balance Fwd	81,709.98
11/10/22	PR	05	N	3-00	1000	Expense accrual		7.50		81,717.48
11/10/22	PR	05	N	3-00	1000	Expense accrual		135.90		81,853.38
11/10/22	PR	05	N	3-00	1000	Expense accrual		25.00		81,878.38
11/10/22	PR	05	N	3-00	1000	Expense accrual		148.70		82,027.08
11/10/22	PR	05	N	3-00	1000	Expense accrual		74.35		82,101.43
11/21/22	PR	05	N	5-00	1000	Expense accrual		2,446.38		84,547.81
11/21/22	PR	05	N	5-00	1000	Expense accrual		3,531.74		88,079.55
11/21/22	PR	05	N	5-00	1000	Expense accrual		148.70		88,228.25
11/21/22	PR	05	N	5-00	1000	Expense accrual		1,672.93		89,901.18
11/21/22	PR	05	N	5-00	1000	Expense accrual		271.82		90,173.00
11/21/22	PR	05	N	5-00	1000	Expense accrual		594.82		90,767.82
11/21/22	PR	05	N	5-00	1000	Expense accrual		7.50		90,775.32
11/21/22	PR	05	N	5-00	1000	Expense accrual		135.90		90,911.22
11/21/22	PR	05	N	5-00	1000	Expense accrual		25.00		90,936.22
11/21/22	PR	05	N	5-00	1000	Expense accrual		148.70		91,084.92
12/09/22	PR	06	N	1-00	1000	Expense accrual		815.46		91,900.38
12/09/22	PR	06	N	1-00	1000	Expense accrual		3,829.14		95,729.52
12/09/22	PR	06	N	1-00	1000	Expense accrual		334.58		96,064.10
12/09/22	PR	06	N	1-00	1000	Expense accrual		594.82		96,658.92
12/09/22	PR	06	N	1-00	1000	Expense accrual		543.64		97,202.56
12/09/22	PR	06	N	1-00	1000	Expense accrual		1,189.64		98,392.20
12/09/22	PR	06	N	1-00	1000	Expense accrual		7.50		98,399.70
12/09/22	PR	06	N	1-00	1000	Expense accrual		135.90		98,535.60
12/09/22	PR	06	N	1-00	1000	Expense accrual		25.00		98,560.60
12/09/22	PR	06	N	1-00	1000	Expense accrual		148.70		98,709.30
12/09/22	PR	06	N	1-00	1000	Expense accrual		1,359.10		100,068.40
12/23/22	PR	06	N	4-00	1000	Expense accrual		2,446.38		102,514.78
12/23/22	PR	06	N	4-00	1000	Expense accrual		5,093.13		107,607.91
12/23/22	PR	06	N	4-00	1000	Expense accrual		446.11		108,054.02
12/23/22	PR	06	N	4-00	1000	Expense accrual		408.94		108,462.96
12/23/22	PR	06	N	4-00	1000	Expense accrual		7.50		108,470.46
12/23/22	PR	06	N	4-00	1000	Expense accrual		135.90		108,606.36
12/23/22	PR	06	N	4-00	1000	Expense accrual		25.00		108,631.36
12/23/22	PR	06	N	4-00	1000	Expense accrual		148.70		108,780.06
12/23/22	PR	06	N	4-00	1000	Expense accrual		271.82		109,051.88
Total Activity Account								53,900.86		
500100-0000 REGULAR EMPLOYEES									End Balance	109,051.88
Account 500110-0000 EXTRA HELP									Begin Balance	2,888.13
10/28/22	PR	04	N	5-00	1000	Expense accrual			2,042.13	846.00
Total Activity Account									2,042.13	
500110-0000 EXTRA HELP									End Balance	846.00

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500310-0000	RETIREMENT				Begin Balance	18,378.37
10/14/22	PR	04	N	3-00	1000	Summarized transacti			89.51	18,288.86
10/14/22	PR	04	N	3-00	1000	Summarized transacti		3,082.73		21,371.59
10/28/22	PR	04	N	5-00	1000	Summarized transacti			89.51	21,282.08
10/28/22	PR	04	N	5-00	1000	Summarized transacti		3,082.72		24,364.80
11/10/22	PR	05	N	3-00	1000	Summarized transacti			89.51	24,275.29
11/10/22	PR	05	N	3-00	1000	Summarized transacti		3,082.73		27,358.02
11/21/22	PR	05	N	5-00	1000	Summarized transacti		3,082.74		30,440.76
11/23/22	PR	05	N	6-00	1000	Summarized transacti			89.51	30,351.25
12/09/22	PR	06	N	1-00	1000	Summarized transacti			89.51	30,261.74
12/09/22	PR	06	N	1-00	1000	Summarized transacti		3,082.73		33,344.47
12/23/22	PR	06	N	4-00	1000	Summarized transacti			89.51	33,254.96
12/23/22	PR	06	N	4-00	1000	Summarized transacti		3,082.73		36,337.69
Total Activity Account								18,496.38	537.06	
			Account	500310-0000	RETIREMENT				End Balance	36,337.69
			Account	500320-0000	OASDI				Begin Balance	3,610.76
10/14/22	PR	04	N	3-00	1000	Summarized transacti		559.38		4,170.14
10/28/22	PR	04	N	5-00	1000	Summarized transacti		432.75		4,602.89
11/10/22	PR	05	N	3-00	1000	Summarized transacti		559.38		5,162.27
11/21/22	PR	05	N	5-00	1000	Summarized transacti		559.37		5,721.64
12/09/22	PR	06	N	1-00	1000	Summarized transacti		555.79		6,277.43
12/23/22	PR	06	N	4-00	1000	Summarized transacti		443.27		6,720.70
Total Activity Account								3,109.94		
			Account	500320-0000	OASDI				End Balance	6,720.70
			Account	500330-0000	FICA/MEDICARE				Begin Balance	844.45
10/14/22	PR	04	N	3-00	1000	Summarized transacti		130.83		975.28
10/28/22	PR	04	N	5-00	1000	Summarized transacti		101.21		1,076.49
11/10/22	PR	05	N	3-00	1000	Summarized transacti		130.82		1,207.31
11/21/22	PR	05	N	5-00	1000	Summarized transacti		130.82		1,338.13
12/09/22	PR	06	N	1-00	1000	Summarized transacti		129.98		1,468.11
12/23/22	PR	06	N	4-00	1000	Summarized transacti		129.99		1,598.10
Total Activity Account								753.65		
			Account	500330-0000	FICA/MEDICARE				End Balance	1,598.10
			Account	500340-0000	HEALTH INSURANCE				Begin Balance	33.84
10/14/22	PR	04	N	3-00	1000	Summarized transacti		6.00		39.84
10/28/22	PR	04	N	5-00	1000	Summarized transacti		6.00		45.84
11/10/22	PR	05	N	3-00	1000	Summarized transacti		6.00		51.84
11/21/22	PR	05	N	5-00	1000	Summarized transacti		6.00		57.84
12/09/22	PR	06	N	1-00	1000	Summarized transacti		6.00		63.84
12/23/22	PR	06	N	4-00	1000	Summarized transacti		6.00		69.84
Total Activity Account								36.00		
			Account	500340-0000	HEALTH INSURANCE				End Balance	69.84

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Company 1000 - YOLO COUNTY
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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				Begin Balance	4,231.85
10/14/22	PR	04	N	3-00	1000	Summarized transacti		689.23		4,921.08
10/28/22	PR	04	N	5-00	1000	Summarized transacti		689.23		5,610.31
11/10/22	PR	05	N	3-00	1000	Summarized transacti		689.23		6,299.54
11/21/22	PR	05	N	5-00	1000	Summarized transacti		689.23		6,988.77
12/09/22	PR	06	N	1-00	1000	Summarized transacti		689.23		7,678.00
12/23/22	PR	06	N	4-00	1000	Summarized transacti		689.23		8,367.23
Total Activity Account								4,135.38		
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				End Balance	8,367.23
			Account	500390-0000	WORKERS' COMP INSURANCE				Begin Balance	500.00
			Account	500390-0000	WORKERS' COMP INSURANCE				End Balance	500.00
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Begin Balance	9,365.49
10/14/22	PR	04	N	3-00	1000	Expense accrual		421.88		9,787.37
10/14/22	PR	04	N	3-00	1000	Expense accrual		489.16		10,276.53
10/14/22	PR	04	N	3-00	1000	Expense accrual		911.04		11,187.57
10/28/22	PR	04	N	5-00	1000	Expense accrual		489.16		11,676.73
10/28/22	PR	04	N	5-00	1000	Expense accrual		421.88		12,098.61
10/28/22	PR	04	N	5-00	1000	Expense accrual		911.04		13,009.65
11/10/22	PR	05	N	3-00	1000	Expense accrual		489.16		13,498.81
11/10/22	PR	05	N	3-00	1000	Expense accrual		421.88		13,920.69
11/10/22	PR	05	N	3-00	1000	Expense accrual		911.04		14,831.73
11/21/22	PR	05	N	5-00	1000	Expense accrual		489.16		15,320.89
11/21/22	PR	05	N	5-00	1000	Expense accrual		421.88		15,742.77
11/21/22	PR	05	N	5-00	1000	Expense accrual		911.04		16,653.81
12/09/22	PR	06	N	1-00	1000	Expense accrual		517.50		17,171.31
12/09/22	PR	06	N	1-00	1000	Expense accrual		415.66		17,586.97
12/09/22	PR	06	N	1-00	1000	Expense accrual		933.16		18,520.13
12/23/22	PR	06	N	4-00	1000	Expense accrual		517.50		19,037.63
12/23/22	PR	06	N	4-00	1000	Expense accrual		415.66		19,453.29
12/23/22	PR	06	N	4-00	1000	Expense accrual		933.16		20,386.45
Total Activity Account								11,020.96		
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				End Balance	20,386.45
			Account	501021-0000	COMMUNICATIONS INTERNAL CHARGE				Begin Balance	544.00
10/31/22	GL	04	N	86-00	1000	Q2 TELECOM CHG FY22/		544.00		1,088.00
Total Activity Account								544.00		
			Account	501021-0000	COMMUNICATIONS INTERNAL CHARGE				End Balance	1,088.00
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				Begin Balance	500.00
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				End Balance	500.00

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	501070-0000	MAINTENANCE-EQUIPMENT				Begin Balance	211.72
10/04/22	AP	04 N	6-00 1000		16728WIZIX TECHN			3.43		215.15
10/04/22	AP	04 N	6-00 1000		16728WIZIX TECHN			.35		215.50
10/04/22	AP	04 N	6-00 1000		16728WIZIX TECHN			134.82		350.32
Total Activity Account								138.60		
			501070-0000	MAINTENANCE-EQUIPMENT					End Balance	350.32
			Account	501071-0000	MAINTENANCE-BLDG IMPROVEMENT				Begin Balance	0.00
10/31/22	GL	04 N	123-00 1000		Install NightLatch L			253.00		253.00
Total Activity Account								253.00		
			501071-0000	MAINTENANCE-BLDG IMPROVEMENT					End Balance	253.00
			Account	501090-0000	MEMBERSHIPS				Begin Balance	4,291.00
11/17/22	AP	05 N	87-00 1000		Purchase Card-CSDA M			1,250.00		5,541.00
Total Activity Account								1,250.00		
			501090-0000	MEMBERSHIPS					End Balance	5,541.00
			Account	501110-0000	OFFICE EXPENSE				Begin Balance	230.22
10/03/22	AP	04 N	5-00 1000		Democrat Annual Subs			273.93		504.15
11/03/22	AP	05 N	11-00 1000		10246ALHAMBRA			5.25		509.40
11/29/22	AP	05 N	128-00 1000		10246ALHAMBRA			5.25		514.65
12/12/22	AP	06 N	55-00 1000		'23 Calendar,noteboo			39.97		554.62
Total Activity Account								324.40		
			501110-0000	OFFICE EXPENSE					End Balance	554.62
			Account	501111-0000	OFFICE EXP-POSTAGE				Begin Balance	9.90
12/13/22	AP	06 N	56-00 1000		Purchase Card-Tuck A			18.70		28.60
Total Activity Account								18.70		
			501111-0000	OFFICE EXP-POSTAGE					End Balance	28.60
			Account	501126-0000	IT SERVICE-ERP				Begin Balance	1,193.00
12/31/22	GL	06 N	389-00 1000		Q2 IT ERP CHG FY22/2			1,193.00		2,386.00
Total Activity Account								1,193.00		
			501126-0000	IT SERVICE-ERP					End Balance	2,386.00
			Account	501127-0000	IT SERVICE-CONNECTIVITY				Begin Balance	1,027.00
10/31/22	GL	04 N	171-00 1000		Q2 IT CONNECTIVITY C			1,027.00		2,054.00
Total Activity Account								1,027.00		
			501127-0000	IT SERVICE-CONNECTIVITY					End Balance	2,054.00

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account			501152-0000	PROF & SPEC SVC-INFO TECH SVC				Begin Balance		1,674.75
10/06/22	AP	04	N	32-00	1000	Video Sep22 mtg/AGR#		262.00		1,936.75
10/31/22	GL	04	N	73-00	1000	GIS-FPDs MSR/SOI LAF		420.00		2,356.75
12/31/22	GL	06	N	127-00	1000	GIS-CSAs MSR/SOI LAF		441.00		2,797.75
Total Activity Account								1,123.00		

		501152-0000	PROF & SPEC SVC-INFO TECH SVC				End Balance			2,797.75

Account			501156-0000	PROF & SPEC SVC-LEGAL SVC				Begin Balance		0.00
11/30/22	GL	05	N	38-00	1000	LEGAL SRVCS 1st QTR		2,100.00		2,100.00
Total Activity Account								2,100.00		

		501156-0000	PROF & SPEC SVC-LEGAL SVC				End Balance			2,100.00

Account			501165-0000	PROF & SPEC SVC-OTHER				Begin Balance		0.00
12/01/22	AP	06	N	5-00	1000	13651NEKO INDUST		3,180.00		3,180.00
Total Activity Account								3,180.00		

		501165-0000	PROF & SPEC SVC-OTHER				End Balance			3,180.00

Account			501180-0000	PUBLICATIONS AND LEGAL NOTICES				Begin Balance		172.80
11/17/22	AP	05	N	87-00	1000	Combined CSAs MSR/SO		213.30		386.10
11/17/22	AP	05	N	87-00	1000	Purchase Card-NOTICE		219.00		605.10
Total Activity Account								432.30		

		501180-0000	PUBLICATIONS AND LEGAL NOTICES				End Balance			605.10

Account			501190-0000	RENTS AND LEASES - EQUIPMENT				Begin Balance		15.45
10/03/22	AP	04	N	3-00	1000	10246ALHAMBRA		5.15		20.60
11/03/22	AP	05	N	11-00	1000	10246ALHAMBRA		5.15		25.75
11/29/22	AP	05	N	128-00	1000	10246ALHAMBRA		5.15		30.90
Total Activity Account								15.45		

		501190-0000	RENTS AND LEASES - EQUIPMENT				End Balance			30.90

Account			501205-0000	TRAINING				Begin Balance		2,510.00
			501205-0000	TRAINING				End Balance		2,510.00

Account			501250-0000	TRANSPORTATION AND TRAVEL				Begin Balance		247.96
10/10/22	AP	04	N	34-00	1000	1stQTRMileage FY22/2		40.00		287.96
10/11/22	AP	04	N	35-00	1000	SWA-Saylor-CALAFCO C		277.96		565.92
11/03/22	AP	05	N	21-00	1000	CALAFCO Conf Travel-		100.94		666.86
11/03/22	AP	05	N	21-00	1000	CALAFCO Conf Travel-		378.96		1,045.82
11/03/22	AP	05	N	21-00	1000	CALAFCO Conf Travel-		97.00		1,142.82
11/03/22	AP	05	N	21-00	1000	CALAFCO Conf 22-EMay		365.85		1,508.67
11/17/22	AP	05	N	87-00	1000	Purhcase Card-Hyatt		1,976.49		3,485.16
Total Activity Account								3,237.20		

		501250-0000	TRANSPORTATION AND TRAVEL				End Balance			3,485.16

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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			501250-0000		TRANSPORTATION AND TRAVEL			Balance Fwd		3,485.16
			69405229816991		LOCAL AGENCY FORMATION COMM			End Balance		249,450.43-

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	100000-0000	CASH IN TREASURY				Begin Balance	505,838.10
10/01/22	GL	04 N	384-00	1000	Auto Offset From Zon			822.54		506,660.64
10/01/22	GL	04 N	385-00	1000	Auto Offset From Zon				92.29	506,568.35
10/03/22	AP	04 N	3-00	1000	Auto Offset From Zon				5.15	506,563.20
10/03/22	AP	04 N	5-00	1000	Auto Offset From Zon				273.93	506,289.27
10/04/22	AP	04 N	6-00	1000	Auto Offset From Zon				138.60	506,150.67
10/06/22	AP	04 N	32-00	1000	Auto Offset From Zon				262.00	505,888.67
10/10/22	AP	04 N	34-00	1000	Auto Offset From Zon				40.00	505,848.67
10/11/22	AP	04 N	35-00	1000	Auto Offset From Zon				277.96	505,570.71
10/14/22	PR	04 N	3-00	1000	Auto Offset From Zon				15,184.22	490,386.49
10/19/22	CB	04 N	54-00	1000	Auto Offset From Zon			1,016.66		491,403.15
10/28/22	PR	04 N	5-00	1000	Auto Offset From Zon				12,985.81	478,417.34
10/28/22	AP	04 N	146-00	1000	Auto Offset From Zon				350.00	478,067.34
10/31/22	GL	04 N	73-00	1000	Auto Offset From Zon				420.00	477,647.34
10/31/22	GL	04 N	86-00	1000	Auto Offset From Zon				544.00	477,103.34
10/31/22	GL	04 N	123-00	1000	Auto Offset From Zon				253.00	476,850.34
10/31/22	GL	04 N	171-00	1000	Auto Offset From Zon				1,027.00	475,823.34
11/03/22	AP	05 N	11-00	1000	Auto Offset From Zon				10.40	475,812.94
11/03/22	AP	05 N	21-00	1000	Auto Offset From Zon				942.75	474,870.19
11/10/22	PR	05 N	3-00	1000	Auto Offset From Zon				15,184.20	459,685.99
11/17/22	AP	05 N	87-00	1000	Auto Offset From Zon				3,658.79	456,027.20
11/21/22	PR	05 N	5-00	1000	Auto Offset From Zon				15,273.73	440,753.47
11/23/22	PR	05 N	6-00	1000	Auto Offset From Zon			89.51		440,842.98
11/29/22	AP	05 N	128-00	1000	Auto Offset From Zon				10.40	440,832.58
11/30/22	GL	05 N	38-00	1000	Auto Offset From Zon				2,100.00	438,732.58
12/01/22	AP	06 N	5-00	1000	Auto Offset From Zon				3,180.00	435,552.58
12/09/22	PR	06 N	1-00	1000	Auto Offset From Zon				15,224.02	420,328.56
12/12/22	AP	06 N	55-00	1000	Auto Offset From Zon				39.97	420,288.59
12/13/22	AP	06 N	56-00	1000	Auto Offset From Zon				18.70	420,269.89
12/23/22	PR	06 N	4-00	1000	Auto Offset From Zon				15,111.51	405,158.38
12/31/22	GL	06 N	127-00	1000	Auto Offset From Zon				441.00	404,717.38
12/31/22	GL	06 N	389-00	1000	Auto Offset From Zon				1,193.00	403,524.38
Total Activity Account								1,928.71	104,242.43	
			Account	100000-0000	CASH IN TREASURY				End Balance	403,524.38
			Account	190200-0000	FUTURE LONG TERM DEBT REQUIRE				Begin Balance	785,599.00
			Account	190200-0000	FUTURE LONG TERM DEBT REQUIRE				End Balance	785,599.00
			Account	195010-0000	DEFERRED OUTFLOWS-PENSIONS				Begin Balance	17,207.00
			Account	195010-0000	DEFERRED OUTFLOWS-PENSIONS				End Balance	17,207.00
			Account	210300-0000	DEPOSITS FROM OTHER				Begin Balance	200.00
10/28/22	AP	04 N	146-00	1000	BOE Fees LAF#22-01			350.00		550.00
Total Activity Account								350.00		
			Account	210300-0000	DEPOSITS FROM OTHER				End Balance	550.00

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			210900-0000		COMPENSATED ABSENSES (S/T)			Begin Balance		8,195.50-
			210900-0000		COMPENSATED ABSENSES (S/T)			End Balance		8,195.50-
Account			220501-0000		DEFERRED INFLOWS PENSION			Begin Balance		97,094.00-
			220501-0000		DEFERRED INFLOWS PENSION			End Balance		97,094.00-
Account			220510-0000		DEFERRED INFLOWS OTHER			Begin Balance		35,346.00-
			220510-0000		DEFERRED INFLOWS OTHER			End Balance		35,346.00-
Account			230000-0000		COMPENSATED ABSENSES (L/T)			Begin Balance		8,192.50-
			230000-0000		COMPENSATED ABSENSES (L/T)			End Balance		8,192.50-
Account			230600-0000		OTHER POST EMPLOYMENT BENEFITS			Begin Balance		120,029.00-
			230600-0000		OTHER POST EMPLOYMENT BENEFITS			End Balance		120,029.00-
Account			230650-0000		NET PENSION LIABILITY			Begin Balance		533,949.00-
			230650-0000		NET PENSION LIABILITY			End Balance		533,949.00-
Account			300600-0003		FD BAL-ASSIGNED-GEN RESERVE			Begin Balance		3,750.00-
			300600-0003		FD BAL-ASSIGNED-GEN RESERVE			End Balance		3,750.00-
Account			300999-0000		UNASSIGNED			Begin Balance		150,873.95-
			300999-0000		UNASSIGNED			End Balance		150,873.95-
			69409900010001		LOC AGENCY FORM BSU ONLY			End Balance		249,450.43

Company 1000 Totals:
 Debit Transactions 108,660.82
 Credit Transactions 108,660.82
 Debit Balances 1,418,222.72
 Credit Balances 1,418,222.72
 P/L Debit Transactions 106,382.11
 P/L Credit Transactions 4,418.39
 Net Loss 101,963.72

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Review and file the Yolo LAFCo Financial Statement for Fiscal Year ending 2022 prepared by the Yolo County Department of Financial Services

RECOMMENDED ACTION

Review and file the Yolo LAFCo Financial Statement for Fiscal Year ending 2022 prepared by the Yolo County Department of Financial Services (DFS).

FISCAL IMPACT

None. LAFCo will pay DFS for its staff time (estimated at 3 hours total), which is included in our annual budget.

REASONS FOR RECOMMENDED ACTION

Yolo LAFCo Administrative Policies and Procedures section 5.18 states, "LAFCo shall have financial audits performed on a three-year cycle (i.e. the auditor reviews the prior three fiscal years at one time). For those interim years when a formal audit has not yet been performed, staff from the County Department of Financial Services shall prepare a financial statement for Commission review following the close of the fiscal year." LAFCo's last audit cycle included fiscal years 2018/19, 2019/20, and 2020/21, and the next audit will be in 2024.

BACKGROUND

There are no irregularities or issues in the financial statements to report. Staff are available to answer any questions about these reports if desired.

Statement of Net Position

The Statement of Net Position and the Statement of Activities present financial data on a full accrual basis and includes balances that affect the agency over the long-term. The additional account balances presented in the Statement of Net Position are as follows:

- Compensated absences -- The balance in this account represents the estimated value of banked vacation hours that is subject to payout at the time of employee separation.
- Net pension liability -- This balance is the difference between the present value of projected benefit payments and the assets set aside in a trust restricted to paying these benefits.
- Other Post Employment Benefits (OPEB) liability -- This balance is the difference between the present value of projected benefit payments and the assets set aside in a trust restricted to paying these benefits.
- Deferred inflows of resources and deferred outflow of resources for pension and OPEB are actuarial balances that arise from the differences between expected and actual experience, net difference between projected and actual earnings on plan investments, and from changes in plan assumptions. These balances are amortized over time to either pension or OPEB expense.

The variances to these accounts from year-to-year can vary significantly due to changes in actuarial assumptions, plan changes, actual earnings on plan investments, demographic changes, etc.

Governmental Fund Statements

The Governmental Funds statements (Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance) present financial data on which focus on short-term balances. These are the balances used for budget purposes.

Cash and investments decreased by \$80,571 mostly due to expenditures exceeding revenue by \$82,098 partly because of not increasing City and County contributions for the past two years. The fiscal years 2022 and 2021 contributions were more than 6% less than the amount received in FY 2020.

Overall fund balance decreased by \$82,098. The decrease in fund balance is partly due to the use of fund balance instead of raising County and City's annual contribution. FY 2022 total revenues of \$404,713 was \$9,818 less than the prior year due to a decrease in interest income of \$5,498 and in 2021 LAFCo received \$5,221 in COVID relief funds. Fiscal year 2022 expenditures were \$42,311 higher than the previous year mostly due to increases in salaries and benefits, general administrative expenses, and legal expense, as follows:

	2022	2021	Increase
Salaries and benefits	\$406,575	\$391,111	\$15,464
General and administrative	31,100	13,131	17,969 ^[i]
Legal	14,883	7,176	7,707 ^[ii]

^[i] \$12,900 of this was due to LAFCo's audit

^[ii] Due to increased services for the Fire Protection Agencies MSR/SOI in FY 21/22

Attachments

ATT A-2022 LAFCo Financial Statement

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 02/09/2023

Reviewed By

Christine Crawford

Date

02/09/2023 03:39 PM
Started On: 02/09/2023 01:52 PM

**NOTES TO THE FINANCIAL STATEMENTS FOR FISCAL YEARS ENDED
JUNE 30, 2022, JUNE 30, 2021 AND JUNE 30, 2020**

Statement of Net Position and Statement of Activities

The Statement of Net Position and the Statement of Activities present financial data on a full accrual basis. As such, it includes balances that affect the agency over the long-term while the Balance Sheet – Governmental Fund and the Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Fund present balances that are short-term in nature and are used in the annual budgets.

The additional account balances presented in the Statement of Net Position are as follows:

- Compensated absences – The balance in this account represents the estimated value of banked vacation hours that is subject to payout at the time of employee separation.
- Net pension liability – This balance is the difference between the present value of projected benefit payments and the assets set aside in a trust restricted to paying these benefits.
- OPEB liability – This balance is the difference between the present value of projected benefit payments and the assets set aside in a trust restricted to paying these benefits.
- Deferred inflows of resources and deferred outflow of resources for pension and OPEB are actuarial balances that arise from the differences between expected and actual experience, net difference between projected and actual earnings on plan investments, and from changes in plan assumptions. These balances are amortized over time to either pension or OPEB expense.

The variances to these accounts can vary significantly from year-to-year due to changes in actuarial assumptions, plan changes, actual earnings on plan investments, demographic changes, etc. The net liability change (excess inflows and liability over deferred outflows) from FY 2021 to FY 2022 was an increase of \$91,283 for pension balances, \$149,152 for OPEB and \$112 for accrued compensated absences. These balance net changes are reflected as increases in the salaries and benefits expense line-item in the Statement of Activities.

Governmental Fund Statements

The Governmental Funds statements, the Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance, present financial data on the modified accrual basis which focuses on short-term balances. These are the balances used for budget purposes.

Summary

Cash and investments decreased by \$80,571 mostly due expenditures exceeding revenue by \$82,098 partly because of not increasing City and County contributions for the past two years. The fiscal years 2022 and 2021 contributions were more than 6% less than the amount received in FY 2020.

Overall fund balance decreased by \$82,098. The decrease in fund balance is partly due to the use of fund balance instead of raising County and City's annual contribution.

Revenue:

FY 2022 total revenues of \$404,713 was \$9,818 less than the prior year due to a decrease in interest income of \$5,498 and in 2021 LAFCo received \$5,221 in Covid relief funds.

Expenditures

Fiscal year 2022 expenditures were \$42,311 higher than the previous year mostly due to increases in salaries and benefits, general administrative expenses, and legal expense, as follows:

	2022	2021	Increase
Salaries and benefits	\$406,575	\$391,111	\$15,464
General and administrative	31,100	13,131	17,969 ⁱ
Legal	14,883	7,176	7,707 ⁱⁱ

ⁱ \$12,900 of this was due to LAFCo's audit

ⁱⁱ Due to increased services for the Fire Protection Agencies MSR/SOI in FY 21/22

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION
STATEMENT OF NET POSITION
JUNE 30, 2022, JUNE 30, 2021 AND JUNE 30, 2020
(UNAUDITED)

	Governmental Activities		
	2022	2021	2020
ASSETS			
Current Assets:			
Cash and investments	\$ 168,550	\$ 249,121	\$ 277,713
Accounts receivable	100	-	-
Total Assets	<u>168,650</u>	<u>249,121</u>	<u>277,713</u>
DEFERRED OUTFLOW OF RESOURCES			
Pension plan	8,994	90,567	73,517
OPEB plan	3,382	22,025	15,543
	<u>12,376</u>	<u>112,592</u>	<u>89,060</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	134	70	155
Accrued payroll	13,892	12,329	10,865
Compensated absences - current	8,196	8,140	6,626
Total current liabilities	<u>22,222</u>	<u>20,539</u>	<u>17,646</u>
Noncurrent liabilities:			
Compensated absences - noncurrent	8,193	8,137	6,625
Net pension liability	400,289	528,211	533,949
OPEB liability	107,394	109,913	120,029
Total noncurrent liabilities	<u>515,876</u>	<u>646,261</u>	<u>660,603</u>
Total Liabilities	<u>538,098</u>	<u>666,800</u>	<u>678,249</u>
DEFERRED INFLOWS OF RESOURCES			
Pensions	199,130	61,498	97,094
OPEB	27,558	34,362	35,346
Total Deferred Inflows of Resources	<u>226,688</u>	<u>95,860</u>	<u>132,440</u>
NET POSITION			
Unrestricted (deficit)	(583,760)	(400,947)	(443,916)
Total Net Position	<u>\$ (583,760)</u>	<u>\$ (400,947)</u>	<u>\$ (443,916)</u>

**YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION
STATEMENT OF ACTIVITIES
FOR THE THREE YEARS ENDED JUNE 30, 2022, JUNE 30, 2021 AND JUNE 30, 2020**

	Governmental Activities		
	2022	2021	2020
<u>Program Expenses</u>			
Salaries and benefits	\$ 507,290	\$ 318,171	\$ 354,583
General and administrative	31,100	13,132	6,395
Information technology	11,726	7,796	7,644
Legal	14,883	7,176	13,881
Office expense	11,337	11,344	6,021
LAFCo project costs	9,464	13,942	11,604
Training, travel and transportation	1,726	-	4,473
	587,526	371,561	404,601
<u>Program Revenues</u>			
Intergovernmental revenues:			
County of Yolo	195,121	195,121	207,700
City of West Sacramento	68,210	66,974	67,863
City of Woodland	55,747	55,514	62,627
City of Winters	5,883	6,021	6,787
City of Davis	65,280	66,612	70,423
Federal	-	5,221	-
Charges for services	18,068	17,165	56,548
	408,309	412,628	471,948
Net Program (Expenses) Revenues	(179,217)	41,067	67,347
<u>General Revenues</u>			
Interest income	(3,596)	1,902	9,033
Total general revenues	(3,596)	1,902	9,033
Change in net position	(182,813)	42,969	76,380
Net Position, Beginning of Year	(400,947)	(443,916)	(520,296)
Net Position, End of Year	\$ (583,760)	\$ (400,947)	\$ (443,916)

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION
BALANCE SHEET - GOVERNMENTAL FUND
JUNE 30, 2022, JUNE 30, 2021 AND JUNE 30, 2020
(UNAUDITED)

	<u>2022</u>	<u>2021</u>	<u>2020</u>
ASSETS			
Cash and investments	\$ 168,550	\$ 249,121	\$ 277,713
Accounts receivable	100	-	-
	<u>168,650</u>	<u>249,121</u>	<u>277,713</u>
Total Assets	<u>168,650</u>	<u>249,121</u>	<u>277,713</u>
LIABILITIES			
Accounts payable	\$ 134	\$ 70	\$ 157
Accrued payroll	13,892	12,329	10,865
	<u>14,026</u>	<u>12,399</u>	<u>11,022</u>
Total Liabilities	<u>14,026</u>	<u>12,399</u>	<u>11,022</u>
FUND BALANCE			
Assigned - Capital asset replacement	-	2,805	2,805
Assigned - General reserve	3,750		
Unassigned	150,874	233,917	263,886
	<u>154,624</u>	<u>236,722</u>	<u>266,691</u>
Total Fund Balance	<u>154,624</u>	<u>236,722</u>	<u>266,691</u>
Total Fund Balance and Liabilities	<u>\$ 168,650</u>	<u>\$ 249,121</u>	<u>\$ 277,713</u>

YOLO COUNTY AGENCY FORMATION COMMISSION
RECONCILIATION OF THE BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2022, JUNE 30, 2021 AND JUNE 30, 2020
(UNAUDITED)

	Governmental Activities		
	2022	2021	2020
Fund Balance - Governmental Fund	\$ 154,624	\$ 236,722	\$ 266,693
Amounts reported for governmental activities in the statement of net position are different because:			
Deferred outflows and inflows of resources related to pensions and OPEB are applicable to future periods and therefore are not reported in governmental funds:			
Deferred outflows related to pensions	12,376	90,567	73,517
Deferred outflows related to OPEB	-	22,025	15,543
Deferred inflows related to pensions	(199,130)	(61,498)	(97,094)
Deferred inflows related to OPEB	(27,558)	(34,362)	(35,346)
Long-term liabilities are not due and payable in the current period, and therefore are not reported in governmental funds:			
Net pension liability	(400,289)	(528,211)	(533,949)
OPEB liability	(107,394)	(109,913)	(120,029)
Compensated absences	(16,389)	(16,277)	(13,251)
Net position (deficit) of Governmental Activities	\$ (583,760)	\$ (400,947)	\$ (443,916)

**YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND
FOR THE THREE YEARS ENDED JUNE 30, 2022, JUNE 30, 2021 AND JUNE 30, 2020**

	<u>2022</u>	<u>2021</u>	<u>2020</u>
<u>Revenues</u>			
Intergovernmental revenues:			
County of Yolo	\$ 195,121	\$ 195,121	\$ 207,700
City of West Sacramento	68,210	66,974	67,863
City of Woodland	55,747	55,514	62,627
City of Winters	5,883	6,021	6,787
City of Davis	65,280	66,612	70,423
State	-	5,221	-
LAFCo fees	16,505	13,016	52,548
CalLAFCo DEO stipend	1,333	4,000	4,000
Interest	(3,596)	1,902	9,033
Other	230	150	-
	<u>404,713</u>	<u>414,531</u>	<u>480,981</u>
<u>Expenditures</u>			
Salaries and benefits	406,575	391,111	349,938
General and administrative	31,100	13,131	6,397
Information technology	11,726	7,796	7,644
Legal	14,883	7,176	13,881
Office expense	11,337	11,344	6,021
LAFCo project costs	9,464	13,942	11,604
Training, travel and transportation	1,726	-	4,473
	<u>486,811</u>	<u>444,500</u>	<u>399,958</u>
Net Change in Fund Balance	(82,098)	(29,969)	81,023
Fund Balance, Beginning of Year	<u>236,722</u>	<u>266,691</u>	<u>185,668</u>
Fund Balance, End of Year	<u>\$ 154,624</u>	<u>\$ 236,722</u>	<u>\$ 266,691</u>

YOLO COUNTY AGENCY FORMATION COMMISSION
RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENTS OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE TO THE GOVERNMENT-WIDE STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2022, JUNE 30, 2021 AND JUNE 30, 2020
(UNAUDITED)

	Governmental Activities		
	2022	2021	2020
Change in fund balances - Governmental Fund	\$ (82,098)	\$ (29,969)	\$ 81,023
Amounts reported for governmental activities in the statement of activities are different because:			
Some expenses reported in the statement of activities do not require the use of current financial resources, and therefore are not reported as expenditures in governmental funds:			
Change in pension liability	(91,283)	58,382	(3,550)
Change in OPEB liability	(9,320)	17,582	4,507
Change in compensated absences	(112)	(3,026)	(5,600)
Change in net position of Governmental Activities	\$ (182,813)	\$ 42,969	\$ 76,380

Consent 9.

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

Receive and file the following correspondence:

- A. CALAFCO 2023 Events Calendar
 - B. CALAFCO Quarterly Newsletter - December 2022
 - C. CHW Newsletter - Winter 2022
-

Attachments

ATT A-CALAFCO 2023 Events Calendar

ATT B-CALAFCO Quarterly Newsletter-Dec2022

ATT C-CHW Newsletter-Winter 2022

Form Review

Form Started By: Terri Tuck
Final Approval Date: 01/18/2023

Started On: 01/18/2023 10:53 AM

2023 Events Calendar

JANUARY

- 13 **CALAFCO Legislative Committee** (Virtual)
 18-20 League New Mayor & Council Academy
 25-27 CA Assn. of Sanitation Agencies Winter Conference (Palm Springs)

FEBRUARY

- 16 **CALAFCO Board of Directors Strategic Planning** (Sacto.)
 17 **CALAFCO Board of Directors Meeting** (Sacto.)
 23 **CALAFCO U Webinar**
 24 **CALAFCO Legislative Committee** (Sacto.)

MARCH

- 14-17 Fire District Assn. Annual Meeting (Napa)
 31 **CALAFCO Legislative Committee** (Virtual)

APRIL

- 20-21 CA State Assn. of Counties Leg Days (Sacto.)
 21 **CALAFCO Board of Directors Meeting** (Virtual)
 26-28 **CALAFCO Staff Workshop** (Murphys)

MAY

- 3-5 Assn. of CA Water Agencies Conference (Sacto.)
 5 **CALAFCO Legislative Committee** (Virtual)
 16-17 CA Special Districts Assn. Leg Days (Sacto.)

JUNE

- 16 **CALAFCO Legislative Committee** (San Diego)

JULY

- 14 **CALAFCO Board of Directors Meeting** (Virtual)
 28 **CALAFCO Legislative Committee** (Virtual)

AUGUST

- 9-11 CA Assn. of Sanitation Agencies Annual Conference (San Diego)
 25 **CALAFCO Legislative Committee** (Virtual)
 28-31 CA Special Districts Assn. Conference (Monterey)

SEPTEMBER

- 20-22 Regional Council of Rural Counties Annual Meeting (Monterey)
 20-23 League Annual Conference (Sacto.)

OCTOBER

- 18-20 **CALAFCO Annual Conference** (Monterey)
 19 **CALAFCO Annual Business Meeting** (Monterey)
 20 **CALAFCO Board of Directors Meeting** (Monterey)

NOVEMBER

- 3 **CALAFCO Legislative Committee** (Virtual)
 13-17 CA State Assn. of Counties Annual Conference (Alameda)
 28-30 Assn. of CA Water Agencies Conference (Indian Wells)

DECEMBER

- 1 **CALAFCO Board of Directors Meeting** (Virtual)
 8 **CALAFCO Legislative Committee** (Sacto.)

2023



BOARDROOM Brief

OCTOBER found us in Newport Beach for the annual conference, the regional elections on October 20th, and the October 21st Board meeting.

Regional elections saw a return of all directors except for Directors Blake Inscore (Northern) and Daron McDaniel (Central), who chose not to run again. Our sincere thanks to them for their service and many contributions to CALAFCO.

Taking their places are new Directors, Tom Cooley, our new city member for the Northern Region (Plumas), and Rodrigo Espinosa, the new County rep for the Central Region (Merced). Welcome!

With the elections completed, the CALAFCO Board members for the next year are:

Central:

Rodrigo Espinosa (Merced)
Gay Jones (Sacramento)
Anita Paque (Calaveras) and
Daniel Parra (Fresno)

Coastal:

Chris Lopez (Monterey)
Mike McGill (Contra Costa)
Margie Mohler (Napa) and
Shane Stark (Santa Barbara)

Northern:

Bill Connelly (Butte),
Tom Cooley (Plumas)
Debra Lake (Humboldt) and
Josh Susman (Nevada)

Southern:

Mike Kelley (Imperial),
Jo MacKenzie (San Diego)
Derek McGregor (Orange) and
Acquanetta Warren (San Bernardino)

(Continued on page 5)



New Gold Associate

Thank you to RSG, Inc. for upgrading to a Gold Membership!

RSG performs fiscal and reorganizational studies for LAFCOs and applicants with the goal of

(Continued on page 8)

CELEBRATING EXTRAORDINARY!



Left to Right: Don Saylor (Yolo), Carolyn Emery (Orange), Christine Crawford (Yolo), and Amanda Ross (Southfork Consulting) and Erica Sanchez (El Dorado)

On October 20, 2021, CALAFCO held its much anticipated Achievement Awards Dinner in the glittering Pacific Ballroom at the Hyatt Regency John Wayne hotel in Newport Beach, California. The prestigious awards are given annually as a way of highlighting exceptional people or projects that have advanced the principles and goals of the Cortese-Knox-Hertzberg Act over the past year.

Honoring extraordinary efforts, the awards begin as nominations submitted by members from among eight categories. Those nominations then undergo a thorough consideration by the Achievement Awards Committee, with the final award recipients unveiled during the Awards Dinner at the annual conference.

CALAFCO wishes to extend congratulations to this year's phenomenal winners:

- ◆ *Outstanding Commissioner:*
DON SAYLOR (Yolo)
- ◆ *Outstanding LAFCo Professional:*
CAROLYN EMERY (Orange)
- ◆ *Mike Gotch Excellence in Public Service Award for Innovation (two-way tie) between:*
CHRISTINE CRAWFORD (Yolo),
and the dynamic duo of **ERICA SANCHEZ (El Dorado)** and **AMANDA ROSS (South Fork Consulting, LLC).**

Congratulations to all!



A Message from the
Executive Director

Whirlwind Journey

There is something about December that soothes my soul. Maybe it's the changing weather, the holiday sights and sounds, the children oozing with excitement, or maybe it is just knowing that the upcoming change of years allows a little downtime and an opportunity to reflect, rejuvenate, and regrow. That is particularly true this year as December also marks my tenth month as the CALAFCO Executive Director. It has been a bit of a whirlwind journey, but I have been SO glad to have you all by my side.

With the disruption of the pandemic, it's no wonder that the last two years have been challenging for CALAFCO – as with many nonprofits across the country. However, the experience caused us not only to re-examine how we conduct business but to streamline some areas. While it was a painful period, we survived, adjusted, and even developed some new offerings – all in spite of the global conditions.

Then, just when we thought we were normalizing, the year took a bumpy turn due to a spike in COVID-19 cases. That not only forced the cancellation of the spring workshop but also transferred some of its financial obligations to the fall conference. However, despite that, we ended up hosting a successful and well-received conference. Simply put, that success is due to the army of volunteers who assisted in the planning, the presentations, the staffing, and the fundraising that all helped get us there. Because of those combined efforts, we actually made a small profit of approximately \$5,000 on the conference – something I did not think possible back in May. Truly an astounding success, this was a stellar example of the teamwork that made the dream work! Thank you to everyone who offered a helping hand to make it work. (I don't dare try to name you all for fear of missing someone!)

But, that's behind us and we are already looking forward to building on that success in 2023. Of course, we have our next Staff Workshop planned for April 26th-28th in Murphys, California. The planning committee is currently being formed and we will, again, need many hands. Please contact Michelle McIntyre if you would like to help out. Similarly, if you have an idea for a session, please send that to Michelle and me as soon as possible so that the committee has ample time to consider it. Emails to Michelle should be sent to mmcintyre@placer.ca.gov while those to me should go to rlaroche@calafco.org. Look for a flyer for that workshop to go out in January.

Other things expected to occur in 2023 are the selection of a new accountant for CALAFCO, and the build-out of a new website. The need to identify a new accountant rose in June of this year when Jim Gladfelter, our current C.P.A., informed us that he is partially retiring and will no longer be preparing tax returns after this year. Since that preparation is a substantial portion of what he does for CALAFCO, the Board approved an RFP seeking a new accountant with nonprofit expertise. That RFP was issued on December 11th and is currently open. The RFP was transmitted to the EOs who, in turn, have distributed it to their networks and I'm pleased to report

(Continued on page 7)

FROM THE BOARD CHAIR



Dear CALAFCO members,

As the newly elected Board Chair, let me first say how honored and proud I am to have been selected as your Board Chair. I have always recognized the importance of the work that LAFCOs do and, by extension, the importance of the support that CALAFCO provides.

Secondly, I want to offer my sincere thanks to my fellow Board members who elected me to this position. Your trust is appreciated and I, of course, will always do my best to be a thoughtful leader and good steward for CALAFCO.

And, lastly, I want to take a moment to recognize Anita Paque, our former Board Chair, for her leadership. While all of the Board positions come at the expense of one's time, the Board Chair position is more intense, so thank you, Anita, for your service to the Association during a difficult year!

As we close the door on 2022, I want to wish Happy Holidays to everyone. I look forward to a rewarding 2023 at CALAFCO!

Bill Connelly



CONFERENCE CANDIDS

Newport Beach, October, 2022



FAREWELL to Two Contra Costa LAFCo Commissioners - Rob Schroder and Tom Butt

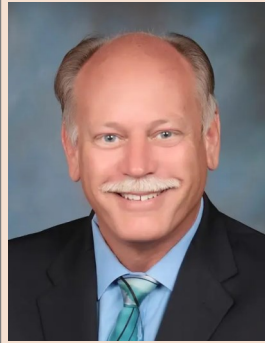
Submitted by Contra Costa LAFCo

Following 20 years as a Contra Costa LAFCo Commissioner, six years as Martinez City Council member, and 20 years as Mayor of the City of Martinez, Rob Schroder is retiring. During his tenure, Rob served on various committees and regional government agencies and boards, including the Contra Costa Transportation Authority (CTTA) (22 years), Central Contra Costa Identification Bureau (19 years), Marin Clean Energy (MCE) (3 years), and was an active member of the Contra Costa Mayors Conference. Commissioner Schroder began his LAFCo career in 2003 and is currently one of our longest serving Commissioners. During Rob's tenure, LAFCo processed 330 applications, including four district formations and seven district dissolutions, and most recently, a large fire district reorganization. LAFCo also completed 1st and 2nd round municipal service reviews (MSRs)/sphere of influence (SOI) updates covering all municipal services.

Commissioner Schroder attended many CALAFCO conferences and says "serving as a LAFCo commissioner gave me an opportunity to understand the relationship between various governmental agencies and how the services they provide intertwine and rely on each other. The MSR process, although confusing when we first started the process many years ago, became a valuable tool in analyzing the efficient delivery of service and identifying deficiencies, areas, and entities that need to be improved or dissolved. Being a LAFCo commissioner made me a better Mayor with the knowledge of the annexation process and the efficient delivery of services."

Following nearly 12 years as a LAFCo Commissioner, 27 years as City of

(Continued on page 6)



IN MEMORIAM

It is with sadness that we report the passing of Riverside LAFCo Commissioner, Phil Williams, on November 20th.

Commissioner Williams was a Special District Member from the Elsinore Valley Municipal Water District and had served on that board since 2001. He was also a local real estate broker and lifelong resident of Lake Elsinore.

Known for his servant heart, he worked tirelessly with local, state, and federal agencies on behalf of his community.

CALAFCO sends its condolences to our colleagues at Riverside LAFCo and to Commissioner Williams' family and friends.



NEW Roles

BRIAN SPAUNHURST, New Fresno EO

Departing EO, David Fey, reported that Brian Spaunhurst was appointed in late May as his replacement. Somehow Brian got missed in the August newsletter but we are rectifying that omission now! Brian has thrown himself into the role and CALAFCO, and has attended the conference (where he could be seen serving time at the registration desk), and has also volunteered to serve on the Legislative Committee. Welcome aboard, Brian!

SHIVA FRENTZEN Appointed El Dorado EO

El Dorado LAFCo reported that its commission took action on September 28th to appoint Shiva Frentzen as Executive Officer. If Shiva's name is familiar, it's because she was previously an El Dorado LAFCo Commissioner who served on the CALAFCO Board of Directors. Welcome (again),

(Continued on page 8)

BOARDROOM

(Continued from page 1)

The new members were seated during the October 21st meeting, followed by the election of the following Executive Officers:

- Bill Connelly** (Chair)
- Margie Mohler** (Vice Chair)
- Acquanetta Warren** (Treasurer)
- Daniel Parra** (Secretary)

With **Anita Paque** rotating into the Immediate Past Chair position. Thank you to all for your service!

With those changes, the first “regular” Board meeting occurred on **December 9, 2022**, with Chair Connelly at the helm. At that time, the Board chose committee members for the new year (staff members for the Leg Committee had been appointed on October 21st.) Committees and members are:

LEGISLATIVE COMMITTEE

Board Appointees - Bill Connelly, Gay Jones, Mike Kelley, Chris Lopez, Jo Mackenzie, Mike McGill, Margie Mohler, Anita Paque, Daniel Parra and Josh Susman.

Staff Voting Members - Clark Alsop, Gary Bell, Mark Bramfitt, Scott Browne, Carolyn Emery, Steve Lucas, Kai Luoma, Jennifer Stephenson, and Gary Thompson.

Staff Alternates - Rob Fitzroy, Paula Graf, Joe Serrano, and Paula de Sousa.

Advisory - Tara Bravo, Crystal Craig, Brandon Fender, Sara Lytle-Pinhey, Priscilla Mumpower, Erica Sanchez, Jim Simon, and Luis Tapia.

ACHIEVEMENT AWARDS COMMITTEE

Mike Kelley, Debra Lake, Margie Mohler, Anita Paque, and Shane Stark.

ELECTIONS COMMITTEE

Rodrigo Espinosa, Chris Lopez, Derek McGregor, and Josh Susman.

Continued in next column

CONFERENCE PLANNING COMMITTEE

Gay Jones, Derek McGregor, Margie Mohler, Anita Paque (Chair), and Josh Susman.

Other matters on the Board’s December 9th agenda included receipt of the Investment and Financial Reports for the First Quarter, adoption of the Board’s meeting schedule for the next year, approval of an RFP for Accounting Services, and receipt of the Conflict of Interest forms, Legislative Committee report, and Conference Overview.

Speaking of the conference, we must express thanks and gratitude to Paul Novak (Los Angeles) and Carolyn Emery (Orange), for their extraordinary fundraising. Because of their efforts, the conference posted a small profit of approximately \$5,000 - despite the nearly \$32,000 in additional fees that we were obligated to pay due to the cancellation of the spring workshop. Hopefully, we can keep these efforts going next year!!

The last item of the meeting was a closed session evaluation of the Executive Director’s (ED) performance. At it’s conclusion, the Board announced that the term of the ED’s employment contract was extended to June 30, 2026, that they had formally approved a 4.9% cost of living increase (the allocation for which had been approved in April with the adopted budget) and, due to security concerns at the current CALAFCO office, approved the ED working remotely from any location, subject to approval by the Executive Committee. For full particulars of public items, please see the agenda packet.

The biennial Strategic Planning session is scheduled for February 16th at the Sacramento offices of Best & Krieger located at 500 Capitol Mall. The Board meeting will be held the next day (February 17th) at the same location.

All agendas, staff reports, and minutes can be found on the CALAFCO website at www.calafco.org. Any questions should be directed to the Executive Director at rlaroche@calafco.org.



CONTRA COSTA FAREWELLS

(Continued from page 4)

Richmond Council member, and the past eight years as the City's Mayor, Tom Butt is retiring. Tom served on multiple boards and committees including MCE, CCTA, San Francisco Bay Conservation and Development Commission, West Contra Costa Transportation Advisory Committee, Association of Bay Area Governments, US Conference of Mayors, Climate Mayors, League of California Cities, and was an active member of the Contra Costa Mayors Conference. Commissioner Butt notes that these regional and statewide appointments have been critical in bringing many benefits to the community including hundreds of millions of dollars in grants, public works projects, legislation, and a seat at the larger table. During Tom's tenure, LAFCo processed 95 applications, including numerous boundary changes/reorganizations, five dissolutions, and most recently, a large fire district reorganization and an out of agency service contract for fire services. During Commissioner Butt's tenure, LAFCo completed 1st and 2nd round MSR/SOI updates covering all municipal services.

In 2019, both commissioners shared in receipt of CALAFCO's "Most Effective Commission" award. Contra Costa LAFCo Commissioners were recognized for their leadership, diligence, and endeavors to promote healthy and sustainable local agencies. Since 2010, Contra Costa LAFCo Commissioners assisted three special districts to improve their operations and transparency, encouraged several districts to revise its governance structure, reorganized one special district, and dissolved four special districts.

Congratulations and best wishes to Commissioners Schroder and Butt for their valuable and dedicated service to their communities and to Contra Costa LAFCo!

ALAMEDA CONDUCTS MEASURE D STUDY

Submitted By Rachel Jones, Executive Officer, Alameda LAFCo

Alameda LAFCo recently conducted a special study regarding ballot Measure D that was passed in November of 2000 and did the following:

- Amending the County's Urban Growth Boundary
- Increasing restrictions on building intensity, minimum parcel sizes and permitted uses in rural areas of the County
- Establishing that all County planning policies and zoning regulations must be consistent with provisions of Measure D, and
- Mandating that any changes to the land use designations, building intensity or minimum parcel sizes as established by Measure D be subject to a new vote of the County electorate

The study's purposes were to review how Measure D has affected agricultural and open space lands and the surrounding communities, and to consider how implementation of Measure D has or has not met its own LAFCo policies pertaining to agriculture and open space. The study found that since the measure's passing, the agricultural and equestrian communities of Alameda County argue that the strict square footage limitations hinders their business performance. Alameda LAFCo recommended proposed amendments to the County to allow equestrian centers, greenhouses and wineries more flexibility in their building plans.

This November, Alameda County voters approved the recommended amendments on Measure D, or the "Save Agriculture and Open Space Lands" initiative, that aimed at increasing profits for agriculture business while simultaneously preserving the county's open land.

For more information see: <https://dailyocal.org/2022/10/31/preserve-open-land-alameda-county-to-vote-on-amended-measure-d>

**Upcoming
EVENTS** 



2023 STAFF WORKSHOP
April 26 - 28, 2023

Learn technical topics in a scenic setting! Don't miss the Staff Workshop to be held on the beautiful grounds of Ironstone Vineyards in Murphys, California.

2023 ANNUAL CONFERENCE
October 18-20, 2023

Hyatt Regency Hotel, Monterey, California



CALAFCO U explores topics of interest to LAFcos and are offered at no cost to our members.

Feb. 23, 2023: *The Dirty Dozen: Things I Wish I Knew About The Act*

BOARD MEETINGS:

- Feb. 16, 2023** (Strategic Planning) **LOCATION: Sacramento**
- Feb. 17, 2023** **LOCATION: Sacramento**
- Apr. 21, 2023** **LOCATION: Virtual**
- Jul. 14, 2023** **LOCATION: Virtual**
- Oct. 20, 2023** **LOCATION: Monterey**
- Dec. 1, 2023** **LOCATION: Virtual**

LEGISLATIVE COMMITTEE MEETINGS:

- Jan. 13, 2023** **LOCATION: Virtual (9 AM)**
- Feb. 24, 2023** **LOCATION: Sacramento (10 AM)**
- Mar. 31, 2023** **LOCATION: Virtual (9 AM)**
- May. 5, 2023** **LOCATION: Virtual (9 AM)**
- Jun. 16, 2023** **LOCATION: San Diego (10 AM)**
- Jul. 28, 2023** **LOCATION: Virtual, as needed (9 AM)**
- Aug. 25, 2023** **LOCATION: Virtual, as needed (9 AM)**
- Nov. 3, 2023** **LOCATION: Virtual, as needed (9 AM)**
- Dec. 8, 2023** **LOCATION: Virtual, as needed (9 AM)**

ED WHIRLWIND

(Continued from page 2)

that we've already begun fielding questions from potential bidders.

The second large administrative undertaking for 2023 will be the website. We have known since March of this year that the platform on which our website has been built is being retired. So far, our vendor has been able to keep the website functioning at an increasing cost. However, the underlying computer language that it uses will not be supported at all after November, 2023. Given that we have no choice but to rebuild the website, it presents the ideal opportunity to upgrade it to an Association Management System (AMS) which will provide more features to the membership, while reducing some of the repetitive administrative things that Jeni does behind the scenes. We are currently in the process of comparing costs and features between available AMS systems and hope to be able to bring something before the Board in the first part of 2023.

While that's a lot, we're also planning for the Fall Conference. Our October event was so successful that I have already begun hearing from sponsors who are interested in the Monterey conference.

Beyond that administrative matrix, we also foresee a busy year for the Legislative Committee who will be working through some of the back-end things needed to get the GC 56133 proposal moving. Now that our new White Paper has been published ("Planning for a Sustainable and Predictable Future: Clarifying LAFco Authority to Determine Government Code Section 56133(e) Exemption Eligibility"), we can begin the process of reaching out to stakeholders.

Lastly, I am pleased to report that at its December 9th meeting, the Board approved an extension to my employment contract through June 30, 2026. I am gratified beyond measure at the faith they, and you, have placed in me and I hope to continue to be worthy of it in the years to come.

Hopefully, you can tell that I am exhilarated by the opportunities and prospects before us. While the year has been a bumpy one, it has led to good friendships, great partnerships, and the start of some wonderful things. I call that a winning year!

Happy Holidays to each of you! May the season ahead bring you love and laughter. May the year to come bring you prosperity and contentment. Happy New Year, everyone!!



CONNECTIONS

Continued from Page 4

Shiva!

J.D. HIGHTOWER takes the EO rein in San Joaquin

J.D. Hightower has taken the EO reins in San Joaquin. Jim Glaser hung around for a month or two to assist with the transition (and even made an appearance at the conference) but is looking forward to indulging in some traveling.

Welcome aboard, J.D.!

KRIS BERRY now with San Benito

Kris Berry has reported that she has accepted a contract to be San Benito's EO. This makes the second LAFCo in Kris' belt, as she is also EO for Amador LAFCo. Looks like lots of travel is in Kris' future. Congratulations, Kris!

STEVE ENGFER appointed Interim EO in Mariposa

Long-time EO, Sarah Williams, has retired after

33 years with Mariposa County. In her place, the Board of Supervisors has appointed Assistant Planning Director Steve Engfer as both the Interim Planning Director and the Interim LAFCo EO. Welcome, Steve!

LORI ZINN hired as San Diego's new Clerk/Analyst

San Diego LAFCo is pleased to welcome Lori Zinn who joined them as their new Clerk/Analyst. Her first day there was October 24th. Congratulations, Lori!

STEPHANIE PRATT welcomed as Marin Clerk/Jr. Analyst

In August, Marin welcomed Stephanie Pratt to the LAFCo family. She comes to Marin from the private sector so is learning not just about LAFCo but the public sector. Hang in there, Stephanie, and welcome!

Congratulations to you all!

RSG, Inc. Continued from page 1

establishing a factual, transparent and credible basis for our clients to make informed decisions. RSG prepared Placer LAFCo's comprehensive fiscal analysis for the 2017 incorporation proposal for Olympic Valley, the preliminary feasibility studies for a 2018 incorporation in Malaga (Fresno County), as well as several reorganization proposals and municipal service reviews.

To learn more about RSG, Inc, visit their website at www.webrsg.com or contact Jim Simon at: jsimon@webrsg.com.

Associate Member SPOTLIGHT



CITY OF RANCHO MIRAGE

Located in the geographic center of the Coachella Valley, Rancho Mirage enjoys sunshine nearly every day with clean air. Resort living, superb dining, outdoor recreation, cultural and business opportunities all contribute to a superior quality of life.

To learn more about the City of Rancho Mirage, visit their website at: <https://ranchomirageca.gov/>



QK (formerly Quad Knopf) provides planning, engineering, biology, environmental, and survey services to public and private clients. Our planners have previous experience working for public agencies, including serving as LAFCo Analysts. We specialize in the San Joaquin Valley and Sacramento Valley regions.

To learn more about QK visit their website at www.qkinc.com, or contact Trevor Stearns at tstearns@qkinc.com

All information is provided by the Associate upon joining the Association. All Associate Member information can be found in the CALAFCO Member Directory.

CALAFCO wishes to thank all of our Associate Members for their ongoing support and partnership. We look forward to highlighting other Associate Members in future Newsletters.

COLANTUONO
HIGHSMITH
WHATLEY, PC

Newsletter | Winter 2022

Update on Public Law Stormwater Mandates Decision Creates New Fee-Funding Authority

By Michael G. Colantuono, Esq.

San Diego County and its cities have been litigating the cost of that region's 2007 permit under state and federal clean water laws for 15 years. The Court of Appeal recently issued its second ruling in the case, and a petition for Supreme Court review is pending. The case has good news and bad news for local governments.

The requirements included street-sweeping, catch-basin cleaning, development controls to reduce runoff, education programs, and regional coordination. In 2010, the Commission on State Mandates found these to be reimbursable mandates under 1990's Prop. 9, the Gann Limit. The State need not fund mandates, however, if local governments have authority to fund them by imposing fees.

The Court of Appeal concluded storm drainage fees require voter approval under Prop. 218 and are not exempt "sewer" fees. It found 2017's SB 231 (Hertzberg, D-Los Angeles) insufficient to overturn *Howard Jarvis Taxpayers Assn. v. City of Salinas's* conclusion that Prop. 218's exemption for "sewer" fees was limited to sanitary, not storm, sewer fees. It did so because Prop. 218's provision exempting certain preexisting assessments distinguishes "sewer" from "flood control" services. The Court also noted Prop. 218's liberal construction requirement to disfavor government revenue authority and the 15-year delay between *Salinas* and the adoption of S.B. 231, suggesting the Legislature was changing, not clarifying, the law. So, this is the bad news.

The good news is as to street-sweeping. The Court concludes street-sweeping is refuse collection and that local governments can charge fees for it without the voter approval Prop. 218 requires for many service fees. The

(continued on page 2)

Congrats to Aleks Giragosian!

CHW's Aleks Giragosian was recently named one of "20 Under 40" rising stars of the national Armenian Bar Association at an awards ceremony in Washington, D.C.

The Armenian Bar Association is a forum for lawyers of Armenian heritage to network and to address the legal concerns of the Armenian community. Upon creation of an independent Republic of Armenia, the Association undertook to help build and encourage the growth of democratic institutions in Armenia.

Aleks is the City Attorney of Sierra Madre and Assistant City Attorney of Calabasas, Ojai and South Pasadena. Congrats, Aleks!

Punitive Preemption Bubbles Up in Soda Tax Case

By Abigail A. Mendez, Esq.

The Keep Groceries Affordable Act of 2018 was a political bargain with the soda industry, banning local soda taxes for five years in exchange for withdrawal from the 2018 ballot of a proposed initiative constitutional amendment to greatly restrict State and local finances.

One provision of that law requires the California Department of Tax and Fee Administration to end its contract to collect all sales and use taxes for a charter city that imposes a tax or fee on “groceries,” defined to include soda. Academics label this “punitive preemption,” which does not just displace local law, but punishes local governments that enact or enforce disfavored policy. Enacting an ordinance to test the boundary between home rule and state control becomes risky due to the penalty.

The plaintiffs in *Cultiva La Salud v. State* persuaded Sacramento Superior Court that this statute violates the California Constitution by forcing a city to choose between constitutional home rule authority and essential sales tax revenues. The trial court invalidated the penalty provision because it punishes charter cities for valid regulations of municipal affairs — by its terms it applies only after a court finds a charter city soda tax to be a “municipal affair” protected from state preemption.

CDTFA appealed, arguing the penalty does not interfere with home rule authority, or appropriate or redistribute local tax revenues in violation of Propositions 1A and 22, won by local government to reduce State interference in local finances. CHW has submitted an amicus brief supporting *Cultiva La Salud* on behalf of the California State Association of Counties and Cal. Cities, emphasizing the history of our Constitution’s commitment to home rule and the consequences of punitive preemption. A decision is likely in late 2023.

A similar debate in Sacramento may be likely soon given the California Business Roundtable’s resurrection for the 2024 ballot of the proposed

initiative constitutional amendment bartered for a soda tax ban in 2018. Featured in that debate will be so-called “VMT taxes” which propose to tax sprawling developments to fund the transportation improvements they require.

The 2023 legislative session will, as always, be of vital interest to those responsible for funding local services.

For more information, please contact Abby at AMendez@chwlaw.us or (213) 542-5700.

Stormwater (cont.)

Court noted there may be challenges in making such a fee proportional to the cost to serve each parcel as Prop. 218 requires, but the fact of local fee authority was enough to exempt street-sweeping from the State’s duty to fund mandates.

The development regulations were, perhaps unsurprisingly, exempt from Props. 218 and 26 as real estate development and permitting fees. This Court read *Salinas* narrowly, finding local governments can distinguish among fee payors based on such things as impervious coverage of property.

So, the case is bad news for State funding of expensive water-quality mandates and for an exemption from Prop. 218’s voter-approval requirement for stormwater fees. It is better news for local authority to fund street sweeping and similar water quality programs, perhaps including catch-basin cleaning and filtration, as refuse collection fees which are exempt from Prop. 218’s voter-approval requirement.

The Supreme Court will decide whether to review the case in early 2023 and, of course, storm water mandate litigation will continue. Stay tuned for further developments!

For more information, please contact Michael at MColantuono@chwlaw.us or (530) 432-7359.

New Campaign Donor Restrictions for Local Elected Officials

By Matthew T. Summers, Esq. & Ephraim S. Margolin, Esq.

To date, the Levine Act has regulated campaign contributions for state officials and appointed local officials, e.g., Planning Commissioners, limiting covered officials' ability to participate in governmental decisions related to those who donate more than \$250 to a campaign. AB 1439 (Glazer, D-Contra Costa) extends the Act to local elected officials — city councilmembers and special district boardmembers. Subject to some key exceptions, starting January 1st, these officials cannot participate in approving a contract, license, permit, or other entitlement sought or opposed by a donor of more than \$250 to their campaigns in the 12 months before the decision.

The new prohibitions apply in three situations. First, local officials are prohibited from acting on a permit or contract if a donor of more than \$250 to their campaigns within the past year is a party or a financially interested "participant" in the matter. One "participates" merely by speaking at a public meeting. Second, local officials may not accept or solicit campaign contributions of more than \$250 from a party or financially interested participant while a permit application or contract request is pending before their agency. Third, these officials may not accept or solicit campaign contributions of more than \$250 from any party or participant in a decision for a year after it is made. FPPC regulations apply the prohibitions to land use permits and contracts, except competitively bid contracts, union and other labor contracts, and personal employment contracts, e.g., a city manager's contract.

The prohibitions apply if a campaign donor of more than \$250 is directly involved in a decision, e.g., an applicant or contractor, but also if he or she speaks at a hearing. A financially interested participant under this law includes one who owns a

home within 1,000 feet of a proposed land use who speaks at a hearing. In that situation each Councilmember who received a donation of more than \$250 must either disclose it and abstain, or commit to returning that part of it in excess of \$250 within 30 days to participate in the decision.

The new law applies only to donations to a candidate-controlled committee — not independent expenditures by non-candidate-controlled committees.

Applicants, contractors, and other participants must also disclose any contributions to council- or boardmembers of more than \$250 in the past year. Agencies should consider adding the disclosure requirement to agendas, display it in meeting rooms, and on permit application and contract bid forms.

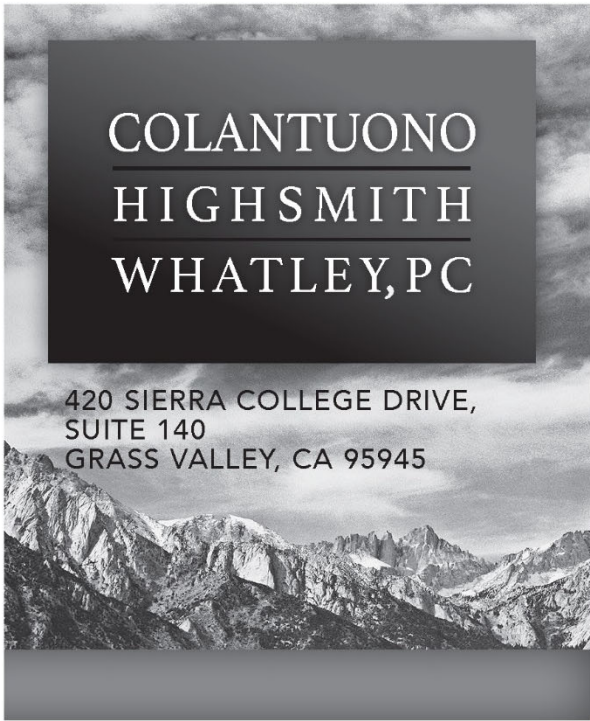
The FPPC adopted an opinion that SB 1439 does not apply retroactively to contributions made in 2022. Efforts to further clarify the law will continue in the next legislative session and business and development interests are gearing up for a court fight. Stay tuned!

For more information, please contact Matt at MSummers@chwlaw.us or (213) 542-5719, or Eppi at EMargolin@chwlaw.us or (213) 600-2102.

We've Got Webinars!

CHW offers webinars on a variety of topics, including redistricting, housing statutes, new laws on accessory dwelling units (ADUs), and police records issues. A webinar allows advice and guidance and Q&A in an attorney-client-privileged setting. The fee is \$1,500 per agency.

To schedule a webinar, contact Bill Weech at BWeech@chwlaw.us or (213) 542-5700.



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LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Consider approval of **Resolution 2023-01** adopting the Municipal Service Review (MSR) and Sphere of Influence (SOI) Review for the Yolo County Resource Conservation District (YCRCD), and determine the MSR/SOI is exempt from the California Environmental Quality Act (CEQA), LAFCo No. 22-06

RECOMMENDED ACTION

1. Open the Public Hearing to receive staff presentation and public comment on the YCRCD's MSR/SOI Review.
2. Close the Public Hearing.
3. Consider the information presented in the staff report and during the Public Hearing. Discuss and direct staff to make any necessary changes.
4. Approve Resolution 2023-01, adopting the MSR for the YCRCD and determining an SOI Update is not needed, and determining the MSR/SOI Review is exempt from CEQA.

FISCAL IMPACT

No fiscal impact. The LAFCo budget included staff costs and GIS work to complete the MSR/SOI in-house.

REASONS FOR RECOMMENDED ACTION

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) is LAFCo's governing law and outlines the requirements for preparing periodic Municipal Service Reviews (MSRs) and Sphere of Influence (SOI) updates. MSRs and SOIs are tools created to empower LAFCo to satisfy its legislative charge of "discouraging urban sprawl, preserving open space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances."

An MSR is conducted prior to, or in conjunction with, the update of an SOI (LAFCos are required to review an agency's SOI every five years). In conducting an MSR, LAFCo comprehensively reviews all the agencies that provide the identified service or services within the designated geographic area. The commission may assess various alternatives for improving efficiency and affordability of infrastructure and service delivery within and contiguous to the sphere of influence, including, but not limited to, the consolidation of governmental agencies. An MSR also evaluates the structure and operations of agency services and includes a discussion of the capability and capacity of the agency to ensure the provision of municipal services to the existing service area and any foreseeable future growth. The SOI delineates the probable future physical boundaries and service area of an agency and lays the groundwork for potential future annexation. Based on the findings of the MSR checklist, staff reviews and recommends whether a SOI update is warranted.

YCRCD is the only RCD under the jurisdiction of Yolo LAFCo. There is a relatively small area between Dixon and the Port deep water ship channel (i.e. the area known as "No Man's Land") that is within the Dixon RCD's territory, and even though a portion of this RCD lies in Yolo County, most of it is in Solano County, so Solano is the LAFCo with jurisdiction. There are no other agencies under Yolo LAFCo's

purview that provide similar services, therefore this is a standalone MSR.

BACKGROUND

Resource Conservation Districts in State Law

Established under California law as special districts, Resource Conservation Districts (RCDs) are a non-regulatory form of local government. They are created by the community to meet a specific need. While other special districts meet needs for fire protection, open space, or flood control, RCDs help meet the need for the protection and wise management of critical agricultural and natural resources: water and soil. There are 97 RCDs recognized across the state. Within their geographic service areas, RCDs identify priorities for soil conservation and resource management and partner with landowners on locally led conservation. A cross between a trusted advisor and an environmental consulting firm, RCDs offer practical advice and hands-on assistance to help property owners conserve natural resources on their land. RCDs are local hubs for conservation and agriculture. They are the go-to partners for agencies like the U.S. Department of Agriculture's Natural Resources Conservation Service and for private landowners seeking to conserve wildlife or improve water quality or soil productivity.

YCRCD Determinations and Recommendations

YCRCD has grown and matured as an organization since its last MSR in 2015. In many ways, the YCRCD operates more like a non-profit with most of its revenue being grant-funded. Many of the 2015 MSR recommendations were targeted on how the YCRCD can create more stability to weather the natural cycles of grant funded projects, which it has implemented. This plus the increase of its projects and portfolio overall has created a much more valuable and resilient agency. Staff had very few recommendations for the YCRCD as noted below and determined no SOI Update is needed since it already encompasses all the county not already within its boundaries (except for that portion of the "No Man's Land" area within the Dixon RCD territory).

Below are the determinations and recommendations contained in the MSR/SOI:

Growth and Population MSR Determination:

Growth and Population does not significantly affect the YCRCD's service needs and demands because it works with natural resources in both rural and urban areas.

Recommendation(s):

None.

Disadvantaged Unincorporated Communities MSR Determination:

The YCRCD does not provide essential municipal services such as water, sewer, and structural fire protection. District natural resource services are provided notwithstanding any communities' economic status.

Recommendation(s):

None.

Capacity and Adequacy MSR Determination:

The YCRCD provides natural resource conservation services throughout and in partnership with agencies outside Yolo County. LAFCo staff has no concerns regarding the District's capacity to provide services, or the adequacy of its services.

Recommendation(s):

None.

Financial Ability MSR Determination:

The YCRCD is financially stable even though most of its revenue comes from grant sources. The District can be flexible with staffing to adjust to grant revenue and instituted a reserve policy so that any gaps in funding can be managed.

Recommendation(s):

None.

Shared Services MSR Determination:

The YCRCD share staff on an as needed basis and recently shared an administrative assistant and financial manager with the Cache Creek Conservancy, but now has these positions full time. The YCRCD does not have or need any facilities to share, although it's current office space will not be able to accommodate a significant increase in staff.

Recommendation(s):

None.

Accountability, Structure, and Efficiencies MSR Determination:

There are no recommended changes to the YCRCD's governance structure. If finding Board members is a problem, YCRCD could consider annexing its SOI which includes the cities to increase the candidate pool. Board members and staff are stable and capable. YCRCD obtains annual independent audits, has adequate policies, and received a 70% score in the 2022 Yolo Local Government Website Transparency Scorecard.

Recommendation(s):

- If finding Board members remains challenging, YCRCD could consider annexing its SOI which includes the cities to increase the candidate pool.
- YCRCD received a 70% score in the 2022 Yolo Local Government Website Transparency Scorecard. Please review the report appendix to see what improvements can be made: <https://www.yololafo.org/yolo-local-government-website-transparency-scorecards>.

Status of Previous MSR Recommendations Determination:

Most of the 2015 MSR recommendations for YCRCD have been completed/implemented. The YCRCD Executive Director may have an exploratory conversation with the Dixon RCD about annexing its portion of the district in Yolo County. However, she is aware the Dixon RCD is actively doing work in this area and consolidation with YCRCD is not necessary, it would merely organize cleaner boundaries along county lines.

Recommendation(s):

None.

Agency/Public Involvement

While conducting this MSR/SOI, the LAFCo Executive Officer met with the YCRCD Executive Director several times during preparation of the administrative draft report. The YCRCD Executive Director was provided an opportunity to review and comment on it before the Draft MSR/SOI was made public. A notice of availability of the Draft MSR/SOI and public hearing was published in the Davis Enterprise 21 days in advance. Individual mailed notices were not provided because no SOI Update is involved and the mailing list exceeds 1,000 parcels. No changes to the public review draft have been made so far but if any edits are made, they will be formatted in added text and ~~deleted text~~ so it is clear what has changed as compared to the Public Review Draft. Any changes will be incorporated into the final adopted MSR/SOI. No public or agency correspondence has been received so far, and any received after this report will be provided to the Commission in a supplemental packet.

California Environmental Quality Act (CEQA)

CEQA requires analysis of agency approvals of discretionary "projects." A "project," under CEQA, is defined as "the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment." Section 15061 (b)(3) of the CEQA Guidelines describes the General Rule that CEQA only applies to projects which "have the potential for causing a significant effect on the environment; where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA." Further, Section 15320 exempts from CEQA "changes in the organization or reorganization of local governmental agencies where the changes do not change the geographical area in which previously existing powers are exercised." Approval of the MSR does not approve any development project or result in development. The agency's SOI was reviewed, and it was determined an update is not needed at this time. The nature of YCRCD services as a conservation district does not result in development. Furthermore, no special circumstances exist

that would create a reasonable possibility that approving the MSR/SOI Review would have a significant effect on the environment. Therefore, the project is exempt from CEQA and no further environmental review is necessary.

Attachments

ATT A-Reso 2023-01 Adopting Yolo RCD MSR-SOI
ATT B-Yolo RCD Public Review Draft MSR-SOI 02.13.2023

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 02/09/2023

Reviewed By

Christine Crawford

Date

02/09/2023 10:09 AM
Started On: 01/19/2023 11:51 AM

**YOLO LOCAL AGENCY FORMATION COMMISSION
Resolution № 2023-01**

**Adopting the Municipal Service Review and Sphere of Influence Review for the Yolo
County Resource Conservation District, and
Determine the MSR/SOI Review is Exempt from the California Environmental Quality Act
(LAFCo No. 22-06)**

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 governs the organization and reorganization of cities and special districts by local agency formation commissions (LAFCos) established in each county, as defined and specified in Government Code Sections 56000 et seq. (unless otherwise indicated all statutory references are to the Government Code); and,

WHEREAS, Section 56425 et seq. provides that the LAFCo in each county shall develop and determine the sphere of influence (SOI) of each local governmental agency within the county, and enact policies designed to promote the logical and orderly development of areas within the SOI, as more fully specified in Sections 56425 et seq.; and,

WHEREAS, Section 56430 requires that LAFCos conduct a municipal service review (MSR) prior to, or in conjunction with, consideration of actions to establish or update an SOI in accordance with Sections 56076 and 56425; and,

WHEREAS, beginning in 2022, Yolo LAFCo conducted an MSR and SOI Review for the Yolo County Resources Conservation District (YCRCD); and,

WHEREAS, the LAFCo Executive Officer met with the Executive Director of the YCRCD over the course of conducting this MSR; and,

WHEREAS, based on the results of the MSR, staff has reviewed the YCRCD's existing SOI and determined that an update is not needed at this time; and,

WHEREAS, the Executive Officer set a public hearing on February 23, 2023, for consideration of the draft MSR and SOI Review and caused notice thereof to be posted and published at the times and in the manner required by law at least twenty-one (21) days in advance of the date; and,

WHEREAS, on February 23, 2023, the draft MSR and SOI Review was heard before LAFCo, at the time and place specified in the Notice of Public Hearing; and,

WHEREAS, at said hearing, LAFCo reviewed and considered the draft MSR, and the Executive Officer's Report and Recommendations; each of the policies, priorities, and factors set forth in Government Code Sections Section 56425(e) and 56430 et seq.; LAFCo's Guidelines and Methodology for the Preparation and Determination of MSR and SOIs; and all other matters presented as prescribed by law; and,

WHEREAS, at that time, an opportunity was given to all interested persons, organizations, and agencies to present oral or written testimony and other information concerning the proposal and all related matters; and,

WHEREAS, LAFCo received, heard, discussed, and considered all oral and written testimony related to the sphere update, including but not limited to protests and objections, the Executive Officer's report and recommendations, the environmental determinations, and the MSR.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that the Yolo Local Agency Formation Commission hereby:

1. Finds the proposed MSR and SOI Review exempt from the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Division 6, Chapter 3 (State CEQA Guidelines) Sections 15061(b)(3) and 15320; and,
2. Adopts Resolution 2023-01 approving the MSR and SOI Review for the YCRCD attached hereto and incorporated herein by this reference, subject to the following findings and recommendations.

FINDINGS

1. Finding: Approval of the MSR and SOI Review is consistent with all applicable state laws and local LAFCo policies.

Evidence: The project was prepared consistent with the requirements in the Cortese-Knox-Hertzberg Act for an MSR and SOI Review and all applicable Yolo LAFCo policies and adopted Standards for Evaluation. The MSR includes written determinations for the district as required by Section 56430 and makes recommendations accordingly. Staff has reviewed the existing SOI for the YCRCD and determined no update is needed at this time.

2. Finding: The proposed MSR and SOI Review is exempt from CEQA pursuant to Sections 15061(b)(3) and Section 15320 of the State CEQA Guidelines.

Evidence: CEQA requires analysis of agency approvals of discretionary “projects.” A “project,” under CEQA, is defined as “the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.” Section 15061 (b)(3) of the CEQA Guidelines describes the General Rule that CEQA only applies to projects which “have the potential for causing a significant effect on the environment; where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.” Further, Section 15320 exempts from CEQA “changes in the organization or reorganization of local governmental agencies where the changes do not change the geographical area in which previously existing powers are exercised.” Approval of the MSR does not approve any development project or result in development. The agency's SOI was reviewed, and it was determined an update is not needed at this time. The nature of YCRCD services as a conservation district does not result in development. Furthermore, no special circumstances exist that would create a reasonable possibility that approving the MSR/SOI Review would have a significant effect on the environment. Therefore, the project is exempt from CEQA and no further environmental review is necessary.

RECOMMENDATIONS

MSR Determination #6. Accountability, Structure, and Efficiencies

1. If finding Board members remains challenging, YCRCD could consider annexing its SOI which includes the cities to increase the candidate pool.
2. YCRCD received a 70% score in the 2022 Yolo Local Government Website Transparency Scorecard. Please review the report appendix to see what improvements can be made <https://www.yololafco.org/yolo-local-government-website-transparency-scorecards>.

PASSED AND ADOPTED by the Local Agency Formation Commission, County of Yolo, State of California, this 23rd day of February 2023, by the following vote:

Ayes:

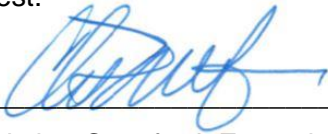
Noes:

Abstentions:

Absent:

Olin Woods, Chair
Yolo Local Agency Formation Commission

Attest:



Christine Crawford, Executive Officer
Yolo Local Agency Formation Commission

Approved as to form:

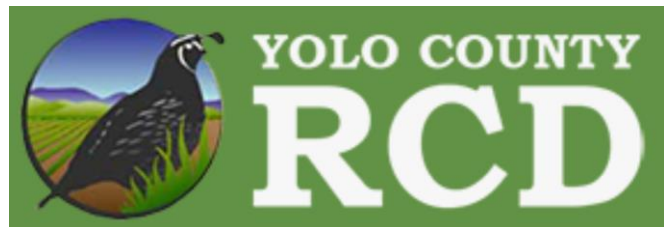


Eric May, Commission Counsel

Municipal Service Review (MSR) and Sphere of Influence (SOI) Review

for the

Yolo County Resource Conservation District LAFCo No. 22-06



Yolo Local Agency Formation Commission



Public Review Draft February 132, 2023

SUBJECT AGENCY:

Yolo County Resource Conservation District (YCRCD)
221 W. Court Street, #1
Woodland, CA 95695
Phone: (530) 661-1688
E-mail: info@yolorcd.org

Board of Directors:

Mark Cady, Board President
Michael Turkovich, ~~Board Secretary~~Vice President
Miranda Driver, Director
Anya Perron-Burdick, ~~Director~~Secretary
Eric ~~Williams~~Willson, Director

Staff:

Heather Nichols, Executive Director

CONDUCTED BY:

Yolo Local Agency Formation Commission (LAFCo)
625 Court Street, Suite 107
Woodland, CA 95695
(530) 666-8048
www.yololafco.org

Commissioners:

Olin Woods, Chair, Public Member
Norma Alcala, Vice Chair, City Member
Bill Biasi, City Member
Lucas Frerichs, County Member
Gary Sandy, County Member

Commissioner Alternates:

Richard DeLiberty, Public Member
Angel Barajas, County Member
Gloria Partida, City Member

Staff:

Christine Crawford, Executive Officer
Terri Tuck, Administrative Specialist/Commission Clerk
Eric May, Commission Counsel

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MSR/SOI BACKGROUND AND CONTEXT

Role and Responsibility of LAFCo

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, as amended (“CKH Act”) (California Government Code §§56000 et seq.), is LAFCo’s governing law and outlines the requirements for preparing Municipal Service Reviews (MSRs) for periodic Sphere of Influence (SOI) updates. MSRs and SOIs are tools created to empower LAFCo to satisfy its legislative charge of “discouraging urban sprawl, preserving open-space and prime agricultural lands, encouraging the efficient provision of government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances.” (§56301.) CKH Act Section 56301 further establishes that “[o]ne of the objects of the commission is to make studies and to obtain and furnish information which will contribute to the logical and reasonable development of local agencies in each county and to shape the development of local agencies so as to advantageously provide for the present and future needs of each county and its communities.”

Purpose of a Municipal Service Review (MSR)

The CKH Act gives LAFCo broad discretion in deciding how to conduct MSRs. The commission shall decide in the area designated for service review the county, the region, the subregion, or any other geographic area as is appropriate for an analysis of the service or services to be reviewed. The commission may assess various alternatives for improving efficiency and affordability of infrastructure and service delivery within and contiguous to the sphere of influence, including, but not limited to, the consolidation of governmental agencies.

The purpose of a MSR in general is to provide a comprehensive inventory and analysis of the services provided by local municipalities, service areas, and special districts and evaluate the structure and operation of the local municipalities, service areas, and special districts and suggest ways to improve efficiency and affordability of infrastructure and service delivery. A written statement of the study’s determinations must be made in the following areas:

1. Growth and population projections for the affected area.
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.
3. Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence.
4. Financial ability of agencies to provide services.
5. Status of, and opportunities for, shared facilities.
6. Accountability for community service needs, including governmental structure and operational efficiencies.
7. Any other matter related to effective or efficient service delivery, as required by commission policy.
 - a. Local policy requires the MSR to address broadband availability for cities, community services districts, county service areas, fire protection districts and reclamation districts; and
 - b. The status of past MSR recommendations.

The MSR is organized according to these determinations listed above. Information regarding each of the above issue areas is provided in this document.

Purpose of a Sphere of Influence (SOI)

In 1972, LAFCOs were given the power to establish SOIs for all local agencies under their jurisdiction. As defined by the CKH Act, “‘sphere of influence’ means a plan for the probable physical boundaries and service area of a local agency, as determined by the commission.” (§56076.) SOIs are designed to both proactively guide and respond to the need for the extension of infrastructure and delivery of municipal services to areas of emerging growth and development. Likewise, they are also designed to discourage urban sprawl and the premature conversion of agricultural and open space resources to urbanized uses. Regular periodic updates of SOIs should be conducted every five years (§56425(g)) with the benefit of better information and data through MSRs (§56430(a)).

Pursuant to Yolo County LAFCo policy, an SOI includes an area adjacent to a jurisdiction where development might be reasonably expected to occur in the next 10-20 years. A MSR is conducted prior to, or in conjunction with, the update of a SOI and provides the foundation for updating it.

LAFCo is required to make five written determinations when establishing, amending, or updating an SOI for any local agency that address the following (§56425(c)):

1. The present and planned land uses in the area, including agricultural and open-space lands.
2. The present and probable need for public facilities and services in the area.
3. The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.
4. The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.
5. For an update of an SOI of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

Resource Conservation Districts

Established under California law as special districts, Resource Conservation Districts (RCDs) are a nonregulatory form of local government. They are created by the community to meet a specific need. While other special districts meet needs for fire protection, open space, or flood control, RCDs help meet the need for the protection and wise management of critical agricultural and natural resources: water and soil¹. The number of RCDs operating in California

has fluctuated over the years. In the 1940s, when the first conservation districts were established in the wake of the Dust Bowl, a strong sense of “local” prompted the creation of multiple districts within a single county, each serving a discrete area. In the early 1970s, there were more than 150 RCDs. Since then, some have consolidated their operations with other districts, and some have dissolved. In 2017, 97 RCDs were recognized within the state.

Within their geographic service areas, RCDs identify priorities for soil conservation and resource management and partner with landowners on locally led conservation. A cross between a trusted advisor and an environmental consulting firm, RCDs offer practical advice and hands-on assistance to help property owners conserve natural resources on their land. RCDs are local hubs for conservation and agriculture. They are the go-to partners for agencies like the U.S. Department of Agriculture’s Natural Resources Conservation Service and for private landowners seeking to conserve wildlife or improve water quality or soil productivity.

¹ RCDs Guidebook for Collaboration & Consolidation Department of Conservation February 2019 <https://www.conservation.ca.gov/dlrp/RCD/Documents/CDOC-guidebook-2019%20Final.pdf>

RCD Vision and Standards

The Vision and Standards grew out of work that the California Association of Resource Conservation Districts (CARCD) led, starting in 2014. CARCD worked with the California Department of Conservation (DOC), as well as leaders from RCDs from around the state, to develop a set of standards and best practices for RCDs. Their goal was to help RCDs become more relevant, excellent, and visible in the delivery of locally led conservation in their communities.

The RCD Vision and Standards outlines three “tiers” of effectiveness:

- “Tier 1” describes the minimum legal requirements all RCDs must meet under current state law. For example, Tier 1 calls for annual reports to the State Controller, ethics training for board members, adoption of Conflict-of-Interest policies, compliance with the Brown Act public meeting laws, independent yearly audits, and reporting to LAFCO, among other requirements.
- “Tier 2” and “Tier 3” go beyond the minimum legal requirements to articulate how districts could increase their effectiveness to provide better services to their communities and constituents. Tier 2 and Tier 3 districts generally have more capacity and greater sophistication.

Yolo RCD has submitted its information to the Department of Conservation to be designated a “Tier 3” RCD as a highly effective partner. As of the date of this MSR, the Department of Conservation has not issued any confirmation of tier status yet.

Organization of this MSR/SOI Study

This report has been organized in a checklist format to focus the information and discussion on key issues that may be particularly relevant to the subject agency while providing required LAFCo’s MSR and SOI determinations. There is one section per district. The checklist questions are based on the Cortese-Knox-Hertzberg Act, the LAFCo MSR Guidelines prepared by the Governor’s Office of Planning and Research, and Yolo LAFCo’s local policies and procedures.

AGENCY PROFILE

The Yolo County Resource Conservation District (YCRCD) was formed in 1977 through the consolidation of the existing Soil Conservation Districts (SCD) in Yolo County, including the Capay Valley, Western Yolo, and Northern Yolo SCDs. The YCRCD is empowered by California Public Resources Code (Division 9, Chapter 3) to provide for the control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities, including:

- Conducting surveys, investigations, and research
- Disseminating information relating to soil and water conservation and erosion stabilization
- Conducting demonstrational projects
- Providing technical assistance to private landowners
- Developing a district wide comprehensive annual and long-range work plan
- Managing soil conservation, water conservation, water distribution, flood control, erosion control, erosion prevention, and erosion stabilization projects
- Establishing standards of cropping and tillage operations and range practices
- Engaging in activities designed to promote a knowledge of the principles of resource conservation throughout the district, including educational programs for both children and adults

The Resource Conservation District works to protect, improve, and sustain the natural resources in Yolo County through collaboration with local partners. The District provides a variety of services related to resource conservation, including planning, management, project implementation, studies, monitoring, outreach, and education. The District operates like a non-profit organization, in that it is primarily funded through grants and contracts. Many of its services and projects are driven by the availability of funding.

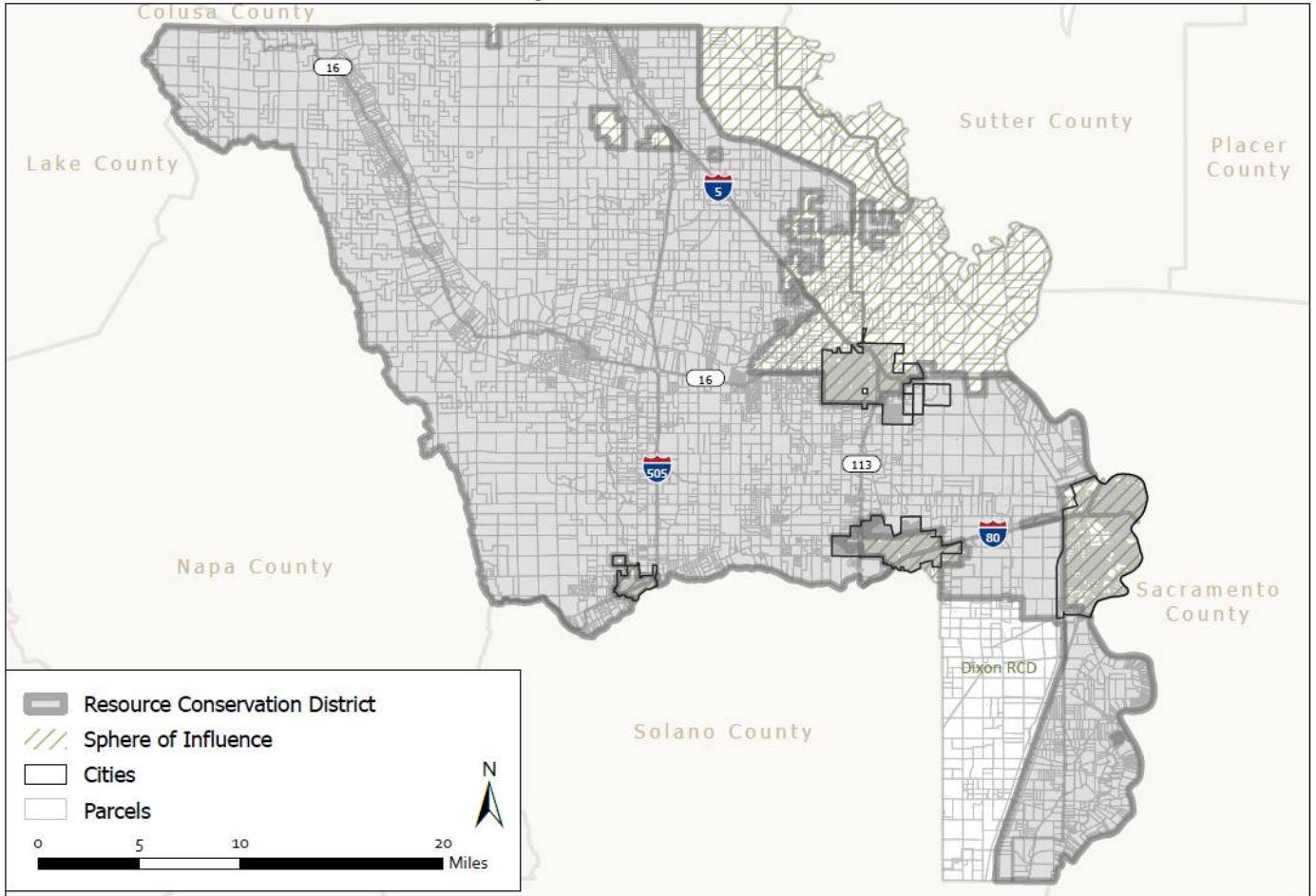
The Yolo County YCRCD is governed by a five-member Board of Directors composed of local growers and landowners. The Board members are appointed to four-year terms by the Yolo County Board of Supervisors. The District is staffed by 13 employees, including a full-time Executive Director, one full-time Office Manager, one part-time Financial Manager, five program/project managers (full and part time), four field/lab managers/technicians (full-time), and one Outreach Coordinator (full-time). The District also uses AmeriCorps volunteers for staffing resources and works closely with the USDA Natural Resources Conservation Service (NRCS) drawing on the skills and expertise of the NRCS staff as needed.

Shortly after formation of the YCRCD, the portion of the District that extended into Colusa County was detached in 1985, leaving the Yolo County YCRCD with approximately 505,000 acres. The YCRCD covers approximately 77% of the County's total 653,549 acres. The District's existing boundaries are generally bound by Napa County to the west, Colusa County to the north, and Solano County to the south. The District's eastern side is bound by the Colusa Basin Drain, the City of Woodland, Sacramento County, and the City of West Sacramento.

Generally, the District's boundary covers all territory in Yolo County, except for most of the incorporated cities, a portion of the Yolo bypass area (which is served by Dixon YCRCD), and areas currently served by reclamation districts. Historically, it was LAFCo's policy to detach land from the YCRCD upon annexation into the cities. However, in 1995 this practice ceased because the YCRCD provides services in both urban and rural areas and works with the cities.

YCRCD's SOI was last updated in 2008 to cover all Yolo County lands outside of the District's boundaries, except for the territory served by the Dixon RCD. See the map below for greater detail.

Yolo County Resource Conservation District Boundary and Sphere of Influence



Adopted by Yolo LAFCo May 12, 2008

MUNICIPAL SERVICE REVIEW

POTENTIALLY SIGNIFICANT MSR DETERMINATIONS

The MSR determinations checked below are potentially significant, as indicated by answers to the key policy questions in the checklist and corresponding discussion on the following pages. If most or all of the determinations are not significant, as indicated by “no” answers, the Commission may find that a MSR update is not warranted.

- Growth and Population
- Disadvantaged Unincorporated Communities
- Capacity, Adequacy & Infrastructure to Provide Services
- Financial Ability
- Shared Services
- Accountability, Structure, and Efficiencies
- Status of Previous MSR Recommendations

LAFCo MUNICIPAL SERVICE REVIEW:

- On the basis of this initial evaluation, the required determinations are not significant, and staff recommends that an MSR is NOT NECESSARY. The subject agency will be reviewed again in five years per Government Code Section 56425(g).
- The subject agency has potentially significant determinations and staff recommends that a comprehensive MSR IS NECESSARY and has been conducted via this checklist.

1. Growth and Population	Significant Issue	Potentially Significant	No Issue
Growth and population projections for the affected area.			
a) <i>Will development and/or population projections over the next 5-10 years impact the subject agency's service needs and demands?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Do changes in demand suggest a change in the agency's services?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

None.

Growth and Population MSR Determination:

Growth and Population does not significantly affect the YCRCD's service needs and demands because it works with natural resources in both rural and urban areas.

Recommendation(s):

None.

2. Disadvantaged Unincorporated Communities

The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.

	Significant Issue	Potentially Significant	No Issue
a) <i>If the subject agency provides services related to sewers, municipal and industrial water, or structural fire protection, are there any “inhabited unincorporated communities” (per adopted Commission policy) within or adjacent to the subject agency’s sphere of influence that are considered “disadvantaged” (80% or less of the statewide median household income) that do not already have access to public water, sewer, and structural fire protection?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>If “yes” to a), it is feasible for the agency to be reorganized such that it can extend service to the disadvantaged unincorporated community? If “no” to a), this question is marked “no” because it is either not needed or not applicable.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

None.

Disadvantaged Unincorporated Communities MSR Determination:

The YCRCDC does not provide essential municipal services such as water, sewer, and structural fire protection. District natural resource services are provided notwithstanding any communities’ economic status².

Recommendation(s):

None.

3. Capacity and Adequacy of Public Facilities and Services

Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence.

	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any deficiencies in the infrastructure, equipment, and capacity of agency facilities to meet <u>existing</u> service needs for which the agency does not have a plan in place to resolve (including deficiencies created by new state regulations)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Are there any issues regarding the agency’s capacity and ability to meet the service demand of reasonably foreseeable <u>future</u> needs?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

² CALAFCO Statewide DUCs Refined GIS Layer, RSG, Inc. December 10, 2021

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

c) *Are there any service needs or deficiencies for disadvantaged unincorporated communities related to sewers, municipal and industrial water, and structural fire protection within or contiguous to the agency's sphere of influence?*

d) *Is the agency needing to consider climate adaptation in its assessment of infrastructure/service needs?*

Discussion:

LAFCo staff is not aware of any issues with the RCD's existing or future capacity to provide services. District staff reports that its current staffing level of 13 people is adequate to keep up with its current projects, and the District is not experiencing a backlog of projects. The District operates much like a non-profit because it relies heavily on grant funding from local, state, and federal agencies. This allows the District to easily adjust its staffing capacity to reflect its current funding level and need. The District has some equipment but does not maintain any infrastructure that limits its capacity to provide services.

Most of the District's services are funded through grants or contracts, which generally include standards of service and reporting requirements. Grantors require quarterly reporting signed by the Executive Director and close out reports to ensure project milestones are achieved in alignment with funding. As noted previously, District natural resource services are provided notwithstanding any communities' economic status.

YCRCD is already working on projects related to climate adaptation and its effect on natural resources, specifically the Yolo County Fire Safe Council and Carbon Farm Planning, among others. Some of the current YCRCD projects include:

Farm and Ranch Conservation Technical Assistance

- Yolo Creek and Community Partnership
- Putah-Cache Watershed Arundo Eradication Program
- CDFA Healthy Soils Program Demonstration Project no Yolo Land & Cattle Co.
- Carbon Farm Planning

Open Space Lands Management

- Yolo Bypass Wildlife Area Lease Management
- Delta Levee Restoration Program
- City of Woodland Stormwater Retention Pond Restoration
- Capay Open Space Park Riparian Restoration

Climate Resiliency Planning, Monitoring, and Studies

- Westside Sacramento Integrated Regional Water Management Plan
- Natural and Working Lands Working Group for the Yolo County Climate Action and Adaptation Plan

Yolo County Fire Safe Council

- Community Wildfire Protection Plan
- Neighborhood Chipper Pilot Program
- Reflective Address Sign Program

Yolo County Weed Management Area

- YCWMA has a strategic plan and a Memorandum of Understanding (MOU) to promote and coordinate efforts toward the management and control of the county's noxious weeds through education and cooperation with landowners, agencies, organizations, and the general public

Capacity and Adequacy MSR Determination:

The YCRCD provides natural resource conservation services throughout and in partnership with agencies outside Yolo County. LAFCo staff has no concerns regarding the District's capacity to provide services, or the adequacy of its services.

Recommendation(s):

None.

4. Financial Ability

Financial ability of agencies to provide services.

	Significant Issue	Potentially Significant	No Issue
a) <i>Is the subject agency in a stable financial position, i.e. does the 5-year trend analysis indicate any issues?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Is there an issue with the organization's revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) <i>Is the organization's revenue sufficient to fund an adequate level of service, necessary infrastructure maintenance, replacement and/or any needed expansion? Is the fee inconsistent with the schedules of similar local agencies</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) <i>Does the subject agency have a capital improvement plan (CIP)? Has the agency identified and quantified what the possible significant risks and costs of infrastructure or equipment failure? Does the agency have a reserve policy to fund it?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) <i>Does the agency have any debt, and if so, is the organization's debt at an unmanageable level? Does the agency need a clear debt management policy, if applicable?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) <i>Can the subject agency improve its use of generally accepted accounting principles including: summaries of all fund balances, summaries of revenues and expenditures, general status of reserves, and any un-funded obligations (i.e. pension/retiree benefits)? Does the agency have accounting and/or financial policies that guide the agency in how financial transactions are recorded and presented?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) <i>Does the agency staff need to review financial data on a regular basis and are discrepancies identified, investigated and corrective action taken in a timely manner? The review may include reconciliations of various accounts, comparing budgets-to-actual, analyzing budget variances, comparing revenue and expense balances to the prior year, etc. If the agency uses Yolo County's financial system and the County Treasury, does the agency review monthly the transactions in the County system to transactions the agency submitted to the County for processing?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) <i>Does the agency board need to receive regular financial reports (quarterly or mid-year at a minimum) that provide a clear and complete picture of the agency's assets and liabilities, fully disclosing both positive and negative financial information to the public and financial institutions?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

Discussion:

Below is the five-year financial trend for the YCRC³. The YCRC is audited every year and its Board receives quarterly financial reports. In 2021 YCRC changed accounting systems to better handle its accounting needs and now does its accounting in-house, which is why the information presented becomes more detailed in 2021 in the trend below.

**YOLO COUNTY RESOURCE CONSERVATION DISTRICT
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES**

	2018	2019	2020	2021	2022
Revenue					
Charges for Services	\$ 561,520	\$ 804,137	\$ 1,191,395	\$ 1,563,641	\$ 2,743,917
Intergovernmental Revenue	233,960	115,918	219,457	199,266	81,121
Miscellaneous Revenue	20,379	13,291	71,589	21,195	32,145
Property Taxes	20,477	21,273	22,649	24,134	24,610
Interest Income	4,979	8,996	12,533	3,704	2,036
Gain on sale of asset					1,850
Total Revenue	841,315	963,615	1,517,623	1,811,940	2,885,679
Expenditures					
Debt Service				13,286	10,383
Employee Related Expenses				8,670	8,715
Equipment Leases				269	2,159
Insurance				18,064	18,463
Interest				957	583
Memberships				2,699	2,096
Miscellaneous				23,762	20,503
Office Expense				5,157	11,001
Professional and Specialized Services				38,559	60,859
Project Costs				1,097,569	1,641,427
Rents and Utilities				26,064	24,648
Salaries and Benefits				796,387	911,597
Vehicle Expense and Maintenance				19,713	(11,755)
Total Expenditures	765,161	884,894	1,385,907	2,051,156	2,700,679
Net income (loss)	76,154	78,721	131,716	(239,216)	185,000
Beginning Fund Balance	495,540	571,695	650,415	782,131	542,915
Ending Fund Balances	\$ 571,694	\$ 650,416	\$ 782,131	\$ 542,915	\$ 727,915
Y-T-Y Change in total Fund Balances					
Amount Increase (Decrease)	\$ 76,154	\$ 78,721	\$ 131,716	\$ (239,216)	\$ 185,000
Percentage Increase (Decrease)	15.37%	13.77%	20.25%	-30.59%	34.08%

³ Yolo County Financial Data INFOR reports and the Yolo RCD Report on Audit Year Ended 2021 and 2022

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

The YCRCDC is in a stable financial position with revenues growing commensurate with grant funded projects. Although a significant percentage of the District’s funding comes from grants, it can adjust staffing as needed utilizing some contract staff to adjust to fluctuating project needs. The 5-year trend indicates that there is a lot of funding available for natural resources services to work on climate adaptation.

The District was affected by the COVID-19 pandemic in the 20/21 fiscal year and there were negative financial implications due to staffing levels, billable hours and potential payouts for government mandated sick leave and family leave. However, it recovered in 2022.

The YCRCDC does not have significant infrastructure and assets that require a CIP. Although it does have some equipment valued at less than \$25,000 and a vehicle replacement plan. YCRCDC has no debt other than a 60-month loan beginning April 2020 at 1.90% for \$44,425 acquired for the purchase of a Toyota Tundra truck.

In 2021 YCRCDC changed accounting systems to better handle its accounting needs and now does its accounting in-house. The YCRCDC has a Finance Manager on staff. The YCRCDC Board receives quarterly financial updates.

Financial Ability MSR Determination:

The YCRCDC is financially stable even though most of its revenue comes from grant sources. The District can be flexible with staffing to adjust to grant revenue and instituted a reserve policy so that any gaps in funding can be managed.

Recommendation(s):

None.

5. Shared Services and Facilities			
Status of, and opportunities for, shared facilities.			
	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any opportunities for the organization to share services or facilities with neighboring, overlapping, or other organizations that are not currently being utilized?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

None.

Shared Services MSR Determination:

YCRCDC shares staff on an as needed basis and recently shared an administrative assistant and financial manager with the Cache Creek Conservancy, but now has these positions full time. The YCRCDC does not have or need any facilities to share, although it’s current office space will not be able to accommodate a significant increase in staff.

Recommendation(s):

None.

6. Accountability, Structure, and Efficiencies

Accountability for community service needs, including governmental structure and operational efficiencies.

	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any recommended changes to the organization’s governmental structure or operations that will increase accountability and efficiency (i.e. overlapping boundaries that confuse the public, service inefficiencies, and/or higher costs/rates)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) <i>Does the agency need to secure independent audits of financial reports that meet California State Controller requirements? Are the same auditors used for more than six years? Are audit results <u>not</u> reviewed in an open meeting?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) <i>Is the agency insured or in a risk management pool to manage potential liabilities?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) <i>Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization’s program requirements and financial management?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) <i>Are there any issues with staff capacity and/or turnover? Is there a lack of staff member training regarding the organization’s program requirements and financial management?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) <i>Does the agency have adequate policies (as applicable) relating to personnel/payroll, general and administrative, board member and meetings, and segregating financial and accounting duties among staff and/or board to minimize risk of error or misconduct (see suggested policies list)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) <i>Does the organization need to improve its public transparency via a website (see https://www.yololafo.org/yolo-local-government-website-transparency-scorecards)?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion:

The Resource Conservation District is governed by a five-member Board of Directors. Meetings are held on the third Wednesday of every month at 5:05pm in the Woodland Field Office conference room at 221 West Court St. Ste. 1, Woodland, CA. The District complies with all Brown Act requirements in publicly noticing its meetings.

The Board members are selected based on their experience as active conservation partners in the community and are appointed to four-year terms by the Yolo County Board of Supervisors. Board composition is intended to represent a broad spectrum of conservation interests and expertise. In addition to a five-member Board, the District has seven non-voting Associate Directors to provide information and expertise to the Board and attend functions on the Board’s behalf. When Board positions become available, the District generally recruits from its existing pool of Associate Directors.

At this time the five-member Board is full, but the YCRCD has had difficulty recruiting Board members. This is largely due to the District boundaries not including most of the county’s population base that reside in the cities. The YCRCD could annex its SOI to access more potential Board candidates. The District also uses a recruitment strategy that involves recruiting for new Board members from its existing pool of Associate Directors.

YCRCD has adopted a reserve policy and built up a reserve to allow more stable staffing considering its grant and contract funding. LAFCo is not aware of any issues regarding staff capacity and turnover.

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

The District works to maintain transparency by receiving annual independent audits and producing annual adopted budgets. Yolo RCD is part of the SDRMA (Special District Risk Management Authority) risk management pool. Many of the District’s work products are made available on its website, and more information on the District can be requested through email, post, or in-person at the office. The District also produces monthly newsletters for interested parties, which provides additional information on District activities. The YCRCD’s 2022 Yolo Local Government Website Transparency Scorecard score improved to 70% this year, and there remains room for improvement.

Accountability, Structure, and Efficiencies MSR Determination:

There are no recommended changes to the YCRCD’s governance structure. If finding Board members is a problem, YCRCD could consider annexing its SOI which includes the cities to increase the candidate pool. Board members and staff are stable and capable. YCRCD obtains annual independent audits, has adequate policies, and received a 70% score in the 2022 Yolo Local Government Website Transparency Scorecard.

Recommendation(s):

- If finding Board members remains challenging, YCRCD could consider annexing its SOI which includes the cities to increase the candidate pool.
- YCRCD received a 70% score in the 2022 Yolo Local Government Website Transparency Scorecard. Please review the report appendix to see what improvements can be made: <https://www.yololafo.org/yolo-local-government-website-transparency-scorecards>.

7. Status of Previous MSR Recommendations			
Any other matter related to effective or efficient service delivery, as required by commission policy.			
	Significant Issue	Potentially Significant	No Issue
a) <i>Are there any recommendations from the agency's previous MSR that have not been implemented?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

2015 MSR Recommendations	2022 Status
1. The District should consider developing a vehicle replacement plan to ensure that adequate funding is available to replace its vehicles in a timely manner.	Completed.
2. The District does not currently have a reserve policy, and may wish to adopt a formal reserve policy that consider the various scenarios in which it may need to rely on a reserve.	Completed.
3. The District should consider expanding its financial polices to cover additional topics, such as budget preparation process, reserve and contingency funds, and debt management practices.	Completed for reserve and contingency. YCRCD has no debt.
4. The District might benefit from sharing staff positions with partner agencies when appropriate. The District currently maintains several part-time positions, but it is often difficult to recruit and maintain employees in part-time positions. In circumstance where additional staff capacity is necessary but the District cannot afford a full-time position, the District may	YCRCD shared an administrative assistant and financial manager with the Cache Creek Conservancy. Potential to share a wildfire program position with the Solano RCD.

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

wish to explore opportunities to share a position with another local agency or district.	
5. The District may wish to explore the possibility of using the County’s pooled purchasing services for future vehicle purchases, if it proves to be more cost effective than purchasing separately.	In process. YCRCD will contact the Yolo County purchasing manager to assess cost effectiveness.
6. The District should consider building a reserve specifically to help the organization maintain staff during periods of funding fluctuation, in order to increase staffing stability.	Completed.
7. The District should consider expanding the content on its website to include adopted budgets and third-party financial audits, to increase the district’s financial transparency.	Completed. Audits are posted, but not budgets.
8. LAFCo encourages the District to continue discussions with the Dixon YCRCD regarding the possibility of transferring resource conservation work in the Yolo Bypass Wildlife Area from Dixon to Yolo, and to approach LAFCo if it would like to annex the territory at some point in the future.	Not completed yet.

Status of Previous MSR Recommendations Determination:

Most of the 2015 MSR recommendations for YCRCD have been completed/implemented. The YCRCD Executive Director may have an exploratory conversation with the Dixon RCD about annexing its portion of the district in Yolo County. However, she is aware the Dixon RCD is actively doing work in this area and consolidation with YCRCD is not necessary, it would merely organize cleaner boundaries along county lines.

Recommendation(s):

None.

SPHERE OF INFLUENCE STUDY

A Sphere of Influence (SOI) is an area delineated on a map and approved by LAFCo that indicates where potential future agency annexations could be proposed. All of Yolo County not included in the YCRCD boundary is already included in its SOI adopted in 2008 (except the Dixon RCD territory). Therefore, no SOI Update is needed.

On the basis of the Municipal Service Review:

- Staff has reviewed the agency’s Sphere of Influence and recommends that a SOI Update is NOT NECESSARY in accordance with Government Code Section 56425(g). Therefore, NO CHANGE to the agency’s SOI is recommended and SOI determinations HAVE NOT been made.
- Staff has reviewed the agency’s Sphere of Influence and recommends that a SOI Update IS NECESSARY in accordance with Government Code Section 56425(g). Therefore, A CHANGE to the agency’s SOI is recommended and SOI determinations HAVE been made and are included in this MSR/SOI study.

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Consider reappointment of Olin Woods as the Regular Public Member of the Yolo LAFCo to another term effective through February 1, 2027

RECOMMENDED ACTION

Consider reappointment of Olin Woods as the Regular Public Member of the Yolo LAFCo to another term effective through February 1, 2027

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

Regular Public Member Olin Woods' term of office expires February 2023. Mr. Woods has indicated his interest in continuing to serve as the Yolo LAFCo Regular Public Member.

BACKGROUND

The Yolo LAFCo Policy and Procedures for the selection and appointment of the Yolo LAFCo Regular and Alternate Public Members was amended in March 2011 to allow the Commission to reappoint an incumbent before their term of office expires.

Commissioner Woods was appointed in 2003 to the Yolo LAFCo as a Regular Public Member after an extensive public recruitment process. Mr. Woods has been an active Commissioner attending most Commission meetings since his appointment and has served as Chair of the Commission for the past seventeen years. Additionally, Mr. Woods has been actively involved and interested in the California Association of LAFCos (CALAFCO) by participating in the annual conferences.

If the Commission reappoints Commissioner Woods, he would serve for another 4 year term, which expires February 1, 2027.

Attachments

No file(s) attached.

Form Review

Form Started By: Terri Tuck
Final Approval Date: 01/18/2023

Started On: 01/18/2023 10:53 AM

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Elect a Chair and Vice Chair for the Commission to serve one-year terms, beginning February 1, 2023, and ending February 1, 2024

RECOMMENDED ACTION

Elect a Chair and Vice Chair for the Commission to serve one-year terms, beginning February 1, 2023, and ending February 1, 2024.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

Each year, the members of the Commission elect a Chair and Vice Chair to serve a one-year term as stated in the Yolo LAFCo Administrative Policies and Procedures and consistent with state law.

BACKGROUND

The current Chair is Public Member Olin Woods. The current Vice Chair is City Member Norma Alcalá.

Attachments

No file(s) attached.

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 01/18/2023

Reviewed By

Christine Crawford

Date

01/18/2023 01:08 PM

Started On: 01/18/2023 11:39 AM

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Select two ad hoc Legislative Subcommittee members to replace former City Member Tom Stallard and former County Member Don Saylor

RECOMMENDED ACTION

Select two ad hoc Legislative Subcommittee members including no more than one member from each category (i.e. city, county, or public member) to replace former City Member Tom Stallard and former County Member Don Saylor.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

Action is recommended to fill vacant city and county member positions on the ad hoc Legislative Committee. Yolo LAFCo Administrative Policies and Procedures Section 3.10 states:

"For situations when proposed legislation affecting LAFCo cannot be considered by the full Commission, Yolo LAFCo may appoint a legislative ad hoc subcommittee (Committee). If established, the Committee shall be comprised of two regular members including not more than one member from each category (i.e. city, county, or public member). The Committee shall review and approve legislation position letters prior to being submitted to the legislature. One of the Committee members shall be authorized to sign the position letter. Copies of legislative position letters shall be included on the next regular LAFCo meeting agenda as either informational or for discussion purposes."

BACKGROUND

The California Association of Local Agency Formation Commissions (CALAFCO) monitors proposed legislation that may impact LAFCos, and often requests letters of support or opposition on short notice. Often these letters are needed sooner than the next LAFCo Commission meeting where staff would confirm the Commission's position and approve submittal of such a letter. Therefore, in June 2012 Yolo LAFCo formed a legislative subcommittee to review CALAFCO requests for letters regarding proposed legislation to expedite turnaround time.

Staff reviews any such requests from CALAFCO and drafts a letter for our legislative subcommittee review. If approved by the subcommittee, the letter is sent as soon as possible and then placed on the next Yolo LAFCo agenda under correspondence, so the other commissioners can review what was sent and provide any feedback.

Attachments

No file(s) attached.

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Reviewed By

Christine Crawford

Date

01/18/2023 01:56 PM

Started On: 01/18/2023 11:25 AM

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

Review and file the 2022 Website Transparency Scorecard

RECOMMENDED ACTION

Review and file the 2022 Website Transparency Scorecard.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

BACKGROUND

The checklist criteria are intended to establish a generally accepted minimum standard for transparency, i.e. this is not intended to be used as a "best website" contest. We acknowledge some of our larger and more resourced agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

Scorecard Results

Website transparency stayed relatively constant across most agency categories, and improved for the County Service Areas, the Fire Protection Districts, and the Yolo County Resource Conservation District as detailed below. There was one JPA that added a new webpage in 2022, but two of the agencies that had stayed in compliance with state law by adopting hardship resolutions every year did not file them with LAFCo and were presumably not done (Capay Cemetery District and Elkhorn Fire Protection District). As in 2021, in total there are three cemetery districts (Capay, Cottonwood and Knights Landing), one fire protection district (Elkhorn), and three reclamation districts (307, 730 and 765) that do not have a website. There are four local JPAs that also do not have websites for transparency purposes, however, there is currently no legal requirement for them to have one.

Cities and County (5)

City and Yolo County content overall remained at a high level with 97% in 2021 and 96% in 2022.

Special Districts (47)

Special district content is summarized by each district type below. The five districts that are not in compliance with legal requirements (to either maintain a website or adopt a hardship resolution) generally are very small, volunteer-run districts with no staff to maintain a website.

- Cemetery district (6 total) content dropped slightly from 43% in 2021 to 40% in 2022. As noted above, three cemetery districts (Capay, Cottonwood and Knights Landing) do not have a website at all.

- Community Services District (4 total) content has improved slightly from 53% in 2021 to 54% in 2022.
- County Service Area (7 total) content has improved notably from 93% in 2021 to 97% in 2022.
- The Sacramento-Yolo Port District (1) remained relatively high at 90% in 2021 and 89% in 2022.
- The Yolo County Resource Conservation District (1) improved from 65% in 2021 to 70% in 2022.
- Water districts (3 total) declined slightly from 64% in 2021 to 61% in 2022.
- Fire protection districts (15 total, although only 5 are independent districts which require websites) improved from 36% in 2021 to 47% in 2022. Two FPDs do not have a website at all (Elkhorn and No Man's Land), but only Elkhorn FPD as an independent district is required to have one. It has adopted hardship waivers in the past, but did not file one with LAFCo for 2022.
- Reclamation district (10 total) content declined slightly from 33% to 32% overall. Three RDs (RD 307, RD 730 and RD 765) do not have websites at all and are not in compliance with state website laws.

Joint Powers Authorities/Agencies (18)

Joint Powers Authorities/Agencies' (JPAs) content stayed relatively consistent at 54% for 2021 and 55% for 2022. Of the 18 total local JPAs tracked in the scorecard, four JPAs do not have websites at all. These JPAs are: Conaway Ranch, Winters Branch Library Financing Authority, Winters Public Finance Authority, and Woodland Finance Authority. Yolo County Public Agencies Financing Authority created a new basic webpage in 2022. However, there is no legal website requirement for JPAs.

Attachments

ATT A-2022 Yolo Local Government Website Transparency Report

Form Review

Inbox	Reviewed By	Date
Christine Crawford (Originator)	Christine Crawford	01/19/2023 02:56 PM
Christine Crawford (Originator)	Christine Crawford	02/15/2023 01:02 PM
Form Started By: Christine Crawford		Started On: 01/19/2023 12:32 PM
Final Approval Date: 02/15/2023		



"A lack of transparency results in distrust and a deep sense of insecurity."

– Dalai Lama

"A democracy requires accountability and accountability requires transparency."

– President Barack Obama



February 23, 2023

OVERVIEW

Yolo County residents are likely unaware of all the various local agencies that serve them. The most common method for the public to obtain this information today is the internet. Residents should be able to easily find the description of services provided, the names and contact information of board members and management, the budget, agendas and minutes of meetings, and other information. An effective website presence can also benefit the agency by making resources available online and save staff time.

In the fall of 2017, the cities and County requested LAFCo to begin preparing web transparency scorecards on an annual basis promoting a vision for open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability.

The checklist criteria are intended to establish a generally accepted minimum standard for transparency, i.e., it is not intended to be a “best website” contest. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

WEBSITE CONTENT CHECKLIST

The scorecard is based on the following criteria to be included on each agency’s website or webpage. These criteria were borrowed from the 2015-16 Marin Web Transparency Report Card prepared by the Marin County Grand Jury, which consolidated several well-respected organizations’ checklists¹. LAFCo has adapted the checklist over the years to better suit Yolo’s local agencies.

Below is the current checklist used for this report.

1. Overview
 - a. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - b. Boundary of service area: What specific area does the agency serve? (May not be applicable to all JPAs. If not, who (generally) or what agencies does the JPA serve?)
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in either the agency policy manual or found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office (terms do not apply to JPAs), compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so? (Does not apply to JPAs)
 - c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?

¹ *Sunshine Review (now Ballotpedia), Illinois Policy 10-Point Transparency Checklist, Institute for Local Government, and the Special District Leadership Foundation.*

5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year².
7. Contracts
 - a. Current request for proposal and bidding opportunities
 - b. Instructions on how to submit a bid or proposal
8. Public Records
 - a. What is the best way for the public to request public records?
9. Revenue Sources
 - a. Summary of fees received: fees for services, if any.
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants. The public should be able to understand how the agency is funded, generally speaking.
10. Agency Specific Criteria
 - a. Municipalities: Downloadable permit applications and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

REVIEW AND SCORING PROCESS

For ease and transparency of use, information for each agency should be found within a few “clicks”. Information that is buried in an agency’s board minutes or on other websites not available in a click from the agency’s website is not in the spirit of transparency. Long and complex PDF (Portable Document Format) documents, such as a budget or an audit report, must be text-searchable, and not simply a picture of a page of text, to easily find specific details.

The scoring rubric was determined based on the number of points on the checklist for which the criteria was completely met. If an agency partially met the criteria, partial points were awarded, and the checklist was denoted with an “incomplete”. LAFCo remains open to public and agency feedback about what items are working well and which are not.

LAFCo provided initial outreach information at multiple times when the program started up in 2018 to make agencies aware of the new scorecard, the checklist and process to expect. Website demonstrations were held for special districts in person and via webinar (which was recorded and can still be viewed). Now that the program is up and running on a regular schedule, LAFCo sends all the agencies a courtesy letter each summer reminding agencies of scoring to occur in the fall and the website transparency scorecard after its finalized, typically in January.

² Audits are due to the State Controller’s Office following close of fiscal year as follows: for cities/county by the following March 31; special districts by the following June 30 unless a 2, 3 or 5-year interval has been approved by the County Auditor; and JPAs by the following June 30.

LOCAL AGENCIES AND TRANSPARENCY SCORES

There are 5 cities/county, 47 special districts (28 independent and 19 dependent districts), 18 local joint powers authorities, and LAFCo for a total of 70 local agencies included in this scorecard as listed below. Dependent districts may have a local advisory body (or in the case of many fire protection districts, Board of Supervisors authority delegated to a local fire commission), but ultimately answer to a city or county. Independent districts have locally elected or appointed boards for independent decision making.

Every independent special district in California is required to either maintain a website by Jan. 1, 2020 or adopt a hardship resolution annually. Senate Bill 929 added Government Code sections 6270.6 and 53087.8. There is no legal requirement for dependent special districts and JPAs to maintain a website³.

Agencies	% Websites			
	per Category	2020	2021	2022
CITIES/County	100%	94%	97%	96%
Davis		97%	98%	95%
West Sacramento		97%	97%	96%
Winters		90%	95%	97%
Woodland		98%	99%	99%
Yolo County		90%	95%	95%
CEMETERY DISTRICTS (Independent)	50%	33%	43%	40%
Capay Cemetery District		0%	0%	0%
Cottonwood Cemetery District		0%	0%	0%
Davis Cemetery District		100%	100%	95%
Knights Landing Cemetery District		0%	0%	0%
Mary's Cemetery District		0%	58%	48%
Winters Cemetery District		100%	100%	95%
COMMUNITY SERVICES DISTRICTS (CSD) (Independent)	100%	35%	53%	54%
Cacheville CSD		21%	23%	23%
Esparto CSD		55%	100%	96%
Knights Landing CSD		32%	42%	42%
Madison CSD		32%	46%	56%
COUNTY SERVICE AREAS (CSA) (dependent)	100%	88%	93%	97%
Dunnigan CSA		84%	87%	96%
El Macero CSA		87%	94%	99%
Garcia Bend CSA		92%	94%	99%
North Davis Meadows CSA		87%	94%	99%
Snowball CSA		92%	94%	96%
Wild Wings CSA		90%	91%	94%
Willowbank CSA		87%	94%	99%
PORT DISTRICTS (dependent)	100%	84%	90%	89%
Yolo-Sacramento Port District		84%	90%	89%
RESOURCE CONSERVATION DISTRICTS (RCD) (independent)	100%	62%	65%	70%
Yolo County RCD		62%	65%	70%
WATER DISTRICTS (independent)	100%	62%	64%	61%
Dunnigan Water District		55%	47%	47%
Knights Landing Ridge Drainage District		58%	61%	61%
Yolo County Flood Control & Water Conservation District		72%	84%	75%

³ Shading indicates:

- **Red** = district is not in compliance with SB 929 (i.e., it is independent, does not have a website, and has not filed a current adopted hardship resolution with LAFCo).
- **Yellow** = district does not have a website but has adopted a hardship resolution, and therefore it is in compliance with SB 929.
- **Green** = district does not have a website, but it's not legally required.

Agencies	% Websites per Category	2020	2021	2022
FIRE PROTECTION DISTRICTS (FPD) (independent unless noted)	80%	25%	36%	47%
Capay FPD (dependent)		0%	47%	91%
Clarksburg FPD		21%	54%	52%
Dunnigan FPD (dependent)		17%	0%	15%
East Davis FPD (dependent)		25%	25%	22%
Elkhorn FPD		0%	0%	0%
Esparto FPD (dependent)		26%	42%	36%
Knights Landing FPD (dependent)		19%	36%	49%
Madison FPD		24%	35%	32%
No Man's Land FPD (dependent)		0%	0%	0%
Springlake FPD (dependent)		51%	60%	80%
West Plainfield FPD (dependent)		27%	27%	28%
Willow Oak FPD (dependent)		20%	20%	20%
Winters FPD (dependent)		29%	28%	82%
Yolo FPD		70%	74%	95%
Zamora FPD		52%	99%	100%
RECLAMATION DISTRICTS (RD) (independent)	58%	32%	33%	32%
RD 150		74%	95%	94%
RD 307		0%	0%	0%
RD 537		14%	14%	14%
RD 730		0%	0%	0%
RD 765		0%	0%	0%
RD 787		26%	29%	14%
RD 900 (dependent)		62%	48%	53%
RD 999		97%	94%	90%
RD 1600		30%	29%	29%
RD 2035		20%	20%	21%
Local Joint Powers Authorities (JPA)	71%	52%	54%	55%
Conaway Ranch		0%	0%	0%
Davis Public Facilities Financing Authority		68%	95%	95%
River City Regional Stadium Financing Authority		53%	90%	90%
Riverfront Authority		37%	26%	10%
Valley Clean Energy Alliance		97%	97%	97%
West Sacramento Area Flood Control Agency ("West SAFCA")		68%	68%	69%
West Sacramento Financing Authority		69%	58%	58%
Winters Branch Library Financing Authority		0%	0%	0%
Winters Public Finance Authority		0%	0%	0%
Woodland-Davis Clean Water Agency		61%	62%	65%
Woodland Finance Authority		0%	0%	0%
Yolo Animal Services Planning Agency		68%	70%	78%
Yolo County Law Library		42%	45%	49%
Yolo County Public Agencies Financing Authority		0%	0%	3%
YC Public Agency Risk Management Insurance Authority ("YCPARMIA")		100%	100%	95%
Yolo Emergency Communications Agency ("YECA")		100%	94%	96%
Yolo Habitat Conservancy		95%	95%	100%
Yolo Subbasin Groundwater Agency		86%	80%	78%
Local Agency Formation Commission	100%	100%	100%	97%
Yolo LAFCo		100%	100%	97%

SCORECARD RESULTS

The checklist criteria are intended to establish a generally accepted minimum standard for transparency. We acknowledge some of our larger agencies go far above and beyond these criteria for higher levels of public service and communication. The goal for smaller agencies is not necessarily to have a high score at the outset, but to set a baseline that will hopefully see improvement from year to year.

CITIES/COUNTY

The content for city and county websites remained at a high score across the board this year averaging 94% in 2020, 97% in 2021, and 96% in 2022.

SPECIAL DISTRICTS

Although there's been improvement since this process began, only 82% of Yolo's independent special districts currently have a website (23 out of 28). Cemetery district content remained constant at a low average score of 40% (although Davis and Winters cemetery are quite high individually with both scoring 95% and Mary's cemetery scoring 48%, the other 3 cemetery districts score 0% so the average is low). The community services districts (CSDs) also remained consistent at 54% overall (Esparto CSD has a high score of 96% but the other three have midrange scores). The county service areas (CSAs) notably improved overall from 93% to 97%. The fire protection districts (FPDs) improved overall from 36% in 2021 to 47% in 2022, likely in part due to their recent municipal services review. The port, resource conservation, water, and reclamation districts also remained at consistent levels as compared to the previous year.

Special districts can be divided generally into two different categories: dependent and independent. Dependent districts are formed and may have a local advisory body, but ultimately answer to a city or county. Examples include the CSAs and some FPDs which can be formed either way. Independent districts have locally elected or appointed boards and make independent decisions (i.e., not subject to a city or county). Examples include CSDs, cemetery districts, reclamation districts, and water districts, among others. One reason why this is an important distinction is that legislation was passed in 2018 (SB 929 McGuire) which requires independent special districts to have a website by January 1, 2020 or adopt a hardship resolution annually⁴. There are seven (7) independent districts which are currently not in compliance with this new law (two more than in 2021) including 3 cemetery districts, 1 fire protection district, and 3 reclamation districts.

JOINT POWERS AGENCIES/AUTHORITIES (JPAs)

JPAs can take many varied forms. For the purposes of the Website Transparency Scorecard, LAFCo focused on the JPAs that operate locally as opposed to multi-county or statewide JPAs. Some of these local JPAs have an office with dedicated staff and others operate more as a "paper" JPA. As one might expect, the JPAs with dedicated staff and resources generally tend to have a website with more content while "paper" JPAs do not. Like the dependent districts, member agencies should work with "paper" JPAs to have a page on the agency website, such as the financing authorities. The joint powers agencies/authorities' scorecards remained relatively consistent as compared to last year with an average score of 55%.

WEBSITE RESOURCES

Streamline web <https://www.getstreamline.com/> offers a powerful, flexible content management system designed specifically for smaller local governments (used by Yolo LAFCo and several other districts and JPAs in the county) on a monthly fee, sliding scale based on agency budget.

The Special District Leadership Foundation (SDLF), a foundation arm of the California Special District Association (CSDA), provides scholarship funds for special districts to create their own website to comply with new requirements. Funding is available to districts either without a compliant website or no website at

⁴ Senate Bill 929 added Government Code sections 6270.6 and 53087.8

all. Applications are evaluated on the 15th of each month until the funds are gone for the year. Follow this link to download the simple, one-page application: <https://www.sdlf.org/scholarships/sdlf-scholarships>.

ATTACHMENTS

- A. Scorecard summaries by agency type
- B. Detailed scorecard for each agency
- C. Yolo Local Government Transparency and Accountability Program adopted fall 2017

Yolo County Web Transparency Scorecards

Item 9-ATT A

Cities

City of Davis	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of West Sacramento	
Score: 96%	
Overview	⊘
Budget	✓
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Winters	
Score: 97%	
Overview	⊘
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	⊘
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

City of Woodland	
Score: 99%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

County

County of Yolo	
Score: 95%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	⊘
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Cemetery Districts

Capay Cemetery District	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Cottonwood Cemetery District	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Davis Cemetery District	
Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Knights Landing Cemetery District	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Mary's Cemetery District	
Score: 48%	
Overview	✔
Budget	⊖
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	⊖

Winters Cemetery District	
Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	✔
Contracts	⊖
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Community Service Districts (CSDs)

Cacheville CSD	
Score: 23%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	✘
Administrative Officials	✔
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Esparto CSD	
Score: 96%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Knights Landing CSD	
Score: 42%	
Overview	⊖
Budget	✘
Meetings	✔
Elected Officials	⊖
Administrative Officials	✔
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	✘

Madison CSD	
Score: 56%	
Overview	✔
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✔
Audits	✘
Contracts	✔
Public Records	✔
Revenue Sources	⊖
Agency Specific	✘

Yolo County Web Transparency Scorecards

County Service Areas (CSAs)

Dunnigan CSA	
Score: 96%	
Overview	✓
Budget	⊗
Meetings	⊗
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

El Macero CSA	
Score: 99%	
Overview	✓
Budget	⊗
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Garcia Bend CSA	
Score: 99%	
Overview	✓
Budget	⊗
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

North Davis Meadows CSA	
Score: 99%	
Overview	✓
Budget	⊗
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Snowball CSA	
Score: 96%	
Overview	✓
Budget	⊗
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Wild Wings CSA	
Score: 94%	
Overview	✓
Budget	⊗
Meetings	⊗
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Willowbank CSA	
Score: 99%	
Overview	✓
Budget	⊗
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Fire Protection Districts (FPDs)

Capay Valley FPD (D)	
Score: 91%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

Clarksburg FPD	
Score: 52%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	✓
Audits	✗
Contracts	✗
Public Records	✓
Revenue Sources	⊖
Agency Specific	✗

Dunnigan FPD (D)	
Score: 15%	
Overview	⊖
Budget	✗
Meetings	✗
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

East Davis FPD (D)	
Score: 22%	
Overview	⊖
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Elkhorn FPD	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Esparto FPD (D)	
Score: 36%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✓
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	✗

Knights Landing FPD (D)	
Score: 49%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	⊖
Administrative Officials	✓
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	⊖
Agency Specific	⊖

Madison FPD	
Score: 32%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

No Man's Land FPD (D)	
NO Website	
Score: 0%	
Overview	✓
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊖

Springlake FPD (D)	
Score: 80%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✗
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊖

West Plainfield FPD (D)	
Score: 28%	
Overview	✓
Budget	✗
Meetings	✓
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Willow Oaks FPD (D)	
Score: 20%	
Overview	⊖
Budget	✗
Meetings	⊖
Elected Officials	⊖
Administrative Officials	⊖
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Winters FPD (D)	
Score: 82%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊖
Contracts	✓
Public Records	✓
Revenue Sources	⊖
Agency Specific	⊖

Yolo FPD	
Score: 95%	
Overview	✓
Budget	⊖
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Zamora FPD	
Score: 100%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Reclamation Districts

Reclamation District 150	
Score: 94%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Reclamation District 307	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 537	
Score: 14%	
Overview	✗
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 730	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 765	
NO Website (Non-Compliant)	
Score: 0%	
Overview	✗
Budget	✗
Meetings	✗
Elected Officials	✗
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 787	
Score: 14%	
Overview	⊘
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✗
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	⊘

Reclamation District 900	
Score: 53%	
Overview	⊘
Budget	⊘
Meetings	✓
Elected Officials	⊘
Administrative Officials	✓
Audits	⊘
Contracts	✗
Public Records	✗
Revenue Sources	✓
Agency Specific	⊘

Reclamation District 999	
Score: 90%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Reclamation District 1600	
Score: 29%	
Overview	✓
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Reclamation District 2035	
Score: 21%	
Overview	⊘
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	⊘
Audits	✗
Contracts	✗
Public Records	✗
Revenue Sources	✗
Agency Specific	✗

Yolo County Web Transparency Scorecards

Resource Conservation Districts

Yolo County Resource Conservation District	
Score: 70%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	⊘
Contracts	✗
Public Records	✓
Revenue Sources	⊘
Agency Specific	⊘

River Port Districts

Yolo-Sacramento Port District	
Score: 89%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Water Districts

Dunnigan Water District	
Score: 47%	
Overview	✓
Budget	✗
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	✗
Agency Specific	✗

KLRDD	
Score: 61%	
Overview	⊘
Budget	✗
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✗
Contracts	✓
Public Records	✓
Revenue Sources	⊘
Agency Specific	⊘

YCFCWCD	
Score: 75%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	⊘
Administrative Officials	✓
Audits	⊘
Contracts	✗
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo County Web Transparency Scorecards

Local JPAs (i.e. excludes multi-county or statewide JPAs)

Conaway Ranch NO Website Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Davis Public Facilities Financing Authority Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

River City Regional Stadium Financing Authority Score: 90%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✘

Riverfront Score: 10%	
Overview	✔
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Valley Clean Energy Alliance Score: 97%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	⊖
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

WSAFCA Score: 69%	
Overview	✔
Budget	✘
Meetings	✔
Elected Officials	⊖
Administrative Officials	⊖
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✘

West Sacramento Financing Authority Score: 58%	
Overview	⊖
Budget	✘
Meetings	⊖
Elected Officials	✘
Administrative Officials	✘
Audits	✔
Contracts	✔
Public Records	✔
Revenue Sources	⊖
Agency Specific	✔

Winters Branch Library Financing Authority NO Webpage Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Winters Public Finance Authority NO Webpage Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Woodland-Davis Clean Water Agency Score: 65%	
Overview	✔
Budget	✔
Meetings	⊖
Elected Officials	✔
Administrative Officials	⊖
Audits	⊖
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	✔

Woodland Finance Authority NO Webpage Score: 0%	
Overview	✘
Budget	✘
Meetings	✘
Elected Officials	✘
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

Yolo Animal Services Planning Agency Score: 78%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	⊖
Administrative Officials	✔
Audits	✔
Contracts	✘
Public Records	✘
Revenue Sources	✔
Agency Specific	✔

Yolo County Law Library Score: 49%	
Overview	✔
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✔
Public Records	✔
Revenue Sources	⊖
Agency Specific	✘

Yolo County Public Agencies Financing Authority Score: 3%	
Overview	✘
Budget	✘
Meetings	⊖
Elected Officials	⊖
Administrative Officials	✘
Audits	✘
Contracts	✘
Public Records	✘
Revenue Sources	✘
Agency Specific	✘

YCPARMIA Score: 95%	
Overview	✔
Budget	✔
Meetings	✔
Elected Officials	✔
Administrative Officials	✔
Audits	⊖
Contracts	✔
Public Records	✔
Revenue Sources	✔
Agency Specific	✔

Yolo County Web Transparency Scorecards

JPAs (con't)

YECA	
Score: 96%	
Overview	✓
Budget	⊘
Meetings	⊘
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo Habitat Conservancy	
Score: 100%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

Yolo Subbasin Groundwater Agency	
Score: 78%	
Overview	✓
Budget	⊘
Meetings	✓
Elected Officials	✓
Administrative Officials	⊘
Audits	⊘
Contracts	✗
Public Records	✓
Revenue Sources	✓
Agency Specific	✓

LAFCo

Yolo LAFCo	
Score: 97%	
Overview	✓
Budget	✓
Meetings	✓
Elected Officials	✓
Administrative Officials	✓
Audits	✓
Contracts	✓
Public Records	✓
Revenue Sources	✓
Agency Specific	⊘

Agency Type	Agency Name	Checklist Scores	Notes	Website?
Cities				
	City of Davis	95%		www.cityofdavis.org
	City of West Sacramento	96%		www.cityofwestsacramento.org
	City of Winters	97%		www.cityofwinters.org
	City of Woodland	99%		www.cityofwoodland.org
County				
	County of Yolo	95%		www.yolocounty.org
LAFCo				
	Yolo LAFCo	97%		www.yololafco.org
Cemetery Districts				
	Capay Cemetery District	0%	Non-Compliant	NO Website (Hardship expired Apr2022)
	Cottonwood Cemetery District	0%	Non-Compliant	NO Website
	Davis Cemetery District	95%		www.daviscemetery.org
	Knights Landing Cemetery District	0%	Non-Compliant	NO Website
	Mary's Cemetery District	48%		www.maryscemetery.org
	Winters Cemetery District	95%		www.winterscemetery.org
Community Service Districts				
	Cacheville Community Services District	23%		www.cacheville.specialdistrict.org
	Esparto Community Services District	96%		www.ecsd-ca.org
	Knights Landing Community Services District	42%		klcsd.specialdistrict.org
	Madison Community Services District	56%		www.madisoncsd.org
County Service Areas				
	Dunnigan County Service Area	96%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services-districts/dunnigan-county-service-area
	El Macero County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services-districts/el-macero-county-service-area
	Garcia Bend County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services-districts/garcia-bend-county-service-area
	North Davis Meadows County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services-districts/north-davis-meadows-county-service-area
	Snowball County Service Area #6	96%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services-districts/snowball-county-service-area-6
	Wild Wings County Service Area	94%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services-districts/wild-wings-county-service-area
	Willowbank County Service Area	99%		www.yolocounty.org/government/general-government-departments/county-administrative-services/county-administrative-services-districts/willowbank-county-service-area
Fire Protection Districts				
	Capay Valley Fire Protection District (Dependent)	91%		cvfpd.specialdistrict.org
	Clarksburg Fire Protection District	52%		clarksburgfire.specialdistrict.org
	Dunnigan Fire Protection District (Dependent)	15%		dunniganfire.com
	East Davis Fire Protection District (Dependent)	22%		eastdavisfpd.wordpress.com
	Elkhorn Fire Protection District	0%	Non-Compliant	NO Website (Hardship expired Jun2022)
	Esparto Fire Protection District (Dependent)	36%		www.espartofire.org
	Knights Landing Fire Protection District (Dependent)	49%		knightslandingfire.specialdistrict.org
	Madison Fire Protection District	32%		www.madison-fire.com
	No Man's Land Fire Protection District (Dependent)	0%		NO Website
	Springlake Fire Protection District (Dependent)	80%		www.springlakefpd.org
	West Plainfield Fire Protection District (Dependent)	28%		www.wpfd.net
	Willow Oak Fire Protection District (Dependent)	20%		www.willowoakfire.com
	Winters Fire Protection District (Dependent)	82%		www.wintersfire.org
	Yolo Fire Protection District	95%		www.yolofpd.org
	Zamora Fire Protection District	100%		zamorafire.specialdistrict.org

Reclamation Districts			
Reclamation District 108		n/a	www.rd108.org
Reclamation District 150	94%		www.rd150.com
Reclamation District 307	0%	Non-Compliant	NO Website
Reclamation District 537	14%		RD537.specialdistrict.org
Reclamation District 730	0%	Non-Compliant	NO Website
Reclamation District 765	0%	Non-Compliant	NO Website
Reclamation District 787	14%		www.rd787.org
Reclamation District 900 (subsidiary to WSac)	53%		www.rd900.org
Reclamation District 999	90%		www.rd999.org
Reclamation District 1600	29%		RD1600.specialdistrict.org
Reclamation District 2035	21%		RD2035specialdistrict.org
Reclamation District 2068		n/a	
Reclamation District 2093		n/a	
River Port District			
Sac-Yolo Port District	89%		www.cityofwestsacramento.org/government/departments/city-manager-s-office/port-
Resource Conservation District			
Yolo County Resource Conservation District	70%		www.yolorcd.org
Water Districts			
Dunnigan Water District	47%		www.rd108.org/dunnigan-water-district
Knights Landing Ridge Drainage District	61%		www.rd108.org/knights-landing-ridge-drainage-district
Yolo County Flood Control & Water Conservation District	75%		www.ycfcwcd.org
Joint Powers Authorities			
Conaway Ranch (County)	0%		NO Website
Davis Public Facilities Financing Authority	95%		www.cityofdavis.org/city-hall/commissions-and-committees/public-facilities-financing-
River City Regional Stadium Financing Authority (West Sacramento)	90%		www.cityofwestsacramento.org/government/meetings-agendas/river-city-regional-sta
Riverfront (West Sacramento)	10%		www.riverfrontstreetcar.com/
Valley Clean Energy Alliance	97%		valleycleanenergy.org/
West Sacramento Area Flood Control Agency (WSAFCA)	69%		www.cityofwestsacramento.org/government/departments/community-development/f
West Sacramento Financing Authority	58%		www.cityofwestsacramento.org/government/meetings-agendas/public-financing-auth
Winters Branch Library Financing Authority (County)	0%		NO Webpage
Winters Public Finance Authority	0%		NO Webpage
Woodland-Davis Clean Water Agency	65%		www.wdcwa.com
Woodland Finance Authority	0%		NO Webpage
Yolo Animal Services Planning Agency (County)	78%		www.yolocounty.org/general-government/general-government-departments/county-z
Yolo County Law Library	49%		www.yololawlibrary.org
Yolo County Public Agencies Financing Authority (County)	3%		www.yolocounty.org/government/general-government-departments/financial-service:
Yolo County Public Agency Risk Management Insurance Authority	95%		www.ycparmia.org
Yolo Emergency Communications Agency (YECA)	96%		www.yolo911.org
Yolo Habitat Conservancy	100%		www.yolohabitatconservancy.org
Yolo Subbasin Groundwater Agency	78%		www.yologroundwater.org

City of Davis			
Audit completed: (10/31/22)	Score	Link:	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofdavis.org/about-davis/government	
b. Service Boundary (5 pts)	5	www.cityofdavis.org/about-davis/location-and-topography	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.cityofdavis.org/city-hall/finance/city-budget	
b. Financial Reserve Policy (5 pts)	5	www.cityofdavis.org/city-hall/finance/city-budget	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofdavis.org/city-hall/city-council/city-council-meeting	
b. Archive of agendas/minutes (5 pts)	5	www.cityofdavis.org/city-hall/city-council/city-council-meeting	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofdavis.org/city-hall/city-council/who-s-who	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofdavis.org/city-hall/city-clerk/elections/district-electi	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.cityofdavis.org/city-hall/city-council/who-s-who	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofdavis.org/city-h: compensation/benefits located at ht	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	www.cityofdavis.org/city-h: missing 2021?	
b. Last 3 years? (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
b. Submittal Instructions? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	cityofdavisca.nextrequest.com	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofdavis.org/city-hall/finance/fee-schedules	
b. Summary of Revenue Sources (5 pts)	5	www.cityofdavis.org/city-hall/finance/city-budget	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofdavis.org/city-hall/community-development-and-s/	
b. Zoning Ordnances (5 pts)	5	library.qcode.us/lib/davis_ca/pub/municipal_code/item/chapt	
Total	10		
Total Score	95		

City of West Sacramento

Audit completed: (11/4/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org/government/departments	There is an interactive map but nothing found that shows actual
b. Service Boundary (5 pts)	4	www.cityofwestsacramento.org	city boundary.
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Financial Reserve Policy (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	No access to approved signed minutes, only drafts attached to
b. Archive of agendas/minutes (5 pts)	2.5	www.cityofwestsacramento.org	agenda packets.
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwestsacramento.org/government/city-council	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofwestsacramento.org/government/departments/cit	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	library.qcode.us/lib/west_s	2.04.080 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwestsacramento.org/government/departments	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofwestsacramento.org/government/departments/co	
b. Zoning Ordnances (5 pts)	5	www.cityofwestsacramento.org/government/departments/co	
Total	10		
Total Score	96		

City of Winters

Audit completed: (11/4/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	4	www.cityofwinters.org/con	Description of srvc's found on most dept. pages. This is not the city's SOI/Boundary Map, as stated on website. It's a GP Land Use map. It does have city limit line.
b. Service Boundary (5 pts)	5	www.cityofwinters.org	
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.cityofwinters.org/finance	missing FY22/23
b. Financial Reserve Policy (5 pts)	5	www.cityofwinters.org/finance1	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwinters.org/city-council	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwinters.org/city-council-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwinters.org/city-council	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofwinters.org/elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.codepublishing.com/	2.04.150 Compensation
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	9	www.cityofwinters.org/con	Gov't Compensation/Benefit link to SCO on HR page doesn't work. Should link to publicpay.ca.gov, specifically to Winters page. HR does include a salary schedule on its webpage.
Total	9		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwinters.org/finance1	
b. Last 3 years? (5 pts)	5	www.cityofwinters.org/finance1	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwinters.org/rfp	
b. Submittal Instructions? (5 pts)	5	www.cityofwinters.org/rfp	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwinters.org/transparency-in-government/	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwinters.org/fees/	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwinters.org/finance1	
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofwinters.org/permit-requirements-and-checklists	
b. Zoning Ordnances (5 pts)	5	www.codepublishing.com/CA/Winters	
Total	10		
Total Score	97		111

City of Woodland

Audit completed: (11/14/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwoodland.org/101/Departments	
b. Service Boundary (5 pts)	5	www.cityofwoodland.org/1	GP Land Use-2035 has Boundary
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.cityofwoodland.org/7	No current budget for FY22/23
b. Financial Reserve Policy (5 pts)	5	www.cityofwoodland.org/742/Financial-Transparency	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwoodland.org/608/City-Council	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwoodland.org/654/Meetings-Agendas	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwoodland.org/608/City-Council	
b. Election procedures/deadlines (3.33 pts)	3.33	www.cityofwoodland.org/683/Elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	library.qcode.us/lib/woodla	2.04.300/2.04.310
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwoodland.org/d	www.cityofwoodland.org/742/Fin
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwoodland.org/7	most current audit-2020
b. Last 3 years? (5 pts)	5	www.cityofwoodland.org/742/Financial-Transparency	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportunities	
b. Submittal Instructions? (5 pts)	5	www.cityofwoodland.org/658/RFQ-RFP-Bid-Opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwoodland.org/730/Public-Records-Request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwoodland.org/DocumentCenter/View/426/Fee-Sci	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwoodland.org/7	In the Budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.cityofwoodland.org/565/Application-Forms-and-Comm	
b. Zoning Ordnances (5 pts)	5	www.cityofwoodland.org/1001/Interim-Zoning-Ordinance	
Total	10		
Total Score	99		

County of Yolo

Audit completed: (11/14/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/gover	shown in budget
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/board-of-supervisors/board	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/board-of-supervisors/board	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/board-of-supervisors	No info on BOS page or link to Yolo
b. Election procedures/deadlines (3.33 pts)	3.33	www.yoloelections.org/car	Elections page
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/board-of-supervisors	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/about-us/contact-us	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	5	www.yolorecorder.org	for Clerk/Recorder's Office only
Total	5		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/business/county-fees	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/gover	shown in budget
Total	10		
10. Agency Specific Criteria: Municipalities (10 points)			
a. Downloadable Permit Applications (5 pts)	5	www.yolocounty.org/business/permits	
b. Zoning Ordnances (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
Total Score	95		

Capay Cemetery District

Audit completed: (10/28/22)	Score	Link: No website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Cottonwood Cemetery District

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (5 yr. cycle (FYE2019-2023))			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Davis Cemetery District

Audit completed: (11/15/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	daviscemetery.org/burial-options	
b. Service Boundary (5 pts)	5	www.yolocounty.org/home/showdocument?id=6857	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	daviscemetery.org/district-budget	
b. Financial Reserve Policy (5 pts)	5	daviscemetery.org/budget-reserve-policy	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	daviscemetery.org/cemetery-board-of-trustees-staff	
b. Archive of agendas/minutes (5 pts)	5	daviscemetery.org/district-transparency	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	daviscemetery.org/cemetery-board-of-trustees-staff	
b. Election procedures/deadlines (3.33 pts)	3.33	daviscemetery.org/cemetery-board-of-trustees-staff	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	daviscemetery.org/cemetery-board-of-trustees-staff	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	daviscemetery.org/district-transparency	
Total	10		
6. Audits (10 points) (3 yr. cycle)			
a. Current audit? (5 pts)	0	daviscemetery.org/district - 2019-2021 not completed (Oct22?)	
b. Last 3 years? (5 pts)	5	daviscemetery.org/district - Current: 2016-2018 cycle	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	daviscemetery.org/procurement	
b. Submittal Instructions? (5 pts)	5	daviscemetery.org/procurement	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	daviscemetery.org/make-a-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	daviscemetery.org/pricelist	
b. Summary of Revenue Sources (5 pts)	5	daviscemetery.org/financial-transparency	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	daviscemetery.org/cemetery-board-of-trustees-staff	
b. Board ethics training certificates (5 pts)	5	daviscemetery.org/cemetery-board-of-trustees-staff	
Total	10		
Total Score	95		

Knights Landing Cemetery District

Audit completed: (10/28/22)	Score	Link: No website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Mary's Cemetery District

Audit completed: (11/15/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.maryscemetery.org	
b. Service Boundary (5 pts)	5	www.maryscemetery.org/home/district-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.maryscemetery.org/	Missing FY22/23 budget
b. Financial Reserve Policy (5 pts)	0		No info
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	3	www.maryscemetery.org/	No location address for meeting.
b. Archive of agendas/minutes (5 pts)	5	www.maryscemetery.org/administration	
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.maryscemetery.org/administration	No link to BOS advisory bodies page or any info given.
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.maryscemetery.org/administration	
Total	7		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.maryscemetery.org/	NO GM, Secretary only. No compensation/benefits info.
Total	5		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	0	www.maryscemetery.org/	On a 5 yr. cycle? Note that on website.
b. Last 3 years? (5 pts)	0	www.maryscemetery.org/	Last audit FY2018/19
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.maryscemetery.org/burials/burial-fees	
b. Summary of Revenue Sources (5 pts)	5	www.maryscemetery.org/	shown in budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.maryscemetery.org/burials	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	48		

Winters Cemetery District

Audit completed: (11/16/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.winterscemetery.org/services	
b. Service Boundary (5 pts)	5	www.winterscemetery.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.winterscemetery.org/prior-yr	
b. Financial Reserve Policy (5 pts)	5	www.winterscemetery.org/winters-cemetery-district-reserve-	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.winterscemetery.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.winterscemetery.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
			May want to update email
a. Board member information (3.33 pts)	3.33	www.winterscemetery.org/	addresses on this page
b. Election procedures/deadlines (3.33 pts)	3.33	www.winterscemetery.org/board-appointees	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.winterscemetery.org/	www.winterscemetery.org/winters
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.winterscemetery.org/	www.winterscemetery.org/board-i
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.winterscemetery.org/	in progress
b. Last 3 years? (5 pts)	5	www.winterscemetery.org/audits-completed	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.winterscemetery.org/	Suggest also adding word "bids" to title.
b. Submittal Instructions? (5 pts)	0	www.winterscemetery.org/	Suggest adding verbiage regarding instructions.
Total	5		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.winterscemetery.org/public-records-request-policy-of-w	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.winterscemetery.org/services	
b. Summary of Revenue Sources (5 pts)	5	www.winterscemetery.org/services	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.winterscemetery.org/public-cemetery-districts-principle	
b. Board ethics training certificates (5 pts)	5	www.winterscemetery.org/required-training-certificates	
Total	10		
Total Score	95		

Cacheville CSD

Audit completed: (11/17/22)	Score	Link	Notes
1. Overview (10 points)			
			Webpages are there for water and/or lighting but nothing's on the pages. Suggest adding a sentence or two about the services provided by CCSD.
a. Description of Services/functions (5 pts)	0	cacheville.specialdistrict.org	
b. Service Boundary (5 pts)	5	cacheville.specialdistrict.org/services	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	cacheville.specialdistrict.org/calendar	
b. Archive of agendas/minutes (5 pts)	2.5	cacheville.specialdistrict.org	No approved minutes posted.
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0	cacheville.specialdistrict.org/board-members	
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	cacheville.specialdistrict.org	Suggest separating staff from Board members.
Total	10		
6. Audits (10 points (5 yr. cycle))			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	23		

Esparto CSD

Audit completed: (11/17/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.ecsd-ca.org/about-us	
b. Service Boundary (5 pts)	5	www.ecsd-ca.org/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.ecsd-ca.org/budgets	
b. Financial Reserve Policy (5 pts)	5	www.ecsd-ca.org/documents/1095/Policy_2150 - Reserve	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.ecsd-ca.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.ecsd-ca.org/agendas	No minutes posted since Jul2022
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.ecsd-ca.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	www.ecsd-ca.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.ecsd-ca.org/board-members	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.ecsd-ca.org/personnel	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
			last audit was 2020. On a 2yr.
a. Current audit? (5 pts)	2.5	www.ecsd-ca.org/audit-ref	Cycle?
b. Last 3 years? (5 pts)	3.33	www.ecsd-ca.org/audit-ref	missing 2021
Total	5.83		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.ecsd-ca.org/current-projects	
b. Submittal Instructions? (5 pts)	5	www.ecsd-ca.org/current-projects	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.ecsd-ca.org/forms	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.ecsd-ca.org/rates-and-policies	
b. Summary of Revenue Sources (5 pts)	5	www.ecsd-ca.org/budgets	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.ecsd-ca.org/about-us	
b. Board ethics training certificates (5 pts)	5	www.ecsd-ca.org/board-members	
Total	10		
Total Score	96		

Knights Landing CSD

Audit completed: (11/17/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	klcsd.specialdistrict.org/services	
b. Service Boundary (5 pts)	4	klcsd.specialdistrict.org/se	CSDA map is incorrect. Suggest adding LAFCo Boundary/SOI map.
Total	9		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	klcsd.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	klcsd.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.66	klcsd.specialdistrict.org/bo	Suggest stating on this page that the Board does not receive compensation.
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	klcsd.specialdistrict.org/sta	Suggest putting the compensation link on this page also
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	klcsd.specialdistrict.org/district-financial-information	
b. Summary of Revenue Sources (5 pts)	5	klcsd.specialdistrict.org/district-financial-information	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	42		

Madison CSD

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.madisoncsd.org/about-us	
b. Service Boundary (5 pts)	5	www.madisoncsd.org/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.madisoncsd.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	2.5	www.madisoncsd.org/age	No current minutes since Feb2022
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.madisoncsd.org/boa	Link for compensation on another page
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.madisoncsd.org/pers	Link for compensation on another page
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0	www.madisoncsd.org/audi	last audit 2016
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.madisoncsd.org/current-projects	
b. Submittal Instructions? (5 pts)	5	www.madisoncsd.org/current-projects	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.madisoncsd.org/all-forms-and-reports	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.madisoncsd.org/rates-and-policies	
b. Summary of Revenue Sources (5 pts)	0		no info
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	56		

Dunnigan CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
			Meet as needed. No meetings held since 2013
a. Schedule (5 pts)	5	www.yolocounty.org/gover	
b. Archive of agendas/minutes (5 pts)	2.5	www.yolocounty.org/gover	No Minutes
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	96		

El Macero CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	Suggest adding the newest map,
b. Service Boundary (5 pts)	5	www.yolocounty.org/gover	adopted 09/22/22
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	equivalent.
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

Garcia Bend CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	Suggest adding the newest map,
b. Service Boundary (5 pts)	5	www.yolocounty.org/gover	adopted 07/28/22
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	equivalent.
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/minutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

North Davis Meadows CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

Snowball CSA #6

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	1.25	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	6.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	n/a	No advisory committee
b. Archive of agendas/minutes (5 pts)	5	n/a	No advisory committee
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	96		

Wildwings CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	Suggest adding the newest map,
b. Service Boundary (5 pts)	5	www.yolocounty.org/gover	adopted 12/01/22
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	equivalent.
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
			Cannot find when & how often they meet
a. Schedule (5 pts)	0	www.yolocounty.org/gover	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	94		

Willowbank CSA

Audit completed: (11/30/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
			No current budget. OpenGov (last updated Dec2020) link only has FY20/21. Suggest continuing the Qtrly Fin. Rprts, or something equivalent.
a. Current FY + 3 years prior (5 pts)	3.75	www.yolocounty.org/gover	
b. Financial Reserve Policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolocounty.org/government/general-government-depar	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Last 3 years? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Submittal Instructions? (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Summary of Revenue Sources (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Board ethics training certificates (5 pts)	5	n/a	This does not apply to CSAs
Total	10		
Total Score	99		

Capay Valley FPD (D)

Audit completed: (12/06/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	cvfpd.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	cvfpd.specialdistrict.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	cvfpd.specialdistrict.org/cvfpd-budget	
b. Financial Reserve Policy (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fire-protection-district-r	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	cvfpd.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	cvfpd.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	cvfpd.specialdistrict.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	cvfpd.specialdistrict.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	cvfpd.specialdistrict.org/reimbursement-policies	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	cvfpd.specialdistrict.org/fire-personnel	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fpd-financial-audits	
b. Last 3 years? (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fpd-financial-audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	cvfpd.specialdistrict.org/current-rfp-s	
b. Submittal Instructions? (5 pts)	5	cvfpd.specialdistrict.org/current-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	cvfpd.specialdistrict.org/guidelines-for-access-to-public-reco	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	cvfpd.specialdistrict.org/cv	shown in budget
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	cvfpd.specialdistrict.org/fire-protection-districts-principle-ena	All members of fire commission
b. Board ethics training certificates (5 pts)	1	cvfpd.specialdistrict.org/bc	should take ethics training
Total	6		
Total Score	91		

Clarksburg FPD (I)

Audit completed: (12/06/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	clarksburgfire.specialdistrict.org/our-mission	
b. Service Boundary (5 pts)	5	clarksburgfire.specialdistrict.org/district-boundaries	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	1.25	clarksburgfire.specialdistri	Showing current FY only
b. Financial Reserve Policy (5 pts)	0		no info
Total	1.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	clarksburgfire.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	clarksburgfire.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.5	clarksburgfire.specialdistri	No terms/bio noted
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	3.33	clarksburgfire.specialdistrict.org/board-members	
Total	6		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	clarksburgfire.specialdistrict.org/staff	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0	clarksburgfire.specialdistri	Last audit FY17/18
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	clarksburgfire.specialdistrict.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	clarksburgfire.specialdistrict.org/district-financial-information	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	52		

Dunnigan FPD (D)

Audit completed: (12/06/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	dunniganfire.com	Suggest adding LAFCo boundary map
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		no info
b. Archive of agendas/minutes (5 pts)	0		no info
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	dunniganfire.com	No compensation/bio info Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	3	dunniganfire.com	
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	dunniganfire.com	No compensation/benefits info
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	15		

East Davis FPD (D)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		no info
b. Service Boundary (5 pts)	5	eastdaviscpd.wordpress.com/other-info	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	eastdaviscpd.wordpress.com	
b. Archive of agendas/minutes (5 pts)	5	eastdaviscpd.wordpress.com	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	eastdaviscpd.wordpress.com	No compensation/bio No info. Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	eastdaviscpd.wordpress.com/about	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	22		

Elkhorn FPD (I)

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Esparto FPD (D)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.espartofire.org/services	
b. Service Boundary (5 pts)	5	www.espartofire.org/service-area-map	
Total	10		
2. Budget (10 points)			
			No info. Suggest posting approved budgets. (SCOs By the #s is not your budget, it's actuals up to 2021.)
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
			Suggest adding verbiage at the top of the meeting page to include the date, time, place, etc. of board meetings
a. Schedule (5 pts)	4	www.espartofire.org/boarc	
			Suggest making sure approved minutes are signed & in pdf format prior to posting on website. Minutes are missing pages. No
b. Archive of agendas/minutes (5 pts)	4	www.espartofire.org/boarc	agendas/minutes since Aug/Sep22.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.espartofire.org/board-members	
b. Election procedures/deadlines (3.33 pts)	0		No info. Suggest linking directly to BOS advisory bodies page.
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.espartofire.org/contact-us	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	www.espartofire.org/district-financial-information	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	36		136

Knights Landing FPD (D)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	knightslandingfire.specialdistrict.org/services-504018b	
b. Service Boundary (5 pts)	5	knightslandingfire.specialdistrict.org/services-504018b	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	knightslandingfire.specialdistrict.org/district-financial-informa	
b. Financial Reserve Policy (5 pts)	0		no info
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	knightslandingfire.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	knightslandingfire.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	knightslandingfire.specialdistrict.org/board-members	BOS advisory bodies link on this
b. Election procedures/deadlines (3.33 pts)	2	knightslandingfire.special	page no longer works.
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	knightslandingfire.specialdistrict.org/staff	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	knightslandingfire.special	shown in budget
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	knightslandingfire.specialdistrict.org/about-us	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	49		

Madison FPD (I)

Audit completed: (12/07/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.madison-fire.com/services	
b. Service Boundary (5 pts)	5	www.madison-fire.com/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.madison-fire.com/bo	Suggest adding what time the meeting takes place. No agenda/minutes since
b. Archive of agendas/minutes (5 pts)	2	www.madison-fire.com/bo	May/June 2022
Total	7		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	www.madison-fire.com/bo	No contact/bio info
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7.5	www.madison-fire.com/mg	No contact info
Total	7.5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.madison-fire.com/fire-protection-districts-principle-enak	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	32		

No Man's Land FPD (D)

Audit completed: (12/07/22)	Score	Link No Website	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Springlake FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.springlakefpd.org/about_us	Suggest adding newest Boundary
b. Service Boundary (5 pts)	5	www.springlakefpd.org/ab	Map adopted Jul2022
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.springlakefpd.org/transparency	
b. Financial Reserve Policy (5 pts)	0		no info
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.springlakefpd.org/bo	Suggest adding the time meeting takes place at the top of page.
b. Archive of agendas/minutes (5 pts)	5	www.springlakefpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.springlakefpd.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	www.springlakefpd.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.springlakefpd.org/board-members	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.springlakefpd.org/transparency	
b. Last 3 years? (5 pts)	5	www.springlakefpd.org/transparency	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.springlakefpd.org/contact	
b. Submittal Instructions? (5 pts)	5	www.springlakefpd.org/contact	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.springlakefpd.org/contact	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.springlakefpd.org/transparency	
b. Summary of Revenue Sources (5 pts)	5	www.springlakefpd.org/transparency	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.springlakefpd.org/ab	Suggest adding current FPD Gov. Code Section to page.
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	80		

West Plainfield FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.wpfd.net/services	
b. Service Boundary (5 pts)	5	www.wpfd.net/district-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.wpfd.net/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.wpfd.net/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2.66	www.wpfd.net/board-mem	No compensation No info. Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	3		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.wpfd.net/staff	No compensation/benefit info
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	28		

Willow Oak FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.willowoakfire.com/about.html	
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.willowoakfire.com/disc	Suggest adding the meeting address to this page
b. Archive of agendas/minutes (5 pts)	3	www.willowoakfire.com/disc	No agendas since Sep2021. No minutes since Jun2022 (sporadic)
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	www.willowoakfire.com/stc	No terms/compensation info No info. Suggest linking directly to BOS advisory bodies page.
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.willowoakfire.com/stc	No compensation/benefits info. Suggest link to PublicPay website
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	20		

Winters FPD (D)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.wintersfire.org/wfpd	
b. Service Boundary (5 pts)	5	www.wintersfire.org/wp-content/uploads/2018/08/WFDDistrict	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.wintersfire.org/wfpd	
b. Financial Reserve Policy (5 pts)	0		Under review?
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.wintersfire.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.wintersfire.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.wintersfire.org/board-meetings	
b. Election procedures/deadlines (3.33 pts)	3.33	www.wintersfire.org/board-meetings	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.wintersfire.org/board-meetings	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.wintersfire.org/board-meetings	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.wintersfire.org/wfpd	FY 2021
b. Last 3 years? (5 pts)	1.66	www.wintersfire.org/wfpd	FY 2020
Total	6.66		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.wintersfire.org/wfpd	
b. Submittal Instructions? (5 pts)	5	www.wintersfire.org/wfpd	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.wintersfire.org/wfpd	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	www.wintersfire.org/wfpd	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	5	www.wintersfire.org/board-meetings	
Total	5		
Total Score	82		

Yolo FPD (I)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolofpd.org/services	
b. Service Boundary (5 pts)	5	www.yolofpd.org/services	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yolofpd.org/budgets	
b. Financial Reserve Policy (5 pts)	0		no info
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolofpd.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.yolofpd.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yolofpd.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yolofpd.org/elections	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yolofpd.org/reimbursement-policy	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolofpd.org/staffing-4d9e39e	
Total	10		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	5	www.yolofpd.org/financial-audits	
b. Last 3 years? (5 pts)	5	www.yolofpd.org/financial-audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolofpd.org/proposals-and-bidding-opportunities	
b. Submittal Instructions? (5 pts)	5	www.yolofpd.org/proposals-and-bidding-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolofpd.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolofpd.org/benefit-assessment	
b. Summary of Revenue Sources (5 pts)	5	www.yolofpd.org/district-financial-information	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yolofpd.org/foundation-of-district-1939	
b. Board ethics training certificates (5 pts)	5	www.yolofpd.org/training-certificates	
Total	10		
Total Score	95		

Zamora FPD (I)

Audit completed: (12/08/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	zamorafire.specialdistrict.org/about-us	
b. Service Boundary (5 pts)	5	zamorafire.specialdistrict.org/services	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	zamorafire.specialdistrict.org/district-budgets	
b. Financial Reserve Policy (5 pts)	5	zamorafire.specialdistrict.org/zamora-fire-protection-district-i	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	zamorafire.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	zamorafire.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	zamorafire.specialdistrict.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	zamorafire.specialdistrict.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	zamorafire.specialdistrict.org/zamora-fire-protection-district-i	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	zamorafire.specialdistrict.org/staff	
Total	10		
6. Audits (10 points) (5 yr. cycle)			
a. Current audit? (5 pts)	5	zamorafire.specialdistrict.org/financial-audits	
b. Last 3 years? (5 pts)	5	zamorafire.specialdistrict.org/financial-audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	zamorafire.specialdistrict.org/proposals-bidding-opportunities	
b. Submittal Instructions? (5 pts)	5	zamorafire.specialdistrict.org/proposals-bidding-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	zamorafire.specialdistrict.org/document-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	zamorafire.specialdistrict.org/revenue-sources	
b. Summary of Revenue Sources (5 pts)	5	zamorafire.specialdistrict.org/revenue-sources	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	zamorafire.specialdistrict.org/fire-protection-districts-principles	
b. Board ethics training certificates (5 pts)	5	zamorafire.specialdistrict.org/board-members	
Total	10		
Total Score	100		

Yolo Sacramento Port District

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Service Boundary (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	2.5	www.cityofwestsacramento.org	last budget showing the Port was FYs17-19
b. Financial Reserve Policy (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	7.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
b. Archive of agendas/minutes (5 pts)	2.5	www.cityofwestsacramento.org	No minutes since Jun2020
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.cityofwestsacramento.org	Members out-dated Appointed by Mayor... Is there an
b. Election procedures/deadlines (3.33 pts)	2	www.cityofwestsacramento.org	application process?
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.cityofwestsacramento.org/government/commissions-cc	
Total	9		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/home/showpublisheddocum	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	89		

Reclamation District 150

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.rd150.com	Description only. Suggest adding LAFCo Boundary Map for visual.
b. Service Boundary (5 pts)	5	www.rd150.com/home	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.rd150.com/financials	Missing FY22/23
b. Financial Reserve Policy (5 pts)	5	www.rd150.com/financials	
Total	8.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.rd150.com/meetings	
b. Archive of agendas/minutes (5 pts)	5	www.rd150.com/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.rd150.com/services	
b. Election procedures/deadlines (3.33 pts)	3.33	www.rd150.com/services	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.rd150.com/services	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.rd150.com/services	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	www.rd150.com/financials	
b. Last 3 years? (5 pts)	5	www.rd150.com/financials	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.rd150.com/resources	
b. Submittal Instructions? (5 pts)	5	www.rd150.com/resources	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.rd150.com/contact	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.rd150.com/financials	n/a
b. Summary of Revenue Sources (5 pts)	5	www.rd150.com/financials	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	5	www.rd150.com/services	
Total	5		
Total Score	94		

Reclamation District 307

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 537

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd537.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	rd537.specialdistrict.org/district-map	
Total			
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd537.specialdistrict.org/board-meetings	No minutes since Apr2022. Suggest posting approved minutes in a
b. Archive of agendas/minutes (5 pts)	3	rd537.specialdistrict.org/bx	timely manner.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	rd537.specialdistrict.org/bx	No terms, compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	rd537.specialdistrict.org/st	Is GM the engineer? No compensation, benefits. Suggest adding link to publicpay.ca.gov
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	14		

Reclamation District 730

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 765

Audit completed: (10/28/22)	Score	Link: No Website	Notes: Non-Compliant
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	0		
b. Election procedures/deadlines (3.33 pts)	0		
c. Reimbursement/Compensation policy (3.33 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		
b. Board ethics training certificates (5 pts)	0		
Total	0		
Total Score	0		

Reclamation District 787

Audit completed: (12/09/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.rd787.org/about-rd-787	
b. Service Boundary (5 pts)	0	www.rd787.org/district-maps	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.rd787.org/board-meetings	twice a year, as needed Last agenda Sep 2018. Last minutes Nov 2017.
b. Archive of agendas/minutes (5 pts)	0		
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	www.rd787.org/board-meetings	No terms, compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0	www.rd787.org/board-meetings	No info. Is staff also Board Trustees?
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	2.5	www.rd787.org/about-rd-7	Suggest adding Gov't. Code section that governs RDs.
b. Board ethics training certificates (5 pts)	0		no info
Total	2.5		
Total Score	14		

Reclamation District 900

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.rd900.org/about	
b. Service Boundary (5 pts)	0	www.rd900.org/documents	Map on webpage is incorrect.
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.rd900.org/documents	Missing FY22/23 budget
b. Financial Reserve Policy (5 pts)	0		
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.rd900.org/board	
b. Archive of agendas/minutes (5 pts)	5	www.rd900.org/meetings-agendas	
Total	10		
4. Elected & Appointed Officials (10 points)			
			Names only, which are outdated. A link to W. Sac City Council page is highly suggested
a. Board member information (3.33 pts)	1.25	www.rd900.org/board	
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	3.33	library.qcode.us/lib/west_s	2.04.080
Total	5		
5. Administrative Officials (10 points)			
			Transparent CA is outdated. Suggest using SCOs
a. General Manager and Key Staff Information (10 pts)	10	www.rd900.org/contact	publicpay.ca.gov link
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0	www.rd900.org/documents	Last audit FY2019
b. Last 3 years? (5 pts)	5	www.rd900.org/documents	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.rd900.org/assessment	
b. Summary of Revenue Sources (5 pts)	5	www.rd900.org/documents	shown in budget
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.rd900.org/documents	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	53		

Reclamation District 999

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd999.org	
b. Service Boundary (5 pts)	5	rd999.org	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	1.25	rd999.org/financials-audits	Last posted budget is 2020
b. Financial Reserve Policy (5 pts)	5	rd999.org/financials-audits	
Total	6.25		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd999.org/meetings-2	
b. Archive of agendas/minutes (5 pts)	5	rd999.org/meetings-2	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	rd999.org/contact	
b. Election procedures/deadlines (3.33 pts)	3.33	rd999.org/contact	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	rd999.org/contact	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	rd999.org/contact	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
			Missing 2021 based on timeline of
a. Current audit? (5 pts)	0	rd999.org/financials-audits	previous audits
b. Last 3 years? (5 pts)	3.33	rd999.org/financials-audits	Missing 2020
Total	3.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	rd999.org/contracts	
b. Submittal Instructions? (5 pts)	5	rd999.org/contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	rd999.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	rd999.org/revenue-sources	
b. Summary of Revenue Sources (5 pts)	5	rd999.org/revenue-sources	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	rd999.org/history	
b. Board ethics training certificates (5 pts)	5	rd999.org/contact	
Total	10		
Total Score	90		

Reclamation District 1600

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd1600.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	rd1600.specialdistrict.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		No info. Suggest also posting approved budgets. (SCOs By the #s is not the budget, it's actuals.)
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd1600.specialdistrict.org/board-meetings	No minutes since Jan2022. Suggest posting approved minutes in a
b. Archive of agendas/minutes (5 pts)	3	rd1600.specialdistrict.org/	timely manner.
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	rd1600.specialdistrict.org/	No terms/bio. Suggest stating if members receive compensation?
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	9	rd1600.specialdistrict.org/	No info on GM. Is GM the district engineer?
Total	9		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	29		

Reclamation District 2035

Audit completed: (12/12/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd2035.specialdistrict.org/services	No info. Suggest adding the LAFCo Boundary Map.
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd2035.specialdistrict.org/	Meeting dates typed in are for 2020. Suggest removing this info or keep it updated w/current dates. Highly suggest all documents be in pdf not Word/Excel. If draft minutes are included in agenda packets, approved minutes should be attached and correspond with the date that meeting occurred.
b. Archive of agendas/minutes (5 pts)	4	rd2035.specialdistrict.org/	
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	rd2035.specialdistrict.org/	no compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	2		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	rd2035.specialdistrict.org/	No compensation, benefits. Suggest adding link to publicpay.ca.gov
Total	5		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	21		156

Yolo County Resource Conservation District

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	yolorcd.org/about-us	
b. Service Boundary (5 pts)	5	yolorcd.org/about-us	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	5	yolorcd.org/about-us	
Total	5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	yolorcd.org/about-us/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	yolorcd.org/about-us/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	yolorcd.org/about-us/board-of-directors	
b. Election procedures/deadlines (3.33 pts)	3.33	yolorcd.org/about-us/board-of-directors	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	yolorcd.org/about-us/board-of-directors	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	yolorcd.org/about-us/staff	
Total	10		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit? (5 pts)	0		Missing FY20/21
b. Last 3 years? (5 pts)	5	yolorcd.org/about-us	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	yolorcd.org/about-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	yolorcd.org/about-us	Annual reports
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	yolorcd.org/about-us	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	70		

Dunnigan Water District

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd108.org/dunnigan-water-district	No map. Suggest adding the LAFCo
b. Service Boundary (5 pts)	5	rd108.org/dunnigan-water	Boundary Map
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd108.org/dwd-meetings	
b. Archive of agendas/minutes (5 pts)	1		No agendas/minutes. Agendas can be requested by phone only.
Total	6		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	1.33	rd108.org/dunnigan-water	No terms, compensation, bio
b. Election procedures/deadlines (3.33 pts)	0		no info
c. Reimbursement/Compensation policy (3.33 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	rd108.org/dunnigan-water-district	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	rd108.org/contract-opportunities	
b. Submittal Instructions? (5 pts)	5	rd108.org/contract-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	rd108.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	0		no info
b. Board ethics training certificates (5 pts)	0		no info
Total	0		
Total Score	47		

Knights Landing Ridge Drainage District

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	rd108.org/knights-landing-ridge-drainage-district	no info. Suggest adding LAFCo Boundary Map
b. Service Boundary (5 pts)	0		
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	rd108.org/klrdd-meetings	No agendas/minutes. Agendas can be requested by phone only.
b. Archive of agendas/minutes (5 pts)	1		
Total	6		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	rd108.org/knights-landing-ridge-drainage-district	
b. Election procedures/deadlines (3.33 pts)	3.33	rd108.org/knights-landing-ridge-drainage-district	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	rd108.org/knights-landing-ridge-drainage-district	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	rd108.org/knights-landing-ridge-drainage-district	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	rd108.org/contract-opportunities	
b. Submittal Instructions? (5 pts)	5	rd108.org/contract-opportunities	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	rd108.org/public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	rd108.org/knights-landing-ridge-drainage-district	
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	rd108.org/knights-landing-ridge-drainage-district	
b. Board ethics training certificates (5 pts)	0		no info
Total	5		
Total Score	61		

YCFWCD

Audit completed: (12/13/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.ycfwcd.org/district.html	
b. Service Boundary (5 pts)	5	www.ycfwcd.org/servicearea.html	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	3.75	www.ycfwcd.org/DistrictF	Missing FY22/23
b. Financial Reserve Policy (5 pts)	0		no info
Total	3.75		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.ycfwcd.org/board.html	
b. Archive of agendas/minutes (5 pts)	2.5	www.ycfwcd.org/agendas	No approved minutes (signed), just the draft shown in agenda packet.
Total	7.5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	2	www.ycfwcd.org/board.ht	No terms, contact info
b. Election procedures/deadlines (3.33 pts)	3	www.ycfwcd.org/board.ht	Link is broken
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.ycfwcd.org/board.html	
Total	8		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.ycfwcd.org/staff.html	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0	www.ycfwcd.org/DistrictF	Missing FY21/22
b. Last 3 years? (5 pts)	5	www.ycfwcd.org/DistrictFinancialInformation.htm	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.ycfwcd.org	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.ycfwcd.org/DistrictFinancialInformation.htm	
b. Summary of Revenue Sources (5 pts)	5	www.ycfwcd.org/DistrictFinancialInformation.htm	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.ycfwcd.org/district.html	
b. Board ethics training certificates (5 pts)	5	www.ycfwcd.org/EthicsTraining.htm	
Total	10		
Total Score	75		

Conaway Ranch

Audit completed: (10/28/22)	Score	Link: No Website	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Davis Public Facilities Financing Authority

Audit completed: (12/15/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofdavis.org/city-hall/commissions-and-committees/	
b. Service Boundary (5 pts)	5	n/a	
Total	10		
2. Budget (10 points)			
			"...controlled by and financially dependent on the City. Financial activities are included in the capital projects and fiduciary funds of the City, and are reported as part of
a. Current FY + 3 years prior (5 pts)	5	www.cityofdavis.org/city-hall/	the City's budget."
b. Financial Reserve Policy (5 pts)	5	www.cityofdavis.org/city-hall/	shown in city's budget
Total	10		
3. Meetings (10 points)			
			meet on an as needed basis.
a. Schedule (5 pts)	5	www.cityofdavis.org/city-hall/	Authority is combined with the regular City Council agendas.
b. Archive of agendas/minutes (5 pts)	5	www.cityofdavis.org/city-hall/city-council/city-council-meeting	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.cityofdavis.org/city-hall/city-council	
b. Reimbursement/Compensation policy (5 pts)	5	qcode.us/codes/davis	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofdavis.org/city-hall/city-manager-s-office	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		No info. Last audit FY19/20
b. Last 3 years? (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
b. Submittal Instructions? (5 pts)	5	www.cityofdavis.org/business/bids-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofdavis.org/city-hall/transparency-portal	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
b. Summary of Revenue Sources (5 pts)	5	www.cityofdavis.org/city-hall/finance/comprehensive-annual-	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.cityofdavis.org/city-hall/commissions-and-committees/	
Total	10		
Total Score	95		

River City Reg. Stadium Financing Authority

Audit completed: (12/15/22)	Score	Link	Notes
1. Overview (10 points)			
			Noted in staff reports. Suggest adding description of services/functions on the meeting/agenda webpage
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org	
b. Service Boundary (5 pts)	5	n/a	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.cityofwestsacramento.org	Noted in staff reports
b. Financial Reserve Policy (5 pts)	5	www.cityofwestsacramento.org	Noted in staff reports
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.cityofwestsacramento.org/government/city-council	
b. Reimbursement/Compensation policy (5 pts)	5	library.qcode.us/lib/west_sacramento_ca/pub/municipal_cod	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org	Ballpark Audits included in agenda packets. City audits regarding
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org	ballpark included in in City audits.
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/government/meetings-agenc	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	90		

Riverfront

Audit completed: (12/19/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.sacrt.com/apps/sacramento-downtown-riverfront-street	
b. Service Boundary (5 pts)	5	www.sacrt.com/apps/sacramento-downtown-riverfront-street	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		no info
b. Archive of agendas/minutes (5 pts)	0		no info
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		no info
b. Reimbursement/Compensation policy (5 pts)	0		no info
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	10		

Valley Clean Energy Alliance

Audit completed: (12/19/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	valleycleanenergy.org/about-us/our-story	
b. Service Boundary (5 pts)	5	valleycleanenergy.org/about-us/our-story	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	valleycleanenergy.org/documents	
b. Financial Reserve Policy (5 pts)	5	valleycleanenergy.org/documents	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	valleycleanenergy.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	valleycleanenergy.org/boa	Suggest posting approved signed minutes separately.
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	valleycleanenergy.org/about-us/our-leadership	
b. Reimbursement/Compensation policy (5 pts)	5	valleycleanenergy.org/about-us/our-leadership	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	valleycleanenergy.org/abo	No compensation/benefits
Total	7		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit? (5 pts)	5	valleycleanenergy.org/documents	
b. Last 3 years? (5 pts)	5	valleycleanenergy.org/documents	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	valleycleanenergy.org/solicitations-rfps	
b. Submittal Instructions? (5 pts)	5	valleycleanenergy.org/solicitations-rfps	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	valleycleanenergy.org/contact-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	valleycleanenergy.org/rates-billing	
b. Summary of Revenue Sources (5 pts)	5	valleycleanenergy.org/documents	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	valleycleanenergy.org/documents	
Total	10		
Total Score	97		

WSAFCA

Audit completed: (12/20/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Service Boundary (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Archive of agendas/minutes (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	3.75	www.cityofwestsacramento.org/government/departments/cit	No compensation
c. Reimbursement/Compensation policy (5 pts)	0		No info
Total	4		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.cityofwestsacramento.org/government/departments/cit	No compensation/benefits
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	69		

West Sac. Financing Authority JPA

Audit completed: (12/20/22)	Score	Link	Notes
1. Overview (10 points)			
			no info. Suggest giving general description of PFA and posting EIFD
a. Description of Services/functions (5 pts)	0	www.cityofwestsacramento.org	link on this webpage
b. Service Boundary (5 pts)	5	www.cityofwestsacramento.org/government/departments/fin	
Total	5		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.cityofwestsacramento.org	"meeting dates are to be determined"
b. Archive of agendas/minutes (5 pts)	3	www.cityofwestsacramento.org	No approved minutes. Last mtg: Mar2020
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		no info
c. Reimbursement/Compensation policy (5 pts)	0		no info
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.cityofwestsacramento.org	Info found in City's CAFRs, no separate financial statements are issued
b. Last 3 years? (5 pts)	5	www.cityofwestsacramento.org	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
b. Submittal Instructions? (5 pts)	5	www.cityofwestsacramento.org/business/invitation-to-bid	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.cityofwestsacramento.org/government/departments/cit	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	www.cityofwestsacramento.org	Info found in City's CAFRs
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.cityofwestsacramento.org/government/departments/fin	
Total	10		
Total Score	58		

Winters Branch Library Financing Authority

Audit completed: (10/28/22)	Score	Link: No Webpage	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Winters Public Finance Authority

Audit completed: (10/28/22)	Score	Link: No Webpage	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Woodland-Davis Clean Water Agency

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.wdcwa.com/project-overview	
b. Service Boundary (5 pts)	5	www.wdcwa.com	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.wdcwa.com/project-history	
b. Financial Reserve Policy (5 pts)	5	www.wdcwa.com/project-history	found in AGR
Total	10		
3. Meetings (10 points)			
			Suggest adding time, frequency, place of meetings. Is there an annual adopted calendar that can be posted?
a. Schedule (5 pts)	0	www.wdcwa.com/agendas	
b. Archive of agendas/minutes (5 pts)	5	www.wdcwa.com/agendas	
Total	5		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.wdcwa.com/board-of-directors	
b. Reimbursement/Compensation policy (5 pts)	5	www.wdcwa.com/project-history	found in AGR
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	5	www.wdcwa.com/contact	No compensation/benefits
Total	5		
6. Audits (10 points)			
a. Current audit? (5 pts)		www.wdcwa.com/project-history	Last audit 2020
b. Last 3 years? (5 pts)	5	www.wdcwa.com/project-history	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.wdcwa.com/project-history	
b. Summary of Revenue Sources (5 pts)	5	www.wdcwa.com/project-history	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.wdcwa.com/project-history	
Total	10		
Total Score	65		

Woodland Finance Authority

Audit completed: (10/28/22)	Score	Link: No Webpage	Notes:
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		
b. Service Boundary (5 pts)	0		
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		
b. Financial Reserve Policy (5 pts)	0		
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		
b. Archive of agendas/minutes (5 pts)	0		
Total	0		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	0		
b. Reimbursement/Compensation policy (5 pts)	0		
Total	0		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		
b. Last 3 years? (5 pts)	0		
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		
b. Submittal Instructions? (5 pts)	0		
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		
b. Summary of Revenue Sources (5 pts)	0		
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		
Total	0		
Total Score	0		

Yolo Animal Services Planning Agency

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Service Boundary (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	n/a	Currently, does not maintain funds.
b. Financial Reserve Policy (5 pts)	5	n/a	See agreement.
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolocounty.org/government/general-government-depar	
b. Archive of agendas/minutes (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	3	www.yolocounty.org/gover	Suggest current Board members be listed on webpage. Found on recent agenda.
b. Reimbursement/Compensation policy (5 pts)	5	www.yolocounty.org/government/general-government-depar	
Total	8		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	n/a	Currently, does not maintain funds.
b. Last 3 years? (5 pts)	5	n/a	See agreement.
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	n/a	Currently, does not maintain funds.
b. Summary of Revenue Sources (5 pts)	5	n/a	See agreement.
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.yolocounty.org/government/general-government-depar	
Total	10		
Total Score	78		

Yolo County Law Library

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	yololawlibrary.org/?page_id=225	
b. Service Boundary (5 pts)	5	yololawlibrary.org	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	4	yololawlibrary.org/?page_id=79	Suggest adding time, frequency, place of meetings.
b. Archive of agendas/minutes (5 pts)	5	yololawlibrary.org/?page_id=79	
Total	9		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	yololawlibrary.org/?page_id=79	
c. Reimbursement/Compensation policy (5 pts)	0		no info
Total	5		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	n/a	
b. Submittal Instructions? (5 pts)	5	n/a	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	n/a	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	n/a	Free access
b. Summary of Revenue Sources (5 pts)	0		no info
Total	5		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	49		

Yolo County Public Agencies Finance Authority

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	0		no info
b. Service Boundary (5 pts)	0		no info
Total	0		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	0		no info
b. Financial Reserve Policy (5 pts)	0		no info
Total	0		
3. Meetings (10 points)			
a. Schedule (5 pts)	0		no info
b. Archive of agendas/minutes (5 pts)	1.25	www.yolocounty.org/gover	May 2022 Agenda only
Total	1.25		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	1.25	www.yolocounty.org/gover	noted on agenda only
b. Reimbursement/Compensation policy (5 pts)	0		no info
Total	1		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	0		no info
Total	0		
6. Audits (10 points)			
a. Current audit? (5 pts)	0		no info
b. Last 3 years? (5 pts)	0		no info
Total	0		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	0		no info
b. Submittal Instructions? (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	0		no info
Total	0		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	0		no info
Total	0		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	0		no info
Total	0		
Total Score	3		

YCPARMIA

Audit completed: (01/04/23)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.ycparmia.org	
b. Service Boundary (5 pts)	5	www.ycparmia.org	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.ycparmia.org/transparency.htm	
b. Financial Reserve Policy (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
3. Meetings (10 points)			
			Suggest stating where meetings are held on this webpage.
a. Schedule (5 pts)	5	www.ycparmia.org/agenda	
b. Archive of agendas/minutes (5 pts)	5	www.ycparmia.org/agenda.htm	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.ycparmia.org/board.htm	
b. Reimbursement/Compensation policy (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.ycparmia.org/contact_us.htm	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	0	www.ycparmia.org/transpare	Link is broken to FY20/21
b. Last 3 years? (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	5		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.ycparmia.org/transparency.htm	
b. Submittal Instructions? (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.ycparmia.org/transparency.htm	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.ycparmia.org/transparency.htm	
b. Summary of Revenue Sources (5 pts)	5	www.ycparmia.org/transparency.htm	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.ycparmia.org/transparency.htm	
Total	10		
Total Score	95		

Yolo Emergency Communications Agency

Audit completed: (01/04/23)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolo911.org/who-we-are	
b. Service Boundary (5 pts)	5	www.yolo911.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	2.5	www.yolo911.org/financial	Last posted budget FY20/21
b. Financial Reserve Policy (5 pts)	5	www.yolo911.org/financial-reserve-policy	
Total	7.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolo911.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	3	www.yolo911.org/board-m	Last posted minutes Apr22
Total	8		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.yolo911.org/jpa-board-members	
b. Reimbursement/Compensation policy (5 pts)	5	www.yolo911.org/board-overview	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolo911.org/staff	
Total	10		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit (5 pts)	5	www.yolo911.org/financials-compensation	
b. Last 3 years (5 pts)	5	www.yolo911.org/financials-compensation	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolo911.org/yeca-s-bids-and-contracts	
b. Submittal Instructions? (5 pts)	5	www.yolo911.org/yeca-s-bids-and-contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolo911.org/911-public-records-request	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolo911.org/financials-compensation	
b. Summary of Revenue Sources (5 pts)	5	www.yolo911.org/financials-compensation	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.yolo911.org/joint-powers-agreement	
Total	10		
Total Score	96		

Yolo Habitat Conservancy

Audit completed: (01/03/23)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yolohabitatconservancy.org/copy-of-staff-board-commi	
b. Service Boundary (5 pts)	5	www.yolohabitatconservancy.org/copy-of-staff-board-commi	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
b. Financial Reserve Policy (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yolohabitatconservancy.org	still showing 2022 schedule
b. Archive of agendas/minutes (5 pts)	5	www.yolohabitatconservancy.org/meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.yolohabitatconservancy.org/copy-of-staff-board-commi	
b. Reimbursement/Compensation policy (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yolohabitatconservancy.org	No compensation/Benefits
Total	10		
6. Audits (10 points) (1 yr. cycle)			
a. Current audit? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
b. Last 3 years? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
b. Submittal Instructions? (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yolohabitatconservancy.org/request-for-information	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yolohabitatconservancy.org/	
b. Summary of Revenue Sources (5 pts)	5	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted? (10 pts)	10	www.yolohabitatconservancy.org/copy-of-documents-1	
Total	10		
Total Score	100		

Yolo Subbasin Groundwater Agency

Audit completed: (12/22/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yologroundwater.org/our-mission	
b. Service Boundary/Agencies Served (5 pts)	5	www.yologroundwater.org/basin-boundaries-yolo	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	2.5	www.yologroundwater.org	Last budget posted FY20/21
b. Financial Reserve Policy (5 pts)	5	/www.yologroundwater.org/cash-reserves-policy	
Total	7.5		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yologroundwater.org/meetings	
b. Archive of agendas/minutes (5 pts)	5	www.yologroundwater.org/board-of-directors	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (5 pts)	5	www.yologroundwater.org/board-of-directors	
b. Reimbursement/Compensation policy (5 pts)	5	www.yologroundwater.org/board-members	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	7	www.yologroundwater.org	No compensation/benefits
Total	7		
6. Audits (10 points)			
a. Current audit? (5 pts)	0	www.yologroundwater.org	Last posted audit FYE2020
b. Last 3 years? (5 pts)	3.33	www.yologroundwater.org	Last posted audit FYE2020
Total	3.33		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities (5 pts)	0		no info
b. Submittal Instructions (5 pts)	0		no info
Total	0		
8. Public Records (10 points)			
a. Request for public records (10 pts)	10	www.yologroundwater.org/public-records-request-policy-of-y	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yologroundwater.org/adopted-budgets	
b. Summary of Revenue Sources (5 pts)	5	www.yologroundwater.org/adopted-budgets	
Total	10		
10. Agency Specific Criteria: JPAs (10 points)			
a. Joint powers agreement as filed/adopted (10 pts)	10	www.yologroundwater.org/public-agency-transparency	
Total	10		
Total Score	78		

Yolo LAFCo

Audit completed: (10/31/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	www.yololafco.org/services	
b. Service Boundary (5 pts)	5	www.yololafco.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	www.yololafco.org/financial-compensation-info	
b. Financial Reserve Policy (5 pts)	5	www.yololafco.org/yolo-lafco-administrative-policies-and-pro	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	www.yololafco.org/commission-meetings	
b. Archive of agendas/minutes (5 pts)	5	www.yololafco.org/commission-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	www.yololafco.org/commissioners	
b. Election procedures/deadlines (3.33 pts)	3.33	www.yololafco.org/yolo-lafco-administrative-policies-and-pro	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	www.yololafco.org/yolo-lafco-administrative-policies-and-pro	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	www.yololafco.org/staff	
Total	10		
6. Audits (10 points)			
a. Current audit? (5 pts)	5	www.yololafco.org/financial-compensation-info	
b. Last 3 years? (5 pts)	5	www.yololafco.org/financial-compensation-info	
Total	10		
7. Contracts (10 points)			
a. Current RFPs? (5 pts)	5	www.yololafco.org/bids-and-contracts	
b. Submittal Instructions? (5 pts)	5	www.yololafco.org/bids-and-contracts	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	www.yololafco.org/contact-us	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	5	www.yololafco.org/financial-compensation-info	
b. Summary of Revenue Sources (5 pts)	5	www.yololafco.org/financial-compensation-info	
Total	10		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	www.yololafco.org/cortese-knox-hertzberg-local-government	
b. Board ethics training certificates (5 pts)	2.5	www.yololafco.org/ethics-training-certificates	
Total	7.5		
Total Score	97		



Yolo Local Government Transparency and Accountability Program

VISION

Our vision is to promote open government and transparency for government agencies countywide (cities, County, special districts, and joint powers authorities), thereby fostering public trust and accountability. We will achieve this by:

- Requesting that LAFCo add selected types of joint powers authorities/agencies to its municipal service review process already conducted with the cities and special districts.
- Supporting LAFCo to develop a scorecard measuring local agency website transparency, performed on a regular basis.
- Agreement to a common checklist of information used to measure the level of transparency in local agency websites.
- Ensuring that city/county websites are a model for other local government agencies to follow.
- Encouraging local special districts and JPAs to create a web presence if they do not already have one.

GOALS

The agencies seek to improve:

- Transparency and accountability.
- Oversight.
- Service delivery and efficiency.
- Coordination among agencies.
- Public understanding of local government.
- Good governance by creating a standard of basic elements for a well-run governmental organization (annual budget, CIP, audits, etc.).

VALUES

TRUST AND INTEGRITY which the agencies will demonstrate by following through on their commitments, duties, and responsibilities.

Adopted by the cities and County on the following dates:

City of Davis – October 17, 2017

City of West Sacramento – November 1, 2017

Yolo County – November 7, 2017

City of Winters – November 7, 2017

City of Woodland – November 21, 2017

OPEN, HONEST, AND CLEAR COMMUNICATION within each organization, between agencies and with the public.

FISCAL ACCOUNTABILITY as demonstrated by making budgets, financial practices, compensation, and audits available to the public.

PROMOTING AWARENESS of local government by promoting a website presence that describes the agency's reason for existing, a description of services it provides, and the area it provides services to.

ENCOURAGING UNDERSTANDING of where tax dollars go and how to easily contact board members and agency management.

CIVIC RESPONSIBILITY through access to board meeting schedules, agendas and minutes so the public can more easily attend board meetings and become involved.

TRANSPARENCY to respond to the growing movement to make governmental information available and searchable online.

REPRESENTATION to inform the public regarding board members (names, contact information and terms of office) and their election/appointment process.

JPA/SHARED PROGRAMS FINANCIAL BEST PRACTICES

City/County managers will determine assignments to each JPA/Shared Programs for liaison/oversight purposes. Shared programs include programs that are funded via city/county cost sharing, e.g. Yolo County Animal Services, Office of Emergency Services, West Valley Fire Training Consortium, etc.

Budget integration between JPAs/Shared programs and "member" agencies that fund them will be improved by implementation of the following process performed annually:

- City/County managers will prepare a consolidated summary-level budget preparation memo for the JPAs and other shared programs that require city/County funding. The memo should convey the budget stance for the upcoming fiscal year, plus a longer range outlook. The intent is to create JPA alignment with the cities/County budget stance and mirror agency cycles of budget reductions or growth.
- City/County managers may schedule budget workshops with the JPAs and shared programs each year around the March timeframe or as appropriate.
- JPAs and other shared programs are requested to provide draft budgets for funding agencies' executive manager review by May and final adopted budgets no later than June 15th of each year for integration into each funding agency's budget.

Formation of any new JPAs or shared programs should only be considered when the following criteria are met.¹ The proposed JPA/shared program:

- Will demonstrate cost reduction.
- Is more efficient.

¹ Governments Working Together, A Citizen's Guide to Joint Powers Agreements, California State Legislature, Senate Local Government Committee, August 2007

- Will reduce or eliminate overlapping services.
- Will result in the sharing of resources.

JPA agreements should include common policies supporting JPA funds to be held in the County Treasury (as appropriate), open government, and transparency.

PROGRAM IMPLEMENTATION – MUNICIPAL SERVICE REVIEWS OF SELECTED TYPES OF JPAs

The Cities/County request that LAFCo conduct Municipal Service Reviews every five years of selected types of JPAs whose service area is mostly within the county and includes: (1) JPAs that provide municipal services; (2) JPAs that employ staff; and/or (3) JPAs with boards comprised of agency staff. New JPAs may be created in the future and added to this list, but currently those JPAs include:

1. Valley Clean Energy Alliance
2. West Sacramento Area Flood Control Agency
3. Woodland-Davis Clean Water Agency
4. Yolo County Public Agency Risk Management Insurance Authority
5. Yolo Emergency Communications Agency
6. Yolo Habitat Conservancy
7. Yolo Subbasin Groundwater Agency

LAFCo steps to complete Municipal Service Reviews on a five-year cycle of these JPAs include:

- Compiling publicly and readily available information.
- Requesting any additional information from the JPA, minimizing JPA staff time.
- Developing JPA recommendations regarding each of the seven standard MSR determinations.
- Completing an administrative draft report for preview by JPA management.
- Responding to any comments and preparing a draft report available for public review.
- Publishing a hearing notice for public review and comment of the draft MSR.
- Adopting the MSR at a public hearing, finalizing the report, and posting it online.
- Sharing MSR findings with city/county managers, including any cumulative recommendations on ways to streamline and improve efficiencies with the governance structures countywide.

PROGRAM IMPLEMENTATION - WEBSITE TRANSPARENCY SCORECARD

A website transparency scorecard will be prepared by LAFCo on a regular basis involving the following steps:

- Creating list of cities, County, JPAs and special districts
- Encouraging local JPAs and special districts to establish websites and assist them, if desired
- LAFCo conducts preliminary review of agency websites
- LAFCo shares preliminary results with each agency to provide an opportunity for improvement
- LAFCo conducts follow up review
- The agency scorecard is finalized, adopted by the LAFCo Commission, shared with local agencies, and posted online

AGENCY WEB TRANSPARENCY CHECKLIST²

The scorecard will be based on the following criteria:

1. Overview
 - a. Mission Statement: What is the agency's reason for existing?
 - b. Description of services/functions: What actions does the agency undertake and what services does the agency provide?
 - c. Boundary of service area: What specific area does the agency serve?
2. Budget
 - a. Budget for current fiscal year and three years prior to the current year.
 - b. Financial reserves policy: What is the agency's policy for designated reserves and reserve funds? (The policy should be in the agency policy manual but also may be restated and found in the budget or audit reports).
3. Meetings
 - a. Board meeting schedule: When and where specifically does the agency meet?
 - b. Archive of Board meeting agendas & minutes for at least the last 6 months: Both approved minutes and past agendas
4. Elected & Appointed Officials
 - a. Board members (names, contact info, terms of office, compensation, and biography): Who specifically represents the public on the Board? How can the public contact them? When were they elected (or appointed)? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What background about the members illustrates their expertise for serving on the Board?
 - b. Election procedure and deadlines: If the public wishes to apply to be on the Board, how and when can they do so?

² 2015-16 Web Transparency Report Card, Marin County Civil Grand Jury, March 17, 2016

- c. Reimbursement and compensation policy: Which (if any) expenses incurred by the Board are reimbursed? Do the Board members receive compensation?
- 5. Administrative Officials
 - a. General manager and key staff (names, contact info, compensation, and benefits): Who specifically runs the agency on a day-to-day basis? How can the public contact them? How much do they earn in this role (as required by Assembly Bill 2040 effective January 1, 2015)? What specific benefits are they eligible for (healthcare, retirement plan, educational benefits, etc.)?
- 6. Audits
 - a. Current financial audit
 - b. Financial audits for the three years prior to the current year
 - c. Most recent annual financial report provided to the State Controller's Office, or a link to this information
 - d. Most recent LAFCo Municipal Service Review, if applicable
- 7. Contracts
 - a. Current request for proposal and bidding opportunities (over \$25,000 in value)
 - b. Instructions on how to submit a bid or proposal
 - c. Approved in force vendor contracts (over \$25,000 value)
- 8. Public Records
 - a. Online/downloadable Public Records Act (or FOIA) request form: What is the best way for the public to request public records?
- 9. Revenue Sources
 - a. Summary of fees received: fees for services, if any
 - b. Summary of revenue sources: bonds, taxes, loans and/or grants
- 10. Agency Specific Criteria
 - a. Municipalities: Total number of lobbyists employed and total spent on lobbying, downloadable permit applications, and zoning ordinances
 - b. Special Districts: Authorizing statute/enabling act (Principal Act or Special Act), board member ethics training certificates, link to the LAFCo website and any state agency providing oversight
 - c. Joint Powers Authorities: A copy of the joint powers agreement as filed and adopted (with any updates)

Executive Officer Report 15.

LAFCO

Meeting Date: 02/23/2023

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- a. 01.26.23 Long Range Planning Calendar
 - b. EO Activity Report - November 21, 2022 through February 17, 2023
 - c. CALAFCO Legislative Report
-

Attachments

ATT a-02.23.2023 Long Range Planning Calendar

ATT b-EO Activity Report Nov21-Feb17

ATT c-CALAFCO Legislative Report 02.16.23

Form Review

Form Started By: Terri Tuck
Final Approval Date: 01/18/2023

Started On: 01/18/2023 10:53 AM



Long Range Meeting Calendar – Tentative Items

February 23, 2023 LAFCo Meeting

Meeting Date	Tentative Agenda Items
Mar 23, 2023	Potential Cancellation TBD
Apr 20, 2023	<ul style="list-style-type: none"> • Consider and adopt LAFCo Annual Work Plan for Fiscal Year 2023/24 • Draft LAFCo Budget for FY2023/24 • Determination MSR/SOI not needed for the City of West Sacramento • FY 22/23 Q3 Financial Update
May 25, 2023	<ul style="list-style-type: none"> • Final LAFCo Budget for FY 2023/24 • JPA Service Review for the WS Area Flood Control Agency (West SAFCA)
Jun 22, 2023	<ul style="list-style-type: none"> • JPA Service Review for the Woodland-Davis Clean Water Agency (WDCWA) • Executive Officer Annual Performance Evaluation
Jul 27, 2023	<ul style="list-style-type: none"> • TBD

New Applications Received Since Last Meeting Packet

Date Received	Application Name
	None

LAFCo EO Activity Report

November 21, 2022 through February 17, 2023

Item 15-ATT b

Date	Meeting/Milestone	Comments
11/21/2022	Information Technology Training	Participant
11/21/2022	Sexual Harassment Training	Participant
12/05/2022	Teams Meeting w/Hoa Tan (Cannabis Program Mgr)	OnBase Training for LAFCo Records Management
12/07/2022	Meeting w/County Staff	Area 4 FPDs Reorganization
12/08/2022	Meeting w/Heather Nichols (YCRCD Executive Director)	Resource Conservation District MSR/SOI Review
12/08/2022	Meeting w/Greg Fabun (WSAFCA Mgr.)	West Sacramento Area Flood Control Agency JPA Service Review
01/09/2023	Meeting w/Mary Ellen Rosebrough-Gay (County GIS Mgr.)	Resource Conservation District Boundary
01/09/2023	Meeting w/Tara Thronson (Supervisor's Deputy)	Lucas Frerichs' appointment to LAFCO
01/17/2023	Meeting w/County Staff	Area 4 FPDs Reorganization
01/23/2023	Yolo Groundwater Sustainability Agency Mtg	Attended
02/03/2023	Meeting w/County Staff (Elisa Sabatini, Mgr. of Natural Resources)	FPD Reorganization
02/06/2023	Meeting w/Tim Busch (WDCWA Gen. Mgr.)	Woodland-Davis Clean Water Agency JPA Service Review
02/07/2023	Central Region Executive Officers Quarterly Networking Meeting	Participated
02/08/2023	Meeting w/County Staff (Elisa Sabatini, Mgr. of Natural Resources)	Elkhorn FPD
02/08/2023	Meeting w/Olin Woods	LAFCo Agenda Review
02/09/2023	Shared Services: Meeting w/Anthony Volkar (PIO for YCOE)	Scoping Potential YEDSpring2023 Topic re: Roadmap to the Future
02/13/2023	Meeting w/Ryan Pistochini (GSD Mgr.) and County Admin Bldg. Dept. Heads	Security Services in the Admin Bldg.
02/14/2023	Meeting w/County Staff and Blair Aas (SCI Consulting Group)	Woodland & Elkhorn FPD Cost Study Discussion
02/17/2023	Meeting w/County Staff (Elisa Sabatini, Mgr. of Natural Resources)	Area 4 FPD Options

CALAFCO Daily Legislative Report as of Thursday, February 16, 2023

AB 510 (Jackson D) Local land trusts.

Current Text: Introduced: 2/7/2023 [html](#) [pdf](#)

Introduced: 2/7/2023

Status: 2/8/2023-From printer. May be heard in committee March 10.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptored
1st House				2nd House							

Summary:

The Planning and Zoning Law requires a city or county to adopt a general plan for land use development within its boundaries that includes, among other things, a housing element. Current law requires that the housing element include an inventory of land suitable and available for residential development. If the inventory of sites does not identify adequate sites to accommodate the need for groups of all household income levels, as provided, existing law requires that the local government rezone sites within specified time periods. Current law prescribes requirements for the disposal of surplus land, as defined, by a local agency. Current law requires land to be declared surplus land or exempt surplus land, as supported by written findings, before a local agency takes any action to dispose of it consistent with the agency's policies or procedures. This bill would require each city and county to establish a local land trust, as defined, for the purposes of holding and developing real property within the jurisdiction. The bill would require the local land trust to be governed by the city council or board of supervisors of the local government.

Position: None at this time

Subject: Housing, Other

AB 557 (Hart D) Open meetings: local agencies: teleconferences.

Current Text: Introduced: 2/8/2023 [html](#) [pdf](#)

Introduced: 2/8/2023

Status: 2/9/2023-From printer. May be heard in committee March 11.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptored
1st House				2nd House							

Summary:

Current law, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with specified teleconferencing requirements in specified circumstances when a declared state of emergency is in effect, or in other situations related to public health, as specified. If there is a continuing state of emergency, or if state or local officials have imposed or recommended measures to promote social distancing, existing law requires a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting, and to make those findings every 30 days thereafter, in order to continue to meet under these abbreviated teleconferencing procedures. Current law requires a legislative body that holds a teleconferenced meeting under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option. Current law prohibits a legislative body that holds a teleconferenced meeting under these abbreviated teleconferencing procedures from requiring public comments to be submitted in advance of the meeting and would specify that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time. This bill would extend the above-described abbreviated teleconferencing provisions when a declared state of emergency is in effect, or in other situations related to public health, as specified, indefinitely.

Position: None at this time

Subject: Brown Act

SB 68 (McGuire D) Local government.

Current Text: Introduced: 1/5/2023 [html](#) [pdf](#)

Introduced: 1/5/2023

Status: 1/18/2023-Referred to Com. on RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law provides for the formation and powers of various local governments, including counties and cities. The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the sole and exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts. This bill would state the intent of the Legislature to enact legislation relating to local government.

Position: Watch

CALAFCO Comments: 1-6-2023: As it currently stands, this bill appears to be a spot holder. In the write-up it seeks to address the intent of the Legislature to enact legislation relating to local government. However, the bill’s introduction specifically mentions the CKH Act. Consequently, the Executive Director has reached out to the author’s office requesting more particulars but has yet to hear back. Given the unknowns with this bill, it has been marked as a Watch position.

SB 411 (Portantino D) Open meetings: teleconferences: bodies with appointed membership.

Current Text: Introduced: 2/9/2023 [html](#) [pdf](#)

Introduced: 2/9/2023

Status: 2/10/2023-From printer. May be acted upon on or after March 12.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law, until January 1, 2024, authorizes the legislative body of a local agency to use alternate teleconferencing provisions during a proclaimed state of emergency or in other situations related to public health that exempt a legislative body from the general requirements (emergency provisions) and impose different requirements for notice, agenda, and public participation, as prescribed. The emergency provisions specify that they do not require a legislative body to provide a physical location from which the public may attend or comment. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing in certain circumstances related to the particular member if at least a quorum of its members participate from a singular physical location that is open to the public and situated within the agency’s jurisdiction and other requirements are met, including restrictions on remote participation by a member of the legislative body. This bill would authorize a legislative body to use alternate teleconferencing provisions similar to the emergency provisions indefinitely and without regard to a state of emergency. The bill would alternatively define “legislative body” for this purpose to mean a board, commission, or advisory body of a local agency, the membership of which board, commission, or advisory body is appointed and which board, commission, or advisory body is otherwise subject to the Ralph M. Brown Act.

Position: None at this time

Subject: Other

Total Measures: 4

Total Tracking Forms: 4

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